
Lakeshore Middle School PTO

General Meeting Minutes **Monday, December 9, 2019 @ 11:00 am** **Lakeshore Middle School**

Attendance: President, Katherine Curley; Vice President, Torri Forbes; Treasurer, Jessica Lafferty; Secretary, Allison Adams; Ways & Means, Carrie Seaman; Publications Coordinator, Marisa Corser, Principal Mr. Foster, and Ms. Wisecup

Meeting called to order by: President, Katherine Curley at 11:10 am

Officers Report

President: Given by Katherine Curley

- One & Done- Plan questionnaire for staff, parents, and students to improve for next year. Plan for \$25 and done; will prep for end of year for next year. Set Fall date to prep 2020.
- Environmental company (CEC) approval to hang marketing and career day for donation- - Katherine to follow up with Ms. Collins and CEC
- Bylaws reviewed- Changes agreed upon to be resigned by board at next PTO meeting
- Holiday Good Will Drive- Ongoing pantry located in the office in partnership with Ms. Wisecup. PTO to help organize current on hand and process.
- 20th year Anniversary- plan for Spring event- possible spirit wear, oriental trading support, etc...
- Billy Tessenair Gift Card? BJs Gift Card given to Coach Orr for him; staying posted on family future needs
- End of year celebration? Middle school dance on April 24th? EOG budget given back to PTO
- SIT Meetings – November update: Honor roll recognition appreciated. Commitment to getting donations throughout the year. Reminder of spirit rock. Wrap up of One & Done. Art walk in May could tie in 20th Anniversary Celebration. Sell 20th year cookies for support?
- SIT meeting PTO Representation Schedule
 - 12/11 Torri
 - 1/29 Allison
 - 2/26 Katherine
 - 3/25 Marisa
 - 4/22 Katherine
 - 5/13 Carri

Vice President: Given by Torri Forbes

- Coat Drive results- will be distributed prior to Christmas. Pictures to be posted from World kindness day to Ms Nesbitt.

Treasurer: Given by Jessica Lafferty

- Financial Review: as of 11-3: -\$3000 needed to balance budget. Post Financials ongoing to Ms. Nesbit
- Careful review of One & Done results are currently being used to replenish Staff & Student Programs (Teacher programs support, 8th grade event, Honor roll, EOG support, etc...) Continued fundraisers will determine extra support of student enhancements.
- Renew PTO insurance- forward email to Jessica; to be renewed in January
- One & Done follow up

Secretary: Given by Allison Adams

- Posting to PTO website via Mrs. Nesbit- November minutes posted
- Last year minutes through January; post all through EOY next meeting

Ways & Means: Given by Carrie Seaman

- Pop ups: candy grams 12-13; January Gatorade/chips; February carnations.
- Chick-fil-A Spirit Nights- last year \$1325 was earned; this year made \$1470
 - 12/16 Katherine, Gesica
 - 2/17 Carri, Torri
 - 4/20 Katherine

- Spirit Wear- 20th year anniversary options- see above

Publications Coordinator: Marisa Corser

- To post Smile. Amazon process

Hospitality Coordinator: Carri Seaman

- Staff Birthdays- December done
- December- Teacher's luncheon- Dec 17; sign up genius made for drinks and desserts.
- Staff Christmas gifts- done
- Possible breakfast for EOG days? EOG committee was formed last year
- Last year 3/28 staff pancake breakfast
- Valentines ideas for staff? Chick fil a luncheon for staff
- Easter ideas for staff?

Volunteer Coordinator: Gesica Di Leo

Connect Ed: Chick fil a night, staff luncheon, ongoing Good Will drive, Basketball team undefeated,

Meeting adjourned by: *President, Katherine Curley at 12:34pm; Second: Publications Coordinator, Marisa Corser*