

Laguna Beach Unified School District

**Board of Education
Minutes of Regular Meeting
May 14, 2019**

Call to Order

The Regular Meeting of the Board of Education was called to order at 5:00 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Jan Vickers
 Carol Normandin
 Peggy Wolff
 Dee Perry

Member Absent: Jim Kelly

Public Comment on Closed Session Items

There were no public comments.

Adjourn to Closed Session

Member Normandin moved to adjourn to Closed Session. Member Wolff seconded. Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes to adjourn to Closed Session at 5:01 p.m. Member Kelly was absent. The following topics were discussed.

A. STUDENT DISCIPLINE

(Education Code §§ 35146, 48912, 48918 and 48919) (1 discipline case Student Number 2018-19-003)

B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Government Code §54957

C. CONFERENCE WITH LABOR NEGOTIATORS

Government Code §54957.6

- | | |
|-----------------------------|-------------------------|
| i. Employee Organization: | LaBUFA |
| District Negotiator: | Leisa Winston |
| ii. Employee Organization: | CSEA |
| District Negotiator: | Leisa Winston |
| iii. Employee Organization: | Unrepresented Employees |
| District Negotiator: | Leisa Winston |

Member Normandin moved to adjourn from Closed Session. Member Wolff seconded.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes to adjourn from Closed Session at 5:33 p.m. Member Kelly was absent.

Present at Board Meeting

Members Present: Jan Vickers
Carol Normandin
Peggy Wolff
Dee Perry

Member Absent: Jim Kelly

Employee Group
Representatives: Sara Hopper, President, LaBUFA
Margaret Warder, President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent
Jeff Dixon, Assistant Superintendent, Business Services
Leisa Winston, Assistant Superintendent, Human Resources/Public
Communications
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Victoria Webber, Executive Assistant
Mike Morrison, Chief Technology Officer
Chad Mabery, Director, Assessment & Accountability
Ryan Zajda, Director, Facilities
Chris Duddy, Principal, El Morro Elementary
Mike Conlon, Principal, Top of the World Elementary
Jason Allemann, Principal, Laguna Beach High School

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Report of Closed Session Action

President Vickers stated there was no report from Closed Session.

Adoption of Agenda

Public Comment: None

Member Normandin moved to adopt the agenda. Member Wolff seconded.

Discussion: None

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

There were no recognitions.

Public Comment (Non- Agenda Items)

There were no public comments made on non-agenda items.

Reports

Student Representative – Kaitlin Gunsolley

Kaitlin reported on the following:

- El Morro
 - CAASPP testing for students in grades 3-5
 - Orientation for incoming 6th graders to TMS
- Top of the World
 - CAASPP testing for students in grades 3-5
 - Respectability Month
- Thurston
 - New Parent Orientation night for incoming 6th graders
 - WEB presentation
 - CAASPP testing
- LBHS
 - Spirit Week
 - Prom theme is Back to the Future
 - Class of the Clashes competition
 - AP testing\
 - Little Shop of Horrors drama production May 24-26
 - Athletics update

LaBUFA Representative – Sara Hopper, LaBUFA President

- Thanked the Board and administration for the employee appreciation gift

CSEA Representative – Margaret Warder, CSEA President

- Thanked the Board and administration for the employee appreciation gift
- CSEA employee recognition party May 15
- Negotiations continuing
- Margaret attending the CSEA convention as the delegate

Board Members

Board members reported as follows:

Member Kelly

- Absent

Member Wolff

- No report

Member Perry

- No report

Member Normandin

- Attended Community Coalition

President Vickers

- Attended PTA Council
- Attended SchoolPower Endowment

Superintendent Vilorio

- Testing season is upon us, including physical fitness testing
- 780 AP tests have been administered to LBHS students
- Thank you to staff for managing several site issues, including power loss at TOW and TMS

Cabinet

Leisa Winston, Assistant Superintendent, Human Resources and Public Communications

- LBUSD celebrates employee appreciation week by combining teacher appreciation week and classified employee week into one week
- The employee appreciate BBQ is June 19

Jeff Dixon, Assistant Superintendent, Business Services

- Attending the May Revise workshop next week with Dr. Vilorio and Mrs. Winston

Alysia Odipo, Assistant Superintendent, Instructional Services

- Instruction has been planning for the No Place for Hate and summer school

School Power – Sarah Durand

- Barefoot Golf Classic raised approximately \$62,000 for schools
- The Business Alliance Dinner is next week at the Montage

CONSENT CALENDAR

Member Normandin moved approval of Consent Calendar items a – p. Member Wolff seconded.

Public Comment: None

Discussion: One of the warrant pages is a duplicate.

- a. Approval of Minutes – April 23, 2019 Regular Meeting
- b. Approval/Ratification of Personnel Report
- c. Approval of Student Field Trips
- d. Approval of Agreements for Contracted Services – Special Education
- e. Approval of Agreements for Contracted Services – Technology
- f. Approval/Ratification of Warrants #397487 through #397727 in the amount of \$1,202,610.20 Dates: 04/15/2019 through 05/02/2019
- g. Approval of Memorandum of Agreement with San Joaquin County Office of Education for Programming and Maintenance of SEIS/SIS Integration Component and Services
- h. Approval of Contract for Consulting Services Agreement with Total Compensation Systems, Inc. to Perform Actuarial Valuation Services for the 2019-2020 school year, with a not-to-exceed amount of \$9,000
- i. Approval of Annual Increase to Bus Pass Rates for Home to School Transportation Program Based on the Regional Consumer Price Index (CPI) of 3.18%
- j. Approval for Agreement for Contracted Services with All City Management Services, Inc., to Provide a School Crossing Guard at Thurston Middle School for the 2019-2020 School Year, with a Not-to-Exceed Amount of \$15,052
- k. Approval of Quarterly Report – Board Policy 3002 – Investments
- l. Approval to Renew Contract with Cooperative Organization for the Development of Employment Selection Procedures (CODESP), to Provide Services with Employment Selection Materials and Development with a Not-to-Exceed Amount of \$2,200
- m. Approval of Contract with the Anti-Defamation League for A World of Difference® Professional Development Institute for Laguna Beach Unified School District Staff at a Cost Not-to-Exceed \$4,000
- n. Approval of Educational Fieldwork Agreement with the University of Redlands for 2019-2021
- o. Approval of Student Teaching Agreement with Cal State University, Fullerton for 2019-2025
- p. Approval of Settlement Agreement for LBHS Student Number 2018-19-003

Student Board Representative Piper Warner cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

INFORMATION ITEMS

Technology Services Update

The Board received the technology services update from Mr. Mike Morrison, Ms. Stephanie Gamache, and Mr. Brian Kull. The presentation covered login statistics, research and databases, and K-5 computer science.

Update on Audio/Visual Recording Equipment for the Boardroom and Closed Captioning Requirements for Live Streaming During Board Meetings

The Board of Education received the update on the audiovisual equipment in the boardroom from Mr. Mike Morrison and the closed captioning requirements for live streaming from Dr. Vilorina and Mrs. Webber. Staff sought direction from the Board on the next steps.

Board members asked clarifying questions and discussion was held. The Board reached consensus to place live streaming on a hiatus until staff has completed an investigation into potential options to become compliant with requirements of the American Disabilities Act. Staff will continue to record the meetings and post to the website the next day with closed captioning. Staff will bring back a contract to approve the audio/visual recording equipment.

ACTION ITEMS

Approval of a Memorandum of Understanding with the City of Laguna Beach for a Jointly Operated Adult Education Program in an Amount Not-to-Exceed 95 Percent of the Annual Adult Education Program Grant

Dr. Odipo introduced the item, thanking Mr. Dixon and Dr. Mabery for their work on the MOU with the City. The goal is to expand programs available to adult students, with an emphasis on career based courses.

Public Comment: None

Board Member Questions: None

Member Normandin moved approval. Member Wolff seconded.

Discussion was held regarding teachers and requirements.

Student Board Representative Piper Warner cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

Approval of Independent Contractor Agreement with the Boys and Girls Club of Laguna Beach for the Social Skills Facilitation Project in the amount of \$34,020

Dr. Odipo introduced the item noting the important partnership between LBUSD and the Boys and Girls Club of Laguna Beach.

Public Comment: None

Board Member Questions: None

Member Normandin moved approval. Member Wolff seconded.

Discussion: The Board is grateful for the program.

Student Board Representative Piper Warner cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

Approval of an agreement with Kelvin Education, Inc., for the 2019-20 School Year at a Cost Not-to-Exceed \$5,858

Dr. Odipo introduced the item stating this agreement complements the Universal Screener program already in place in LBUSD and the standard of care. The plan is to pilot in a few grade levels.

Public Comment: None

Board Member Questions: None

Member Normandin moved approval. Member Wolff seconded.

Discussion: The Board is pleased with the idea behind the agreement and noted the extensive agreement and the protection of student data. The Board thanked staff for linking the LCAP goal to the project in the Board item.

Student Board Representative Piper Warner cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

Approval of a Contract with Apex Learning to Provide the Apex Learning Digital Curriculum and Services for the Purpose of Online Credit Recovery Courses, Effective June 1, 2019, through June 30, 2020, in an Amount Not-to-Exceed \$7,000

Dr. Odipo stated the APEX is the most widely used platform for online credit recovery in Orange County.

Public Comment: None

Board Member Questions: None

Member Normandin moved approval. Member Wolff seconded.

Discussion: Board members asked about costs for additional materials. Dr. Odipo stated there would be a better sense of what the needs are after summer school.

Student Board Representative Piper Warner cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

Approval of an Agreement with the Orange County Department of Education for Project-Based Learning (PBL) Professional Development in an Amount Not-to-Exceed \$8,125, Plus Teacher and Substitute Pay

Dr. Odipo stated this is brought forward as a recommendation from the professional development advisory committee.

Public Comment: None

Board Member Questions: None

Member Normandin moved approval. Member Wolff seconded.

Discussion:

Student Board Representative Piper Warner cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

Approval to Increase Contract with Nicole Miller & Associates, Inc., to Conduct Risk Management Investigations with a Not-to-Exceed Amount of \$30,000

Mrs. Winston stated this amended will finish out this school year.

Public Comment: None

Board Member Questions: Board members asked for the total amount of the contract with amendments.

Member Normandin moved approval. Member Wolff seconded.

Discussion: None

Student Board Representative Piper Warner cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

Approval to Renew Contract with Durham School Services, L.P. for School Transportation Services on a Unit Cost Basis for the 2019/20 Fiscal Year in an Amount Not-To-Exceed \$1,700,000.00

Mr. Zajda introduced the item stating this is the first renewal. The contract be renewed a total of five times. The contract now includes costs for athletics transportation, which Durham was not able to provide for LBUSD previously.

Public Comment: None

Board Member Questions: None

Member Normandin moved approval. Member Wolff seconded.

Discussion: The Board confirmed the athletics transportation piece.

Student Board Representative Piper Warner cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

Approval to Renew Contract with American Logistics Company, LLC. for Individualized Transportation Services on a Unit Cost Basis for the 2019/20 Fiscal Year in an Amount Not-To-Exceed \$360,000

Mr. Zajda introduced the item. American Logistics provides bus services for home to school transportation and outside of the district for special education. This is the first renewal.

Public Comment: None

Board Member Questions: None

Member Normandin moved approval. Member Wolff seconded.

Discussion: The Board asked if staff received good reports on the service being provided.

Student Board Representative Piper Warner cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

Approval to Renew Contract with Brightview Landscape Services, Inc. for Grounds Maintenance Services on a Unit Cost Basis for the 2019/20 Fiscal Year in an Amount Not-To-Exceed \$360,000

Mr. Zajda introduced the item. This is for routine landscape maintenance and is the first renewal of this contract.

Public Comment: None

Board Member Questions: None

Member Normandin moved approval. Member Wolff seconded.

Discussion: The Board is pleased Briteview has been response to the requests of the community.

Student Board Representative Piper Warner cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

Board Member Requests for Items for Future Meetings, Requests for Information, or General Comments

Student Representative(s) – no requests

Member Perry requested a Board item for *One On Campus* to present information on a recovery program for student suspensions. Member Wolff requested the Board receive more information on this program via the Weekly Board Update before making a decision. Member Normandin agreed. Consensus was reached that staff will review and formulate the next steps if they believe this program would benefit LBUSD.

President Vickers shared information on screen time and the effects on parents and children. She commented on the excellent presentation and experience offered by Denise Pope.

She asked for an update on the status of posting public records requests on the LBUSD website. She also asked if cabinet would be attending the Board Governance and Protocols workshop on May 30. Dr. Vioria stated cabinet would attend the afternoon session.

Adjournment

Member Normandin moved to adjourn. Member Wolff seconded.

The next regular Board meeting is scheduled for May 28, 2019.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes to adjourn the meeting. Member Kelly was absent. The meeting adjourned at 7:25 p.m.



Carol Normandin
Clerk of the Board
May 28, 2019