

**HARRISON CENTRAL SCHOOL DISTRICT  
HARRISON, NEW YORK**

**BOARD OF EDUCATION  
REGULAR BUSINESS MEETING**

**Louis M. Klein Middle School**

**December 11, 2019**

**7:00 PM**

**BOARD OF EDUCATION**

**Dennis DiLorenzo  
Kelly Kozak  
Noreen Lucey  
Kelly Mulvoy Mangan  
Placido Dino Puccio  
Robert C. Sullivan Jr.  
Lindy Wolverton**

**Louis N. Wool, Ed.D.  
Superintendent of Schools**

**AGENDA**  
**REGULAR BUSINESS MEETING**  
**December 11, 2019**

- I. Business Meeting Called to Order**
- II. Acceptance of Minutes**
  - 1. November 20, 2019
- III. Public Participation**
- IV. President's Update**
- V. Superintendent's Report**
  - 1. Presentation on Personalized Learning: Making Learning Unique for Each Student
- VI. Personnel Report**
- VII. Administrative Report**
  - 1. Approval of a Student from the Harrison High School Debate Team to Travel to Orlando, Florida
  - 2. Approval of Harrison High School Debate Team Field Trip to Newark, New Jersey
  - 3. Approval of Harrison High School Debate Team Field Trip to Lexington, Massachusetts
  - 4. First Reading of District Policies
  - 5. Acceptance of Gift from Harrison Avenue School PTA
  - 6. Approval to Appoint a Hearing Officer
  - 7. Approval of CSE/CPSE Minutes
  - 8. Approval of CSE/CPSE Recommendations
- VIII. Finance and Facilities**
  - 1. 2019/20 Appropriation Transfers
  - 2. Adoption of the 2020/21 Budget Calendar
  - 3. Approval of Amendment to the 2019-2020 General Fund Budget for Increase in Westchester County Sales Tax
  - 4. Amendment to the OMNI 403(b) Retirement Plan Document
  - 5. Tax Certiorari: H&H 2009 LLC Tax Map #122-47
  - 6. 2019/20 Transportation Contract: Southern Westchester BOCES
  - 7. Contract with DJ Sounds Unlimited for DJ Services for LMK 7<sup>th</sup> Grade Dance
  - 8. Contract Award RFB #19/20-30: Physical Education Mats

**NEXT MEETING OF THE BOARD OF EDUCATION**

**Regular Business Meeting**

**January 8, 2020**

**7:00 PM – Louis M. Klein Middle School**

**HARRISON CENTRAL SCHOOL DISTRICT**  
**Harrison, New York**

**PERSONNEL REPORT**

BE IT RESOLVED that, the Board of Education herewith approves the personnel report to follow.

**PERSONNEL AGENDA**  
**Recommendations for Board Action**  
**Regular Meeting of the Harrison Board of Education**  
**December 11, 2019**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following personnel actions.

**I. CERTIFICATED PERSONNEL**

**A. Regular Appointment (SED Clearance received)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following regular appointment in accordance with the Schedule attached to this report. (See Appendix A)

1. Name: Christian McCourtney  
Assignment: Supervisor of Elementary Education  
Location: District Office  
Effective date: January 2, 2020  
Probationary dates: January 2, 2020 - January 1, 2024

**B. Temporary Appointment (SED Clearance received)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following temporary appointment for the 2019-20 school year in accordance with the Schedule attached to this report. (See Appendix A)

1. Name: Marissa Carpentieri  
Assignment: Per Diem Substitute Teacher  
Location: Louis M. Klein Middle School  
Effective dates: December 12, 2019 - June 30, 2020

**C. Part-Time Appointment (SED Clearance received)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following Part-Time appointment for the 2019-20 school year in accordance with the Schedule attached to this report. (See Appendix A)

1. Name: Kathy Scerbo  
Assignment: Part-Time (0.8 FTE) Special Education Teacher  
Location: Districtwide  
Effective dates: January 6, 2020 - June 30, 2020

**D. Change of Status**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following changes of status.

1. Change the request for a leave of absence without pay in pursuant of the Family Medical Leave Act for Employee #4353, from November 14, 2019 - February 12, 2020 to December 10, 2019 - February 12, 2020.

**E. Request for Leave of Absence Without Pay**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following request for a leave of absence without pay.

1. Employee Number: 3980  
Effective Dates: January 2, 2020 - January 1, 2021  
Leave Type: Personal leave of absence

**II. NON-CERTIFICATED PERSONNEL**

**A. Resignation**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following resignations.

1. Name: Natalie Greco  
Assignment: Teacher Aide  
Location: Purchase Elementary School  
Effective date: December 5, 2019
2. Name: Melissa Margiotti  
Assignment: School Monitor  
Location: Parsons Memorial Elementary School  
Effective date: December 22, 2019

**B. Regular Appointment (SED Clearance received)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following regular appointments in accordance with the Schedule attached to this report. (See Appendix B)

1. Name: Adolph A. Flisser  
Assignment: Cleaner Nights  
Location: Parsons Memorial Elementary School  
Effective date: December 12, 2019  
Probationary period: December 12, 2019 - December 11, 2020
2. Name: Geraldine Barbagallo  
Assignment: Office Assistant (Auto Sys) 12 months  
Location: District Transportation Office  
Effective date: December 12, 2019  
Probationary period: December 12, 2019 - December 11, 2020

**C. Temporary Appointment (SED Clearance received)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following temporary appointment in accordance with the Schedule attached to this report. (See Appendix B)

1. Name: Susan Goonan  
Assignment: Per Diem Substitute School Monitor  
Location: Districtwide  
Effective dates: December 12, 2019 - June 30, 2020

**D. Change of Status**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education is requested to approve the following changes of status.

1. Change Maria Poleski's request for resignation from her assignment as Transportation Supervisor effective January 30, 2020, to resignation for the purpose of retirement effective January 24, 2020.
2. Change the assignment of James Datino from Daytime Cleaner to Nighttime Cleaner at the Parsons Memorial Elementary School, effective November 7, 2019 - December 11, 2019, and resume assignment as Daytime Cleaner effective December 12, 2019.

**III. OTHER**

**A. Acknowledgement of Student Teacher**

The Board of Education is requested to acknowledge the following student teacher.

	<u>Name</u>	<u>College</u>	<u>Location</u>	<u>Subject</u>	<u>Dates</u>
1.	Nicole Bochinis (Sterling Testing Systems completed)	WCC	PRE	Elementary	1/20/20-5/4/20

**B. Contracted Services**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the Superintendent to enter into an agreement with the following contracted service providers for the 2019-20 school year:

1. NYSED Higher Education Services Corporation, FAFSA Completion Initiative
2. Devane Murphy, Debate Team Judge

## ADMINISTRATIVE REPORT

### **1. APPROVAL OF A STUDENT FROM THE HARRISON HIGH SCHOOL DEBATE TEAM TO TRAVEL TO ORLANDO, FLORIDA FOR A DEBATE TOURNAMENT**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for a student from the Harrison High School Debate Team to travel to Lake Highland Preparatory School in Orlando, Florida on January 2, 2020. Departure will be at 2:30 PM on Thursday, January 2, 2020 from Harrison High School and the student will return to Harrison High School at 3:00 PM on Sunday, January 5, 2020.

### **2. APPROVAL OF HARRISON HIGH SCHOOL DEBATE TEAM FIELD TRIP TO NEWARK, NEW JERSEY FOR A DEBATE TOURNAMENT**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Debate Team to travel to Newark Science Park High School in Newark, New Jersey on January 9, 2020. Departure will be at 1:45 PM on Thursday, January 9, 2020 from Harrison High School and students will return to Harrison High School at 9:30 PM on Saturday, January 11, 2020.

### **3. APPROVAL OF HARRISON HIGH SCHOOL DEBATE TEAM FIELD TRIP TO LEXINGTON, MASSACHUSETTS FOR A DEBATE TOURNAMENT**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Debate Team to travel to Lexington High School in Lexington, Massachusetts on January 17, 2020. Departure will be at 2:45 PM on Friday, January 17, 2020 from Harrison High School and students will return to Harrison High School at 11:00 PM on Sunday, January 19, 2020.

### **4. FIRST READING OF DISTRICT POLICIES**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby conducts the first reading of the Harrison Central School District Policies, 5412: Uniform Guidance Compliance for Federal Rewards-Procurement, Suspension & Debarment, 5620: Inventories & Accounting of Fixed Assets, 7315: Student Acceptable Use Policy (AUP) Regarding Technology and 7410: Extracurricular Activities. The proposed policies will be available for public viewing in the office of the District Clerk.

### **5. ACCEPTANCE OF GIFT FROM THE HARRISON AVENUE SCHOOL PTA**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts from the Harrison Avenue School PTA the following donations and extends deep appreciation to the Harrison Avenue School PTA for their generosity.

- 1) A Buddy Bench to be placed in the Harrison Avenue playground in order to foster inclusion and friendship.
- 2) An entry mat to be placed at the front entrance of the Harrison Avenue School.
- 3) A trapezoid foam vaulting box to be used in the gymnasium for physical education classes at the Harrison Avenue School.

**6. APPROVAL TO APPOINT A HEARING OFFICER**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board appoints the following individual to serve as a Hearing Officer to conduct Education Law Section 3214 Hearings for the Harrison Central School District, as designated by the Superintendent of Schools:

Megan Shedden

**7. APPROVAL OF CSE/CPSE MINUTES**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 900070, 3100043, 900119, 3800036, 900060, 3800051, 900276, 3800054, 3800024, 900214, 3100020, 3900014, 3900029, 3300096, 3800070, 3900015, 900040, 3600045, 3000150, 900113, 3900044.

**8. APPROVAL OF CSE/CPSE RECOMMENDATIONS**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 3900024, 900283, 80058, 3900022, 3900027, 3900032, 900160, 3800102.



**FINANCE REPORT**

**1. 2019/20 APPROPRIATION TRANSFERS**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2019/20 appropriation transfers as submitted.

**2. ADOPTION OF THE 2020/21 BUDGET CALENDAR**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education adopts the 2020/21 Budget Calendar.

**3. APPROVAL OF AMENDMENT TO THE 2019-2020 GENERAL FUND BUDGET FOR INCREASE IN WESTCHESTER COUNTY SALES TAX**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education amends the 2019-2020 budget as follows for additional sales tax revenue anticipated to be received from Westchester County as a result of a one-percent sales tax increase:

A510 (G/L)	Estimated Revenues	(\$400,000)
A1120 (subsidiary)	Non-Property Tax Distribution by County	(\$400,000)
A960 (G/L)	Estimated Appropriations	\$400,000
A2110.120-05-0000 (subsidiary)	Instructional Salaries - PUR	\$210,000
A2110.132-01-0009 (subsidiary)	Instructional Salaries - HHS 6 <sup>th</sup> Class	\$100,000
A2250.165-09-0000 (subsidiary)	Salaries Aides – Private/Parochial	\$90,000

Note: The preliminary estimate from the County for the additional sales tax revenue is approximately \$600,000, but at this time, we are only adjusting the budget for \$400,000.

**4. AMENDMENT TO THE OMNI 403(b) RETIREMENT PLAN DOCUMENT**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education adopts the amendment to the Harrison Central School District 403(b) Retirement Plan Document as presented.

**5. TAX CERTIORARI: H&H 2009 LLC TAX MAP # 122-47**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes its attorneys, Shaw, Perelson, May & Lambert, LLP to execute a Stipulation of Settlement in the tax certiorari proceeding captioned H&H 2009 LLC v. Town of Harrison & Harrison CSD.

AND IT IS FURTHER RESOLVED, that the Board authorizes the refund of taxes as required by the terms of the order.

**6. 2019/20 TRANSPORTATION CONTRACT: SOUTHERN WESTCHESTER BOCES**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2019/20 transportation contract between Harrison Central School District and Southern Westchester BOCES for the term September 1, 2019 through June 30, 2020.

7. **CONTRACT WITH DJ SOUNDS UNLIMITED FOR DJ SERVICES FOR LMK 7<sup>th</sup> GRADE DANCE**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract with DJ Sounds Unlimited for DJ services for the LMK 7<sup>th</sup> grade dance scheduled on Thursday, February 6, 2020.

8. **CONTRACT AWARD RFB #19/20-30: PHYSICAL EDUCATION MATS**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education rejects the lowest bid received for item #1(not as specified) and awards the contract for physical education mats to the lowest responsive and responsible bidders as indicated.