

**Suffield Board of Education  
Policy Subcommittee Meeting Minutes  
December 16, 2019 at 5:00 pm  
Suffield High School Library Media Center**

Attendees: Subcommittee Members: Debra Dudack, Jamie Drzyzga, and Susan Mercik Davis. District Staff: Superintendent Tim Van Tassel, Assistant Superintendent Michelle Zawawi, and Suffield High School Principal Jim Blain. Others: Board member Maureen Sattan.

**I. Call to Order: 5:26 pm**

**II. Policies for Review and Discussion:**

1. **Policy #6159 - Individualized Education/Special Education Program:** The subcommittee discussed changes to state law that needed to be added into our current policy, as well as language changes requested by the Director of Special Services. The subcommittee agreed to send the revised policy to the full Board for consideration on 30-Day Read.
2. **Policy #0200 - Goals and Objectives:** The subcommittee reviewed the latest recommendations from the Connecticut Association of Boards of Education (CABE) for this policy. Subcommittee members decided to recommend the updated language as objectives, while also including the Board's adopted goals in the policy. The revised language is now headed to the full Board for consideration on 30-Day Read.
3. **Bylaw #9120 - Board Officers:** Subcommittee members reviewed this bylaw which pertains to the election of Board officers. The subcommittee is interested in recommending changes to the language in this bylaw and plans to continue working on revisions at its next meeting.
4. **Bylaw #9130 - Committees:** The subcommittee reviewed the subcommittees established by this Bylaw. Members considered a proposed change that would turn the Finance, Facilities and Negotiations subcommittee into the Finance and Facilities subcommittee. In addition, Negotiations would become an ad hoc committee for members to participate in union contract negotiations on a rotating basis. The subcommittee agreed to move this request forward to the full Board for consideration on 30-Day Read.
5. **Policy #6146 - Graduation Requirements:** The subcommittee discussed changes to state law that need to be added into our current policy related to raising awareness among students about potential career paths in manufacturing. In addition, the subcommittee discussed a recommendation from CABE to eliminate certain language pertaining to restrictions on setting a graduation date, since state law recently changed to remove such restrictions. The subcommittee decided to send the revised language to the full Board for consideration on 30-Day Read.
6. **Policy #6146.1 - Grading/Assessments:** The subcommittee continued its discussion pertaining to whether changes should be made to the policy related to student credit for online coursework and transfer credits. The subcommittee decided not to recommend any changes at this point, but expects to continue discussing this issue in future meetings.

**III. Adjournment**

The subcommittee meeting adjourned at 6:29 pm.