

NOTICE
REGULAR MEETING OF THE GOVERNING BOARD
TRACY UNIFIED SCHOOL DISTRICT

DATE: TUESDAY, DECEMBER 17, 2019

**PLACE: DISTRICT EDUCATION CENTER
BOARD ROOM
1875 WEST LOWELL AVENUE
TRACY, CALIFORNIA**

TIME: 7:00 PM Open Session

AGENDA

- | | Pg. No. |
|---|---------|
| 1. Call to Order | |
| 2. Roll Call – Establish Quorum
Board: S. Abercrombie, A. Alexander, J. Costa, S. Kaur, B. Pekari, J. Silcox, L. Souza
Staff: B. Stephens, C. Goodall, S. Harrison, T. Jalique, B. Etcheverry | |
| 3. Call to Order and Pledge of Allegiance | |
| 4. Board Organization: | |
| 4.1 Elect Officers: President, Vice President, Clerk | 1 |
| Action: Motion __; Second __. Vote: Yes __; No __; Absent __; Abstain- . | |
| 4.2 Appoint Representatives to the following committees: | 2-3 |
| Budget; Charter Schools; City Schools Liaison; District Attendance Area; Facilities
Advisory; Facility Use Policy Review; Special Ed; TAPFFA; Tracy Learning
Center/Ad Hoc Board Member; Tracy Parks | |
| Action: Motion __; Second __. Vote: Yes __; No __; Absent __; Abstain- . | |
| 4.3 Approve Board Meeting Calendar | 4 |
| Action: Motion __; Second __. Vote: Yes __; No __; Absent __; Abstain | |
| 5. Student Representative Reports: None. | |
| 6. Recognition & Presentations: An opportunity to honor students, employees and community members for outstanding achievement: None. | |
| 7. Information & Discussion Items: An opportunity to present information or reports concerning items that maybe considered by Trustees at a future meeting. None. | |
| 8. Hearing of Delegations: Anyone wishing to address the Governing Board on a non-agenda item may be heard at this time. Oral presentations shall be held to a reasonable length, normally not to exceed five (5) minutes. If formal action is required, the board may request that the item be placed on a future agenda and action will be taken at a future date. If information or a report is requested, the request for it must also be submitted in writing to the superintendent. (Please complete a yellow speaker’s card). | |

9. PUBLIC HEARING: None.

10. Consent Items: Actions proposed for consent are consistent with the approved practices of the district and are deemed routine in nature. Trustees receive board agenda background information in advance of scheduled meetings and are prepared to vote with knowledge on the consent items.

Action: Motion ___; Second ___. **Vote:** Yes ___; No ___; Absent ___; Abstain ___.

Board approval of any agenda item requiring insurance is conditioned upon acceptance of appropriate insurance accepted by Tracy Unified.

10.1 Administrative & Business Services: None.

10.2 Educational Services:

10.2.1 Approve Out Of State Travel for Tracy High School Teacher-Librarian to Attend the International Baccalaureate Diploma Programme Workshop for Librarians in Houston, TX on February 13-15, 2020 **5**

10.2.2 Ratify Master Contract Agreement with Creative Alternatives, Inc. NPS for the 2019-2020 School Year (Separate Cover Item) **6**

11. Action Items: Action items are considered and voted on individually. Trustees receive background information and staff recommendations for each item recommended for action in advance of scheduled meetings and are prepared to vote with knowledge on the action items.

11.1 Administrative & Business Services: None.

12. Board Reports: An opportunity for board members to discuss items of particular importance or interest in the district.

13. Superintendent's Report: An opportunity for the superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities.

14. Board Meeting Calendar:

14.1 January 14, 2020

14.2 January 28, 2020

14.3 February 11, 2020

14.4 February 25, 2020

15. Upcoming Events:

15.1 December 20-January 3, 2020 Winter Break, No School

15.2 January 20, 2020 MLK Day, No School

15.3 January 24, 2020 Staff Buy Back Day, No School

15.4 February 10, 2020 No School, Lincoln's Birthday

15.5 February 17, 2020 No School, President's Day

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability. To make this request, please telephone the Superintendent's Office at 209.830.3201. If any person with a disability needs a disability-related modification or accommodation, including auxiliary aids or services, he/she should also contact the Superintendent's Office at least 24 hours prior to the meeting.



ADMINISTRATIVE SERVICES MEMORANDUM

TO: Board of Education
FROM: Dr. Brian Stephens, Superintendent
DATE: December 1, 2019
SUBJECT: (1)Elect Officers;
(2)Appoint Representatives to the following committees:
Budget;Charter Schools; City Schools Liaison; District Attendance Area;
Facilities Advisory; Facility Use Policy Review; Special Ed, TAPFFA; Tracy
Learning Center/Ad Hoc Board Member; Tracy Parks; and
(3)Approve 2018 Board Calendar.

BACKGROUND: Education Code Section 35143 requires the governing board of each school district to hold an annual organizational meeting. In a year in which a regular election for governing board members is held in our district, the meeting shall be held on a day within a 15-day period that commences with the date upon which an elected governing board member takes office. Organizational meetings, in years in which no such regular election for governing board members is conducted, shall be held during the same 15-day period on the calendar. This year the 15-day period will commence on December 1. Districts that have regular meetings between December 13 and December 27 can comply with the Education Code requirement by placing this matter on its agenda. The day and time of the annual meeting shall be selected by trustees at its regular meeting immediately prior to the first day of such 15-day period.

RATIONALE: Tuesday, December 17, 2019, is the date of the Tracy Unified School District Board of Trustee's regular meeting which complies with the Education Code requirement for holding the annual organizational meeting. Within 15 days prior to the date of the annual meeting, all board members and members-election shall be notified in writing of the date and time selected for the meeting.

FUNDING: N/A

RECOMMENDATION: (1)Elect Officers; (2)Appoint Representatives to the following committees: Budget; CALSSD; City Schools Liaison; District Attendance Area; Facilities Advisory; Facility Use Policy Review; Family Life; Legislative Action; SJCSBA; Special Ed; TAPFFA; Tracy Learning Center/Ad Hoc Board Member; Charter Schools; Tracy Parks; and (3)Approve 2018 Board Calendar.

Prepared by: Dr. Brian R. Stephens, Ed.D. Superintendent.

**TRACY UNIFIED SCHOOL DISTRICT
ORGANIZATIONAL MEETING HELD DEC. 2019**

2020 COMMITTEES:	ABERCROMBIE	ALEXANDER	COSTA	KAUR	PEKARI	SILCOX	SOUZA
OFFICERS							
BUDGET (Alt-)							
CHARTER SCHOOLS							
CITY SCHOOLS (Alt-)							
DISTRICT ATTENDANCE AREA							
FACILITIES ADVISORY (Alt-)							
FACILITY USE POLICY REVIEW (Alt-)							
SPECIAL ED							
TAPFEA (Alt-)							
TRACY LEARNING CTR/ AD HOC BOARD MEMBER (Alt-)							
TRACY PARKS (Alt-)							

**TRACY UNIFIED SCHOOL DISTRICT
APPROVED JANUARY 22, 2019**

2019 COMMITTEES:	ABERCROMBIE	ALEXANDER	COSTA	KAUR	PEKARI	SILCOX	SOUZA
OFFICERS	PRESIDENT		CLERK		VICE PRESIDENT		
BUDGET Kaur, Pekari, Silcox (Alt-Alexander)		ALTERNATE					
CHARTER SCHOOLS Abercrombie, Kaur, Souza							
CITY SCHOOLS Alexander, Costa, Silcox (Alt-Pekari)					ALTERNATE		
DISTRICT ATTENDANCE AREA Abercrombie, Souza							
FACILITIES ADVISORY Cost, Pekari, Silcox (Alt-Abercrombie)	ALTERNATE						
FACILITY USE POLICY REVIEW Abercrombie, Kaur, Pekari (Alt-Silcox)						ALTERNATE	
SPECIAL ED Souza							
TAPFEA Alexander, Costa, Silcox (Alt-Abercrombie)	ALTERNATE						
TRACY LEARNING CTR/ AD HOC BOARD MEMBER Abercrombie (Alt-Costa)			ALTERNATE				
TRACY PARKS Costa (Alt-Pekari)					ALTERNATE		



Board of Education Calendar of Meetings 2020

TRACY
UNIFIED SCHOOL DISTRICT

The Board of Education holds its regular meetings in the Tracy Unified School District Education Center Boardroom located at 1875 W. Lowell Ave. Meetings begin at 7 p.m. The Board of Education’s meeting agendas are posted for public viewing the Friday before each regular meeting in the Education Center lobby and on the District’s website at www.tracy.k12.ca.us. Copies of meeting agendas also are available by contacting the Superintendent’s Office at 830-3201. Minutes of Board of Education meetings are available for public review in the Superintendent’s Office on Mondays through Fridays between 8 a.m. and 5 p.m., and can be viewed on the District’s website at www.tracy.k12.ca.us.

BOARD MEETING DATES 2020	
	01/14/20
	01/28/20
	02/11/20
	02/25/20
	03/10/20
	03/24/20
	04/28/20
	05/12/20
	05/26/20
	06/09/20
	06/23/20
	08/11/20
	08/25/20
	09/08/20
	09/22/20
	10/13/20
	10/27/20
	11/10/20
	12/08/20
	12/15/20



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Brian R. Stephens, Superintendent
FROM: Dr. Sheila Harrison, Associate Superintendent of Educational Services
DATE: December 11, 2019
SUBJECT: **Approve Out Of State Travel for Tracy High School Teacher-Librarian to Attend the International Baccalaureate Diploma Programme Workshop for Librarians in Houston, TX on February 13-15, 2020**

BACKGROUND: Tracy High School (THS) has an International Baccalaureate (IB) Diploma Program (DP) that requires the development and practice of rigorous research skills in IB DP candidates. The IB DP offers workshops to train teacher-librarians to provide the support IB DP candidates need to be successful in their required research work. This workshop is the only one in the 2019-2020 school year that is for beginning and experienced teacher-librarians (TL), and attendance will allow the new THS TL to receive comprehensive training to support staff and students in carrying out research projects successfully.

RATIONALE: The THS TL is charged with supporting the curriculum, instruction, and academic programs of students and teachers at THS. THS has an IB program that creates specific academic needs to be supported at that site. The IB DP Librarian Category 1 and 2 training will develop the capacity of the THS TL—and through her, the library staff—to develop more effective library information literacy services for THS IB students and staff. This agenda item supports District Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals and District Strategic Goal #2: Hire, support, develop, train and sustain district employees who create a singleness of purpose focused on maximizing students' academic, social and emotional potential.

FUNDING: The cost of this conference will not exceed \$2000 and will be paid through Title II funds for teachers' professional development.

RECOMMENDATION: Approve Out Of State Travel for Tracy High School Teacher-Librarian to Attend the International Baccalaureate Diploma Programme Workshop for Librarians in Houston, TX on February 13-15, 2020

Prepared by: Dr. Debra Schneider, Director of Instructional Media Services and Curriculum



EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Brian Stephens, Superintendent
FROM: Dr. Sheila Harrison, Associate Superintendent of Educational Services
DATE: December 11, 2019
SUBJECT: **Ratify Master Contract Agreement with Creative Alternatives, Inc. NPS for the 2019-2020 School Year**

BACKGROUND: Board approval is requested to ratify the Master Contract with Creative Alternatives, Inc., NPS in Turlock, CA. The District's Special Education administration has established a contract with Creative Alternatives, Inc. to provide the placement pursuant to a student's IEP. Approval is necessary at this time to remain compliant with the IEP.

RATIONALE: Districts must offer a continuum of services including, when necessary, compensatory education to students with exceptional needs. This agenda request supports District Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals.

FUNDING: Expenses for this contract are billed at \$417.80 (93 days) + \$525.80 (30 days). Total contract expenses will not exceed \$54,629.40. Special Education contract expenses are funded through 602 funding for Special Education, budgeted in account #01-6500-0-5750-1180-5800-800-2542.

RECOMMENDATION: Ratify Master Contract Agreement with Creative Alternatives, Inc. NPS for the 2019-2020 School Year.

Prepared by: Tammy Jalique, Interim Director of Special Education.