

**LAGUNA BEACH UNIFIED SCHOOL DISTRICT  
BOARD MEETING**  
550 Blumont  
Laguna Beach, CA 92651

January 22, 2019

**Closed Session 5:15 P.M.  
Open Session 6:15 P.M.**

**AGENDA**

**RECORDING OF SCHOOL BOARD MEETINGS**

**Revised 1/20/19**

Open Session School Board Meetings will be video recorded.

- 1. CALL TO ORDER**
- 2. ROLL CALL TO ESTABLISH QUORUM**
- 3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS**
- 4. ADJOURN TO CLOSED SESSION**
  - A. NEGOTIATIONS**

Government Code §54957.6

    - i. Employee Organization: LaBUFA  
District Negotiator: Leisa Winston
    - ii. Employee Organization: CSEA  
District Negotiator: Leisa Winston
    - iii. Employee Organization: Unrepresented Employees  
District Negotiator: Leisa Winston
- 5. CALL TO ORDER - OPEN SESSION**
- 6. PLEDGE OF ALLEGIANCE**
- 7. REPORT ON CLOSED SESSION ACTION**
- 8. ADOPTION OF AGENDA**
- 9. RECOGNITIONS**
  - a. None

**10. PUBLIC COMMENT (Non- Agenda Items)**

*Opportunities for public input occur at each agenda item and at Public Comment. Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction, during Public Comment. The public may speak about items that are on the agenda during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic.*

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table. Matters not on the agenda cannot be acted upon or discussed by the Board. The Board may ask staff to research and respond accordingly.

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## **INFORMATION ITEM**

### **11. PRESENTATION ON THE OVERVIEW OF THE BROWN ACT**

**– Jason Vilorio, Ed.D., Superintendent**

Attorney Ronald D. Wenkart, of the firm Atkinson, Andelson, Loya, Ruud & Romo will present information to the Board on the Ralph M. Brown Act.

### **12. REVIEW AND DISCUSSION OF BOARD GOVERNANCE AND PROTOCOLS**

**– Jan Vickers, President, Board of Education**

The Board will review agreed upon Board Governance Protocols and identify potential changes or revisions.

### **13. BOARD MEMBER REQUESTS FOR ITEMS FOR NEXT MEETING, REQUESTS FOR INFORMATION, OR GENERAL COMMENTS**

**– Jan Vickers, President, Board of Education**

### **14. ADJOURNMENT**

**– Jan Vickers, President, Board of Education**

The next Regular Meeting of the Board of Education is **Tuesday, February 12, 2019, 6:00 PM**  
at the Laguna Beach Unified School District Office Board Room  
550 Blumont St., Laguna Beach, California

For information regarding Laguna Beach Unified School District, please visit our website:  
[www.lbusd.org](http://www.lbusd.org)

## **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING**

We are pleased you have joined us for this meeting. Community interest in our schools is welcome and valued.

The members of the LBUSD Board of Education are locally elected officials, serve four-year terms of office, and are responsible for the schools' educational programs, grades kindergarten through twelve. The Board is a policy-making body whose actions are guided by the District's vision, mission, and goals. Administration of the District is delegated to a professional administrative staff led by the Superintendent. Board members are required to conduct the programs of the schools in accordance with the Constitution of the State of California, the California Education Code, and other laws relating to schools enacted by the Legislature, in addition to policies and procedures adopted by the Board of Education.

Materials that are public records related to open session agenda items are occasionally distributed to Board members after the agenda has been posted. These materials will be available for public inspection in the Office of the Superintendent between the hours of 7:30 a.m. and 4:30 p.m.

### **WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES**

**ITEMS ON THE AGENDA:** Members of the public may address the Board of Education on agenda items during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit is waived by a majority of the Board.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table.

**PUBLIC COMMENT (Non-Agenda Items):** Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction during public comment. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit is waived by a majority of the Board. Legally, the Board cannot take action on topics raised by speakers and discussion may not be held by the Board. The Board may ask staff to research and respond accordingly.

### **REASONABLE ACCOMMODATION**

*In accordance with the Americans with Disability Act, members of the public who require disability accommodation to participate in the meeting should contact the Office of the Superintendent in writing by noon on the Friday before the scheduled meeting.*

**Laguna Beach Unified School District**

**11. INFORMATION**

**January 22, 2019**

**Overview of the Brown Act**

**Proposal**

Attorney Ronald D. Wenkart of the firm Atkinson, Andelson, Loya, Ruud & Romo will present information to the Board on the Ralph M. Brown Act.

**Background**

This review of the Brown Act has been prepared to help Board members understand the intent, as well as the letter of the law, governing the actions necessary to conduct business in an open, thoughtful, and transparent manner. The keystone of the Brown Act is the requirement that [a]ll meetings of the legislative body of a local agency shall be open and public.

Two sets of laws applicable to school districts and county offices of education known as the “open meeting laws,” are listed below and state the general requirement that board meetings, with limited exceptions, must be open to the public:

- ❖ Government Code 54950-54963  
(Title 5, Division 2, Chapter 9)  
Commonly referred to as the Ralph M. Brown Act; and
- ❖ Education Code 35140-35149  
(Title 2, Division 3, Chapter 2, Article 3)

**Budget Impact**

There is no budget impact for this item.

**Recommended Action**

Staff recommends the Board of Education receive the presentation by Mr. Wenkart and ask clarifying questions as needed.

**Laguna Beach Unified School District**

12. **INFORMATION**

**January 22, 2019**

**Discussion on Board Governance Protocols**

**Proposal**

Board President Vickers will open Board discussion on the agreed upon protocols set by the Board of Education.

**Background**

On November 4, 2016, the School Board established agreed upon governance protocols. This discussion took place over two workshops facilitated by Peter Fagan of the law firm Fagan, Friedman, and Fulfroost. One of the agreed upon protocols was to annually review protocols and evaluate the Boards adherence to the protocols.

On March 8, 2018, the Board of Education held a special meeting to review and discuss protocols. At that time, the Board identified changes to the following protocols:

- Motions and Deliberations
- Announcements, Requests, and Board Reports
- Requests for Items for Next Meeting, Requests for Information, General Comments

On April 17, 2018 the information item was agendized to provide an update and discussion on Board Governance Protocols. The Board discussed announcements, requests, and Board reports and reached consensus. In addition, the Board discussed the role of the associations at Board meetings and reached consensus. The Board requested that *unity* be one of the topics discussed at the next protocols are reviewed.

On August 30, 2018 the Board discussed protocols and the topic of *unity* was addressed.

**Budget Impact**

There is no budget impact for this item.

**Recommended Action**

Staff recommends the Board of Education open discussion of agreed upon Board protocols for review and revision as required.