

**Greenwich Board of Education  
Minutes of the New Lebanon Building Committee Meeting**

**DATE:** Friday, October 25, 2019  
**TIME:** 8:00 - 8:20 am  
**LOCATION:** New Lebanon School, Conference Room

**Committee Members Present:**

Stephen Walko - Chairman  
Patricia Baiardi Kantorski - Clerk  
Peter Bernstein (BOE Chair) via phone  
Clare Kilgallen  
Jake Allen via phone  
Brian Harris via phone  
**Absent:** Bill Drake - Vice Chairman (BET)  
Dean L. Goss

**Ex-Officio Members Present:**

Christina Downey (RTM)  
Nick Macri (P&Z)  
**Absent:** Will Schwartz (DPW)  
John Toner (Selectman)

**Others Present:**

Jae Chu (Gilbane-Project Engineer)  
Dan Phillips (Gilbane-Project Manager)  
Alley Bartholomew (NL Principal)  
Klara Monaco (NL Assistant Principal)  
Dan Watson (DOF-BOE)

**1. Call the meeting to order**

- a. The meeting was called to order by Steve Walko at 8:00 am.

**2. Update from Chairman**

- a. Steve Walko discussed the use and cleaning of the interior furniture. Alley Bartholomew and Klara Monaco said they were satisfied with the furniture.

- b. Clare Kilgallen inquired if the automatic foam soap and paper towel dispensers will be installed throughout the school. Dan Watson said he will investigate the issue.
- c. Clare Kilgallen asked when the flagpole will be installed. Jae Chu said next week and assured the committee it will be ready for the Veterans' Day Ceremonies.
- d. Steve Walko discussed one tree that is leaning and expressed that it should be replaced.
- e. The committee discussed the heated walkways. Jae Chu said they will be fully operational next Tuesday or Wednesday. Chu said Gilbane will investigate whether the walkway heating system is on a timer or programmed. Nick Macri suggested the heat should turn on automatically when the temperature reaches 37° F, but can be overrode if needed. Dan Watson said he will review this issue.

### 3. Discussion & Vote on Gilbane's Invoice

- a. **A Motion was made** by Clare Kilgallen and seconded by Brian Harris **to approve Gilbane's Construction Requisition #22 dated 10/09/19 for the period from 9/1/19 to 9/30/19 for the amount of \$871,637.61.** A vote was taken and the motion was approved with a vote of 6-0-0. Dean Goss and Bill Drake were absent.

### 4. Approval of Meeting Minutes

- a. **A Motion was made** by Brian Harris and seconded by Clare Kilgallen **to approve the Minutes of Meeting for September 11, 2019.** The motion was approved with a vote of 6-0-0. Dean Goss and Bill Drake were absent.

### 5. Discussion of Next Steps

- a. Steve Walko informed the committee that Gilbane's Invoice #23 will be discussed in detail at the next meeting.
- b. Steve Walko said the NLBC will discuss the Quarterly Report at the next meeting. Clare Kilgallen said anyone who is interest in the construction can read the Community Bulletin update.
- c. Clare Kilgallen said the New Lebanon Dedication Ceremony will be on December 7th at 10:00 am.

### 6. Adjourn

- a. The meeting was adjourned by Steve Walko at 8:20 am.