

MT. LEBANON SCHOOL DISTRICT  
7 HORSMAN DRIVE  
PITTSBURGH PA 15228

DISCUSSION/REGULAR MEETING  
OF THE  
BOARD OF SCHOOL DIRECTORS

ROOM D205, MT. LEBANON HIGH SCHOOL

MONDAY, DECEMBER 9, 2019

7:30 P.M.

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**AGENDA**

1. Call to Order
2. Pledge of Allegiance led by Lincoln Elementary Students Teddy Beldyk, Aria Cornacchione, Amanda King, Lila Thomas, Marti Weisberg
3. Roll Call
4. Approval of the Minutes: RESOLVED, That the Board approves the minutes of the Policy Committee held on November 11, 2019; the Discussion Meeting held on November 11, 2019; and the Regular Meeting held on November 11, 2019.
5. Student Council Reports
  - Mellon Middle School – Brooke Murawski and Maddie McDonald
  - Mt. Lebanon High School – Caroline Kenney and MacKenzie Ridge
6. Board President’s Report
7. Superintendent’s Report
8. Board Reports
9. Comments from Residents and Taxpayers Concerning Action Items for This Meeting Who Have Previously Requested to Speak—Presentations or comments are limited to four (4) minutes.
10. Comments from Residents and Taxpayers Concerning Action Items for this Meeting—Presentations or comments are to be limited to four (4) minutes.
11. Unfinished Business for Board Consideration or Action.
12. New Business for Board Consideration and Action.
  - A. Financial Items
    - (1) Treasurer’s Report – The treasurer’s report reflects cash transactions for the month of November, 2019. All activities are typical for this time of year. The Superintendent recommends approval of this report.

- (2) Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between November 14 and December 4, 2019. All checks are typical for this time of year and have been reviewed by the administration. The Superintendent recommends approval of the list for payment.
- (3) List of Tax Refunds – The list of tax refunds totals \$2,383.26 for 1 refund. The list has been reviewed by the Solicitor’s office which recommends its approval. The Superintendent recommends approval of the list for payment.

**Financial Reports: RESOLVED, That the Board approves, ratifies and accepts the following financial reports:**

- a. **Treasurer’s Report dated November 30, 2019,**
  - b. **Monthly List of Bills dated November 27 and December 4, 2019, and**
  - c. **List of Tax Refunds dated November 30, 2019.**
- (4) Accelerated Budget Opt Out Resolution – Due to the fact that it is a Presidential Election year, the District must approve a Budget Resolution to meet the statutory requirements of the Act 1 Timeline in December. The Act 1 Index for the 2020-2021 School Year is 2.6% which equates to .64 mills. The available referendum exceptions for PSERS and Special Education are minimal. This Opt-Out Resolution certifies that the revenue sources will be sufficient to balance the final budget in May by an amount less than or equal to the Act 1 Index. Preliminary projections confirm The Boards ability to adequately balance the budget within these current parameters. The Superintendent recommends approval of this resolution.

**Accelerated Budget Opt Out Resolution: RESOLVED, that the Board of School Directors of the Mt. Lebanon School District, makes the following unconditional certifications:**

1. **The school district’s various tax levies and other revenue sources will be sufficient to balance the school district final budget for the next fiscal year (2020-2021) based on maintaining current tax rates or increasing tax rates by an amount less than or equal to the Act 1 index applicable to the school district as calculated by the Pennsylvania Department of Education. This conclusion is based on the school district preliminary budget or other information available to the School Board.**
  2. **The applicable index for the next fiscal year is 2.6%, and the School Board will not for the next fiscal year increase the rate of its real estate tax, or any other tax for the support of public education, by an amount that exceeds the applicable index.**
  3. **The School Board has to date and in the future will comply with the rules set forth in School Code § 687 for adoption of the school district proposed and final budgets for the next fiscal year.**
  4. **The School Board understands that the school district will not be eligible to use Act 1 referendum exceptions for the next fiscal year.**
- (5) Donor Directed Gift – The Board is being asked to disburse donor designated gifts. These requests have been reviewed by the administration and endorsed by the Philanthropic Advisory Panel to ensure that they are aligned to the donor’s request and

the District Strategic Plan. The Superintendent recommends approval of these disbursements.

a. Light Table & Display Panels (Art)	\$3,604.65
b. Upgraded Mouthpieces for Various Instruments (Band)	3,409.45
c. Risers (Choir)	4,271.00
d. Professional Keyboard & Microphone (Orchestra)	4,823.00
e. Storage Bins and Costumes (Dance)	564.85
f. Marimba Cases (Percussion)	3,564.08
g. Hand Tools (Tech Theatre)	1,066.00
h. Portable Display, Sport Mat, Beverage Dispenser (Theatre)	<u>2,419.85</u>
<b>Estimated Total for Fine Arts</b>	<b>\$23,722.88</b>

**Donor Designated Gifts: RESOLVED, That the Board approves disbursements for Donor Designated Gifts in the amount of \$23,722.88**

B. Personnel Items

- (1) Personnel Report – Enclosed is the Personnel Report dated December 5, 2019, detailing personnel appointments, changes of assignments, leaves of absence, resignations, and retirements to be considered by the Board. The Superintendent recommends approval of this list.

**Monthly Personnel Report: RESOLVED, That the Board approves the December 5, 2019, list of personnel changes.**

C. Other Items

- (1) 2020-2021 District Calendar - The 2020-2021 Mt. Lebanon School District calendar is presented for the Board's consideration. The calendar establishes the first day of school as August 24, 2020 and the last day of school, weather dependent, as June 4, 2021.

**Approval of 2020-2021 School Calendar: RESOLVED, That the Board approves the 2020-2021 school calendar as presented by the administration.**

- (2) Approval of Attendance and Expenses for Board Members at National, State, and Local Conferences and Workshops – This is an annual request to approve attendance and expenses for School Board members at national, state, and local conferences and workshops for 2020. The Superintendent recommends approval of this request.

**Approval of Attendance and Expenses for Board Members at National, State, and Local Conferences and Workshops: RESOLVED, That authorization be given for attendance and appropriate expenditures of Board members at national, state, and local conferences and workshops for 2020.**

- (3) AIU Joint Purchasing Board – Approval is requested to again be part of the AIU Joint Purchasing Board. The District uses this membership to joint purchase utilities, fuel and other supplies when they are cost efficient. Membership does not require any specific purchase and there is no cost associated with this action. The Superintendent recommends approval of this membership.

**AIU Joint Purchasing Board Membership: RESOLVED, That the Board approves the membership in the AIU Joint Purchasing Board for 2020 as per the attached resolution designating Richard Marciniak as the regular member and Robert Geletko as the alternate member.**

- (4) ESL Translation Service Agreement – The Board is being asked to enter into an agreement of services with the Allegheny Intermediate Unit for TransPerfect Remote Interpreting to provide telephone voice interpretation and document translation for non-English speaking students and parents. The annual cost is \$120 plus .90 per minute for all languages. The Superintendent recommends approval of this agreement.

**ESL Translation Service Agreement: RESOLVED, That the Board approves an agreement with the AIU for Translation Services provided by TransPerfect Remote Interpreting to provide telephone voice interpretation and document translation for non-English speaking students and parents in the form presented.**

- (5) Student Trip – The District requests approval of the following student trip:
- a. High School Marching Band to Washington, DC - The Mt. Lebanon High School Marching Band is requesting permission to participate in the St. Patrick's Day Parade in Washington, D.C. on March 13 - March 15, 2020. Students will not miss any days of school and will be responsible for the cost of the trip.

**Student Trip: RESOLVED, That the Board approves the High School Marching Band Trip to Washington, DC, March 13-15, 2020.**

13. Questions or Comments from Residents—Presentations or comments are to be limited to five (5) minutes.

14. Upcoming Public Meetings

January 13, 2020 – 7:30 p.m.

Board Discussion Meeting  
Room D2015, Mt. Lebanon High School

January 20, 2020 – 7:30 p.m.

Board Regular Meeting  
Room D2015, Mt. Lebanon High School

15. Adjournment