

INFORMATION BULLETIN



PROOF OF INSURANCE — PUBLICLY OWNED VEHICLES

This Information Bulletin is being prepared to clarify the requirement for proof of financial responsibility to be carried in vehicles owned by, or leased to, public agencies, including school districts. Vehicle Code (VC) Section 16020, subdivision (a) requires "every driver and every owner of a motor vehicle" to carry in the vehicle evidence of the form of financial responsibility in effect for the vehicle.

Subdivision (b) of Section 16020 VC sets forth the various forms that may be used to serve as "proof" of financial responsibility. Subdivision (b)(4), which relates directly to publicly owned vehicles, is quoted below:

"(4) A showing that the vehicle is owned or leased by, or under the direction of, the United States or any public entity, as defined in Section 811.2 of the Government code."

Therefore, the vehicle registration or a copy of a lease agreement showing that the vehicle is owned by or is leased to a public agency, is acceptable as proof of financial responsibility. Government Code Section 811.2, which defines "public entity," is reproduced below.

811.2. "Public entity" includes the State, the Regents of the University of California, a county, city, district, public authority, public agency, and any other political subdivision or public corporation in the State.

Questions regarding this Information Bulletin may be referred to Commercial Vehicle Section at (916) 445-1865.

ENFORCEMENT SERVICES DIVISION

OPI: 062

DISTRIBUTION: 3A S(Holders of HPM 82.6)

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

P.O. Box 942898

Sacramento, CA 94298-0001

(916) 843-3400

(800) 735-2929 (TT/TDD)

(800) 735-2922 (Voice)



February 27, 2012

File No.: 62.12839.19631.2012-2-0031

Ms. Deborah Nobles
ASCIP Senior Risk Services Consultant
16550 Bloomfield Avenue
Cerritos, CA 90703

Dear Ms. Nobles:

This is in response to your correspondence requesting updated information on providing proof of financial responsibility for vehicles owned or leased by public entities. For your convenience I have also enclosed an Information Bulletin that will provide some valuable information regarding this issue.

California Vehicle Code (CVC) Section 16020(b)(4) states in short, "Evidence of financial responsibility" means, "A showing that the vehicle is owned or leased by, or under the direction of, the United States or a public entity, as defined in Government Code, Section 811.2.

Government Code Section 811.2 states, "Public entity" includes the State, the Regents of the University of California, a county, city, district, public authority, public agency, and any other political subdivision or public corporation in the state. Therefore, a vehicle registration or a copy of a lease agreement showing that a vehicle is owned by or is leased to a public agency is acceptable as proof of financial responsibility.

I appreciate the opportunity to assist you with this matter. If you require further information, please contact Officer Timothy Meiller, of my staff at (916) 843-3400.

Sincerely,

A handwritten signature in dark ink, appearing to read "S. B. Dowling".

S. B. DOWLING, Captain
Commander
Commercial Vehicle Section

Enclosure



SCHOOL DISTRICT _____

ACCIDENT DATE _____ TIME _____

LOCATION _____

POLICE AGENCY CALLED _____

TIME NOTIFIED _____

OTHER PARTY

NAME _____

ADDRESS _____

HOME PHONE # _____

WORK PHONE # _____

DRIVER'S LIC. # _____

VEHICLE YR. & MAKE _____

LICENSE NUMBER _____

AREA OF DAMAGE _____

PRIOR DAMAGE _____

**OTHER PARTY'S
INSURANCE INFORMATION**

INSURANCE COMPANY _____

ADDRESS _____

TELEPHONE NUMBER _____

TOTAL # INDIVIDUALS INJURED _____

INJURED PARTY #1:

NAME _____ AGE _____

ADDRESS _____

HOME PHONE # _____

WORK PHONE # _____

NATURE OF INJURY _____

WHICH VEHICLE: [] DISTRICT [] OTHER

INJURED PARTY #2:

NAME _____ AGE _____

ADDRESS _____

HOME PHONE # _____

WORK PHONE # _____

NATURE OF INJURY _____

WHICH VEHICLE: [] DISTRICT [] OTHER

INJURED PARTY #3:

NAME _____ AGE _____

ADDRESS _____

HOME PHONE # _____

WORK PHONE # _____

NATURE OF INJURY _____

WHICH VEHICLE: [] DISTRICT [] OTHER

*If necessary, list additional injured parties
on reverse side or attach additional sheet*

WITNESS #1:

NAME _____

ADDRESS _____

HOME PHONE # _____

WORK PHONE # _____

WITNESS #2:

NAME _____

ADDRESS _____

HOME PHONE # _____

WORK PHONE # _____

WITNESS #3:

NAME _____

ADDRESS _____

HOME PHONE # _____

WORK PHONE # _____

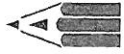
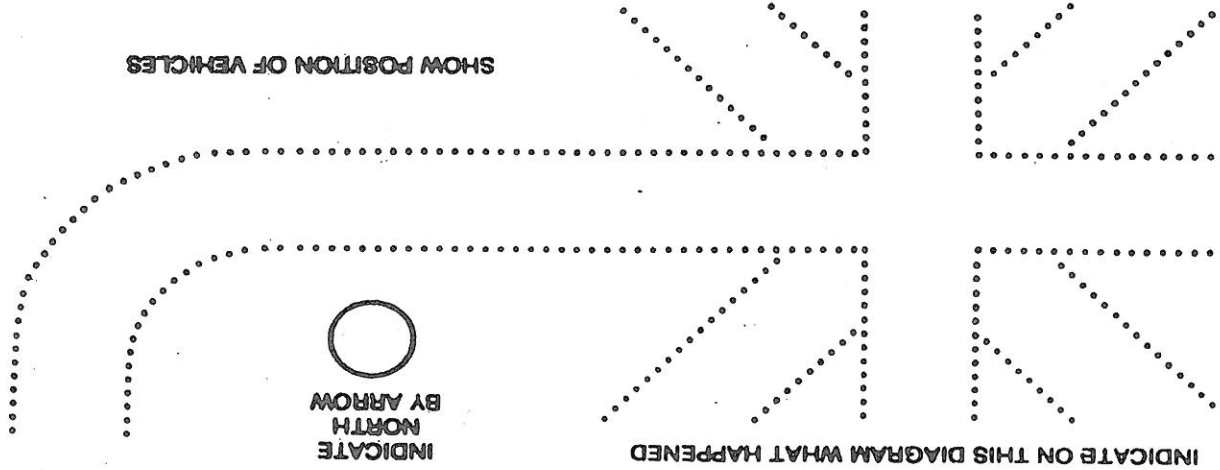
*If necessary, list additional witnesses
on reverse side or attach additional sheet*

DISTRICT VEHICLE

DRIVER _____
LICENSE # _____
VEHICLE YR. & MAKE _____
VEHICLE LICENSE # _____
VEHICLE # _____
AREA OF DAMAGE _____

DESCRIBE HOW ACCIDENT OCCURRED

DIAGRAM OR ADDITIONAL NOTES:



Alliance of Schools for Cooperative Insurance Programs
16550 Bloomfield Avenue
Cerritos, CA 90703
(562) 404-8029

**ACCIDENT
REPORT FORM**

Submit To
CorVel Corp.
P.O. Box 277550
Sacramento, CA 95827
Telephone: (916) 605-3884
Secondary: (916) 605-3913
Facsimile: (866) 407-2536

This vehicle is owned/leased by
Morgan Hill Unified School District
a public entity, as defined in Section 811.2 of the Government Code and is permissibly self-insured through the Alliance of Schools for Cooperative Insurance Programs (ASCIIP, a Joint Powers Authority. Pursuant to Section 16020(b)(2) and (b)(4) of the California Vehicle Code (CVC), evidence of financial responsibility is established through public agency status and qualification as a self-insurer.