

SCHOOL OF ENVIRONMENTAL STUDIES
TRANSCRIPT REQUEST FORM

****If it has been over 15 months since your graduation you will need to request online at www.district196.org/transcripts****

\$5.00 PER TRANSCRIPT/PER COLLEGE

ALLOW 1-2 WEEKS TO PROCESS AND MAIL TRANSCRIPTS

Paperclip cash or check (made out to SES) to request form.

Form must be filled out completely for office to process your request.

IS THIS AN HONORS TRANSCRIPT? YES _____ NO _____

DATE REQUESTED: _____ YEAR OF GRADUATION _____ HOME SCHOOL _____ DOB _____

STUDENT NAME _____ STUDENT ID# _____ PHONE# _____
PRINT

STUDENT SIGNATURE _____

SEND TO: _____
(NAME OF COLLEGE)

(ADDRESS)

(CITY) (STATE) (ZIP CODE)

SEND TO: _____
(NAME OF COLLEGE)

(ADDRESS)

(CITY) (STATE) (ZIP CODE)

SEND TO: _____
(NAME OF COLLEGE)

(ADDRESS)

(CITY) (STATE) (ZIP CODE)

DATE TRANSCRIPT SENT _____
(TO BE COMPLETED BY OFFICE)

