

PUBLIC SCHOOLS OF EDISON TOWNSHIP  
Office of Human Resources

**JOB DESCRIPTION**

**I. TITLE**

Learning Disabilities Teacher Consultant

**II. PRIMARY FUNCTION**

The Learning Disabilities Teacher Consultant, a member of the child study team, has responsibilities that include consulting with teachers concerning students with learning problems, conducting educational evaluations for potentially classifiable students and developing, recommending and evaluating programs for students with learning problems

**III. REPORTS TO**

Director of Pupil-Special Services/Building Principals

**IV. QUALIFICATIONS**

- Master's Degree with specialization in Learning Disabilities
- Minimum of three (3) years' experience in education and learning disabilities teacher consultant experience preferred
- Must hold NJ certificate as a Learning Disabilities Teacher Consultant
- Such other qualifications of academic, professional and personal excellence as the Edison Township Board of Education may specify

**V. MAJOR DUTIES AND RESPONSIBILITIES**

- Conducts educational evaluations for potentially classifiable students
- Develops, recommends and evaluates programs for students with learning problems with priority given to providing services for students in special education classes/programs
- Consultant with classroom teachers regarding any child in the classroom
- Confers with parent, when necessary, together with the teachers/administrators and other professional personnel with regard to student problems
- Participates in child study team conferences, i.e., interdisciplinary sharing of data, as well as conferences with parents and school personnel
- Assists in the preparation of an Individual Education Program for classified students
- Screens students for special projects and programs, such as academically talented, kindergarten alert and retention
- Performs such other duties as may be assigned by the Superintendent or designee

**VI. TERMS OF EMPLOYMENT**

September 1 to June 30 and in accordance with the provisions of the BOE/ETEA contract

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Job Description/Section V LDTC

APPROVED: November 22, 2010