

GROTON BOARD OF EDUCATION
SPECIAL FINANCE/FACILITIES COMMITTEE MEETING MINUTES
DECEMBER 5, 2019 @ 6:00 P.M.
CENTRAL OFFICE, ROOM 4

Members Present: Jay Weitlauf, Jane Giulini

Members Absent: Katrina Fitzgerald

Also Present: Mike Graner, Susan Austin, Sam Kilpatrick, Ken Knight

Chairman Weitlauf called the meeting to order at 6:03 p.m.

1. Review October 22, 2019 Meeting Minutes - The minutes were approved as presented.
2. Discussion & Possible Action re: Non-union Salaries, Wages & Stipends - Dr. Graner informed the committee that a 2% wage increase has been included in the budget as a placeholder.
3. Update re: Claude Chester Engineering Study - The understructure of Claude Chester's gymnasium was inspected ten years ago; it needs to be re-inspected this year. The engineer will do the inspection this month.
4. Update re: State Health Department Proposals for Water Testing in the Schools - Sam Kilpatrick met with the State Department of Health water official to review Groton Public Schools' water testing procedure. Sam spoke to the official about the future testing plan. The State Department of Health has a proposal to do testing every five years by the company supplying the water. The State also currently has a requirement that early childhood centers should test the drinking water every two years. Sam proposed that Groton Public Schools does the same in the critical sites at each school. (Critical sites include the kitchens, food prep classrooms, and water fountains.) Sam is getting a quote for the cost of the biannual water testing.
5. Discussion & Possible Action re: Human Resources Director's Compensation - This item was tabled.
6. Discussion & Possible Action re: FY21 Budget Development - The Business Office is currently developing the initial budget books. The books will be presented to the Board at its special meeting on January 6.
7. Review of the Advertising & Promotion Agreement Form - Dr. Graner shared the revised registration form for advertising of banners, which will be permitted only in outdoor facilities. The committee requested comparative rates for banner displays at neighboring high schools be shared with them.
8. Discussion of Board of Education Approval of the Elementary School Final Plans and Project Manual and Cost Estimates - The Board will vote on the elementary school final plans and project manual and cost estimates at its December 9 meeting. The superintendent and Permanent School Building Committee will go to the Department of Administrative Services to submit the approved final plans and project manual and cost estimates on December 10. Action on the elementary school at the West Side site has been postponed until mid-January.

The meeting adjourned at 7:05 p.m.