

**Suffield Board of Education**  
**Finance, Facilities, Negotiations Subcommittee**  
**Meeting Minutes**  
**October 31, 2019 – 7:30 a.m.**  
**Central Office Conference Room**

Present: Timothy Van Tassel, Bill Hoff, Sue Davis, Michael Sepko, Maureen Sattan

**I. Call to Order:** The meeting was called to order at 7:30 a.m.

**II. District Purchasing Card**

Committee members discussed the pros of the district purchasing card and that it would be made available to select candidates. The card would have spending limits assigned. No major objections were presented.

**III. Review of Financial Reports**

Mr. Hoff reviewed the September financial report.

**IV. Fiscal Year 2021 Budget Planning**

No discussion.

**V. Adjournment**

The meeting adjourned at 8:30 a.m.