

CFES PTO MINUTES – NOVEMBER 6, 2019

Attendance: Jessica Lang, Joyce Yoon, Meredith Petruccelli, Jeff Ellison, Denny McKnight, Katherine Lombardo, Christina Condelles, Christina Rayos, Hoang Nguyen, Kara Hyman, Nichole Scull, and Sara Krausz. (12)

- **Meeting Started at:** 9:32 a.m.
- **Meeting Minutes:** Christina Condelles presented the October meeting minutes. They were reviewed and approved with no comments or opposition.
- **Review of Enrichment Grant Requests:** There is a total of \$12,500.00 in the budget for Fall grants. Joyce Yoon presented the list of teacher and staff requests that total \$7,164:
 - (1a) Charlotte DeNenno: \$294.95 for white board tables for small group instruction for 3rd grade classroom.
 - (1b) Kathy Whitman: \$294.95 for white board tables for small group instruction for 3rd grade classroom.
 - (2a) Kathy Whitman: \$402.21 for flexible seating for 3rd grade classroom.
 - (2b) Charlotte DeNenno: \$402.21 for flexible seating for 3rd grade classroom.
 - (3) Emilie Conover: \$2,533.22 for alternative seating for 2nd grade team.
 - (4) Megan Doyer: \$950.00 for supplies for a garden STEM club
 - (5) Nichole Scull: \$590.99 for stage lighting for the Art Show.
 - (6) William Hirt: \$1,696.00 for 21st century Magic School Bus Virtual Reality headsets for technology lab.
- **Review and Approve Budget:** Hoang Nguyen presented the October budget and operating expenses so far.

Expenditures included: \$50.00 for homeroom parent funding, \$364.04 for library grants, \$108.78 from the PTO operating fund for Mr. Dutkiewicz's farewell breakfast and memory book, and treasurer expenses, \$216.23 in teacher grants.

Income included: \$8,487.47 from the book fair* (*this does not yet include scholastic payment), \$191 from Rita's Ice profits from Fall Festival, \$133.54 from Mod Pizza passive fundraiser, \$65.00 from the foreign language program.

Board Vote: Unanimous approval was given to increase the yearly teacher grants to \$150 for full time staff and \$75 for part time staff for a total budget of \$5,025.00 this school year.
- **Principal's Report:** Interim principal Dr. Denny McKnight presented several updates:
 - (1) Thank you to the school community for their flexibility on moving the annual Halloween parade to Friday due to rain. The decision got approval from the district. It turned out to be a two day Halloween celebration that worked out very well. Staff had spent two hours planning an indoor parade but there would have been no space for parents to attend and the parade is for parents.
 - (2) Today is his 26th day in his interim role. He is halfway to his last day. New principal

Danielle Clark will meet with faculty on December 2nd. Her first day will be December 16th.

- (3) He's had just five students sent to his office in all of his time here. There have been no significant consequences. He's working with Miss Yackel and meeting with students to teach successful intervention on name calling.
- (4) There are 12 days to the end of the trimester. Conferences begin in 13 days. Parents should sign up online.
- (5) A new testing regimen called the Star Assessment is underway. Information and scores for individual children will be sent home with an explanation sheet on the scoring. It is for students in grades 3 through 5.
- (6) Veterans Day is on November 11th. Each grade has been assigned a branch of the military and will create a display for the lobby.

- **PTO Updates:**

- (1) Meredith Petruccelli talked about the results from Buddy Breakfast in October. We spent \$440.71 out of our \$500 dollar budget. Milk supplies nearly ran out so she will look into new options for a supplier of milk and yogurt next year. She made a program to hand out to parents as they arrived and all ran very smoothly. The amount of donuts ordered averaged out to 1.25 per child and seemed to be the right amount with very little left over.
- (2) Meredith also shared information from the District PTO Advisory Meeting. Board members from the PTO's of all schools met with Superintendent John Sanville. She discussed how other schools offer PTO meetings at night as an option as well as doing PTO presentations on back to school night in the summer. There was also an Enews conversation on converting the current format to Adobe Spark.
- (3) Jeff Ellison and Jessica Lang gave an update on the 3rd grade Read-A-Thon. Preparations are going well and the kids are meeting their weekly reading minute goals. The event is this Friday, November 8th. They are on target budget wise.
- (4) Jessica also talked about a proposal to start a wellness committee. Ideas include a fit club before school, displays in the school hallways to get students moving and a school wide fun run.

- **Enrichment Grant Vote Results:** All were approved

- (1a/1b) 3rd grade white board tables: **Yes 11-0**
- (2a/2b) 3rd grade flexible seating: **Yes 10-1**
- (3) 2nd grade alternative seating: **Yes 8-3**
- (4) STEM garden club: **Yes 11-0**
- (5) Art Show stage lighting: **Yes 11-0**
- (6) Magic School Bus Virtual Reality: **Yes 11-0**

- **Meeting Adjourned at:** 11:15 a.m.