



VAUGHN
NEXT CENTURY LEARNING CENTER

MINUTES
MEETING OF BOARD OF DIRECTORS
3:30 pm Wednesday, August 7, 2019
Vaughn Central

This agenda contains a brief description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following agenda:

Call to Order at 3:30 PM

A. Establish Quorum:

Board Members

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| Trinidad Barajas | Present |
| Xitlali Castro | Present |
| Kwok Cheng | Present |
| Julie DelaTorre | Present |
| Jasmin C. Guerrero | Present |
| Steve Holle | Present |
| Alina Kheyfets | Present |
| Jonathan Ochoa | Present |
| Leland Tang | Present |

Advisory Student Members (non-voting)

- 1.
- 2.

Public Comments: 3:58: Public comment closed at 4:01

Board member Jasmin Guerrero: Who would be taking care of the preparation of the Graduations, possibility of all the graduations for all campuses to set dates, overlaps, etc.?

Board President Leland Tang: Announced resignation at the end of the school year as Board President.

Approval of Minutes: *The board is to review and approve the minutes from the June 11, 2019 board meeting.*

- *Correction, should be Jasmin not “Jasmine”. With corrections, Board member Steve Holle made a motion to approve minutes. Board member Jasmin Guerrero seconded the motion. Motion passed unanimously.*

Governance (30 minutes)

G1	Board Discussion- The Board will discuss personnel update. Closed Session began at 3:32 PM. Policy to hiring directors in writing. Board will provide input for directors/executive positions. Closed session ended at 3:54 PM.	Closed Session Information Item
G2	The Board welcomes new Vaughn Directors of Instruction- The board will be introduced to new directors of instruction, Mrs. Sadie Edemann and Mrs. Heather Yoshioka.	Information Item

	4:17 PM – Vaughn Directors of Instruction were introduced	
G3	<p>Term of Office and Election of Board of Directors – The Board will discuss and act on Directors’ term of office and the need to open nominations for the election of the three director’s positions whose term expires in September.</p> <p>5:59 PM – Board member Jasmin Guerrero made a motion to nominate the three director positions as follows; Mr. Leland Tang as Board President, Mr. Jonathan Ochoa as Board Secretary and Mr. Kwok Cheng as Board Treasurer. Board member Xitlali Castro seconded the motion. Motion passed unanimously.</p>	Action Item
G4	<p>LAUSD Oversight Visit Report - Instructional Leaders will present the LAUSD oversight visit report to the Board.</p> <p>4:20 PM – March visit from LAUSD results received in June. - DOJ policy for rehires submission to Board approval, will review & update</p>	Information Item

Business and Operations (40 minutes)

B1	<p>2018-2019 Fiscal Report: Unaudited Actual Report (UAR) – The Board will review and approve the UAR ending June 30, 2019</p> <p>Board member Jonathan Ochoa made a motion to approve the Unaudited Actual Report (UAR) ending June 30, 2019. Board member Steve Holle seconded the motion. Motion passed unanimously.</p>	Action Item
B2	<p>District Campus Augmentation Project (DCAP): CEQA Public Hearing - The Board as the responsible LEA for the California Environmental Quality Act (CEQA) process, will review the environmental initial study and schematic design prepared by contracted professionals and will receive public comments regarding these reports.</p> <p>5:09 PM – The impact of these two processes will have none to very little impact on school’s day to day. Mainland Back to School Night – Outreach to notify community.</p>	Public Hearing
B3	<p>Vaughn Investment Report – Board Treasurer, K.Y. Cheng will provide the 2018-2019 year-end investment report and investment policy statements. The Board will discuss and adopt updated policy statements.</p> <p>5:26 PM – Board member Xitlali Castro made a motion to change the Bond Portfolio maturity from 5.3 to 6.2 years. Board member Alina Kheyfets seconded the motion. Motion passed unanimously.</p>	Action Item

Curriculum and Instruction (25 minutes)

C1	<p>SBAC Scores- The Board will receive a report on Vaughn’s Preliminary 2018-19 SBAC Scores</p> <ul style="list-style-type: none"> - 4:47 PM – Instructional Leaders presented data and shared the growth over time for school, ELA +1.6 MATH +1.7 - Data to be analyzed for trends and areas of impact to build upon. 	Information Item
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C2	<p>RELAY, Graduate School of Education: The Board will be informed to our new professional development for school leaders' partner, RELAY.</p> <p>4:57 PM –</p> <ul style="list-style-type: none"> - 4-day PD focusing on the why and how to increase student proficiency. The focus of this framework is how to use data and leverage leadership in order to support and coach teachers. 	Information Item
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Family and Community Partnership (5 minutes)

P1	<p>JPL Sustainability Project- The Board will be given an overview of the JPL Sustainability Project- Dr. Estevez, Director G3</p> <ul style="list-style-type: none"> - Five teachers from Vaughn participated in a week long educational experience at CSUN/JPL - Evidence of project is to establish at least one hydration stations at each of the Vaughn campuses - A concerted effort to the reduction of use of plastic (disposable silverware) for staff - Look into local company that develops corn starch-bio-degradable products for possible replacement of plastics at our sites 	Information Item
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Board Member Comments/Future Agenda Items:

- Approve proposed Board Meeting Dates
- DOJ Policy for Rehires

Adjournment:

Board member Steve Holle made a motion to adjourn. Board member Julie DeLa Torre seconded the motion. Board meeting adjourned at 6:03 PM.

Next scheduled meeting: **September 18, 2019**

**Any individual with a disability who requires reasonable accommodations to attend the Board meeting may request assistance by contacting Fidel Ramirez, Chief Executive Officer at (818)896-7461. It is recommended that assistance be requested at least 3 days prior to the meeting*

