

Laguna Beach Unified School District

Board of Education Minutes of Regular Meeting March 26, 2019

Call to Order

The Regular Meeting of the Board of Education was called to order at 5:00 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Jan Vickers
 Carol Normandin – arrived at 5:01 p.m.
 Peggy Wolff
 Dee Perry

Member Absent: Jim Kelly

Public Comment on Closed Session Items

There were no public comments.

Adjourn to Closed Session

Member Normandin moved to adjourn to Closed Session. Member Perry seconded. Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes to adjourn to Closed Session at 5:01 p.m. Member Kelly was absent. The following topics were discussed.

A. STUDENT DISCIPLINE

(Education Code §§ 35146, 48912, 48918 and 49070) (2 separate discipline cases)

B. CONFERENCE WITH LABOR NEGOTIATORS

Government Code §54957.6

- i. Employee Organization: LaBUFA
 District Negotiator: Leisa Winston
- ii. Employee Organization: CSEA
 District Negotiator: Leisa Winston
- iii. Employee Organization: Unrepresented Employees
 District Negotiator: Leisa Winston

C. CONFERENCE WITH LEGAL COUNSEL — POTENTIAL LITIGATION

(Govt. Code §§ 54956.9(d)(2), 54956.9(e)(2) (1 potential case)

Member Normandin moved to adjourn from Closed Session. Member Wolff seconded.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes to adjourn from Closed Session at 5:58 p.m. Member Kelly was absent.

Present at Board Meeting

Members Present: Jan Vickers
Carol Normandin
Peggy Wolff
Dee Perry

Member Absent: Jim Kelly

Employee Group
Representatives: Marianne Bynum, Vice President, LaBUFA
Elizabeth Phillips, Vice President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent
Jeff Dixon, Assistant Superintendent, Business Services
Leisa Winston, Assistant Superintendent, Human Resources/Public
Communications
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Victoria Webber, Executive Assistant
Mike Morrison, Chief Technology Officer
Michael Keller, Director, Social Emotional Support
Chad Mabery, Director, Assessment & Accountability
Irene White, Director, Special Education
Ryan Zajda, Director, Facilities
Anakaren Ureno, Communications Specialist
Chris Duddy, Principal, El Morro Elementary
Mike Conlon, Principal, Top of the World Elementary
Jenny Salberg, Principal, Thurston Middle School
Jason Allemann, Principal, Laguna Beach High School

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Report of Closed Session Action

President Vickers stated there was no report out of closed session.

Adoption of Agenda

Public Comment: None

Member Normandin moved to adopt the agenda. Member Perry seconded.

Discussion: Superintendent Vilorio noted the following revision to the agenda: 12.a., minutes should reflect March 12, 2019, not February 26, 2019

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

Public Comment (Non- Agenda Items)

The following people addressed the Board:

Anne Morreale – Honors grade weighting policy
Mark Nelson - Safety and security
Christopher Kring - December 11, 2018 Board presidency rotation
Michele Monda – Board policies and practices
Emil Monda – Decency
Sheri Morgan – High school families and schedules
Amy Kramer – Honors grade weighting policy
Tim Hayes – Bylaws amendment
Amy Hundhausen – Extra point /Honors grade weighting policy
Dawn Hunnicutt – Shared good news and events happening at the high school
Terri Meisberger – Honors grade weighting
Gunn Marie Hansen – Requested information on honors course enrollment

Reports

Student Representative – Kaitlin Gunsolley

Kaitlin reported on the following:

- El Morro
 - Jog-a-Thon
 - April 26 awards assembly
 - 5th grade State Fair
- Top of the World
 - Spring conferences
 - 4th grade Pilgrim voyage
 - Jog-a-Thon
- LBHS
 - OC Sheriff's Department presentation to PTA on drug use
 - Senior scholarship interviews
 - Auditions for *Little Shop of Horrors*
 - Spring athletics update

CSEA Representative – Elizabeth Phillips, CSEA Vice President

- Interest Based Bargaining proceeding
- Scholarship applications have been sent out

LaBUFA Representative – Sara Hopper, LaBUFA President – absent due to illness

Board Members

Board members reported as follows:

Member Kelly

- Absent

Member Wolff

- Attended a College and Career Advantage meeting

Member Perry

- No report

Member Normandin

- No report

President Vickers

- Attended SchoolPower meeting

Superintendent Vilorio

- No report

Cabinet

Leisa Winston, Assistant Superintendent, Human Resources and Public Communications

- No report

Jeff Dixon, Assistant Superintendent, Business Services

- Asked for the Board to support three letters regarding funding issues for legislation AB 39, AB 428, and AB 1303

Alysia Odipo, Assistant Superintendent, Instructional Services

- Speaker Denise Pope will present to district parents and staff on May 1
- Paul Kanarek, co-owner of Collegewise and co-founder of The Princeton Review, spoke to parents at the Thurston Middle School PTA meeting
- Attended the Crystal Apple Awards

CONSENT CALENDAR

Member Wolff moved approval of Consent Calendar items a – j. Member Normandin seconded.

Public Comment: None

Discussion: None

- a. Approval of Minutes - March 12, 2019
- b. Approval/Ratification of Personnel Report
- c. Approval of Conference/Workshop Attendance
- d. Approval of Agreements for Contracted Services – Special Education
- e. Approval of Agreements for Contracted Services – Technology
- f. Approval/Ratification of Warrants #397030 through #397218 in the amount of \$528,489.46 Dates: 3/1/2019 through 3/15/2019
- g. Approval/Ratification of Certificated Payroll 8A in the Amount of \$2,222,283.32
Approval/Ratification of Classified Payroll 8B in the Amount of \$762,825.46
Approval/Ratification of Certificated Payroll 8C in the Amount of \$22,199.06
- h. Approval of the Second Renewal Award of Contract with Office Depot Incorporated for Purchase of Office and School Supplies and Equipment based on Newport-Mesa Unified School District Piggyback Purchasing Bid #104-18 Through March 27, 2020
- i. Approval of Stipulated Expulsion Agreement for LBHS Student Education Code §48915(a)(2)
- j. Approval of Stipulated Expulsion Agreement for LBHS Student Education Code §48900(c)

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

INFORMATION ITEMS

Local Control Accountability Plan Progress and Stakeholder Engagement

The Board received the update from Dr. Alysia Odipo and Dr. Chad Mabery on LCAP Goal 1: Increase student academic achievement and social/emotional strength through collaboration, critical thinking, creativity, and communication.

There was no public comment.

Report Regarding the K-12 Strong Workforce Program Grant Partnership with the Orange County Department of Education and Laguna Beach Unified School District

The Board received the report on the K-12 Strong Workforce Program Grant from Dr. Chad Mabery. The goal of the Strong Workforce Program states: Increase the levels of college and career readiness among students which will support their successful transition from secondary education to post-secondary education, and ultimately, to career. Focus on alignment with regional workforce priorities and a collaborative approach between systems.

Laguna Beach Unified may receive up to \$260,000.

There was no public comment. Board members made positive comments.

Board Governance/Protocols Workshop

Dr. Vilorio presented the item as requested by the Board. Board members reviewed the three proposed options, asked clarifying questions, and made individual recommendations.

There was no public comment.

The Board reached consensus and asked staff to bring a contract from The Aspen Group forward for approval at the next meeting on April 23, 2019.

ACTION ITEMS

Approval of the Course of Study for the Laguna Beach Unified District Secondary Schools for the 2019/20 School Year

Dr. Odipo presented the process used to develop courses in Laguna Beach Unified as well as the new courses proposed for the 2019-2020 school year. The four proposed courses are: Creative Writing, Application Development: Authentic Exploratory Research, and Yoga Core Fitness.

Public Comment: None

Board Member Questions: Board members requested that a column be added to the course list next year that shows when courses were established.

Member Normandin moved approval. Member Wolff seconded.

Discussion: None

Student Board Representative Kaitlin Gunsolley cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

Approval to Purchase Curriculum Council Recommendation for Textbook Adoption For History/Social Science Framework Commencing with the 2019-2020 School Year

Dr. Odipo and teachers presented information on the recommended textbooks; including a review of instructional shifts from the framework, understanding the LBUSD process for piloting, and presentation of the final selections for consideration.

Top of the World and El Morro Elementary Schools selected Studies Weekly.
Thurston Middle School selected National Geographic
Laguna Beach High School selected AMSCO

Public Comment:

Board Member Questions:

Member Perry moved approval. Member Normandin seconded.

Discussion: Thank you to all teachers involved in this process.

Student Board Representative Kaitlin Gunsolley cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

Approval of Curriculum Council Recommendation for Adoption of a New Calculus Textbook for Laguna Beach High School Commencing with the 2019-2020 School Year in an Amount Not-to-Exceed \$53,425

Dr. Odipo introduced the item.

Public Comment: None

Board Member Questions: None

Member Normandin moved approval. Member Wolff seconded.

Discussion: None

Student Board Representative Kaitlin Gunsolley cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

Approval to Purchase CodeHS Online Curriculum for Advanced Placement Computer Science “A” Course in an Amount Not-to-Exceed \$7,200 for a Three-Year Contract

Dr. Odipo introduced the item.

Public Comment:

Board Member Questions:

Member Normandin moved approval. Member Wolff seconded.

Discussion: None

Student Board Representative Kaitlin Gunsolley cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

Approval for Contract with Mind Research to Provide the ST Math Supplementary Mathematics Program for the Purpose of Piloting during Summer School and the 2019-20 School Year in an Amount Not-to-Exceed \$36,080.00

Dr. Odipo introduced the item.

Public Comment: None

Board Member Questions: It the program meeting district needs at this time? Yes; however, not all teachers have been trained.

Member Normandin moved approval. Member Wolff seconded.

Discussion:

Student Board Representative Kaitlin Gunsolley cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

Approval of iReady Program with Curriculum Associates in the Laguna Beach Unified School District at a Cost Not-to-Exceed \$32,028

Dr. Odipo introduced the item and stated this program will be used for reading only at this time.

Public Comment: None

Board Member Questions: None

Member Normandin moved approval. Member Wolff seconded.

Discussion: This ties into the LCAP goals.

Student Board Representative Kaitlin Gunsolley cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

Approval of Revised Contract with Jennifer McCluan for an Additional Three Days of Next Generation Science Standards (NGSS) Consulting for Thurston Middle School Science Teachers in an Amount Not-to-Exceed \$20,350

Dr. Odipo introduced the item.

Public Comment: None

Board Member Questions: None

Member Normandin moved approval. Member Wolff seconded.

Discussion: None

Student Board Representative Kaitlin Gunsolley cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

Approval to Increase the Existing Agreement with Harbottle Law Firm for Legal Counsel Related to Special Education Issues with a Not-to-Exceed Amount of \$45,000 for the 2018-2019 School Year

Dr. Odipo introduced the item.

Public Comment: None

Board Member Questions: Are we using a lot more hours that we thought we would? Yes.

Member Normandin moved approval. Member Wolff seconded.

Discussion: None

Student Board Representative Kaitlin Gunsolley cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

Approval of Board Policies –First Read

President Vickers introduced the item.

Policy Number	Description
3001	Financial
3270	Sale and Disposal of Books
3290	Gifts, Grants, and Bequests
4151/4251/4351	Employee Compensation
4154/4254/4354	Health and Welfare Benefits
4157/4257/4357	Employee Safety
4216	Probationary/Permanent Status
5113	Absences and Excuses
5127	Graduation Ceremonies and Activities
5141.52	Suicide Prevention
6145.2	Athletic Competition
6145.6	International Exchange
6146.4	Differential Graduation and Competency Standards

Member Normandin moved approval for all Board Policies listed to move forward for a second reading. Member Wolff seconded.

Discussion: The Board thanked staff for layering the district's aspirations within the law and for keeping the Board current by amending and adding policies as needed.

Student Board Representative Kaitlin Gunsolley cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

Approval of Board Bylaws – First Read

President Vickers introduced the item and suggested each bylaw be acted upon separately.

Board Bylaw 9310

Public Comment: None

Board member Perry asked for clarification on the difference between a Board Policy and a Board Bylaw.

The 9000 series, which are listed as bylaws, are the way by which the Board functions. Policies are how the district is managed. Ed Code states Board Bylaws and Board Policies are interchangeable.

Member Normandin moved approval for Board Bylaw 9310 to be moved forward for a second reading. Member Wolff seconded.

Member Perry asked if the words "and federal" should be added as follows: *The Board shall prescribe and enforce rules for its own government consistent with state and federal law and regulations.* The Board asked for clarification from legal counsel before making the suggested change.

Student Board Representative Kaitlin Gunsolley cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

Board Bylaw 9322 Agenda/Meeting Materials

Public Comment: Sheri Morgan stated she was not able to access the full agenda online and commented on Board meeting materials.

Gunn Marie Hansen commented on how items are placed on the agenda.

Board Member Questions: Member Perry questioned the placement of the opening statement, "agendas shall reflect the district's vision and goals and the Board's focus on student learning."

Member Normandin moved approval to move Board Bylaw 9322 forward for a second reading. Member Wolff seconded.

Discussion was held regarding open meetings and discussion by members of the public at LBUSD Board meetings, the opening statement on the bylaw, placement of items on the agenda, and how conflicts are handled regarding agenda preparation.

Board Member Perry asked why the statement *agendas shall reflect the district's vision and goals and the Board's focus on student learning* was moved from the Agenda Preparation section of the bylaw to the Agenda Content section of the bylaw. She asked if moving it was meant to make it harder for items to be placed on the agenda. Other Board members felt moving it was a reflection of general content stating what the meetings should address and focus on and is an inclusive statement. Member Perry referenced Ed code 54954.3 stating her interpretation of the code is to allow members of the public to directly be able to place items on the agenda within the subject matter jurisdiction of the Board.

Board members addressed paragraph three regarding board member committees, stating this Board does not have standing committees. The statement appears in the bylaw as a provision of what is allowed; however, it is not the practice of the LBUSD Board.

Member Perry asked what the practice is if a conflict exists with the Board President or Superintendent in placing an item on the agenda. District practice is the item be brought before the entire Board for review and decision.

Discussion on whether or not "within the subject matter jurisdiction of the Board" needed to be stated in the Agenda Preparation section.

Discussion continued on the statement *agendas shall reflect the district's vision and goals and the Board's focus on student learning*. The Board reached consensus to move the statement back to the Agenda Preparation section.

Student Board Representative Kaitlin Gunsolley cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

Board Bylaw 9323.3 Censure of Individual Board Members For Improper Conduct

Member Wolff moved approval to bring Board Bylaw 9323.3 back to the Board for a first reading when all Board members are in attendance. Member Normandin seconded.

Public Comment: None

Discussion: None

Student Board Representative Kaitlin Gunsolley cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

Approval of Purchase and Installation of Wireless Access Points, Cabling, and Network Electronics

Mr. Morrison introduced the item.

Member Normandin moved approval. Member Wolff seconded.

Discussion: None

Student Board Representative Kaitlin Gunsolley cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

Approval of Agreement for Internet Services from Cox Business Services to Provide Internet Access to District Office

Mr. Morrison introduced the item.

Member Normandin moved approval. Member Wolff seconded.

Discussion: None

Student Board Representative Kaitlin Gunsolley cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

Approval to Purchase a Network Link to the Orange County Department of Education for Business and Human Resources Systems

Mr. Morrison introduced the item.

Member Normandin moved approval. Member Wolff seconded.

Discussion: None

Student Board Representative Kaitlin Gunsolley cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

Approval to Enter into an Agreement for Network Services from Cox Business for a Term of Three Years with Two Separate One-Year Renewal Terms for a Total of Up to Five Years

Mr. Morrison introduced the item.

Member Normandin moved approval. Member Wolff seconded.

Discussion: None

Student Board Representative Kaitlin Gunsolley cast a provisional vote in favor.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes. Member Kelly was absent.

Board Member Requests for Items for Future Meetings, Requests for Information, or General Comments

Member Perry:

- Asked if the request from the community regarding weighted grades would be placed on the April 23 Board meeting agenda.
 - Dr. Viloria responded yes, but was not sure to what extent staff could prepare. Information based on the request

Member Wolff:

- Governor Newsome is adding mental health as a priority topic. LBUSD is way ahead of the curve.
- Thanked Dr. Viloria, cabinet and staff for information in the weekly updates.
- Thanked staff for Thought Exchange
- Stated the LBUSD Board is a board of five people. She respects everyone's vote and majority vote rules.

Member Normandin:

- How to build resilience
- Thanked all staff for providing information
- Thanked all Board members for involvement

Member Vickers:

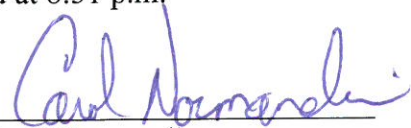
- Shared positive feedback on presentations at the DELAC meeting
- Appreciates teachers spending time to pilot materials
- Reviewed Mr. Dixon's request regarding letters of support for AB 39, AB 428, and AB 1303
 - The Board reached consensus for staff to send letters of support

Adjournment

Member Normandin moved to adjourn. Member Wolff seconded.

The next regular Board meeting is scheduled for April 23, 2019.

Motion carried 4-0-1. Members Vickers, Normandin, Wolff, and Perry voted yes to adjourn the meeting. Member Kelly was absent. The meeting adjourned at 8:31 p.m.



Carol Normandin
Clerk of the Board
April 23, 2019