

I. CALL TO ORDER/FLAG SALUTE

The May 10, 2011 Reorganization Meeting of the Edison Board of Education was called to order at 7:00 P.M. at the Education Center, 312 Pierson Avenue, Edison, New Jersey.

Mr. Michaud led the pledge to the flag.

II. OPENING STATEMENT (By Board Secretary, Temporary Chairperson)

"The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this act, the Edison Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board of Education Administrative Offices. Copies of these notices were sent to the Star Ledger on May 18, 2010 and May 3, 2011.

The Public may participate at regular meetings in accordance with the By-Laws and the applicable State regulations.

III. ADMINISTRATION OF OATH OF ALLEGIANCE TO NEWLY- ELECTED BOARD MEMBERS BY BOARD SECRETARY

Mr. Michaud had the newly elected board members recite the following Oaths of Allegiance:

State of New Jersey
Required Oaths for School Board Members
(Pursuant to N.J.S.A. 18A:12-2.1 and R.S. 41:1-1 and 1-3)

I, Sapana Shah, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and this State, under the authority of the people. So help me God.

I, Sapana Shah, do solemnly swear that I possess the qualifications prescribed by law for the office of member of a board of education and that I will faithfully, impartially and justly perform all duties of that office according to the best of my ability. So help me God.

I, Sapana Shah, do solemnly swear and declare that I am not disqualified as a voter pursuant to RS 19:4-1. So help me God.

Sworn and subscribed to before me this 10th day of May AD 2011
/s/ Sapana Shah
/s/ Daniel P. Michaud, Business Administrator/Board Secretary
School District of Edison Township
County of Middlesex
State of New Jersey
Required Oaths for School Board Members
(Pursuant to N.J.S.A. 18A:12-2.1 and R.S. 41:1-1 and 1-3)

III. ADMINISTRATION OF OATH OF ALLEGIANCE TO NEWLY- ELECTED BOARD MEMBERS BY BOARD SECRETARY (continued)

State of New Jersey
Required Oaths for School Board Members
(Pursuant to N.J.S.A. 18A:12-2.1 and R.S. 41:1-1 and 1-3)

I, Gene I. Maeroff, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and this State, under the authority of the people. So help me God.

I, Gene I. Maeroff, do solemnly swear that I possess the qualifications prescribed by law for the office of member of a board of education and that I will faithfully, impartially and justly perform all duties of that office according to the best of my ability. So help me God.

I, Gene I. Maeroff, do solemnly swear and declare that I am not disqualified as a voter pursuant to RS 19:4-1. So help me God.

Sworn and subscribed to before me this 10th day of May AD 2011
/s/ Gene I. Maeroff /s/ Daniel P. Michaud, Business Administrator/Board Secretary
School District of Edison Township
County of Middlesex
State of New Jersey
Required Oaths for School Board Members
(Pursuant to N.J.S.A. 18A:12-2.1 and R.S. 41:1-1 and 1-3)

State of New Jersey
Required Oaths for School Board Members
(Pursuant to N.J.S.A. 18A:12-2.1 and R.S. 41:1-1 and 1-3)

I, Frank Heelan, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and this State, under the authority of the people. So help me God.

I, Frank Heelan, do solemnly swear that I possess the qualifications prescribed by law for the office of member of a board of education and that I will faithfully, impartially and justly perform all duties of that office according to the best of my ability. So help me God.

I, Frank Heelan, do solemnly swear and declare that I am not disqualified as a voter pursuant to RS 19:4-1. So help me God.

Sworn and subscribed to before me this 10th day of May AD 2011
/s/ Frank Heelan /s/ Daniel P. Michaud, Business Administrator/Board Secretary
School District of Edison Township
County of Middlesex
State of New Jersey
Required Oaths for School Board Members
(Pursuant to N.J.S.A. 18A:12-2.1 and R.S. 41:1-1 and 1-3)

IV. CERTIFIED ELECTION RESULTS

3 Candidates (3-Year Term)

Candidate

<u>Candidate</u>	<u>No. of Votes</u>
A1 – Anu Garrison	2,722
A2 – William F. Brunner	1,321
A3 – Arthur Esposito	897
A4 – Anthony F. Massaro	2,641
A5 – Frank Heelan	2,790
A6 – Sapana Shah	3,187
A7 – Lois Yukna	1,963
A8 – Gene I. Maeroff	3,092
A9 – William H. Van Pelt	1,072

2011-2012 School Budget (Base Budget Levy - \$186,903,983)

Budget Votes -- Yes	3,817
Budget Votes – No	3,586

V. ROLL CALL

Mr. Michaud took the roll call, and the following members were present:

Deborah A. Anes
Lori Bonderowitz
David J. Dickinson
Veena Iyer
Frank Heelan
Gene I. Maeroff
Joseph Romano
Sapana Shah
Theresa A. Ward

Also in attendance were Richard J. O'Malley, Ed.D., Superintendent, Mr. Daniel P. Michaud, Business Administrator/ Board Secretary and Mr. Peter Pitucco, Personnel Director.

VI. NOMINATION & ELECTION OF OFFICERS

President

Mr. Michaud opened the floor for nominations for President of the Board of Education.

Mrs. Iyer nominated Mr. Maeroff, seconded by Dr. Heelan.

Mrs. Iyer made a motion to close the nominations for President and to vote for the office of President, seconded by Mrs. Bonderowitz. Mr. Michaud took a roll call vote, and the result was as follows:

AYES: Mrs. Ward, Ms. Shah, Mr. Romano, Mr. Maeroff, Dr. Heelan,
Mrs. Iyer, Mr. Dickinson, Mrs. Bonderowitz, Mrs. Anes

NAYS: None

The motion was carried.

VI. NOMINATION & ELECTION OF OFFICERS (continued)

Vice-President

Mr. Maeroff opened the floor for nominations for Vice-President of the Board of Education.

Mrs. Bonderowitz nominated Mrs. Iyer, seconded by Ms. Shah.

Dr. Heelan made a motion to close the nominations for Vice-President and to vote for the office of Vice-President, seconded by Mrs. Bonderowitz. Mr. Michaud took a roll call vote, and the result was as follows:

AYES: Mrs. Ward, Ms. Shah, Mr. Romano, Mr. Maeroff, Dr. Heelan,
Mrs. Iyer, Mr. Dickinson, Mrs. Bonderowitz, Mrs. Anes

NAYS: None

The motion was carried.

VII. APPROVAL OF PARLIAMENTARY PROCEDURES

BE IT

RESOLVED: that the Edison Board of Education, in the County of Middlesex, New Jersey, to the extent consistent with State Law, Policies and By-Laws of the Board will be guided by "Robert's Rules of Order."

Mr. Maeroff asked for a motion to approve the resolution for the approval of parliamentary procedures. Mrs. Ward made the motion, seconded by Dr. Heelan. Mr. Michaud took a roll call vote, and the result was as follows:

AYES: Dr. Heelan, Ms. Shah, Mrs. Bonderowitz, Mrs. Ward,
Mr. Romano, Mrs. Anes, Mr. Dickinson, Mrs. Iyer, Mr. Maeroff

NAYS: None

The motion was carried.

VIII. PUBLIC COMMENTS (RESOLUTIONS)

There were no public comments at this time.

IX. APPOINTMENTS

A. ADA/504 District Compliance Officers

BE IT

RESOLVED: that the Edison Board of Education approves the appointment of Peter Pitucco, Personnel Director, as the designated ADA/504 Compliance Officer for staff members and Christopher Conklin, Assistant Superintendent for Pupils/Special Services, as the designated ADA/504 Compliance Officer for students, for the 2011-2012 school year.

B. Affirmative Action/Title IX Officer

BE IT

RESOLVED: that the Edison Board of Education approves the appointment of Margaret DeLuca, Assistant Superintendent for Curriculum and Instruction, as the Affirmative Action/Title IX Officer for the 2011-12 school year.

C. AHERA Designated Person

BE IT

RESOLVED:

that the Edison Board of Education approves the appointment of Daniel P. Michaud, Business Administrator/Board Secretary, as the designated person for the AHERA program for the Edison Board of Education for the 2011-2012 school year.

D1. Attorney – Interim

BE IT

RESOLVED:

that the Edison Township Board of Education hereby appoints the law firm of Schwartz Simon Edelstein & Celso L.L.C. as interim Board Attorney, effective immediately through May 15, 2011, at a rate of \$130.00 per hour.

BE IT FURTHER

RESOLVED:

that the Board President is authorized to request that the prior Board Attorney turn over all pending matters and files immediately to the offices of the new Board Attorney.

BE IT FURTHER

RESOLVED:

that notice of the appointment shall be provided as required by N.J.S.A. 18A:18A-5a(1).

BE IT FURTHER

RESOLVED:

that this resolution shall be maintained on file and available for public inspection in the Board's office.

D2. Attorney

BE IT

RESOLVED:

that the Edison Township Board of Education hereby appoints the law firm of Schwartz Simon Edelstein & Celso L.L.C. as Board Attorney for the period from May 16, 2011 through May 15, 2012, in accordance with the terms and conditions set forth in the Retainer Letter Agreement, dated May 6, 2011, which the Board President and Secretary are authorized to execute on behalf of the Board, subject to receipt of the firm's C.271 Political Contribution Disclosure Form at least ten (10) days prior to May 16, 2011.

BE IT FURTHER

RESOLVED:

that notice of the award of the aforementioned Retainer Letter Agreement shall be provided as required by N.J.S.A. 18A:18A-5a(1).

BE IT FURTHER

RESOLVED:

that this resolution and the aforementioned Retainer Letter Agreement shall be maintained on file and available for public inspection in the Board's office.

E. Auditor

BE IT

RESOLVED:

that the Edison Board of Education approves the appointment of Andrew Hodulik of the firm of Hodulik & Morrison, P.A., 1102 Raritan Avenue, Highland Park, NJ 08904 as the statutory auditor of record for the Edison Board of Education, for the 2011-12 school year, at an annual fee of \$44,500; and

BE IT FURTHER

RESOLVED:

that this appointment is being made without competitive bidding inasmuch as the contracting of professional services is an exemption of the New Jersey Public School Contract Law as provided in N.J.S.A. 18A:18A-5; and

BE IT FURTHER

RESOLVED:

that the auditing firm be directed to conduct the fiscal audit for the 2011-2012 school year; and

BE IT FURTHER

RESOLVED:

that they shall perform such other duties as shall become necessary from time to time, and that they shall be compensated at a compensatory fee.

F. Authorization for Purchasing for Goods & Services; Inspection of Goods & Services

Authorization to Purchase

BE IT

RESOLVED:

that, pursuant to N.J.S.A. 18A:18A-3(a), the Edison Board of Education designates Daniel P. Michaud, Business Administrator/ Board Secretary, as the purchasing agent for the Board of Education and authorizes him to award contracts that do not exceed in the aggregate in a contract year the total sum of \$36,000 (bid threshold) without public advertising for bids, unless purchased through a New Jersey state contract; and

BE IT FURTHER

RESOLVED:

that Daniel P. Michaud is authorized to solicit competitive quotations pursuant to N.J.S.A. 18A:18A-37(a) and to award contracts pursuant to N.J.S.A. 18A:18A-37(c); and

Preparation of Bid Advertisements

BE IT FURTHER

RESOLVED:

that, pursuant to N.J.S.A. 18A:18A-2(b), Daniel P. Michaud is designated to have the power to prepare advertisements, to advertise for and receive bids; and

Purchase Order System Authorized Purchases

BE IT FURTHER

RESOLVED:

that all purchases made by the Board of Education shall be done through the purchase order system. Pursuant to N.J.S.A. 18A:18A-2(v), a purchase order is a document issued by the purchasing agent authorizing a purchase transaction with a vendor to provide goods or to perform services; and

Unauthorized Purchases

BE IT FURTHER

RESOLVED:

that any Board of Education employee who orders and/or receives any goods and services without going through the approved purchase order process has made an unauthorized purchase. Unauthorized purchases are a violation of State Law N.J.S.A. 18A:18A-2(v) and 18A:18A-3(a). Board employees making unauthorized purchases are subject to disciplinary action as outlined by the Superintendent; and

BE IT FURTHER

RESOLVED:

that, pursuant to N.J.S.A. 18A:18A-44, all goods and services provided or performed under any contract with the Board shall be inspected and reviewed by the purchasing agent and/or by the appropriate officer (administrator; supervisor) of the school district who initially recommended the award of contract. The appropriate officer in consultation with the purchasing agent, shall condemn goods or services which in their judgment do not conform to the specification of the contract; and

Trade in of Personal Property

BE IT FURTHER

RESOLVED:

that the purchasing agent pursuant to N.J.S.A. 18A:18A-45(g) may include the sale of personal property no longer needed for school purposes as part of the specifications to offset the price of a new purchase.

G. Board Secretary

BE IT

RESOLVED:

that the Edison Board of Education approves the appointment of Daniel P. Michaud as Board Secretary of the Edison Board of Education, at the board-approved salary, from July 1, 2011 through June 30, 2012.

H. Compliance Officer

BE IT

RESOLVED:

that the Edison Board of Education approves the appointment of Daniel P. Michaud, Business Administrator/Board Secretary, as the District Compliance Officer in the area of public contracts executed with public agencies, to serve from July 1, 2011 through June 30, 2012, pursuant to N.J.A.C. 17:27.

I. Computer Software Services

BE IT

RESOLVED:

that the Edison Board of Education approves the appointment of Genesis Educational Services, 300 Buckelew Avenue, Suite 207, Jamesburg, NJ 08831 in the amount of \$38,950; Edu-Met Interactive Systems Co., 407-411 Chestnut Street, Union, NJ 07083 in the amount of \$41,330; Contour Data, 739 S. White Horse Pike, Suite 10, Audubon, NJ 08106 in the amount of \$10,000 and Versatrans Solutions, 4 British American Boulevard, Latham, NY 12110 in the amount of \$6,180 for the 2011-2012 school year.

J. Cooperative Purchasing Consultant

BE IT

RESOLVED:

that the Edison Board of Education approves the appointment of Educational Data Services of 224 Midland Avenue, Saddle Brook, New Jersey 07662 as the Cooperative Purchasing Consultant through the Middlesex Regional Educational Services Commission, for the bidding of services and materials, including but not limited to Related Arts, Art, Science and General Supplies on a percentage of the bid awards, at an amount not to exceed \$22,500 annually, for the 2011-2012 school year; and

BE IT FURTHER

RESOLVED:

that this appointment is being made without competitive bidding inasmuch as the contracting of professional services is an exemption of the New Jersey Public School Contract Law as provided in N.J.S.A. 18A:18A-5.

K. Hazardous Communications Officer

BE IT

RESOLVED:

that the Edison Board of Education approves the appointment of Paul Jenney, Jr. as the hazardous communications officer for the Edison Board of Education for the 2011-2012 school year.

L. Indoor Air Quality Designee

BE IT

RESOLVED:

that the Edison Board of Education approves the appointment of Paul Jenney, Jr. as the Indoor Air Quality Designee for the Edison Board of Education, for the 2011-2012 school year.

M. Integrated Pest Management Coordinator

BE IT

RESOLVED: that the Edison Board of Education approves the appointment of Paul Jenney, Jr. as the Integrated Pest Management Coordinator for the Edison Board of Education, for the 2011-2012 school year.

N. Interlocal Purchasing Agreement with Edison Township

WHEREAS, the Edison Board of Education and the Township of Edison have discussed cost saving measures through joint purchasing and shared services for the benefit of Edison taxpayers; and

WHEREAS, it has been determined that savings could be realized by entering into a joint purchasing agreement.

NOW, THEREFORE,

BE IT RESOLVED:

that the Edison Board of Education enters into an interlocal purchases agreement with the Township of Edison to jointly purchase common items such as, but not limited to: custodial supplies, office supplies, paper goods, macadam, salt, sand and ice melter when a cost savings results.

O. Liaison with the Education for Homeless Children & Youth in New Jersey

BE IT

RESOLVED: that in accordance with the McKinney-Vento legislation, the Edison Board of Education designates Richard Schaefer, Staff Accountant, as liaison with the Education for Homeless Children and Youth in New Jersey Program for the 2011-2012 school year.

P. Middlesex Regional Educational Services Commission Nonpublic Title I & IDEA Services

BE IT

RESOLVED: that the Edison Board of Education approves the Middlesex Regional Educational Services Commission to provide nonpublic Title I and IDEA services, for the 2011-2012 school year.

Q. Middlesex Regional Educational Services Commission Representative

BE IT

RESOLVED: that the Edison Board of Education approves the appointment of Richard J. O'Malley, Ed.D., Superintendent of Schools, as the official delegate to the Representative Assembly of the Middlesex Regional Educational Services Commission, from June 1, 2011 through May 31, 2012.

R. Middlesex County and New Jersey School Boards Association Representative

BE IT

RESOLVED: that the Edison Board of Education approves the appointment of Theresa I. Ward, as the official delegate to the Representative Assembly of the Middlesex County and New Jersey School Boards Association for the 2011-2012 school year.

S. OPRA Designee

BE IT

RESOLVED:

that the Edison Board of Education approves the appointment of Daniel P. Michaud as the designated person for the Open Public Records Act (OPRA) for the Edison Board of Education for the 2011-2012 school year.

T. Risk Insurance Agent

BE IT

RESOLVED:

that the Edison Board of Education approves the appointment of The Barclay Group, 202 Broad Street, PO Box 244, Riverton, NJ 08077 as the district's risk insurance agent for the 2011-2012 school year.

U. Services of the Middlesex Regional Educational Services Commission

BE IT

RESOLVED:

that the Superintendent of Schools and the Business Administrator of the Edison Board of Education are authorized to contract for services through the Middlesex Regional Educational Services Commission for all applicable services for the 2011-2012 school year.

V. Special Education Medicaid Initiative (SEMI) Coordinator

BE IT

RESOLVED:

that the Edison Board of Education approves the appointment of Christopher Conklin, Assistant Superintendent for Pupil-Special Services, as the Special Education Medicaid Initiative (SEMI) Coordinator for the 2011-2012 school year.

W. Substance Awareness Coordinator

BE IT

RESOLVED:

that the Edison Board of Education approves the appointment of Lori Mido, Supervisor of Nurses, as the substance awareness coordinator for the Edison Board of Education for the 2011-2012 school year.

X. Treasurer of School Funds

BE IT

RESOLVED:

that the Edison Board of Education approves the appointment of Agnes Yang as Treasurer of School Funds of the Edison Board of Education pursuant to N.J.S.A. 18A:17-11 from July 1, 2011 to June 30, 2012, at the annual fiscal contracted salary of \$5,000.

Y. Participation in Coordinated Transportation – Essex Regional Educational Services Commission

WHEREAS, the Edison Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Board of Directors of the Essex Regional Educational Services Commission hereby agrees to furnish school transportation to all students of Edison whom applications for transportation are submitted. Transportation will be arranged by the Board of Directors of the Essex Regional Educational Services Commission through contractual agreement with responsible school bus contractors. The Essex Regional Educational Services Commission shall inform the bus contractors of any specialized instructions for any Special Education who need transportation. In turn, the bus contractors shall duly inform the bus drivers in writing of these specialized services prior to picking up the students the first time; and

WHEREAS, the Board of Directors of the Essex Regional Educational Services Commission agrees to transport all students in accordance with State Law and Code and with the rules and regulations governing pupil transportation as set down by the State Board of Education. All vehicles used to transport students will be approved by the County Superintendent of Schools of Essex County; and

WHEREAS, the Board of Directors of the Essex Regional Educational Services Commission agrees to provide all the necessary administration and supervision inherent in providing this service for an administrative fee of 4.75%; and

WHEREAS, the Board of Directors of the Essex Regional Educational Services Commission will bill its member and participating districts for transportation costs as follow:

- Districts will be billed monthly for all pupils assigned to a route.
- The Commission does not accept responsibility for a pupil who arranges other transportation or fails to be transported on an assigned route.
- Once assigned to a route, the billing for the pupil's reserved seat will continue until the Commission is otherwise notified in writing.
- The timely remittance of the monthly bills to the Commission by the contracting district is of utmost importance in order for the Commission to meet its contractual obligations.
- Since the final billing must be presented during the month of June, no cancellations to route lists can be made after June 1, 2012. After this date, the Commission will commence final billing and all pupils assigned and listed on a route will be included in the billing for the remainder of the school year.; and

WHEREAS, the terms of this Agreement shall be in effect from July 1, 2011 to June 30, 2012.

NOW, THEREFORE,
BE IT RESOLVED:

that the Board of Education of Edison hereby agrees to submit applications for transportation for all students by June 1, 2011 for initial bidding purposes. The Board of Directors of the Essex Regional Educational Services Commission agrees to accept applications through the school year as additions to existing routes and if necessary, subsequent bidding procedures; and

Y. Participation in Coordinated Transportation -- Essex Regional Educational Services Commission
(continued)

BE IT FURTHER
RESOLVED:

that the Board of Education of Edison agrees to allow the Board of Directors of the Essex Regional Educational Services Commission to act its agent in the routing, scheduling, bidding, and awarding of all routes; and

BE IT FURTHER
RESOLVED:

that the Board of Education of Edison agrees to pay the Board of Directors of the Essex Regional Educational Services Commission a sum of money equal to a proportionate share of monthly transportation route costs on all routes on which there are students from the district.

Z. Participation in Coordinated Transportation -- Middlesex Regional Educational Services Commission

WHEREAS,

the Edison Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS,

the Middlesex Regional Educational Services Commission, hereinafter referred to as the MRESC, offers coordinated transportation services; and

WHEREAS,

the MRESC will organize and schedule routes to achieve the maximum cost effectiveness.

NOW, THEREFORE,

it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 2% or 4% for member districts, or of 6% for non-member districts, as presented to the Edison Board of Education as calculated by the billing formula adopted by the MRESC's Board of Education. Said formula shall be based on a route cost divided by the number of students allocated to each participating district. The total amount to be charged to districts will be adjusted based on actual costs.

The MRESC will provide the following services:

- routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
- monthly billing and invoices;
- computer print-outs of student lists for all routes coordinated by MRESC;
- all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
- constant review and revision of routes;
- provide transportation within three days or sooner after receipt of the formal written request; and

IT IS FURTHER
AGREED:

that the Edison Board of Education will provide the MRESC with the following:

- requests for special transportation on approved forms to be provided by the MRESC, completed in full and signed by previously authorized district personnel;
- withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received.

Z. Participation in Coordinated Transportation – Middlesex Regional Educational Services Commission
(continued)

Additional Cost – all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such costs must first be approved by the Edison Board of Education.

Length of Agreement – this agreement and obligations and requirements therein shall be in effect between July 1, 2011 and June 30, 2012.

Entire Agreement – this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.

AA. Participation in Coordinated Transportation – Somerset County Educational Services Commission

WHEREAS, the Edison Board of Education desires to transport special education, non-public, public and vocational school students to specific destinations; and

WHEREAS, the Somerset County Educational Services Commission, hereinafter referred to as the SCESC, offers coordinated transportation services; and

WHEREAS, the SCESC will organize and schedule routes to achieve the maximum cost effectiveness.

NOW, THEREFORE, it is agreed that in consideration of pro-rated contract costs, plus an administration fee of 6%, as presented to the Edison Board of Education as calculated by the billing formula adopted by the SCESC's Board of Education. Said formula shall be based on a route cost divided by the number of students allocated to each participating district. The total amount to be charged to districts will be adjusted based on actual costs. Payments will be due within 30 days of receipt by the district and deemed late after 60 days with an additional 1% fee for late payments. At the discretion of the Commission superintendent, late fee charges may be waived for extenuating circumstances.

The SCESC will provide the following services:

- a. routes coordinated with other districts to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
- b. monthly billing and invoices;
- c. computer print-outs of student lists for all routes coordinated by SCESC;
- d. all necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
- e. constant review and revision of routes;

IT IS FURTHER
AGREED:

that the Edison Board of Education will provide the SCESC with the following:

- requests for special transportation on approved forms to be provided by the SCESC, completed in full and signed by previously authorized district personnel;
- withdrawal for any transportation must be provided in writing and signed by authorized district personnel; no billing adjustments will be made without this completed form and will become effective on the date the form is received.

Additional Cost – all additional costs generated by unique requests such as mid-day runs or early dismissals will be borne by the district. All such costs must first be approved by the Edison Board of Education.

AA. Participation in Coordinated Transportation -- Somerset County Educational Services Commission
(continued)

Whereas, the SCESC also provides coordinated regional bus maintenance services, safety training, coordinated purchasing, professional development and other related transportation services for an additional fee as a shared services program, the Edison Board of Education may participate at any time.

Length of Agreement -- this agreement and obligations and requirements therein shall be in effect between July 1, 2011 and June 30, 2012.

Entire Agreement -- this agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.

Mr. Maeroff asked for a motion to approve the Appointment resolutions Items A through AA. Mrs. Iyer made the motion, seconded by Dr. Heelan. Mr. Michaud took a roll call vote, and the result was as follows:

AYES: Dr. Heelan, Ms. Shah (Except Abstained on Items D1 & D2 Only),
Mrs. Bonderowitz, Mrs. Ward, Mr. Romano, Mrs. Anes,
Mr. Dickinson (Except No on Items D1 & D2 Only),
Mrs. Iyer, Mr. Maeroff

ABSTAINED: Ms. Shah -- Items D1 & D2 Only

NAYS: Mr. Dickinson -- Items D1 & D2 Only

The motion was carried.

X. DESIGNATION OF

A. Designation of Depositories

BE IT
RESOLVED:

that the Edison Board of Education approves the appointment of the following banking institutions located in the Township of Edison as legal depositories for the School District of Edison Township:

TD BANK

- Lunch Account #7855087693
- Unemployment Account #7856732438
- General Account #7859601549
- Salary Account #7859601556
- Agency Account #7859601564
- Flexible Spending Account #7855086620

PROVIDENT BANK

Capital Reserve Account # 690003725

BE IT FURTHER
RESOLVED:

that all checks, notes, drafts and warrants be signed by all of the following:

- Gene I. Maeroff, President
- Daniel P. Michaud, Board Secretary
- Agnes Yang, Treasurer of School Funds

whose signatures shall be duly certified to whose signatures shall be duly certified to said banks, and that all checks, drafts, notes and warrants issued by the Board of Education will not be honored unless so signed; and

A. Designation of Depositories (continued)

BE IT FURTHER

RESOLVED: that all salary checks be signed by Agnes Yang, Treasurer of School Funds for the Edison Board of Education; and

BE IT FURTHER

RESOLVED: that the Board of Education authorizes the Board Secretary or his designee to contact the following banking/financing institutions for investment purposes:

- | | |
|---------------------|----------------------------|
| 1. Wells Fargo Bank | 7. Bank of America |
| 2. PNC Bank | 8. Provident Bank |
| 3. TD Bank | 9. Sovereign Bank |
| 4. Bank of New York | 10. Investors Savings Bank |
| 5. NJ ARM | 11. JP Morgan-Chase |
| 6. Columbia Bank | 12. MBIA Class |

B. School Fund Investor

BE IT

RESOLVED: that the Edison Board of Education designates Daniel Michaud, Business Administrator/Board Secretary as the Funds Investor and authorizes him to make wire transfers amongst the board accounts as may be necessary.

C. Implementation of 2011-2012 Budget

BE IT

RESOLVED: that the Edison Board of Education authorizes the Superintendent and Business Administrator/Board Secretary to implement the 2011-2012 budget pursuant to local and state policies.

D. Uniform Chart of Accounts

BE IT

RESOLVED: that the Edison Board of Education authorizes the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2011-2012 school year.

E. Long Range Facility Plan

BE IT

RESOLVED: that the Edison Board of Education approves the long range facility plan for the 2011-2012 school year.

F. Tax Payment Schedule

BE IT

RESOLVED: that the Edison Board of Education approves the tax payment schedule to receive the current expense tax levy and the debt service tax levy for the 2011-2012 school year.

G. Three-Year Maintenance Plan

BE IT

RESOLVED: that the Edison Board of Education approves the three-year maintenance plan for the 2011-2012 school year.

H. Designation of Official Newspapers

BE IT

RESOLVED: that The Star Ledger and The Home News Tribune, to be designated as the official newspapers for all advertisements, notices, statements, et al. of the Edison Board of Education.

I. Designation of Tax Shelter Annuity Providers

BE IT

RESOLVED: that the Edison Board of Education approves the following tax shelter annuity providers for 403B and 459 Plans for the 2011-2012 school year:

VALIC

Great American Life Insurance Company

Metlife

The Equitable

Legend/NEA

Lincoln Investment

Oppenheimer Funds

Financial Resources

J. Petty Cash

WHEREAS, the Edison Board of Education has determined there is a continuing need for an imprest petty cash fund; and

WHEREAS, it has been determined that the amount of the fund shall be set at \$300.00, with no individual expenditure exceeding \$50.00, and

WHEREAS, this Board of Education designates Daniel P. Michaud, Business Administrator/Board Secretary, as the individual responsible for disposition of said funds; and

WHEREAS, all unused petty cash funds will be closed to the general account no later than June 30, 2012;

NOW, THEREFORE,
BE IT RESOLVED:

that the Edison Board of Education, pursuant to N.J.A.C. 6:20-2.10, et. seq., revised on February 21, 1989, that an imprest petty cash fund be established with the rules set forth in the preambles hereto.

Mr. Maeroff asked for a motion to approve the Designation Of resolutions Items A through J. Dr. Heelan made the motion, seconded by Mrs. Iyer. Mr. Michaud took a roll call vote, and the result was as follows:

AYES: Dr. Heelan, Ms. Shah, Mrs. Bonderowitz, Mrs. Ward,
Mr. Romano, Mrs. Anes, Mr. Dickinson, Mrs. Iyer, Mr. Maeroff

NAYS: None

The motion was carried.

A. Meeting Dates

BE IT
RESOLVED:

that the Edison Board of Education designates the dates for the regular public action meetings and caucus meetings of the Board of Education as listed below:

CAUCUS MEETINGS

(Education Center -- [EC]
312 Pierson Avenue, Edison)

ACTION MEETINGS

(John P. Stevens High School -- Grove
Avenue, Edison or at Edison High
School -- Boulevard of Eagles, Edison)

Wednesday	05/18/11	JPS	Monday	05/23/11
Wednesday	06/08/11	EHS	Monday	06/13/11
Wednesday	07/20/11	EC **	Monday	07/25/11
Wednesday	08/24/11	EC **	Monday	08/29/11
Wednesday	09/14/11	JPS	Monday	09/19/11
Wednesday	10/05/11	EHS	Monday	10/10/11
Wednesday	11/16/11	JPS	Monday	11/21/11
Wednesday	12/14/11	EHS	Monday	12/19/11
Wednesday	01/18/12	JPS	Monday	01/23/12
Wednesday	02/22/12	EHS	Monday	02/27/12
Wednesday	03/21/12	JPS	Monday	03/26/12*
Wednesday	04/18/12	EHS	Monday	04/23/12

* Budget Hearing Date

** Summer Meetings Held at the Education Center

BE IT FURTHER
RESOLVED:

that the 2012-2013 Budget Hearing meeting of the Board of Education shall be conducted on Monday, March 26, 2012 at John P. Stevens High School, Edison, New Jersey, prior to the regular monthly public board meeting; and

BE IT FURTHER
RESOLVED:

that the Reorganization Meeting of the Board of Education shall be conducted on Wednesday, May 2, 2012 at the Education Center, 312 Pierson Avenue, Edison, New Jersey; and

BE IT FURTHER
RESOLVED:

that all meetings of the Board of Education commence at 7:00 P.M. on the date set forth, unless otherwise specified by the Board of Education, but in no case, later than 8:00 P.M. and formal action may be taken by the Board at any and all meetings; and

BE IT FURTHER
RESOLVED:

that pursuant to the Public Meetings Act, the Board Secretary is hereby directed to publish these dates in the official newspaper of the Board of Education and to post notices of the foregoing dates at the offices of the Board of Education, the Municipal Town Hall and in all schools of the district.

B. Policies/By Laws

BE IT
RESOLVED:

that the Edison Board of Education, County of Middlesex, State of New Jersey, pursuant to N.J.S.A. Title 18A:11-1, readopts, for its own operation of the school district, all existing policies and bylaws heretofore approved by the previous Board of Education and adopted by this Board of Education.

C. Bargaining Unit Representatives

BE IT

RESOLVED:

that the Edison Board of Education, County of Middlesex, State of New Jersey, pursuant to N.J.S.A. Title 34:13A-5.3, recognizes the following associations as the official unit representatives effective July 1, 2011 through June 30, 2012, to wit:

the Edison Township Education Association, as representative of the teaching staff, guidance counselors, special services personnel, administrative secretaries, school secretaries, para-professionals, security guards, attendance investigators, library aides, registered nurses and staff assistants;

the Edison Township Principals' Association, as representative of all principals, assistant principals, academic directors and academic supervisors;

the NJEA/Edison Public Schools Custodians and Maintenance Association, as representative of all school custodians, maintenance and grounds personnel; and,

the Edison Facilities Maintenance and Management Association, as representative of school facility managers and maintenance, grounds and warehouse facility managers.

D. Pupil Records

BE IT

RESOLVED:

that the Edison Board of Education, County of Middlesex, State of New Jersey collects and maintains student records in the authorized categories, pursuant to NJAC Title VI, Education, Chapter 3, Pupil Records, to insure the educational welfare of the students of this district.

E. Curriculum Guides/Basic Textbooks

WHEREAS,

the Edison Board of Education, County of Middlesex, State of New Jersey adopts annually an educational program or curriculum which shall be developed by the Board in consultation with the teaching staff members under the direction of the Superintendent of Schools, pursuant to NJAC Title 6:8-3.5; and

WHEREAS,

an educational program or curriculum for the district has been developed and 20% of the guides revised annually as required and which provides for the following, to wit:

- 1) It is consistent with written goals, objectives and identified pupil needs and with the New Jersey Core Curriculum Content Standards; and
- 2) It is designed to develop individual talents, interests and to serve diverse learning styles to motivate pupil achievement; and
- 3) Does provide for continuous learning through an effective articulation between and among the schools; and
- 4) Does provide all pupils continuous access to sufficient programs and services of a library/media facility, classroom collection, or both, to support the educational program or curriculum; and
- 5) Does provide all pupils guidance and counseling to assist in career and academic planning; and
- 6) Does provide a continuum of educational programs and services for all children with learning disabilities, pursuant to law and regulation; and
- 7) Does provide bilingual/ESL programs for English language learners, pursuant to law and regulation; and

E. Curriculum Guides/Basic Textbooks (continued)

- 8) Does provide supplementary education programs for pupils, pursuant to law and regulation; and
- 9) Does provide all pupils equal educational opportunity, pursuant to law and regulation; and
- 10) Does provide career awareness and vocational education, pursuant to law and regulation; and
- 11) Does provide educational opportunities for exceptionally gifted and talented pupils.

NOW, THEREFORE,
BE IT RESOLVED:

by the Edison Board of Education, County of Middlesex, State of New Jersey that it adopts and it does hereby adopt, the educational program, curriculum guides, the 5-year revision matrix and basic textbooks developed under the direction of the Superintendent of Schools after consultation with the teaching staff members as required by NJAC Title 6:8-3.5 and as per list and description attached hereto and made a part hereof.

F. Adoption of Bio-Security Plan

BE IT

RESOLVED: that the Edison Board of Education adopts the bio-security plan for the 2011-2012 school year.

G. Adoption of Crisis Management Plan

BE IT

RESOLVED: that the Edison Board of Education adopts the crisis management plan for the 2011-2012 school year.

H. Adoption of Pandemic Plan

BE IT

RESOLVED: that the Edison Board of Education adopts the pandemic plan for the 2011-2012 school year.

I. Standard Operating Procedure & Internal Control Manual

BE IT

RESOLVED: that the Edison Board of Education approves the standard operating procedure and internal control manual for the 2011-2012 school year.

XII. APPROVAL OF INSTITUTIONAL MEMBERSHIPS (2011-12)

A. New Jersey School Boards Association (NJSBA)

BE IT

RESOLVED: that the Edison Board of Education, County of Middlesex, State of New Jersey, pursuant to N.J.S.A. 18A authorizes the payment of the annual dues to the New Jersey School Boards Association for the 2011-2012 school year; and

BE IT FURTHER

RESOLVED: that the members of the Board of Education are encouraged to partake of the various workshops and services offered by the New Jersey School Boards Association.

B. N.J. State Interscholastic Athletic Association (NJSIAA)

BE IT

RESOLVED:

that the Edison Board of Education, County of Middlesex, State of New Jersey, is authorized to participate in the approved interscholastic athletic programs sponsored by the New Jersey State Interscholastic Athletic Association for the 2011-2012 school year; and

BE IT FURTHER

RESOLVED:

that a copy of this Resolution be forwarded to the New Jersey State Interscholastic Athletic Association.

Mr. Maeroff asked for a motion to approve the Adoption resolutions Items A through I and Approval of Institutional Memberships Items A and B. Dr. Heelan made the motion, seconded by Mrs. Ward. Mr. Michaud took a roll call vote, and the result was as follows:

AYES: Dr. Heelan, Ms. Shah, Mrs. Bonderowitz, Mrs. Ward,
Mr. Romano, Mrs. Anes, Mr. Dickinson, Mrs. Iyer, Mr. Maeroff

NAYS: None

The motion was carried.

XIII. ADOPTION OF STATE MANDATED CODE OF ETHICS

Mr. Michaud read each of the twelve provisions of the code of ethics to the board members and asked them to inquire about the meaning and intent of each, if they were not perfectly clear on it's rationale. Mr. Jonathan Busch, Esq. and Mr. Michaud were available to clarify any concerns or questions. Each board member was given a copy of the code of ethics to sign that they received them and understood their content.

A. Code of Ethics

WHEREAS,

the New Jersey State Board of Education adopted N.J.A.C. 6:3-1.3 which requires, among other things, that each district board of education:

1. Discuss the School Ethics Act and the Code of Ethics for School Board Members, pursuant to N.J.S.A. 18A:12-21 et seq., at a regularly scheduled public meeting annually; and
2. Adopt policies and procedures regarding the training of district board of education members in understanding the Code of Ethics; and
3. Provide documentation that each member of the district board of education has received and reviewed the following Code of Ethics:
 - I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
 - I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
 - I will confine my board action to policymaking, planning and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
 - I will behave toward my fellow board members with the respect due their office – demonstrating courtesy,

A. Code of Ethics (continued)

- I will refrain from inappropriate conduct in public meetings and in making public statements, refraining from any disparagement of my fellow board members or others on a personal, social, racial or religious basis.
- I will carry out my responsibility, not to administer the schools, but together with my fellow board members, to see that they are well run.
- I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.
- I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information, and in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
- I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief school administrator.
- I will support and protect school personnel in proper performance of their duties.
- I will refer all complaints to the chief school administrator and will act on such complaints at public meetings only after failure of an administrative solution.

NOW, THEREFORE,
BE IT RESOLVED:

that the School Board Members serving the Edison Board of Education acknowledge that they have received a copy of the Code of Ethics for School Board Members and understand the responsibilities they are undertaking as members of the Edison Board of Education.

Mr. Maeroff asked for a motion to approve the Code of Ethics resolution. Mrs. Iyer made the motion, seconded by Mrs. Bonderowitz. Mr. Michaud took a roll call vote, and the result was as follows:

AYES: Dr. Heelan, Ms. Shah, Mrs. Bonderowitz, Mrs. Ward,
Mr. Romano, Mrs. Anes, Mr. Dickinson, Mrs. Iyer, Mr. Maeroff

NAYS: None

The motion was carried.

XIV. ADOPTION OF TRAVEL & RELATED EXPENSE REIMBURSEMENT

A. Travel & Related Expense Reimbursement -- 2011-2012

WHEREAS, the Edison Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

A. Travel & Related Expense Reimbursement – 2011-2012 (continued)

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms;

NOW, THEREFORE,
BE IT RESOLVED, that the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER
RESOLVED: that the Board of Education approves travel and related expenses reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$126,000 for all staff and board members.

Mr. Maeroff asked for a motion to approve the adoption of travel and related expense reimbursement resolution. Dr. Heelan made the motion, seconded by Mrs. Ward. Mr. Michaud took a roll call vote, and the result was as follows:

AYES: Dr. Heelan, Ms. Shah, Mrs. Bonderowitz, Mrs. Ward,
Mr. Romano, Mrs. Anes, Mr. Dickinson, Mrs. Iyer, Mr. Maeroff

NAYS: None The motion was carried.

XV. ANNOUNCEMENT BY THE PRESIDENT

BOE Caucus Meeting
Wednesday, May 18, 2011
7:00 PM – Education Center (Caucus Room)

BOE Regular/Action Meeting
Monday, May 23, 2011
7:00 PM - John P. Stevens High School (Auditorium)

Mr. Maeroff reported that a Board Retreat will be scheduled for July 9, 2011. The location is to be determined.

Mr. Maeroff received a letter from Mr. Cerf, Commissioner of Education, regarding Charter Schools and needs to respond by May 31, 2011.

XVI. BOARD MEMBERS – OPEN DISCUSSION

Dr. Heelan informed the Board that Edison High school student, Susan Chang, won a Google art contest.

Mrs. Iyer thanked everyone for their support for appointing her the Vice President of the Board and said she is looking forward to working with the Board.

Mr. Maeroff recognized William Van Pelt and Aimee Szilagyi as former board members. He reported that he will set Board guidelines and will recreate a committee structure.

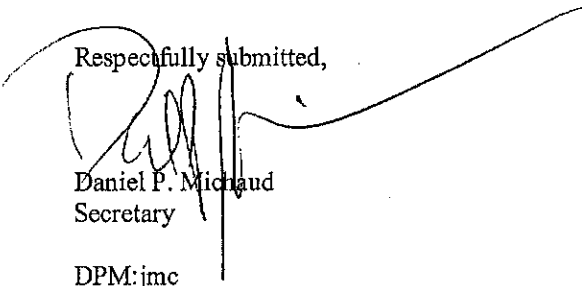
XVII. PUBLIC COMMENTS

Emil Ferlicchi, ETEA President, welcomed Dr. Heelan and Ms. Shah. He said that the ETEA stands ready to make Edison schools run efficiently and effectively.

XVIII. ADJOURNMENT

There being no further questions or comments forthcoming, Mr. Maeroff asked for a motion to adjourn this May 10, 2011 Reorganization Meeting of the Edison Board of Education at 7:45 P.M. Dr. Heelan made the motion, seconded by Mrs. Iyer and approved by all members present.

Respectfully submitted,


Daniel P. Michaud
Secretary

DPM:jmc