

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, November 18, 2019 at 5:45 p.m. in the Canandaigua City School District Operations Center, President Grimm presiding.

**BOARD MEMBERS PRESENT:** Jeanie Grimm, Megan Personale, John Polimeni, Jen Schneider, Beth Thomas

**BOARD MEMBERS ABSENT:** Cheryl Birx, Bill Patrowicz, Michelle Pedzich

**LEADERSHIP TEAM PRESENT:** Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

**LEADERSHIP TEAM PRESENT:** Brian Amesbury, Caroline Chapman, John Arthur, Tracy Lindsay

**BOARD DISTRICT CLERK ABSENT:** Deborah Sundlov

**OTHERS PRESENT:** Ethan Olmstead, Ethan's family, Karen Polimeni, Students

#### ***Executive Session***

Upon a motion made Mrs. Thomas, seconded Dr. Schneider, with all present voting yes, the Board of Education approved calling an Executive Session at 5:45 p.m. for the purposes of discussing proposed, current litigation; the employment history of particular persons or matters leading to the appointment and employment of eleven particular persons.

#### ***Return to Open Session***

Upon a motion made by Dr. Schneider, seconded by Mrs. Thomas, with all present voting yes, the Board of Education returned to Open Session at 6:20 p.m.

*The Board took a break from 6:20 p.m-6:30 p.m.*

#### ***Pledge of Allegiance to the Flag***

Mrs. Grimm called the meeting to order at 6:30 p.m. with fifth grader Ethan Olmstead leading all in the Pledge of Allegiance.

#### ***Public Comments***

There were no public comments.

#### ***Student Representative ~ Lily Logan***

Lily Logan reported on the many concerts taking place this holiday season, the annual PRISM Concert will be held on December 18. Yearbooks are on sale and several fundraising events are taking place. Winter sports have begun and varsity football is on their way to the New York State Semi-Finals at Cicero-North Syracuse High School on November 22.

#### ***Warrant October Review***

Upon a motion made by Mr. Johnson, seconded by Mrs. Grimm on behalf of Mrs. Birx, with all present voting yes, the Board of Education approved the October Warrants.

##### **APPROVED: WARRANTS**

0050 General 010975-010982 (In House)

0051 Capital ACH000042

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0052 Federal ACH000141  
0053 Federal 000522-000526 (Check Print)  
0054 General 010983-011095 (Check Print)  
0055 General ACH004755-ACH004795  
0057 General 011096-011101 (In House)  
0058 Cafeteria 001987-002005  
0059 General 011102-011106 (In House)  
0060 General 011107-011115 (In House)  
0063 General ACH004796-ACH004853  
0064 Federal ACH000142-ACH000143  
0065 Capital 000350-000351 (Check Print)  
0066 Federal 000527-000528 (Check Print)  
0067 General 011116-011253 (Check Print)  
0068 Cafeteria 002006-002012  
V046 General 010966 (Check Print)  
VND4 Payroll 028317  
V032 Extra Curricular 002865 from September 2019

### **Educational Presentation**

EESA Accountability Update 18-19 Data

Matt Schrage and Tracy Lindsay provided an update on the New York State implementation plan for ESSA (Every Student Succeeds Act). The presentation included highlights about our 18-19 accountability status, changes to our school report card and NYSED's creation of a parent dashboard.

### **Consensus Agenda**

Upon a motion made by Mrs. Thomas, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved/accepted the Consensus and Supplemental Agenda:

**APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA**

### **Business and District Matters**

#### **1. Surplus Books**

the request of Mrs. Heidi Robb, Primary School Assistant Principal, to declare the attached as surplus books. These materials are outdated and are no longer used.

the request of Mr. Vernon Tenney, Academy Principal to declare the attached as surplus books. These materials are outdated and are no longer used.

outdated and no longer used Thomas Reuters Law Series, Judicial Decisions, Education Department Reports Codes and Regulations.

#### **2. French Students visit to Canandaigua- Initial Approval**

the initial request of Mr. Vernon Tenney for a group of 34 French students and their two chaperones to visit March 24, 2020 through March 30, 2020. See attached memo. Once further details have been completed, this will come back to the Board for a final approval.

#### **3. Athletic Trip ~ Initial and Final**

the request of Mr. James Simmons, Athletic Director, for initial and final approval of the below trip.

- Northtown Center Hockey, Buffalo, NY, December 13-14, 2019

**4. Athletic Volunteers**

the request of Mr. Jim Simmons for the below volunteers for winter sports:

- Boys Basketball: Mike Emerson, Steve Andrews, Jeffrey Spinelli, Chris Keys, Mitch Segbers, Mike Chapman
- Girls Basketball: Abby Notter, Matt Falk
- Indoor Track: Jack Coons
- Boys Swimming: John Taylor
- Hockey: Brian Groff

**5. Recommendations of the Committee on Preschool Special Education**

for review and consideration are the recommendations of the Committee on Preschool Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**6. Recommendations of the Committee on Special Education**

for review and consideration are the recommendations of the Committee on Special Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

**Personnel**

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Denise Hood	Teacher Aide	Resignation	11/22/2019
Tricia Partridge	School Monitor	Resignation in order to accept another position	11/7/2019
Scott A. Mitchell	Auto Mechanic-Bus Driver	Resignation	11/22/2019
Thomas A. Burgess	Building Maintenance Assistant	Resignation	11/29/2019
Collene DeBalso	Typist, Full-time	Resignation	11/27/2019
Rhonda Colacino	Teacher Aide	Resignation	11/14/2019

B. Appointments

*Pending Civil Service approval and NYSED fingerprint clearance where applicable:*

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Donna Tyler	Substitute School Monitor	11/5/2019	\$11.10/hr.
Megan Walters	Substitute School Monitor	11/12/2019	\$11.10/hr.
Megan Walters	Substitute Teacher Aide	11/12/2019	\$11.10/hr.
Tom Willmott	Substitute Teacher Aide	11/12/2019	\$11.10/hr.
Rachel Saunders	School Bus Monitor	11/19/2019	\$11.90/hr.
Tricia Partridge	Teacher Aide	11/8/2019	\$12.00/hr.
Kelly Williamson	Substitute Teacher Aide	11/15/2019	\$11.10/hr.

2. Instructional Personnel

A. Resignation

- 1) of Tania Williams, which was approved at the 11/4/2019 BOE meeting for an Interim OT position, has declined the position.

B. Appointments

1) Tenure Appointments

the following staff member for tenure appointment pending successful completion of their probationary periods. They have been reviewed by their Building Principal, the Superintendent and the Board of Education. The Superintendent recommends that the Board of Education approve the appointment to tenure in the Canandaigua City School District the following staff members:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
Sara Maser	English	12/1/2019

2) Contract Substitute Teachers

the following individual to Contract Substitute Teacher positions for the 2019-2020 school year at the contractual rate:

Kaylee Millerd- Primary-Elementary School

3) Non-Certified Substitute Teachers

the following individual to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 2 years of college where appropriate.

Taylor Fogerty  
Jason Pecori  
Jacqueline Mills  
Jay Garrett-Larsen  
Christian Nydegger

***End of Consensus Agenda***

***Board Committee Reports***

**Audit Committee**

Mr. Matt Fitch, Assistant Superintendent for Business, reported on behalf of the Audit Committee which met on November 15. The Committee reviewed a revised budget calendar, discussed New York State finances and foundation aid, reviewed the long-range plan, a cash project again for next year, and tax collection which is slightly ahead of last year at 91%. It was asked about having the windows at the Primary-Elementary Building be the cash project. Because of aid ability, it wouldn't be advised, but we could include this is the \$100,000 project. The next meeting is scheduled for December 8.

**Policy Committee**

Mrs. Thomas reported on behalf of the Policy Committee which met on November 13. The Committee reviewed several old policies for changes and a new policy. The Committee has returned them to our attorney for their review and comments. The next meeting is scheduled for December 4.

***District Committee Reports***

**Council for Instructional Excellence (CIE)**

Mr. Matt Schrage, Assistant Superintendent for Instruction, reported on behalf of CIE which met on November 13. The Committee approved a textbook adoption, several course name changes, and four Grants for Excellence. The next meeting is scheduled for December 11.

### ***Closing Remarks***

Dr. Schneider commented that she recently attended the newly formed Technology and Career Education Committee.

### ***Upcoming Events***

- November 19- Academy Fall Concert II
- November 27-29- Thanksgiving- No School
- December 2- Last day to pay taxes with 1% penalty
- December 4- Middle School Winter Concert
- December 5- Elementary School Winter Concert
- December 6- K-5 Early Dismissal Parent-Teacher Conferences
- December 9- Board of Education Meeting
- December 10- Elementary School Winter Concert
- December 11- Middle School Winter Concert
- December 12- K-5 Evening Parent-Teacher Conferences
- December 13- K-5 Early Dismissal Parent-Teacher Conferences
- December 13- RPO Holiday Pops Concert
- December 17- Middle School Winter Concert
- December 18- PRISM Concert
- December 21- First day of Winter
- December 23-January 3- Winter Break

### ***Adjournment***

Upon a motion made by Mrs. Thomas, seconded Mr. Johnson, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 6:59 p.m. The next Regular meeting will be on December 9, 2019 at the Operations Center at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov  
District Clerk