

Approved Minutes
REGULAR SCHOOL BOARD MEETING
Albany Area Schools – ISD #745
District Board Room
November 13, 2019

1. Call to Order

The meeting was called to order by Chair Winkels at 7:00 p.m.

2. Roll Call

Present: Winkels, Kreuzer, Paulsen, Hansen, Sand, Pennie

Absent: Carbajal

Student Representatives: VanOverbeke, Koltjes, Finkelson

3. Public Forum

N/A

4. Agenda- Additions or Deletions

5. Approvals

5.1 Previous Meeting Minutes

Motion by Paulsen, seconded by Pennie to approve the minutes from the October 9, 2019 Regular Board Meeting and October 23, 2019 Work Session. Supported by all present.

5.2 Cash Flow Reports – September 2019

Motion by Hansen, seconded by Sand to approve the September Cash Flow Reports. Supported by all present.

6. Consent Agenda

AFT:

AFT Payroll Change Request:

Julie Thieler - Lane Change MA+15 to MA+30

Learning Adventures:

Sharon Navratil, Vicki Pfeffer, Tammy Moe, Angela Haynes

AESP Contracts

Victor Bruno - Technology Assistant

CCSP

Emily Simon, Executive Assistant

Coaching/Advisor

Meghan Mokhtary - One Act Play Director

Kendra Carbert - Danceline, Assistant Coach

Amber Cigelske - Danceline, JH Coach

Kari Wolford - 9th Grade Girls Basketball

Community Education

Keith Arens - Flag Football
Isabelle Burg - BECC / Building Attendant
Kristine Kalthoff - BECC / Building Attendant
Hailey Ricard - BECC / Building Attendant
Alex Grewe - BECC / Building Attendant

Request for Severance:

Wendy Hanson, per 2017-2019 AFT Master Agreement

Resignations/Retirements:

Jenelle Scepaniak - Executive Assistant - Effective 11/01/2019
Sarah Mendoza - STAR Advisor position - Effective 05/29/2020
Wendy Hanson - Special Education Teacher - Effective 06/01/2020

LOA: 6

Donations:

\$ 50.00 - Anonymous - Family Outreach - R#57109
\$ 500.00 - Barrel Mill - Supermileage Donation - R#57109
\$ 100.00 - JT Electric - Supermileage Donation - R#57109
\$ 150.00 - Midsota - Supermileage Donation
\$ 250.00 - Albany Mutual Telephone - Supermileage Donation
\$ 250.00 - Tony's Tool and Die - Supermileage Donation
\$ 943.00 - Albany Jaycees - Bowling Shirts - R#57214
\$ 50.00 - Tischler - ECFE Carnival - R#57216
\$ 300.00 - Scott & Dion Hansen-Friend of the BEAT
\$ 100.00 - Daryn & Jennifer Lecy-Friend of the BEAT
\$ 50.00 - Albany Recycling - Supermileage Donation - R#57220
\$ 633.00 - Huskie Wrestling Club - Wrestling Shirts - R#57254
\$ 500.00 - Albany Lions - Boys Basketball - R#57254
\$ 50.00 - Anonymous - Family Outreach - R#57254
\$2097.00 - Initiative Foundation - CMBA - R#57257
\$ 500.00 - MN State High School Baseball Coaches Association - Yearbook - R#57257
\$ 25.00 - Lange Trenching - Pumpkin Patch Carnival - R#57264
\$ 50.00 - Albany Mutual Telephone - Pumpkin Patch Carnival - R#57264
\$ 100.00 - Central Minnesota Credit Union - Pumpkin Patch Carnival - R#57264
\$ 50.00 - K & S Pharmacy - Pumpkin Patch Carnival - R#57264
\$ 200.00 - Blattner Family Foundation - Pumpkin Patch Carnival - R#57264
\$ 30.00 - Lake Country Vet - Pumpkin Patch Carnival -R#57264

The following checks were issued in paying claims: Wire transfers and checks 96056 - 96355

Expenditures:

01 General Fund \$ 1,134,795.27
02 Food Services \$ 109,354.36
04 Community Services \$ 46,442.38
06 Building Construction \$ 114,539.53

Motion by Hansen, seconded by Kreuzer to approve the November 13, 2019 Consent Agenda. Supported by all present.

7. Reports

7.1 Purple Pride

Numerous cards were presented and acknowledged by the board. Thank you all for your commitment to AAS.

7.2 Student Representatives

An overview of fall sports was provided by the student representatives, with some exceptional seasons and individual performances. The Albany Girls Cross Country team had their best performance at State Cross Country meet; congratulations. NHS has been involved with: the Halloween trick or treat food drive, many projects, and recently they attended a leadership forum with Student Council. Student Council is planning for 12-days of Christmas/holiday event. The fall play will be conducting performances beginning 11/22. The Student Representatives provided the details from the Student Survey that was recently conducted.

8. Business

8.1 Naming Rights Proposal

Mr. Mader and Mr. Seiler gave a presentation for the board to consider Mr. Herges in regards to naming rights for the football field. Testimonials were also provided. Mr. Herges embodies attributes that the group sees as deserving: service, commitment, ability to make a positive influence on student athletes, and his impact on AAS and athletics. A committee will be formed to move the initiative forward under the naming rights policy.

8.2 Enrollment

Enrollment continues to trend up.

8.3 Audit Results

Mr. Archer/Schlenner Wenner & Co recently completed an audit of AAS financials. An unmodified opinion (clean) was rendered by Schlenner Wenner & Co. Mr. Archer provided a board with a review of the audit.

Motion by Kreuzer, seconded by Paulsen to approve the Audit of Albany Area Schools. Supported by all present.

8.4 2019-20 Budget Revisions

Motion by Paulsen, seconded by Hansen to approve the 2019-20 Revised budget. Supported by all present.

8.5 WBWF Goals

Amy Notch reviewed the WBWF data, goals and plan for 2019-20.

Motion by Hansen, seconded by Pennie to approve the WBWF Goals/Plan. Supported by all present.

8.6 High School College & Career Readiness Plan

Motion by Paulsen, seconded by Kreuzer to approve the High School College & Career Readiness Plan. Supported by all present.

8.7 Polling Place Resolution

Motion by Member Kreuzer to adopt the following resolution.

RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 745, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.
2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. **Each combined polling place must be a polling place that has been designated by a county or municipality.** The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

(Set forth each combined polling place explaining which precincts are being served, such as:)

Combined Polling Place: Albany City Hall, 400 Railroad Ave, Albany, MN
56307

"This combined polling place serves all territory in Independent School District No. 745 located in the City of Albany Precinct 1, Stearns County, Minnesota."

*3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be

forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

Member Paulsen seconded the foregoing resolution and upon vote being taken thereon, the following voted in favor there of: Winkels, Kreuzer, Paulsen, Hansen, Sand, Pennie

And the following voted against: None

Absent: Carbajal

Where upon said resolution was declared duly passed and adopted.

Date: November 13, 2019

8.8 Long Term Facility Maintenance Bond

A short discussion was held regarding cost projections for utilizing this revenue source to facilitate roof repairs and possibly other deferred maintenance. This will be brought forward to the December meeting.

8.9 December 4th Work Session Agenda

Possible agenda items were discussed.

8.10 School Board Policies - Second Read

8.10.1 Policy 407 Employee Right to Know, Exposure to Hazardous Substances

8.10.2 Policy 423 Employee, Student Relationships

8.10.3 Policy 505 Distribution of Non-school Sponsored Materials on School Premises

8.10.4 Policy 713 Student Activity Accounting

9. Superintendent Report

An exploratory group has shown interest in setting up a fishing league for students and has met with Mr. Johnson. Scott Buntje and Cassie Novak were honored with awards: Region / District Honors for Activities Director and Community Education Director - Congratulations!!

MSBA conference is coming up in January.

The BEAT performances have been very well attended and ticket sales for upcoming events are strong.

11. Adjournment

Agenda completed at 8:41PM, a motion to adjourn was made by Hansen, seconded by Kreuzer. Supported by all present.

Matt Kreuzer, Clerk