Personnel Committee
of the Hamden Board of Education
60 Putnam Avenue
Hamden, CT 06517

MINUTES
Tuesday, December 10, 2019
Board Room

CALL TO ORDER AND ROLL CALL

Chairperson Walter Morton called the meeting to order at 6:33 p.m.

Committee Members Present:	Walter Morton (Chair) Melinda Saller
Staff Present:	Jody Goeler, Superintendent of Schools Gary Highsmith, Director of Human Resources John Cross, Director of Facilities Tom Ariola, Interim Chief of Finance and Operations
Other Board Members Present:	Chris Daur, Roxanna Walker-Canton

Action Items

1. Review of draft job description for the Special Projects Coordinator
2. Personnel Committee Chairperson Walter Morton pulled review and approval of the Special Projects Coordinator from the Personnel Committee Agenda
3. Review of draft job description for the HVAC Mechanic-District-Wide
4. Vote on the draft job description for the HVAC Mechanic-District-Wide (Unanimous approval)

Meeting adjourned (6:44 p.m.)