

**CHARTIERS VALLEY SCHOOL DISTRICT**  
**Minutes of the Regular Board Meeting**  
**Of The**  
**Board of School Directors**  
**Administrative Offices/District Assembly Room**  
**November 19, 2019**

## **1.0 Meeting Opening**

### **A) Call to Order**

- The Regular Board Meeting of the Charters Valley Board of School Directors was called to order at 6:35 p.m. by Mr. Kuczinski in the District Assembly Room.

### **B) Pledge of Allegiance**

### **C) Roll Call**

#### **Present**

Mr. Mark Kuczinski, President  
Dr. Darren Mariano, Vice President  
Mr. Jeff Choura  
Mr. Robert Kearney  
Mr. Brian Kopec  
Mr. Eric Kraemer  
Mr. Tony Mazzarini  
Mrs. Sandy Zeleznik

#### **Also Present**

Dr. Johannah Vanatta, Superintendent  
Mr. Scott Seltzer, Assistant Superintendent  
Ms. Jessica Crown, Solicitor (*attended for Mr. Palmer*)  
Mrs. Emily Eckman, Director of Finance  
Ms. Mikaela Duckstein, Director of Communications  
& Strategic Partnerships  
Ms. Kim Borza, Board Secretary  
Ms. Symmone Carter-Nixon, Student Rep  
Ms. Sarah Verduci, Student Rep

#### **Absent**

Mrs. Julie Murphy

### **E) Recognitions**

### **F) Public Comments – Agenda Items**

- There were no public comments on agenda items.

## **2.0 Executive Session**

- Mr. Kuczinski stated that there was an executive session prior to this public meeting tonight to discuss personnel and legal matters.

## **3.0 Board Comments/Discussion Items**

- There were no board comments.

## **4.0 Superintendent's Reports/Presentations**

### **4.1 Student Representative Reports**

- Ms. Carter-Nixon gave an update on the academics at the High School and Parkway West CTC.
- Ms. Verduci updated the Board on the activities and events happening in the District.

### **4.2 Monthly Nutrition Report**

- The Nutrition group gave an update on previous sales and upcoming menu items.

### **4.3 Celebrate CV Presentation**

## **5.0 Solicitor's Report**

- ### **5.1**
- There was no solicitor's report.

## **6.0 Approve Minutes**

- 6.1** The Superintendent recommends and I so move to approve the November 5, 2019 - Board Meeting Minutes.

**Motion to approve items 6.1 listed above.**

**Moved by Mr. Mazzarini, seconded by Mr. Kraemer.**

**On a voice vote, the motion passes unanimously.**

## **7.0 Informational Agenda**

### **A) Pathfinder**

- Mr. Kraemer said that their monthly meeting is scheduled for tomorrow (Nov. 20) so he will have something to report next month.

### **B) Parkway**

- Mr. Choura stated that they elected Angela Peterson from Upper St. Clair as their Board President, this is her second year. Alan Vezzi, from South Fayette, was elected as Vice-President. Pennsylvania guide to best practices and cooperative education is a pamphlet that is sent out every year, there were four tech schools out of the whole state and Parkway is one of them, it is a nice honor for them.

### **C) SHASDA**

- Mrs. Zeleznik said that the second meeting is on Thursday (Nov. 21) and Local Legislative Forum is the agenda title.

### **D) Finance Committee Report**

- Mr. Kuczinski stated that prior to our previous Board meeting we had a Finance committee meeting. In that meeting we reviewed our prior forecast from 18-19 that is getting trued up and we also introduced a 5 year model. We discussed our timeline for the budget year and did a review on how our funds are interrelated. We had a discussion on possible capital projects and how they can be funded, we also had a discussion to make sure we keep an eye on education spending as that is why we are here, to improve our academics.

## **8.0 Consent Agenda**

### **A) Education**

- 8.2** The Superintendent recommends and I so move to approve the tuition agreement with Pittsburgh Public Schools Program for Students with Exceptionalities.
- 8.3** The Superintendent recommends and I so move to approve the Memorandum of Understanding for Translation Services from the Allegheny Intermediate Unit.

### **B) Athletics & Activities**

- 8.4** The Superintendent recommends and I so move to approve the fundraiser requests for Horsepower Robotics and Mini-THON.

### **C) Personnel**

- 8.5** The Superintendent recommends and I so move to approve the Human Resources Report for November 19, 2019.

### **D) Budget & Finance**

- 8.6** The Superintendent recommends and I so move to approve the bill list.
- 8.7** The Superintendent recommends and I so move to approve the budget transfers for the 2019-20 school year.
- 8.8** The Superintendent recommends and I so move to approve continued participation in the Western Pennsylvania Electric Consortium.
- 8.9** (*Informational Only*) A five year projection gives a benchmark for planning and decision making. The attached five year projection options have been prepared and will be used to ensure a quality education program and responsible spending plan for students and taxpayers in the Chartiers Valley School District. Option A projects operating revenues, expenditures and fund balance of the district if no tax increases are imposed on residents. Option B projects revenue, expenditures

and fund balance of the district with a combination of tax increases below the index and with exceptions to achieve a necessary ending fund balance at the end of the five years. Options C projects revenue, expenditures and fund balance of the district with full tax increases (index plus exceptions) for the next five years.

## **E) Policy**

**Motion to approve item 8.8 to 8.8 listed above.  
Moved by Mr. Kopec, seconded by Mrs. Zeleznik.  
On a voice vote, the motion passes unanimously.**

### **9.0 Action/Discussion**

**9.1** Motion to allow the Proposed Preliminary Act 1 Budget for the 2020-21 school year as reviewed to be made available to the public for review in accordance with Act 1; motion to allow Secretary to the Board to give not less than 10 days' notice to the public of the meeting at which the 2020-21 Preliminary Act 1 budget shall be adopted and a motion to set the date of Tuesday, January 28, 2020 at 6:30 p.m. at the Chartiers Valley School District offices for the adoption for the Preliminary 2020-21 school district Act 1 budget.

**Motion to approve item 9.1 listed above.  
Moved by Mr. Mazzarini, seconded by Mr. Kraemer.  
On a voice vote, the motion passes with 6-yes, 2-no, and 1 absent.**

**9.2** The Superintendent recommends and I so move to approve PlanCon Part I.

**Motion to approve item 9.2 listed above.  
Moved by Mr. Kearney, seconded by Mrs. Zeleznik.  
On a voice vote, the motion passes unanimously.**

**9.3** The Superintendent recommends and I so move to approve the Mucci Construction Change Order #20.

**Motion to approve item 9.3 listed above.  
Moved by Mrs. Zeleznik, seconded by Mr. Kraemer.  
On a voice vote, the motion passes with 5-yes, 3-no, and 1 absent.**

**9.4** The Superintendent recommends and I so move that the Board approve Shawn Becket to provide consulting services to the District for purposes of generating revenue through sponsorships and donations, subject to contract review and approval by the District Superintendent and Solicitor.

**Motion to approve item 9.4 listed above.  
Moved by Mr. Kearney, seconded by Mrs. Zeleznik.  
After a discussion, Motion to table item 9.4 was made by Mr. Kearney, seconded by Mr. Choura.  
On a voice vote, the motion to table 9.4 passes unanimously.**

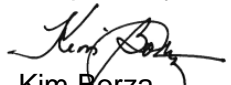
### **10.0 Public Comments ~ non-agenda items**

- There were no public comments on non-agenda items.

### **11.0 Adjournment**

**Motion to adjourn the meeting was made at 7:24 p.m.  
Moved by Mr. Mazzarini, seconded by Mrs. Zeleznik.  
On a voice vote, the motion passes unanimously.**

Respectfully submitted,

  
Kim Borza  
Board Secretary