



WEST ST LEONARDS PRIMARY ACADEMY



Starlings After School Club

Starlings After School Club is now up and running with mounds of positive feedback from both children and parents! The club leaders are Mrs Thompsett, Mrs Whale, Mr Hart and Mrs Paul.

The children participate in activities that we strive to make different from the activities they do in school. Our aim is to make the club fun and engaging, not like an extension of the school day, although there is a quiet area if children wish to read or work on Bug Club or Mathematics. We make use of the Key Stage 1 room, the Haven, Ball Pitt, and the hall after the other clubs are finished and when the weather is warmer we will use a portion of the playground for outside games. If your child attends, football or multi sports, for example, then the leader of that club will bring your child to Starlings so that they can be registered.

Starlings After School Club runs from 3:15pm – 6:00pm, although you may collect your child at any time up until 6:00pm. The cost is a flat rate of £8.50 per day which must be paid in advance so that a place can be reserved for your child to attend. If a child is not collected by 6:00pm, parents will incur a charge of £5.00 for every 15 minutes late. Please ensure that your contact details are kept up to date.

The club leaders will have a mobile number: **07780153766**, please use this in case you are going to be late or if there is a change as to who is collecting your child. In the unlikely event that your child is not collected by 6:30pm and we have not heard from you, we will be obligated to notify the proper authorities.

Places are limited, so if you are interested in your child joining the club, please ensure that you return the attached documents as soon as possible. Ensure that any allergies are noted on the accompanying medical form

and health care sheet. If your child requires an asthma pump we ask that a spare one is provided for Starlings After School Club.

The children will also have a light snack whilst at the club; this will vary from day to day and may include things like: a sandwich, crumpets, pizza slice, fruit and squash or water to drink will also be available. This will just be something to hold them over until they get home for dinner. If your child has a food allergy please ensure you make note of it on the forms.

Safety of the pupils is paramount to us, so we expect the same standard of behaviour during clubs as we do during school time, according to our behaviour policy. Should a child's behaviour not reach expectations, parents will be informed and may result in the child being suspended from the club.

Children will be collected from the Haven Room (second yellow door to the right of the main school door, which has a remote doorbell installed so that staff know that someone is waiting for their child).

Please note that car park procedures will remain in place, parents will be required to walk on site to collect their children as the school office closes at 3:45pm.

If you have any queries please do not hesitate to speak to the office staff.

Yours Sincerely,

Mrs. F. Robinson,
Principal



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Starlings After School Club Application Form

Childs Name: Class:

Home Address:

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Parent/Carer Name:

Tel No Home:

Tel No Mobile:

Alternative Contact Person (if you are not available):

Name: Tel No:

Secret Password (For if someone else is collecting)

Who has permission to collect my child from Starlings After School Club:

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Days my child will regularly attend:

By Signing this form the parent agrees to the following conditions:

- Payment will be made in advance
- Child/ren will be collected no later than 6:00pm
- Parents will keep contact details up to date by making direct contact with club leaders
- Parents understand that the behaviour expectation of children in the club will be the same as when they are in school.

Signed: Date:



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Health Care Plan

Name of Child:

Class: Date Of Birth:

Address:

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Medical Diagnosis:

Allergies:

Medication taken at home, please include dosage and times:

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Contact Information

Family Contact 1

Family Contact 2

Name:

Name:

Phone: Work:

Phone: Work:

Home:

Home:

Relationship:

Relationship:

Hospital Contact/GP

Name:

Tel No:

PLEASE NOTE THAT NO MEDICATIONS OTHER THAN ASTHMA PUMPS WILL BE ADMINISTERED AT STARLINGS AFTER SCHOOL CLUB.

Describe medical needs or condition and give details of pupil's individual symptoms:

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Daily care requirements (e.g. before sport/at lunchtime):

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Follow-up Care:

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Who is responsible in an emergency: (state if different on off-site activities):

School First Aider with Medicines Training :

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Procedures to be followed when transporting the pupil (e.g. home to school transport, off-site visits):

Off Site visits as above.

Home to School transport (please add details)

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