

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION FACILITIES COMMITTEE  
DECEMBER 10 2019 MEETING MINUTES  
5:00 pm, 25 Newton Road, Woodbridge, CT

**COMMITTEE MEMBERS PRESENT:** Chairperson Patricia Cardozo, John Belfonti, Carla Eichler, and Patrick Reed

**COMMITTEE MEMBERS ABSENT:** None

**STAFF MEMBERS PRESENT:** Dr. Jennifer Byars, Ms. Theresa Lumas, and Mr. James Saisa.

**OTHERS PRESENT:** None

**1. CALL TO ORDER**

Ms. Cardozo called the meeting to order at 5:03 pm.

**2. DISCUSSION AND POSSIBLE ACTION ON MINUTES**

**a. Facilities Committee Meeting – July 16, 2019**

*Motion by Ms. Eichler to approve minutes as submitted*

*VOTES IN FAVOR, 4 (unanimous)*

*MOTION CARRIED*

**3. PUBLIC COMMENT**

None

**4. PRESENTATION ON CAPITAL IMPROVEMENT PLAN**

Mr. Saisa reviewed the 5-year Capital Plan.

**5. DISCUSSION ON APPROVED PROJECTS TIMELINE**

Mr. Saisa reviewed the timeline for HVAC projects approved in the referendum.

Ms. Lumas provided the athletics facilities timeline.

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**6. DISCUSSION ON FACILITIES PROJECT COMMITTEE**

Dr. Byars cited the need for a Facilities Project Committee to oversee the projects scheduled. The Committee would consist of Dr. Byars, Mr. Saisa, Ms. Lumas, Mr. Goodwin, and a member of the Facilities Committee. The meetings will be scheduled during working hours, possibly early mornings. The Facilities Committee will identify their member representative to Dr. Byars in January 2020.

*MOTION by Ms. Esposito to approve Facilities Project Committee*

*VOTES IN FAVOR, 5 (unanimous)*

*MOTION CARRIED*

**7. ADJOURN**

*MOTION by Ms. Eichler to adjourn meeting*

*VOTES IN FAVOR, 5 (unanimous)*

*MOTION CARRIED*

Meeting adjourned at 5:40 pm.

Respectfully submitted,

Theresa Lumas  
Director of Finance and Administration

AMITY REGIONAL SCHOOL DISTRICT NO. 5  
FIVE YEAR CAPITAL IMPROVEMENT PLAN - FACILITIES

SCHOOL	Line	DESCRIPTION	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	COMMENTS
	1	Asphalt sealing and crack repair	<i>\$20,000</i>						Replace old asphalt
	2	Sidewalk repair	<i>\$10,000</i>	\$10,000	\$10,000	\$10,000	\$10,000		Repair damage
	3	Replace corridor flooring			\$74,305				Vinyl tile is starting to let loose/safety
	4	Replace deteriorated pipe insulation	<i>\$20,000</i>	\$20,000	\$10,000		\$20,000	\$15,000	Needed due to condensation leaking thru
	5	Siemens Control Upgrade							Phasing out old operating system
	6	Replace aging variable frequency drives	<i>\$20,000</i>	\$20,000	\$20,000	\$20,000	\$20,000		Becoming obsolete and need to phase out
	7	Create entrances in library computer room		\$16,440					
	8	Install protective window film	<i>\$25,000</i>	\$25,000	\$25,000	\$25,000			Will provide better security for students
<b>Subtotal Amity High School</b>			<b><i>\$95,000</i></b>	<b>\$91,440</b>	<b>\$139,305</b>	<b>\$55,000</b>	<b>\$50,000</b>		
<b>Bethany</b>	9	Asphalt sealing and crack repair	<i>\$14,000</i>			\$14,000			Preventive maintenance
	10	Re-sand and re-paint gym	<i>\$13,000</i>						Needed every 10 yrs due to wear, in 13th yr
	11	Replace deteriorated pipe insulation	<i>\$10,000</i>	\$10,000			\$10,000	\$10,000	needed to condensation leaking thru
	12	Concrete Repair		\$5,000					Repair salt damage and wear
	13	Electrostatic paint 419 lockers			\$9,000				Will be needed
	14	Upgrade Central Plant controls		\$9,950					Update to Bacnet controls
	15	Install protective window film	<i>\$15,000</i>	\$15,000	\$15,000	\$15,000			Will provide better security for students
	16	Refurbish Modular Classroom Roof	<i>\$0</i>	\$19,500					Repair deterioration; end of 20 year life; used for storage
<b>Subtotal Bethany Middle School</b>			<b><i>\$52,000</i></b>	<b>\$59,450</b>	<b>\$24,000</b>	<b>\$29,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
<b>Orange</b>	17	Install protective window film	<i>\$15,000</i>	\$15,000	\$15,000	\$15,000			Will provide better security for students
	18	Electrostatic paint 419 lockers			\$9,000				Will be needed
	19	Replace deteriorated pipe insulation	<i>\$15,000</i>	\$10,000			\$10,000	\$10,000	On-going maintenance
	20	Concrete Repair		\$5,000		\$5,000		\$5,000	Repair salt damage and wear
	21	Asphalt sealing and crack repair	<i>\$14,000</i>		\$14,000	\$0			Repair deterioration
	22	Upgrade Central Plant controls		\$9,950					Update to Bacnet controls
	23	Refurbish the athletic field drainage		\$60,000					
	24	Install accordion wall in computer lab		\$5,000					
	25	Refurbish Modular Classroom Roof		\$15,500					Repair deterioration; end of 20 year life; used as storage
<b>Subtotal Orange Middle School</b>			<b><i>\$44,000</i></b>	<b>\$120,450</b>	<b>\$38,000</b>	<b>\$20,000</b>	<b>\$10,000</b>	<b>\$15,000</b>	

*This plan is developed for planning purposes and is updated as needs and priorities change.  
Future years are shown in gray. Current budget year is in italics. 1 - Item is proposed to be funded with end-of-year funds.*

AMITY REGIONAL SCHOOL DISTRICT NO. 5  
FIVE YEAR CAPITAL IMPROVEMENT PLAN - FACILITIES

<b>District</b>	26	Facilities Contingency for Emergencies	<i>\$100,000</i>	\$100,000	\$100,000	\$100,000	\$100,000		Needed for unforeseen infrastructure failure
	27	Install new dugouts on baseball field							*Doing with donated funds Fall 2018*
	28	Repaint AHS track	<i>\$7,000</i>				\$7,500		Needed due to sun fading
	29	Planned replacement of all-weather field			\$35,000	\$35,000	\$35,000	\$35,000	Plan for replacement in 10 plus years
	30	Re-sod crown of football field	<i>\$16,000</i>						Crown repair is not needed with all-weather field
<b>Subtotal District</b>			<b><i>\$123,000</i></b>	<b>\$100,000</b>	<b>\$135,000</b>	<b>\$135,000</b>	<b>\$142,500</b>	<b>\$35,000</b>	
<b>ANNUAL BUDGET TOTALS</b>			<b><i>\$314,000</i></b>	<b>\$371,340</b>	<b>\$336,305</b>	<b>\$239,000</b>	<b>\$212,500</b>	<b>\$60,000</b>	

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**Athletic Facility Improvements  
at Amity High School  
Tentative Project Schedule  
Created: November 27, 2019**

**TASKS**

	2019	2020												
	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.			
<b>Referendum (12/4/19)</b>														
<b>Site Investigation</b>														
Topographic Survey														
Geotechnical Services														
Electrical Investigation														
Wetlands Delineation/Report														
<b>Concept Update/Program Verification</b>														
<b>Preliminary Design</b>														
<b>Regulatory Permits</b>														
<b>Final Design</b>														
<b>Pre-Construction Coordination</b>														
<b>Construction</b>														
Tentative Start Date 6/12/20														
Approximately 120 days														

**Key Meetings**

- Team Meeting - 12/5/19
- Board of Education Meeting - 12/9/19
- Team Meeting - 2/11/20
- Others to be scheduled