



Board of Directors, Regular Meeting Minutes, Tuesday, November 26, 2019
RICHLAND SCHOOL DISTRICT NO. 400
BENTON COUNTY, RICHLAND, WASHINGTON

The Board of Directors of Richland School District No. 400 met for a regular meeting Tuesday, November 26, 2019, at 6:00 P.M. at the Administrative Service Center, 615 Snow Avenue, Richland, Washington. School Board President Rick Jansons presided. Board members present: Rick Donahoe and Jill Oldson. Administrators present: Superintendent Rick Schulte, Deputy Superintendent Mike Hansen, Executive Director of Financial Services Rich Puryear, Assistant Superintendent K-5 and Assessment Brian Moore, Assistant Superintendent of Human Resources Tony Howard, Executive Director of Support Services Richard Krasner, Executive Director of Information Technology Mike Leseberg, Executive Director of Teaching, Learning and Curriculum Nicki Blake, Executive Director of Special Education Mandy Cathey, and District Counsel Galt Pettett.

The Board meeting was called to order at 6:00 P.M.

EXECUTIVE SESSION (Personnel, Legal)

The Board adjourned to executive session at 6:00 P.M. to discuss qualifications of an applicant for employment or review of performance of an employee (final actions must be taken in public and discussions affecting employees generally must be held in public) 42.30.110 (1) (g), and discussion with legal counsel, of enforcement actions, litigation or potential litigation, if public discussion might result in an adverse legal or financial consequence. (Does not permit an executive session solely because attorney is present.) 42.30.110 (1) (i). The executive session was projected to last thirty minutes, with no action expected. Executive session ended at 6:28 P.M.

The Board returned to the regular meeting at 6:30 P.M.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

1.2 Roll Call-Heather Cleary was excused but did participate via conference call in the executive session.

1.3 Approval of Minutes (November 12, 2019)

It was moved by Rick Donahoe and seconded by Jill Oldson that –

THE BOARD APPROVE MEETING MINUTES FROM NOVEMBER 12, 2019, INCLUDING AN ADDITION FROM RICK JANSONS.

Vote: Donahoe, yes; Oldson, yes; and Jansons, yes.
Motion was approved.

2.0 COMMUNICATIONS

2.1 Student Representative Report

Rylan Lundy, Delta High School Student, reported on topics discussed at the recent Student/Superintendent Advisory Committee meeting including: the draft District Strategic Plan, the 24 credit graduation requirement, mental health counselors, marijuana and vaping, and whether cursive writing should be taught in elementary school.

2.2 Presentations/Recognitions-Tapteal Elementary

Sean Langdon-Principal, introduced Ashley Condray-Family Resource Coordinator. Mr. Langdon stated Ms. Condray has a positive impact on kids, families, and staff members. She helps coordinate support for families in need and ensures each new student gets a tour of the school.

2.3 Requests and Comments by Visitors (20 minute time limit)

Libby Middle School Students (Shape Shifters) stated their challenge is to make the community better with recycling. They spoke regarding a pilot recycling program to ensure greener schools.

Debbie Savino, Chief Joseph Middle School Teacher, shared the importance of teaching students financial literacy and learning to budget at a young age.

3.0 BUSINESS

3.1 Strategic Plan Update

Dr. Schulte reported he completed 22 meetings with staff, students, and parents to share the one-page motto, mission, and vision statement. He asked for comments from all and included input from the meetings in the packet. In general, people were very supportive of the one-page document with a number of suggested wording changes, none of which appear to alter the basic concepts. His intent is to incorporate as many of those suggested changes without making the document too wordy or confusing. Dr. Schulte stated this document is not meant to contain too many details, just an over-arching tool, with more detail added after the new superintendent begins next school year.

All Board members liked the idea of a one-page document as a vision or intent for now and felt social-emotional support should be incorporated when a more detailed document is completed. Dr. Schulte will share his changes with Cabinet members, then return to the Board for review.

Public Input:

Kari Williams, newly elected Board member, stated consistency among buildings is an important part of a Strategic Plan.

Superintendent Schulte also spoke with administrators regarding their interpretation of mental health issues. Their responses varied from minor issues to very serious conditions. These require professional development for a continuum of needs and interventions. Several Board members shared information from break-out sessions they attended at the WSSDA Conference regarding mental health strategies.

3.2 Facility Planning

Dr. Schulte stated the District published a Request for Qualifications (RFQ) for Architectural Services to plan the next phase of facility improvements to include initial planning for a third high school, options for replacing the Operations buildings and Transportation facility, and potential improvements to Richland and Hanford High Schools. Four firms made presentations to a committee of District staff and two Board members. Based on the written proposals, presentations,

and reference checks, NAC Architecture was recommended as the preferred team. Richard Krasner, Executive Director of Support Services, advised NAC Architecture has a good background in working with communities for valuable input. The planning process will begin immediately, with a draft document by June 2020.

The District solicited community applications for membership on a facility planning committee. Dr. Schulte will ask the Board to approve a list of members at the next meeting on December 10, 2019. He encouraged additional applications or for board members to suggest other names of community members.

It was moved by Jill Oldson and seconded by Rick Donahoe –

THAT THE BOARD OF DIRECTORS APPROVE NAC ARCHITECTURE AS THE ARCHITECTURAL CONSULTANT FOR THE DISTRICT FACILITY PLANNING PROCESS.

Vote: Donahoe, yes; Oldson, yes; and Jansons, yes.
Motion was approved.

3.3 Preparation for Legislators

Mr. Jansons advised a meeting is scheduled with Senator Brown and Representatives Matt Boehnke and Brad Klippert for December 2, 2019 to share these priorities. Standard practice has been to give legislators a short handout listing the District's highest legislative priorities. Mr. Jansons shared topics including:

- Enhance staffing by updating the Prototypical School Allocation model-in particular, provide sufficient staffing for student health and safety.
- Provide adequate and equitable funding and resources for special education (additional cost to District-\$800,000); the new staff insurance requirement (SEBB)-(additional cost to District approximately \$1.5 M), maintain salary and wage regionalization without phase out, and include a full experience factor to correct inequities in a state average salary allocation.
- Support school facilities by updating the Student Space Allocation to take into account full day kindergarten and class size reduction, updating the Construction Cost Allowance to more realistically reflect actual school construction costs, and implementing state match funding specifically for security upgrades.
- Allow local district flexibility setting graduation requirements by modifying the 24-credit requirement, allow more elective credits, and eliminate passing a test as a graduation requirement.

3.4 Superintendent Search Update

Rick Jansons shared two timelines from Hank Harris, HYA Search Consultant, with Board members and asked for input. The timelines varied with the target for hiring a new superintendent either late March or late April. Stakeholder focus groups including students, staff, and community members, facilitated by the search consultant, will be involved in the search. Board members stated the need for transparency and community involvement in the selection process. Board discussion followed.

Public Comment-None

4.0 CONSENT AGENDA (approval by a single vote of the Board)

It was moved by Rick Donahoe and seconded by Jill Oldson –

THAT THE BOARD OF DIRECTORS APPROVE CONSENT AGENDA ITEMS (4.1) THROUGH (4.6) INCLUDING A REVISED PERSONNEL ACTION.

Vote: Donahoe, yes; Oldson, yes; and Jansons, yes.

Motion was approved.

4.1 Personnel Actions

CLASSIFIED PERSONNEL:

NEW HIRES: FOR 2019-20 SCHOOL YEAR

Bake, Brenda, Paraeducator, Leona Libby Middle, effective 11/25/2019

Cortez, Barbara, Custodian, MOT, effective 11/18/2019

Hanes, David, Paraeducator, Enterprise Middle, effective 11/19/2019

Lee, David, Grounds, MOT, effective 11/19/2019

Westover, Judi, Bus Driver, effective 12/2/2019

RESIGNATIONS

Hamilton, Emily, Paraeducator, Orchard Elementary, effective 11/22/2019

Weatherman, Shurrie, Paraeducator, Special Programs, effective 11/30/2019

RETIREMENTS

Lehrsfall, Lynn, Paraeducator, Orchard Elementary, effective 12/20/2019

CERTIFICATED PERSONNEL:

RESIGNATIONS

O’Laughlin, Shannon, Tapteal, Teacher (currently on second-year leave) effective 11/21/2019

NEW HIRES: FOR 2019-20 SCHOOL YEAR

Steiner, Elizabeth, Delta, Teacher effective 12/2/2019 non-continuing leave coverage

4.2 Policy No. 3211-Gender Inclusive Schools-Second Reading

4.3 Career and Technical Education Perkins Grant

4.4 Enrollment Monthly

4.5 Budget Monthly

4.6 Warrant Approval

General Fund Warrant Nos. 10070216 through 10070275 for \$92,520.30
Nos. 51000732 through 51000736 for \$290,047.62
Nos. 71001278 through 71001293 for \$20,296.82
Nos. 10070277 through 10070354 for \$466,889.25
Nos. 51000737 through 51000742 for \$5,714.78
Nos. 71001294 through 71001319 for \$73,957.70

Capital Projects Fund Warrant Nos. 20001343 through 20001347 for \$1,205,495.74
Nos. 52000132 through 52000134 for \$83,633.77
No. 20001348 for \$4,094.22

ASB Fund Warrant Nos. 40006428 through 40006435 for \$14,745.64
No. 74000089 for \$1,787.63
Nos. 40006436 through 40006447 for \$16,350.22
Nos. 74000090 through 74000091 for \$6,956.04

Self-Insurance No. 70000119 for \$684.67
No. 70000120 for \$59,552.59

5.0 FUTURE AGENDA ITEMS

- Board operating procedure-January agenda item
- Board self-evaluation-January agenda item

Clinton Sherman, Executive Director of Finance, shared the first cabinet level meeting regarding next year’s budget process is set for December 2, 2019.

6.0 BOARD AND SUPERINTENDENT REPORTS

All members attended the Washington State School Directors Association (WSSDA) Annual Conference last week.

Rick Schulte advised there will be a meeting at Jefferson Elementary December 3, 2019, to share information regarding bed bug concerns. The graduation date for the 2020-2021 school year will be Friday, June 11, 2021. Dr. Schulte also attended the annual River’s Edge High School (REHS) Thanksgiving Luncheon.

Jill Oldson graduated from Leadership WSSDA at last week’s conference, attended the REHS Thanksgiving Luncheon, and announced that Rick Jansons is President Elect of WSSDA for the upcoming year.

Rick Donahoe attended the Special Education Task Force meeting and stated that next week’s meeting is open to parents and the community. He also attended the Delta High School Fall Project Night and will be onstage during Hanford High School’s drama production next week.

Rick Jansons shared topics discussed at the WSSDA Conference.

ADJOURNMENT

The meeting adjourned at 8:30 P.M.

RICHLAND SCHOOL DISTRICT NO. 400

SECRETARY, BOARD OF DIRECTORS