



VAUGHN
NEXT CENTURY LEARNING CENTER
 MEETING OF BOARD OF DIRECTORS
3:30 pm Wednesday, September 18, 2019
 Vaughn Central
APPROVED MINUTES

This agenda contains a brief description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda:

Call to Order at 3:35 pm

A. Establish Quorum:

<u>Board Members</u>		
Trinidad Barajas	Present	
Xitlali Castro	Present	
Kwok Cheng		Absent
Julie DelaTorre	Present	
Jasmin C. Guerrero	Present	
Steve Holle	Present	
Alina Kheyfets		Absent
Jonathan Ochoa	Present	
Leland Tang		Absent
<u>Advisory Student Members (non-voting)</u>		
1. Maria Navarro		
2.		

Public Comments:

Board member Jasmin Guerrero- Thank you to Vaughn for paying for the foreign music festival. All 67 students in program participated in the festival.

Approval of Minutes: *The board is to review and approve the minutes from the September 18, 2019 board meeting.*

Board member Jasmin Guerrero *made a motion to approve the minutes from the September 18, 2019 board meeting. Board member Julie DelaTorre seconded the motion. Motion passed unanimously.*

Governance (5 mins)

G1	Voting School Staff Board Members and Advisory Student members - The Board will welcome the voting school staff members to the school Board and non-voting advisory student members for the 2019-2020 academic school year. Student Board member Maria Navarro was welcomed. Pending one student member; as advisory board member.	Information Item
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	Alina Kheyfets, Trinidad Barajas and Jasmin Guerrero remain as voting Board staff members.	
G2	<p>Approval of Future Board Meetings: The Board will approve future Board meetings for the 2019-2020 academic year.</p> <p>Board member Jasmin Guerrero made a motion to approve the future Board Meeting Dates for the 2019-2020 academic year as follows:</p> <ul style="list-style-type: none"> - October 23, 2019 - November 20, 2019 - December 11, 2019 - February 12, 2020 - March 11, 2020 - April 15, 2020 - May 13, 2020 - June 10, 2020 <p>Board member Julie DelaTorre seconded the motion. Motion passed unanimously.</p>	Action Item

Business and Operations (45 mins)

B1	<p>2019-2020 Enrollment Update – The Board will receive current enrollment information and will recommend if 2019-2020 budget modification is needed</p> <p>Vaughn still has spaces for enrollment for primary grade levels. Secondary enrollment numbers are very good. Based on enrollment numbers, no budget modification is needed.</p>	Information Item
B2	<p>District Campus Augmentation Project (DCAP)- The Board will review completed “geo-technical report” to determine seismic safety of the project and authorize project manager to submit the report to state authority for final approval. Board will also authorize two additional CEQA studies mandated by LAUSD (effects of noise and tribal cultural resources)</p> <p>Board member Trinidad Barajas made a motion to authorize project manager to submit the “geo-technical report” to state authority for final approval and also authorize two additional CEQA studies mandated by LAUSD (effects of noise and tribal cultural resources). Board member Xitlali Castro seconded the motion. Motion passed unanimously.</p>	Action Item
B3	<p>School Donation Account – The Board will authorize the opening of a school donation bank account at East West Bank for the accounting of all school fund-raising activities.</p> <p>Current Donation account has approximately 53 clubs.</p>	Action Item

	<p>Board member Jonathan Ochoa made a motion to authorize the opening of a school donation bank account at East West Bank for the accounting of all school fund-raising activities. Board member Steve Holle seconded the motion. Motion passed unanimously.</p>	
B4	<p>Authorization to Piggyback on the Placentia Yorba Linda Unified School District bid number #2019-05 for distribution of frozen, refrigerated, processes commodity and dry food products for 2019-2020 fiscal year- The Board will discuss and act on approval of the authorization to piggyback on the Placentia Yorba Linda Unified School District, bid number #2019-05 for the 2019-2020 fiscal year.</p> <p>Gold Star foods focuses solely on schools. Will expand the menu of foods offered to our students.</p> <p>Board member Trinidad Barajas made a motion to approve the authorization to piggyback on the Placentia Yorba Linda Unified School District, bid number #2019-05 for the 2019-2020 fiscal year. Board member Xitlali Castro seconded the motion. Motion passed unanimously.</p>	Action Item

Curriculum and Instruction (15 minutes)

C1	<p>EL Master Plan Certification- The Board will review and approve the EL Master Plan.</p> <p>Corrections to the specifics of EL Master Plan were recommended.</p> <p>ELAC is ran by Ana Martinez. ELAC (English Language Advisory Committee) is a subcommittee of the School Site Council. It will be presenting at Partnership 4 times a year and Partnership will be minuting the agendas.</p> <p>Meeting invites will be sent to be added to Partnership agenda.</p> <p>Minutes will be sent to Partnership Committee.</p> <p>Board member Jonathan Ochoa made a motion to approve the EL Master Plan. Board member Jasmin seconded the motion. Motion passed unanimously.</p>	Action Item
C2	<p>RELAY, Graduate School of Education: The Board will be given an update on the new adopted professional development tool, RELAY.</p> <p>Approximately 300 observations have been conducted since adopting the RELAY framework. Directors of Instruction are surveying staff and admin to get feedback from tool. A focus on alignment of RELAY and PAR has been adopted.</p> <p>When will the coaching yield results? The coaching model adopted is intended to be an ongoing process to carry on over the years. No set timeline just yet, still getting familiar with RELAY tool. Information from leadership team will be coming out in the coming weeks.</p>	Information Item

Family and Community Partnership (5 minutes)

P1	Parent Forum- Free Legal Workshop, Public Charge: Immigrants and Public Benefits September 18th, 6pm, VISA	Information Item
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Board Member Comments/Future Agenda Items (5 mins)

Board members recommend to keep updates of enrollment data to look into possible budget modifications.
Update on potential partnership of Huntington Library.

Adjournment

**Board member Jasmin Guerrero made a motion to adjourn at 5:30 pm. Trinidad Barajas seconded the motion.
Meeting adjourned at 5:25 PM.**

Next scheduled meeting: October 23, 2019

**Any individual with a disability who requires reasonable accommodations to attend the Board meeting may request assistance by contacting Fidel Ramirez, Chief Executive Officer at (818)896-7461. It is recommended that assistance be requested at least 3 days prior to the meeting*