

**GEORGIA CYBER ACADEMY (GCA)  
BOARD OF DIRECTORS MEETING**

**DATE:** November 21, 2019 | **TIME:** 6:00 PM – 7:30 PM; (begins at 6:10 PM)

**LOCATION: ROBBINS ROSS ALLOY BELINFANTE LITTLEFIELD LLC, 500 14th Street, NW,  
Atlanta, GA 30318**

**CONFERENCE CALL DIAL-IN #:** 1.515.606.5371 | **ACCESS CODE:** 675050#

**Join Zoom Meeting:** <https://georgiacyber.zoom.us/j/802279475>

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**Attendees:** Kenneth Tennyson Asher (Board Chair), Ben Brumfield, Eric Cochling, Andrew Lewis

**Absent:** Juliann McBrayer

**Board Employees/Contractors:** Angela Lassetter (HOS), Michael Kooi (Executive Director), Alexa Ross (General Counsel)

**Staff Attendees:** Melissa Komolafe (Admin), Ahoba Arthur (Admin), Jennifer Mitchell (Admin), Maria Blencowe (Communications), Andre Hopewell (CFO), Rosie Lowndes (Admin), Michelda Watson (Admin), Catherine Margrave, Amina Ross, Ayanna Anderson, Erin Morgan, Gail Robertson, Heidi Heidenescher, Ingrid Bailey, Janet Wheeler, Jessica Greear, Kara Bridgers, Kristy Howard, Lucretia Nolan, Sherene Mueller, Stacy Clendenen, Susan Rudd, Wendy Hickson

**Parents:** Due to the large number of parents that often dial in to the meeting we are unable to document all names

**Other:** Charlie Harper (C Harper Media)

**SUMMARY OF ACTIONS:**

	<b>MOTION</b>	<b>SECOND</b>	<b>VOTE</b>
Motion to approve October 2019 board meeting minutes	Andrew Lewis	Eric Cochling	Unanimous approved.
Motion to approve amended Fiscal Policies & Procedures	Ben Brumfield	Andrew Lewis	Unanimous approved.
Motion to move to executive session	Andrew Lewis	Eric Cochling	Unanimous approved.
Motion to adjourn Board meeting.	Ben Brumfield	Andrew Lewis	Unanimous approved

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- I. Call to order
  - II. Review and approval of October 16, 2019 meeting minutes
    - A. Motion to approve by Andrew Lewis, seconded by Eric Cochling, unanimously approved.

- III. Governance Committee Report- Eric Cochling
  - A. Committee reviewed proposed changes to the Commission’s Comprehensive Performance Framework
  - B. DOAA report coming out probably right after Thanksgiving
    - i. Biggest concern is that all data not up to date- 2017/2018 data
    - ii. Report emailed to GCA lawyers and board members
    - iii. Angela- report embargoed until released publicly
  
- IV. Academic Oversight Committee Report- Mike Kooi
  - A. CCRPI results
    - i. Across the board increases- double digit points above state on Closing Gaps
    - ii. Angela- concerned about enrollment compared to last year per board policy- extending deadline- last cohort of new students started last Monday
    - iii. Shout out to teachers and staff for all their hard work
    - iv. Mike- met today with Chief Strategy Officer of Cobb County- they have increased grad rate by more effectively finding unknown cohort of children
    - v. Discussed working together to leverage numbers in terms of curriculum- will continue to meet with them- will put out invitations for GCA to join as group
  - B. Academic interventions data
    - i. AIM program data from iReady- ES and HS improving- will continue to provide report each month
  - C. Newly enrolled student academic analysis
    - i. Enrollment- FTE count October 9,211- current enrollment 8,909- Angela concerned about percentages of new enrollment- board report shows how many students enrolled in GCA were already deficient credits or below grade level- will also get schoolwide data
  
- V. Head of School Report- Angela Lassetter
  - A. Testing update
    - i. ILP’s- reached threshold
  - B. Special Education compliance/monitoring update
    - i. Only one point lost under transition audit – very positive
  - C. SB60-GCA required to do meetings with teachers twice per year- will be doing through Title 1 town hall meetings
  - D. SB108- Computer science requirement MS & HS
    - i. Received grant from state to train computer science teachers
  - E. HB530- any student not attending for 10 days will be withdrawn and reported to DFACS
  - F. Reviewed upcoming trainings and conferences thru Oct 2020
  - G. Teacher of the Year
    - i. 3 candidates: ES- Marlena Harper, MS- Ashley Ledford, HS- Deidre Daniels
    - ii. Will be announced tomorrow- winner will then submit to state of GA Teacher of the Year
  
- VI. Finance Committee Report – Andre Hopewell
  - A. GCA has had several meetings with Kenneth and other board members
    - i. A glossary and reference points will be added at later date
    - ii. Kenneth ensured board members that he worked with staff to ensure policy aligns with board by-laws and fiduciary responsibility
    - iii. HR and technology language in previous policy had to be removed
  - B. Motion to approve amended Fiscal Policies & Procedures as updated from 9/3/19
    - i. Motion by Ben Brumfield, seconded by Andrew Lewis, unanimously approved.
  - C. Next month 990 form must be adjusted

- VII. Next Board of Directors Meeting
  - A. December 11<sup>th</sup>, 2019
  - B. November board meeting date changed from 20<sup>th</sup> to accommodate board members' schedules
  
- VIII. Public comments
  - A. None
  
- IX. Executive Session
  - A. Motion to move to executive session to consult and meet with legal counsel pertaining to pending or potential litigation, settlement, claims administrative proceedings or other judicial actions brought or to be brought by or against the school district or an officer of employee or in which the officer of employee may be directly involved,
    - i. Motion by Andrew Lewis, seconded by Eric Cochling, unanimously approved.
  
- X. ADJOURN
  - A. Motion to adjourn by Ben Brumfield, seconded by Andrew Lewis, unanimously approved.