



VAUGHN
NEXT CENTURY LEARNING CENTER
MINUTES
3:30 pm Wednesday, October 23, 2019
Vaughn Central
AGENDA

This agenda contains a brief description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda:

Call to Order at 3:34 PM

A. Establish Quorum:

Board Members

Trinidad Barajas	Present	
Xitlali Castro	Present	
Kwok Cheng	Present	
Julie DelaTorre		Absent
Jasmin C. Guerrero	Present	
Steve Holle	Present	
Alina Kheyfets	Present	
Jonathan Ochoa	Present	
Leland Tang	Present	

Advisory Student Members (non-voting)

1. Maria Navarro
2. Brandon Nguyen

Public Comments: _____

Mother of an MIT middle school student shared that she filed a complement about the conduct of a staff member at MIT with Mr. Ramirez. An investigation was opened. Mother shared she would also file a letter to CDE, Mr. Ramirez shared she was in her right. Mother was informed that the investigation was closed. A second incident occurred when her older son checked her MS student out of school, after a field trip. The incident involving the same staff member. Mother was thankful for Mr. Ramirez reinvestigating case and for taking the investigation seriously and the actions necessary. Mother wants to make sure that there is something in place to ensure student safety and that there are measures to prevent misconduct from happening.

Public comment closed at 3:41

Approval of Minutes: *The board is to review and approve the minutes from the September 18, 2019 board meeting. Board member Alina Kheyfets made a motion to approve the minutes from the September 18, 2019 board meeting. Board member Jasmin Guerrero seconded the motion. Motion passed unanimously.*

Governance: No Items

Business and Operations (90 mins)

B1	<p>Vaughn’s Investment Portfolio- The Board will receive reports from Vanguard Fund Manager and Vaughn’s Fund Management Monitor.</p> <p>Market & Economic Summary –</p> <p>Let the objectives drive the investment strategy. Don’t let the market decide.</p> <p>How long will it take to recuperate the losses? Rolling Annualized return vs Annual Return.</p> <ul style="list-style-type: none">- 10 years, 5 years, 3 years <p>Environmental, Social, & Corporate Governance Accounts</p> <ul style="list-style-type: none">- What are the social goals you are trying to accomplish? The Board has the fiduciary duty to balance the Social Goals but also ensure the funds are still performing and meeting the objectives.- Encourage to revisit the Investment policy statement to reflect ESG. <p>Board to discuss the Portfolio Construction Solutions at next visit.</p>	Information Item
B2	<p>Grant Applications and Management- The Board will (a) receive historical information related to grants received and grant management procedures in the past; (b) receive information related to current grants administered by Vaughn, (c) discuss with Board involvement with grants when Vaughn serves as the Local Education Agency (LEA), (d) discuss and determine contract status of GEAR UP Program contractor (Youth Policy Institute YPI) and Vaughn’s role as the LEA including possible transition date and process.</p> <p>YPI terminated their CEO.</p> <p>Do we keep YPI as the managers of the Grants? If the school applies for a Grant, the board needs to be aware, should we pursue them?</p> <p>Can we terminate the contracts? Is it worth it?</p> <p>Some Schools have terminated their contracts and taken over their grants</p> <p>Options:</p> <ol style="list-style-type: none">1) Why does Vaughn not try to sustain the spirit of the grant as it is? The day to day operations are not the problem. The backbone, the backend was mismanaged. Is there a possibility of alignment?2) We can just give up the grants?3) Can we keep the grant through a new provider?	Action Item

	<p>Can Vaughn operate its own grants?</p> <ul style="list-style-type: none"> - There will be a halt in services due to transition. <p>Cost-Benefit Analysis vs Risk Management</p> <ul style="list-style-type: none"> - Experience running Grants, - Minimize overhead costs; bring in experienced people to phase in programs <p>Bert Corona wants to leverage both Grants (GEAR UP 1 & GEAR UP 2)</p> <ul style="list-style-type: none"> - Too close to the original model. <p>Should we cut ties with YPI. Take over the GEAR UP Grant in-house and serve the 14 other schools?</p> <p>Board President Leland Tang made a motion for any new grants where Vaughn is the lead applicant pursuing a grant, for informational purposes only, the Board needs to be aware. This policy will be in the Fiscal Handbook. Vaughn will terminate the current contract with YPI in regards to the GEAR UP Grant servicing the current 8th and 9th grade students, assuming responsibility to operate the grant. Vaughn will not waive the right there-in to collect all the expenditure reports and financial reports. Board member Trinidad Barajas seconded the motion. Motion passed unanimously.</p> <p>Board member Jonathan abstained from any discussion, comments, and voting.</p>	
B3	<p>School Enrollment- The Board will receive an update on current school enrollment.</p> <ul style="list-style-type: none"> - September to current day, 3204 students (including pre-k) - 3,211 – Gained 7. - SOP – In-Area to verify addresses. - Still getting interest from potential students. <p>Is there a possibility to extend the promotional banners further out of the general school area? – Will look into potential target areas where growth is needed.</p> <p>Pre-K needs the most growth.</p>	Information Item

Curriculum and Instruction (20 minutes)

C1	<p>California Dashboard Local Indicators- The Board will receive an update on the California Dashboard and Local Indicators.</p> <ul style="list-style-type: none"> - Priority 1 – Appropriately assigned teacher – Access to curriculum, Aligned Instructional Materials. Safe & Clean Functional School Facilities - Priority 2 – 	Information Item
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	<ul style="list-style-type: none"> - Priority 3 – Parent Engagement (Reporting based on last year information from Parent Experience Survey – 1427 Responses) - Priority 6 – School Climate – Developing systems school wide to support students at all levels (Based on Student Surveys) - Priority 7 – Access to a Broad course of Student <p>Create clear deadlines for survey submissions.</p>	
C2	<p>Quarter 1 LAUSD Document Submission- The Board will receive an update on the LAUSD quarter 1 document submission process.</p> <p>Submitted Quarter 1 to LAUSD, pending to hear back.</p>	Information Item

Partnership and School Site Council (5 minutes)

P1	Huntington Library Update	Information Item
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Board Member Comments/Future Agenda Items (5 mins)

- **Review Public comment form 10/23/2019 – Parent concern.**
- **Huntington Library Partnership**

Adjournment

Next scheduled meeting: **November 20, 2019**

**Any individual with a disability who requires reasonable accommodations to attend the Board meeting may request assistance by contacting Fidel Ramirez, Chief Executive Officer at (818)896-7461. It is recommended that assistance be requested at least 3 days prior to the meeting.*