

3134 ASSIGNMENT AND TRANSFER OF STAFF

The responsibility for placement of all certified personnel, both classroom and administrative, within the schools of the Edison district shall be vested in the Superintendent.

In making assignments of certified personnel, the Superintendent shall take into consideration the goals of the district, the employee's background, preparation for the position and success in former positions, as well as recommendations of Principals and supervisory personnel.

Determination of transfers both voluntary and involuntary, will be made only after the best interests of the individual and the school district have been taken into consideration. All transfers must be made to ensure that the best interests of the pupils are served and in such a way that equivalence of personnel is ensured among the schools. Such transfers shall be approved by the Board.

Assignment of Co-Curricular Duties

Each teaching staff member is expected to contribute a reasonable amount of time beyond regular teaching activities to the conduct of co-curricular activities and the like. Such assignments should be made on a voluntary basis where possible. When a volunteer is not available for an extra work assignment, the Principal or designee is authorized to make an appropriate assignment. Such assignments shall be made on an equitable basis.

N.J.S.A. 18A:27-4

Adopted: 24 January 2011

