



St. Mary's Academy All-Girls High School is looking for energetic, motivated, and flexible substitute teachers to work with students in an academically rigorous environment. The best candidates for this position have a bachelor's degree from an accredited four-year university, with above-average competency in at least one subject area and overall average competency in most or all subjects. The candidates for this position have also worked in the field of education, although actual classroom experience is preferred.

Responsibilities:

- Follow regular teacher's lesson plans in a way that ensures consistency and optimal learning, and that encourages students to participate
- Assign classwork and homework as necessary, according to lesson plans
- Modify teaching styles to fit the learning styles of various students
- Maintain a well-managed classroom and positive learning environment
- Create lesson plans, grade classwork, homework and tests and attend parent-teacher conferences (only for long-term sub assignments)
- Maintain a professional demeanor while interacting with parents, students, and colleagues

