

5710 PUPIL GRIEVANCE

The Edison Board of Education recognizes that there must be an open line of communication between pupils and school authorities, so that pupil grievances may be fairly heard, considered, and resolved.

The Board, therefore, adopts as policy the following pupil grievance procedure:

- A. The pupil or pupils shall first present the grievance to the teacher concerned for discussion and resolution;
- B. If the matter is not resolved in the discussion with the teacher concerned or the grievance is not within the province of the teacher, the grievance shall be presented to the Principal by the concerned pupils or their representatives for his/her consideration and disposition;
- C. If the grievance is not resolved through the discussion with the Principal, the grievance shall then be presented in writing to the Superintendent for his/her consideration and disposition; and
- D. If a resolution is not obtained at this level, there remains the avenue of a written appeal to the Board of Education.

When a grievance proceeds to the Board, the Board shall render its decision promptly, but in no more than fourteen calendar days. If the pupil so wishes and if the issue properly falls within his/her jurisdiction, the grievance may be appealed to the Commissioner of Education.

The Board or its employees will hear the complaints and grievances of the pupils of this district provided that such complaints and grievances are made according to established procedures.

The grievance shall be submitted in writing via established form or signed letter formally describing the grievance to the Building Principal, the Superintendent, and the Board, in turn with a suitable period of time allowed at each level for the hearing of the grievance and the preparation of a response.

At each step, the school authority hearing the grievances may call in the pupil's parent(s) or legal guardian(s), provided that the pupil is not eighteen years of age or older. The pupil may conduct the grievance procedure with the help of a parent(s) or legal guardian(s) at any step.

This school district at no time will tolerate pupil disorders stemming from grievances that would jeopardize the safety of other pupils and personnel.

Adopted: 24 January 2011

