

# MORGAN HILL UNIFIED SCHOOL DISTRICT

## *Citizens' Oversight Committee*

Wednesday, September 7, 2016

12:30pm

Live Oak High School

1505 East Main St.

Morgan Hill, CA

Library Conference Room

**\* SI USTED DESEA DIRIGIRSE AL COMITÉ DE SUPERVISIÓN DE CIUDADANOS \***

Si usted desea dirigirse al Comité de Supervisión de Ciudadanos y necesita el servicio de traducción en español, por favor llame 48 horas con anticipación a la oficina de la asistente superintendente al (408-201-6052). Las reglas para dirigirse a la mesa directiva están disponibles en español en la recepción de la junta.

**\* IF YOU WISH TO ADDRESS THE CITIZENS' OVERSIGHT COMMITTEE \***

Please submit a "Speaker's Request" card (which can be found near the entry to the meeting area) to the Assistant Superintendent's Secretary prior to the meeting being called to order. Upon recognition by the Chairperson, please come forward and identify yourself before speaking. In accordance with Government Code Section 54954.3(b), the Citizens' Oversight Committee reserves the right to limit speaking time to three (3) minutes or less per individual, and to limit the total time for public communication to no more than 20 minutes.

**Non-Agenda Items** may be addressed under "Public Comment and Communication"

**Agenda Items** may be addressed either under "Public Comment and Communication" or during the Regular Agenda. Public comment on agenda items occurs before staff presentation.

**Special Accommodations** In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Allison Murray at 408-201-6052. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the meeting.

**Public Records** related to the public session agenda that are distributed to the Citizens' Oversight Committee less than 72 hours before a regular meeting may be inspected by the public at 15600 Concord Circle during regular business hours (8am to 5pm, Monday through Friday).

## **Agenda**

1. Call to order
  - a. Roll call

2. PUBLIC COMMENT AND COMMUNICATION

*This opportunity is for communication regarding items not on the agenda. Members of the public may address the Committee regarding items on the agenda immediately prior to their being discussed by the Committee.*

3. DISCUSSION / INFORMATION AND/OR ACTION

		<b>Presenter</b>		
A)	Approval of minutes from June 8, 2016 meeting:  Motion:                   Ayes: Second:                   Noes:	<i>Cristy Gieg</i>	<i>Action</i>	<i>1 min</i>
B)	Expenditure Report	<i>Anessa Espinosa</i>	<i>Information</i>	<i>5 min</i>
C)	Measure G Projects Update	<i>Casino Fajardo</i>	<i>Information</i>	<i>10 min</i>
D)	COC Member Vacancy	<i>Kirsten Perez</i>	<i>Information</i>	<i>2 min</i>
E)	Determine Future Meeting Locations	<i>Kirsten Perez</i>	<i>Information</i>	<i>5 min</i>
F)	Tour Live Oak High School	<i>Casino Fajardo</i>	<i>Information</i>	<i>20 min</i>

*Estimated time for scheduled items: 38 minutes*

4. SUGGESTED TOPICS FOR FUTURE COMMITTEE MEETINGS

5. ADJOURNMENT

Future Meeting Dates:

- December 7, 2016
- March 8, 2017
- June 7, 2017
- September 6, 2017
- December 6, 2017

MORGAN HILL UNIFIED SCHOOL DISTRICT  
 15600 Concord Circle; Morgan Hill, CA 95037  
**Citizens' Oversight Committee Minutes**

REGULAR MEETING OF June 8, 2016  
 Encinal Campus Room #103  
 10:00am  
 9530 Monterey Rd.  
 Morgan Hill, CA

<b>I.</b>	<b>CALL TO ORDER</b>
	<p>Meeting called to order at 10:02 by John Horner          Roll Call: Present: Roger Beaulieu, John Horner, Nancy Reynolds, Mike Rusch          Absent: Cristy Gieg, Brad Ledwith          District Staff: Present: Kirsten Perez, Assistant Superintendent Business Services          Anessa Espinosa, Director Facilities          Casino Fajardo, Director Construction</p> <p>Guests: None</p>
	<p><b>PUBLIC COMMENT AND COMMUNICATION-</b> <i>John Horner explained that he was on the panel for sustainable energy and informed the committee that the school district is doing well with sustainable energy. He would like the good news information to go out to the community and congratulated the team by being on the leading edge.</i></p>
A)	<p>Approval of minutes: <i>Approve minutes of regular COC meeting of March 9, 2016.</i>          Motion: Mike Rusch Ayes: John Horner, Nancy Reynolds          Second: Roger Beaulieu Noes: None</p>
B)	<p><i>Expenditure Report: Anessa Espinosa, Director Facilities, went through the expenditure report and highlighted any changes. The biggest changes are staff and student technology, additional chromebooks, projectors, and making sure the 6<sup>th</sup> grade classrooms will be ready for the upcoming school year. John Horner asked about the plan for replacing technology such as chromebooks. Anessa explained that they would be used through their high school career. Roger Beaulieu asked how much the students are carrying with books and chromebooks. Kirsten Perez explained that when staff looks at purchasing curriculum they are making sure it is online as well. If a student doesn't have internet at home, they are given flash drives so that they can access their curriculum. John expressed his concern with chromebooks not being able to be used without the internet. Anessa explained that some sites have after school programs and the students can use the internet. Casino Fajardo explained that the chromebook has a small hard drive that the students use and then it syncs when it is connected to the internet again. Roger asked about the timeline for when there will be an artist rendition of the new Britton. Casino responded that we are hoping by the end of the summer.</i></p>
C)	<p><i>Measure G Projects Update: Casino Fajardo, Director Construction, went over the Measure G Power Point that was presented at the June 7, 2016 Board Meeting. Peet Road school was presented and the master plan for the property. MHUSD does not own the property yet. Casino has been working on Ed Specs with district leadership to hear the ideas and best practices. John Horner wanted to know when the Borello school site will be open and was informed that we are</i></p>

	<i>aiming for a 2018 opening, depending on the type of construction and remediation. John was concerned about whether or not a new school is needed with the 6<sup>th</sup> graders being moved to middle school. Kirsten Perez explained that a new school will be needed because of the growth in Morgan Hill. Mike Rusch asked about the status of the old Central High School property. Casino explained that it is the site of the Adult Education school and a CTE Tech is in the works.</i>
D)	<i>COC Member Vacancy: Kirsten Perez, Assistant Superintendent Business Services, explained that Cristy Gieg is switching her committee title from “Parent/Guardian of a Child Enrolled in our District and Active in H&amp;SC” to “At Large Community Member.” Applications will be put on the website and pushed out via Facebook.</i>
E)	<i>Tour Encinal Site: Casino Fajardo, Director of Construction, guided the group on a tour of the Encinal Site.</i>
<b>II.</b>	<b>ADJOURNMENT</b> The meeting was adjourned at 10:52 by John Horner.
	Future meeting topics: 1.

Future Meeting Dates:

- September 7, 2016 – Live Oak
- December 7, 2016

# Series A Bond Expenditure Report

As of August 31, 2016

<b>General</b>		
Cost of Issuance	255,000	Cost to issue the bonds
Aguilar Security	2,480	Security
Cumming	91,100	District wide assesment and cost estimate
Cumming	778,906	Series A Program Management
Kramer Project Development	13,016	Proj Mgmt Support Services
LPA	27,761	Architect-District Specifications
Orbach, Huff and Suarez	26,613	Legal
Procore Technologies	13,250	Annual Access
Reprographics	8,207	Blueprints
School Specialty	257,560	FF&E-Furniture
Taradigm	21,000	Computer Program
Vavrinek, Trine, Day & Co	6,000	Bond Audit
Personnel	677,437	Payroll/Benefits
<b>Subtotal</b>	<b>2,178,330</b>	<b>General</b>

<b>Technology/Infrastructure</b>		
<b>Subtotal</b>	<b>5,771,994</b>	<b>Technology/Infrastructure</b>

<b>Technology/Hardware</b>		
<b>Subtotal</b>	<b>4,763,934</b>	<b>Technology Hardware</b>

<b>Staff and Student Technology</b>		
CDW-G	126	Barrett-Chromebit
CDW-G	142,931	Barrett-Chromebooks
CDW-G	27,373	Barrett-Laptops
CDW-G	2,483	Barrett-Projectors and Speakers
Classtech	11,149	Barrett-Projector Program Mgmt
Johnson Electronics	1,409	Barrett-Projector Install, Calibration and Testing
Amer Networks	1,130	Britton-Projector Mounts
CDW-G	126	Britton-Chromebit
CDW-G	307,165	Britton-Chromebooks
CDW-G	34,224	Britton-Laptops
CDW-G	17,650	Britton-Projectors
CDW-G	9,701	Britton-Tablets
CDW-G	969	Britton-Thin Clients
Home Depot	195	Britton-Projectors
Johnson Electronics	4,516	Britton-Speaker Cabling
CDW-G	126	Central-Chromebit
CDW-G	54,588	Central-Chromebooks
CDW-G	133,539	Charter-Chromebooks
CDW-G	1,799	Construction Staff-Desktop Computers

**Staff and Student Technology (cont.)**

Amazon	805	DO - Director of Construction
CDW-G	126	DO-Chromebit
CDW-G	3,480	DO - Ed Services-Projector and Speaker
CDW-G	3,706	DO - Director of Construction
Johnson Electronics	1,412	DO - ESD Room
CDW-G	653	DO - TOSAS-Tablets
CDW-G	17,044	DO-Chromebooks (issued to various sites)
CDW-G	6,910	DO-Laptops (issued to various sites)
CDW-G	126	El Toro-Chromebit
CDW-G	72,426	El Toro-Chromebooks
CDW-G	25,879	El Toro-Laptops
CDW-G	64,559	El Toro-Projectors and Speakers
Circle "C" Electronics	14,490	El Toro-Projectors Power and Data
Johnson Electronics	16,242	El Toro-Projectors Install, Calibration and Testing
DRP Builders	1,848	El Toro-Interactive Whiteboards
Valhalla Builders	690	El Toro-Interactive Whiteboards
CDW-G	28,249	Individualized Learning Academy-Chromebooks
CDW-G	126	Jackson-Chromebit
CDW-G	161,720	Jackson-Chromebooks
CDW-G	27,288	Jackson-Laptops
CDW-G	59,701	Jackson-Projectors and Speakers
Home & School Club	(5,000)	Jackson-Donation
Johnson Electronics	12,420	Jackson-Projectors Install, Calibration and Testing
Valhalla Builders	2,201	Jackson-Interactive Whiteboards
CDW-G	20,755	LBJ-Chromebooks
CDW-G	40,809	LBJ-Laptops
CDW-G	10,629	LBJ-Thin Clients
CDW-G	8,584	LBJ-VMWare software-Virtualized Desktops
Amer Networks	5,123	Live Oak-Projector Mounts
CDW-G	126	Live Oak-Chromebit
CDW-G	412,110	Live Oak-Chromebooks
CDW-G	63,349	Live Oak-Laptops
CDW-G	485	Live Oak-Projectors
CDW-G	1,040	Live Oak-Thin Clients
CDW-G	126	Los Paseos-Chromebit
CDW-G	135,804	Los Paseos-Chromebooks
CDW-G	30,666	Los Paseos-Laptops
CDW-G	35,034	Los Paseos-Projectors
DRP Builders	9,033	Los Paseos-Whiteboards
Foundation Building Materials	82	Pos Paseos-Projector Mounts
Home Depot	283	Los Paseos-Projectors
Johnson Electronics	4,215	Los Paseos-Projector/Speakers Install and Calibration
Amer Networks	4,767	Martin Murphy-Projector Mounts

**Staff and Student Technology (cont.)**

CDW-G	126	Martin Murphy-Chromebit
CDW-G	281,589	Martin Murphy-Chromebooks
CDW-G	37,992	Martin Murphy-Laptops
CDW-G	25,166	Martin Murphy-Projectors
CDW-G	9,701	Martin Murphy-Tablets
CDW-G	969	Martin Murphy-Thin Clients
CDW-G	810	Martin Murphy-Vizio Screen
CDI	390	Martin Murphy-Projectors
Edges Electrical Group	1,300	Martin Murphy-Projectors
Home Depot	132	Martin Murphy-Projectors
Johnson Electronics	1,396	Martin Murphy-Projectors Install
CDW-G	2,596	Monterey Site-Thin Clients
CDW-G	126	Nordstrom-Chromebit
CDW-G	127,853	Nordstrom-Chromebooks
CDW-G	24,729	Nordstrom-Laptops
CDW-G	13,791	Nordstrom-Thin Clients
Classtech	3,422	Nordstrom-Projector Program Mgmt
DRP Builders	816	Nordstrom-Whiteboards
Valhalla Builders	6,875	Nordstrom-Repairs and Patching
CDW-G	126	PA Walsh-Chromebit
CDW-G	224,121	PA Walsh-Chromebooks
CDW-G	1,859	PA Walsh-Laptops
CDW-G	92,624	PA Walsh-Samsung Tablets
CDW-G	30	Paradise Valley-Chromebit
CDW-G	149,877	Paradise Valley-Chromebooks
CDW-G	29,300	Paradise Valley-Laptops
CDW-G	126	San Martin/Gwinn-Chromebit
CDW-G	76,620	San Martin/Gwinn-Chromebooks
CDW-G	21,930	San Martin/Gwinn-Laptops
CDW-G	21,157	San Martin/Gwinn-Projectors and Speakers
Classtech	37,483	San Martin/Gwinn-Projectors and Smartboards
CDW-G	126	Sobrato-Chromebit
CDW-G	559,808	Sobrato-Chromebooks
CDW-G	88,379	Sobrato-Laptops
CDW-G	18,427	Sobrato-Thin Clients
CDW-G	16,380	Special Ed-Laptops
CDW-G	126	Transportation-Chromebit
CDW-G	2,999	Transportation-Desktop Computers
Appicare	19,341	PA Walsh-MACs and Appicare
Live Oak Foundation	(10,000)	PA Walsh-Donation for MACs
Business Card-D Guerrero	112	Martin Murphy-Cables
Data Impressions	936	Jackson-Chromebooks License Fees
Data Impressions	936	Los Paseos- Chromebooks License Fees

**Staff and Student Technology (cont.)**

Data Impressions	3,744	Martin Murphy-Chromebooks License Fees
Data Impressions	936	Paradise Valley-Chromebooks License Fees
School Specialty	10,875	PA Walsh-ENU Boards
School Specialty	10,875	San Martin/Gwinn-ENU Boards
School Specialty	2,388	Martin Murphy-Wall Mount Peerless, Eno Sytlus
School Specialty	(2,388)	Transfer to Mello Roos
Sharp Business Systems	47,030	LBJ-Sharp Screens
Sped K12 Inc	3,603	Martin Murphy-Smart Ed Pads
Touchboards	828	LBJ-Projectors
Transfer	(546,332)	Common Core Grant
Transfer	(230,531)	Microsoft Ed Tech
Transfer	(500,000)	Grades K-6 Chromebooks and Tablets
<b>Subtotal</b>	<b>2,744,944</b>	<b>Staff and Student Technology</b>

**Britton New Campus**

Alpha Land Surveys	11,300	Topographic Map
Bay Area Tree Specialists	6,250	Tree Removal
Cleary Consultants	38,900	Testing and Inspections
Daily Journal Corp	261	Bid Advertisement
Fehr and Peers	14,601	Transportation Planning and Engineering Services
HMC Corp	167,409	Plan Study for Reconstruct & Renovation
O'Connor Construction	3,960	Cost Estimating Services
SC County Clerk	53	CEQA
School Site Solutions	3,639	CEQA Consulting Services
Underwood & Rosenblum	11,800	Topographic/Underground Services
<b>Subtotal</b>	<b>258,172</b>	<b>Britton</b>

**Gwinn Roof Replacement**

Stronger Building Services	85,300	Contractor
<b>Subtotal</b>	<b>85,300</b>	<b>Gwinn Roof Replacement</b>

**Nordstrom Multi Use Bldg**

Alpha Land Surveys	15,000	Topographic Map
Fehr and Peers	14,909	Environmental Impact Report
McKim Design Group	21,151	Architect Services
McKim Design Group	103	Reimbursables
<b>Subtotal</b>	<b>51,163</b>	<b>Nordstrom Multi Use Bldg</b>

**Paradise Valley Multi Use Bldg**

Alpha Land Surveys	15,000	Topographic Map
Cleary Consultants	18,100	Special Testing and Inspections
McKim Design Group	16,595	Architect Services
McKim Design Group	42	Reimbursables

**Paradise Valley Multi Use Bldg (cont.)**

School Site Solutions	98	CEQA
Subdynamic Locating Services	371	Utility Survey

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<b>Subtotal</b>	<b>50,205</b>	<b>Paradise Valley Multi Use Bldg</b>
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**San Martin/Gwinn Admin Mod**

AP+I Design	186,806	Architect Services
AP+I Design	6,018	Reimbursables
ASAP Signs	992	Welcome Sign
Azdoc	4,285	Abatement
Daily Journal Corp	512	Advertisement
Division of the State Architect	14,890	Fees
DRP Builders	1,077,424	Contractor
Furman & Associates	16,960	IOR
Home Depot	2,011	Appliances
Mobile Mini	739	Storage
NorCal Moving Services	5,237	Library
One Workplace	64,170	Furniture
R&H Wholesale	12,769	Hardware
San Jose General Bldg Maint	3,720	Library Move
Santa Clara County Clerk	50	CEQA

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<b>Subtotal</b>	<b>1,396,584</b>	<b>SMG Admin Mod</b>
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**San Martin/Gwinn Parking Lot and Drop Off**

California Geological Survey	3,600	Assessment of Geologic Hazard
Daily Journal Corp	252	Advertisement
Division of the State Architect	1,283	Fees
Furman & Associates	6,900	IOR
Kent Construction	615,124	Contractor
HMH Engineering	3,250	Engineering Services
HP Inspections	1,536	Testing
Pacific Geotechnical	11,824	Special Testing
Santa Clara County Clerk	25	CEQA
School Site Solutions	897	CEQA
Weston Miles Architect	66,460	Architect Services

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<b>Subtotal</b>	<b>711,151</b>	<b>SMG Parking Lot and Drop Off</b>
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**Charter School/Encinal MPR & Wastewater System**

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<b>Subtotal</b>	<b>4,721,977</b>	<b>Charter School/Encinal</b>
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**Jackson, Paradise Valley & Nordstrom-Fire Alarm Upgrade**

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<b>Subtotal</b>	<b>1,196,103</b>	<b>JNP-Fire Alarm Upgrade</b>
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**Jackson, Paradise Valley & Nordstrom-HVAC and Roof Replacement**

Subtotal	5,343,780	JNP-HVAC/Roof Replacement
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**LBJ Educational Center**

Subtotal	7,252,241	LBJ Educational Center
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**Los Paseos Roofing**

Subtotal	268,283	Los Paseos Roofing
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**Martin Murphy Fence**

Subtotal	35,580	Martin Murphy Fence
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**Martin Murphy Roof**

Subtotal	846,998	Martin Murphy Roof
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**PA Walsh Modernization**

Subtotal	2,629,542	PA Walsh Modernization
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**PA Walsh Multi Use Bldg Restrooms**

Subtotal	440,586	PA Walsh Multi Use Bldg Restrooms
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**PA Walsh Parking Lot**

Subtotal	698,148	PA Walsh Parking Lot
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**San Martin/Gwinn Environmental Courtyard & Lunch Shelter**

Subtotal	872,507	SMG Environmental Courtyard & Lunch Shelter
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**San Martin/Gwinn Modernization**

Subtotal	1,933,185	SMG Modernization
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<b>Total as of August 31, 2016</b>	<b>44,250,706</b>	<b>80%</b>
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**Revenue**

Proceeds from Bond Sales	55,000,000
Interest	529,368
Cost of 2012 A COI	17,968
<b>Total Revenue</b>	<b>55,547,336</b>

# Measure G Update



**CASINO FAJARDO  
DIRECTOR OF CONSTRUCTION**



# Key Project Updates



## Construction Project Updates:

- San Martin/Gwinn Elementary School
  - New Classroom Buildings and Parking Lot
  - New Administration Building Modernization

## Planning Project Updates:

- Nordstrom & Paradise Valley Master Planning
- Britton Middle School Master Planning & Schematic Design
- Peet Road Property (“Borello School”) Master Planning Update
- Educational Specifications Update

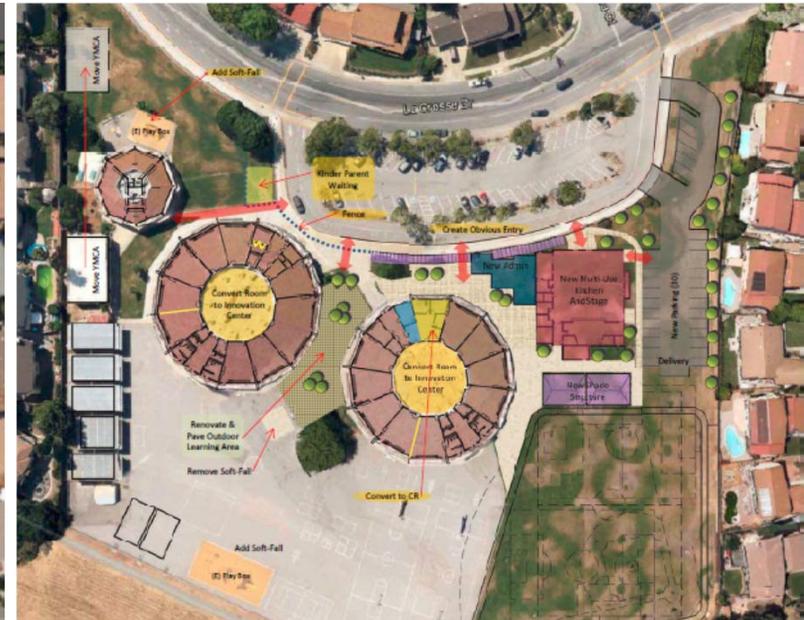
# San Martin/Gwinn New Classrooms & Parking Lot



# SMG New Administration Building Modernization



# Nordstrom and Paradise Master Plan



Nordstrom- Traffic counts completed, study to be submitted to City for consideration of planning new road.

Paradise Valley- Estimated cost analysis being completed for the new Master Plan and new MUB/Classroom configurations.

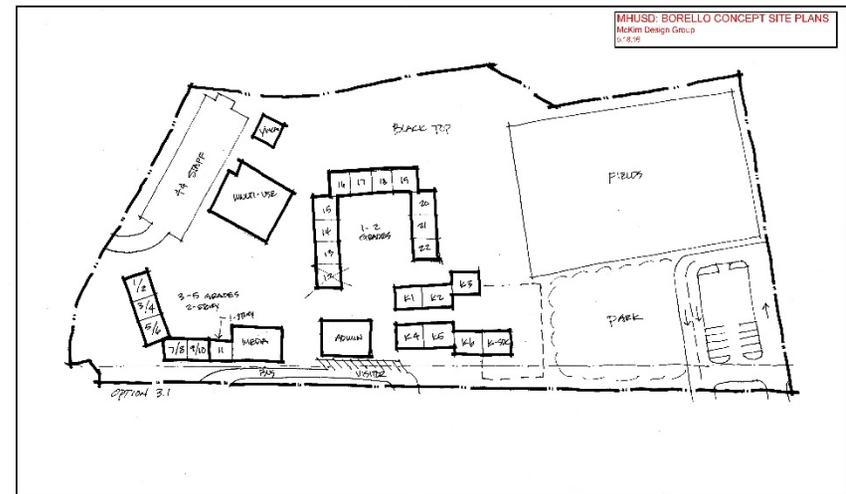
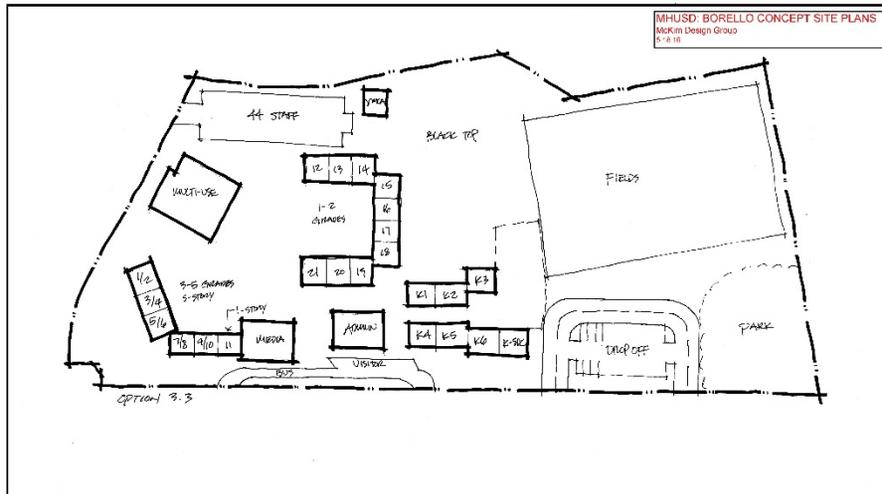
# Britton Master Planning



# Britton Master Planning

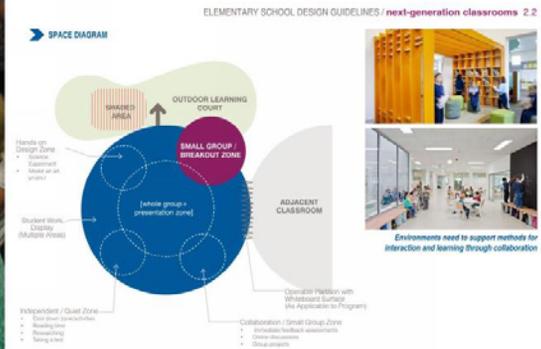


# Peet Road Property “Borello” School Planning



- Preliminary Design Team Planning meetings held
- MHUSD & City of Morgan Hill Public Works and Planning have met to discuss development
- Traffic Counts and Study Completed May 30, meeting to be scheduled with MHUSD & City to discuss circulation options
- DTSC & MHUSD continuing to meet regularly to discuss site and options, preliminary information to be presented next board meeting as the District works towards final RAW for the site

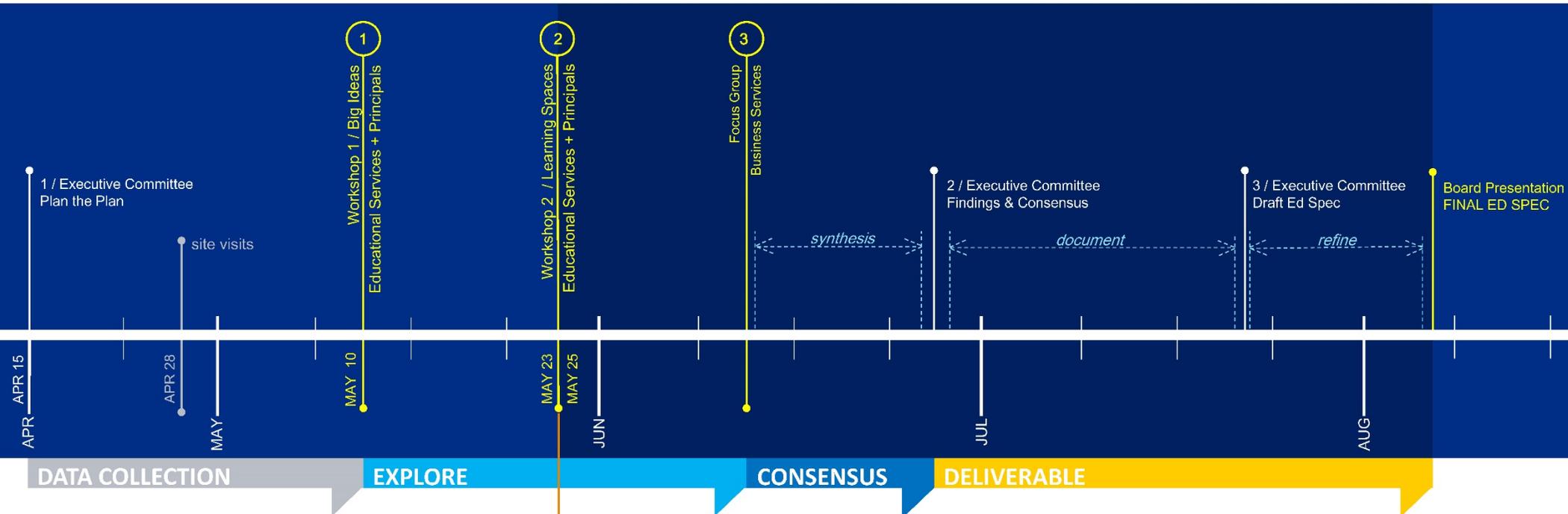
# Education Specifications Development



- Preliminary Workshops held with Educational Leadership
- Focus Group Meetings starting in June
- Board Presentation of Education Specification August 2016

# Education Specifications Development

## Schedule



- May 23rd → May 25th
- Workshop 2 / Part 1 - May 23<sup>rd</sup>**
- Administration
  - Kindergarten
  - Classrooms + Collaboration
  - Outdoor Learning
- Workshop 2 / Part 2**
- Science & Art
  - Music & Drama
  - MPR
  - Library / Media Center

# Question & Answer

