

**KITTITAS SCHOOL DISTRICT NO. 403  
BOARD OF DIRECTORS  
KITTITAS, WA 98934**

Regular Board Meeting Minutes  
November 20, 2019  
7:00 p.m.  
Kittitas School District Board Room

Mike Lowe, Chair  
Brian Stickney, Vice Chair  
Sharon Damm, Member  
Chad Johnson, Member  
Jerry Lael, Member  
Jane Kratz, Student Rep  
Emily McNealy, Student Rep

Mike Nollan, Superintendent  
Michelle Helgeson, Recording Secretary

The regular board meeting was called to order at 7:00p.m., by Chairman Mike Lowe. All board members were present with the exception of Brian Stickney and Chad Johnson, who were excused.

**Call to Order**

The following guests introduced themselves: Jennifer Patteson, Myron Hamilton, Heather Burfeind, Wyatt Stickney and Mark Crowley.

**Guests**

Mike Nollan requested a change to the board agenda moving the ASB report and New Business item #1, Perkins Grant Approval, to after Public Questions and Comments. Jerry Lael moved to approve the revised agenda as requested. Sharon Damm seconded. The motion carried.

**Regular Agenda**

There were no public comments.

**Public Comments**

Wyatt Stickney presented the ASB report to the board. Mr. Stickney stated the ASB held Haunted Halls on Halloween and organized the Veteran's Day Assembly. Mr. Stickney congratulated the volleyball team for their state tournament result. Wyatt Stickney informed the board that seniors are preparing for mock interviews, as well as senior project presentations.

Myron Hamilton presented the Perkins grant application with the board. Mr. Hamilton stated the grant is approximately \$3700 and will be used to support CTE teacher's professional development training and travel costs. In addition, funds will be used to pay for precision exam testing for student skills certifications. Sharon Damm moved to approve the application as presented. Jerry Lael seconded. The motion carried.

Mr. Nollan presented the following new hires for board approval

- Ryan Hastings – MS Boys Basketball Head Coach
- Abigail Troffer – Parke Creek Paraprofessional

**Personnel Changes**

- Bryan Nash – MS Boys Basketball Asst Coach
- Rebecca Posz-Tamez – Winter Cheer Coach

Sharon Damm moved to approve the new hires as presented. Jerry Lael seconded. The motion carried.

Mr. Nollan presented the following winter coach renewals for approval:

- Dusty Hutchinson – HS Boys Basketball 2<sup>nd</sup> Assistant
- Joe Mohn – HS Girls Basketball Head
- Buddy Woodman – HS Girls Assistant
- Connor Treat – HS Wrestling Head
- Brenden Spahr – HS Wrestling Assistant
- Nate Phillips – MS Girls Basketball Head
- Bryan Nash – MS Girls Basketball Assistant

Sharon Damm moved to approve the renewals as presented. Jerry Lael seconded. The motion carried.

Jerry Lael moved to approve consent agenda (minutes from October 16, 2019 regular meeting; minutes from October 30, 2019 special meeting; General Fund A/P warrants #73764-73881 in the amount of \$181,143.31; ASB warrants #6734-6750 in the amount of \$8,251.45; Capital Projects vouchers #15-16 in the amount of \$20,605.37; and Payroll warrants #73716-73758, along with direct deposit, in the amount of \$636,283.83). Sharon Damm seconded the motion. The motion carried.

There was no correspondence.

There was no KES Parent Group Report.

Austin Brothers gave an update on Kittitas Secondary athletics, stating the MS Girls Basketball program received a donation for new uniforms. Mr. Brothers informed the board that the HS volleyball team took 8<sup>th</sup> at state and players Taylor DeKoning and Tori Coates were chosen 1<sup>st</sup> team all-league, and Anna Robertson received the 2<sup>nd</sup> team all-league honors. Mr. Brothers gave a recap of fall football and cheer. Mr. Brothers informed the board that Dawson Byers, Jobany Angeles-Ortega, Wyatt Stickney and Yovany Ortega all received 2<sup>nd</sup> team all-league honors for football. Mr. Brothers also gave a brief update of winter participation numbers. Austin Brothers presented a recommendation to enter into a coop with Ellensburg and Cle Elum for girls wrestling.

Mr. Nollan reviewed the written report submitted by Elementary Principal Del Enders and explained the Star testing data that was included.

Heather Burfeind provided an update on Kittitas Secondary, stating enrollment headcount is currently at 392 students. Mrs. Burfeind informed the board that Star 360 testing has recently been implemented for students in grades 6-10. Mrs. Burfeind briefly explained tier 1 of the Multi-tier Systems of Support (MTSS), as well as new discipline laws and graduation requirements. Heather Burfeind stated Myron Hamilton has been given the CTE Director position. Mrs. Burfeind congratulated the HS volleyball and football teams. Mrs. Burfeind also congratulated Mr. Diehl, and students, for a great band concert.

Michelle Helgeson gave the budget status report for October 2019, reporting that we are 16.7% into our fiscal year, have collected 16.8% of anticipated revenues,

**Consent Agenda**

**Correspondence**

**KES Parent Group Rpt**

**Athletic Director Report**

**Elementary Principal Report**

**Secondary Principal Report**

**Budget Status Report**

and have spent 18.23% of budgeted expenditures. The cash ending balance for October was \$565,090.72. Michelle Helgeson also presented the board with a copy of the F196 Annual Financial Statement Summary for the 2018/19 school year.

Michelle Helgeson presented the enrollment report stating the enrollment for November was 629.20 fte, which is an increase from October's enrollment of 617.96 fte. Mrs. Helgeson stated the year-to-date average is 624.12 fte.

**Enrollment Report**

Mike Nollan presented the board with the Superintendent Performance Objectives as discussed at the October 30, 2019 special board meeting.

**Superintendent Report**

Mr. Nollan provided an update on KEA negotiations.

Mike Nollan recommended the girls wrestling coop with Ellensburg and Cle Elum as previously explained by AD Austin Brothers. Jerry Lael moved to approve the coop as presented. Sharon Damm seconded. The motion carried.

**Girls Wrestling Coop**

Mike Nollan presented Policy 6100, Revenues from Local, State and Federal Sources for first reading.

**Policy 6100 – First Reading**

Mr. Nollan apprised the board of their reservations for the annual WSSDA conference in Bellevue, November 21-24. Mr. Nollan stated he would be attending the pre-conference session and stated reservations have been made for a board dinner on Friday evening.

**WSSDA Conference**

The board recessed into executive session at 8:35pm, for ten minutes, to discuss personnel per RCW 42.30.110(g).

**Executive Session**

The board reconvened at 8:45pm. No action was taken.

The meeting adjourned at 8:45pm.

**Adjournment**

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Mike Lowe, Chairperson

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Mike Nollan, Superintendent/Board Secretary

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Michelle Helgeson, Recording Secretary