



Transfer Credit Request

Return To: Reception
100-626 West Pender Street
Vancouver, BC
V6B 1V9 email: registrar@universitycanadawest.ca

You must include a copy of your transcripts, course description, calendar description and/or course syllabus for each course for which you apply. If you do not include the required supporting documents, your request will not be processed. Note you must have a grade of 'B' or better for credit towards a graduate course and a grade of 'C' or better for credit towards an undergraduate course.

Student Name (LAST/first): _____

Student #: _____

Program: _____

Requesting Transfer Credit for course(s) e.g.: BUSM 200 (list all):

Documents attached for each course requested (check all that apply):

- Course outlines Course syllabus Calendar Descriptions Certificates
- Other (Please list):

Notes:

1. For credit towards MBA 505 Numerical Analysis, you must write assessment exams.
2. MBA 522 cannot be waived.

Your request will be reviewed and you will receive a decision via email. If the University requires further information, you will be contacted.

University Canada West is committed to using personal information we collect in accordance with applicable provincial and federal privacy legislation. By completing this form, you are consenting to have the University use the submitted information for the purposes consistent with academic and support services of a post-secondary educational institution.

Signature

Date

Decision (Office Use Only):

Date: _____

Total Credits granted: _____

Notes:

Signatures: _____

Dean (or designate)

Admissions