

Laguna Beach Unified School District

Board of Education Minutes of Regular Meeting January 15, 2019

Dr. Vilorio issued the Oath of Office to James Kelly prior to the start of the meeting.

Call to Order

The Regular Meeting of the Board of Education was called to order by Clerk Vickers at 5:00 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Jan Vickers
 Carol Normandin
 Peggy Wolff
 Dee Perry
 Jim Kelly

Public Comment on Closed Session Items

There were no public comments.

Adjourn to Closed Session

Member Normandin moved to adjourn to Closed Session. Member Wolff seconded. Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes to adjourn to Closed Session at 5:01 p.m. The following topics were discussed.

A. PUBLIC EMPLOYEE EVALUATION

Government Code §54957

Title: Superintendent of Schools

B. NEGOTIATIONS

Government Code §54957.6

- i. Employee Organization: LaBUFA
 District Negotiator: Leisa Winston
- ii. Employee Organization: CSEA
 District Negotiator: Leisa Winston
- iii. Employee Organization: Unrepresented Employees
 District Negotiator: Leisa Winston

Member Normandin moved to adjourn from Closed Session. Member Wolff seconded.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes to adjourn from Closed Session. The Board adjourned Closed Session at 5:55 p.m.

Present at Board Meeting

Members Present: Jan Vickers
Carol Normandin
Peggy Wolff
Dee Perry
Jim Kelly

Employee Group
Representatives: Sara Hopper, President, LaBUFA
Margaret Warder, President, CSEA

Staff: Jason Vilorio, Ed.D., Superintendent
Jeff Dixon, Assistant Superintendent, Business Services
Leisa Winston, Assistant Superintendent, Human Resources/Public
Communications
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Victoria Webber, Executive Assistant
Mike Morrison, Chief Technology Officer
Irene White, Director, Special Education
Chad Mabery, Director, Assessment & Accountability
Ryan Zajda, Director, Facilities
Anakaren Ureno, Communications Specialist
Chris Duddy, Principal, El Morro Elementary
Mike Conlon, Principal, Top of the World Elementary
Jenny Salberg, Principal, Thurston Middle School
Jason Allemann, Principal, Laguna Beach High School

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Report of Closed Session Action

President Vickers stated there was no action taken in Closed session.

Adoption of Agenda

Public Comment: None

Member Normandin moved to adopt the agenda. Member Wolff seconded.

Discussion: Staff noted a correction to Mr. Kelly's name on page 7 and a correction to the hours listed for Trina Bilich, which should state 6 hours per day instead of 5 hours per day on page 19.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes.

Special Recognitions

PTA Reflections: PTA Reflections Chairperson, Jennifer Baker, recognized division winners.

Public Comment (Non- Agenda Items)

Ms. Andrea Crean addressed the Board regarding a residency issue that affected her daughter.

Reports

Student Representative – Piper Warner and Kaitlin Gunsolley

Piper reported on the following:

- Finals at high school
- Thurston production of Seussical Jr.
- El Morro talent show, Jog-a-thon, Jump Rope for Heart, and the Learning Club
- Top of the World student visited LBHS
- LBHS ASB hosting anti-stress activities for finals week
- Winter formal
- Challenge Success update
- Winter athletics update

LaBUFA Representative – Sara Hopper, LaBUFA President

- A survey has been sent to members regarding negotiations

CSEA Representative – Margaret Warder, CSEA President

- Welcome Member Kelly
- Pre-negotiations meeting held
- Attending Governor's Budget Workshop with Elizabeth Phillips and district administrators
- Attended the CEBA summit

Board Members

Board members reported as follows:

Member Kelly

- N/A

Member Wolff

- N/A

Member Perry

- Attended SchoolPower Endowment meeting

Member Normandin

- N/A

President Vickers

- Attended SchoolPower Endowment meeting
- Attended PTA Council meeting

Superintendent Vilorio

- Attended PTA Council meeting
 - Working on how to spend PTA funds on behalf of all students

Cabinet

Leisa Winston, Assistant Superintendent, Human Resources and Public Communications

- No report

Alysia Odipo, Assistant Superintendent, Instructional Services

- Spanish parent workshop series beginning January 24
- Recognized Dr. Mabery for his work with principals on the LCAP
-

Jeff Dixon, Assistant Superintendent, Business Services

- Attended the Governor's Budget Workshop with district administrators and CSEA members

CONSENT CALENDAR

Member Wolff moved approval of Consent Calendar items a – k. Member Normandin seconded.

Public Comment: None

Discussion:

- a. Approval of Minutes – December 11, 2018
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Field Trip(s)
- e. Approval of Agreements for Contracted Services – Special Education
- f. Approval of Agreements and Contracts – Technology Services

- g. Acceptance of Gifts-Checks Totaling \$203,741.00
- h. Approval/Ratification of Warrants #396160 through #396470 in the amount of \$1,537,495.36 Dates: 12/03/2018 through 01/03/2019
- i. Approval/Ratification of Certificated Payroll 6A in the Amount of \$2,291,498.48
Approval/Ratification of Classified Payroll 6B in the Amount of \$716,877.94
- j. Approval of Community Facilities District 98-1 (Crystal Cove) Administrative Expense Fund Disbursements Totaling \$1,030.28
- k. Approval of Translation/Interpretation Contract with the Orange County Department of Education in an Amount Not-to-Exceed \$2,000.00

Discussion: None

Student Board Representative Kaitlin Gunsolley cast a provisional vote in favor.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes.

INFORMATION ITEMS

A Journey to an Integrated K-12 Social Emotional Learning System

The Board received the report on the LBUSD Social Emotional Learning System presented by Dr. Vilorio.

Board members asked clarifying questions.

Second Quarter Report of Uniform Complaints for the Williams Case Settlement

The Board received the report presented by Mrs. Winston who stated no complaints had been received.

Presentation of Monthly Financial Report – November 2018

The Board received the report presented by Mr. Dixon.

Temporary Interfund Transfer of \$6,000,000

The Board received the report presented by Mr. Dixon to formally report the \$6,000,000 that was temporarily transferred to meet district payment obligations in September was returned to the Special Reserve for Non-Capital Fund (17) on December 18, 2018.

Report Regarding a Joint Powers Authority for College and Career Access Pathways Partnership between South Orange County Community College District/Irvine Valley College and Laguna Beach Unified School District

The Board received the report presented by Dr. Odipo. An action item will be brought to the Board in February seeking approval.

Discussion of 2019 Board Meeting Dates and Protocol for Request for Changes

The Board discussed the need for protocol on steps needed when a Board member cannot attend a meeting, the process for approval of Board meeting dates, and sharing information if you are not at a meeting. This topic will be further discussed at a Board protocol meeting.

ACTION ITEMS

Approval of Memorandum of Understanding Between Capistrano Unified School District and Laguna Beach Unified School District for Special Education Services

Dr. Odipo introduced the item.

Public Comment: None

Board Member Questions: None

Member Normandin moved approval. Member Wolff seconded.

Discussion:

Student Board Representative Kaitlin Gunsolley cast a provisional vote in favor.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes.

Approval of Independent Contractor Agreement with Denise Pope, Ph.D., for Services as a Keynote Speaker in an Amount Not-to-Exceed \$10,000.00, Plus Travel Expenses Not-to-Exceed \$1,750

Dr. Odipo introduced the item and stated if approved, the event will be held on May 1.

Public Comment: None

Board Member Questions: Board members asked clarifying questions.

Member Normandin moved approval. Member Wolff seconded.

Discussion:

Student Board Representative Kaitlin Gunsolley cast a provisional vote in favor.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes.

Approval of Challenge Success Parent Survey in an Amount Not-to-Exceed \$4,000.00

Dr. Odipo introduced the item stating approval adds the parent survey component to the Challenge Success contract.

Public Comment: None

Board Member Questions: None

Member Normandin moved approval. Member Wolff seconded.

Discussion: None

Student Board Representative Kaitlin Gunsolley cast a provisional vote in favor.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes.

Approval of Revisions to Work Year Calendars of Selected Classified Positions for 2019-2020

Mrs. Winston introduced the item stating an agreement was reached with CSEA and approval of this item would reduce the number of classified calendars from 11 calendars to seven.

Public Comment: None

Board Member Questions: None

Member Normandin moved approval. Member Wolff seconded.

Discussion: Well done.

Student Board Representative Kaitlin Gunsolley cast a provisional vote in favor.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes.

Approval of Contract with Fulcrum Management Solutions, Inc. to Provide Thoughtexchange Software and Professional Services with a Not-to-Exceed Amount of \$28,000

Mrs. Winston introduced the item.

Public Comment: None

Board members asked clarifying questions.

Member Normandin moved approval. Member Wolff seconded.

Discussion: Member Perry had doubts about approving due to the dollar amount; however she likes the idea of students being involved.

Student Board Representative Kaitlin Gunsolley cast a provisional vote in favor.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes.

Approval of Contract with Barber & Gonzales Consulting Group to Provide Interest-Based Bargaining (IBB) Training and Facilitation for District, CSEA, and LaBUFA Leadership and Negotiations Teams with a Not-to-Exceed Amount of \$30,000

Mrs. Winston introduced the item. The cost includes a one-day training, some facilitated negotiations and work with the leadership academy.

Public Comment: None

Board Member Questions: None

Member Normandin moved approval. Member Wolff seconded.

Discussion: Almost all of the same people who attended training previously will continue.

Student Board Representative Kaitlin Gunsolley cast a provisional vote in favor.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes.

Approval of Change Order No. 1 in the amount of \$22,837.99 to Best Contracting Services, Inc. for 2018 Roofing Replacements at Various Sites Project

Mr. Dixon introduced the item stating this is for the roofing projects completed over the summer.

Public Comment: None

Board Member Questions: None

Member Normandin moved approval. Member Wolff seconded.

Discussion: None

Student Board Representative Kaitlin Gunsolley cast a provisional vote in favor.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes.

Authorize the Assistant Superintendent of Business Services to File a Notice of Completion (NOC) with the County of Orange Recorder's Office for Best Contracting Services, Inc. for the 2018 Roofing Replacements at Various Sites Project

Mr. Dixon introduced the item stating this is for the roofing projects completed over the summer.

Public Comment: None

Board Member Questions: None

Member Normandin moved approval. Member Wolff seconded.

Discussion: None

Student Board Representative Kaitlin Gunsolley cast a provisional vote in favor.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes.

Authorize the Assistant Superintendent of Business Services to File Notices of Completion (NOC's) with the County of Orange Recorder's Office for the Contracts Listed in the Board Report for the LBHS Stadium Restroom-Storage Building and Theater Upgrades Project

Mr. Dixon introduced the item.

Public Comment: None

Board Member Questions: None

Member Normandin moved approval. Member Wolff seconded.

Discussion: None

Student Board Representative Kaitlin Gunsolley cast a provisional vote in favor.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes.

Approval of Agreement with Learning Together Strengths Academy for Facilitation of a Series of Gallup Strengths Workshops for LBUSD Leadership Team for the 2018-2019 School Year in An Amount Not-to-Exceed \$10,000

Dr. Vilorio introduced the item.

Public Comment: None

Board Members asked clarifying questions.

Member Normandin moved approval. Member Wolff seconded.

Discussion: None

Student Board Representative Kaitlin Gunsolley cast a provisional vote in favor.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes.

Board Member Requests for Items for Next Meeting, Requests for Information, or General Comments

Jim Kelly would like to discuss the policy regarding the approval of travel.

Dee Perry:

- Attended the community health symposium
- Requested an update on math pathways for middle school students. The Board reached consensus to request an update from staff; however, staff will determine the timeline to present
- Requested the Board hold a joint mixer with the Board and NextGen group to meet with constituents
- Stated she had received many requests regarding the December 11 Board meeting not being video recorded. She stated she called Granicus herself.

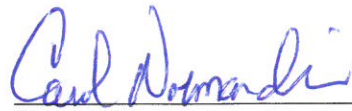
Jan Vickers:

- Attended the El Morro PTA meeting
- Read a report that stated while enrollment is declining across the State, it is most prevalent in Orange County

Adjournment

Member Normandin moved to adjourn. Member Wolff seconded.

Motion carried 5-0. Members Vickers, Normandin, Wolff, Perry, and Kelly voted yes. to adjourn the meeting. The meeting adjourned at 8:21 p.m.



Carol Normandin
Clerk of the Board
February 12, 2019