

## Minutes

### STEMCivics Board of Trustees

November 21, 2019

1. Pledge of Allegiance
2. Open Public Meetings Act acknowledgement
3. Roll Call: present: Robin Lipman, Kevin Demmo, Amanda Byard, Adrian Zappala
4. Executive Session
5. Approval of October 24, 2019 minutes  
Motion: Amanda Second: Robin Vote: 4-0
6. Head of School report
  - a. Audit by Rich Barre
  - b. Student walkout
  - c. Financial savings plan
  - d. Inaugural Alumni Day, December 20, 2019
  - e. Awarded \$61,872 grant for chromebook upgrades
  - f. Inaugural Career Day, November 20, 2019
  - g. Enrollment 602
  - h. HIB 1
  - i. Suspensions: 85
7. Public Comment: none

#### Personnel

8. Accept resignation of Vickie Wang, school counselor, effective November 22, 2019.
9. Accept resignation of Michael Villafane, teacher of social studies, effective January 15, 2020.
10. Accept resignation of Zamier Oliver, hall monitor, effective December 21, 2019
11. Approve Sarah Moser as teacher of science at an annual salary of \$52,000 pro rata, November 25, 2019-June 30, 2020, pending completion of criminal history review.
12. Approve Jana Graham as teacher of mathematics, November 14, 2019-June 30, 2020, at an annual salary of \$27,000 pro rata pending completion of criminal history review.
13. Approve \$1,000 recognition per employee as referenced below:
  - a. Sherri Richardson, teaching
  - b. Ellen Healy, teaching
  - c. Cindy Bielskie, schedulingMotion: Robin Second: Adrian Vote: 4-0

#### Governance

14. Approve the second reading on the revision of Policy # 3542.1 Wellness and Nutrition  
Motion: Robin Second: Adrian Vote: 4-0

#### Finance

15. Accept the grant from the Russell Grinnell Memorial Trust in the amount of \$61,872 to be used for Chromebook upgrades.
16. Approve the contract with Parker McCay for legal services for the 2019-20 school year.
17. Approve the Audit Engagement Letter with Barre & Company LLC for the 2018-19 audit.
18. Approve the Title IIA Amendment/Carryover in the amount of \$4,647.
19. Approve the Board Secretary Report for October 2019
20. Approve the Treasurer's Report for October 2019
21. Approve the Board of Trustee's Certification of No Over Expenditure of Funds for October 2019
22. Approve the Appropriation Adjustments for October 2019
23. Approve the Bill List for October 2019  
Motion: Robin Second: Adrian Vote: 4-0
24. Public Comment: Jennifer Christmas suggested a later starting time for board meetings. Brennan Pepino asked for itemization of budget saving. Claire Hamm asked if minutes can be changed to reflect Trenton BOE pays a tuition contract bill
25. Adjourn