

I. CALL TO ORDER/FLAG SALUTE

The April 24, 2013 Reorganization Meeting of the Edison Board of Education was called to order at 6:00 P.M. at the Education Center, 312 Pierson Avenue, Edison, New Jersey.

Mr. Michaud led the pledge to the flag.

II. OPENING STATEMENT (By Board Secretary, Temporary Chairperson)

“The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this act, the Edison Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board of Education Administrative Offices. Copies of these notices were sent to the Star Ledger on March 6, 2013.

The Public may participate at regular meetings in accordance with the By-Laws and the applicable State regulations.

III. ADMINISTRATION OF OATH OF ALLEGIANCE TO NEWLY-ELECTED BOARD MEMBERS BY BOARD SECRETARY

Mr. Michaud had the newly elected board members recite the following Oaths of Allegiance:

State of New Jersey
Required Oaths for School Board Members
(Pursuant to N.J.S.A. 18A:12-2.1 and R.S. 41:1-1 and 1-3)

I, Theresa E. Ward, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and this State, under the authority of the people. So help me God.

I, Theresa E. Ward, do solemnly swear that I possess the qualifications prescribed by law for the office of member of a board of education and that I will faithfully, impartially and justly perform all duties of that office according to the best of my ability. So help me God.

I, Theresa E. Ward, do solemnly swear and declare that I am not disqualified as a voter pursuant to RS 19:4-1 and that I am not disqualified to hold this office due to a conviction of a crime or offense listed in N.J.S.A. 18A:12-1. So help me God.

Sworn and subscribed to before me this 24th day of April AD 2013

/s/ Theresa E. Ward

/s/ Daniel P. Michaud, Business Administrator/Board Secretary

School District of Edison Township

County of Middlesex

State of New Jersey

Required Oaths for School Board Members

(Pursuant to N.J.S.A. 18A:12-2.1 and R.S. 41:1-1 and 1-3)

State of New Jersey
Required Oaths for School Board Members
(Pursuant to N.J.S.A. 18A:12-2.1 and R.S. 41:1-1 and 1-3)

I, Lori A. Bonderowitz, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and this State, under the authority of the people. So help me God.

I, Lori A. Bonderowitz, do solemnly swear that I possess the qualifications prescribed by law for the office of member of a board of education and that I will faithfully, impartially and justly perform all duties of that office according to the best of my ability. So help me God.

I, Lori A. Bonderowitz, do solemnly swear and declare that I am not disqualified as a voter pursuant to RS 19:4-1 and that I am not disqualified to hold this office due to a conviction of a crime or offense listed in N.J.S.A. 18A:12-1. So help me God.

Sworn and subscribed to before me this 24th day of April AD 2013
/s/ Lori A. Bonderowitz /s/ Daniel P. Michaud, Business Administrator/Board Secretary
School District of Edison Township
County of Middlesex
State of New Jersey
Required Oaths for School Board Members
(Pursuant to N.J.S.A. 18A:12-2.1 and R.S. 41:1-1 and 1-3)

State of New Jersey
Required Oaths for School Board Members
(Pursuant to N.J.S.A. 18A:12-2.1 and R.S. 41:1-1 and 1-3)

I, Veena Iyer, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and this State, under the authority of the people. So help me God.

I, Veena Iyer, do solemnly swear that I possess the qualifications prescribed by law for the office of member of a board of education and that I will faithfully, impartially and justly perform all duties of that office according to the best of my ability. So help me God.

I, Veena Iyer, do solemnly swear and declare that I am not disqualified as a voter pursuant to RS 19:4-1 and that I am not disqualified to hold this office due to a conviction of a crime or offense listed in N.J.S.A. 18A:12-1. So help me God.

Sworn and subscribed to before me this 24th day of April AD 2013
/s/ Veena Iyer /s/ Daniel P. Michaud, Business Administrator/Board Secretary
School District of Edison Township
County of Middlesex
State of New Jersey
Required Oaths for School Board Members
(Pursuant to N.J.S.A. 18A:12-2.1 and R.S. 41:1-1 and 1-3)

IV. CERTIFIED ELECTION RESULTS

3 Candidates (3-Year Term)

<u>Candidate</u>	<u>No. of Votes</u>
A1 – Theresa E. Ward	3,739
A2 – Ajay V. Patil	1,951
A3 – Veena Iyer	3,178
A4 – Sarvesh Kumar Dharayan	1,471
A5 – John Szilagyi, Jr.	2,217
A6 – Lori A. Bonderowitz	3,242
Registered Voters	55,041
Number of Voters at Polls	6,325
Percentage Who Voted	11.49%

2013-2014 School Budget (Base Budget Levy - \$189,518,861)

Budget Votes – Yes	2,877
Budget Votes – No	3,028

V. ROLL CALL

Mr. Michaud took the roll call, and the following members were present:

Deborah A. Anes
Lori Bonderowitz
Lora L. Fong
Margot Harris
Frank Heelan
Veena Iyer
Gene I. Maeroff
Sapana Shah
Theresa A. Ward

Also in attendance were Richard J. O'Malley, Ed.D., Superintendent, Mr. Daniel P. Michaud, Business Administrator/ Board Secretary, and Jonathan Busch, Board Attorney.

VI. NOMINATION & ELECTION OF OFFICERS

President

Mr. Michaud opened the floor for nominations for President of the Board of Education.

Mrs. Iyer nominated Mr. Maeroff, seconded by Mrs. Ward.

Ms. Shah made a motion to close the nominations for President and to vote for the office of President, seconded by Dr. Heelan. Mr. Michaud took a roll call vote, and the result was as follows:

AYES: Mrs. Harris, Mrs. Fong, Dr. Heelan, Ms. Shah,
Mrs. Bonderowitz, Mrs. Ward, Mrs. Anes,
Mrs. Iyer, Mr. Maeroff

NAYS: None

The motion was carried.

Vice-President

Mr. Maeroff opened the floor for nominations for Vice-President of the Board of Education.

Dr. Heelan nominated Mrs. Iyer, seconded by Mrs. Harris.

Ms. Shah made a motion to close the nominations for Vice-President and to vote for the office of Vice-President, seconded by Dr. Heelan. Mr. Michaud took a roll call vote, and the result was as follows:

AYES: Mrs. Harris, Mrs. Fong, Dr. Heelan, Ms. Shah,
Mrs. Bonderowitz, Mrs. Ward, Mrs. Anes,
Mrs. Iyer, Mr. Maeroff

NAYS: None

The motion was carried.

VII. APPROVAL OF PARLIAMENTARY PROCEDURES

BE IT

RESOLVED: that the Edison Board of Education, in the County of Middlesex, New Jersey, to the extent consistent with State Law, Policies and By-Laws of the Board will be guided by "Robert's Rules of Order."

Mr. Maeroff asked for a motion to approve the resolution for the approval of parliamentary procedures. Mrs. Harris made the motion, seconded by Mrs. Fong. Mr. Michaud took a roll call vote, and the result was as follows:

AYES: Mrs. Harris, Mrs. Fong, Dr. Heelan, Ms. Shah,
Mrs. Bonderowitz, Mrs. Ward, Mrs. Anes,
Mrs. Iyer, Mr. Maeroff

NAYS: None

The motion was carried.

VIII. PUBLIC COMMENTS (RESOLUTIONS)

There were no public comments at this time.

IX. APPOINTMENTS

A. ADA/504 District Compliance Officers

BE IT

RESOLVED: that the Edison Board of Education approves the appointments of Peter Pitucco, Personnel Director, as the designated ADA/504 Compliance Officer for staff members and Christopher Conklin, Assistant Superintendent for Pupils/Special Services, as the designated ADA/504 Compliance Officer for students, for the 2013-2014 school year.

B. Affirmative Action/Title IX Officer

BE IT

RESOLVED: that the Edison Board of Education approves the appointment of Margaret DeLuca, Assistant Superintendent for Curriculum and Instruction, as the Affirmative Action/Title IX Officer for the 2013-2014 school year.

C. AHERA Designated Person

BE IT

RESOLVED: that the Edison Board of Education approves the appointment of Daniel P. Michaud, Business Administrator/Board Secretary, as the designated person for the AHERA program for the Edison Board of Education for the 2013-2014 school year.

D. Athletic Physician

BE IT

RESOLVED: that the Edison Board of Education approves the appointment of Dr. Alex Russinello, 5 Progress Street, Edison, NJ 08817, to provide medical assistance at Edison and John P. Stevens High Schools athletic events, for the 2013-2014 school year, at a fee of \$50 per hour, on an as needed basis; and

BE IT FURTHER

RESOLVED: that this appointment is being made without competitive bidding inasmuch as the contracting of professional services is an exemption of the New Jersey Public School Contract Law as provided in N.J.S.A. 18A:18A-5; and

E. Athletic Training Plan of Care

BE IT

RESOLVED: that the Edison Board of Education approves the athletic training plan of care for the 2013-2014 school year, as annexed hereto.

F. Attorney – 2013-2014 School Year

BE IT

RESOLVED: that the Edison Board of Education hereby appoints the law firm of Schwartz Simon Edelstein & Celso L.L.C. ("Firm"), 100 South Jefferson Road, Suite 200, Whippany, NJ 07981 as Board Attorney for the period from July 1, 2013 through June 30, 2014 in accordance with the terms and conditions set forth in the previously submitted Retainer Letter Agreement, dated April 19, 2013 ("Agreement"); and

BE IT FURTHER

RESOLVED: that the Agreement provides that the Board shall pay the Firm at an hourly rate of \$135.00 plus reimbursement for costs; and

BE IT FURTHER

RESOLVED: that the Board President and Business Administrator/Board Secretary are hereby authorized to execute the Agreement on behalf of the Board; and

BE IT FURTHER

RESOLVED: that notice of the appointment shall be provided as required by N.J.S.A. 18A:18A-5a(1); and

BE IT FURTHER

RESOLVED: that this resolution and the Agreement shall be maintained on file and available for public inspection in the Board's office.

G. Auditor

BE IT

RESOLVED: that the Edison Board of Education approves the appointment of Andrew Hodulik of the firm of Hodulik & Morrison, P.A., 1102 Raritan Avenue, Highland Park, NJ 08904 as the statutory auditor of record for the Edison Board of Education, for the 2013-2014 school year, at an annual fee of \$44,500; and

BE IT FURTHER

RESOLVED: that this appointment is being made without competitive bidding inasmuch as the contracting of professional services is an exemption of the New Jersey Public School Contract Law as provided in N.J.S.A. 18A:18A-5; and

BE IT FURTHER

RESOLVED: that the auditing firm be directed to conduct the fiscal audit for the 2012-2013 school year; and

BE IT FURTHER

RESOLVED: that they shall perform such other duties as shall become necessary from time to time, and that they shall be compensated at a compensatory fee.

H. Authorization for Purchasing for Goods & Services; Inspection of Goods & Services

Authorization to Purchase

BE IT

RESOLVED: that, pursuant to N.J.S.A. 18A:18A-3(a), the Edison Board of Education designates Daniel P. Michaud, Business Administrator/ Board Secretary, as the purchasing agent for the Board of Education and authorizes him to award contracts that do not exceed in the aggregate in a contract year the total sum of \$36,000 (bid threshold) without public advertising for bids, unless purchased through a New Jersey state contract; and

BE IT FURTHER

RESOLVED: that Daniel P. Michaud is authorized to solicit competitive quotations pursuant to N.J.S.A. 18A:18A-37(a) and to award contracts pursuant to N.J.S.A. 18A:18A-37(c); and

Preparation of Bid Advertisements

BE IT FURTHER

RESOLVED: that, pursuant to N.J.S.A. 18A:18A-2(b), Daniel P. Michaud is designated to have the power to prepare advertisements, to advertise for and receive bids; and

Purchase Order System Authorized Purchases

BE IT FURTHER

RESOLVED: that all purchases made by the Board of Education shall be done through the purchase order system. Pursuant to N.J.S.A. 18A:18A-2(v), a purchase order is a document issued by the purchasing agent authorizing a purchase transaction with a vendor to provide goods or to perform services; and

Unauthorized Purchases

BE IT FURTHER

RESOLVED: that any Board of Education employee who orders and/or receives any goods and services without going through the approved purchase order process has made an unauthorized purchase. Unauthorized purchases are a violation of State Law N.J.S.A. 18A:18A-2(v) and 18A:18A-3(a). Board employees making unauthorized purchases are subject to disciplinary action as outlined by the Superintendent; and

BE IT FURTHER
RESOLVED:

that, pursuant to N.J.S.A. 18A:18A-44, all goods and services provided or performed under any contract with the Board shall be inspected and reviewed by the purchasing agent and/or by the appropriate officer (administrator; supervisor) of the school district who initially recommended the award of contract. The appropriate officer in consultation with the purchasing agent, shall condemn goods or services which in their judgment do not conform to the specification of the contract; and

Trade in of Personal Property

BE IT FURTHER
RESOLVED:

that the purchasing agent pursuant to N.J.S.A. 18A:18A-45(g) may include the sale of personal property no longer needed for school purposes as part of the specifications to offset the price of a new purchase.

I. Board Secretary

BE IT
RESOLVED:

that the Edison Board of Education approves the appointment of Daniel P. Michaud as Board Secretary of the Edison Board of Education, at the board-approved salary, from July 1, 2013 through June 30, 2014.

J. Chief School Physician

BE IT
RESOLVED:

that the Edison Board of Education approves the appointment of Dr. Robin Winter, JFK Medical Group, 65 James Street, Edison, NJ 08820, as the chief school physician, at an amount not to exceed \$12,000 annually, for the 2013-2014 school year; and

BE IT FURTHER
RESOLVED:

that this appointment is being made without competitive bidding inasmuch as the contracting of professional services is an exemption of the New Jersey Public School Contract Law as provided in N.J.S.A. 18A:18A-5.

K. Compliance Officer

BE IT
RESOLVED:

that the Edison Board of Education approves the appointment of Daniel P. Michaud, Business Administrator/Board Secretary, as the District Compliance Officer in the area of public contracts executed with public agencies, to serve from July 1, 2013 through June 30, 2014, pursuant to N.J.A.C. 17:27.

L. Computer Software Services

BE IT
RESOLVED:

that the Edison Board of Education approves the appointment of Genesis Educational Services, 300 Buckelew Avenue, Suite 207, Jamesburg, NJ 08831 in the amount of \$40,000; Edu-Met Interactive Systems Co., 407-411 Chestnut Street, Union, NJ 07083 in the amount of \$43,000; Versatrans Solutions, 4 British American Boulevard, Latham, NY 12110 in the amount of \$6,300; SchoolDude.com, Inc., 11000 Regency Parkway, Suite 200, Cary, NC 27518 in the amount of \$10,490; and Centris Group, LLC, 100 Merrick Road, Suite 418E, Rockville Centre, NY 11570 in the amount of \$41,788 for the 2013-2014 school year.

M. Cooperative Purchasing Consultant

BE IT

RESOLVED: that the Edison Board of Education approves the appointment of Educational Data Services of 224 Midland Avenue, Saddle Brook, NJ 07662 as the Cooperative Purchasing Consultant through the Middlesex Regional Educational Services Commission, for the bidding of services and materials, including but not limited to Related Arts, Art, Science and General Supplies on a percentage of the bid awards, at an amount not to exceed \$22,500 annually, for the 2013-2014 school year; and

BE IT FURTHER

RESOLVED: that this appointment is being made without competitive bidding inasmuch as the contracting of professional services is an exemption of the New Jersey Public School Contract Law as provided in N.J.S.A. 18A:18A-5.

N. Hazardous Communications Officer

BE IT

RESOLVED: that the Edison Board of Education approves the appointment of Kenneth Stromsland as the hazardous communications officer for the Edison Board of Education for the 2013-2014 school year.

O. Health Insurance Consultant

BE IT

RESOLVED: that the Edison Board of Education approve the appointment of G.R. Murray, O’Gorman & Young Inc., 707 State Road, PO Box 83, Princeton, NJ 08542 as the health insurance consultant for the 2013-2014 school year, at the annual contract amount of \$50,000; and

BE IT FURTHER

RESOLVED: that this appointment is being made without competitive bidding inasmuch as the contracting of professional services is an exemption of the New Jersey Public School Contract Law as provided in N.J.S.A. 18A:18A-5.

P. Indoor Air Quality Designee

BE IT

RESOLVED: that the Edison Board of Education approves the appointment of Kenneth Stromsland as the Indoor Air Quality Designee for the Edison Board of Education, for the 2013-2014 school year.

Q. Integrated Pest Management Coordinator

BE IT

RESOLVED: that the Edison Board of Education approves the appointment of Kenneth Stromsland as the Integrated Pest Management Coordinator for the Edison Board of Education, for the 2013-2014 school year.

R. Interlocal Purchasing Agreement with Edison Township

WHEREAS, the Edison Board of Education and the Township of Edison have discussed cost saving measures through joint purchasing and shared services for the benefit of Edison taxpayers; and

WHEREAS, it has been determined that savings could be realized by entering into a joint purchasing agreement.

NOW, THEREFORE,

BE IT RESOLVED: that the Edison Board of Education enters into an interlocal purchases agreement with the Township of Edison to jointly purchase common items such as, but not limited to: custodial supplies, office supplies, paper goods, macadam, salt, sand and ice melter when a cost savings results.

S. Liaison with the Education for Homeless Children & Youth in New Jersey

BE IT

RESOLVED: that in accordance with the McKinney-Vento legislation, the Edison Board of Education designates Richard Schaefer, Staff Accountant, as liaison with the Education for Homeless Children and Youth in New Jersey Program for the 2013-2014 school year.

T. Middlesex Regional Educational Services Commission Nonpublic Title I & IDEA Services

BE IT

RESOLVED: that the Edison Board of Education approves the Middlesex Regional Educational Services Commission to provide nonpublic Title I and IDEA services, for the 2013-2014 school year.

U. Middlesex Regional Educational Services Commission Representative

BE IT

RESOLVED: that the Edison Board of Education approves the appointment of Richard J. O'Malley, Ed.D., Superintendent of Schools, as the official delegate to the Representative Assembly of the Middlesex Regional Educational Services Commission, from June 1, 2013 through May 31, 2014.

V. Middlesex County and New Jersey School Boards Association Representative

BE IT

RESOLVED: that the Edison Board of Education approves the appointment of Theresa E. Ward, as the official delegate to the Representative Assembly of the Middlesex County and New Jersey School Boards Association for the 2013-2014 school year.

W. OPRA Designee

BE IT

RESOLVED: that the Edison Board of Education approves the appointment of Daniel P. Michaud as the designated person for the Open Public Records Act (OPRA) for the Edison Board of Education for the 2013-2014 school year.

X. Risk Insurance Agent

BE IT

RESOLVED: that the Edison Board of Education approves the appointment of The Barclay Group, 202 Broad Street, PO Box 244, Riverton, NJ 08077 as the district's risk insurance agent for the 2013-2014 school year.

Y. Services of the Middlesex Regional Educational Services Commission

BE IT

RESOLVED: that the Superintendent of Schools and the Business Administrator of the Edison Board of Education are authorized to contract for services through the Middlesex Regional Educational Services Commission for all applicable services for the 2013-2014 school year.

Z. Special Education Medicaid Initiative (SEMI) Coordinator

BE IT

RESOLVED: that the Edison Board of Education approves the appointment of Christopher Conklin, Assistant Superintendent for Pupil-Special Services, as the Special Education Medicaid Initiative (SEMI) Coordinator for the 2013-2014 school year.

AA. Substance Awareness Coordinator

BE IT

RESOLVED: that the Edison Board of Education approves the appointment of Lori Mido, Head Nurse, as the substance awareness coordinator for the Edison Board of Education for the 2013-2014 school year.

BB. Treasurer of School Funds

BE IT

RESOLVED: that the Edison Board of Education approves the appointment of Janice Saponaro as Treasurer of School Funds of the Edison Board of Education pursuant to N.J.S.A. 18A:17-11 from July 1, 2013 to June 30, 2014, at the annual fiscal contracted salary of \$5,000.

X. DESIGNATION OF

A. Designation of Depositories

BE IT

RESOLVED: that the Edison Board of Education approves the appointment of the following banking institutions located in the Township of Edison as legal depositories for the School District of Edison Township:

INVESTORS BANK

Lunch Account #659903246
Unemployment Account #659903289
General Account #659903262
Salary Account #659903270
Agency Account #659903238
Flexible Spending Account #659903254
Capital Reserve Account #299901939
Maintenance Reserve Account #299901963
Emergency Reserve Account #299901939

PROVIDENT BANK

Capital Reserve Account # 690003725

BE IT FURTHER
RESOLVED:

that all checks, notes, drafts and warrants be signed by all of the following:

Gene I. Maeroff, President
Daniel P. Michaud, Board Secretary
Janice Saponaro, Treasurer of School Funds

whose signatures shall be duly certified to whose signatures shall be duly certified to said banks, and that all checks, drafts, notes and warrants issued by the Board of Education will not be honored unless so signed; and

BE IT FURTHER
RESOLVED:

that all salary checks be signed by Janice Saponaro, Treasurer of School Funds for the Edison Board of Education; and

BE IT FURTHER
RESOLVED:

that the Board of Education authorizes the Board Secretary or his designee to contact the following banking/financing institutions for investment purposes:

- | | |
|----------------------------|-----------------------------------|
| 1. Wells Fargo Bank | 7. Bank of America |
| 2. PNC Bank | 8. Provident Bank |
| 3. TD Bank | 9. Sovereign Bank |
| 4. Bank of New York Mellon | 10. Investors Bank |
| 5. MBIA Class | 11. JP Morgan-Chase |
| 6. Columbia Bank | 12. Pinnacle Federal Credit Union |

B. School Fund Investor

BE IT
RESOLVED:

that the Edison Board of Education designates Daniel P. Michaud, Business Administrator/Board Secretary as the Funds Investor and authorizes him to make wire transfers amongst the board accounts as may be necessary.

C. Uniform Chart of Accounts

BE IT

RESOLVED: that the Edison Board of Education authorizes the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2013-2014 school year.

D. Designation of Official Newspapers

BE IT

RESOLVED: that the Edison Board of Education approves the Star Ledger and the Home News Tribune, to be designated as the official newspapers for all advertisements, notices, statements, et al. of the Edison Board of Education, for the 2013-2014 school year.

E. Designation of Tax Shelter Annuity Providers

BE IT

RESOLVED: that the Edison Board of Education approves the following tax shelter annuity providers for 403B and 459 Plans for the 2013-2014 school year:

VALIC
Great American Life Insurance Company
Metlife
The Equitable
Legend/NEA
Lincoln Investment
Oppenheimer Funds
Financial Resources

F. Petty Cash

WHEREAS, the Edison Board of Education has determined there is a continuing need for an imprest petty cash fund; and

WHEREAS, it has been determined that the amount of the fund shall be set at \$300.00, with no individual expenditure exceeding \$50.00, and

WHEREAS, this Board of Education designates Daniel P. Michaud, Business Administrator/Board Secretary, as the individual responsible for disposition of said funds; and

WHEREAS, all unused petty cash funds will be closed to the general account no later than June 30, 2014;

NOW, THEREFORE,

BE IT RESOLVED: that the Edison Board of Education, pursuant to N.J.A.C. 6:20-2.10, et. seq., revised on February 21, 1989, that an imprest petty cash fund be established with the rules set forth in the preambles hereto.

XI. ADOPTION

A. Meeting Dates

BE IT
RESOLVED:

that the Edison Board of Education designates the dates for the regular public action meetings and caucus meetings of the Board of Education as listed below:

<u>CAUCUS MEETINGS</u>		<u>ACTION MEETINGS</u>	
Education Center 312 Pierson Ave., Edison		Alternating Schools**	
Wednesday	05/15/13	J Marshall ES	Monday 05/20/13
Thursday	06/20/13	J Madison PS	Monday 06/24/13
		Education Center	Monday 07/29/13
		Education Center	Monday 08/26/13
Wednesday	09/25/13	Woodbrook ES	Monday 09/30/13
Wednesday	10/09/13	Edison HS	Monday 10/14/13
Wednesday	11/20/13	Lincoln ES	Monday 11/25/13
Wednesday	12/11/13	JP Stevens HS	Monday 12/16/13
Wednesday	01/22/14	Lindeneau ES	Monday 01/27/14
Wednesday	02/19/14	Edison HS	Monday 02/24/14
Wednesday	03/26/14	J Madison PS	Monday 03/31/14
Wednesday	04/23/14	JP Stevens HS	Monday 04/28/14

** Summer Meetings Held at the Education Center

School Locations:

- Edison High School – 50 Boulevard of Eagles, Edison, NJ
- John P. Stevens High School – 855 Grove Avenue, Edison, NJ
- John Marshall Elementary School - 15 Cornell Street, Edison, NJ
- James Madison Primary School – 840 New Dover Road, Edison, NJ
- Woodbrook Elementary School – 15 Robin Road, Edison, NJ
- Lincoln Elementary School – 53 Brookville Road, Edison, NJ
- Lindeneau Elementary School – 50 Blossom Street, Edison, NJ
- James Madison Intermediate School – 838 New Dover Road, Edison, NJ

BE IT FURTHER
RESOLVED:

that all meetings of the Board of Education commence at 7:00 P.M. on the date set forth, unless otherwise specified by the Board of Education, but in no case, later than 8:00 P.M. and formal action may be taken by the Board at any and all meetings; and

BE IT FURTHER
RESOLVED:

that pursuant to the Public Meetings Act, the Board Secretary is hereby directed to publish these dates in the official newspaper of the Board of Education and to post notices of the foregoing dates at the offices of the Board of Education, the Municipal Town Hall and in all schools of the district.

B. Policies/By Laws

BE IT
RESOLVED:

that the Edison Board of Education, County of Middlesex, State of New Jersey, pursuant to N.J.S.A. Title 18A:11-1, readopts, for its own operation of the school district, all existing policies and bylaws

heretofore approved by the previous Board of Education and adopted by this Board of Education.

C. Bargaining Unit Representatives

BE IT

RESOLVED:

that the Edison Board of Education, County of Middlesex, State of New Jersey, pursuant to N.J.S.A. Title 34:13A-5.3, recognizes the following associations as the official unit representatives effective July 1, 2013 through June 30, 2014, to wit:

the Edison Township Education Association, as representative of the teaching staff, guidance counselors, special services personnel, administrative secretaries, school secretaries, para-professionals, security guards, attendance investigators, library aides, registered nurses and staff assistants;

the Edison Township Principals' Association, as representative of all principals, assistant principals, academic directors and academic supervisors;

the NJEA/Edison Public Schools Custodians and Maintenance Association, as representative of all school custodians, maintenance and grounds personnel; and,

the Edison Facilities Maintenance and Management Association, as representative of school facility managers and maintenance, grounds and warehouse facility managers.

D. Pupil Records

BE IT

RESOLVED:

that the Edison Board of Education, County of Middlesex, State of New Jersey collects and maintains student records in the authorized categories, pursuant to NJAC Title VI, Education, Chapter 3, Pupil Records, to insure the educational welfare of the students of this district.

E. Curriculum Guides/Basic Textbooks

WHEREAS,

the Edison Board of Education, County of Middlesex, State of New Jersey adopts annually an educational program or curriculum which shall be developed by the Board in consultation with the teaching staff members under the direction of the Superintendent of Schools, pursuant to NJAC Title 6:8-3.5; and

WHEREAS,

an educational program or curriculum for the district has been developed and 20% of the guides revised annually as required and which provides for the following, to wit:

- 1) It is consistent with written goals, objectives and identified pupil needs and with the New Jersey Core Curriculum Content Standards; and
- 2) It is designed to develop individual talents, interests and to serve

diverse learning styles to motivate pupil achievement; and

- 3) Does provide for continuous learning through an effective articulation between and among the schools; and
- 4) Does provide all pupils continuous access to sufficient programs and services of a library/media facility, classroom collection, or both, to support the educational program or curriculum; and
- 5) Does provide all pupils guidance and counseling to assist in career and academic planning; and
- 6) Does provide a continuum of educational programs and services for all children with learning disabilities, pursuant to law and regulation; and
- 7) Does provide bilingual/ESL programs for English language learners, pursuant to law and regulation; and
- 8) Does provide supplementary education programs for pupils, pursuant to law and regulation; and
- 9) Does provide all pupils equal educational opportunity, pursuant to law and regulation; and
- 10) Does provide career awareness and vocational education, pursuant to law and regulation; and
- 11) Does provide educational opportunities for exceptionally gifted and talented pupils.

NOW, THEREFORE,
BE IT RESOLVED:

by the Edison Board of Education, County of Middlesex, State of New Jersey that it adopts and it does hereby adopt, the educational program, curriculum guides, the 5-year revision matrix and basic textbooks developed under the direction of the Superintendent of Schools after consultation with the teaching staff members as required by NJAC Title 6:8-3.5 and as per list and description attached hereto and made a part hereof.

F. Adoption of Bio-Security Plan

BE IT

RESOLVED: that the Edison Board of Education adopts the bio-security plan for the 2013-2014 school year.

G. Adoption of Crisis Management Plan

BE IT

RESOLVED: that the Edison Board of Education adopts the crisis management plan for the 2013-2014 school year.

H. Adoption of Pandemic Plan

BE IT

RESOLVED: that the Edison Board of Education adopts the pandemic plan for the 2013-2014 school year.

I. Standard Operating Procedure & Internal Control Manual

BE IT

RESOLVED: that the Edison Board of Education approves the standard operating procedure and internal control manual for the 2013-2014 school year.

Mr. Maeroff asked for a motion to approve the Appointment resolutions Items A-BB, the Designation Of resolutions Items A through F, and the Adoption Items A through I. Mrs. Iyer made the motion, seconded by Dr. Heelan.. Mr. Michaud took a roll call vote, and the result was as follows:

AYES: Mrs. Harris, Mrs. Fong, Dr. Heelan, Ms. Shah,
Mrs. Bonderowitz, Mrs. Ward, Mrs. Anes,
Mrs. Iyer, Mr. Maeroff

NAYS: None The motion was carried.

XII. APPROVAL OF INSTITUTIONAL MEMBERSHIPS (2013-2014)

A. New Jersey School Boards Association (NJSBA)

BE IT

RESOLVED: that the Edison Board of Education, County of Middlesex, State of New Jersey, pursuant to N.J.S.A. 18A authorizes the payment of the annual dues to the New Jersey School Boards Association for the 2013-2014 school year; and

BE IT FURTHER

RESOLVED: that the members of the Board of Education are encouraged to partake of the various workshops and services offered by the New Jersey School Boards Association.

B. N.J. State Interscholastic Athletic Association (NJSIAA)

BE IT

RESOLVED: that the Edison Board of Education, County of Middlesex, State of New Jersey, is authorized to participate in the approved interscholastic athletic programs sponsored by the New Jersey State Interscholastic Athletic Association for the 2013-2014 school year; and

BE IT FURTHER

RESOLVED: that a copy of this Resolution be forwarded to the New Jersey State Interscholastic Athletic Association.

Mr. Maeroff asked for a motion to approve the Institutional Memberships resolutions. Mrs. Harris made the motion, seconded by Mrs. Bonderowitz. Mrs. Ward made a motion to table the New Jersey School Boards Association resolution, seconded by Ms. Shah. Mr. Michaud took a roll call vote, and the result was as follows:

AYES: Mrs. Harris, Mrs. Fong, Dr. Heelan, Ms. Shah,
Mrs. Bonderowitz, Mrs. Ward, Mrs. Anes,
Mrs. Iyer, Mr. Maeroff

NAYS: None The motion was carried.

Mr. Maeroff asked for an amended motion to approve the N.J. State Interscholastic Athletic Association. Mrs. Harris made the motion, seconded by Mrs. Bonderowitz. Mr. Michaud took a roll call vote, and the result was as follows:

AYES: Mrs. Harris, Mrs. Fong, Dr. Heelan, Ms. Shah,
Mrs. Bonderowitz, Mrs. Ward, Mrs. Anes,
Mrs. Iyer, Mr. Maeroff

NAYS: None

The motion was carried.

XIII. ADOPTION OF STATE MANDATED CODE OF ETHICS

Mr. Michaud read each of the twelve provisions of the code of ethics to the board members and asked them to inquire about the meaning and intent of each, if they were not perfectly clear on it's rationale. Mr. Jonathan Busch, Esq. and Mr. Michaud were available to clarify any concerns or questions. Each board member was given a copy of the code of ethics to sign that they received them and understood their content.

A. Code of Ethics

WHEREAS,

the New Jersey State Board of Education adopted N.J.A.C. 6:3-1.3 which requires, among other things, that each district board of education:

1. Discuss the School Ethics Act and the Code of Ethics for School Board Members, pursuant to N.J.S.A. 18A:12-21 et seq., at a regularly scheduled public meeting annually; and
2. Adopt policies and procedures regarding the training of district board of education members in understanding the Code of Ethics; and
3. Provide documentation that each member of the district board of education has received and reviewed the following Code of Ethics:
 - I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
 - I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
 - I will confine my board action to policymaking, planning and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
 - I will behave toward my fellow board members with the respect due their office – demonstrating courtesy,
 - I will refrain from inappropriate conduct in public meetings and in making public statements, refraining from any disparagement of my fellow board members or others on a personal, social, racial or religious basis.
 - I will carry out my responsibility, not to administer the schools, but together with my fellow board members, to see that they are well run.
 - I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.
 - I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

- I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information, and in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
- I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief school administrator.
- I will support and protect school personnel in proper performance of their duties.
- I will refer all complaints to the chief school administrator and will act on such complaints at public meetings only after failure of an administrative solution.

NOW, THEREFORE,
BE IT RESOLVED:

that the School Board Members serving the Edison Board of Education acknowledge that they have received a copy of the Code of Ethics for School Board Members and understand the responsibilities they are undertaking as members of the Edison Board of Education.

Mr. Maeroff asked for a motion to approve the Code of Ethics resolution. Mrs. Fong made the motion, seconded by Mrs. Bonderowitz. Mr. Michaud took a roll call vote, and the result was as follows:

AYES: Mrs. Harris, Mrs. Fong, Dr. Heelan, Ms. Shah,
Mrs. Bonderowitz, Mrs. Ward, Mrs. Anes,
Mrs. Iyer, Mr. Maeroff

NAYS: None

The motion was carried.

XIV. ADOPTION OF TRAVEL & RELATED EXPENSE REIMBURSEMENT

A. Travel & Related Expense Reimbursement – 2013-2014

WHEREAS, the Edison Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

NOW, THEREFORE,
BE IT RESOLVED, that the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER
RESOLVED: that the Board of Education approves travel and related expenses reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$231,500 for all staff and board members.

Mr. Maeroff asked for a motion to approve the Adoption of Travel and Related Expense Reimbursement resolution. Mrs. Harris made the motion, seconded by Mrs. Ward. Mr. Michaud took a roll call vote, and the result was as follows:

AYES: Mrs. Harris, Mrs. Fong, Dr. Heelan, Ms. Shah,
Mrs. Bonderowitz, Mrs. Ward, Mrs. Anes,
Mrs. Iyer, Mr. Maeroff

NAYS: None

The motion was carried.

XV. FINANCE

A. Acceptance of NJSDA Contract Compliance Corrective Action Plan

BE IT
RESOLVED: that upon the recommendation of the Superintendent of Schools, the Edison Board of Education approves the New Jersey School Development Authority contract compliance corrective action plan as listed below:

Construction Management Services

1) Recommendation

The district must develop and submit to the OFAC a corrective action plan identifying the procedures the district will implement to ensure future compliance with the PSCL, specifically N.J.S.A. 18A:18A-27.1 and the Grant.

Corrective Action

The district will verify and certify that all professionals have their credentials, including documentation, prior to their appointment to the Board of Education.

XVI. ANNOUNCEMENT BY THE PRESIDENT

UPCOMING MEETINGS

Public Action Meeting
Monday, April 29, 2013
7:00 PM - Martin Luther King Elementary School

Caucus Meeting
Wednesday, May 15, 2013
7:00 PM - Education Center

Public Action Meeting
Monday, May 20, 2013
7:00 PM - John Marshall Elementary School

Board Retreat
Saturday, June 1, 2013
9:00 AM - 3:00 PM - Education Center

Caucus Meeting
Thursday, June 20, 2013
7:00 PM - Education Center

Public Action Meeting
Monday, June 24, 2013
7:00 PM - James Madison Primary School

XVII. BOARD MEMBERS – OPEN DISCUSSION

Mr. Maeroff congratulated the three incumbents for being re-elected to the Board. He stated that this board remains intact and can feel proud of its achievements as it is reconstituted for a new year. Mr. Maeroff also discussed Equity—partially proficient, AVID at Edison High School and in Sept at Thomas Jefferson and Herbert Hoover Middle Schools for those in the middle, and a new gifted and talented for elementary students and Academy of Science, Technology, and Math for those who are high achievers. There will be new learning materials—textbooks and technology And a more coherent curriculum—that is no longer each school doing its own thing.

The signing of a contract with the teachers' union that recognizes the excellence of our staff while providing more fairness to taxpayers than any contract in years.

The board appreciates the active role that Dr. O'Malley, our Superintendent, has played in anticipating the district's needs and in ensuring the implementation of policies and programs

Now, as we reorganize, Mr. Maeroff reported, we look to continue the momentum that we have achieved in bringing vast improvement to this district. We will do our very best to try to maintain high standards even though the budget that we approved for the 2013-2014 school year now will be readjusted. We hope to work with the Town Council to protect the interests of the school district and avoid the calamity that struck us three years ago when a budget defeat led to calamitous cuts from which we have only new recovered.

We welcome the spirit of good will that has come to prevail between the board and our largest and most important union, the Edison Teachers Education Assn. We want to continue to move forward as partners in our quest of providing the best possible education for all of the students of Edison.

Our teachers are the highest paid in Middlesex County and among the highest paid in the state. This means that we should be able to attract and hire only the best, those who seek excellent compensation while working in a district that has set excellence in education as its goal.

Thus, we will continue—as we have strived to do in recent years—to hire, tenure, and promote only the most qualified candidates. Our students who sit in their classrooms and our taxpayers who foot the bill deserve no less. To the detractors of this policy, I say merit and only merit will be the measure of our personnel policies. When it comes to certificated personnel. There is no policy—as detractors charge—of not hiring Edison residents. We try to hire the best, wherever they may reside.

Since July, we have hired 126 certified staff members. Of the 126, 32 are Edison residents, 29 graduated from our high schools, 11 have recently worked for the Board of Education and 47 worked in Edison at one time. Of the 44 non-certificated staff members hired, 27 are Edison residents, 10 Edison graduates, 5 have relatives working in Edison and 24 have been employed in Edison previously.

Finally, Mr. Maeroff said, let me close by commenting on another canard put forward by detractors. This board, they say, is under my control and knuckles under to my will. What absolute nonsense this is. And what an insult to a group of outstanding individuals who are smart and competent and make up their own minds. I exert no such control and I couldn't if I wanted to, which I don't want to. Edison is blessed by the fact that the members of this board are independent thinkers, in thrall to no one. Each one makes his or her own decisions and arrives at those decisions through a fair process of personal deliberation.

And so we set out on a new year as a reconstituted board. I am honored to serve as president and welcome the support of every board member and everyone in town who wants only the best for our public schools.

Mrs. Harris thanked Mr. Maeroff for his support and the voters for re-electing the incumbents. She stated that the public relations campaign for the budget was disappointing.

Dr. Heelan questioned the location of future board meetings, the Pandemic Plan and the Ice Hockey agreement with the parents. He felt that the math classes set at 90 minutes should be increased in the middle schools and that the textbooks need to be looked at for updates. Dr. Heelan also asked the board to consider increasing the minutes students have for lunch, since 24 minutes is not enough time for students to eat their meals. He also questioned Dr. O'Malley's appointment as the representative to the Middlesex Regional Educational Services Commission and asked it if was necessary to have a Treasurer of School Monies. In closing, Dr. Heelan congratulated the incumbents for their reelection to the Board.

Mrs. Bonderowitz thanked everyone for voting her back into office and mentioned that the Board needs to do a better job explaining the budget to the public.

Mrs. Ward reported that 420 voters who supported the candidates did not vote on the budget.

XVIII. PUBLIC COMMENTS

There were no public comments at this time.

XIX. ADJOURNMENT

There being no further questions or comments forthcoming, Mr. Maeroff asked for a motion to adjourn this April 24, 2013 Reorganization Meeting of the Edison Board of Education at 6:55 P.M. Mrs. Harris made the motion, seconded by Ms. Shah and approved by all members present.

Respectfully submitted,



Daniel P. Michaud
Secretary
DPM:jmc