

# **Laguna Beach Unified School District**

## **Board of Education Minutes of Regular Meeting March 12, 2019**

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### **Call to Order**

The Regular Meeting of the Board of Education was called to order at 5:00 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

### **Roll Call to Establish Quorum**

Quorum was established.

Members Present:     Jan Vickers  
                             Carol Normandin  
                             Peggy Wolff  
                             Dee Perry  
                             Jim Kelly

### **Public Comment on Closed Session Items**

There were no public comments.

### **Adjourn to Closed Session**

Member Normandin moved to adjourn to Closed Session. Member Wolff seconded. Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes to adjourn to Closed Session at 5:01 p.m. The following topics were discussed.

#### **A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

Government Code §54957

#### **B. CONFERENCE WITH LABOR NEGOTIATORS**

Government Code §54957.6

- i. Employee Organization:     LaBUFA  
   District Negotiator:        Leisa Winston
- ii. Employee Organization:    CSEA  
   District Negotiator:        Leisa Winston
- iii. Employee Organization:   Unrepresented Employees  
   District Negotiator:        Leisa Winston

Member Normandin moved to adjourn from Closed Session. Member Wolff seconded.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes to adjourn from Closed Session. The Board adjourned Closed Session at 5:54 p.m.

### **Present at Board Meeting**

Members Present: Jan Vickers  
Carol Normandin  
Peggy Wolff  
Dee Perry  
Jim Kelly

Employee Group  
Representatives: Sara Hopper, President, LaBUFA  
Margaret Warder, President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent  
Jeff Dixon, Assistant Superintendent, Business Services  
Leisa Winston, Assistant Superintendent, Human Resources/Public  
Communications  
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services  
Victoria Webber, Executive Assistant  
Mike Morrison, Chief Technology Officer  
Irene White, Director, Special Education  
Chad Mabery, Director, Assessment & Accountability  
Ryan Zajda, Director, Facilities  
Anakaren Ureno, Communications Specialist  
Chris Duddy, Principal, El Morro Elementary  
Mike Conlon, Principal, Top of the World Elementary  
Jenny Salberg, Principal, Thurston Middle School  
Jason Allemann, Principal, Laguna Beach High School

### **Pledge of Allegiance**

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

### **Report of Closed Session Action**

President Vickers stated in Closed Session on a motion by Member Normandin and a second by Member Wolff, the Board took action by a vote of 5-0, members Vickers, Normandin, Wolff, Perry, and Kelly voted yes, to approve a two day unpaid suspension for classified employees #7600002400 and #7600002231.

On a motion by Member Normandin and a second by Member Wolff, the Board took action to issue a notice of release to temporary certificated employees identification number 7600002567, 7600002730, and 7600002731, pursuant to Education Code section 44954, subdivision (b), effective at the end of the 2018-2019 school year, and directed the superintendent or designee to send out appropriate legal notices. The vote was 5-0 with members Vickers, Normandin, Wolff, Perry, and Kelly voting yes.

### **Adoption of Agenda**

Public Comment:

Member Normandin moved to adopt the agenda. Member Wolff seconded.

Discussion: Staff noted two corrections to the minutes and a correction to item 16; Ian Collins was unintentionally left off of the board item as a candidate for CSBA delegate assembly.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes.

### **Special Recognitions**

The Board recognized several students who participated in the Laguna Beach Plein Air Project. The District has been working with the Laguna Plein Air Painters Association for many years. Students who participate in the Younger Generation Plein Air Project have several opportunities to learn about art and painting.

The Board recognized the LBHS Girls Water Polo Team – CIF Division 1 Champions

Quinn Winter	Emma Lineback
Morgan Van Alphen	Emma Singer
Evie Laptin	Molly Renner
Imani Clemons	Bryn Gioffredi
Rachael Carver	Ava Houlahan
Cici Stewart	Claire Kelly
Grace Houlaha	Nicole Struss
Jesse Rose	Lela McCarroll
Kenedy Corlett	Tea Poljak

### **Public Comment (Non- Agenda Items)**

Howard Hills commented on the December 2018 election of the Board president.

Emil Monda commented on diversity and small group effectiveness.

### **Reports**

#### **Student Representative – Piper Warner**

Piper reported on the following:

- El Morro
  - Students celebrated Respect-Ability month
  - Teachers are preparing for CAASPP testing
  - Thurston counselors visiting 5<sup>th</sup> grade students
  - Jog-a-thon is scheduled for March 22
- Top of the World
  - Thurston counselors visiting 5<sup>th</sup> grade students
  - Jog-a-thon is scheduled for March 22
- Thurston
  - Students working on Passion projects
  - High school counselors and ASB students visiting TMS students to present activities and classes to next year's incoming freshmen
  - 8<sup>th</sup> grade parent night is March 21 at the high school
- LBHS
  - Seniors finished scholarship essays through the LBHS Scholarship Foundation
  - Spring musical is Joseph and the Amazing Technicolor Dreamcoat
  - The Wind Ensemble will travel to New York to perform in Carnegie Hall
  - Athletics update

#### **CSEA Representative – Margaret Warder, CSEA President**

- CSEA participated in the second day of IBB (negotiations)

#### **LaBUFA Representative – Sara Hopper, LaBUFA President**

- No report

#### **Board Members**

Board members reported as follows:

##### **Member Kelly**

- No report

##### **Member Wolff**

- No report

**Member Perry**

- Attended SchoolPower Endowment meeting

**Member Normandin**

- Attended Community Coalition

**President Vickers**

- Attended PTA Council

**Superintendent Vioria**

- No report

**Cabinet**

**Leisa Winston, Assistant Superintendent, Human Resources and Public Communications**

- No report

**Alysia Odipo, Assistant Superintendent, Instructional Services**

- No report

**Jeff Dixon, Assistant Superintendent, Business Services**

- No report

**Chris Duddy, Principal, El Morro Elementary**

- Mr. Duddy presented the El Morro School Story
  - Relationships matter
  - Professional development – building capacity
  - K-12 opportunity – learning from each other
  - Community partnerships

**CONSENT CALENDAR**

Member Normandin pulled item 12.a.ii. to be voted on separately.

Member Wolff moved approval of Consent Calendar items ai – j, minus a.ii. Member Normandin seconded.

Public Comment: None

Discussion: None

- a. Approval of Minutes
  - i. February 28, 2019 (Special Meeting)
  - ii. ~~February 12, 2019 (Regular Meeting)~~ pulled to be voted on separately
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Field Trip(s)
- e. Approval of Agreements for Contracted Services – Special Education
- f. Approval of Agreements for Contracted Services – Technology
- g. Approval/Ratification of Warrants #396762 through #397029 in the amount of \$1,956,512.25 Dates: 2/1/2019 through 2/28/2019
- h. Approval of Community Facilities District 98-1 (Crystal Cove) Administrative Expense Fund Disbursements Totaling \$2,218.80
- i. Agreement for Contracted Services with David Taussig & Associates, Inc., to Administer the Mello-Roos Special Taxes in Community Facilities District (“CFD”) No. 98-1 with a Not-to-Exceed Amount of \$13,000 for Fiscal year 2019/2020
- j. Approval of the Fourth Renewal Award of Contract for Furniture and Equipment with Tangram Interiors through March 24, 2020

Discussion: None

Student Board Representative Piper Warner cast a provisional vote in favor.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes.

Member Wolff moved approval of Consent Calendar items aii. Member Perry seconded.

Motion carried 4-0-1. Members Vickers, Wolff, Perry, and Kelly voted yes. Member Normandin abstained.

## **INFORMATION ITEMS**

### **Laguna Beach Police Department School Resource Officer: Student Spotlight**

The Board received the student spotlight report from Corporal Ashton. The student spotlight was created to honor students who promote positivity, diversity, inclusion and support, commit to community service off campus, and show school spirit.

## **2019 Summer School Program Update**

The Board received the 2019 summer school plan, including intervention and enrichment classes, presented by Dr. Odipo.

Board members asked clarifying questions.

## **ACTION ITEMS**

### **Approval of Positive Certification of Second Interim Report**

Mr. Dixon introduced the item stating the revenue changes were very slight and the expenditure changes reflected increases in salaries.

Public Comment: Howard Hills commented.

Board Member Questions: None

Member Kelly moved approval. Member Wolff seconded.

Discussion: The Board commended Mr. Dixon and his staff for the thoroughness of the report.

Student Board Representative Piper Warner cast a provisional vote in favor.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes.

### **Approval of California School Board Association (CSBA) 2019 Delegate Assembly Election**

Dr. Vilorio introduced the item and turned the election of CSBA Delegate Assembly over to Peggy Wolff, who is the Board representative. Member Wolff stated her recommendation includes candidates from both north and south county, an elementary district, a high school district, and several unified districts. The candidates vary in experience, with several being first time candidates for a CSBA delegate position. The nine candidate recommendations were:

1. Elizabeth Gonzalez, Centralia Elementary School District
2. Ian Collins, Fountain Valley School District
3. Bonnie Castrey, Huntington Beach Union High School District
4. Karin M. Freeman, Placentia-Yorba Linda Unified School District
5. Xavier Nguyen, Westminster School District
6. Charlene Metoyer, Newport-Mesa Unified School District
7. Dr. Edward Wong, Saddleback Valley Unified School District
8. Susie Swartz, Saddleback Valley Unified School District
9. Al Jabbar, Anaheim Union High School District

Public Comment: Howard Hills commented.

Board Member Questions: Member Perry asked for clarification of Member Wolff's process for determining recommendations of delegates. Discussion occurred.

Member Normandin moved approval. Member Wolff seconded.

Discussion: Member Perry asked for an amendment to the motion to include Carrie Flanders, Brea Olinda USD. Discussion occurred. An amendment was made to remove Bonnie Castrey and add Carrie Flanders.

Student Board Representative Piper Warner cast a provisional vote in favor.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes.

**Approval of South County Special Education Local Plan Area Community Advisory Committee Members for 2018-2020**

Dr. Odipo introduced the item.

Public Comment: Howard Hills commented. Ken Parker commented.

Board Member Questions: None

Member Kelly moved approval. Member Wolff seconded.

Discussion: None

Student Board Representative Piper Warner cast a provisional vote in favor.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes.

**Approval to Increase the Existing Agreement with Best Best & Krieger for Legal Counsel Related to Special Education Issues with a Not-to Exceed Amount of \$30,000 for the 2018-2019 School Year**

Dr. Odipo introduced the item stating the request to increase the existing contract is based on current legal issues.

Public Comment: Howard Hills commented.

Superintendent Vilorio clarified the district currently uses three firms for special education legal issues.

Member Normandin moved approval. Member Wolff seconded.



Student Board Representative Piper Warner cast a provisional vote in favor.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes.

### **Approval of Board Policies – Second Reading**

Dr. Vilorio introduced the item. He stated on February 6, 2019, the Board of Education held a special meeting to review and discuss the bylaws and policies listed below. On February 12, 2019 the Board received each bylaw and policy for a first reading. The following bylaws and policies were approved to move forward for a second reading and final approval.

<b>Bylaw/Policy</b>	<b>Title</b>	<b>Action</b>
BB 9100	Organizational Meeting	Approved
BB 9110	Terms of Office	Approved
BB 9121	President	Approved
BB 9122	Secretary	Approved
BB 9123	Clerk	Approved
BB 9124	Attorney	Approved
BB 9223	Filling Vacancies	Approved
BB 9240	Board Training	Approved
BB 9250	Remuneration/Reimbursement	Approved
BB 9270	Conflict of Interest	Approved
BB 9324	Minutes and Recordings	Approved
BP 0460	Local Control Accountability	Approved
BP 3350	Travel Expenses	Approved

Public Comment: Howard Hills commented. Emil Monda commented.

Member Kelly moved approval of all Board Bylaws. Member Wolff seconded.

Discussion: Member Perry stated that not following the Board bylaws has taken away confidence in the Board. She has received many comments from people regarding Board Bylaw 9100 who fear retaliation if they come to talk to the Board.

Member Normandin asked for the addition of wording to item 5, that states, “including Board self-evaluation.”

Member Normandin addressed the shift in BB 9100 and addressed previous comments made regarding the election of the Board president.

Member Kelly moved the agenda. No second was made.

Member Perry responded to Member Normandin.

Member Kelly moved the agenda. Member Wolff seconded.

Motion carried 4-1 Members Vickers, Normandin, Wolff, and Kelly voted yes. Member Perry voted no.

Student Board Representative Piper Warner cast a provisional vote in favor.

Motion carried 4-1. Members Vickers, Normandin, Wolff, and Kelly voted yes. Member Perry voted no.

### **Approval of Board Policies –First Read**

Dr. Vilorio introduced the item. On February 6, 2019, the Board of Education held a special meeting to review and discuss the bylaws and policies listed below. On February 12, 2019 the Board received each bylaw and policy for a first reading. The following bylaws and policies were discussed and revisions were requested. These bylaws are brought back for a first reading and discussion.

<b>Bylaw</b>	<b>Title</b>	<b>Comments/Action</b>
9230	Orientation	Howard Hills commented.  Member Kelly moved for a second reading. Member Normandin seconded. Student Board Representative Piper Warner cast a provisional vote in favor. Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes.
9322	Agenda/Meeting Materials	Howard Hills commented.  Member Normandin moved to bring this item back for review and discussion to the March 18 Board Policy workshop and advice of counsel. Member Wolff seconded. Student Board Representative Piper Warner cast a provisional vote in favor. Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes.
9400	Board Self-Evaluation	Howard Hills commented.  Member Normandin moved for a second reading. Member Wolff seconded. Student Board Representative Piper Warner cast a provisional vote in favor. Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes.

**Approval and Acceptance of the 10-Year Facilities Master Plan Update; A Dynamic Living Document That is Updated on an Annual Basis and Services as a Planning Tool to Reflect Current Progress and Alterations from Changing Conditions and District Needs**

Mr. Dixon introduced the item. There have been no changes since the plan was presented on February 12, 2019.

Public Comment:

Board Member Questions:

Member Kelly moved approval. Member Wolff seconded.

Discussion: The Board thanked staff for the thorough job and for incorporating the community.

Student Board Representative Piper Warner cast a provisional vote in favor.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes.

**Approval of Updates to Hardware that Supports the Video Recording and Streaming Systems**

Mr. Morrison introduced the item stating the district is seeking direction in how to proceed. He provided options for replacement.

Public Comment: Howard Hills commented.

Board Member Questions: Board members asked clarifying questions regarding replacement options.

Member Normandin moved to replace the Vaddio portion only and asked staff to research options for replacement of the Granicus system. Member Wolff seconded.

Student Board Representative Piper Warner cast a provisional vote in favor.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes.

## **Board Member Requests for Items for Future Meetings, Requests for Information, or General Comments**

Member Kelly stated he has read the WASC re-accreditation for LBHS and encourages everyone to read the report and see the good story.

Member Perry commented on information item request received by the Board regarding weighted classes at LBHS. Member Perry requested that topic be placed on the next Board agenda as an information item.

President Vickers deferred to staff for timing of placement. Dr. Vilorio stated course approvals will be brought for approval at the next Board meeting, including all of the courses that recently came out curriculum council for approval. All courses that identify courses that are currently receiving grade weights under the UC. Dr. Vilorio asked for clarification of the request.

Member Normandin stated this is a subject matter that has already been voted on. She requested legal clarification on the responsibility of staff to prepare Board items and information when a member of the public requests an item be placed on the agenda.

Attorney Bresee commented on a specific case in response to Member Normandin. Direction of the Board to the superintendent should be given. He explained a request for reconsideration.

Discussion was held regarding responsibilities of the Board versus the school site for presentation of information.

Dr. Vilorio clarified, staff brings to the Board the courses and the Board approves for middle school through high school. At that time it will include a list of all the courses we currently offer for the next school year. That will indicate whether those classes are UC weighted or not and what is currently in progress. Curriculum Council has brought forward a recommendation to the Board to approve additional courses however, we can't guarantee they are going to receive UC honors weight until we apply and if the UC grants that we will also indicate that in the course catalog discussion. Courses will be an action item at the next Board meeting.

Member Perry has heard from at least 100 people in the community over the last month who are fearful of coming to administration and the Board for fear of retaliation to their students. She spoke with Dr. Vilorio who suggested she bring some of her questions to the Board to discuss, which related to Board protocol and constitutional rights as an individual. She distributed questions to the Board and Attorney Bresee (stating here you go Mark, you'll probably need some legal ??? on this). Dee would like to discuss her questions at the next protocol workshop.

She attended the living landmark and the LBHS Student Senate meeting. She would like the Board to come up with some way to instill in our community for people not to be afraid to come and talk to administration and Board members. Discussion was held regarding the complaint process. She shared an old article titled rethinking the School Board's Role.

Member Wolff made the following points:

- The school board operates as a five person, majority rules Board. Members don't have individual power, it's quoted in Board Bylaw 9200.
- Each Board member has a right to their individual vote and each vote is respected by Member Wolff. To insinuate votes are mean or bullying is unprofessional and disrespectful of each member who has a differing opinion. In 2017 the Board did not break a bylaw when the Board did not rotate positions, nor did they in 2018.
- Respects each Board members right to have their own vote. Goal is to treat as professional colleagues and be respectful but has right to own vote and explains in advance.
- Write a letter to clarify that did not break the bylaw

Member Wolff recommended have the Aspen group present for Board workshop in May, or another group that the Board agrees on.

Member Wolff believes it would be beneficial to allow student representatives to comment at the end of each meeting as the Board members do.

The Board provided direction for the superintendent to bring back an information item at the next Board meeting for options for a facilitator for the Board Governance and Protocols workshop.

Student Representative Piper Warner relayed an experience when she was anticipating being selected as Vice President of ASB and was not elected to that position.

Member Normandin would like to explore what Interest Based Bargaining training would look like for the Board. Superintendent Vilorio will provide an update to the Board in a Weekly Update for the Board to review. She also requested information on how to address meetings when two Board members have declined attendance at a Board meeting. Staff will bring potential dates back to the Board at a future meeting for replacement of the September 10 meeting date. Member Normandin asked for consideration of holding one meeting date for recognitions only. By consensus of the Board, staff will bring back recommendations for how that might look.

Board member Normandin suggested the Board have a communication format to discuss the joys, positives and governance of what the Board is doing. More discussion is needed.

Member Normandin asked to send clarifying questions to the attorney regarding Board authority. The board confirmed through consensus.

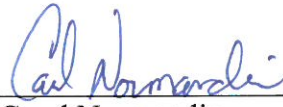
Member Vickers expressed appreciation for the ribbon cutting ceremony for building 100 at the high school. She also thanked the staff members who arrange readers for Read Across America and Dr. Odipo for the growth of the DELAC meetings and parent participation. She also stated the Board Policy Workshop scheduled for Monday, March 18 would be audio

### **Adjournment**

Member Normandin moved to adjourn. Member Wolff seconded.

The next regular Board meeting is scheduled for March 26, 2019.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes. to adjourn the meeting. The meeting adjourned at 9:00 p.m.



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Carol Normandin  
Clerk of the Board  
March 26, 2019