



LAGUNA BEACH
UNIFIED SCHOOL DISTRICT

**Regular Meeting
of the
Board of Education**

AGENDA

August 22, 2017

ADMINISTRATION

Jason Vilorio, Ed.D., Superintendent of Schools
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Jeff Dixon, Assistant Superintendent, Business Services
Leisa Winston, Assistant Superintendent, Human Resources and
Public Communications

BOARD OF EDUCATION

Jan Vickers, President
Dee Perry, Clerk
Ketta Brown, Member
Carol Normandin, Member
Peggy Wolff, Member

For information regarding Laguna Beach Unified School District, please visit our website: www.lbusd.org

**LAGUNA BEACH UNIFIED SCHOOL DISTRICT
REGULAR MEETING**

550 Blumont
Laguna Beach, CA 92651

August 22, 2017

**5:00 p.m. Closed Session
6:00 p.m. Open Session**

AGENDA

RECORDING OF SCHOOL BOARD MEETINGS

Open Session School Board Meetings will be video recorded.

1. CALL TO ORDER

2. ROLL CALL TO ESTABLISH QUORUM

3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

4. ADJOURN TO CLOSED SESSION

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

(Government Code §54957)

B. CONFERENCE WITH LABOR NEGOTIATORS

(Government Code § 54957.6)

Unrepresented Employee: Superintendent Viloria, regarding terms and conditions of contract, including compensation and benefits; no final action will be taken in closed session

5. CALL TO ORDER - OPEN SESSION

6. PLEDGE OF ALLEGIANCE

7. REPORT ON CLOSED SESSION ACTION

8. ADOPTION OF AGENDA

9. RECOGNITIONS

a. None

10. PUBLIC COMMENT (Non- Agenda Items)

Opportunities for public input occur at each agenda item and at Public Comment.

Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction, during Public Comment. The public may speak about items that are on the agenda during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table. Matters not on the agenda cannot be acted upon or discussed by the Board. The Board may ask staff to research and respond accordingly.

11. REPORTS

- *LaBUFA Representative*
 - *CSEA Representative*
 - *Organizations – Boosters, PTA, SchoolPower*
 - *Board Members*
 - *Superintendent*
 - *Cabinet Members*
-

12. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion as listed below. The Superintendent and the Staff recommend approval and or ratification of all Consent Calendar items. Any item may be removed from the Consent Calendar at the request of a Board member and acted on separately.

- a. Approval of Minutes – July 18, 2017 Regular Meeting
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Field Trip(s)
- e. Approval of Interdistrict Attendance Agreements Student(s) To Other Districts
- f. Approval to Release of Resident Student to Orange County Department of Education Community Home Education Program
- g. Approval of Agreements for Contracted Services – Special Education
- h. Approval of Agreements for Contracted Services – Technology
- i. Approval/Ratification of Warrants #390987 through #3901288 in the amount of \$6,590,532.77 Dates: 7/10/2017 through 8/11/2017
- j. Ratification of Certificated Payroll 1A in the Amount of \$311,713.35
Ratification of Classified Payroll 1B in the Amount of \$437,526.41
Ratification of Certificated Payroll 12 in the Amount of \$173,852.48
- k. Approval of Assignment of Certificated Personnel to Coach a Competitive Sport or Activity and Provide Physical Education Credit by Governing Board Authorization Under Education Code Section 44258.7(b)
- l. Approval of Community Facilities District 98-1 (Crystal Cove) Administrative Fund Disbursements Totaling \$3,458.34
- m. Approval of Contract with OC Human Relations for Professional Development on Implicit Bias at a Cost Not-to-Exceed \$5,000.00
- n. Approval of Contract Services Agreement with California Youth Services to provide a Juvenile Alcohol and Drug Education (JADE) Program at a Cost Not-to-Exceed \$5,000.00
- o. Approval of Contract with North County LGBTQ Resource Center

INFORMATION ITEMS

13. PRESENTATION ON CALIFORNIA SCHOOLS DASHBOARD AND LOCAL INDICATORS

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

Staff will present information to the Board of Education regarding the local indicators for the California School Dashboard.

14. PRESENTATION ON CHRONIC ABSENTEEISM

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

Staff will present an update to the Board of Education regarding Chronic Absenteeism in Laguna Beach Unified School District.

ACTION ITEMS

15. BOARD POLICIES – FIRST READING

– Jason Vilorio, Ed.D., Superintendent

The Superintendent recommends a first reading by the Board of Education of Board Policy 5141.52, Suicide Prevention. The Board may waive a second reading or require an additional reading if necessary. Board policies are brought forward for a first reading by the Board, as described in Board Bylaw 9310.

16. APPROVAL OF RENEWAL OF PROFESSIONAL SERVICES AGREEMENT WITH AMERICAN MICROIMAGING, INC., (AMI) – THE PAPERLESS COMPANY, FOR THE 2017-2018 DOCUMENT SCANNING/IMAGING AND SHREDDING SERVICES AT A COST NOT-TO- EXCEED \$50,000.00

– Jason Vilorio, Ed.D., Superintendent

Staff proposes the Board of Education approve the renewal of the professional services agreement with American Microimaging, Inc., (AMI) – The Paperless Company, for the 2017-2018 document scanning/imaging and shredding services. The original award of the agreement in June 2016 was for the timeframe of June 29, 2016, through June 29, 2019.

17. APPROVAL OF INDEPENDENT CONTRACTOR AGREEMENT WITH JENNIFER MCCLUAN FOR THE 2017-18 SCHOOL YEAR IN AN AMOUNT NOT-TO-EXCEED \$12,950.00

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

Staff proposes the Board of Education approve an Independent Contractor Agreement for consulting services for the 2017-18 school year by Jennifer McCluan, to continue to advise and support our Next Generation Science Standards (NGSS) Implementation Team with middle school and high school pathways decisions.

18. APPROVAL TO RENEW A CONTRACT WITH HANOVER RESEARCH FOR 2017-18 SCHOOL YEAR IN AN AMOUNT NOT-TO-EXCEED \$37,595.00

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

Staff proposes the Board of Education approve the contract to continue our work with Hanover Research for the 2017-18 school year to utilize sequential research services and unlimited access to the Online Education Research Library.

19. APPROVAL OF AGREEMENT FOR SERVICES WITH LEARNING FOR LIVING, INC., AT A COST NOT-TO-EXCEED \$5,000.00

– Jason Vilorio, Ed.D., Superintendent

Staff recommends the Board of Education approve the agreement for the services of Learning for Living, Inc., with a not-to-exceed amount of \$5,000.00

20. APPROVAL TO AUTHORIZE DISTRICT REPRESENTATIVES FOR THE SCHOOL FACILITIES PROGRAM UNDER THE STATE ALLOCATIONS BOARD AND OFFICE OF PUBLIC SCHOOL CONSTRUCTION

– Jeff Dixon, Assistant Superintendent, Business Services

Staff proposes the Board of Education authorize Jason Vilorio, Ed.D., Jeff Dixon and Ryan Zajda as District representatives for the School Facilities Program under the State Allocations Board and Office of Public School Construction.

21. APPROVAL OF INDEPENDENT CONTRACT WITH BURNHAM BENEFITS INSURANCE SERVICES TO PROVIDE CONSULTING AND BROKERAGE SUPPORT FOR DISTRICT EMPLOYEES' HEALTH BENEFITS FOR OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018 WITH A NOT-TO-EXCEED AMOUNT OF \$60,000.00

Staff proposes the Board of Education approve a contract with Burnham Benefits Insurance Services to provide consulting and brokerage support for District employees' health benefits for October 1, 2017 through September 30, 2018 with a not-to-exceed amount of \$60,000.00

22. BOARD MEMBER REQUESTS: ITEMS FOR FUTURE MEETINGS, REQUESTS FOR INFORMATION, OR GENERAL COMMENTS

– Jan Vickers, President, Board of Education

23. ADJOURNMENT

– Jan Vickers, President, Board of Education

The next Regular Meeting of the Board of Education is **Tuesday, September 12, 2017, 6:00 PM**
at the Laguna Beach Unified School District Office Board Room
550 Blumont St., Laguna Beach, California

For information regarding Laguna Beach Unified School District, please visit our website:

www.lbusd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you have joined us for this meeting. Community interest in our schools is welcome and valued.

The members of the LBUSD Board of Education are locally elected officials, serve four-year terms of office, and are responsible for the schools' educational programs, grades kindergarten through twelve. The Board is a policy-making body whose actions are guided by the District's vision, mission, and goals. Administration of the District is delegated to a professional administrative staff led by the Superintendent. Board members are required to conduct the programs of the schools in accordance with the Constitution of the State of California, the California Education Code, and other laws relating to schools enacted by the Legislature, in addition to policies and procedures adopted by the Board of Education.

Materials that are public records related to open session agenda items are occasionally distributed to Board members after the agenda has been posted. These materials will be available for public inspection in the Office of the Superintendent between the hours of 7:30 a.m. and 4:30 p.m.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA: Members of the public may address the Board of Education on agenda items during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit is waived by a majority of the Board.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table.

PUBLIC COMMENT (Non-Agenda Items): Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction during public comment. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit waived by a majority of the Board. Legally, the Board cannot take action on topics raised by speakers and discussion may not be held by the Board. The Board may ask staff to research and respond accordingly.

REASONABLE ACCOMMODATION

In accordance with the Americans with Disability Act, members of the public who require disability accommodation to participate in the meeting should contact the Office of the Superintendent in writing by noon on the Friday before the scheduled meeting.

Laguna Beach Unified School District

12.a. CONSENT/ACTION

August 22, 2017

Approval:

Minutes: July 18, 2017

Board of Education Minutes of Regular Meeting July 18, 2017

Call to Order

The Regular Meeting of the Board of Education was called to order by President Vickers at 4:30 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Jan Vickers
 Dee Perry
 Ketta Brown
 Carol Normandin
 Peggy Wolff

Public Comment on Closed Session Items

None.

Adjourn to Closed Session

Member Brown moved adjournment to Closed Session. Member Normandin seconded. Motion carried 5-0. Members Vickers, Perry, Brown, Normandin and Wolff voted yes.

The following topics were discussed.

A. STUDENT DISCIPLINE

Government Code §35146, §48912, §48918, and §49070

B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Government Code §54957

C. CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION

(Govt. Code § 54956.9(d)(1))

(*Student DOE v. Laguna Beach Unified School District*, OC Superior Court Case No. 30-2017-00917965-CU-WM-CJC)

D. CONFERENCE WITH LEGAL COUNSEL — POTENTIAL LITIGATION

(Govt. Code §§ 54956.9(d)(2), 54956.9(e)2, and 54956.9(e)(3)) (2 potential cases)

(Receipt of claims for damages from two students based on disciplinary suspensions)

Member Normandin moved to adjourn from Closed Session. Member Brown seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin and Wolff voted yes. Closed Session adjourned at 4:59 p.m.

Present at Board Meeting

Members Present: Jan Vickers
Ketta Brown
Carol Normandin
Dee Perry
Peggy Wolff

Employee Group
Representatives: Mindy Hawkins, President LaBUFA
Margaret Warder, President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent
Leisa Winston, Assistant Superintendent, Human Resources/Public
Communications
Jeff Dixon, Assistant Superintendent, Business Services
Victoria Webber, Executive Assistant
Amy Kernan, Director, Assessment & Accountability
Irene White, Director, Special Education
Michael Keller, Director, Social Emotional Supports
Ryan Zajda, Director, Facilities
Jason Allemann, Principal, Laguna Beach High School

Open Session

President Vickers called the meeting to order at 5:00 p.m.

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Report of Closed Session Action

President Vickers reported there was no action taken in Closed Session.

Adoption of Agenda

Public Comment: None.

Member Brown moved adoption of the agenda. Member Normandin seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin and Wolff voted yes to adopt the agenda.

Recognitions

None

Public Comment (Non- Agenda Items)

None

Reports

LaBUFA Representative – Unable to attend

-

CSEA Representative – Margaret Warder, CSEA President

- Positive remarks regarding summer school
- CSEA conference starts first week of August in Las Vegas

Board Members

Board members reported as follows:

Member Normandin

- No report

Member Wolff

- No report

Member Brown

- No report

Clerk Perry

- No report

President Vickers

- No report

Superintendent Vilorio

- Commented on busy summer
- Introduced Dr. Jason Allemann, Principal, LBHS

Cabinet

Jeff Dixon, Assistant Superintendent, Business Services

- Introduced Ryan Zajda, Director, Facilities

Leisa Winston, Assistant Superintendent, Human Resources and Public Communications

- No report

Alysia Odipo, Assistant Superintendent, Instructional Services

- Acknowledged instruction staff
- Acknowledged staff for their work on math
- Thanked Dr. Keller for holding a stakeholder meeting regarding social/emotional supports

CONSENT CALENDAR

Public Comment: None.

Member Normandin pulled item a.i. to be voted on separately.

Member Brown moved approval of Consent Calendar items aii – l. Member Normandin seconded.

- Approval of Minutes
 - June 27, 2017 Regular Meeting – pulled to be voted on separately
 - June 29, 2017 Special Meeting
- Approval/Ratification of Personnel Report
- Approval/Ratification of Conference/Workshop Attendance
- Approval of Field Trip
- Interdistrict Attendance Agreements Student(s) To Other Districts
- Approval of Agreements for Contracted Services – Special Education
- Approval of Agreements for Contracted Services – Technology
- Approval/Ratification of Warrants #390757 through #390986 in the amount of \$990,848.35 Dates: 6/19/2017 through 7/7/2017
- Ratification of Certificated Payroll 12A in the Amount of \$2,323,605.06
Ratification of Classified Payroll 12B in the Amount of \$717,484.38
Ratification of Certificated Payroll 12C in the Amount of \$50,163.94
- Approval to Revise the Contract with University of California Irvine History Project (UCIHP) and to Increase the Contract by \$2,100
- Approval of Third Renewal Award of Contract for Furniture and Accessories with Culver-Newlin Inc., and Concepts School and Office Furnishings based on Hawthorne School District Piggyback Purchasing Bid #13-14-1 Through June 30, 2018
- Approval of Second Renewal Award of Contract for Furniture and Equipment with Tangram Interiors through March 25, 2018

Comments: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Member Brown moved approval of Consent Calendar items a.i. Member Wolff seconded.

Motion carried 4-0-1. Members Vickers, Perry, Brown, and Wolff voted yes. Member Normandin abstained.

INFORMATION ITEMS

Fourth Quarter Report on Uniform Complaints for the Williams Case Settlement

Leisa Winston introduced the item and stated no complaints had been filed. The report will be filed with the Orange County Department of Education.

ACTION ITEMS

Approval of Revised Course of Study for LBUSD Secondary Schools for the 2017-2018 School Year

Dr. Odipo presented the recommendation for approval of the revised course of study, which included accelerated geometry. The math pathways were reviewed for the Board.

Public Comment: None

Member Wolff moved to approve the Revised Course of Study for LBUSD Secondary Schools for the 2017-2018 School Year. Member Brown seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Resolution 17-15: Laguna Beach Unified School District Adopting a Conflict of Interest Code which Supersedes all other Conflict of Interest Codes and Amends Previously Adopted

Dr. Vilorio stated the resolution is presented to add the school psychologists as filers of conflict of interest as they are now members of the leadership team.

Public Comment: None

Board Member Questions: None

Member Normandin moved to approve Resolution 17-15: Laguna Beach Unified School District adopting a conflict of interest code which supersedes all other conflict of interest codes and amends previously adopted. Member Brown seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval to Create Two Instructional Assistant, Classroom Positions for 3.0 Hours Per Day, 10 Months Per Year

Mrs. Winston introduced the item stating she had met with both elementary principals and established a ratio based on the number of students and student hours. The ratio is equitable.

Public Comment: None

Member Brown moved to approve creating two instructional assistant, classroom positions, for 3 hours per day, 10 months per year. Member Normandin seconded.

Discussion:

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of the 2017-2018 Substitute Rates of Pay

Mrs. Winston introduced the item and stated the proposed certificated substitute rate is an increase of \$5 per day. She also presented the revised scale for classified substitutes.

Public Comment: None

Member Brown moved approval of the 2017-2018 substitute rates of pay. Member Wolff seconded.

Discussion: Board members asked clarifying questions regarding the rates and available substitutes.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Instructional Minutes for LBUSD

Dr. Odipo introduced the item.

Public Comment: None

Member Brown moved approval of the instructional minutes for LBUSD. Member Normandin seconded.

Discussion: Board members asked clarifying questions regarding minutes and staff responsibilities.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Independent Contractor Agreement for the 2017-18 School Year with Julia Nyberg, Ed.D., in an Amount Not-to-Exceed \$12,950.00

Dr. Odipo introduced the item noting that GATE teachers had requested additional training by Julia Nyberg.

Public Comment: None

Member Normandin moved approval Independent Contractor Agreement for the 2017-18 School Year with Julia Nyberg, Ed.D., in an Amount Not-to-Exceed \$12,950.00. Member Brown seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Contract Services Agreement with Premier Speakers Bureau for Keynote Speaker, Kenneth Wesson, for LBUSD Staff Professional Development for August 31, 2017, in an Amount Not-to-Exceed \$4,260.00

Dr. Odipo introduced the item.

Public Comment: None

Member Brown moved approval of Contract Services Agreement with Premier Speakers Bureau for Keynote Speaker, Kenneth Wesson, for LBUSD Staff Professional Development for August 31, 2017, in an Amount Not-to-Exceed \$4,260.00. Member Normandin seconded.

Discussion:

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Contract with University of California Irvine, Math Project (UCIMP) Consulting Services, for the 2017-18 School Year in an Amount Not-to-Exceed \$33,000.00

Dr. Odipo introduced the item. Math teachers requested additional training. Costs include Thurston Middle School teachers, should they want the training.

Public Comment: None

Member Brown moved approval to Contract with University of California Irvine, Math Project (UCIMP) Consulting Services, for the 2017-18 School Year in an Amount Not-to-Exceed \$33,000.00. Member Normandin seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Independent Contractor Agreement with Brian Shay, Math Consultant, in an Amount Not-to-Exceed \$4,800.00.

Dr. Odipo introduced the item. Public Comment: None

Member Normandin moved approval of Independent Contractor Agreement with Brian Shay in an Amount Not-to-Exceed \$4,800.00. Member Brown seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Independent Contractor Agreement with The California Arts Project for Consulting Services in an Amount Not-to-Exceed \$3,100.00

Dr. Odipo introduced the item.

Public Comment: None

Member Brown moved approval of Independent Contractor Agreement with The California Arts Project in an Amount Not-to-Exceed \$3,100.00. Member Normandin seconded.

Discussion:

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Agreement for Services with Harbottle Law Firm

Dr. Odipo introduced the item.

Public Comment: None

Member Brown moved approval of agreement for services with Harbottle Law Firm in an amount not to exceed \$30,000.00 Member Normandin seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Resolution #17-16: Authorization of Signatures

Mr. Dixon introduced the item. This authorization adds the position of financial analyst.

Public Comment: None

Member Brown moved approval of Resolution #17-16: Authorization of Signatures. Member Normandin seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Resolution #17-17: Authorization for Signatures – Wells Fargo Bank Revolving Cash Account #0495351769, Cafeteria Account #0495351736, and Miscellaneous Clearing Account #0495351751

Mr. Dixon introduced the item.

Public Comment: None

Member Brown moved approval of Resolution #17-17: Authorization of Signatures – Wells Fargo Bank Revolving Cash Account #0495351769, Cafeteria Account #0495351736, and Miscellaneous Clearing Account #0495351751. Member Wolff seconded.

Discussion: The account has been brought up to date with current signers.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Independent Contractor Agreement with Chris McNeany in an Amount Not-to-Exceed \$2,795.00

Dr. Vilorio introduced the item. Mr. McNeany will provide services during the leadership workshop centered on culture.

Public Comment: None

Member Brown moved approval of independent contractor agreement with Chris McNeany in an amount not-to-exceed \$2,795.00. Member Normandin seconded.

Discussion:

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Board Member Requests: Items for Future Meetings, Requests for Information, or General Comments

Member Normandin

Mrs. Normandin complimented Mr. Gowan for his work with summer school students.

Member Wolff attended the social/emotional stakeholder meeting held by Dr. Keller. Found it informative and inspiring.

Clerk Brown relayed that she has heard high praise in the public about the new high school principal.

Clerk Perry requested that staff look into how many students do not get breakfast at home. Determine the need and what options would be to provide breakfast. Brief discussion was held.

President Vickers commented on articles she had read on math at the community college level and online credit recovery options.

Adjournment

President Vickers announced the next regular meeting is August 22, 2017.

Member Brown moved to adjourn back to Closed Session. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Report out of Closed Session

President Vickers reported no action was taken in Closed Session

Member Brown moved to adjourn. Member Normandin seconded. Motion carried 5-0.

The meeting adjourned at 6:55 p.m.

Dee Perry
Clerk of the Board
August 22, 2017

Laguna Beach Unified School District

12.b. CONSENT/ACTION

August 22, 2017

Approval/Ratification: Personnel Report

Proposal

Staff proposes the Board of Education approve the Personnel Report, including various actions that are required to meet the needs of the District.

Background

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board of Education policy.

Budget Impact

Expenditures are within budgeted appropriations as indicated.

Recommended Action

Staff recommends the Board of Education approve/ratify the Personnel Report and direct the Superintendent to authorize the actions requested in the report.

PERSONNEL REPORT**August 22, 2017****I. RESIGNATIONS/RETIREMENT:**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Christopher Herzfeld	Teacher	July 20, 2017
Noemi Shaw PC04SE0141	Instructional Assistant, Special Education Top of the World Elementary	July 21, 2017
Anahi Velasco PC10PCR101	Public Communications & Relations Liaison Central Office	August 9, 2017
Sylvia Waimrin PC04SE0132	Instructional Assistant, Special Education Thurston Middle School	September 4, 2017
Matt Witek PC05HST144	Teacher - Music Laguna Beach High School	August 9, 2017

II. LEAVES:

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Jennifer Lundblad	High School Teacher	August 29, 2017
	Laguna Beach High School 20% Leave of Absence	June 21, 2018
	0105011012-1110 80% Employment Contract	

III. EMPLOYMENT: Student Worker/Workability Program

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Arianna Nugent	Student Worker - Work Experience/Workability	July 1, 2017 to
	Laguna Beach High School Special Ed Funds	June 30, 2018
	0104644571-2960 \$10.50 per hour	
	NTE: 100 hours	

IV. EMPLOYMENT:

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Eric Bloch PC06MST132	Middle School Teacher - Music	August 29, 2017
	Thurston Middle School General Fund	
	0106011008-1110 Probationary I	
	Range: 1 Step: 5 \$ 73,349 annually	
	Replaces: Jon Mann	
	7 hours per day/5 days per week/10 months per year	
Kasey Childs-Konkel	Instructional Assistant, Special Ed	September 5, 2017
	Top of the World Elementary Special Ed Fund	
	0104612310-2115 \$28.525 per hour	
	6 hours per day/5 days per week/10 month academic work calendar	
	Replaces: John Uhlman	

IV. EMPLOYMENT: (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Ivonne Cortez-Redard PC02SP0201	Community Liaison Central Office 0102013040-2950 Range: 32 Step: B 8 hours per day/5 days per week/10.5 months per year Replaces: Johnny Vasquez	General Fund Probationary Employee \$4393 per month
Tricia Engel PC08EST104	Elementary School Teacher Top of the World Elementary 0108011005-1110 Range: 5 Step: 5 7 hours per day/5 days per week/10 months per year Replaces: Azadeh Baghai	General Fund Temporary Employee \$ 89,115.49 annually
Cynthia LeMotte PC04SE0132	Instructional Assistant, Special Education Laguna Beach High School 0104602120-2115 Range: 25 Step: F 6 hours per day/5 days per week/10 month academic\ calendar Replaces: Sylvia Waimrin	Special Ed Fund Permanent Employee \$26.17 per hour
Claudia Sandino	Instructional Assistant, Bilingual El Morro Elementary 0107013040-2110 Range: 22 Step: B 5 hours per day/5 days per week/10 month academic calendar Replaces: Marissa Hoffman	General Fund Permanent Employee \$19.80 per hour
Eunice Yi	Instructional Assistant, Special Ed Thurston Middle School 0104613150-2115 6 hours per day/5 days per week/10 month academic work calendar Replaces: Eleanor Tiner	Special Ed Fund \$23.62 per hour

V. EMPLOYMENT: Stipends

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Jeanne Brown	Counseling Coordination and Events Laguna Beach High School 0105111012-1270	General Fund NTE: \$2720.83
James Brusky	Journalism Advisor Laguna Beach High School 0105311012-1170	General Fund NTE: \$3023.15
Estee Carrizosa	Dance Production Advisor Laguna Beach High School 0105311012-1170	General Fund NTE: \$3023.15

V. EMPLOYMENT: Stipends (continued)

<u>Name:</u>	<u>Position/Site:</u>		<u>Effective Date:</u>
Jeremy Chung	Band Director Laguna Beach High School 0105311012-1170	General Fund NTE: \$3023.15	September 5, 2017 to June 21, 2018
Kristin Cowles	Department Chair - Social Studies Laguna Beach High School 0105091012-1370	General Fund NTE: \$2116.20	September 5, 2017 to June 21, 2018
Scott Finn	Activities Director Laguna Beach High School 0105311012-1170	General Fund NTE: \$6046.30	September 5, 2017 to June 21, 2018
Jim Garvey	Department Chair - Foreign Language Laguna Beach High School 0105091012-1370	General Fund NTE: \$2116.20	September 5, 2017 to June 21, 2018
Mindy Hawkins	Department Chair - Special Education Laguna Beach High School 0105091012-1370	General Fund NTE: \$2116.20	September 5, 2017 to June 21, 2018
Jon Hendrickson	Department Chair - English Laguna Beach High School 0105091012-1370	General Fund NTE: \$2116.20	September 5, 2017 to June 21, 2018
Dawn Hunnicutt	Link Crew Leader Laguna Beach High School 0105311012-1180	General Fund NTE: \$3023.15	August 21, 2017 to June 21, 2018
Alexis Karol	Drama Production Advisor Laguna Beach High School 0105311012-1170	General Fund NTE: \$3023.15	September 5, 2017 to June 21, 2018
Nancy Mooers	Department Chair - Math Laguna Beach High School 0105091012-1370	General Fund NTE: \$2116.20	September 5, 2017 to June 21, 2018
Lance Neal	Athletic Director Laguna Beach High School 0105311012-1170	General Fund NTE: \$6046.30	September 5, 2017 to June 21, 2018
Kerry Pellow	Yearbook Advisor Laguna Beach High School 0105311012-1170	General Fund NTE: \$3023.15	September 5, 2017 to June 21, 2018
Angela Pilon	Department Chair - Counseling Laguna Beach High School 0105111012-1270	General Fund NTE: \$2116.20	September 5, 2017 to June 21, 2018

V. EMPLOYMENT: Stipends (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Angela Pilon	Counseling Coordination and Events Laguna Beach High School General Fund 0105111012-1270 NTE: \$2720.83	September 5, 2017 to June 21, 2018
Nichole Rosa	Counseling Coordination and Events Laguna Beach High School General Fund 0105111012-1270 NTE: \$2720.83	September 5, 2017 to June 21, 2018
Jun Shen	Model UN Advisor Laguna Beach High School General Fund 0105311012-1170 NTE: \$3023.15	September 5, 2017 to June 21, 2018
Steve Sogo	Department Chair - Science Laguna Beach High School General Fund 0105091012-1370 NTE: \$2116.20	September 5, 2017 to June 21, 2018
Jonathan Todd	Model UN Advisor Laguna Beach High School General Fund 0105311012-1170 NTE: \$3023.15	September 5, 2017 to June 21, 2018

VI. EMPLOYMENT: Summer School 2017

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Theresa Chavez	Health Clerk Thurston Middle School Summer School Funds 0106171008-2230 \$27.49 per hour NTE: 5 hours per day	July 3, 2017 to July 21, 2017

VII. EMPLOYMENT: Short Term Assignments - Extra Duty

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Cassie Brooker	Collaborative Science Planning Laguna Beach High School Special Ed Fund 0104602120-1130 \$40.17 per hour NTE: 12 hours	July 17, 2017 to August 28, 2017
Kristin Cowles	U.S. History Planning Laguna Beach High School Special Ed Fund 0104602120-1130 \$40.17 per hour NTE: 8 hours	July 15, 2017 to September 4, 2017
Carrie Denton	Collaborative Science Planning Laguna Beach High School Special Ed Fund 0104602120-1130 \$40.17 per hour NTE: 12 hours	July 17, 2017 to August 28, 2017

VII. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Carrie Denton	Attendance at AP Computer Conference Laguna Beach High School General Fund 0102015380-1130 \$40.17 per hour NTE: 32 hours	July 24, 2017 to July 27, 2017
Connie Fabian-Byrnes	Campus Supervision Laguna Beach High School General Fund 0105011012-2910 \$20.81 per hour NTE: 100 hours Reason: Extra supervision including Breaker Day	August 28, 2017 to September 21, 2018
Mark Harris	Campus Supervision Laguna Beach High School General Fund 0105011012-2910 \$26.55 per hour NTE: 100 hours Reason: Extra supervision including Breaker Day	August 28, 2017 to September 21, 2018
Carrie Jenal	Attendance at PLCs and IEPs El Morro Elementary Special Ed Fund 0104192550-1280 \$40.17 per hour NTE: 10 hours	August 29, 2017 to June 21, 2018
Kristine Landgraf	Library Media Assistant Laguna Beach High School General Fund 0105051180-2225 \$27.49 per hour NTE: 4 hours Reason: Textbook check out on Breaker Day	August 28, 2017
Kathleen Margaretich	Writing of Science Standards El Morro Elementary General Fund 0102015380-1130 \$40.17 per hour NTE: 10 hours	August 1, 2017 to September 4, 2017
Liv Marshall	Dyslexia Guidelines Top of the World General Fund 0109037150-1110 \$40.17 per hour NTE: 40 hours	September 1, 2017 to September 4, 2017
Nancy Mooers	Math Curriculum Planning Laguna Beach High School General Fund 0102015380-1130 \$40.17 per hour NTE: 4 hours	July 17, 2017 to July 18, 2017
Alexandra Olvey	NGSS Planning Meetings Thurston Middle School General Fund 0102015380-1130 \$39.58 per hour NTE: 18 hours	June 23, 2017 to June 27, 2017

VII. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Sara Perrault-Hopper	Attendance at PLCs and IEPs Thurston Middle School 0104192550-1280 NTE: 10 hours	August 29, 2017 to June 21, 2018
	Special Ed Fund \$40.17 per hour	
Triana Ramazan	Dyslexia Guidelines Top of the World 0109037150-1110 NTE: 40 hours	September 1, 2017 to September 4, 2017
	General Fund \$40.17 per hour	
Nikki Romano	Summer Office Assistant Central Office 0101377100/0109397150-2490 NTE: 8 hours per day	July 5, 2017 to August 4, 2017
	General Fund \$27.56 per hour	
Nichole Rosa	Directed Studies Planning Meetings Laguna Beach High School 0105111012-1280 NTE: 10 hours	July 7, 2017 to September 4, 2017
	General Fund \$40.17 per hour	
Kristina Smith	Collaborative Science Planning Laguna Beach High School 0104602120-1130 NTE: 24 hours	July 17, 2017 to August 28, 2017
	Special Ed Fund \$40.17 per hour	
See Employee List	Attend PLCs and IEPs Districtwide 0104612310-1130, 0104602110-1130 0104602150-1130, 0104602120-1130 NTE: 10 hours each Employees: Kim Adams, Michelle Foster, Dustin Gowan, Elizabeth Harris, Mindy Hawkins, Pam Howland, Launa Kirkey, Amanda Myregard, Heather Rosenthal, Alicia Saucedo, Kristina Smith, Rachel Sweet, Jane Weinell, Lorraine Winokur, Julie Yaccino	August 29, 2017 to June 21, 2018
	Special Ed Fund \$40.17 per hour	
See Employee List	Social Emotional Supports Stakeholder Meeting Districtwide 0102015380-1130 NTE: 3 hours each Employees: Jeanne Brown, Jolene Hamilton, Jon Hendrickson, Dawn Hunnicutt, Alexis Karol, Marianne Lawson, Nichole Rosa	July 13, 2017
	General Fund \$40.17 per hour	

VII. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
See Employee List	Technology Support Assistants Districtwide 0113457175-2290 NTE: 100 hours total Employees: Van Le, Cynthia LeMotte, Margaret Warder	August 2, 2017 to August 24, 2017 General Fund \$27.56 per hour
See Employee List	Instructional Assistant Professional Development Districtwide 0102015380-2190 NTE: 6.5 hours each Employees: All Instructional Assistants	August 31, 2017 General Fund \$27.56 per hour
Tracey Slater	Attendance at PLCs and IEPs Thurston Middle School 0104192550-1280 NTE: 10 hours	August 29, 2017 to June 21, 2018 Special Ed Fund \$40.17 per hour
Rus Soobzokov	Campus Supervision Laguna Beach High School 0105011012-2910 NTE: 100 hours Reason: Extra supervision including Breaker Day	August 28, 2017 to September 21, 2018 General Fund \$24.26 per hour
Tim Soobzokov	Campus Supervision Laguna Beach High School 0105011012-2910 NTE: 100 hours Reason: Extra supervision including Breaker Day	August 28, 2017 to September 21, 2018 General Fund \$24.26 per hour
Jennifer Valousky	Campus Supervision Laguna Beach High School 0105011012-2910 NTE: 100 hours Reason: Extra supervision including Breaker Day	August 28, 2017 to September 21, 2018 General Fund \$23.05 per hour
Megan Weinert	Campus Supervision Laguna Beach High School 0105011012-2910 NTE: 100 hours Reason: Extra supervision including Breaker Day	August 28, 2017 to September 21, 2018 General Fund \$24.26 per hour
Lorraine Winokur	Move SDC K-1 Classroom to Top of the World Top of the World Elementary 0104602110-1130 NTE: 24 hours	August 4, 2017 to August 25, 2017 Special Ed Fund \$40.17 per hour

VIII. EMPLOYMENT: Short Term Assignments - Performing Arts

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Julie Yaccino	U.S. History Planning Laguna Beach High School 0104602120-1130 NTE: 8 hours	July 15, 2017 to September 4, 2017
	Special Ed Fund \$40.17 per hour	
Julie Yaccino	Directed Studies Planning Meetings Laguna Beach High School 0105111012-1280 NTE: 10 hours	July 7, 2017 to September 4, 2017
	General Fund \$40.17 per hour	

IX. EMPLOYMENT: Short Term Assignments - Performing Arts/Booster Funds

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

X. EMPLOYMENT: Short Term Assignments - ASB Funds

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

XI. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/General Fund

Work Site: Laguna Beach High School
General Fund Account: 0105311075-1185/2140

Fall Sports Calendar 2017/18:

In-Season:	August 7 - November 3, 2017
CIF Playoff:	November 6 - December 4, 2017

Winter Sports Calendar 2017/18:

In-Season:	November 6 - February 9, 2018
CIF Playoff:	February 12 to March 2, 2018

Spring Sports Calendar 2017/18:

In-Season:	February 12 - May 11, 2018
CIF Playoff:	May 14 to June 4, 2018

Resignation:

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective:</u>
Erik Beckman	Assistant Coach	July 18, 2017

XII. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/Booster Funded

Work Site: Laguna Beach High School

Booster Account: 0105315310-1185/2140

Fall Sports Calendar 2017/18:

In-Season: August 7 - November 3, 2017

CIF Playoff: November 6 - December 4, 2017

Winter Sports Calendar 2017/18:

In-Season: November 6 - February 9, 2018

CIF Playoff: February 12 to March 2, 2018

Spring Sports Calendar 2017/18:

In-Season: February 12 - May 11, 2018

CIF Playoff: May 14 to June 4, 2018

XIII. Employment and Resignation- Substitute Teachers & Classified Substitutes:**Employment:**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective:</u>
Noemi Shaw	Substitute Instructional Assistant, Special Ed	September 1, 2017
Alexander Zapata	Substitute Custodian	July 11, 2017

Resignations:

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective:</u>
Lisa Ablett	Substitute Teacher	July 25, 2017
Samer Alrayes	Substitute Teacher	July 25, 2017
LaRee Anderson	Substitute Teacher	July 12, 2017
Elaha Bahadori	Substitute Teacher	July 25, 2017
Chelsea Black	Substitute Teacher	July 12, 2017
Chad Concolino	Substitute Classified	July 28, 2017
Carmynn Crites	Substitute Teacher	July 25, 2017
William Douglas	Substitute Teacher	July 11, 2017
Ismael Duarte	Substitute Classified	July 11, 2017
Heather Fitzgerald	Substitute Teacher	July 28, 2017
Karen Kavoossi	Substitute Teacher	July 25, 2017
Caryn Krasne	Substitute Teacher	July 12, 2017
Guillermo Lopez	Substitute Classified	July 20, 2017
Andrea Lorenz	Substitute Teacher	July 26, 2017
Michael Perez	Substitute Teacher	July 26, 2017
Caroline Rechter	Substitute Teacher	August 2, 2017
Erika Rojas	Substitute Teacher	July 6, 2017
Christopher Stansbury	Substitute Teacher	August 8, 2017
Josie Tucker	Substitute Teacher	July 26, 2017
Andrea Wade	Substitute Teacher	July 26, 2017

Laguna Beach Unified School District

12.c. CONSENT/ACTION

August 22, 2017

Approval: Conference/Workshop Attendance

Yadhira Rojas - “Activating Learning: Helping Students Access Challenging Curriculum Across Content Areas” - September 14, 2017- Costa Mesa, CA. This training will provide attendees with tools and resources that support student access to challenging curriculum.

Fiscal Impact:

\$	150.00	Registration
\$	16.05	Transportation
\$	166.05	TOTAL

Account #0102015380 - 5220 Staff Development - Travel & Conference

Ryan Zajda, Bob Billinger, Lisa Brackez, and Victoria Webber - “Red Cross 33rd Annual Disaster Preparedness Academy” - September 21, 2017- Anaheim, CA. Attendees will participate in breakout sessions on topics that include earthquake safety, active shootings, evacuation planning, school preparedness, and more.

Fiscal Impact:

\$	500.00	Registration
\$	60.00	Parking
\$	560.00	TOTAL

Account #0102395980 - 5220 Safety - Travel & Conference

Nikol King, Nichole Rosa, Angela Pilon, Lynn Gregory, and Ann Bergen - “4th Annual California Coalition of Early & Middle Colleges (CCEMC) Statewide Collaboration” - September 29, 2017 - Ontario, CA. Participants will collaborate with community colleges and learn about dual enrollment strategies.

Fiscal Impact:

\$	1375.00	Registration
\$	170.13	Transportation
\$	40.00	Parking
\$	1585.13	TOTAL

Account #0102015380 - 5220 Staff Development - Travel & Conference

Yadhira Rojas and Ivonne Cortez - “Interpreters’ and Translators’ Conference” - September 29, 2017- Costa Mesa, CA. Attendees will learn how to create an interpretation unit in our district and will receive tools to improve interpreting at IEP meetings as well as parent presentations.

Fiscal Impact:

\$	170.00	Registration
\$	32.10	Transportation
\$	202.10	TOTAL

Account #0102013045 - 5220 Title III - Travel & Conference

Alysia Odipo, Michelle Martinez, Megan Matthias, Kristin Cowles, and Carolen Sadler - "Teachers Law School" - October 10, 2017- Santa Ana, CA. This program consists of guided visits to the Orange County Superior Court, Appellate Court, Federal Court, and Old Court House, during which attendees will hear from notable speakers on topics such as The Role of the Courts in our Democratic Republic, an Overview of the Legal System in Orange County, A Panel Discussion on the Importance of Civics in Action, and a Call to Action for Civics Support for Schools.

Fiscal Impact:

\$	85.60	Transportation
\$	500.00	Substitutes
\$	585.60	TOTAL

Account #0102015380 - 5220 Staff Development - Travel & Conference

Account #0102015380 - 1190 Staff Development - Substitutes

Kimberly Mattson - "History-Social Science Framework" - October 11, 2017- Pomona, CA. This series of programs is designed to introduce the new Framework to teachers, administrators, and teacher educators. Presentations will include major instructional shifts, updated and expanded content, aligning history-social science with ELA/ELD framework and standards, and inquiry-based instruction across grade levels.

Fiscal Impact:

\$	225.00	Registration
\$	44.94	Transportation
\$	269.94	TOTAL

Account #0102015380 - 5220 Staff Development - Travel & Conference

Dawn Brown - "Credential Counselors and Analysts of California 39th Annual Conference" - October 11 - 13, 2017- Sacramento, CA. Participants will learn the most up to date information on credentialing of personnel.

Fiscal Impact:

\$	308.49	Registration
\$	227.51	Transportation
\$	478.72	Lodging
\$	150.00	Meals
\$	1164.72	TOTAL

Account #0110397140 - 5220 Human Resources - Travel & Conference

Jason Vilorio and Jeff Dixon - "SF2 Fall 2017 Regional Meeting" - October 17, 2017- Oceanside, CA. Participants will learn important information about community funded districts, including State Budget implementation, legislative issues and relations, and an economic update.

Fiscal Impact:

\$	62.16	Transportation
\$	62.16	TOTAL

Account #0101377100 - 5220 Superintendent - Travel & Conference

Account #0102397406 - 5220 Business - Travel & Conference

Kimberly Mattson - "Thinking Maps Training of Trainers" - October 17-19, 2017- Brea, CA. Participants will learn the skills to conduct Thinking Maps workshops and facilitate ongoing use.

Fiscal Impact:

\$ 1200.00	Registration
\$ 160.50	Transportation
\$ 125.00	Meals
\$ 1485.50	TOTAL

Account #0102015380 - 5220 Staff Development - Travel & Conference

Kimberly Mattson - "Supporting Students with Reading Disabilities/Dyslexia: Assessment & Evidence Based Intervention" - October 27 and November 8, 2017- Costa Mesa, CA. Attendees will gain an understanding of the definition and characteristics of reading disabilities and dyslexia.

Fiscal Impact:

\$ 250.00	Registration
\$ 16.05	Transportation
\$ 266.05	TOTAL

Account #0102015380 - 5220 Staff Development - Travel & Conference

Cyndi Kimball and Chris Costley - "Workability Fall Training" - November 6-7, 2017- Anaheim, CA. Part of the workability grant the district receives requires attendance at trainings.

Fiscal Impact:

\$ 450.00	Registration
\$ 105.28	Transportation
\$ 200.00	Meals
\$ 56.00	Parking
\$ 811.28	TOTAL

Account #0104644575 - 5220 Workability - Travel & Conference

Ellen Oxales - "Parchment Connect – 2017 California Member Conference" - November 15, 2017- Irvine, CA. Participants will discuss trends in academic credentials, learn best practices, and understand the new features of Parchment. Parchment is the electronic transcript provider for Laguna Beach High School.

Fiscal Impact:

\$ 11.00	Transportation
\$ 10.00	Parking
\$ 21.00	TOTAL

Account #0105091012- 5220 Laguna Beach High School - Travel & Conference

Nikol King - "A Day in the Life of a Co-Administrator" - December 13, 2017- Ontario, CA. The workshop will review proactive measures to utilize in the world of discipline, records, attendance, safety, and more.

Fiscal Impact:

\$ 295.00	Registration
\$ 53.50	Transportation
\$ 348.50	TOTAL

Account #0105011012- 5220 Laguna Beach High School - Travel & Conference

Total Expenses: \$7,528.03

Webber/Viloria

Laguna Beach Unified School District

12.d. CONSENT/ACTION

August 22, 2017

Approval: Student Field Trips

Proposal

Staff proposes the Board of Education approve the following student field trip:

1. Laguna Beach High School

Destination:	Water Polo Tournament – Santa Barbara, CA
Date:	September 7-9, 2017
Chaperone(s):	Trevor Lyle, Ethan Damato, and Nathan McConnell
Cost to Student:	\$250.00
Number of Students:	15
Transportation:	Automobile
Accommodations:	Courtyard Goleta

Students will participate to regional athletic competition.

2. Thurston Middle School

Destination:	Outdoor Science Camp, Mountain and Sea Adventures
Date:	October 3-6, 2017
Chaperone(s):	Lisa Brackez, Maria Hoffman, Megan Matthias, Richard Selin, Jesse Rothman and parent volunteers
Cost to Student:	\$400.00
Number of Students:	240
Transportation:	School bus, boat and bus on island
Accommodations:	Camp

Students will explore a wide variety of field studies related to 6th grade science standards in a natural setting off the coast of Catalina Island. Activities include hikes, labs, investigations, snorkeling, and journaling.

Background

The principals of Laguna Beach High School and Thurston Middle School have approved the Applications for Field Trip requests and submitted the application for approval in accordance with Board Policy 6019. This policy provides forms for use by parents/guardians that give permission for their student(s) to participate in field trips, along with authorization for medical care and a waiver in conformance with Education Code Section 35330.

The District's liability insurance through ASCIP provides field trip coverage in the following areas: (1) coverage against claims by a parent for negligence by the District if the student is injured, and (2) coverage for any damage caused by a student.

Laguna Beach Unified School District

12.e. CONSENT/ACTION

August 22, 2017

Approval: Interdistrict Attendance Agreements – Resident Students to Other District(s)

Proposal

Staff proposes that the Board of Education approve the following Interdistrict Attendance Agreements for resident students to attend another school district.

Background

Board Policy 5035 and Education Code 48204 delineate the conditions for Interdistrict Attendance Agreements. These agreements are based upon factors intended to positively affect student achievement and welfare. The Agreement must also be approved by the Board of Education of the cooperating district.

Implications

The action will allow resident students to attend another school district. It is the practice of staff to recommend approval as per Board policy; however, Board members have the option to consider each case separately and approve or deny requests. These requests are for the **2017/2018 school year**.

Budget Impact

The District will have reduced expenditures as a result of reduced student enrollment as follows:

Summary of Projected IDT's Out of District				
Based on students who are enrolling in other CA Public Schools				
Does not include Laguna Beach students enrolled in private schools				
School	IDT's Out for 2016/17	2016/17 Est. Reduced Cost (\$8500 per student)	IDT's Out for 2017/18 (to date)	2017/18 Est. Reduced Cost (\$8500 per student)
LBHS	9	\$ 76,500.00	9	\$ 76,500.00
TMS	4	\$ 34,000.00	4	\$ 34,000.00
TOW/ELM	8	\$ 68,000.00	14	\$ 119,000.00
Total	21	\$ 178,500.00	27	\$ 229,500.00

Recommended Action

Staff recommends the Board of Education approve the attached list of students requesting Interdistrict Attendance Agreements as presented.

Name	Grade	District	Reason
Sophia H.	9	Irvine USD	3
Joselynn P.	9	Saddleback USD	3
Brielle B.	9	Saddleback USD	3
Riley L.	12	Tustin USD	3

- (1) Employee - Renewal
- (2) Employee - New
- (3) Special Need/Request

Laguna Beach Unified School District

12.f. CONSENT/ACTION

August 22, 2017

**Approval: Release of Resident Student to Orange County Department of Education
Community Home Education Program**

Proposal

Staff proposes the Board of Education approve the release of the student to attend the Orange County Department of Education Community Home Education Program (CHEP).

Background

Education Code 1981(b) provides that, at the request of a pupil's parent or guardian, the school district of attendance may approve the pupil's enrollment in a county community school.

The release of students to the Orange County Department of Education Community Home Education Program would result in an approximate cost of \$8,500 per student, which is our district's estimated 2017/2018 per student ADA (average daily attendance) revenue limit for community school. These funds are used to provide curriculum books and materials for the students.

Due to the elimination of State aid (\$120.00 per ADA) for basic aid school districts, there is no apportionment from which the State may transfer funds directly to Orange County Community Schools.

Although the funding has been eliminated, the District is responsible for the cost of educating these students and payment is made from our General Fund to Orange County Community Schools on an annual basis. The expenditure will be budgeted and will occur at year-end.

Budget Impact

Approval of this request will result in an approximate additional expense of \$8,500.

Recommended Action

Per counsel, it is legally permissible to disapprove the release of students to community home education programs because of a negative fiscal impact.

Staff recommends the Board of Education approve the release of the student to the Orange County Department of Education Community Home Education Program.

<u>Name</u>	<u>Grade</u>	<u>District</u>	<u>Reason</u>
Delaney M.	3	OCDE CHEP	3

- (1) Employee - Renewal
- (2) Employee - New
- (3) Special Need/Request

Laguna Beach Unified School District

12.g. ACTION

August 22, 2017

Approval: Agreements for Contracted Services-Special Education

Proposal

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary services for special education students.

Background

Approval by the Board of Education will provide needed services for eligible special education students that cannot presently be provided by District staff. Approval will maintain District compliance with Education Codes.

Budget Impact

The expenses associated with the attached contracts are included in the current Special Education budget.

Recommended Action

Staff recommends the Board of Education approve the contracts as listed.

Laguna Beach Unified School District

Contracts– August 22, 2017

Contractor	Description of Services	Term	Funding	Cost
Saddleback USD	Reimbursement for special education students placed in Saddleback programs	07/01/17-06/30/18	SELPA Pupil Services 0104292800-5852-\$25,000 0104292800-5100-\$290,000	\$315,000
Parent Reimbursement/Legal	Reimbursement per settlement agreement for educational placement for a special education student	07/01/17-06/30/18	Parent Reimbursement/Legal 0104632900-5878	\$46,100
Independent Contract Cindy Cottier, SLP	Consultation on learning applications to teachers and special education students/Assistive Technology evaluations	09/05/17-06/22/18	Outside Contractor 0104192430-5895	\$4,380

Laguna Beach Unified School District

12.h. CONSENT/ACTION

August 22, 2017

Approval: Agreements and Contracts – Technology Services

Proposal

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary technology and services for Technology Services.

Background

Approval by the Board of Education will provide needed technology and services for the Students, Teachers and staff.

Budget Impact

The expenses associated with the attached contracts are included in current and proposed Technology Services budgets.

Recommended Action

Staff recommends the Board of Education authorize the following contracts.

Laguna Beach Unified School District

Contracts/Licenses – August 22, 2017

Contractor	Description of Services	Term	Funding	Cost
XVR Software, Inc.	Firewall - Filtering and Anti-spam services for District	07/01/17 – 06/30/18 Renewal	01134571755832	\$9,882.00
CDW	Aruba license – for wireless access points	07/01/17 - 06/30/18 Renewal	01134571755805	\$8,263.67
Hayes Software Systems	District inventory IT licenses	07/01/17 – 06/30/18 Renewal	01134571755805	\$2,513.00
PowerSchool	Learning Management Subscription for all Schools	07/01/17 – 06/30/18 Renewal	01130171755805	\$14,250.00
Resilient Communications	License for phones	07/31/17 – 07/30/18 Renewal	01134571755805	\$1,742.00

Laguna Beach Unified School District

12.i. CONSENT/ACTION

August 22, 2017

Approval: Warrants #390987 Through #391288 In The Amount of \$6,590,532.77
Dates: 7/10/2017 through 8/11/2017

Proposal

Staff proposes the Board of Education approve/ratify Warrants #390987 through #391288 in the amount of \$6,590,532.77.

Background

Warrants are issued for necessary equipment, supplies and services. The warrants processed include previously Board approved contracts and/or budgeted expenditures within the Board approved operating budget.

The warrant list is generated in our business office in accordance with supporting documentation and coded in compliance with the State Account Code Structure (SACS). The list is then transmitted to the Orange County Department of Education where requests are audited and warrants are ultimately issued.

Budget Impact

The warrants are in accordance with the approved 2016/2017 and 2017/2018 District Operating Budgets.

Recommended Action

Staff recommends the Board of Education approve/ratify the warrants in the amount of \$6,590,532.77.

SELECT Check ID's and Numbers: 760 ; Check Dates: 071017

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00390987	07/10/17	Abby Rozenberg	JUNE 2017	0104632900	5887	SPEECH THERAPY	750.00
						CHECK TOTAL:	750.00
00390988	07/10/17	ACSA	DUES & MEMBERSHIPS	0101377100	5310	DUES & MEMBERSHIPS	330.00
						CHECK TOTAL:	330.00
00390989	07/10/17	ACSA	DUES & MEMBERSHIPS	0101377100	5310	DUES & MEMBERSHIPS	1,857.40
						CHECK TOTAL:	1,857.40
00390990	07/10/17	ACSA	DUES & MEMBERSHIPS	0101377100	5310	DUES & MEMBERSHIPS	870.00
						CHECK TOTAL:	870.00
00390991	07/10/17	Blue Shield of Califor	JULY 2017	0102017400	3401	HEALTH & WELFARE, CERTIF	159,522.04
			JULY 2017	0102397400	3402	HEALTH & WELFARE, CLASSIF	78,570.56
						CHECK TOTAL:	238,092.60
00390992	07/10/17	California School Boar	DUES & MEMBERSHIPS	0101377100	5310	DUES & MEMBERSHIPS	12,549.00
						CHECK TOTAL:	12,549.00
00390993	07/10/17	California School Boar	DUES & MEMBERSHIPS	0101377100	5310	DUES & MEMBERSHIPS	2,555.00
						CHECK TOTAL:	2,555.00
00390994	07/10/17	CASBO	DUES & MEMBERSHIPS	0102397406	5310	DUES & MEMBERSHIPS	2,000.00
						CHECK TOTAL:	2,000.00
00390995	07/10/17	Eagle Software	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	14,072.00
						CHECK TOTAL:	14,072.00
00390996	07/10/17	EARTH NETWORKS	EQUIPMENT - NEW	0108015060	4410	EQUIPMENT - NEW	3,000.00
			EQUIPMENT - NEW	0108015040	4410	EQUIPMENT - NEW	3,045.00
			EQUIPMENT - NEW	0108015600	4410	EQUIPMENT - NEW	4,400.00
						CHECK TOTAL:	10,445.00
00390997	07/10/17	FRONTLINE TECHNOLOGIES	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	12,051.00
						CHECK TOTAL:	12,051.00
00390998	07/10/17	HIDDIESON LISTENING LA	JUNE 2017	0104632900	5889	OTHER THERAPY	900.00
			JUNE 2017	0104632900	5889	OTHER THERAPY	1,050.00
						CHECK TOTAL:	1,950.00
00390999	07/10/17	Home Depot	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	199.47
						CHECK TOTAL:	199.47
00391000	07/10/17	JENNIFER TONEY SPEECH	SPEECH THERAPY	0104632900	5887	SPEECH THERAPY	7,055.00

SELECT Check ID's and Numbers: 76@ ; Check Dates: 071017

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
CHECK TOTAL:							7,055.00
00391001	07/10/17	Kaiser Foundation Heal	JULY 2017	0102017400	3401	HEALTH & WELFARE, CERTIF	726.59
			JULY 2017	0102397400	3402	HEALTH & WELFARE, CLASSIF	1,252.57
			JULY 2017	0102017400	3401	HEALTH & WELFARE, CERTIF	2,543.10
			JULY 2017	0102397400	3402	HEALTH & WELFARE, CLASSIF	47,048.75
			JULY 2017	0102017400	3401	HEALTH & WELFARE, CERTIF	95,523.21
			JULY 2017	0102397400	3402	HEALTH & WELFARE, CLASSIF	357.88
CHECK TOTAL:							147,452.10
00391002	07/10/17	Learning for Living In	OTHER BOOKS	0101377350	4220	OTHER BOOKS	520.00
CHECK TOTAL:							520.00
00391003	07/10/17	LOVELADY, MARY E.	MISC OUTSIDE VENDOR	0102397454	5860	MISC OUTSIDE VENDOR	10,008.00
CHECK TOTAL:							10,008.00
00391004	07/10/17	McGraw Hill School Pub	TEXTBOOKS	0102014041	4100	TEXTBOOKS	108,301.87
CHECK TOTAL:							108,301.87
00391005	07/10/17	McGraw Hill School Pub	TEXTBOOKS	0102014041	4100	TEXTBOOKS	24,315.50
CHECK TOTAL:							24,315.50
00391006	07/10/17	OC School Board Associ	DUES & MEMBERSHIPS	0101377100	5310	DUES & MEMBERSHIPS	125.00
CHECK TOTAL:							125.00
00391007	07/10/17	Orange County Therapy	JUNE 2017	0104632900	5100	SUBAGREEMENTS FOR SERVIC	17,425.00
			JUNE 2017	0104632900	5886	PHYSICAL THERAPY	510.00
CHECK TOTAL:							17,935.00
00391008	07/10/17	PITNEY BOWES GLOBAL FI	JULY 2017	0102397400	5620	RENTAL EXPENSE	231.91
CHECK TOTAL:							231.91
00391009	07/10/17	PT FOR KIDS	JUNE 2017	0104632900	5886	PHYSICAL THERAPY	2,385.00
CHECK TOTAL:							2,385.00
00391010	07/10/17	School Services of CA	DUES & MEMBERSHIPS	0101377100	5310	DUES & MEMBERSHIPS	4,000.00
CHECK TOTAL:							4,000.00
00391011	07/10/17	The LaunchPad Therapy	JUNE 2017	0104632900	5885	OCCUPATIONAL THERAPY	1,955.00
CHECK TOTAL:							1,955.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							622,005.85

SELECT Check ID's and Numbers: 76@ ; Check Dates: 071017

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
GRAND TOTAL							622,005.85

SELECT Check ID's and Numbers: 76@ ; Check Dates: 071217

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391012	07/12/17		SEPTEMBER 2017	0104602150	5877	PRESCHOOL TUITION	750.00
						CHECK TOTAL:	750.00
00391013	07/12/17	BrightView Landscape S	LANDSCAPE/IRRIGATION	0102477409	5680	LANDSCAPE/IRRIGATION	813.81
						CHECK TOTAL:	813.81
00391014	07/12/17		JUNE 2017 - SOCIAL SKILLS	0104072000	5878	PARENT REIMBURSEMENT (LE	380.00
			JUNE 2017	0104072000	5878	PARENT REIMBURSEMENT (LE	840.00
			JUNE 2017 - MILEAGE	0104256700	5880	TRANSPORTATION-IN LIEU	61.76
						CHECK TOTAL:	1,281.76
00391015	07/12/17	Cox Communications	MAY - JUNE 2017	0113457175	5940	INTERNET CONNECTIVITY	318.53
						CHECK TOTAL:	318.53
00391016	07/12/17	Durham School Services	JUNE 2017 - SUMMER SCHOOL	0104256700	5100	SUBAGREEMENTS FOR SERVIC	2,804.65
			JUNE 2017 - SUMMER SCHOOL	0102256700	5100	SUBAGREEMENTS FOR SERVIC	3,028.00
						CHECK TOTAL:	5,832.65
00391017	07/12/17	FileWave (USA) Inc.	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	11,472.00
						CHECK TOTAL:	11,472.00
00391018	07/12/17	Hoffman, Marissa	CHARTER BUS-ATHLETIC/FIELD TRP	0102013045	5865	CHARTER BUS-ATHLETIC/FIE	20.00
						CHECK TOTAL:	20.00
00391019	07/12/17	Ignite Optometric Corpor	JUNE 2017	0104632900	5888	VISION THERAPY	1,040.00
						CHECK TOTAL:	1,040.00
00391020	07/12/17	KERNAN, AMY	MILAGE - AUG - NOV 2016	0102015380	5210	MILEAGE REIMBURSEMENT	202.44
			MILEAGE MAY-JUNE 2017	0102013045	5210	MILEAGE REIMBURSEMENT	62.81
						CHECK TOTAL:	265.25
00391021	07/12/17	Laguna Beach Water Dis	4/26/17 - 6/27/17	0107477409	5530	WATER - UTILITIES	506.86
			4/26/17 - 6/27/17	0107477409	5530	WATER - UTILITIES	2,552.83
			4/26/17 - 6/27/17	0107477409	5530	WATER - UTILITIES	2,572.27
			4/26/17 - 6/27/17	0107477409	5530	WATER - UTILITIES	495.03
						CHECK TOTAL:	6,126.99
00391022	07/12/17	LBUSD Revolving Cash F	REFRESHMENTS - NOT FOOD SERV	0104605040	4325	REFRESHMENTS - NOT FOOD	20.55
			REFRESHMENTS - NOT FOOD SERV	0104605040	4325	REFRESHMENTS - NOT FOOD	26.35
			TRAVEL & CONFERENCE	0104613150	5220	TRAVEL & CONFERENCE	20.00
			GENERAL SUPPLIES-NON INSTRUCT	0104644575	4340	GENERAL SUPPLIES-NON INS	13.46
			GENERAL SUPPLIES-NON INSTRUCT	0104644575	4340	GENERAL SUPPLIES-NON INS	13.46
			MATERIALS & SUPPLIES-INSTRUCT	0113015040	4310	MATERIALS & SUPPLIES-INS	10.00
			MATERIALS & SUPPLIES-INSTRUCT	0104292600	4310	MATERIALS & SUPPLIES-INS	7.08

SELECT Check ID's and Numbers: 760 ; Check Dates: 071217

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			GENERAL SUPPLIES-NON INSTRUCT	0104605040	4340	GENERAL SUPPLIES-NON INS	19.96
			REFRESHMENTS - NOT FOOD SERV	0110397140	4325	REFRESHMENTS - NOT FOOD	12.20
			POSTAGE	0102397406	5910	POSTAGE	13.83
			PLUMBING REPAIRS	0105477408	5662	PLUMBING REPAIRS	5.39
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	11.77
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	13.19
			POSTAGE	0102397406	5910	POSTAGE	6.47
			GENERAL SUPPLIES-NON INSTRUCT	0102477408	4340	GENERAL SUPPLIES-NON INS	5.17
			PLUMBING REPAIRS	0107477408	5662	PLUMBING REPAIRS	10.79
			POSTAGE	0102397406	5910	POSTAGE	14.46
			POSTAGE	0102397406	5910	POSTAGE	3.84
			PLUMBING REPAIRS	0105477408	5662	PLUMBING REPAIRS	3.99
			TRAVEL & CONFERENCE	0104644575	5220	TRAVEL & CONFERENCE	30.00
			MATERIALS & SUPPLIES-INSTRUCT	0104292600	4310	MATERIALS & SUPPLIES-INS	34.23
			MATERIALS & SUPPLIES-INSTRUCT	0104292600	4310	MATERIALS & SUPPLIES-INS	21.80
			REFRESHMENTS - NOT FOOD SERV	0104072000	4325	REFRESHMENTS - NOT FOOD	7.78
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	43.00
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	71.10
			REFRESHMENTS - NOT FOOD SERV	0106091008	4325	REFRESHMENTS - NOT FOOD	18.00
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	5.81
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	14.40
			GENERAL SUPPLIES-NON INSTRUCT	0106091008	4340	GENERAL SUPPLIES-NON INS	15.00
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	21.00
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	8.06
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	16.95
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	30.61
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	36.24
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	14.39
			POSTAGE	0108091005	5910	POSTAGE	3.84
			TRAVEL & CONFERENCE	0108091005	5220	TRAVEL & CONFERENCE	10.00
			REFRESHMENTS - NOT FOOD SERV	0108091005	4325	REFRESHMENTS - NOT FOOD	15.92
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	11.34
			GENERAL SUPPLIES-NON INSTRUCT	0106091008	4340	GENERAL SUPPLIES-NON INS	21.60
			GENERAL SUPPLIES-NON INSTRUCT	0106091008	4340	GENERAL SUPPLIES-NON INS	25.00
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	13.89
			REFRESHMENTS - NOT FOOD SERV	0106091008	4325	REFRESHMENTS - NOT FOOD	17.97
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	9.74
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	42.21
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	71.28
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	21.60
			REFRESHMENTS - NOT FOOD SERV	0105091012	4325	REFRESHMENTS - NOT FOOD	24.30
			REFRESHMENTS - NOT FOOD SERV	0105091012	4325	REFRESHMENTS - NOT FOOD	11.74
			REFRESHMENTS - NOT FOOD SERV	0105091012	4325	REFRESHMENTS - NOT FOOD	17.72
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	8.00

SELECT Check ID's and Numbers: 768 ; Check Dates: 071217

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			CLASSIFIED SUPPORT SUBSTITUTE	0105477409	2290	CLASSIFIED SUPPORT SUBST	8.18
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	105.84
			BANK SVCS CHRG - JUNE 2017	0102397400	5820	BANKING SERVICES	13.30
						CHECK TOTAL:	1,073.80
00391023	07/12/17	MAXIM HEALTHCARE SERVI	JUNE 2017	0104172860	5831	CONSULTANTS-OTHER	4,353.75
						CHECK TOTAL:	4,353.75
00391024	07/12/17	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	25.98
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	62.96
						CHECK TOTAL:	88.94
00391025	07/12/17		SEPTEMBER 2017	0104602150	5877	PRESCHOOL TUITION	750.00
						CHECK TOTAL:	750.00
00391026	07/12/17	Southern Calif Gas Co.	JUNE 2017	0105477409	5510	UTILITIES - HEAT	16.27
			JUNE 2017	0108477409	5510	UTILITIES - HEAT	70.47
			JUNE 2017	0102477409	5510	UTILITIES - HEAT	30.10
			JUNE 2017	0106477409	5510	UTILITIES - HEAT	142.81
			JUNE 2017	0102477409	5510	UTILITIES - HEAT	22.25
						CHECK TOTAL:	281.90
00391027	07/12/17	Southern California Ed	JUNE 2017	0102477409	5520	LIGHT & POWER	2,984.64
			JUNE 2017	0105477409	5520	LIGHT & POWER	12,832.50
			JUNE 2017	0106477409	5520	LIGHT & POWER	9,477.69
			JUNE 2017	0107477409	5520	LIGHT & POWER	25.16
			JUNE 2017	0108477409	5520	LIGHT & POWER	6,948.60
			JUNE 2017	0107477409	5520	LIGHT & POWER	6,237.61
						CHECK TOTAL:	38,506.20
00391028	07/12/17	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	65.10
						CHECK TOTAL:	65.10
00391029	07/12/17	Tangram Interiors	EQUIPMENT - NEW	0109037150	4410	EQUIPMENT - NEW	5,142.37
						CHECK TOTAL:	5,142.37
00391030	07/12/17	TOTAL RECALL CAPTIONIN	JUNE 2017	0104622510	5860	MISC OUTSIDE VENDOR	1,781.25
						CHECK TOTAL:	1,781.25
00391031	07/12/17	U.S. Bank National Ass	MATERIALS & SUPPLIES-INSTRUCT	0102017400	4310	MATERIALS & SUPPLIES-INS	17,967.57
						CHECK TOTAL:	17,967.57
00391032	07/12/17	VERTICAL TRANSPORT INC	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	1,300.00
						CHECK TOTAL:	1,300.00

SELECT Check ID's and Numbers: 76@ ; Check Dates: 071217

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391033	07/12/17	Waste Management of OC	JULY 2017	0107477409	5540	TRASH - UTILITIES	436.85
			JULY 2017	0105477409	5540	TRASH - UTILITIES	1,313.05
			JULY 2017	0108477409	5540	TRASH - UTILITIES	366.46
			JULY 2017	0102477409	5540	TRASH - UTILITIES	235.73
			JULY 2017	0106477409	5540	TRASH - UTILITIES	299.62
							CHECK TOTAL:
00391034	07/12/17	LBUSD Revolving Cash F	FOOD	1302277426	4700	FOOD	34.64
			REVOLVING CASH ACCOUNT	1300000000	9130	REVOLVING CASH ACCOUNT	1,295.00
			GENERAL SUPPLIES-NON INSTRUCT	1302277426	4340	GENERAL SUPPLIES-NON INS	12.93
							CHECK TOTAL:
00391035	07/12/17	Class Leasing LLC	BUILDING IMPROVEMENTS	4208498675	6230	BUILDING IMPROVEMENTS	29,800.00
							CHECK TOTAL:
00391036	07/12/17	StorageContainer.com	BUILDING IMPROVEMENTS	4208498675	6230	BUILDING IMPROVEMENTS	71.50
							CHECK TOTAL:
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							133,097.65
GRAND TOTAL							133,097.65

SELECT Check ID's and Numbers: 760 ; Check Dates: 071317

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391037	07/13/17	Aardvark Clay & Suppli	MATERIALS & SUPPLIES-INSTRUCT	0105015060	4310	MATERIALS & SUPPLIES-INS	189.64
						CHECK TOTAL:	189.64
00391038	07/13/17	ACSA	DUES & MEMBERSHIPS	0113457175	5310	DUES & MEMBERSHIPS	1,603.00
						CHECK TOTAL:	1,603.00
00391039	07/13/17	ACSA	DUES & MEMBERSHIPS	0110397140	5310	DUES & MEMBERSHIPS	587.20
						CHECK TOTAL:	587.20
00391040	07/13/17	California League of S	DUES & MEMBERSHIPS	0101377100	5310	DUES & MEMBERSHIPS	300.00
						CHECK TOTAL:	300.00
00391041	07/13/17	CATHEDRAL HOME FOR CHI	JUNE 2017	0104632210	5898	AB3632 ROOM & BOARD	7,710.00
			JUNE 2017	0104632210	5889	OTHER THERAPY	5,546.40
			JUNE 2017	0104632210	5875	TUITION	3,392.80
						CHECK TOTAL:	16,649.20
00391042	07/13/17	Cox Communications	JUNE 2017	0113457175	5940	INTERNET CONNECTIVITY	1,590.40
						CHECK TOTAL:	1,590.40
00391043	07/13/17	Coyne & Associates Inc	JUNE 2017	0104602140	5894	IBI SUPERVISION	7,266.44
			JUNE 2017	0104602140	5890	OTHER EXPENSE	150.00
						CHECK TOTAL:	7,416.44
00391044	07/13/17	DONOMA SOFTWARE	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	2,875.00
						CHECK TOTAL:	2,875.00
00391045	07/13/17	Elizabeth Kinder	4/12-4/14/16 PARAED CONF	0102015380	5220	TRAVEL & CONFERENCE	388.73
						CHECK TOTAL:	388.73
00391046	07/13/17	Fisher Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	67.51
						CHECK TOTAL:	67.51
00391047	07/13/17	Heather Besecker Evans	MATERIALS & SUPPLIES-INSTRUCT	0113018640	4310	MATERIALS & SUPPLIES-INS	72.85
						CHECK TOTAL:	72.85
00391048	07/13/17	KIMBALL, CYNDI	MILEAGE - JUNE 2017	0104033200	5210	MILEAGE REIMBURSEMENT	27.69
						CHECK TOTAL:	27.69
00391049	07/13/17	Konica Minolta	JUNE 2017	0102397400	5650	SOFTWARE/COPIER MAINTENA	49.31
			JUNE 2017	0102397400	5650	SOFTWARE/COPIER MAINTENA	85.56
			JUNE 2017	0108091005	5650	SOFTWARE/COPIER MAINTENA	159.61
			JUNE 2017	0107091005	5650	SOFTWARE/COPIER MAINTENA	112.96
			JUNE 2017	0105091012	5650	SOFTWARE/COPIER MAINTENA	98.97

SELECT Check ID's and Numbers: 760 ; Check Dates: 071317

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			JUNE 2017	0107091005	5650	SOFTWARE/COPIER MAINTENA	80.05
			JUNE 2017	0106091008	5650	SOFTWARE/COPIER MAINTENA	181.00
			JUNE 2017	0105091012	5650	SOFTWARE/COPIER MAINTENA	47.42
			JUNE 2017	0108091005	5650	SOFTWARE/COPIER MAINTENA	114.34
			JUNE 2017	0105091012	5650	SOFTWARE/COPIER MAINTENA	926.98
			JUNE 2017	0102397400	5650	SOFTWARE/COPIER MAINTENA	39.39
			JUNE 2017	0106091008	5650	SOFTWARE/COPIER MAINTENA	312.25
			JUNE 2017	0102397400	5650	SOFTWARE/COPIER MAINTENA	158.21
			JUNE 2017	0102397400	5650	SOFTWARE/COPIER MAINTENA	78.22
						CHECK TOTAL:	2,444.27
00391050	07/13/17	Leader Services	CONSULTANTS-OTHER	0104292600	5831	CONSULTANTS-OTHER	7.71
						CHECK TOTAL:	7.71
00391051	07/13/17	Netreo Inc.	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	5,208.00
						CHECK TOTAL:	5,208.00
00391052	07/13/17	NICOLE MILLER & ASSOCI	CONSULTANTS-OTHER	0109156100	5831	CONSULTANTS-OTHER	2,603.76
						CHECK TOTAL:	2,603.76
00391053	07/13/17	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	123.90
						CHECK TOTAL:	123.90
00391054	07/13/17	OXALES, ELLEN	TRAVEL & CONFERENCE	0105091012	5220	TRAVEL & CONFERENCE	18.90
			TRAVEL & CONFERENCE	0108091005	5220	TRAVEL & CONFERENCE	17.82
						CHECK TOTAL:	36.72
00391055	07/13/17	PEAR DECK	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	8,250.00
						CHECK TOTAL:	8,250.00
00391056	07/13/17	Printingforless.com In	OUTSIDE PRINTING	0110397140	5870	OUTSIDE PRINTING	711.78
						CHECK TOTAL:	711.78
00391057	07/13/17		MILEAGE - MAY-JUNE 2017	0104256700	5880	TRANSPORTATION-IN LIEU	528.58
						CHECK TOTAL:	528.58
00391058	07/13/17	Rutan & Tucker	JUNE 2017	0104072000	5835	LEGAL EXPENSE	1,404.00
						CHECK TOTAL:	1,404.00
00391059	07/13/17	San Joaquin County Off	RECRUITING	0110397140	5240	RECRUITING	450.00
						CHECK TOTAL:	450.00
00391060	07/13/17	Seneca Family of Agenc	JUNE 2017	0104132430	5895	OUTSIDE ASSESSMENT FEES	16,986.00
						CHECK TOTAL:	16,986.00

SELECT Check ID's and Numbers: 760 ; Check Dates: 071317

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391061	07/13/17		JUNE 2017 - ACAD ENRICHMENT	0104632900	5878	PARENT REIMBURSEMENT (LE	780.00
			JUNE 2017	0104632900	5878	PARENT REIMBURSEMENT (LE	2,350.00
						CHECK TOTAL:	3,130.00
00391062	07/13/17	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	363.01
						CHECK TOTAL:	363.01
00391063	07/13/17	Ward's Natural Science	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	32.61
						CHECK TOTAL:	32.61
00391064	07/13/17	Western OC Self Funded	2016-2017 MANUAL PREMIUM ADJ	0100000000	9510	ACCOUNTS PAYABLE MANUAL	8,093.00
						CHECK TOTAL:	8,093.00
00391065	07/13/17	SCHNEIDER ELECTRIC BUI	BUILDING CAPITAL OUTLAY	4002498440	6210	BUILDING CAPITAL OUTLAY	3282,410.17
						CHECK TOTAL:	3282,410.17
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	3364,551.17
			GRAND TOTAL				3364,551.17

SELECT Check ID's and Numbers: 76@ ; Check Dates: 071717

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391066	07/17/17	ACSA	DUES & MEMBERSHIPS	0110397140	5310	DUES & MEMBERSHIPS	1,525.00
						CHECK TOTAL:	1,525.00
00391067	07/17/17	ACTIVE INTERNET TECHNO	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	19,500.00
						CHECK TOTAL:	19,500.00
00391068	07/17/17	AMERICAN LOGISTICS COM	JUNE 2017	0104256700	5100	SUBAGREEMENTS FOR SERVIC	26,982.50
						CHECK TOTAL:	26,982.50
00391069	07/17/17	Apple Computer Inc.	EQUIPMENT-COMPUTER	0102013045	4460	EQUIPMENT-COMPUTER	1,308.69
						CHECK TOTAL:	1,308.69
00391070	07/17/17	AT&T	JUNE 2017	0106477409	5920	TELEPHONE SERVICE	33.40
			JUNE 2017	0102477409	5920	TELEPHONE SERVICE	29.67
			JUNE 2017	0105477409	5920	TELEPHONE SERVICE	6.34
						CHECK TOTAL:	69.41
00391071	07/17/17	Burnham Benefits Insur	JULY 2017	0102017400	3401	HEALTH & WELFARE, CERTIF	3,350.00
			JULY 2017	0102397400	3402	HEALTH & WELFARE,CLASSIF	1,650.00
						CHECK TOTAL:	5,000.00
00391072	07/17/17	Cintas Corporation Loc	GENERAL SUPPLIES-NON INSTRUCT	0102477408	4340	GENERAL SUPPLIES-NON INS	113.72
			GENERAL SUPPLIES-NON INSTRUCT	0102477408	4340	GENERAL SUPPLIES-NON INS	129.10
						CHECK TOTAL:	242.82
00391073	07/17/17	Cox Communications	JULY 2017	0113457175	5940	INTERNET CONNECTIVITY	160.48
						CHECK TOTAL:	160.48
00391074	07/17/17	Firebrand Media LLC	PUBLICATIONS & JOURNALS	0110377145	4365	PUBLICATIONS & JOURNALS	1,800.00
						CHECK TOTAL:	1,800.00
00391075	07/17/17		JUNE 2017	0104632900	5878	PARENT REIMBURSEMENT (LE	1,453.00
						CHECK TOTAL:	1,453.00
00391076	07/17/17	Hubert, Alison	SUBSCRIPTIONS - ONLINE	0113457175	5813	SUBSCRIPTIONS - ONLINE	200.00
						CHECK TOTAL:	200.00
00391077	07/17/17	Illuninate Education I	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	16,637.50
						CHECK TOTAL:	16,637.50
00391078	07/17/17	Mystery Science Inc.	SUBSCRIPTIONS	0108011005	4368	SUBSCRIPTIONS	999.00
						CHECK TOTAL:	999.00
00391079	07/17/17	OC Register	ADVERTISING	0102477408	5815	ADVERTISING	396.00

SELECT Check ID's and Numbers: 76@ ; Check Dates: 071717

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
CHECK TOTAL:							396.00
00391080	07/17/17	Safety 1st Pest Contro	PEST CONTROL	0107477409	5550	PEST CONTROL	100.00
CHECK TOTAL:							100.00
00391081	07/17/17	SC Fuels	JUNE 2017	0105477408	4375	FUEL FOR VEHICLES	37.58
			FUEL FOR VEHICLES	0102477408	4375	FUEL FOR VEHICLES	362.34
CHECK TOTAL:							399.92
00391082	07/17/17	Scholastic Inc.	SUBSCRIPTIONS	0108011005	4368	SUBSCRIPTIONS	5,354.96
CHECK TOTAL:							5,354.96
00391083	07/17/17	Southern Calif Gas Co.	JUNE 2017	0102477409	5510	UTILITIES - HEAT	14.30
			JUNE 2017	0105477409	5510	UTILITIES - HEAT	237.22
			JUNE 2017	0105477409	5510	UTILITIES - HEAT	130.92
CHECK TOTAL:							382.44
00391084	07/17/17	State of CA/Department	JUNE 2017	0110397140	5845	FINGER PRINTING	718.00
CHECK TOTAL:							718.00
00391085	07/17/17	The LifeTrends Group T	RISK MANAGEMENT	0102477408	5670	RISK MANAGEMENT	1,710.00
CHECK TOTAL:							1,710.00
00391086	07/17/17	WESTERN YOUTH SERVICES	JUNE 2017	0104132980	5889	OTHER THERAPY	840.00
CHECK TOTAL:							840.00
00391087	07/17/17	Tangram Interiors	EQUIPMENT - NEW	1119054680	6410	EQUIPMENT - NEW	47,258.09
CHECK TOTAL:							47,258.09
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							133,037.81
GRAND TOTAL							133,037.81

SELECT Check ID's and Numbers: 768 ; Check Dates: 071817

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391088	07/18/17	Cintas Corporation Loc	GENERAL SUPPLIES-NON INSTRUCT	0108477408	4340	GENERAL SUPPLIES-NON INS	51.30
						CHECK TOTAL:	51.30
00391089	07/18/17	FIVE STAR TROPHIES	GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	25.86
						CHECK TOTAL:	25.86
00391090	07/18/17	Hoffman, Marissa	MILEAGE - MAY-JUNE 2017	0102013045	5210	MILEAGE REIMBURSEMENT	62.81
						CHECK TOTAL:	62.81
00391091	07/18/17	KERNAN, AMY	MILEAGE - AUG - NOV 2017	0102015380	5210	MILEAGE REIMBURSEMENT	204.34
						CHECK TOTAL:	204.34
00391092	07/18/17	OCDE	4 QUARTER TRANSPORTATION	0104542110	7142	IAA-PAYMENTS TO COUNTY O	3,164.22
						CHECK TOTAL:	3,164.22
00391093	07/18/17	OCDE	POSTAGE	0102397400	5910	POSTAGE	4,000.00
						CHECK TOTAL:	4,000.00
00391094	07/18/17	Smardan Supply Co	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	87.00
						CHECK TOTAL:	87.00
00391095	07/18/17	Void - Continued Stubb	Undefined.....	Undef.	Unde	CHECK TOTAL:	0.00*
00391096	07/18/17	Void - Continued Stubb	Undefined.....	Undef.	Unde	CHECK TOTAL:	0.00*
00391097	07/18/17	Void - Continued Stubb	Undefined.....	Undef.	Unde	CHECK TOTAL:	0.00*
00391098	07/18/17	Void - Continued Stubb	Undefined.....	Undef.	Unde	CHECK TOTAL:	0.00*
00391099	07/18/17	Void - Continued Stubb	Undefined.....	Undef.	Unde	CHECK TOTAL:	0.00*
00391100	07/18/17	State Board of Equaliz	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	1.96
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	30.40
			EQUIPMENT - NEW	0105015040	4410	EQUIPMENT - NEW	159.20
			EQUIPMENT - NEW	0105015040	4410	EQUIPMENT - NEW	159.20
			EQUIPMENT - NEW	0105015040	4410	EQUIPMENT - NEW	199.18
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	7.38
			ACCOUNTS PAYABLE MANUAL	0100000000	9510	ACCOUNTS PAYABLE MANUAL	67.08
			EQUIPMENT - NEW	0105091012	4410	EQUIPMENT - NEW	40.64
			EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	22.04
			MATERIALS & SUPPLIES-INSTRUCT	0113018640	4310	MATERIALS & SUPPLIES-INS	1.84
			MATERIALS & SUPPLIES-INSTRUCT	0104613150	4310	MATERIALS & SUPPLIES-INS	3.20
			CONTRACT SERVICES	0106477408	5610	CONTRACT SERVICES	362.08
			EQUIPMENT - NEW	0102015940	6410	EQUIPMENT - NEW	49.03

SELECT Check ID's and Numbers: 76@ ; Check Dates: 071817

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			EQUIPMENT - NEW	0102015940	4410	EQUIPMENT - NEW	7.05
			MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	75.31
			OUTSIDE PRINTING	0106091008	5870	OUTSIDE PRINTING	274.22
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	10.00
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	14.00
			MATERIALS & SUPPLIES-INSTRUCT	0104292600	4310	MATERIALS & SUPPLIES-INS	31.99
			MATERIALS & SUPPLIES-INSTRUCT	0102014105	4310	MATERIALS & SUPPLIES-INS	211.20
			MATERIALS & SUPPLIES-INSTRUCT	0104292600	4310	MATERIALS & SUPPLIES-INS	589.04
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	44.64
			GENERAL SUPPLIES-NON INSTRUCT	0106091008	4340	GENERAL SUPPLIES-NON INS	17.20
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	-1.28
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	33.48
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	68.44
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	7.74
			EQUIPMENT - NEW	0105015040	4410	EQUIPMENT - NEW	313.85
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	1.31
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	1.12
			MISC OUTSIDE VENDOR	0106091008	5860	MISC OUTSIDE VENDOR	9.82
			EQUIPMENT - NEW	0102015940	4410	EQUIPMENT - NEW	3.60
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	5.78
			PRINTERS <\$250 & INK/SUPPLIES	0108011005	4322	PRINTERS <\$250 & INK/SUP	198.72
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	37.20
			ACCOUNTS PAYABLE MANUAL	0100000000	9510	ACCOUNTS PAYABLE MANUAL	13.47
			MATERIALS & SUPPLIES-INSTRUCT	0105011075	4310	MATERIALS & SUPPLIES-INS	112.00
			EQUIPMENT - NEW	0113017175	4410	EQUIPMENT - NEW	415.36
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	0.78
			EQUIPMENT - NEW	0102015940	4410	EQUIPMENT - NEW	3.38
			EQUIPMENT - NEW	0105011012	4410	EQUIPMENT - NEW	383.52
			GENERAL SUPPLIES-NON INSTRUCT	0105095060	4340	GENERAL SUPPLIES-NON INS	49.09
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	10.95
			GENERAL SUPPLIES-NON INSTRUCT	0106095040	4340	GENERAL SUPPLIES-NON INS	58.56
			EQUIPMENT - NEW	0113017175	4410	EQUIPMENT - NEW	182.08
			EQUIPMENT - NEW	0113017175	4410	EQUIPMENT - NEW	50.53
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	1.51
			EQUIPMENT - NEW	0113017175	4410	EQUIPMENT - NEW	85.92
			EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	10.27
			TESTS/SCORING	0104613150	4330	TESTS/SCORING	8.80
			MATERIALS & SUPPLIES-INSTRUCT	0105015060	4310	MATERIALS & SUPPLIES-INS	136.96
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	52.56
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	41.00
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	47.98
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	1.26
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	10.88
			EQUIPMENT - NEW	0106015060	4410	EQUIPMENT - NEW	199.84

SELECT Check ID's and Numbers: 76@ ; Check Dates: 071817

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	7.84
			GENERAL SUPPLIES-NON INSTRUCT	0108477408	4340	GENERAL SUPPLIES-NON INS	48.00
			EQUIPMENT - NEW	0102015940	4410	EQUIPMENT - NEW	5.50
			EQUIPMENT - NEW	0102015940	4410	EQUIPMENT - NEW	8.30
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	1.06
			PRINTERS <\$250 & INK/SUPPLIES	0108011005	4322	PRINTERS <\$250 & INK/SUP	132.48
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	7.02
			GENERAL SUPPLIES-NON INSTRUCT	0106091008	4340	GENERAL SUPPLIES-NON INS	1.88
			EQUIPMENT - NEW	0105011075	4410	EQUIPMENT - NEW	82.88
			COMPUTER SUPPLIES	0113018640	4320	COMPUTER SUPPLIES	126.33
			EQUIPMENT - NEW	0113017175	4410	EQUIPMENT - NEW	-39.48
			REFRESHMENTS - NOT FOOD SERV	0101377100	4325	REFRESHMENTS - NOT FOOD	7.53
			EQUIPMENT - NEW	0113017175	4410	EQUIPMENT - NEW	-60.00
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	5.70
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	16.40
			EQUIPMENT - NEW	0105011075	4410	EQUIPMENT - NEW	120.67
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	5.92
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	2.51
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	5.29
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	1.82
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	-1.88
			EQUIPMENT - NEW	0110377145	4410	EQUIPMENT - NEW	275.59
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	22.40
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	0.50
			EQUIPMENT - NEW	0106015040	4410	EQUIPMENT - NEW	52.23
			MATERIALS & SUPPLIES-INSTRUCT	0102014105	4310	MATERIALS & SUPPLIES-INS	24.73
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	1.14
			EQUIPMENT - NEW	0102013045	4410	EQUIPMENT - NEW	275.12
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	22.14
			EQUIPMENT - NEW	0106011008	4410	EQUIPMENT - NEW	70.37
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	5.95
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	2.23
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	3.44
			PRINTERS <\$250 & INK/SUPPLIES	0108011005	4322	PRINTERS <\$250 & INK/SUP	44.16
			MATERIALS & SUPPLIES-INSTRUCT	0108015640	4310	MATERIALS & SUPPLIES-INS	1.36
			MATERIALS & SUPPLIES-INSTRUCT	0105011075	4310	MATERIALS & SUPPLIES-INS	14.98
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	12.40
			EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	19.60
			EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	53.71
			EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	88.83
			MATERIALS & SUPPLIES-INSTRUCT	0102014105	4310	MATERIALS & SUPPLIES-INS	6.16
			EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	120.54
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	0.28
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	-5.20

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			EQUIPMENT - NEW	0105114695	4410	EQUIPMENT - NEW	142.82
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	0.97
			MATERIALS & SUPPLIES-INSTRUCT	0102014105	4310	MATERIALS & SUPPLIES-INS	9.60
			EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	24.81
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	58.58
			EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	28.10
			EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	2.73
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	10.54
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	17.90
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	1.40
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	1.35
			MATERIALS & SUPPLIES-INSTRUCT	0102014100	4310	MATERIALS & SUPPLIES-INS	5.02
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	7.16
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	-2.00
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	1.39
			OTHER BOOKS	0101377350	4220	OTHER BOOKS	224.75
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	14.38
			EQUIPMENT - NEW	0102015940	4410	EQUIPMENT - NEW	4.62
			EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	-28.10
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	0.50
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	5.46
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	16.50
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	38.91
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	6.65
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	17.04
			GENERAL SUPPLIES-NON INSTRUCT	0106477408	4340	GENERAL SUPPLIES-NON INS	126.12
			GENERAL SUPPLIES-NON INSTRUCT	0106477408	4340	GENERAL SUPPLIES-NON INS	102.30
			TESTS/SCORING	0104613150	4330	TESTS/SCORING	11.32
			MATERIALS & SUPPLIES-INSTRUCT	0102014105	4310	MATERIALS & SUPPLIES-INS	38.96
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	4.56
			GENERAL SUPPLIES-NON INSTRUCT	0113457175	4340	GENERAL SUPPLIES-NON INS	0.90
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	2.34
			MATERIALS & SUPPLIES-INSTRUCT	0102014342	4310	MATERIALS & SUPPLIES-INS	23.07
			MISC OUTSIDE VENDOR	0106091008	5860	MISC OUTSIDE VENDOR	10.46
			EQUIPMENT - NEW	0113017175	4410	EQUIPMENT - NEW	139.11
			MATERIALS & SUPPLIES-INSTRUCT	0106015060	4310	MATERIALS & SUPPLIES-INS	23.13
			TESTS/SCORING	0104613150	4330	TESTS/SCORING	4.22
			SOFTWARE - INSTRUCTIONAL	0105015040	4315	SOFTWARE - INSTRUCTIONAL	60.92
			TESTS/SCORING	0104613150	4330	TESTS/SCORING	3.58
			COMPUTER SUPPLIES	0108011005	4320	COMPUTER SUPPLIES	-9.08
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	15.01
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	-1.60
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	2.17
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	11.63

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	14.73
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	9.71
			MATERIALS & SUPPLIES-INSTRUCT	0113015040	4310	MATERIALS & SUPPLIES-INS	10.90
			MATERIALS & SUPPLIES-INSTRUCT	0113015040	4310	MATERIALS & SUPPLIES-INS	9.13
			GENERAL SUPPLIES-NON INSTRUCT	0102256700	4340	GENERAL SUPPLIES-NON INS	83.70
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	2.24
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	12.65
			MATERIALS & SUPPLIES-INSTRUCT	0113015040	4310	MATERIALS & SUPPLIES-INS	9.13
			MATERIALS & SUPPLIES-INSTRUCT	0113015040	4310	MATERIALS & SUPPLIES-INS	12.81
			MATERIALS & SUPPLIES-INSTRUCT	0113015040	4310	MATERIALS & SUPPLIES-INS	5.32
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	11.31
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	1.55
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	2.09
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	11.82
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	10.23
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	3.81
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	2.07
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	21.38
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	6.97
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	17.20
			GENERAL SUPPLIES-NON INSTRUCT	0102477408	4340	GENERAL SUPPLIES-NON INS	6.31
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	13.10
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	41.34
			EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	147.94
			EQUIPMENT - NEW	0102014342	6410	EQUIPMENT - NEW	795.61
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	7.70
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	9.79
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	6.66
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	24.90
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	35.31
			EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	10.94
			MATERIALS & SUPPLIES-INSTRUCT	0113015040	4310	MATERIALS & SUPPLIES-INS	28.06
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	11.90
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	4.04
			GENERAL SUPPLIES-NON INSTRUCT	0105095060	4340	GENERAL SUPPLIES-NON INS	15.50
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	13.79
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	117.28
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	0.45
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	7.36
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	-1.80
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	13.88
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	21.58
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	23.15
			MATERIALS & SUPPLIES-INSTRUCT	0108015600	4310	MATERIALS & SUPPLIES-INS	10.39

SELECT Check ID's and Numbers: 76@ ; Check Dates: 07/18/17

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	12.08
			MATERIALS & SUPPLIES-INSTRUCT	0108015600	4310	MATERIALS & SUPPLIES-INS	2.36
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	5.43
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	14.38
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	1.16
			MATERIALS & SUPPLIES-INSTRUCT	0106015060	4310	MATERIALS & SUPPLIES-INS	6.92
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	8.89
			MATERIALS & SUPPLIES-INSTRUCT	0108015640	4310	MATERIALS & SUPPLIES-INS	3.25
			MATERIALS & SUPPLIES-INSTRUCT	0108015640	4310	MATERIALS & SUPPLIES-INS	24.37
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	2.02
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	1.08
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	1.84
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	5.13
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	1.08
			MATERIALS & SUPPLIES-INSTRUCT	0102014342	4310	MATERIALS & SUPPLIES-INS	1.86
			PUBLICATIONS & JOURNALS	0110377145	4365	PUBLICATIONS & JOURNALS	345.83
			GENERAL SUPPLIES-NON INSTRUCT	0105095040	4340	GENERAL SUPPLIES-NON INS	7.17
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	2.24
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	0.17
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	13.33
			CA USE TAX LIABILITY	01	9552	CA USE TAX LIABILITY	350.34
						CHECK TOTAL:	10,147.85
00391101	07/18/17	THE GARLAND COMPANY IN	ROOFING	4006498440	6209	ROOFING	57,461.25
			ROOFING	4007498440	6209	ROOFING	40,555.31
			ROOFING	4007498440	6209	ROOFING	7,860.20
			ROOFING	4007498440	6209	ROOFING	10,133.01
			ROOFING	4006498440	6209	ROOFING	1,087.28
						CHECK TOTAL:	117,097.05
00391102	07/18/17	Data Specialities Inc.	BUILDING IMPROVEMENTS	4208498675	6230	BUILDING IMPROVEMENTS	7,500.00
						CHECK TOTAL:	7,500.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							142,340.43
GRAND TOTAL							142,340.43

SELECT Check ID's and Numbers: 76@ ; Check Dates: 071917

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391103	07/19/17	ACSA Foundation Educa	TRAVEL & CONFERENCE	0108091005	5220	TRAVEL & CONFERENCE	1,275.00
						CHECK TOTAL:	1,275.00
00391104	07/19/17	ACSA Foundation Educa	DUES & MEMBERSHIPS	0104072000	5310	DUES & MEMBERSHIPS	1,603.00
						CHECK TOTAL:	1,603.00
00391105	07/19/17	Laguna Beach Chamber o	DUES & MEMBERSHIPS	0101377100	5310	DUES & MEMBERSHIPS	150.00
						CHECK TOTAL:	150.00
00391106	07/19/17		JUNE 2017 - PHYSICS	0104072000	5878	PARENT REIMBURSEMENT (LE	500.00
			JUNE 2017 - CALCULUS	0104072000	5878	PARENT REIMBURSEMENT (LE	50.00
						CHECK TOTAL:	550.00
00391107	07/19/17	Myregard, Amanda	MILEAGE- NOVEMBER 2016	0108091005	5220	TRAVEL & CONFERENCE	17.82
						CHECK TOTAL:	17.82
00391108	07/19/17	OCDE	TRAVEL & CONFERENCE	0109397150	5220	TRAVEL & CONFERENCE	405.00
						CHECK TOTAL:	405.00
00391109	07/19/17	Ocean View School	JULY 2017	0104632210	5875	TUITION	5,348.34
						CHECK TOTAL:	5,348.34
00391110	07/19/17	OXALES, ELLEN	MILEAGE - NOVEMBER 2016	0105091012	5220	TRAVEL & CONFERENCE	18.90
						CHECK TOTAL:	18.90
00391111	07/19/17	Staples Advantage	GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	474.89
						CHECK TOTAL:	474.89
00391112	07/19/17	The Institute for Mult	TRAVEL & CONFERENCE	0104292600	5220	TRAVEL & CONFERENCE	2,150.00
						CHECK TOTAL:	2,150.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							11,992.95
GRAND TOTAL							11,992.95

SELECT Check ID's and Numbers: 76 ; Check Dates: 072017

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391113	07/20/17	Apple Computer Inc.	EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	972.98
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	1,186.33
			EQUIPMENT-COMPUTER	0113457175	4460	EQUIPMENT-COMPUTER	269.11
						CHECK TOTAL:	2,428.42
00391114	07/20/17	CALIFORNIA SCHOOLS EMP	JULY 2017	0102397400	3402	HEALTH & WELFARE, CLASSIF	1,155.54
			JULY 2017	0102017400	3401	HEALTH & WELFARE, CERTIF	2,346.09
			JULY 2017	0102397400	3402	HEALTH & WELFARE, CLASSIF	9,710.37
			JULY 2017	0102017400	3401	HEALTH & WELFARE, CERTIF	19,715.01
						CHECK TOTAL:	32,927.01
00391115	07/20/17	CDW GOVERNMENT LLC	EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	10,207.97
						CHECK TOTAL:	10,207.97
00391116	07/20/17	Ganahl Lumber	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	132.75
						CHECK TOTAL:	132.75
00391117	07/20/17	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0113457175	4340	GENERAL SUPPLIES-NON INS	48.19
			GENERAL SUPPLIES-NON INSTRUCT	0113457175	4340	GENERAL SUPPLIES-NON INS	101.64
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	26.93
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	22.99
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	37.70
			GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	432.48
			GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	59.91
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	3.22
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	58.91
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	6.01
						CHECK TOTAL:	797.98
00391118	07/20/17	Saddleback Valley Unif	JAN - JUNE 2017 - SELPA	0100002000	9510	ACCOUNTS PAYABLE MANUAL	193,550.64
						CHECK TOTAL:	193,550.64
00391119	07/20/17	GST	EQUIPMENT - NEW	1119014680	4410	EQUIPMENT - NEW	3,972.89
						CHECK TOTAL:	3,972.89
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							244,017.66
GRAND TOTAL							244,017.66

SELECT Check ID's and Numbers: 760 ; Check Dates: 072117

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391120	07/21/17	Blue Ice Air and Heati	HVAC	0108477408	5660	HVAC	3,350.00
						CHECK TOTAL:	3,350.00
00391121	07/21/17		2016-2017 REGISTRATION	0104632900	5878	PARENT REIMBURSEMENT (LE	475.00
						CHECK TOTAL:	475.00
00391122	07/21/17	DecisionInsite LLC	SOFTWARE>\$500 PER ITEM	0102477408	4470	SOFTWARE>\$500 PER ITEM	1,684.00
						CHECK TOTAL:	1,684.00
00391123	07/21/17	DOHENY PLUMBING INC.	PLUMBING REPAIRS	0108477408	5662	PLUMBING REPAIRS	2,273.05
						CHECK TOTAL:	2,273.05
00391124	07/21/17	Educational Testing Se	TESTS/SCORING	0102214450	4330	TESTS/SCORING	435.16
						CHECK TOTAL:	435.16
00391125	07/21/17	Express Pipe & Supply	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	194.67
						CHECK TOTAL:	194.67
00391126	07/21/17	Frontier California In	JULY 2017	0102477409	5920	TELEPHONE SERVICE	1,117.31
			JULY 2017	0105477409	5920	TELEPHONE SERVICE	725.49
			JULY 2017	0106477409	5920	TELEPHONE SERVICE	659.28
			JULY 2017	0107477409	5920	TELEPHONE SERVICE	156.95
			JULY 2017	0108477409	5920	TELEPHONE SERVICE	291.32
						CHECK TOTAL:	2,950.35
00391127	07/21/17	Howland, Pam	7/10-7/14 IMSE	0104292600	5220	TRAVEL & CONFERENCE	198.37
						CHECK TOTAL:	198.37
00391128	07/21/17	Kajeet Inc.	INTERNET CONNECTIVITY	0113457175	5940	INTERNET CONNECTIVITY	869.78
						CHECK TOTAL:	869.78
00391129	07/21/17	Midas of Laguna Beach	VEHICLE REPAIR	0102477408	5640	VEHICLE REPAIR	79.13
						CHECK TOTAL:	79.13
00391130	07/21/17	National Construction	JULY 2017	0105477408	5620	RENTAL EXPENSE	170.55
						CHECK TOTAL:	170.55
00391131	07/21/17	Southern Calif Gas Co.	JULY 2017	0107477409	5510	UTILITIES - HEAT	65.31
						CHECK TOTAL:	65.31
00391132	07/21/17	Util-Locate, LLC	CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	1,500.00
						CHECK TOTAL:	1,500.00

LAGUNA BEACH USD 07/21/17 Commercial Check Register Page 2
FRI, JUL 21, 2017, 8:21 AM --req: ADMIN-----leg: 76 ----loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

SELECT Check ID's and Numbers: 76@ ; Check Dates: 072117

<u>Check #</u>	<u>Register</u>	<u>Payee Name</u>	<u>Description</u>	<u>Key</u>	<u>Object</u>	<u>Object Description</u>	<u>Check Amount</u>
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	14,245.37
			GRAND TOTAL				14,245.37

SELECT Check ID's and Numbers: 76@ ; Check Dates: 072717

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391133	07/27/17	Atkinson Andelson Loya	JUNE 2017	0102397400	5835	LEGAL EXPENSE	10,731.00
			JUNE 2017	0110397140	5835	LEGAL EXPENSE	4,871.25
						CHECK TOTAL:	15,602.25
00391134	07/27/17		2017-2018 SUMMER SCHOOL	0104632900	5878	PARENT REIMBURSEMENT (LE	1,600.00
			2017-2018 DEPOSIT	0104632900	5878	PARENT REIMBURSEMENT (LE	6,525.00
						CHECK TOTAL:	8,125.00
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	23,727.25
			GRAND TOTAL				23,727.25

SELECT Check ID's and Numbers: 76@ ; Check Dates: 072817

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391135	07/28/17	Acorn Media	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	94.55
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	366.71
						CHECK TOTAL:	461.26
00391136	07/28/17	ALL CITY MANAGEMENT SE	6/18/17-7/1/17 - SUMMER SCHOOL	0106098040	5860	MISC OUTSIDE VENDOR	274.24
						CHECK TOTAL:	274.24
00391137	07/28/17	Blue Ice Air and Heati	HVAC	0102477408	5660	HVAC	1,975.00
						CHECK TOTAL:	1,975.00
00391138	07/28/17	Blue Shield of Califor	AUGUST 2017	0102017400	3401	HEALTH & WELFARE, CERTIF	157,988.99
			AUGUST 2017	0102397400	3402	HEALTH & WELFARE,CLASSIF	77,815.47
						CHECK TOTAL:	235,804.46
00391139	07/28/17	Cintas Corporation Loc	GENERAL SUPPLIES-NON INSTRUCT	0105477408	4340	GENERAL SUPPLIES-NON INS	96.93
						CHECK TOTAL:	96.93
00391140	07/28/17	Collage and Career Adv	ACCOUNTS PAYABLE MANUAL	0100006206	9510	ACCOUNTS PAYABLE MANUAL	148,908.00
						CHECK TOTAL:	148,908.00
00391141	07/28/17	Dan's Thermal Services	CONTRACT SERVICES	0106477408	5610	CONTRACT SERVICES	319.00
						CHECK TOTAL:	319.00
00391142	07/28/17	Frontier California In	JULY 2017	0108477409	5920	TELEPHONE SERVICE	446.27
			JULY 2017	0102477409	5920	TELEPHONE SERVICE	178.43
						CHECK TOTAL:	624.70
00391143	07/28/17	Greek, Douglas B.	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	10,245.00
						CHECK TOTAL:	10,245.00
00391144	07/28/17	Hear Now	JULY 2017	0104632900	5889	OTHER THERAPY	320.00
						CHECK TOTAL:	320.00
00391145	07/28/17	Kaiser Foundation Heal	AUGUST 2017	0102397400	3402	HEALTH & WELFARE,CLASSIF	47,585.55
			AUGUST 2017	0102017400	3401	HEALTH & WELFARE, CERTIF	96,613.10
			AUGUST 2017	0102397400	3402	HEALTH & WELFARE,CLASSIF	715.75
			AUGUST 2017	0102017400	3401	HEALTH & WELFARE, CERTIF	1,453.20
						CHECK TOTAL:	146,367.60
00391146	07/28/17		SPRING 2017	0104632900	5878	PARENT REIMBURSEMENT (LE	4,400.00
						CHECK TOTAL:	4,400.00
00391147	07/28/17	Safety 1st Pest Contro	JULY 2017	0107477409	5550	PEST CONTROL	125.00
			JULY 2017	0106477409	5550	PEST CONTROL	125.00

SELECT Check ID's and Numbers: 760 ; Check Dates: 072817

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			JULY 2017	0105477409	5550	PEST CONTROL	175.00
			JULY 2017	0102477409	5550	PEST CONTROL	50.00
			JULY 2017	0108477409	5550	PEST CONTROL	125.00
						CHECK TOTAL:	600.00
00391148	07/28/17	Seaside Solutions	JULY 2017	0104132980	5889	OTHER THERAPY	275.00
						CHECK TOTAL:	275.00
00391149	07/28/17	SimplexGrinnell	JULY 2017	0107477409	5560	ALARM MONITORING	327.25
			JULY 2017	0106477409	5560	ALARM MONITORING	482.25
			JULY 2017	0105477409	5560	ALARM MONITORING	178.09
			JULY 2017	0108477409	5560	ALARM MONITORING	272.25
			JULY 2017	0102477409	5560	ALARM MONITORING	186.00
			JULY 2017	0105477409	5560	ALARM MONITORING	1,485.92
			AUGUST 2017	0105477409	5560	ALARM MONITORING	178.09
			AUGUST 2017	0102477409	5560	ALARM MONITORING	190.00
			AUGUST 2017	0108477409	5560	ALARM MONITORING	272.25
			AUGUST 2017	0107477409	5560	ALARM MONITORING	327.25
			AUGUST 2017	0102477409	5560	ALARM MONITORING	186.00
			AUGUST 2017	0105477409	5560	ALARM MONITORING	1,485.92
			AUGUST 2017	0106477409	5560	ALARM MONITORING	482.25
						CHECK TOTAL:	6,053.52
00391150	07/28/17	Ward's Natural Science	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	206.48
						CHECK TOTAL:	206.48

TOTAL FOR STOCK 76 Laguna Beach's check stock ID 556,931.19

GRAND TOTAL 556,931.19

SELECT Check ID's and Numbers: 76@ ; Check Dates: 073117

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391151	07/31/17	Accrediting Commission	DUES & MEMBERSHIPS	0105011012	5310	DUES & MEMBERSHIPS	970.00
CHECK TOTAL:							970.00
00391152	07/31/17	Alliance of Schools fo	OTHER INSURANCE	0102397400	5450	OTHER INSURANCE	264,685.00
CHECK TOTAL:							264,685.00
00391153	07/31/17	Amsterdam Printing & L	OUTSIDE PRINTING	0110397140	5870	OUTSIDE PRINTING	1,116.33
CHECK TOTAL:							1,116.33
00391154	07/31/17	Dan's Thermal Services	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	127.50
CHECK TOTAL:							127.50
00391155	07/31/17	David Wilson's Villa F	VEHICLE-LEASE/PURCHASE	0102497408	6430	VEHICLE-LEASE/PURCHASE	1,628.90
CHECK TOTAL:							1,628.90
00391156	07/31/17	Greek, Douglas B.	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	13,100.00
			CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	1,440.00
CHECK TOTAL:							14,540.00
00391157	07/31/17	Gregg Abel Constructio	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	944.84
CHECK TOTAL:							944.84
00391158	07/31/17	JW Pepper	ACCOUNTS PAYABLE MANUAL	0100000000	9510	ACCOUNTS PAYABLE MANUAL	4.86
			ACCOUNTS PAYABLE MANUAL	0100000000	9510	ACCOUNTS PAYABLE MANUAL	10.81
			ACCOUNTS PAYABLE MANUAL	0100000000	9510	ACCOUNTS PAYABLE MANUAL	27.49
			ACCOUNTS PAYABLE MANUAL	0100000000	9510	ACCOUNTS PAYABLE MANUAL	12.13
			ACCOUNTS PAYABLE MANUAL	0100000000	9510	ACCOUNTS PAYABLE MANUAL	8.17
			ACCOUNTS PAYABLE MANUAL	0100000000	9510	ACCOUNTS PAYABLE MANUAL	11.34
			ACCOUNTS PAYABLE MANUAL	0100000000	9510	ACCOUNTS PAYABLE MANUAL	16.44
			ACCOUNTS PAYABLE MANUAL	0100000000	9510	ACCOUNTS PAYABLE MANUAL	21.29
			ACCOUNTS PAYABLE MANUAL	0100000000	9510	ACCOUNTS PAYABLE MANUAL	4.30
			ACCOUNTS PAYABLE MANUAL	0100000000	9510	ACCOUNTS PAYABLE MANUAL	4.30
			ACCOUNTS PAYABLE MANUAL	0100000000	9510	ACCOUNTS PAYABLE MANUAL	4.30
			ACCOUNTS PAYABLE MANUAL	0100000000	9510	ACCOUNTS PAYABLE MANUAL	59.23
			ACCOUNTS PAYABLE MANUAL	0100000000	9510	ACCOUNTS PAYABLE MANUAL	47.85
			ACCOUNTS PAYABLE MANUAL	0100000000	9510	ACCOUNTS PAYABLE MANUAL	4.26
			ACCOUNTS PAYABLE MANUAL	0100000000	9510	ACCOUNTS PAYABLE MANUAL	-108.99
CHECK TOTAL:							127.78
00391159	07/31/17	LONGO, LARA	MAY 2017	0100002000	9510	ACCOUNTS PAYABLE MANUAL	1,980.00
CHECK TOTAL:							1,980.00
00391160	07/31/17	LRP Publications	PUBLICATIONS & JOURNALS	0101377100	4365	PUBLICATIONS & JOURNALS	314.50
CHECK TOTAL:							314.50

SELECT Check ID's and Numbers: 760 ; Check Dates: 073117

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391161	07/31/17	OCDE	ACCOUNTS PAYABLE MANUAL	0100002000	9510	ACCOUNTS PAYABLE MANUAL	1,813.00
						CHECK TOTAL:	1,813.00
00391162	07/31/17	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	18.30
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	229.64
						CHECK TOTAL:	247.94
00391163	07/31/17	Pearson Assessments	TESTS/SCORING	0104613150	4330	TESTS/SCORING	202.48
						CHECK TOTAL:	202.48
00391164	07/31/17	ROTARY CLUB OF LAGUNA	DUES & MEMBERSHIPS	0101377100	5310	DUES & MEMBERSHIPS	82.00
						CHECK TOTAL:	82.00
00391165	07/31/17	Staples Advantage	COPIER PAPER	0102397400	4312	COPIER PAPER	333.59
						CHECK TOTAL:	333.59
00391166	07/31/17		JULY 2017	0104632900	5878	PARENT REIMBURSEMENT (LE	1,875.00
						CHECK TOTAL:	1,875.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							290,988.86
GRAND TOTAL							290,988.86

SELECT Check ID's and Numbers: 76@ ; Check Dates: 080217

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391167	08/02/17	Advanced Alarm Inc.	ALARM MONITORING	0106477408	5560	ALARM MONITORING	580.00
						CHECK TOTAL:	580.00
00391168	08/02/17	Express Pipe & Supply	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	39.78
						CHECK TOTAL:	39.78
00391169	08/02/17	Ganahl Lumber	MAINTENANCE SUPPLIES	0106477408	4362	MAINTENANCE SUPPLIES	327.96
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	40.70
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	487.78
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	601.34
						CHECK TOTAL:	1,457.78
00391170	08/02/17	Grainger	MAINTENANCE SUPPLIES	0106477408	4362	MAINTENANCE SUPPLIES	358.07
			MAINTENANCE SUPPLIES	0106477408	4362	MAINTENANCE SUPPLIES	102.72
						CHECK TOTAL:	460.79
00391171	08/02/17	Laguna Beach Water Dis	5/10/17 - 7/12/17	0102477409	5530	WATER - UTILITIES	140.91
			5/12/17 - 7/17/17	0106477409	5530	WATER - UTILITIES	4,456.72
			5/12/17 - 7/17/17	0105477409	5530	WATER - UTILITIES	924.73
			5/12/17 - 7/17/17	0105477409	5530	WATER - UTILITIES	51.80
			5/12/17 - 7/17/17	0105477409	5530	WATER - UTILITIES	419.29
			5/12/17 - 7/17/17	0105477409	5530	WATER - UTILITIES	32.36
			5/12/17 - 7/17/17	0105477409	5530	WATER - UTILITIES	929.59
			5/12/17 - 7/17/17	0102477409	5530	WATER - UTILITIES	61.52
			5/15/17 - 7/17/17	0106477409	5530	WATER - UTILITIES	32.00
			5/12/17 - 7/17/17	0105477409	5530	WATER - UTILITIES	380.52
						CHECK TOTAL:	7,429.44
00391172	08/02/17	Maintex	OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	2,812.69
						CHECK TOTAL:	2,812.69
00391173	08/02/17	PAPER RECYCLING AND SH	OTHER MAINTENANCE SERVICES	0101377100	5692	OTHER MAINTENANCE SERVIC	78.00
						CHECK TOTAL:	78.00
00391174	08/02/17	PITNEY BOWES GLOBAL FI	GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	248.79
						CHECK TOTAL:	248.79
00391175	08/02/17	Sparkletts	MISC OUTSIDE VENDOR	0102397400	5860	MISC OUTSIDE VENDOR	227.34
						CHECK TOTAL:	227.34
00391176	08/02/17	StorageContainer.com	JULY 2017	4208498675	6230	BUILDING IMPROVEMENTS	71.50
						CHECK TOTAL:	71.50

SELECT Check ID's and Numbers: 76 ; Check Dates: 080217

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							13,406.11
GRAND TOTAL							13,406.11

SELECT Check ID's and Numbers: 76@ ; Check Dates: 080317

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391177	08/03/17	Apple Computer Inc.	EQUIPMENT-COMPUTER	0113457175	4460	EQUIPMENT-COMPUTER	689.33
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	139.00
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	416.99
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	29,517.74
			EQUIPMENT-COMPUTER	0113457175	4460	EQUIPMENT-COMPUTER	3,194.32
			EQUIPMENT-COMPUTER	0113457175	4460	EQUIPMENT-COMPUTER	12,520.69
			COMPUTER SUPPLIES	0113018640	4320	COMPUTER SUPPLIES	4,091.05
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	10,217.68
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	3,405.89
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	30,653.03
						CHECK TOTAL:	94,845.72
00391178	08/03/17	BrightView Landscape S	LANDSCAPE/IRRIGATION	0108477409	5680	LANDSCAPE/IRRIGATION	1,560.00
			LANDSCAPE/IRRIGATION	0106477408	5680	LANDSCAPE/IRRIGATION	10,400.00
						CHECK TOTAL:	11,960.00
00391179	08/03/17	KYA SERVICES LLC	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	12,604.00
						CHECK TOTAL:	12,604.00
00391180	08/03/17	McNeany, Christopher	MISC OUTSIDE VENDOR	0101377100	5860	MISC OUTSIDE VENDOR	2,795.00
						CHECK TOTAL:	2,795.00
00391181	08/03/17	World Wide Constructio	ACCOUNTS PAYABLE MANUAL	0100007408	9510	ACCOUNTS PAYABLE MANUAL	76.36
			ACCOUNTS PAYABLE MANUAL	0100007408	9510	ACCOUNTS PAYABLE MANUAL	1,371.51
			ACCOUNTS PAYABLE MANUAL	0100007408	9510	ACCOUNTS PAYABLE MANUAL	460.00
			ACCOUNTS PAYABLE MANUAL	0100007408	9510	ACCOUNTS PAYABLE MANUAL	975.00
			ACCOUNTS PAYABLE MANUAL	0100007408	9510	ACCOUNTS PAYABLE MANUAL	7,385.94
			ACCOUNTS PAYABLE MANUAL	0100007408	9510	ACCOUNTS PAYABLE MANUAL	2,747.50
						CHECK TOTAL:	13,016.31
00391182	08/03/17	DC ARCHITECTS	ARCHITECTURAL DESIGN FEES	2507498410	6220	ARCHITECTURAL DESIGN FEE	95.00
			ARCHITECTURAL DESIGN FEES	2507498410	6220	ARCHITECTURAL DESIGN FEE	213.75
						CHECK TOTAL:	308.75
00391183	08/03/17	World Wide Constructio	ACCOUNTS PAYABLE MANUAL	4200008442	9510	ACCOUNTS PAYABLE MANUAL	8,125.00
			ACCOUNTS PAYABLE MANUAL	4200008442	9510	ACCOUNTS PAYABLE MANUAL	341.80
						CHECK TOTAL:	8,466.80
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							143,996.58
GRAND TOTAL							143,996.58

SELECT Check ID's and Numbers: 76@ ; Check Dates: 080417

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391184	08/04/17	Accelerate Learning In	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	7,467.25
						CHECK TOTAL:	7,467.25
00391185	08/04/17	ARC Reprographics	CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	773.28
						CHECK TOTAL:	773.28
00391186	08/04/17	BLUE DUCK EDUCATION LT	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	5,250.00
						CHECK TOTAL:	5,250.00
00391187	08/04/17	BrightView Landscape S	LANDSCAPE/IRRIGATION	0108477409	5680	LANDSCAPE/IRRIGATION	841.44
						CHECK TOTAL:	841.44
00391188	08/04/17	Burnham Benefits Insur	AUGUST 2017	0102017400	3401	HEALTH & WELFARE, CERTIF	3,350.00
			AUGUST 2017	0102397400	3402	HEALTH & WELFARE, CLASSIF	1,650.00
						CHECK TOTAL:	5,000.00
00391189	08/04/17		2017-2018	0104632900	5878	PARENT REIMBURSEMENT (LE	31,300.00
						CHECK TOTAL:	31,300.00
00391190	08/04/17	Cox Communications	JULY 2017	0113457175	5940	INTERNET CONNECTIVITY	101.93
						CHECK TOTAL:	101.93
00391191	08/04/17	HARRIS, ELIZABETH	7/10-7/14- TRAINING	0104292600	5220	TRAVEL & CONFERENCE	253.51
						CHECK TOTAL:	253.51
00391192	08/04/17	HI-TECH Cabling Inc.	CONSULTANTS-COMPUTER SERVICES	0113457175	5832	CONSULTANTS-COMPUTER SER	1,784.53
						CHECK TOTAL:	1,784.53
00391193	08/04/17	Houghton Mifflin Harco	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	9,316.60
						CHECK TOTAL:	9,316.60
00391194	08/04/17		JULY 2017	0104632900	5878	PARENT REIMBURSEMENT (LE	2,830.00
						CHECK TOTAL:	2,830.00
00391195	08/04/17	Laguna Beach Water Dis	5/16/17 - 7/20/17	0105477409	5530	WATER - UTILITIES	700.84
			6/29/17 - 7/20/17	0105477409	5530	WATER - UTILITIES	2,239.61
			5/16/17 - 7/20/17	0105477409	5530	WATER - UTILITIES	268.63
						CHECK TOTAL:	3,209.08
00391196	08/04/17	Learning A-Z	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	3,828.75
						CHECK TOTAL:	3,828.75
00391197	08/04/17	Lexia Learning Systems	ANNUAL SOFTWARE LICENSE FEE	0102013040	5805	ANNUAL SOFTWARE LICENSE	12,750.00
						CHECK TOTAL:	12,750.00

SELECT Check ID's and Numbers: 760 ; Check Dates: 080417

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391198	08/04/17	LIGHTSPEED TECHNOLOGIE	EQUIPMENT - NEW	0113018640	6410	EQUIPMENT - NEW	18,114.52
						CHECK TOTAL:	18,114.52
00391199	08/04/17	Mardan Center of Educa	JULY 2017 - SPEECH	0104632210	5875	TUITION	90.00
			JULY 2017	0104632210	5875	TUITION	5,522.34
						CHECK TOTAL:	5,612.34
00391200	08/04/17	MPS	TEXTBOOKS	0102016300	4100	TEXTBOOKS	5,820.76
						CHECK TOTAL:	5,820.76
00391201	08/04/17	Orange County Pumping	CONTRACT SERVICES	0108477408	5610	CONTRACT SERVICES	5,032.00
						CHECK TOTAL:	5,032.00
00391202	08/04/17	Resilient Communicatio	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	9,604.00
						CHECK TOTAL:	9,604.00
00391203	08/04/17	Riddell All American	MISC REPAIR	0105311075	5690	MISC REPAIR	6,649.79
						CHECK TOTAL:	6,649.79
00391204	08/04/17	South Coast Lock Shop	OTHER MAINTENANCE SERVICES	0102477408	5692	OTHER MAINTENANCE SERVIC	16.16
						CHECK TOTAL:	16.16
00391205	08/04/17	Southern Calif Gas Co.	JULY 2017	0105477409	5510	UTILITIES - HEAT	15.73
						CHECK TOTAL:	15.73
00391206	08/04/17	Southern California Ed	JULY 2017	0102477409	5520	LIGHT & POWER	3,469.71
			JULY 2017	0105477409	5520	LIGHT & POWER	9,304.43
			JULY 2017	0107477409	5520	LIGHT & POWER	23.31
			JULY 2017	0106477409	5520	LIGHT & POWER	7,480.28
						CHECK TOTAL:	20,277.73
00391207	08/04/17	Tech4Learning Inc.	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	3,546.00
						CHECK TOTAL:	3,546.00
00391208	08/04/17	The LaunchPad Therapy	JULY 2017	0104632900	5885	OCCUPATIONAL THERAPY	920.00
						CHECK TOTAL:	920.00
00391209	08/04/17	VANTAGE LEARNING USA L	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	15,797.00
			ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	4,869.00
						CHECK TOTAL:	20,666.00
00391210	08/04/17	Verizon Wireless LA	JULY 2017	0113457175	5930	MOBILE COMMUNICATIONS	2,697.85
						CHECK TOTAL:	2,697.85

SELECT Check ID's and Numbers: 76@ ; Check Dates: 080417

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391211	08/04/17	MOBILE MODULAR MANAGEM	RENTAL EXPENSE	2506498410	5620	RENTAL EXPENSE	586.00
CHECK TOTAL:							586.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							184,265.25
GRAND TOTAL							184,265.25

SELECT Check ID's and Numbers: 760 ; Check Dates: 080717

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391212	08/07/17	Apple Computer Inc.	EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	2,856.37
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	2,856.37
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	21,187.92
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	1,513.42
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	10,593.96
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	1,513.42
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	1,513.42
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	3,026.85
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	3,026.85
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	1,513.42
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	1,513.42
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	26,111.84
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	1,513.42
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	1,513.42
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	826.75
CHECK TOTAL:							81,080.85
00391213	08/07/17	Capistrano USD	ACCOUNTS PAYABLE MANUAL	0100002000	9510	ACCOUNTS PAYABLE MANUAL	3,513.55
CHECK TOTAL:							3,513.55
00391214	08/07/17	CDW GOVERNMENT LLC	EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	606.70
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	8,078.08
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	1,346.35
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	2,525.53
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	161,224.65
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	2,525.53
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	1,262.77
			EQUIPMENT-COMPUTER	0113457175	4460	EQUIPMENT-COMPUTER	1,346.35
CHECK TOTAL:							178,915.96
00391215	08/07/17	Grainger	ACCOUNTS PAYABLE MANUAL	0100007408	9510	ACCOUNTS PAYABLE MANUAL	43.64
CHECK TOTAL:							43.64
00391216	08/07/17	Hartford Financial Ser	ACCOUNTS PAYABLE MANUAL	0100000000	9510	ACCOUNTS PAYABLE MANUAL	51.00
CHECK TOTAL:							51.00
00391217	08/07/17	Irvine Ranch Water Dis	ACCOUNTS PAYABLE MANUAL	0100007409	9510	ACCOUNTS PAYABLE MANUAL	182.28
CHECK TOTAL:							182.28
00391218	08/07/17	Orange County Therapy	JULY 2017	0104632900	5885	OCCUPATIONAL THERAPY	5,246.00
			JULY 2017	0104632900	5886	PHYSICAL THERAPY	774.00
CHECK TOTAL:							6,020.00
00391219	08/07/17	Pearson	ANNUAL SOFTWARE LICENSE FEE	0109017150	5805	ANNUAL SOFTWARE LICENSE	18,370.00

SELECT Check ID's and Numbers: 760 ; Check Dates: 080717

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
CHECK TOTAL:							18,370.00
00391220	08/07/17	ROTARY CLUB OF LAGUNA	DUES & MEMBERSHIPS	0101377100	5310	DUES & MEMBERSHIPS	478.00
CHECK TOTAL:							478.00
00391221	08/07/17	Scantron Corp	GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	33.04
CHECK TOTAL:							33.04
00391222	08/07/17	Southern California Ed	JULY 2017	0108477409	5520	LIGHT & POWER	3,284.49
CHECK TOTAL:							3,284.49
00391223	08/07/17	TYPING AGENT LLC	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	2,238.00
CHECK TOTAL:							2,238.00
00391224	08/07/17	Waste Management of OC	AUGUST 2017	0107477409	5540	TRASH - UTILITIES	436.85
			AUGUST 2017	0105477409	5540	TRASH - UTILITIES	1,346.47
			AUGUST 2017	0108477409	5540	TRASH - UTILITIES	417.13
			AUGUST 2017	0102477409	5540	TRASH - UTILITIES	235.73
			AUGUST 2017	0106477409	5540	TRASH - UTILITIES	466.15
CHECK TOTAL:							2,902.33
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							297,113.14
GRAND TOTAL							297,113.14

SELECT Check ID's and Numbers: 760 ; Check Dates: 080817

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391225	08/08/17	Apple Computer Inc.	EQUIPMENT-COMPUTER	0113015040	4460	EQUIPMENT-COMPUTER	6,543.45
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	16,358.63
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	171.32
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	513.97
			CHECK TOTAL:				23,587.37
00391226	08/08/17	Baudville/IDville	GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	126.30
						CHECK TOTAL:	126.30
00391227	08/08/17	CDW GOVERNMENT LLC	EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	1,119.10
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	72.43
			EQUIPMENT-COMPUTER	0113457175	4460	EQUIPMENT-COMPUTER	1,346.35
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	455.20
			CHECK TOTAL:				2,993.08
00391228	08/08/17	Federal Express Corp	POSTAGE	0102397406	5910	POSTAGE	22.47
						CHECK TOTAL:	22.47
00391229	08/08/17	Fisher Science Educati	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	551.26
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	346.07
			CHECK TOTAL:				897.33
00391230	08/08/17	Grainger	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	187.54
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	197.70
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	52.37
			CHECK TOTAL:				437.61
00391231	08/08/17	McGill, Loryn Rachel	JULY 2017	0104632900	5887	SPEECH THERAPY	375.00
						CHECK TOTAL:	375.00
00391232	08/08/17	Nasco Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	511.65
						CHECK TOTAL:	511.65
00391233	08/08/17	OCDE	OTHER LOCAL AGENCY FEES	0104072000	5852	OTHER LOCAL AGENCY FEES	287.81
						CHECK TOTAL:	287.81
00391234	08/08/17	Pasco Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	6,355.18
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	3,743.38
			CHECK TOTAL:				10,098.56
00391235	08/08/17	Scientific Learning Co	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	3,574.00
						CHECK TOTAL:	3,574.00
00391236	08/08/17	Seaside Solutions	JULY 2017	0104132980	5889	OTHER THERAPY	550.00

SELECT Check ID's and Numbers: 76@ ; Check Dates: 080817

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
CHECK TOTAL:							550.00
00391237	08/08/17	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	15.99
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	12.92
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	29.39
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	1,977.19
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	246.73
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	52.04
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	331.37
CHECK TOTAL:							2,665.63
00391238	08/08/17	VISTA HIGHER LEARNING I	TEXTBOOKS	0102016300	4100	TEXTBOOKS	3,046.45
CHECK TOTAL:							3,046.45

TOTAL FOR STOCK 76 Laguna Beach's check stock ID 49,173.26

GRAND TOTAL 49,173.26

SELECT Check ID's and Numbers: 76@ ; Check Dates: 080917

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391239	08/09/17	ANCHOR ELECTRIC	ELECTRICAL REPAIRS	0105477408	5661	ELECTRICAL REPAIRS	1,952.00
						CHECK TOTAL:	1,952.00
00391240	08/09/17	Apple Computer Inc.	EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	119.00
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	3,237.42
						CHECK TOTAL:	3,356.42
00391241	08/09/17	ASICS AMERICA CORPORAT	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	1,028.58
						CHECK TOTAL:	1,028.58
00391242	08/09/17	Blue Ice Air and Heati	HVAC	0105477408	5660	HVAC	450.00
						CHECK TOTAL:	450.00
00391243	08/09/17	BrightView Landscape S	JULY 2017	0105477408	5680	LANDSCAPE/IRRIGATION	5,591.60
			JULY 2017	0102477409	5680	LANDSCAPE/IRRIGATION	616.20
			JULY 2017	0106477408	5680	LANDSCAPE/IRRIGATION	3,081.00
			JULY 2017	0107477408	5680	LANDSCAPE/IRRIGATION	4,210.70
			JULY 2017	0108477409	5680	LANDSCAPE/IRRIGATION	3,594.50
						CHECK TOTAL:	17,094.00
00391244	08/09/17	CDW GOVERNMENT LLC	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	65.77
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	2,525.53
						CHECK TOTAL:	2,591.30
00391245	08/09/17	Clear Marketing Concep	MATERIALS & SUPPLIES-INSTRUCT	0105011075	4310	MATERIALS & SUPPLIES-INS	2,175.00
						CHECK TOTAL:	2,175.00
00391246	08/09/17	COAST TO COAST COMPUTE	PRINTERS <\$250 & INK/SUPPLIES	0105011012	4322	PRINTERS <\$250 & INK/SUP	363.90
			PRINTERS <\$250 & INK/SUPPLIES	0105011012	4322	PRINTERS <\$250 & INK/SUP	813.43
						CHECK TOTAL:	1,177.33
00391247	08/09/17	Fisher Science Educati	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	400.77
						CHECK TOTAL:	400.77
00391248	08/09/17	Handwriting Without Te	TESTS/SCORING	0104613150	4330	TESTS/SCORING	115.57
						CHECK TOTAL:	115.57
00391249	08/09/17	HAPARA.	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	15,384.60
						CHECK TOTAL:	15,384.60
00391250	08/09/17	Hayes Software Systems	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	2,513.00
						CHECK TOTAL:	2,513.00
00391251	08/09/17	KAP 7 INTERNATIONAL IN	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	722.79

SELECT Check ID's and Numbers: 76@ ; Check Dates: 080917

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	722.78
						CHECK TOTAL:	1,445.57
00391252	08/09/17	Lacrosse Unlimited Inc	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	1,155.60
			MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	1,560.60
						CHECK TOTAL:	2,716.20
00391253	08/09/17	NATIONAL SPORTS APPARE	MATERIALS & SUPPLIES-INSTRUCT	0105011075	4310	MATERIALS & SUPPLIES-INS	543.14
						CHECK TOTAL:	543.14
00391254	08/09/17	OCDE	TRAVEL & CONFERENCE	0102015380	5220	TRAVEL & CONFERENCE	725.00
						CHECK TOTAL:	725.00
00391255	08/09/17	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	72.63
			PRINTERS <\$250 & INK/SUPPLIES	0102397406	4322	PRINTERS <\$250 & INK/SUP	184.81
						CHECK TOTAL:	257.44
00391256	08/09/17	RIPPEDSHEETS.COM	GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	105.61
						CHECK TOTAL:	105.61
00391257	08/09/17	Smardan Supply Co	EQUIPMENT - NEW	0102477408	4410	EQUIPMENT - NEW	3,340.00
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	507.18
						CHECK TOTAL:	3,847.18
00391258	08/09/17	Southern Calif Gas Co.	JULY 2017	0108477409	5510	UTILITIES - HEAT	30.74
			JULY 2017	0102477409	5510	UTILITIES - HEAT	30.74
			JULY 2017	0106477409	5510	UTILITIES - HEAT	68.00
						CHECK TOTAL:	129.48
00391259	08/09/17	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	34.76
						CHECK TOTAL:	34.76
00391260	08/09/17	XVR Software LLC	CONSULTANTS-COMPUTER SERVICES	0113457175	5832	CONSULTANTS-COMPUTER SER	9,882.00
						CHECK TOTAL:	9,882.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							67,924.95
GRAND TOTAL							67,924.95

SELECT Check ID's and Numbers: 76@ ; Check Dates: 081017

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391261	08/10/17	BSI EHS Services and S	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	137.28
						CHECK TOTAL:	137.28
00391262	08/10/17	CALIFORNIA SCHOOLS EMP	AUGUST 2017	0102017400	3401	HEALTH & WELFARE, CERTIF	2,346.09
			AUGUST 2017	0102397400	3402	HEALTH & WELFARE,CLASSIF	1,155.54
			AUGUST 2017	0102397400	3402	HEALTH & WELFARE,CLASSIF	174.74
			AUGUST 2017	0102017400	3401	HEALTH & WELFARE, CERTIF	354.76
			AUGUST 2017	0102397400	3402	HEALTH & WELFARE,CLASSIF	9,434.38
			AUGUST 2017	0102017400	3401	HEALTH & WELFARE, CERTIF	19,154.65
						CHECK TOTAL:	32,620.16
00391263	08/10/17	Ganahl Lumber	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	34.46
			MAINTENANCE SUPPLIES	0106477408	4362	MAINTENANCE SUPPLIES	380.82
						CHECK TOTAL:	415.28
00391264	08/10/17	Maintex	OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	55.34
			OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	225.06
						CHECK TOTAL:	280.40
00391265	08/10/17	Reynolds Carpet Cleane	OTHER MAINTENANCE SERVICES	0108477408	5692	OTHER MAINTENANCE SERVIC	3,999.45
						CHECK TOTAL:	3,999.45
00391266	08/10/17	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	37.13
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	200.67
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	149.47
						CHECK TOTAL:	387.27
00391267	08/10/17	The Institute for Mult	TRAVEL & CONFERENCE	0102013080	5220	TRAVEL & CONFERENCE	2,150.00
						CHECK TOTAL:	2,150.00
00391268	08/10/17	EDUCATION MANAGEMENT S	MISC OUTSIDE VENDOR	1302277426	5860	MISC OUTSIDE VENDOR	2,840.00
						CHECK TOTAL:	2,840.00
00391269	08/10/17	Hollandia Dairy Inc	FOOD	1302277426	4700	FOOD	58.11
			FOOD	1302277426	4700	FOOD	25.96
						CHECK TOTAL:	84.07
00391270	08/10/17	R. Jensen Company Inc	BUILDING IMPROVEMENTS	4208498675	6230	BUILDING IMPROVEMENTS	199,167.50
						CHECK TOTAL:	199,167.50
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							242,081.41
GRAND TOTAL							242,081.41

SELECT Check ID's and Numbers: 760 ; Check Dates: 081117

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00391271	08/11/17	CATHEDRAL HOME FOR CHI	JULY 2017	0104632210	5875	TUITION	3,392.80
			JULY 2017	0104632210	5898	AB3632 ROOM & BOARD	7,967.00
			JULY 2017	0104632210	5889	OTHER THERAPY	5,731.28
						CHECK TOTAL:	17,091.08
00391272	08/11/17	CDW GOVERNMENT LLC	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	131.02
			EQUIPMENT-COMPUTER	0113457175	4460	EQUIPMENT-COMPUTER	2,525.53
			EQUIPMENT-COMPUTER	0113017175	4460	EQUIPMENT-COMPUTER	1,262.77
						CHECK TOTAL:	3,919.32
00391273	08/11/17	Cintas Corporation Loc	GENERAL SUPPLIES-NON INSTRUCT	0105477408	4340	GENERAL SUPPLIES-NON INS	96.93
						CHECK TOTAL:	96.93
00391274	08/11/17	Cox Communications	INTERNET CONNECTIVITY	0113457175	5940	INTERNET CONNECTIVITY	160.48
			JULY 2017	0113457175	5940	INTERNET CONNECTIVITY	1,852.71
						CHECK TOTAL:	2,013.19
00391275	08/11/17	Coyne & Associates Inc	JULY 2017	0104602140	5894	IBI SUPERVISION	3,367.56
						CHECK TOTAL:	3,367.56
00391276	08/11/17	Dramatic Publishing Co	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	186.15
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	617.11
						CHECK TOTAL:	803.26
00391277	08/11/17	Dramatists Play Servic	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	80.00
						CHECK TOTAL:	80.00
00391278	08/11/17	Dramatists Play Servic	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	600.00
						CHECK TOTAL:	600.00
00391279	08/11/17	FISCHER, MARTI AND JOH	JUNE 2017	0100002000	9510	ACCOUNTS PAYABLE MANUAL	700.00
						CHECK TOTAL:	700.00
00391280	08/11/17	Ganahl Lumber	ALL OTHER LOCAL REVENUE	0100000000	8699	ALL OTHER LOCAL REVENUE	11.64
						CHECK TOTAL:	11.64
00391281	08/11/17	Grainger	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	203.58
						CHECK TOTAL:	203.58
00391282	08/11/17	Laguna Beach Water Dis	7/3/17 - 7/28/17	0108477409	5510	UTILITIES - HEAT	2,954.03
						CHECK TOTAL:	2,954.03
00391283	08/11/17	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	44.93
			GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	21.54

SELECT Check ID's and Numbers: 760 ; Check Dates: 081117

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
CHECK TOTAL:							66.47
00391284	08/11/17	PowerSchool Group LLC	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	14,250.00
CHECK TOTAL:							14,250.00
00391285	08/11/17	SimplexGrinnell	SEPTEMBER 2017	0105477409	5560	ALARM MONITORING	178.09
			SEPTEMBER 2017	0108477409	5560	ALARM MONITORING	272.25
			SEPTEMBER 2017	0107477409	5560	ALARM MONITORING	327.25
			SEPTEMBER 2017	0106477409	5560	ALARM MONITORING	482.25
			SEPTEMBER 2017	0105477409	5560	ALARM MONITORING	1,485.92
			SEPTEMBER 2017	0102477409	5560	ALARM MONITORING	186.00
CHECK TOTAL:							2,931.76
00391286	08/11/17	Southern Calif Gas Co.	JULY 2017	0102477409	5530	WATER - UTILITIES	24.21
CHECK TOTAL:							24.21
00391287	08/11/17	Southern California Ed	JULY 2017	0107477409	5520	LIGHT & POWER	2,767.85
CHECK TOTAL:							2,767.85
00391288	08/11/17	Theatrical Rights Worl	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	3,755.00
CHECK TOTAL:							3,755.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							55,635.88
GRAND TOTAL							55,635.88

Laguna Beach Unified School District

12.j. CONSENT/ACTION

August 22, 2017

**Approval: Ratification of Certificated Payroll 1A in the Amount of \$311,713.35
 Ratification of Classified Payroll 1B in the Amount of \$437,526.41
 Ratification of Classified Payroll 1C in the Amount of \$173,852.48**

Proposal

Staff proposes the Board of Education ratify the expenditure of funds from the General Fund to cover:

1. Certificated Payroll 1A in the amount of \$311,713.35; and,
2. Classified Payroll 1B in the amount of \$437,526.41; and,
3. Certificated Payroll 1C in the amount of \$173,852.48 for the month of July 2017 totaling \$923,092.24.

Background

Payroll is in conformity with the annual All Funds Budget adopted by the Board of Education.

Recommended Action

Staff recommends the Board of Education approve:

1. Certificated Payroll 1A in the amount of \$311,713.35; and,
2. Classified Payroll 1B in the amount of \$437,526.41; and,
3. Certificated Payroll 1C in the amount of \$173,852.48 for the month of July 2017 totaling \$923,092.24.

Laguna Beach Unified School District

12.k. CONSENT/ACTION

August 22, 2017

Approval: Assignment of Certificated Personnel to Coach a Competitive Sport or Activity and Provide Physical Education Credit by Governing Board Authorization Under Education Code Section 44258.7(b)

Proposal

Staff recommends that the Board of Education approve the assignment of certificated personnel to coach a competitive sport or activity and provide physical education credit by Governing Board Authorization Under Education Code Section 44258.7(b).

Background

California Education Code section 44258.7(b) provides that a person who holds a teaching credential in a subject or subjects other than physical education may be authorized by action of the local governing board to coach one period per day in a competitive sport for which students receive physical education credit, provided that he or she is a full-time employee of the school district and has completed a minimum of 20 hours of first aid instruction appropriate for the specific sport or activity.

For the 2017-18 school year, the following full-time teacher(s) will provide these services:
Jeremy Chung

Budget Impact

There is no financial impact to the District.

Recommended Action

Staff recommends that the Board of Education approve the assignment of certificated personnel to coach a competitive sport or activity and provide physical education credit by Governing Board Authorization Under Education Code Section 44258.7(b).

Laguna Beach Unified School District

12.1. CONSENT/ACTION

August 22, 2017

Approval/Ratification: Community Facilities District 98-1 (Crystal Cove) Administrative Expense Fund Disbursements Totaling \$3,458.34

Proposal

Staff proposes the Board of Education approve/ratify the attached disbursement from the Administrative Fund of the Community Facilities District 98-1 "CFD 98-1."

Background

A separate Administrative Fund was established pursuant to the Indenture by and between Laguna Beach Unified School District and Community Facilities District No.98-1 (Crystal Cove) 2012 Special Tax Refunding Bonds. Administrative expenses are for the actual or reasonably estimated costs directly related to the administration of CFD No. 98-1. The estimated amount for the current outstanding principal is equal to \$8,545,000 which is based on principal paid through September 2016. Staff requests approval of the payment detailed on the Administrative Funds Disbursement list.

Budget Impact

The \$3,458.34 payment will be made from the CFD 98-1 Administrative Expense Fund located at U.S. Bank. After the disbursement, the remaining fund balance will be \$55,909.72.

	Payee Name & Address	Purpose	Revenue	Expense	Balance
1	Beginning Balance				\$19,358.92
2	U.S. Bank	Transfer of Funds	\$40,000.00		
3	Interest Earned	Apr – June 2017	\$9.14		
4	David Taussig & Associates	Inv. 1706130		\$3,458.34	
5	Ending Fund Balance				\$55,909.72

Recommended Action

Staff recommends the Board of Education approve/ratify the disbursement as presented.

Laguna Beach Unified School District

12.m. CONSENT/ACTION

August 22, 2017

Approval: Contract with OC Human Relations for Professional Development on Implicit Bias at a Cost Not-to-Exceed \$5,000.00

Proposal

Staff proposes the Board of Education approve the Independent Contractor Agreement with OC Human Relations to provide the District with professional development on implicit bias.

Background

LBUSD is taking critical steps to foster an inclusive education environment for all students. With this in mind, our district began discussions in 2016-17 with OC Human Relations to provide educational training and support to staff members on a voluntary basis to increase awareness in each of us about our cognitive biases and to offer intervention strategies. Said professional development will be contracted for October 25, 2017.

The Orange County Human Relations Council is a non-profit, organization founded in 1991 for the purpose of developing and implementing proactive human relations programs in partnership with schools, corporations, cities, foundations, organizations and individuals. Social psychologists and other social scientists have found that all of us, regardless of ethnicity, have cognitive biases that influence how we perceive and make decisions about other people. The behavior of human beings is often guided by racial and other stereotypes of which we are completely unaware. This training provided by OC Human Relations will guide participants through a deep journey of personal exploration for an awareness of the shortcuts and subsequent perceptions we make about people and our surroundings.

Whether an administrator, classified employee, principal, teacher in classroom, or security personnel, any adult who works in a school district has the opportunity, and the responsibility for insuring all students' physical and emotional wellbeing. As the individuals who set the tone of what will or will not be tolerated on the campus, staff members establish the expectations students will follow.

Budget Impact

The cost of these professional development services is not-to-exceed \$5,000.00.

Recommended Action

Staff recommends the Board of Education approve the Independent Contractor Agreement with OC Human Relations for professional development on implicit bias.

INDEPENDENT CONTRACTOR AGREEMENT

This AGREEMENT is hereby entered into between the Laguna Beach Unified School District, hereinafter referred to as "DISTRICT," and OC Human Relations, Address: 1300 South Grand Avenue, Building B, Santa Ana, CA 92705, Phone: 714-480-6570; hereinafter referred to as "CONTRACTOR."

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. **Scope of Work.** CONTRACTOR shall provide to the DISTRICT professional development services on the topic of Implicit Bias. The professional development includes four modules that will be presented over a two-day period.
2. **Term.** CONTRACTOR shall commence providing services under this AGREEMENT upon Board approval and will diligently perform as required **until June 29, 2018.**
3. **Compensation.** DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a **total fee not to exceed \$5,000.00.** DISTRICT shall pay CONTRACTOR according to the following terms and conditions: **Net 30 upon receipt of invoice.**
4. **Expenses.** DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows: None.
5. **Independent Contractor.** CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.
6. **Materials.** CONTRACTOR shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT. CONTRACTOR's services will be performed, findings obtained, reports and

recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. Originality of Services. CONTRACTOR agrees that in providing services pursuant to this AGREEMENT, CONTRACTOR shall obey and comply with all copyright, trademark and patent laws, rules and regulations, including proper identification of all copyrighted materials used.

8. Copyright/Trademark/Patent. CONTRACTOR further understands and agrees that in the event materials are produced pursuant to this AGREEMENT for the benefit of the DISTRICT for which a copyright, trademark and patent may be secured, the DISTRICT shall have the right to such copyright, trademark or patent. CONTRACTOR further understands and agrees that all materials produced for the benefit of the DISTRICT pursuant to this AGREEMENT shall become the DISTRICT'S property, and reuse is subject to the DISTRICT'S express written permission.

9. Termination. DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner.

DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONTRACTOR; or (b) any act by CONTRACTOR exposing the DISTRICT to liability to others for personal injury or property damage; or CONTRACTOR is adjudged a bankrupt, CONTRACTOR makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONTRACTOR's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within five (5) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the five (5) days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charged to and collected from the CONTRACTOR. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. Hold Harmless. CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

- (a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONTRACTOR or any person, firm or corporation employed by

the CONTRACTOR, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(b) Any injury to or death of any persons, including the DISTRICT or its officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

(d) Any acts or omissions by CONTRACTOR or any person or corporation employed by CONTRACTOR relating to services to be rendered under this Agreement.

11. Insurance. CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." CONTRACTOR agrees to carry malpractice and/or professional liability insurance in the amount One Million Dollars (\$1,000,000). Prior to the execution of this Agreement, CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONTRACTOR agrees that not less than 30 days prior to the expiration of any coverage, CONTRACTOR will provide evidence of renewal to DISTRICT. CONTRACTOR agrees to name DISTRICT and its officers, agents and employees as additional insureds under said policies. CONTRACTOR shall provide proof of current Worker's Compensation insurance for CONTRACTOR'S employees (if applicable).

12. Assignment. The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR without the prior written consent of District.

13. Compliance With Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state and local

laws, rules, regulations and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

14. Permits/Licenses. CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. Employment With Public Agency. CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. Entire Agreement/Amendment. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. Affirmative Action Employment. CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of sexual orientation, race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

18. Non Waiver. The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. Notice. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section.

At the date of this AGREEMENT, the addresses of the parties are as follows:

**LAGUNA BEACH UNIFIED
SCHOOL DISTRICT
550 Blumont
Laguna Beach, CA 92651**

**CONTRACTOR
OC Human Relations
1300 South Grand Avenue, Building B
Santa Ana, CA 92705**

20. Severability. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. Governing Law. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California.

THIS AGREEMENT IS ENTERED INTO THIS ____ DAY OF _____, 2017.

LAGUNA BEACH UNIFIED SCHOOL DISTRICT CONTRACTOR

By: _____
Signature

Jason Vilorio, Ed.D. _____
Typed Name

Superintendent of Schools _____
Title

By: _____
Signature

Typed Name

Title

Social Security or
Taxpayer Identification Number

Laguna Beach Unified School District

12.n. CONSENT/ACTION

August 22, 2017

Approval: Contract with California Youth Services (CYS) to Provide Drug and Alcohol Education at a Cost Not-to-Exceed \$5,000.00

Proposal

Staff proposes the Board of Education approve the Independent Contractor Agreement with California Youth Services (CYS) to provide a Juvenile Alcohol and Drug Education (JADE) Program to LBUSD.

Background

The district has contracted with CYS since 2009 to provide drug and alcohol education to students with a first-time offense of drugs and alcohol on campus or during a school function. Students who are given a five-day suspension for a drug or alcohol related offense are encouraged to participate in a Readmission Meeting with district staff to review opportunities for support and education related to drugs and alcohol. The JADE Program is an intervention focused on educating students who have violated district drug or alcohol policies about how their decision to engage in negative behaviors affects not only their academic futures, but also their family connections, social lives and job opportunities. CYS also offers a more intensive program called "Decisions" which was used one time during the 2016-17 school year. The cost of the JADE Program is \$400 per student and the cost of the Decisions Program is \$700 per student.

Students who agree to participate in the JADE Program will attend two four-hour evening sessions, complete three hours of independent work, and attend an individual one-hour follow-up "exit interview" meeting with a CYS staff member. By participating in the JADE Program, students are given a reduction in their suspension from five days to three days. The following is an overview of our costs and participation since 2013.

CYS - JADE Program Expenses		
Year	# Students	Expense
2013-14	1	\$ 400
2014-15	6	\$ 2,400
2015-16	10	\$ 4,000
2016-17	3	\$ 1,200

Budget Impact

The cost of this service is \$400 per student. The budget impact is based on the number of students who participate in the program. We will contract for an amount not-to-exceed \$5,000.00.

Recommended Action

Staff recommends the Board of Education approve the Independent Contractor Agreement with California Youth Services to facilitate the Juvenile Alcohol and Drug Education (JADE) Program for students with a first-time offense of drugs or alcohol on campus or during a school function.

SCHOOL-BASED PROGRAMS

Contracted School District Programs are programs developed by CYS and tailored to meet the unique needs of each school district and its students. The programs are intervention focused with the goal of educating students, who have violated school drug, alcohol or tobacco policies, about how their decisions to engage in negative behaviors affects not only their academic futures, but also their family connections, social lives and job opportunities.

District referral programs are currently in place at:



Placentia/Yorba Linda



Huntington Beach



Tustin



Newport Beach



Laguna Beach



Los Alamitos

Speaker Education Programs

CYS also provides student outreach and education seminars upon request by a school site administrator.

Drug Testing

Offering monitored and unmonitored drug testing for school districts and private schools that have instituted a voluntary drug test program at their middle and/or high school campuses as well as monitored private drug testing services and take home test kits

**For information on developing a school district program at your site, contact
CYS Director, Margie Diaz, LCSW,
at (949) 303-9015.**



DECISIONS

California Youth Services is a multi-service nonprofit organization whose mission is to provide a variety of programs and services to include education, prevention, intervention, assessment, and counseling that assist and support adolescents, individuals, couples, and families to address life's challenges specializing in issues related to substance abuse, delinquent behavior, mental health struggles, and families in crisis

Information & Enrollment: (949) 303-9016

Fax: (714) 200-0571

Programas disponibles en español.
Por favor llame al: (949) 303-9018

California Youth Services

Non-Profit 501(c)3 Tax ID: 20-1051272

23282 Mill Creek Drive, Suite 100E
Laguna Hills, CA 92653

www.calyouthservices.org

<http://www.facebook.com/CaliforniaYouthServices>

CaliforniaYouthServices

Approved by the Orange County
Probation Department



**DEDICATED TO HELPING PARENTS
SUCCESSFULLY NAVIGATE THEIR CHILD
THROUGH ADOLESCENCE**

JADE

Juvenile Alcohol & Drug Education

DECISIONS

Legal Education & Consequences Program
School Program & Drug Testing

COUNSELING

Individuals, Couples, & Families

JADE



JADE is a 12-hour drug and alcohol education program for youth ages 12 to 17 and their parents/guardians. The program is educational,

interactive, clinical, and assessment centered.

Participants are educated about current drug trends, symptoms of drug and alcohol abuse, and the harmful effects of substance abuse. Clinical professionals experienced in chemical dependency and recovery supervise and facilitate the program. Guest speakers share their stories about how their lives were negatively impacted by drugs and alcohol. Upon completion, participants will have the necessary information, tools, and strategies to assist them in making positive lifestyle changes.

Program Requirements:

Participants must attend two, 4-hour evening sessions, complete 3 hours of independent work, and attend an individual, one-hour follow-up assessment or "exit interview" meeting.

A parent/guardian must attend the program with their child.

Youth participants are drug-tested at the start of each class.

Youth participants are evaluated by an experienced clinical professional.

To enroll call (949) 303-9016

DECISIONS

DECISIONS

DECISIONS is a 7-hour legal awareness program for youth ages 12 to 17 and their parents/guardians. The program emphasizes the realities of incarceration and probation to first-time offenders.

DECISIONS provides youth with the opportunity to evaluate the decisions they have made and to gain an understanding of the short- and long-term consequences of those decisions. Sheriff's deputies, probation officers, incarcerated youth, and reformed adult felons interact with participants creating a realistic look at what life is like behind bars.

Participants will receive the tools they need to help them make choices that will positively affect their futures. Parents will learn about their legal responsibilities and rights.

Program Requirements:

Participants must attend two, 3 1/2 -hour evening sessions and complete 3 hours of independent work. Parents attend a "jail tour" from booking through lock-up during the first meeting. (Unfortunately, due to security and safety concerns, minors are not permitted on the tour.)

A parent/guardian must attend the program with their child.

Youth participants are given a "Certificate of Completion" at the end of the program.

To enroll call (949) 303-9016

PATHWAYS



The counseling center provides high quality, low-cost counseling, psychotherapy, life skills and supportive services to individuals, couples, and families in English and Spanish.

Staffed with professional, well trained counselors, the Counseling Center offers help in addressing many situations that cause emotional stress, including, but not limited to:

- substance abuse and other addictions
- anxiety
- anger
- depression
- family and relationship issues
- domestic violence
- sexual abuse
- eating disorders
- issues related to disability and illness
- career change and job stress
- social challenges
- life transitions
- grief and loss
- and other mental and emotional difficulties.

The counseling center also offers mindfulness training, clinical hypnosis, and Eye Movement Desensitization and Reprocessing (EMDR).

With offices located in Laguna Hills and Tustin, our services are available to all communities in Orange County.

For information call (949) 303-9016

Laguna Beach Unified School District

12.o. CONSENT/ACTION

August 22, 2017

**Approval: Contract with North County LGBTQ Resource Center at a Cost Not-to-Exceed
\$1,250.40**

Proposal

Staff proposes the Board of Education approve the Independent Contractor Agreement with North County LGBTQ Resource Center to provide the district with professional development services, resources and support in creating LGBT and gender inclusive schools.

Background

LBUSD Board Policy #5145.3, along with State and federal law, and its application require districts to treat all students equally based on their sex, sexual orientation, gender, and gender identity or expression.

LBUSD is taking critical steps to foster an inclusive education environment for all students - specifically students who don't conform to gender norms or who might be perceived to be, or identify as, lesbian, gay, bisexual or transgender.

Whether an administrator, classified employee, principal, teacher in classroom, or security personnel, any adult who works in a school district has the opportunity, and the responsibility for insuring all students' physical and emotional wellbeing. As the individuals who set the tone of what will or will not be tolerated on the campus, staff members establish the expectations students will follow.

With this in mind, our district has contracted with the North County LGBTQ Resource Center located in Oceanside to provide education, training and support to help create an inclusive environment for all our schools.

Budget Impact

The cost of these professional development services is \$1250.40.

Recommended Action

Staff recommends the Board of Education approve the Independent Contractor Agreement with North County LGBTQ Resource Center for professional development services, resources and support in creating LGBTQ and gender inclusive schools.

INDEPENDENT CONTRACTOR AGREEMENT

This AGREEMENT is hereby entered into between the Laguna Beach Unified School District, hereinafter referred to as "DISTRICT," and **North County LGBTQ Resource Center, Address: 3220 Mission Avenue, #2, Oceanside, CA 92058, Phone: 760-994-1670;** hereinafter referred to as "CONTRACTOR."

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. **Scope of Work.** CONTRACTOR shall provide to the DISTRICT professional development services, resources and support in creating LGBT and gender inclusive schools.
2. **Term.** CONTRACTOR shall commence providing services under this AGREEMENT upon Board approval and will diligently perform as required **until June 29, 2018.**
3. **Compensation.** DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT **a total fee not to exceed \$1,250.40.** DISTRICT shall pay CONTRACTOR according to the following terms and conditions: **Net 30 upon receipt of invoice.**
4. **Expenses.** DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows: None.
5. **Independent Contractor.** CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.
6. **Materials.** CONTRACTOR shall furnish, at his/her own expense, all labor, materials, equipment, supplies and other items necessary to complete the services to be provided pursuant to this AGREEMENT. CONTRACTOR's services will be performed, findings obtained, reports and

recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. Originality of Services. CONTRACTOR agrees that in providing services pursuant to this AGREEMENT, CONTRACTOR shall obey and comply with all copyright, trademark and patent laws, rules and regulations, including proper identification of all copyrighted materials used.

8. Copyright/Trademark/Patent. CONTRACTOR further understands and agrees that in the event materials are produced pursuant to this AGREEMENT for the benefit of the DISTRICT for which a copyright, trademark and patent may be secured, the DISTRICT shall have the right to such copyright, trademark or patent. CONTRACTOR further understands and agrees that all materials produced for the benefit of the DISTRICT pursuant to this AGREEMENT shall become the DISTRICT'S property, and reuse is subject to the DISTRICT'S express written permission.

9. Termination. DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner.

DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONTRACTOR; or (b) any act by CONTRACTOR exposing the DISTRICT to liability to others for personal injury or property damage; or CONTRACTOR is adjudged a bankrupt, CONTRACTOR makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONTRACTOR's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within five (5) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the five (5) days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charged to and collected from the CONTRACTOR. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. Hold Harmless. CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

- (a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONTRACTOR or any person, firm or corporation employed by

the CONTRACTOR, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(b) Any injury to or death of any persons, including the DISTRICT or its officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

(d) Any acts or omissions by CONTRACTOR or any person or corporation employed by CONTRACTOR relating to services to be rendered under this Agreement.

11. Insurance. CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." CONTRACTOR agrees to carry malpractice and/or professional liability insurance in the amount One Million Dollars (\$1,000,000). Prior to the execution of this Agreement, CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONTRACTOR agrees that not less than 30 days prior to the expiration of any coverage, CONTRACTOR will provide evidence of renewal to DISTRICT. CONTRACTOR agrees to name DISTRICT and its officers, agents and employees as additional insureds under said policies. CONTRACTOR shall provide proof of current Worker's Compensation insurance for CONTRACTOR'S employees (if applicable).

12. Assignment. The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR without the prior written consent of District.

13. Compliance With Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state and local

laws, rules, regulations and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.

14. Permits/Licenses. CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.

15. Employment With Public Agency. CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

16. Entire Agreement/Amendment. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.

17. Affirmative Action Employment. CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of sexual orientation, race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.

18. Non Waiver. The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

19. Notice. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section.

At the date of this AGREEMENT, the addresses of the parties are as follows:

**LAGUNA BEACH UNIFIED
SCHOOL DISTRICT
550 Blumont
Laguna Beach, CA 92651**

**CONTRACTOR
North County LGBTQ Resource Center
3220 Mission Avenue, #2
Oceanside, CA 92058**

20. Severability. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. Governing Law. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California.

THIS AGREEMENT IS ENTERED INTO THIS ____ DAY OF _____, 2017.

LAGUNA BEACH UNIFIED SCHOOL DISTRICT CONTRACTOR

By: _____
Signature

Jason Vilorio, Ed.D.
Typed Name

Superintendent of Schools
Title

By: _____
Signature

Typed Name

Title

Social Security or
Taxpayer Identification Number

Laguna Beach Unified School District

13. INFORMATION

August 22, 2017

California School Dashboard and Local Indicators

Proposal

Staff will present information to the Board of Education regarding the local indicators for the California School Dashboard.

Background

The California School Dashboard is a data system that shows how local educational agencies and schools are performing on the indicators included in California's new school accountability system. The Dashboard is the next step in a series of major shifts in California K-12 schools, changes that have raised the bar for student learning, transformed testing and placed the focus on equity for all students.

The Dashboard provides a quick overview, with additional detail available, about overall performance and student group performance on multiple measures of student success. This will assist in identifying strengths, weaknesses, and areas in need of improvement for local educational agencies and schools.

The Dashboard includes state indicators and local indicators. The state indicators are based on data that is collected consistently across the state from LEAs through the California Longitudinal Pupil Achievement Data System (CALPADS). The state indicators are:

- Academic Indicator (reported separately for English language arts and mathematics assessments)
- English Learner Progress
- Chronic Absenteeism
- Graduation Rate
- Suspension Rate
- College/Career Readiness (includes Grade 11 assessment results)

State data is not available for some priority areas identified in the Local Control Funding Formula law. For these priority areas, the State Board of Education approved the local indicators, which are based on information that local educational agencies collect locally. The local indicators are:

- Basic Services
- Implementation of State Academic Standards
- Parent Engagement
- School Climate

Local educational agencies receive one of three ratings based on whether they have measured and reported their progress through the Dashboard using locally collected data. The ratings are: Met, Not Met, or Not Met for Two or More Years.

The requirements for reporting local indicators are:

- Annually measures its progress
- Reports the results at a regularly scheduled meeting of the local governing board
- Reports the results to stakeholders through the Dashboard

The Dashboard is being field tested for the 2016-17 year. Laguna Beach Unified School District collected data regarding the local indicators and will participate in the field test prior to the full implementation of the Dashboard for 2017-18.

Beginning in 2017–18, LEAs must complete the self-reflection tool in order to receive a Met rating. If the local educational agency does not complete the self-reflection tool for a local indicator by the deadline, the Dashboard will show as Not Met by default.

Budget Impact

There is no budget impact.

Recommended Action

No action is required. This item is for information only.

Getting to Know the California School Dashboard



The California School Dashboard (www.caschooldashboard.org) is an online tool designed to help communities across the state access important information about K-12 districts and schools. The Dashboard features easy-to-read reports on multiple measures of school success. The Dashboard is just one step in a series of major shifts in public education, changes that have raised the bar for student learning, transformed testing, and increased the focus on equity.

10 Indicators of School Success

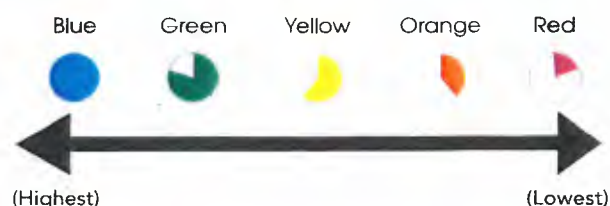
State Indicators

- **SIX** indicators allow for comparisons across schools and districts.

- ★ High School Graduation Rate
- ★ Academic Performance
- ★ Suspension Rate
- ★ English Learner Progress
- ★ Preparation for College/Career
- ★ Chronic Absenteeism

- Based on information collected statewide.
- Results for all districts, all schools, and all defined student groups (e.g., ethnic groups, low income, English learners) with more than 30 students.

- Schools and districts receive **one of five color-coded performance levels** on each of the six state indicators.



- The color and amount that the circle is filled are two ways of showing the performance level. For example, Green will always have four segments filled and Red will always have one segment filled.
- The overall performance level is based on how current performance (status) compares to past performance (change).

Local Indicators

- **FOUR** indicators based on information collected by school districts, county offices of education and charter schools.

- ★ Basic Conditions
 - Teacher qualifications
 - Safe and clean buildings
 - Textbooks for all students
- ★ Implementation of Academic Standards
- ★ School Climate Surveys
- ★ Parent Involvement and Engagement

- Districts receive **one of three performance levels** on the four local indicators based on whether they have collected and reported local data.
 - Met
 - Not met
 - Not met for two or more years
- School and student group information is not available for local indicators.

Continued on the next page.

The California School Dashboard provides four different reports that allow custom views of school success. Users can also look at performance of all student groups on a single indicator by clicking on that indicator. Clicking on a single student group shows the performance of that student group across all six state indicators.

4 Reports Provide Custom Views of School Success

Equity Report

Status/Change Report

Detailed Reports

Student Group Report

Equity Report

❖ Shows:

- The performance of all students on the state indicators
- The total number of student groups for each state indicator
- The number of student groups in the Red/Orange performance levels
- Performance on local measures (school district level only)

❖ Allows selection of information by indicator

State Indicators	All Students Performance	Total Student Groups	Student Groups in Red/Orange
Chronic Absenteeism	N/A	N/A	N/A
Suspension Rate (K-12)		9	2
English Learner Progress (K-12)		1	0
Graduation Rate (9-12)		6	4
College/Career <small>Available Fall 2017. Select for Grade 11 assessment results.</small>		N/A	N/A
English Language Arts (3-8)		8	0
Mathematics (3-8)		8	1
Local Indicators			
	Ratings		
Basics (Teachers, Instructional Materials, Facilities)	Met		
Implementation of Academic Standards	Not Met		
Parent Engagement	Not Met for Two or More Years		
Local Climate Survey	Met		

State Indicators	All Students Performance	Status	Change
Chronic Absenteeism	N/A	N/A	N/A
Suspension Rate (K-12)		Low 2.2%	Increased +0.3%
English Learner Progress (K-12)		Very High 90.2%	Increased +2.7%
Graduation Rate (9-12)		High 92.1%	Declined -1.5%
College/Career <small>Available Fall 2017. Select for Grade 11 assessment results.</small>		N/A	N/A
English Language Arts (3-8)		Very High 49 points below level 3	Maintained +6.2 points
Mathematics (3-8)		High 31 points above level 3	Increased +6.5 points

Status/Change Report

❖ Shows for each state indicator:

- All student performance
- Status (Current Performance)
- Change (Difference from Past Performance)

Detailed Reports

- ❖ Shows information about performance over time on state indicators
- ❖ Shows the locally collected performance information on the local indicators
- ❖ Organized into three categories:
 - Academic Performance
 - School Conditions and Climate
 - Academic Engagement

Student Group Report

- ❖ Shows the performance of all students and each student group on the state indicators
- ❖ Allows selection of student groups by performance level
 - Blue/Green (i.e., meeting standards)
 - Yellow
 - Red/Orange

More information at: www.caschoolsdashboard.org

Laguna Beach Unified School District

14. INFORMATION

August 22, 2017

Chronic Absenteeism

Proposal

Staff will present an update to the Board of Education regarding Chronic Absenteeism in Laguna Beach Unified School District.

Background

With the implementation of the California School Dashboard data system, school districts will be providing data to the state for many performance indicators, including Chronic Absenteeism. Students who are chronically absent - meaning they miss at least 18 days of school in a year - are at serious risk of falling behind in school. For students to succeed academically, they must be present and engaged at school. Statewide, approximately twelve percent of students are chronically absent. Chronic absenteeism is a proven sign of academic risk, as students who miss school are less likely to meet key academic milestones. Laguna Beach Unified School District's rate of chronic absenteeism was 11% for the 2016-17 school year.

This presentation is designed to take a deeper look into the data and scope of chronic absenteeism in Laguna Beach Unified. Principals will share their site action plans in the fall.

Budget Impact

There is no budget impact for this report.

Recommended Action

No action is required. This presentation is for information only.

Laguna Beach Unified School District

15. ACTION

August 22, 2017

Board Policies – First Reading of Board Policy

Proposal

The Superintendent recommends a first reading by the Board of Education of Board Policy 5141.52, Suicide Prevention. The Board may waive a second reading or require an additional reading if necessary. Board policies are brought forward for a first reading by the Board, as described in Board Bylaw 9310.

Background

The suicide prevention policy and regulation have been substantially revised to reflect new law (AB 2246, 2016), which mandates districts serving grades 7-12 adopt policy on suicide prevention, intervention, and postvention by the beginning of the 2017-18 school year. The policy and regulation reflect the mandate to address any related staff development to be provided to teachers in grades 7-12 and to address the needs of specified high-risk student populations. In addition, policy and regulation add best practices in prevention, intervention, and postvention, including, but not limited to, student instruction, crisis intervention procedures, follow-up care for a student who threatens or attempts suicide, and the provision of counseling and other postvention strategies to reduce suicide contagion.

Recommended Action

Staff recommends the Board review, discuss, and amend policies as needed and move Board Policy 5141.52 forward for a second reading and approval on September 12, 2017.

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

SUICIDE PREVENTION

BP 5141.52

Students

The Governing Board recognizes that suicide is a leading cause of death among youth and that school personnel who regularly interact with students are often in a position to recognize the warning signs of suicide and to offer appropriate referral and/or assistance. To attempt to reduce suicidal behavior and its impact on students and families, the Superintendent or designee shall develop measures and strategies for suicide prevention, intervention, and postvention.

In developing measures and strategies for use by the district, the Superintendent or designee may consult with school health professionals, school counselors, school psychologists, school social workers, administrators, other staff, parents/guardians, students, local health agencies, mental health professionals, and community organizations.

Such measures and strategies in grades 6-12 shall include, but are not limited to:

Staff development on suicide awareness and prevention for teachers, school counselors, and other district employees who interact with students in the secondary grades (6-12).

As appropriate, these measures and strategies shall specifically address the needs of students who are at high risk of suicide.

Legal Reference:

EDUCATION CODE

215 Student suicide prevention policies

32280-32289 Comprehensive safety plan

49060-49079 Student records

49602 Confidentiality of student information

49604 Suicide prevention training for school counselors

GOVERNMENT CODE

810-996.6 Government Claims Act

PENAL CODE

11164-11174.3 Child Abuse and Neglect Reporting Act

Date of adoption by Board:

Laguna Beach Unified School District

16. ACTION

August 22, 2017

Approval: Renewal of Professional Services Agreement with American Microimaging, Inc., (AMI) – The Paperless Company, for the 2017-2018 Document Scanning/Imaging and Shredding Services at a Cost Not-to-Exceed \$50,000

Proposal

Staff proposes the Board of Education approve the renewal of the professional services agreement with American Microimaging, Inc., (AMI) – The Paperless Company, for the 2017-2018 document scanning/imaging and shredding services. The original award of the agreement in June 2016 was for the timeframe of June 29, 2016, through June 29, 2019.

Background

The Board of Education approved the services of AMI, a digital scanning, imaging, and shredding company in 2016. The value of safeguarding important documents and information as well as the benefits of more efficient method of document retrieval are important elements in the decision to continue the scanning and imaging process. The district has utilized the services of AMI for the last year to scan and image documents and would like to continue the process and renew the contract per the terms and unit cost pricing included in Exhibit A.

Budget Impact

Staff would like authorization for a not-to-exceed amount of \$50,000.

Recommended Action

Staff recommends the Board of Education approve the renewal of the professional services agreement with American Microimaging, Inc., (AMI) – The Paperless Company, for the 2017-2018 document scanning/imaging and shredding services.

MASTER PRODUCT AND SERVICE AGREEMENT

This Agreement made, executed and effective as of June 28, 2016 (the "Effective Date"), by and between American MicroImaging, Inc, a California Corporation ("AMI"), having a business address of 1125 W. 6th Street, Suite 200, Los Angeles, CA 90017, and Laguna Beach Unified School District ("CLIENT"), a _____ corporation, having its principal place of business at 550 Blumont Street, Laguna Beach, CA 92651.

WHEREAS, AMI is in the business of providing certain services and products; and

WHEREAS, CLIENT desires to receive certain such services and products.

NOW THEREFORE, in consideration of the following mutual promises contained herein, the parties agree in good faith to the following obligations and duties:

Section 1- Terms Herein are to Govern Statement(s) of Works:

1.1: This Agreement shall also be referred to as the "Master Product and Service Agreement" or "MPSA", the purpose of which is to establish terms and conditions that will govern and control the services or work delivered and/or performed and/or products licensed or sold pursuant to this Agreement, which will be detailed in agreements governed by this MPSA, such agreements to be referred to as Specific Product/Service Agreements. A Specific Product/Service Agreements ("SPSA") shall reference this MPSA.

In the event that terms of any SPSA conflict with the terms of this MPSA, the terms of this MPSA shall control and take precedence unless the SPSA explicitly and with reference to the specific terms in the MPSA Agreement which are affected, states otherwise.

Section 2- Confidential Information:

2.1- Confidential Information: AMI and CLIENT acknowledge that as a result of their relationship, they may be exposed to or receive the confidential and/or proprietary information of the other. The party disclosing the confidential and/or proprietary information shall be referred to as the "Discloser". The party receiving the confidential and/or proprietary information shall be referred to as the "Recipient". "Confidential Information" herein refers to the confidential and/or the proprietary information as defined in Section 2.2 and 2.3 herein, of the party disclosing the information.

2.2- Notice that Information received from Discloser is Confidential Information: Information which Discloser discloses to Recipient shall be considered Confidential Information if;

(i) such information is designated or indicated in writing as proprietary or confidential by the Discloser, prior to or at the time any such information is disclosed. Notwithstanding the foregoing, information, which is disclosed orally, visually, in writing or by other means, to the Recipient by the Discloser without a written indication or designation of its confidential or proprietary nature shall constitute Confidential Information if the Discloser, within thirty (30) days after such disclosure, provides, to the Recipient, in writing, that the information disclosed is Confidential Information and provides a brief description of the information sufficient to identify it;

(ii) it is any information of the Discloser, including but not limited to correspondence, drawings, specifications, graphs, letters, manuals, descriptions of the Discloser's business and/or activities, product research and development, techniques, client lists, scientific or technical information, source or object code, flow charts, diagrams, designs, processes, procedures, formulas, methodologies (whether or not they may be patented), client information and other documents or materials disclosed to the Recipient or learned by the Recipient as a consequence of or through the Recipient's relationship with the Discloser (including information conceived, originated, discovered or developed by the Discloser);

(iii) it is the products or services provided by or sold by Discloser; or

(iv) it is any information or material that by its nature a reasonable person would conclude such is likely to be confidential.

2.3- Exceptions: Notwithstanding the foregoing Section 2.2, Confidential Information shall not include any information to the extent that it;

1-1-1-1-1

- (i) is or becomes a matter of public knowledge without the fault of the Recipient; or
- (ii) was known to Recipient prior to the disclosure to it by Discloser; or
- (iii) was developed independently by Recipient;
- (iv) was rightfully disclosed to Recipient by a third party which is not under an obligation to Discloser to maintain such information in confidence; or
- (v) is disclosed under operation of law, government regulation, or court order, provided that Recipient first gives Discloser notice and a reasonable opportunity to secure confidential protection of such Confidential Information.

Furthermore, information which is disclosed by either party to the other for the first time after and only after the termination or expiration of this Agreement shall not be considered Confidential Information under the terms of this Agreement.

- 2.4: Recipient shall maintain the confidentiality of all Confidential Information, holding such information in strict confidence, using at least such degree of care as is appropriate to avoid unauthorized use or disclosure of such information.
- 2.5: Recipient will not, directly or indirectly, disclose any Confidential Information to anyone outside of Recipient, except with Discloser's prior written consent.
- 2.6: Recipient shall not make use of any Confidential Information for any purpose or for the benefit of anyone or any other entity other than Discloser, except as permitted by this Agreement.
- 2.7: Recipient shall be permitted to disclose the Confidential Information only to its employees, contractors and agents ("Employees") having a need to know such information in connection with the performance of this Agreement and who are bound by a written agreement with or other legally enforceable obligation to the Recipient, that obligates the Employees to comply with the provisions set forth in this Section 2. Recipient shall instruct all such Employees as to Recipient's and their obligations under this Agreement.
- 2.8: Recipient, upon termination of this Agreement or at any time Discloser may so request, shall deliver promptly to Discloser, or, at Discloser's option, shall destroy all memoranda, notes, records, reports, media and other documents and materials (and all copies thereof) regarding or including any Confidential Information which Recipient may then possess or have under its control.
- 2.9: Recipient acknowledges that the disclosure of Confidential Information will cause irreparable injury to Discloser.

Discloser shall, therefore, be entitled to injunctive relief upon a disclosure or threatened disclosure of any Confidential Information, without a requirement that Discloser prove irreparable harm or the posting of a bond. Without limitation of the foregoing, Recipient shall advise Discloser immediately in the event that it learns or has reason to believe that any person or entity which has had access to Confidential Information has violated or intends to violate the terms of this Agreement, and will reasonably cooperate with Discloser in seeking injunctive relief against any such person or entity. This provision shall not in any way limit such other remedies as may be available to Discloser at law or in equity.

Section 3- No Warranties or Liability:

3.1: TO THE MAXIMUM EXTENT ALLOWABLE UNDER APPLICABLE LAW, ALL SERVICES, WORK, PRODUCTS, MATERIALS AND DELIVERABLES SHALL BE PROVIDED "AS IS" AND AMI MAKES NO WARRANTIES AND HEREBY SPECIFICALLY DISCLAIMS THE IMPLIED WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE, MERCHANTABILITY OR NON-INFRINGEMENT, WITH REGARD TO SUCH WORK, DELIVERABLES, MATERIALS, PRODUCTS AND/OR SERVICES PROVIDED UNDER THIS AGREEMENT.

3.2: EXCEPT TO THE EXTENT OF AN INDEMNIFICATION OBLIGATION SET FORTH HEREIN, TO THE MAXIMUM EXTENT ALLOWABLE UNDER APPLICABLE LAW, CLIENT AGREES THAT AMI SHALL NOT BE LIABLE FOR ANY MONETARY DAMAGES IN EXCESS OF THE AMOUNTS PAID TO AMI UNDER THIS AGREEMENT PURSUANT TO THE APPLICABLE SPSA. CLIENT AGREES THAT AMI SHALL NOT BE LIABLE FOR LOST PROFITS, LOST OPPORTUNITIES, CONSEQUENTIAL OR INCIDENTAL DAMAGES RESULTING FROM AMI'S PERFORMANCE UNDER THIS AGREEMENT OR ANY SPSA.

3.3- Exclusive Remedy:

CLIENT'S EXCLUSIVE REMEDY FOR DAMAGES ARISING FROM AMI'S PERFORMANCE SHALL BE AT AMI'S OPTION EITHER;

- I) for AMI to attempt to reasonably repair, replace or redo its performance; or
- II) refund of the funds received by AMI from CLIENT pursuant to the applicable SPSA, not to exceed CLIENT's actual damages.

3.4- **Indemnification:** Each party (the "Indemnifying Party") agrees to indemnify the other party, and their employees, directors, officers and agents (collectively the "Indemnified Parties") from any third party claims, losses or damages arising from the Indemnifying Party's actual i) breach of

applicable law, ii) breach or infringement of a third party's rights, including but not limited to any third party's intellectual property such as patents, trademarks and copyrights, iii) malicious acts or omissions, iv) breach of contract or other obligation to a third party, and/or v) breach of Section 2.

Section 4- Intellectual Properties or Licenses:

4.1- No Right to Intellectual Properties or Licenses of AMI:

Nothing in this Agreement shall be deemed to implicitly or explicitly grant any license or other right to CLIENT to use, possess, copy or own any of AMI's software, services, products or intellectual property. An SPSA may grant a license or property right, but only if such grant is made explicitly and in accord with Section 8.4 herein. Materials owned by AMI that is licensed or granted shall be referred to as "Licensed Material".

4.2: CLIENT shall retain all of its ownership rights in any material that is provided by CLIENT to AMI, and AMI shall assign to CLIENT all rights, title and interest in the derivatives and changes made to that material by AMI pursuant to this Agreement.

4.3: In the event that a CLIENT seeks to have AMI create intellectual property for CLIENT as a "work made for hire", an SPSA must explicitly detail that work being created by AMI is being created for CLIENT as a "work made for hire" and shall be referred to as a "Work Made for Hire".

Section 5- Third Party Licenses:

5.1: CLIENT shall negotiate and obtain all third party licenses required, with respect to CLIENT's software, images, video, artwork, hardware or other materials, for AMI to receive and alter said materials.

CLIENT shall negotiate and obtain all third party licenses required for AMI to receive any third party materials and to alter or use such third party materials for CLIENT, including but not limited to any software, images, appearance releases, video, hardware, intellectual property or any other materials.

If CLIENT directs AMI to obtain such third party materials, AMI does so as an agent of CLIENT and such shall be considered CLIENT's Materials and not Licensed Materials or Work Made for Hire.

Section 6- Default Payment Terms:

6.1- Fee terms; General: Except as set forth in an SPSA, fees or retainers shall be paid to AMI within 30 days of CLIENT's receipt of valid invoice from AMI. Fees, when paid, are

non-refundable. Any amount due to AMI shall bear interest at a rate of 1.5% per month or the maximum permitted by law, whichever is less, annually from the expiry date of the terms of payment.

6.2- Expenses: Except as otherwise set forth in an SPSA, AMI may also invoice CLIENT, and CLIENT shall be responsible, for paying: (a) travel expenses beyond 50 miles related to the provision of the services, products or deliverables from AMI which have been approved in advance by CLIENT, based on coach fares; (b) reasonable room and board expenses associated therewith; and (c) overnight courier and other expedited delivery costs for all deliveries under an SPSA, not to exceed one hundred dollars (\$100) unless approved in advance in writing by CLIENT.

6.3- Man-Hours: Man hours are counted in 15 minute increments, rounded up to the nearest increment.

Section 7- Termination:

7.1- Termination: A SPSA may be terminated;

i) by either party, upon written notice, if there is (A) a dissolution, termination of existence, liquidation, insolvency or business failure of the other party, or the appointment of a custodian or receiver for such party or for such party's property, if such appointment is not terminated or dismissed within 30 days; (B) a composition or an assignment or trust mortgage for the benefit of creditors by the other party; or (C) the commencement with respect to the other party of any proceeding under the United States Bankruptcy Code or any other federal or state bankruptcy, reorganization, receivership, insolvency or other similar law, or any law of any applicable country or jurisdiction, affecting the rights of creditors generally, which proceeding, if initiated against such party, is not dismissed within 30 days; and

ii) in accord with any termination terms set forth in an SPSA which are applicable to that SPSA.

This Agreement may be terminated at any time, by either party, upon thirty (30) days notice, if and only if all SPSAs have either previously expired or been terminated.

7.2- Rights: Neither party shall be entitled to any compensation or claim for goodwill or other loss, cost or expense which either of them may suffer or claim to have suffered solely by reason of termination or expiration of this Agreement or an SPSA, provided, however, that nothing herein shall operate to limit any other rights or remedies available to a non-defaulting party at law or in equity upon the breach of this Agreement or an SPSA by the other party.

Section 8- General Provisions:

8.1- Waiver: The waiver by either party of a breach or a default of any provision of this Agreement by the other party shall not be construed as a waiver of any succeeding breach or default of the same or any other provision, nor shall any delay or omission on the part of either party to exercise or avail itself of any right, power or privilege that it has or may have thereunder operate as a waiver of any right, power or privilege by such party.

8.2- Survival of Obligations: All obligations under this Agreement, except those obligations as set forth in any SPSA, shall survive the expiration or termination of this Agreement and continue to be enforceable. Obligations as set forth in a SPSA shall survive the expiration or termination of this Agreement and continue to be enforceable only if that SPSA provides for the survival of obligations.

8.3- Severability: In the event that any provision or particular application of a provision of this Agreement is held to be unenforceable because it is invalid or in conflict with any law of any relevant jurisdiction, the validity of the remaining provisions or of other applications of the affected provision shall not be affected and the rights and obligations of the parties shall be construed and enforced as if this Agreement did not contain the particular provision or particular application of that provision that is held to be unenforceable.

8.4- Entire Agreement: This Agreement and any SPSAs referencing this Agreement constitute the entire agreement between the parties with reference to the subject matter hereof and supersedes all prior agreements. No waiver, consent, modification or change of the terms of this Agreement or any SPSA shall bind either party unless it is in writing signed by both parties by their duly authorized representatives. There are no understandings, agreements, representations or warranties, express or implied, with respect to the subject matter hereof except as expressly set forth in this

Agreement or any SPSA. Only the terms and conditions of this Agreement and any SPSAs shall govern the transactions contemplated hereunder notwithstanding any additional, different or conflicting terms which may be contained in any other document, other than an SPSA, provided by one party to the other.

With regard to SPSAs, in the event of a conflict or inconsistency with the terms and conditions of this Agreement, this Agreement shall govern the transactions contemplated hereunder unless each conflicting or inconsistent term which is contained in the SPSA explicitly provides that it will control.

Any clarification, modification or other change made to this Agreement by a particular SPSA, i) shall be understood as only a clarification, modification or change to this Agreement with respect to that particular SPSA, and ii) shall not act as a clarification, modification or other change to this Agreement with respect to any other SPSA.

8.5- Governing Law: This Agreement shall be governed by the laws of the state of California and shall be deemed when executed to have been made in the state of California. The CLIENT agrees to submit to the venue and jurisdiction of the state and federal courts located in Los Angeles County, California in disputes concerning this Agreement.

8.6- Headings: The headings contained in this Agreement are for convenience of reference only and shall not be considered in interpreting or construing this Agreement.

8.7- Portfolio and Marketing Rights: AMI shall have the right, in its own marketing materials, to indicate that CLIENT is a client or customer of AMI.

8.8- Independent Contractor: AMI warrants and represents that it is an independent contractor and assumes full responsibility for the payment of all taxes, including Social Security, unemployment and withholding taxes, for itself and for all persons engaged by AMI in the performance of the services or provision of products hereunder.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives.

Laguna Beach Unified School District
(CLIENT)

By: Dean West

Name: Dean West

Title: Assistant Superintendent, Business Services

American Microimaging, Inc.

By: George Bandarian II

Name: George Bandarian II

Title: President & CEO

Specific Product/Service Agreement #1

Imaging Services

This agreement (the "Agreement", "SPSA" or "SPSA #1") executed and effective as of June 28, 2016 (the "Effective Date"), by and between American MicroImaging, Inc, a California Corporation ("AMI"), having a business address of 1125 W. 6th Street, Suite 200, Los Angeles, CA 90017 and Laguna Beach Unified School District ("CLIENT"), a _____ corporation, having its principal place of business at 550 Blumont Street, Laguna Beach, CA 92651.

WHEREAS, AMI is in the business of providing various products and services; and

WHEREAS, CLIENT desires to receive such products and services, subject to the terms and conditions of the MPSA and this Agreement.

NOW THEREFORE, in consideration of the following mutual promises contained herein, the Parties agree in good faith to the following obligations and duties:

Section 1- Definitions:

- 1.1: "MPSA" herein shall refer to the agreement entitled "Master Product and Service Agreement", executed by CLIENT and AMI, and dated as of June 28, 2016.
- 1.2: Initially capitalized words used in this Agreement that are not defined herein shall have the meaning ascribed to them in the MPSA.
- 1.3: The "Required Documents" herein shall refer to the physical hard copy documents to be converted into digital format, which are set forth in Exhibit B attached hereto.
- 1.4: The "Operating Location" herein shall refer to where the work is to be performed, which is at 1125 W. 6th Street, Suite 200, Los Angeles, CA 90017.

Section 2- Services to be Provided by AMI:

2.1- Services from AMI:

Subject to payment of the fees as set forth in Section 3.2, AMI shall provide the "Services" as described and limited in Exhibit A.

Section 3- CLIENT's Obligations:

- 3.1- Access: CLIENT shall provide to AMI, in a diligent and prompt manner, the Required Documents, information, materials and other resources, as well as provide reasonable access to its

personnel, to allow and enable AMI to provide the services set forth herein. If the Operating Location is a location owned or controlled by Client, Client shall provide reasonable access to AMI for the purposes of this Agreement.

3.2- Main Payment Obligations:

- i) For the services set forth in Section 2.1, CLIENT shall pay to AMI the fees set forth in Exhibit B.

Section 4- Applicability of Terms of MPSA:

- 4.1: The MPSA provides definitions, terms and conditions that are to govern the provision of products and/or services as defined and described by a "Statement of Work", also referred to as an "SPSA". This Agreement is a Statement of Work and hereby is governed by and incorporates the definitions, terms and conditions of the MPSA. In the event that terms of this Agreement conflict with the terms of the MPSA, the terms of the MPSA shall control and take precedence over the terms and conditions of this Agreement unless this Agreement, explicitly and with reference to the specific terms in the MPSA which are affected, states otherwise.

Section 5- Termination:

- 5.1: The "Term" of this SPSA is the period beginning as of the Effective Date until the completion of the Services as described herein.

Section 6- Misc:

6.1: All Sections of this SPSA except Section 2.1 survive the termination of this SPSA.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives and made effective as of the Effective Date of this Agreement.

Laguna Beach Unified School District
(CLIENT)

American Microimaging, Inc.

By: _____

Dean West

By: _____

George Bandarian II

Name: _____

Dean West

Name: George Bandarian II

Title: _____

Assistant Superintendent, Business Services

Title: _____

President & CEO

Description	Quantity	Unit Price	Units	Extended Price
Document Preparation - assumes light prep, low staples	500	\$ 30.000	Per Hour	\$ 15,000.00
Document Scanning - 200 or 300 DPI	1,000,000	\$ 0.010	Per Image	\$ 10,000.00
Document Indexing - includes Barcode/Zone OCR of key field plus unlimited additional indexes	20,000	\$ 0.020	Per Document	\$ 400.00
Manual Document Indexing	-	\$ 35.000	Per Hour	\$ -
Image & Index Standard QC	1,000,000	\$ 0.009	Per Image	\$ 9,000.00
Convert to PDF and Export to OCDE Kofax Format	1,000,000	\$ 0.0025	Per Image	\$ 2,500.00
Pickup / Delivery	400	\$ 3.000	Per Box	\$ 1,200.00
Special Handling - for any manual processing, data entry, and any other special handling as required	-	\$ 35.000	Per Hour	\$ -
Total	1,000,000			\$ 38,100.00

Additional Services				
Document Destruction - Shredding per box on LBUUSD authorization	400	\$ 3.500	Per Box	\$ 1,400.00

Exhibit B

Statement of Work

The Laguna Beach Unified School District requires Document Imaging Services with work to commence around June 20, 2016 and initial scope completed by December 31, 2016. The District will enter a 3 year agreement and reserves the right to extend the contract for up to two (2) additional (1) year periods.

Assumptions

- Work will be done at AMI.
- Volume
 - 300 – 400 boxes
 - Each box contains only 1 document type
- Document Census
 - Size – Primarily letter size documents 8.5 x 11, 8.5 x 14 & 11 x 17 are uncommon
 - Vast majority is B&W scanning. Color, or grey scale options if necessary for legibility.
 - DPI – 200-300 dpi – optimal per image and size.
- Timeline
 - Start: Estimated July 1, 2016
 - End: December 31, 2016 as determined by Client
- Project Management
 - AMI/Client Kickoff Meeting per requesting department
 - Review and confirmation of specifications of project inclusive of proper identification of type by source, index fields/values, setting of pickup dates. Establishment of update meetings per client's schedule.
 - AMI Begins working per requesting department
 - Pickups Scheduled
 - Transport documents to AMI
 - Documents received and confirmed vs. listing provided
 - Pilot Benchmark Sample provided and approved
 - Regular production begins
- Production Days
 - Estimated 2 to 3 weeks from each pickup based on inventory
 - Production start date is the date each LBSD Department/Project Manager approves Pilot Sample

Client Responsibilities

- Client to prepare boxes for transport with manifest of contents and box numbers.
- Client will provide access to current files
- Client will provide input and direction on indexing methodology per document type
- Client will provide listing of document types
- Client will provide an electronic file consisting of data required for indexing
- Client to QC images and provide any error or rework requests within 30 days of delivery.

Methodology

1. Pickup
 - a. Boxes will be picked up by AMI unless Client deems alternate transport
 - i. Manifest will be provided and signed listing boxes and contents
 - ii. Electronic detail will be sent to AMI of contents
2. Receipt & Inventory
 - a. Delivery arrives at AMI
 - b. Boxes and folders are confirmed and logged into AMI Database
 - c. Full inventory is confirmed
3. Document Preparation
 - a. Document sized items (Letter, Legal, Tabloid or similar)
 - i. Remove all staples, clips, or other fasteners.
 - ii. Small documents properly positioned
 - iii. Corners and edges will be straightened
 - iv. Creases and folds will be cleared to make image readable
 - b. All items outside the norm or requiring special handling will be addressed with client
4. Scanning
 - a. Scan at 200-300 DPI
 - b. Standard size documents will be done on InoTec or Kodak Scanners
 - i. Double sided imaging
 1. Auto delete blank pages
 - ii. Auto Image Rotate
 - iii. Auto Deskew, despeckle and fill holes
 - iv. Kofax image enhancement enabled
5. Document Indexing
 - a. Indexing scheme tbd by document type
 - i. Board agendas, minutes by date
 - ii. Student/staff records by name
 - iii. Finance/Payroll by folder name
 - b. Index file provided by Client electronically from SIS, ERP, Excel or CSV when available
 - c. Index fields may vary as each doc type of project is discovered
6. Document QC
 - a. AMI will use standard quality control measures to ensure documents in each file are scanned and at least as readable as the original paper document.
7. Client Approval
 - a. AMI will provide initial sample delivery to Client to serve as Benchmark samples for approval of quality.
 - i. Approval of this Pilot Benchmark sample will serve as authorization to continued work.
8. De-Prep
 - a. Documents to be returned to original folders and boxes if return required
 - i. Documents do not require reassembly
 - ii. Client will determine disposition
9. Export
 - a. PDF compatible and comparable with Kofax 10.2.
10. Deliverables

- a. Physical – Taxable - DVD/Flash Drive/External Hard Drive PDF format.
 - b. Electronic – Non Taxable – Secure FTP for authorized download
- 11. Hardcopy Disposition
 - a. Return to LBUSD
- 12. Image Disposition
 - a. After 30 days of delivery to Client, AMI will delete local copy of images.

Out of Scope Items

- No additional time will be spent reading pages for any reason, including to separate files or discard duplicates.
- All items outside the norm will be addressed with client

Any departments, services, products and functionality not included can be added at anytime. Such request or any other change to above will be considered out of scope and undergo a Changer Order process requiring written documentation, additional product/service cost and approval from both sides.

Laguna Beach Unified School District

17. ACTION

August 22, 2017

Approval: Independent Contractor Agreement with Jennifer McCluan for the 2017-18 School Year in an Amount Not-to-Exceed \$12,950

Proposal

Staff proposes the Board of Education approve an Independent Contractor Agreement for consulting services for the 2017-18 school year by Jennifer McCluan, to continue to advise and support our Next Generation Science Standards (NGSS) Implementation Team with middle school and high school pathways decisions.

Background

The LBUSD NGSS Implementation Team includes four to five teachers from each school site. The team worked successfully with Ms. McCluan during the 2016-17 school year to discuss and design how our teachers want to lead the NGSS implementation effort. She provided professional development on standards aligned courses in middle and high school and the design of those models for Laguna Beach Unified. For the 2017-18 school year, Ms. McCluan will provide seven days of professional development to assist our science teachers in the implementation and development of NGSS across our District.

Ms. McCluan has a Bachelor of Arts in Chemistry, a Master's Degree in Education with an emphasis in Science, and has presented to school districts throughout San Diego County over the past several years. She is a well-respected resource utilized by San Diego County Office of Education Curriculum Department regularly to support NGSS implementation.

The NGSS Implementation Team will reconvene in the spring to share their progress and review updates from CDE regarding the NGSS Framework Rollout in preparation for the 2018-19 curriculum adoption process.

Budget Impact

The projected cost for this training and coaching is \$1,850.00 per day, not-to-exceed \$12,950.00.

Recommended Action

Staff recommends the Board of Education approve the Independent Contractor Agreement for consulting services to be provided by Jennifer McCluan for the 2017-18 school year.

INDEPENDENT CONTRACTOR AGREEMENT

This AGREEMENT is hereby entered into between the Laguna Beach Unified School District, hereinafter referred to as "DISTRICT," and **Jennifer McCluan**, Address: 2240 Cushing Road Unit 133 San Diego, CA 92106; hereinafter referred to as "CONTRACTOR."

WHEREAS, DISTRICT is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, DISTRICT is in need of such special services and advice; and

WHEREAS, CONTRACTOR is specially trained and experienced and competent to perform the special services required by the DISTRICT, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Scope of Work. CONTRACTOR shall perform services for the DISTRICT in support of our NGSS Implementation. Contractor will meet with middle and high school science teachers to provide coaching on standards and aligned courses as well as assist with pathway decision making. Contractor will attend a total of seven sessions with teachers during the 2017-18 school year.
2. Term. CONTRACTOR shall commence providing services under this AGREEMENT upon Board approval and will diligently perform as required **until June 30, 2018**.
3. Compensation. DISTRICT agrees to pay the CONTRACTOR for services satisfactorily rendered pursuant to this AGREEMENT a total fee **not to exceed \$12,950.00**. DISTRICT shall pay CONTRACTOR according to the following terms and conditions: **Net 30 days upon invoicing after delivery of each day of service**
4. Expenses. DISTRICT shall not be liable to CONTRACTOR for any costs or expenses paid or incurred by CONTRACTOR in performing services for DISTRICT, except as follows:

Materials and copies as needed in carrying out CONTRACTOR's services with teachers.

5. Independent Contractor. CONTRACTOR, in the performance of this AGREEMENT, shall be and act as an independent contractor. CONTRACTOR understands and agrees that he/she and all of his/her employees shall not be considered officers, employees or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. CONTRACTOR assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this AGREEMENT. CONTRACTOR shall assume full responsibility for payment of all federal, state and

local taxes or contributions, including unemployment insurance, social security and income taxes with respect to CONTRACTOR's employees.

6. Materials. CONTRACTOR's services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession.

7. Originality of Services. CONTRACTOR agrees that in providing services pursuant to this AGREEMENT, CONTRACTOR shall obey and comply with all copyright, trademark and patent laws, rules and regulations, including proper identification of all copyrighted materials used.

8. Copyright/Trademark/Patent. CONTRACTOR further understands and agrees that in the event materials are produced pursuant to this AGREEMENT for the benefit of the DISTRICT for which a copyright, trademark and patent may be secured, the DISTRICT shall have the right to such copyright, trademark or patent. CONTRACTOR further understands and agrees that all materials produced for the benefit of the DISTRICT pursuant to this AGREEMENT shall become the DISTRICT'S property, and reuse is subject to the DISTRICT'S express written permission.

9. Termination. DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate CONTRACTOR only for services satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of services by CONTRACTOR. Notice shall be deemed given when received by the CONTRACTOR or no later than three days after the day of mailing, whichever is sooner.

DISTRICT may terminate this AGREEMENT upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this AGREEMENT by the CONTRACTOR; or (b) any act by CONTRACTOR exposing the DISTRICT to liability to others for personal injury or property damage; or CONTRACTOR is adjudged a bankrupt, CONTRACTOR makes a general assignment for the benefit of creditors or a receiver is appointed on account of CONTRACTOR's insolvency. Written notice by DISTRICT shall contain the reasons for such intention to terminate and unless within five (5) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this AGREEMENT shall upon the expiration of the five (5) days cease and terminate. In the event of such termination, the DISTRICT may secure the required services from another contractor. If the cost to the DISTRICT exceeds the cost of providing the service pursuant to this AGREEMENT, the excess cost shall be charged to and collected from the CONTRACTOR. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to DISTRICT. Written notice by DISTRICT shall be deemed given when received by the other party, or no later than three days after the day of mailing, whichever is sooner.

10. Hold Harmless. CONTRACTOR agrees to and does hereby indemnify, hold harmless and defend the DISTRICT and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the CONTRACTOR or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, upon or in connection with the services called for in this AGREEMENT, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(b) Any injury to or death of any persons, including the DISTRICT or its officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the CONTRACTOR, or any person, firm or corporation employed by the CONTRACTOR, either directly or by independent contract, arising out of, or in any way connected with, the services covered by this AGREEMENT, whether said injury or damage occurs either on or off DISTRICT's property, except for liability for damages which result from the sole negligence or willful misconduct of the DISTRICT or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this AGREEMENT.

(d) Any acts or omissions by CONTRACTOR or any person or corporation employed by CONTRACTOR relating to services to be rendered under this Agreement.

11. Insurance. CONTRACTOR agrees to carry a comprehensive general and automobile liability insurance with limits of One Million Dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect CONTRACTOR and DISTRICT against liability or claims of liability which may arise out of this AGREEMENT. In addition, CONTRACTOR agrees to provide an endorsement to this policy stating, "Such insurance as is afforded by this policy shall be primary, and any insurance carried by DISTRICT shall be excess and noncontributory." CONTRACTOR agrees to carry malpractice and/or professional liability insurance in the amount One Million Dollars (\$1,000,000). Prior to the execution of this Agreement, CONTRACTOR shall provide DISTRICT with certificates of insurance evidencing all coverages and endorsements required hereunder including a thirty (30) day written notice of cancellation or reduction in coverage. CONTRACTOR agrees that not less than 30 days prior to the expiration of any coverage, CONTRACTOR will provide evidence of renewal to DISTRICT. CONTRACTOR agrees to name DISTRICT and its officers, agents and employees as additional insureds under said policies. CONTRACTOR shall provide proof of current Worker's Compensation insurance for CONTRACTOR'S employees (if applicable).

12. Assignment. The obligations of the CONTRACTOR pursuant to this AGREEMENT shall not be assigned by the CONTRACTOR without the prior written consent of District.

13. Compliance With Applicable Laws. The services completed herein must meet the approval of the DISTRICT and shall be subject to the DISTRICT's general right of inspection to secure the satisfactory completion thereof. CONTRACTOR agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to CONTRACTOR, CONTRACTOR's business, equipment and personnel engaged in operations covered by this AGREEMENT or accruing out of the performance of such operations.
14. Permits/Licenses. CONTRACTOR and all CONTRACTOR's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this AGREEMENT.
15. Employment With Public Agency. CONTRACTOR, if an employee of another public agency, agrees that CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.
16. Entire Agreement/Amendment. This AGREEMENT and any exhibits attached hereto constitute the entire agreement among the parties to it and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated, and may be amended only by a written amendment executed by both parties to the AGREEMENT.
17. Affirmative Action Employment. CONTRACTOR agrees that it will not engage in unlawful discrimination in employment of persons because of sexual orientation, race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
18. Non Waiver. The failure of DISTRICT or CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
19. Notice. All notices or demands to be given under this AGREEMENT by either party to the other, shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section.

At the date of this AGREEMENT, the addresses of the parties are as follows:

**LAGUNA BEACH UNIFIED
SCHOOL DISTRICT
550 Blumont
Laguna Beach, CA 92651**

**CONTRACTOR
Jennifer McCluan
2240 Cushing Road, Unit 133
San Diego, CA 92106**

20. Severability. If any term, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

21. Governing Law. The terms and conditions of this AGREEMENT shall be governed by the laws of the State of California with venue in Orange County, California.

THIS AGREEMENT IS ENTERED INTO THIS ____ DAY OF _____, 2017.

LAGUNA BEACH UNIFIED SCHOOL DISTRICT CONTRACTOR

By: _____
Signature

Jason Vilorio, Ed.D.
Typed Name

Superintendent
Title

By: _____
Signature

Jennifer McCluan
Typed Name

Contractor
Title

Social Security or
Taxpayer Identification Number

Laguna Beach Unified School District

18. ACTION

August 22, 2017

Approval: Renewal of Hanover Research Contract for 2017-18 School Year in an Amount Not-to-Exceed \$37,595

Proposal

Staff proposes the Board of Education approve the contract to continue our work with Hanover Research for the 2017-18 school year to utilize sequential research services and unlimited access to the Online Education Research Library.

Background

LBUSD utilized the services of Hanover Research during the 2016-17 school year to gain unbiased and critical feedback on multiple projects within the district. These projects included Rocket Ready, GATE Program interviews, research-based best practices and successful district strategies. During the 2017-18, some of the projects we will engage Hanover's services in will include research and surveys in the areas of math pathways, science courses, LCAP and school climate. These research projects may draw from a variety of Hanover's research capabilities, which may include but are not limited to:

- Primary Research – survey design, administration and analysis, interviews with industry/issue experts
- Secondary Research – best practices, industry news, trend forecasting, literature reviews, competitor profiles, mark assessments
- Quantitative and Qualitative Data Analysis – data mining, coding and segmentation, predictive analysis, regression modeling, program evaluation
- Peer Benchmarking – peer group development, organization structure, staffing, compensation, operating metrics

Budget Impact

The cost of this contract is \$37,595.

Recommended Action

Staff recommends the Board of Education approve the renewal of the Hanover Research Contract for the 2017-18 school year.

Client Services Agreement

Date of Agreement: August 2, 2017

The Hanover Research Council LLC ("Hanover") is pleased to provide Laguna Beach Unified School District ("Client") the Research Services as described below:

1. Agreement Term

Effective Date: September 14, 2017

End Date: September 13, 2018

2. Term

This agreement ("Agreement") with Hanover runs for a subscription period from the Effective Date to the End Date (the "Term"). During the Term of this Agreement, Client will be able to access the research services provided by Hanover (the "Research Services") in accordance with the terms and conditions set forth below. Client will have the authority to request Research Services on any topic throughout the Term within the confines of one (1) sequential queue(s), i.e., Hanover will work on one (1) Research Services project at a time. This agreement may not be terminated during the Term, except that either party may terminate this Agreement should the other party materially breach the terms and conditions of this Agreement, and such breach goes uncured for a period of thirty (30) or more days after the non-breaching party has notified the breaching party in writing.

3. Research Services

All Research Services are available to Client on a subscription basis within the confines of a sequential research workflow queue, in that Hanover will perform up to one (1) Research Services project at a time. Client shall, in its discretion, prioritize the research projects that form the basis of the Research Services as it deems appropriate. Although work is completed in a sequential fashion, Client may submit requests at any time. Individual Research Services projects will generally be commenced by the submission of a project request that will describe the project, the expected Deliverables (as defined below), any information or materials to be provided by Client and any other information anticipated to be relevant to the proposed project. The parties will negotiate in good faith and agree upon the proposed Deliverables, approach and timetable for the project, subject to assumptions regarding the availability of information and any third party participants and materials. If Hanover anticipates that it will not be able to provide the Research Services on the agreed upon schedule, Hanover shall keep Client regularly informed of the status of the Research Services and any substantial delay in delivery or any proposed revised schedule of delivery. Hanover will not be responsible for any delay in timelines due to (i) Client's modification of a project's goals or proposed Deliverables, (ii) Client's delay in providing relevant materials or responses or (iii) in the provision of any third party materials with respect to the Research Services.

Research Services may include, but are not limited to: custom research reports; survey design, administration and analysis; interviews with industry/issue experts; secondary research; data analysis; and benchmarking (product/service comparison, key performance and efficiency metrics). Deliverables will be provided in PowerPoint, PDF, Word, Excel, or Tableau formats. Should Client wish to receive Deliverables in any additional format, e.g., infographics, Hanover may provide those Deliverables to Client for an additional fee in the requested format. Client also has full access to phone based consultations with a Hanover account team member. Client agrees to designate a primary point of contact who will, to the best of his/her ability, conduct

periodic calls with the assigned Hanover account team member to review performance against our shared objectives, prioritize projects within the queue, and discuss current and future projects.

The Research Services may include Client's access to Hanover's research library (the "Research Library") on the Client Portal (as defined below). The Research Library uses Hanover's extensive research capabilities to provide an archive of redacted and/or anonymized reports to supplement the research commissioned by Client as well to assist in idea generation for new research. If Client's partnership with Hanover includes access to the Research Library, then Client understands and agrees that any reports provided by Hanover to Client under this Agreement may be used by Hanover for distribution through the Research Library, so long as Hanover appropriately deidentifies and/or anonymizes any Confidential Information of Client.

The Research Services may also include Client's access to Hanover's client portal (the "Client Portal"). Apart from the Deliverables under this Agreement (as defined below), any such use of the Client Portal by Client or its representatives is governed by the Client Portal Terms of Use (<http://www.hanoverresearch.com/terms-of-use/>) and Hanover's privacy policy (<http://www.hanoverresearch.com/privacy-policy/>), which may be updated from time to time.

4. Intellectual Property Rights

Hanover acknowledges and agrees that Client owns the Deliverables provided to Client as part of the Research Services under this Agreement, except as may otherwise be set forth in this Section 4. Hanover Deliverables are defined as publications, surveys, data, reports, and other Hanover information and services that are custom commissioned by and for Client. Hanover retains a non-exclusive, royalty-free, worldwide license to use, reproduce, and distribute the data or information created or developed by Hanover in the service of this Agreement, so long as Hanover does not repurpose or use any Confidential Information of Client. Client acknowledges and agrees that Hanover owns all intellectual property rights in the methodologies, processes or trade secrets used by Hanover to create the Deliverables and Research Services ("Hanover IP"). Hanover grants Client a non-exclusive, royalty-free, worldwide, irrevocable, non-transferable license to use, reproduce, and distribute the Hanover IP for its internal business purposes solely to the extent contained within the Deliverables. Client may not modify, reverse engineer or use the Hanover IP in any way to provide services that would be in competition with the Research Services. Deliverables may also contain third party materials, which Hanover or its third party may transfer or sublicense to Client, subject to any restrictions conveyed by Hanover or such third party provider to Client, and Client agrees to comply with any such restrictions. Client also acknowledges and agrees that it will not own any publicly sourced information contained within the Deliverables, but that it may use such information in accordance with applicable law, including fair use under Section 107 of the Copyright Act. Client may distribute the Deliverables on an ad-hoc basis, including but not limited to any form of online distribution, so long as it is in compliance with the terms of this Agreement and so long as such Deliverables are unmodified and attributed to Hanover if Client distributes a Research Services project in its entirety. Client may not modify any of the disclaimer language included in any Deliverables, and Client agrees not to resell or commercially utilize the Deliverables in any way.

If Client's partnership with Hanover includes syndicated materials and information provided by Hanover (including any materials on the Client Portal) ("Syndicated Materials"), Client agrees that it will not distribute the Syndicated Materials and that such Syndicated Materials are for its internal use only. Syndicated Materials may not be published or reproduced without Hanover's prior written consent.

5. Service Fees, Invoicing & Additional Services

The fee payable by Client for the Term is \$37,595 (the "Service Fee"). Client agrees to pay the Service Fee in accordance with the below invoicing schedule and net 30 days from receipt of an accurate invoice. Failure to pay promptly may result in project postponement.

Invoice: September 14, 2017 - \$37,595

Client understands and agrees that there may from time to time be incidental costs not included in the Service Fee set forth above ("Additional Services"). Such Additional Services may include purchased database access, panel costs, survey incentives, translation costs, postage/printing for mass mailings, etc. In the event such incidental costs are required to complete a project for Client, Hanover will discuss the details with Client and obtain written approval prior to engaging in those Additional Services. Client agrees to pay for all such Additional Services to either Hanover or directly to such third party vendor if requested. If Additional Services are estimated to cost more than \$5,000, Client shall either (1) contract directly with the third party vendor(s) for such Additional Services, or (2) pre-pay to Hanover the estimated costs for the Additional Services prior to the project kick-off.

6. Warranties; Liabilities

Hanover hereby warrants that the Research Services shall be performed in a competent and professional manner in accordance with industry standards by qualified personnel. Hanover agrees to indemnify and hold Client harmless against any and all claims that the Deliverables infringe the intellectual property right of a third party, provided that the relevant claim: (i) does not arise from any modification of the Deliverable, (ii) does not arise from the combination of the Deliverable with any other information, services, products or technology not supplied by Hanover, (iii) if the relevant claim is based on the content or materials contained in the Deliverables that are provided by a third party, then only to the extent that such third party has agreed to indemnify Hanover and its licensees. Client must provide prompt notice of such claim to Hanover. Client agrees to indemnify and hold Hanover harmless against any and all claims that any materials provided by Client infringe the intellectual property or privacy rights of a third party, provided that Hanover provides prompt notice of such claim to Client. EXCEPT AS OTHERWISE PROVIDED IN THE AGREEMENT, THE RESEARCH SERVICES ARE PROVIDED ON AN "AS IS" BASIS AND THERE ARE NO EXPRESS OR IMPLIED WARRANTIES, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. IN PARTICULAR, HANOVER DOES NOT WARRANT THE ACCURACY OR COMPLETENESS OF THE DATA PROVIDED AS PART OF THE RESEARCH SERVICES. CLIENT'S SOLE AND EXCLUSIVE REMEDY FOR ANY MATERIAL BREACH OF PERFORMANCE UNDER THIS AGREEMENT SHALL BE, AT HANOVER'S OPTION EITHER: (1) RE-PERFORMANCE OF THE DEFECTIVE RESEARCH SERVICES OR (2) A REFUND OF MONIES PAID FOR THE DEFECTIVE RESEARCH SERVICES. CLIENT AND HANOVER BOTH AGREE THAT NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR ANY LOST PROFITS, LOSS OF BUSINESS OR OTHER CONSEQUENTIAL, SPECIAL OR INCIDENTAL, PUNITIVE, OR INDIRECT DAMAGES UNDER THIS AGREEMENT. CLIENT AND HANOVER ALSO AGREE THAT NEITHER PARTY SHALL BE LIABLE TO THE OTHER PARTY IN ANY EVENT FOR AN AMOUNT GREATER THAN THE CURRENT YEAR'S SERVICE FEE UNDER THIS AGREEMENT.

7. Confidentiality & Non-Disclosure; FERPA

The parties acknowledge and agree that as part of this Agreement, certain Confidential Information of the parties will be exchanged. "Confidential Information" means, with respect to the disclosing party, any non-public, commercially proprietary or sensitive information or materials of that party, including any proprietary intellectual property of that party. Confidential Information shall not include information which (i) is already in the public domain at the time of disclosure or becomes so at any time thereafter through no act of the

receiving party, (ii) is already lawfully in the receiving party's possession at the time of disclosure, (iii) is received independently by the receiving party from a third party free to make such disclosure, or (iv) is independently developed by the receiving party. Each party under this Agreement shall hold the Confidential Information of the other party in strict confidence using at least the same degree of care as the receiving party uses to protect its own Confidential Information.

If Hanover has access to student records in connection with the Research Services, Hanover agrees to comply with the Family Educational Rights and Privacy Act of 1974 ("FERPA"), and all requirements imposed by FERPA or pursuant to regulation of the Department of Education with respect to the privacy of student information. The provisions of FERPA include, but are not limited to, ensuring that: (i) no identification of students or their parent/guardians by persons other than representatives of Hanover is permitted; (ii) the individual student data will be destroyed when no longer needed for the purpose(s) for which they were obtained; (iii) no access to individual student data shall be granted by Hanover to any other person, persons, agency or organization without the written consent of Client, except for sharing with other representatives of either Client or Hanover so long as those persons have a legitimate interest in the information. Hanover recognizes and agrees that such access will be extended by Client in reliance on representations made in this assurance, and that Client shall have a right of revocation of such access (including return of all physical forms of such data and destruction of all such electronic data) immediately upon evidence of noncompliance by Hanover.

Upon written request by the disclosing party, the receiving party shall return or destroy, at the disclosing party's option, all tangible materials that disclose or embody the Confidential Information; provided, however, that the receiving party may retain one copy of the disclosing party's Confidential Information for archival purposes.

Notwithstanding the foregoing, the receiving party may disclose Confidential Information as required by law, including any governmental, judicial, or administrative order, subpoena, discovery request, regulatory request or similar method, provided that the receiving party makes reasonable efforts to promptly notify the disclosing party in writing of such demand so that the disclosing party may seek, at its sole expense, to make such disclosure subject to a protective order or other appropriate remedy to preserve its confidentiality.

8. Records and Audit

Hanover will maintain complete records of its operations and its arrangements with any subcontractors for Additional Services, and will provide such records to Client upon reasonable request for audit and review in accordance with applicable law.

9. Governing Law

This Agreement shall be governed by the laws of the State of Delaware.

10. Confirmation

Each person signing this Agreement represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Services Agreement.

Both parties understand and agree that the contractual obligations of payment and services being rendered shall apply to any entity that acquires all or substantially all of either Hanover or Client's assets as a successor to the business.



HANOVER
RESEARCH COUNCIL

CLIENT SERVICES AGREEMENT

Signature:

Date:

Name:

Title:

THE HANOVER RESEARCH COUNCIL LLC

4401 Wilson Boulevard, 4th Floor

Arlington, VA 22203

Signature:

Date:

Name:

Title:

Laguna Beach Unified School District

550 Blumont Street

Laguna Beach, CA 92651



Laguna Beach Unified School District

19. ACTION

August 22, 2017

Approval: Agreement for the Services of Learning For Living, Inc. at a Cost of \$5,000.00

Proposal

Staff recommends approval of the agreement for the services of Learning for Living, Inc.

Background

Mr. Phil Boyte of Learning for Living will facilitate a four hour School Culture Workshop for 30 members of the Laguna Beach Unified School District central office team. The workshop is designed especially for school employees who know how critical a great culture is to the success of students, teachers, and parents. Participants will engage in a blend of large group collaboration, short presentations, and time to work together in a team environment. Workshop topics and outcomes will include:

- Who and what drives school culture, making positive shifts in school culture & building a community of trust.
- Moving staff from silos to collaboration in creating positive school culture. How to genuinely create meaningful engagement.
- Practical tools to evaluate where your school culture is currently and where your team wants it to be and the tools to create an initial plan.

Workshop Outcomes:

- Employees will have a foundation for what makes great school culture and be more reflective of their role in building and sustaining culture.
- Employees will have the opportunity to work alongside peers to evaluate what is working and what could get even better.
- Employees will walk away with tools they can use to create short and long term culture goals.

Budget Impact

The cost of the workshop is \$5,000.00 and will be paid from the general fund.

Recommended Action

Staff recommends the Board of Education approve the agreement for the services of Learning for Living, Inc. at a cost of \$5,000.00

AGREEMENT FOR THE SERVICES OF LEARNING FOR LIVING, INC.

SPONSOR: Laguna Beach Unified School District
CONTACT: Jason Vilorio
WORK PHONE: (949) 241-6854
EMAIL: jviloria@lbusd.org
CELL PHONE:

ADDRESS: 550 Blumont Street
CITY, ST, ZIP: Laguna Beach, CA 92651
ALT CONTACT: Victoria Webber
ALT EMAIL: vwebber@lbusd.org
ALT CELL PHONE: 949-497-7700 x 5202

PRESENTATION INFORMATION

SPEAKER: Phil Boyte
DATE(S): Thursday, September 28, 2017
PROGRAM NAME: School Culture Workshop
PROGRAM LENGTH: 4 hours
ADD OF EVENT: TBD
ARRIVAL TIME: 8:00 AM **COMPLETION TIME:** 12:00 Noon
AUDIENCE: Approx. 30 District Office Staff Personnel

DETAILS: Phil will facilitate a 4-hour School Culture Workshop for the Laguna Beach Unified School District Office Staff Team. The workshop will include building a foundation on what makes great working culture and opportunities for the district office staff to create a place where everyone can thrive.

FINANCIAL AGREEMENT

*Speaker's fee is **\$5,000.00**. A deposit of \$1,000.00 is due at time of booking and remaining balance of \$4,000.00 due on day of presentation. Checks are to be payable to Learning for Living, Inc. An invoice is included with this contract. All fees in US funds only. Learning for Living, Inc. Federal ID #20-1038575


*A deposit and a Purchase Order are requested to hold this date. If final payment cannot be made on the day of the presentation, speaker's fee will be \$5,500.00.

*Speaker's fee is all-inclusive, including all fees and expenses.

*In the event of cancellation, four weeks notice will be needed. If this is not possible, there will be a 50% cancellation fee of speaker's honorarium. If, through events beyond the control of the speaker, the speaker is unable to appear, Learning for Living Inc. will arrange to send a suitable and qualified replacement, reschedule the engagement or refund the deposit.

*Please provide a wireless microphone with quality sound system, projector for PPT and computer with speakers and one ream of white paper. Presenter will also need a table.

THE ABOVE INFORMATION IS AGREED AND ACCEPTED BY:

	August 7, 2017
Laurie Boyte, Learning for Living, Inc.	Date
Jason Vilorio, Laguna Beach USD	Date

Learning for Living, 52 Night Heron, Chapel Hill, NC 27517
www.learningforliving.com 800/874.1100

Laguna Beach Unified School District

20. ACTION

August 22, 2017

Approval: Authorize District Representatives for the School Facilities Program Under the State Allocations Board and Office of Public School Construction

Proposal

Staff proposes the Board of Education authorize Jason Vilorio, Ed.D., Jeff Dixon and Ryan Zajda as District representatives for the School Facilities Program under the State Allocations Board and Office of Public School Construction.

Background

The State Allocations Board and Office of Public School Construction require signatures for certification of unused sites annually and non-routine signatures for eligibility, project closeouts, and other documents. This authorization will allow the following staff to complete documents processed through these two State offices:

Jason Vilorio, Ed.D.	Superintendent
Jeff Dixon	Assistant Superintendent of Business Services
Ryan Zajda	Director of Facilities

Budget Impact

There is no budget impact.

Recommended Action

Staff recommends the Board of Education authorize Jason Vilorio, Ed.D., Jeff Dixon and Ryan Zajda as District representatives for the School Facilities Program under the State Allocations Board and Office of Public School Construction.

Laguna Beach Unified School District

21. ACTION

August 22, 2017

Approval: Renewal of Independent Contract with Burnham Benefits Insurance Services to Provide Consulting and Brokerage Support for District Employees' Health Benefits for October 1, 2017 through September 30, 2018 with a Not-to-Exceed Amount of \$60,000

Proposal

Staff proposes the Board of Education approve renewal of a contract with Burnham Benefits Insurance Services to provide consulting and brokerage support for District employees' health benefits for October 1, 2017 through September 30, 2018 with a not-to-exceed amount of \$60,000.

Background

This item is a contract renewal for benefit insurance services.

Burnham provides a flat fee for service instead of a percentage. The broker provides strategic plan development and management, renewal evaluation, benefits marketing services, carrier trend analysis, attends all Insurance Committee meetings, completes a comprehensive plan design evaluation, provides network comparisons and utilization, benchmarking data research and reports, and targeted consumerism assessment as part of the contract. In addition, Burnham will provide ACA readiness analysis and financial modeling, ACA Reporting Assessment, an ACA Compliance Audit, in-house marketing and communications design team, open enrollment meetings, custom benefit enrollment brochures, employee surveys, review of technology solutions, online HR portal, in-house wellness consultant, wellness initiatives and ongoing support, health fairs and flu shots support, and a benefits hotline for employees.

Budget Impact

This General Fund expenditure is budgeted at a not-to-exceed amount of \$60,000.

Recommended Action

Staff recommends the Board of Education approve renewal of a contract with Burnham Benefits Insurance Services to provide consulting and brokerage support for District employees' health benefits for October 1, 2017 through September 30, 2018 with a not-to-exceed amount of \$60,000.



LAGUNA BEACH UNIFIED SCHOOL DISTRICT

BURNHAM BENEFITS INSURANCE SERVICES

Full Services Benefits Consulting Agreement

Dan Exceen, Executive Vice President
Ann Marie Estrada, Vice President

October 1, 2017

Consulting Agreement

This Consulting Agreement, hereinafter referred to as "Agreement" is between **Laguna Beach Unified School District**, hereinafter referred to as "Client" and Burnham Benefits Insurance Services, hereinafter referred to as "Consultant."

WHEREAS, Client wishes to obtain the assistance of Consultant with strategic benefit planning, design, funding, administration, and communication with respect to its employee benefit programs;

WHEREAS, Consultant has superior knowledge and expertise in assisting employers with designing and servicing employee benefit plans; and

WHEREAS, the parties wish to set forth their respective expectations;

Now, therefore, for good and valuable consideration, the receipt and sufficiency of which is hereby mutually acknowledged, the parties hereby agree as follows:

1. Scope of Services to be Provided by Consultant

A. Consulting and brokerage services for the following benefit programs:

- Medical Insurance
- Dental Insurance
- Vision Insurance
- Life Insurance
- Accidental Death and Dismemberment Insurance
- Health Care Flexible Spending Account
- Dependent Care Flexible Spending Account
- Short-Term Disability
- Long-Term Disability
- Supplemental Life Insurance
- Retiree Benefits
- Employee Assistant Programs
- Voluntary Benefits

B. **Strategic Benefit Planning.** Consultant will provide assistance in developing overall plan benchmarks and targets to ensure that the plan meets the objectives of Client and its employees.

C. **Benefit Design.** Consultant will help to ensure that benefit designs are consistent with the strategic benchmarks and targets set forth in the strategic benefit planning process.

D. **Administration.** Consultant will identify core administrative services, assess vendor performance, and manage vendor relationships to provide appropriate program administration.

E. **Funding.** Consultant will advise and counsel regarding program funding alternatives, including review fee proposals, recommend budget rates, employee contribution rates, and COBRA rates; and monitor program costs against expectations.

F. **Communication.** Consultant will assist in drafting employee communications including benefit summaries, and assist in the review of plan documents and insurance certificates during the planning and enrollment process.

G. ACA consulting services, including the following:

- ACA readiness analysis & financial modeling, including:
 - ACA compliance & applicability
 - Actuarial Value Assessment
 - Affordability Report
 - Full-time Employee Analysis and Variable Hour Tracking Assessment
 - Cadillac Tax Projection
- ACA Reporting Assessment & Preparation
- ACA Compliance Audit
- Summary of Compliance Recommendations
- Webinars, Educational Meetings, and Presentations

H. Other Compliance Tools & Legislative Information. Consultant will provide informational materials on legislative developments impacting employee benefit plans, including topics such as ACA, COBRA, HIPAA, and Section 125.

I. Meetings with Client and Vendors. Services will include attendance at and facilitation of regular meetings with Client and vendors as needed to facilitate program management including day-to-day operations and planning program changes.

- a) Consultant shall meet with Client on a quarterly basis to review all activities performed by Consultant during the prior quarter. The meetings will include discussion of business concerns, including presentations of options and recommendations.
- b) Consultant shall meet with Client semi-annually to discuss review of the program, state of the marketplace, progress made toward strategic plan, and developments within Client's organization.
- c) Consultant shall meet with Client annually to review the stewardship report for the preceding year, create a stewardship report outlining the goals and objectives for the upcoming year, and agree upon Consultant's fees for the next twelve month period.

J. Day-to-Day Administrative Issues. Consultant shall provide assistance in the daily administration of programs, including resolution of vendor service issues and addressing questions and concerns raised by Client's employees and management.

K. Data Analysis. Upon receipt of acceptable claims data, Consultant will provide Client with a summary health plan management dashboard analyzing health care claims paid during the previous of up to 24 months. If applicable

2. Disclosure and Record Keeping

A. Full Disclosure. Client has the right to approve any arrangements and/or the utilization of any intermediaries in connection with, or arising out of, or in any way related to Client's insurance and risk management program. Consultant must seek approval from Client prior to the use of any of the above in connection with the Client's insurance and risk management program.

B. Record Keeping. Consultant will maintain accurate and current files including, but not limited to, insurance policies and correspondence with insurers or brokers in accordance with industry standard record retention practice or as otherwise directed by Client.

3. Term & Termination

A. Term. This initial term of this Agreement shall be two years, commencing on October 1, 2017 and ending September 30, 2018 ("Initial Term"). Thereafter, this Agreement will automatically renew for successive one-month terms until terminated as described below.

B. Termination. This Agreement may be terminated by either party only as follows:

- a) Effective upon thirty (30) days advance written notice to the other party stating that such other party is in breach of any of the provisions of this Agreement, provided such breach (if able to be cured) is not cured within thirty (30) days after the notice is received;
- b) effective upon thirty (30) days advance written notice to the other party given with or without reason; provided such notice is given after the Initial Term; or
- c) By mutual written agreement of the parties.

4. Cost of Services

Consultant professional fees are based upon time expended by specific individuals. Client agrees to pay Consultant professional fees as outlined in Exhibit 1, attached hereto and incorporated by reference. These fees are payable in monthly installments and Consultant agrees to submit invoices to Client on a monthly basis.

Additional programs and services will be provided on a project basis for an additional fee to be disclosed in writing and shall be undertaken upon mutual written agreement between Consultant and Client. Such programs and services may include, but not be limited to, retiree medical plans, special employee surveys, employee communication materials, and additional voluntary benefit programs.

5. Personnel

Consultant will assign its personnel according to the needs of Client and according to the disciplines required to complete the appointed task in a professional manner. Consultant retains the right to substitute personnel with reasonable cause. The Account Management Team consists of the following individuals:

Primary Service Team:

Dan Exceen, Executive Vice President
Ann Marie Estrada, Vice President
Sydney Dougherty, Account Manager

Additional Key Resources:

Ryan Meissner, Underwriting Manager
Richard Asensio, Vice President / Compliance
Leslie Ouellette, Communications Manager

6. Client's Responsibilities

Client agrees to provide Consultant with the necessary data and records that Consultant requires in order to perform the services Consultant agrees to perform under the terms of this Agreement. Such data and records include, but are not limited to, written plan materials, contracts, policies, notices, enrollment data, disenrollment data, and census data. The data and records will be provided as of the Effective Date, and will be updated promptly and timely as necessary throughout the term of this Agreement. Consultant's ability to provide Client with the services provided for in this Agreement is conditioned upon Consultant's receipt of accurate and timely information from Client. Consultant will not independently verify or authenticate information provided by or on behalf of Client. Client shall be solely responsible for the accuracy and completeness of such information and other documentation furnished to Consultant.

Client agrees to notify Consultant as soon as possible of any proposed amendments to the plans' legal documents to the extent that the amendments would affect Consultant in the performance of its obligations under this Agreement.

7. Records and Protected Health Information

All sensitive information is agreed to be handled in a manner consistent with State of California and Federal Health Insurance Portability and Accountability Act of 1996 ("HIPAA") guidelines. Furthermore, Consultant understands and agrees to limit its use and disclosure of protected health information, as such term is defined under HIPAA, and a separate Business Associate Agreement will be executed to this end to the extent applicable.

8. Independent Contractor

It is understood and agreed that Consultant is engaged by Client to perform services under this Agreement as an independent contractor. Consultant shall use reasonable efforts to follow written, oral, or electronically transmitted (i.e., sent via facsimile or e-mail) instructions from Client as to policy and procedure.

9. Fiduciary Responsibility

Client acknowledges that:

- A. Consultant shall have no discretionary authority or discretionary control respecting the management of any of the employee benefit plans;
- B. Consultant shall exercise no authority or control with respect to management or disposition of the assets of Client's employee benefit plans; and
- C. Consultant shall perform services pursuant to this Agreement in a non-fiduciary capacity.

Consultant is solely an insurance broker and consultant, and has no discretionary control over plan assets; thus, in the event Client's employee welfare benefit plan or plans are deemed to be governed by the Employee Retirement Income Security Act of 1974 ("ERISA"), Client, and not Consultant, shall be and is the ERISA fiduciary for the plan or plans.

10. Legal Compliance

Consultant is not licensed to practice law and the services provided under the terms of this Agreement are not intended as a substitute for legal advice. Client, and not Consultant, shall be solely responsible for complying with, and consulting with legal counsel with respect to, its legal obligations under the terms of this Agreement, as well as Client's compliance obligations under federal and state insurance, employee benefits, privacy, and labor laws and regulations (including, but not limited to, ERISA, HIPAA, COBRA, and the Internal Revenue Code). Client is also solely responsible for determining, and consulting with legal counsel with respect to, the legal sufficiency of written documents relating to Client's employee welfare benefit plans, including but not limited to plan documents, summary plan descriptions, insurance policies and contracts, notices, and communications materials, including those that may be provided by Consultant. The responsibilities of Client include, but are not limited to, meeting its reporting and disclosure obligations under ERISA, the filing of the annual Form 5500, conducting any discrimination testing that may be required under the Internal Revenue Code for its plans, and complying with federal and state privacy laws (including HIPAA). Client should consult legal counsel before entering into any insurance policies, contracts, or vendor arrangements.

Consultant shall maintain in effect all licenses it is required by California law to maintain in order to perform its obligations under this Agreement.

11. Confidentiality

Each party (in such capacity, "Recipient") will not access or use Confidential Information of the other (in such capacity, "Discloser") for any purpose other than performance of its obligations or receipt of benefits hereunder and shall maintain such information in the strictest confidence. Recipient may disclose the Discloser's Confidential Information to Recipient's employees, attorneys, advisors, and contractors who have a legitimate "need to know", provided that Recipient ensures that all such entities and persons are obligated to and do comply with confidentiality obligations consistent with (and no less restrictive than) this Section 11. The term "Confidential Information" means the provisions of this Agreement (which shall be the Confidential Information of both parties, subject to the following sentence), and any and all information, written or oral, provided or made available by or on behalf of one party or its affiliates, contractors, or vendors to the other party or its affiliates, contractors, or vendors in connection with this Agreement or the parties' relationship hereunder, whether or not designated as confidential. Consultant may disclose an accurate summary of the relationship formed hereunder, provided that Consultant does not reveal any associated pricing information, or other relationship details not included in prior disclosures that Client has previously and expressly designated as being excluded from this disclosure right. Information of a third party to whom a party owes a duty of confidentiality will be treated as Confidential Information of that party if it meets the description above. However, (a) Confidential Information does not include information that: was or is publicly available other than as a result of breach of this Agreement by Recipient; was or is lawfully received by the Recipient free of any obligation of confidentiality, or is independently developed by or on behalf of the Recipient without the use of the Discloser's Confidential Information; and (b) Recipient may disclose the Discloser's Confidential Information to the extent such disclosure is necessary in connection with the enforcement of this Agreement; or necessary to comply with any legal or regulatory requirements, provided that the Recipient gives the Discloser prompt notice of the compelled disclosure and cooperates with the Discloser in seeking a protective order or any other protections available to limit the disclosure of the Discloser's Confidential Information.

12. Insurance

During the term of this Agreement, Consultant shall procure and maintain for itself and its employees all insurance coverage as required by federal or state law.

- (a) Professional liability/Errors and Omissions Liability Coverage with minimum limits of \$2,000,000 per claim and general aggregate.
- (b) The CONSULTANT shall carry Comprehensive General Insurance with limits of not less than One Million Dollars (\$1,000,000) and Auto Liability Insurance with limits of not less than One Million Dollars (\$1,000,000) combined single limit respectively, bodily injury and property damage liability per occurrence. The Consultant shall provide District with a certificate of insurance and original endorsement naming the District, its governing board, employees, and volunteers as additional insured with regard to the general liability insurance prior to the commencement of the program.

13. Limitation of Liability

Consultant shall not be liable for any lost profits or for any indirect, incidental, consequential, punitive or other special damages suffered by Client arising out of or related to this Agreement, even if advised of the possibility of such damages.

14. Indemnity

- A. To the fullest extent permitted by law, Consultant and Client agree to save, indemnify, defend and hold harmless each other, including the directors, officers, employees or agents of Consultant and Client from any and all liability, claims, suits, actions, arbitration proceedings, administrative proceedings, and regulatory proceedings, losses, expenses, or any injury or damage of any kind whatsoever, whether actual, alleged or threatened, attorney fees, court costs, and any other costs of any nature without restriction incurred in relation to, as a consequence of, or arising out of, the performance of this Agreement, and attributable to the fault of the other. Following a determination of the percentage of fault and or liability by agreement between the Consultant and Client or a court of competent jurisdiction, the party responsible for liability to the other will indemnify the other party to this Agreement for the percentage of liability determined.
- B. Nothing to the contrary withstanding, any limitation on liability and/or remedies set forth herein does not apply in the event that the services performed under the Agreement results in injury or death to persons or damage to tangible property.

15. Disputes / Arbitration

In the event of a dispute between the parties arising out of, respecting, caused by, concerning, or relating to this Agreement, or the breach thereof, or the relationship or activities of the parties to this Agreement, or the Limitation of Liability and Indemnity provisions of this Agreement (the "Dispute"), and if the Dispute cannot be settled through negotiation, the parties agree first to try in good faith to settle the Dispute by mediation administered by the American Arbitration Association under its Commercial Mediation Rules before resorting to arbitration. Any such mediation shall be completed within sixty (60) days of the time notice of a Dispute is given by one party, unless the parties agree to extend the time limits.

If mediation does not resolve the Dispute, the parties shall arbitrate the Dispute. The arbitration shall be administered by the American Arbitration Association under its Commercial Arbitration Rules (except as modified herein), and judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction thereof within the State of California. Arbitration shall take place in the State of California, County of Orange. The arbitrator shall provide a decision in writing stating his/her reason and rationale for the decision. Prior to the arbitration, the parties shall have the right to demand from one another the disclosure of relevant and discoverable documents, as well as a list of witnesses the other party intends to call at the arbitration, and a summary of the issues to be raised, which information shall be provided two (2) weeks in advance of the arbitration date. Arbitration shall be the parties' exclusive remedy.

16. Miscellaneous

This Agreement, together with all Exhibits, constitutes the entire agreement between the parties, and any other warranties or agreements are hereby superseded. No amendment, modification, or waiver of any provision of this Agreement shall be binding unless in writing and signed by an appropriate officer or duly authorized employee of each party to the Agreement.

If any provision set forth in the Agreement is invalid or unenforceable under any law, the validity of the remainder of the Agreement shall not be affected and such provision shall be deemed modified to the minimum extent necessary to make it consistent with applicable law. The modified provision shall be enforceable and enforced, provided it does not impose on any party obligations or benefits that are materially greater than those provided under the original provision.

Under no circumstances shall failure by either party to insist upon compliance with any provision of this Agreement, or either party's delay or failure to exercise of any right or remedy under this Agreement, operate to waive or modify any such provision, right or remedy or render it unenforceable as to any other time or occurrence.

Neither party may assign all or a portion of its rights or duties hereunder without the prior written consent of the other party.

In the event of any litigation or arbitration between the parties arising out of, respecting, caused by, concerning, or relating to this Agreement, or the breach thereof, or the relationship or activities of the parties to this Agreement, the prevailing party shall be entitled to recover reasonable attorneys' fees and costs.

Any notice, demand, or request given in accordance with this Agreement shall be given by personal delivery; by messenger delivery; by facsimile transmission; by placing said notice in the

United States mail, registered or first-class, postage prepaid; or by sending such notice via an overnight courier service. Notice shall be deemed given when delivered to a party (personally, by messenger, or by an overnight courier service); when the facsimile transmission occurs; or two days after the date the notice is deposited in the United States mail, postage prepaid.

Notice shall be given to Consultant as follows:

2211 Michelson Drive, Irvine, CA 92612
ATTN: Dan Exceen

Notice shall be given to Client as follows:

Attention Leisa Winston
550 Blumont Street, Laguna Beach, CA 92651

Each party to this Agreement has had the opportunity to consult with counsel of its choice as to the form and content of this Agreement and the advisability of executing it. The normal rule of construction to the effect that any ambiguities are to be resolved against the drafting party will not be employed in any interpretation of this Agreement.

This Agreement shall inure to the benefit of the respective successor and permitted assigns of each party, and shall be binding upon the successors and permitted assigns of each party.

Neither party will be responsible for any delay or failure in the performance of its duties caused by forces or events beyond its reasonable control.

Nothing in this Agreement is intended to confer upon any other party any rights or remedies hereunder, and no third party may claim to be a beneficiary of this Agreement.

The validity and interpretation of the provisions of this Agreement will be governed by the laws of California without regard to any provisions governing conflict of laws, and both parties agree that, subject to the provision entitled "Disputes/Arbitration," the exclusive jurisdiction and the proper venue for any action brought hereunder will be the court of California or the federal courts in California.

Laguna Beach Unified School District

Signature

Date

Title

Burnham Benefits Insurance Services

Signature

Date

Title

Exhibit 1

Full Service Consulting & Fees- Laguna Beach Unified School District

Service Description	Fee
Benefits Consulting, Development & Cost Management <ul style="list-style-type: none"> • Strategic plan development & management ▪ Renewal evaluation ▪ Benefits marketing services ▪ Carrier trend analysis ▪ Attend all DSUSD Insurance Committee meetings ▪ Comprehensive plan design evaluation ▪ Network comparisons and utilization ▪ Benchmarking data research and reports ▪ Targeted consumerism assessment (HSA, FSA, HRA, CDHP, etc.) 	Full-Services Consulting Contract: \$60,000 Annual Fee Paid Monthly at \$5,000
Underwriting and Analytics <ul style="list-style-type: none"> ▪ In-House Industry Underwriters ▪ Budgeting & contribution modeling ▪ Self-funding feasibility analysis ▪ Claims analysis - self funded & fully insured (based on carrier availability) 	Included in above fee
Affordable Care Act Compliance <ul style="list-style-type: none"> ▪ ACA readiness analysis & financial modeling, including: <ul style="list-style-type: none"> - ACA compliance & applicability - Actuarial Value Assessment - Affordability Report - Full-time Employee Analysis and Variable Hour Tracking Assessment - Cadillac Tax Projection ▪ ACA Reporting Assessment & Preparation ▪ ACA Compliance Audit ▪ Summary of Compliance Recommendations ▪ Webinars, Educational Meetings, and Presentations 	Included in above fee
Other Compliance Services (State and Federal) <ul style="list-style-type: none"> ▪ In-House Attorney, Compliance Department ▪ ACA, COBRA, HIPAA, ERISA, State & Federal Legislative Updates ▪ Contract review & notice disclosures 	Included in above fee
Communications <ul style="list-style-type: none"> ▪ In-House Marketing & Communications Design Team ▪ Onboarding - EE & open enrollment meetings - face-to-face / webinars ▪ Custom benefit enrollment brochures ▪ Employee surveys ▪ Total compensation statements, Hidden Paychecks ▪ Market ready collateral (ACA, wellness, financial tips, etc.) 	Included in above fee
Innovation & Technology <ul style="list-style-type: none"> ▪ In-House or Independent review of technology solutions ▪ EDI & systems management and integration ▪ Online HR portal with market ready collateral 	Included in above fee

<i>Health & Well-Being</i> <ul style="list-style-type: none"> ▪ In-House Wellness Consultant ▪ Wellness initiatives and ongoing support, active participation on committee ▪ Health fairs and flu shots support 	Included in above fee
<i>Value Added Services Included</i> <ul style="list-style-type: none"> ▪ Benefits Hotline / Call Center, Multilingual Staff ▪ Eligibility, claim, billing and access to care resolution ▪ HR Consulting, Hotline and Unlimited Online Training 	Included in above fee
<i>Other Available Services</i> <ul style="list-style-type: none"> ▪ Actuarial Services ▪ Wellness total health & productivity needs assessment, planning & execution ▪ Dependent audit analysis ▪ Voluntary benefits program 	Additional fees apply with respect to other services