

Series 4000 – Personnel – Certified & Non-Certified**2. Non-Certified Personnel****A. Permanent Personnel****(5) Evaluation/Supervision**

The Superintendent shall assure that all non-certified staff, i.e., paraprofessionals, academic support, custodians, nurses and clerical staff is evaluated on an annual basis in accordance with Connecticut General Statutes, applicable labor contracts, and personnel evaluation plans approved by the Suffield Board of Education. Such evaluations shall include, but not be limited to, self reflection and identified strengths, areas needing improvement and strategies for improvement based on established standards of performance. A written evaluation will be completed for each employee, reviewed with and signed and dated by that employee.

Legal Reference: Connecticut General Statute

10-151b. Evaluation by superintendents and certain educational personnel

Policy adopted: March 3, 2009
Policy revised: June 7, 2011

SUFFIELD PUBLIC SCHOOLS
Suffield, Connecticut