

2340 FIELD TRIPS

Field trips and assemblies which supplement or enrich the curriculum are a valuable aspect of the teaching-learning process. In order to attain the greatest educational value and to insure that all safety precautions are met, the following policy is to serve as the basis for planning and executing field trips and assemblies:

- A. Field trips and assemblies must enrich/supplement the educational experiences provided in the approved curriculum.
- B. Specific objectives shall be developed for each field trip and assembly. Pupils should be cognizant of these objectives and their relationship to the curriculum. Generally, field trips and assemblies should be conducted when the related unit of study is in progress.
- C. School rules and regulations shall apply while pupils are involved in a field trip or assembly.
- D. Field trips and assemblies which relate to the curriculum offered during regular school hours shall be provided at no cost to pupils. However, such field trips and assemblies shall not constitute a course requirement, and written permission of parent(s) or legal guardian(s) is required for the participation of any pupil in a field trip. A completed medical form is required by parent(s) or legal guardian(s) for participation by any pupil in an overnight trip. When pupils eighteen or older sign their own permission slip or medical form, parent(s) or legal guardian(s) shall be duly notified.
- E. Field trips which are related to the co-curricular program (after school clubs/activities) and year-end trips, such as safety patrol trips, shall not be funded by the Board. Nonetheless, written permission of the parent(s) or legal guardian(s) is required for a pupil to participate in these field trips. A completed medical form is required by parent(s) or legal guardian(s) for participation by any pupil in an overnight trip.
- F. Medication shall not be self-administered by a pupil on a field trip except for asthma or another potentially life-threatening illness as certified by the prescribing physician provided that the parent(s) or legal guardian(s) presents a written authorization for the administration of the medication to the Board of Education.
- G. All out-of-state field trips must be approved by the Board.
- H. All field trips and assemblies shall be approved by the Superintendent or designee and shall be conducted in accordance with procedures established by the Superintendent.



All conditions established by law and Board policy shall be met.

The Board does not endorse, support or assume liability in any way for any staff member of this district who takes pupils on unauthorized trips. No staff member may solicit pupils of this district for such trips/assemblies within the facilities or on the school grounds of the district without Board permission.

N.J.S.A. 18A:36-21 et seq.; 18A:53-2

Adopted: 24 January 2011

