



LAGUNA BEACH
UNIFIED SCHOOL DISTRICT

AGENDA

Regular Meeting of the Board of Education

October 23, 2018

Vision:

We take ownership of each child's learning in our schools, accepting no limits on potential.

Mission:

Each student gains the knowledge, experience, world perspectives, and skills needed to become a lifelong learner and producer in a competitive and interconnected world.

ADMINISTRATION

Jason Vilorio, Ed.D., Superintendent of Schools
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Jeff Dixon, Assistant Superintendent, Business Services
Leisa Winston, Assistant Superintendent, Human Resources and
Public Communications

BOARD OF EDUCATION

Jan Vickers, President
Dee Perry, Clerk
Ketta Brown, Member
Carol Normandin, Member
Peggy Wolff, Member

For information regarding Laguna Beach Unified School District, please visit our website: www.lbusd.org

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
REGULAR MEETING
550 Blumont
Laguna Beach, CA 92651

October 23, 2018

Closed Session 5:30 P.M.
Open Session 6:00 P.M.

AGENDA

RECORDING OF SCHOOL BOARD MEETINGS
Open Session School Board Meetings will be video recorded.

- 1. CALL TO ORDER**
- 2. ROLL CALL TO ESTABLISH QUORUM**
- 3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS**
- 4. ADJOURN TO CLOSED SESSION**

A. NEGOTIATIONS
Government Code §54957.6

- | | |
|-----------------------------|-------------------------|
| i. Employee Organization: | LaBUFA |
| District Negotiator: | Leisa Winston |
| ii. Employee Organization: | CSEA |
| District Negotiator: | Leisa Winston |
| iii. Employee Organization: | Unrepresented Employees |
| District Negotiator: | Leisa Winston |

- 5. CALL TO ORDER - OPEN SESSION**
- 6. PLEDGE OF ALLEGIANCE**
- 7. REPORT ON CLOSED SESSION ACTION**
- 8. ADOPTION OF AGENDA**
- 9. RECOGNITIONS**

- a. None

10. PUBLIC COMMENT (Non- Agenda Items)

Opportunities for public input occur at each agenda item and at Public Comment. Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction, during Public Comment. The public may speak about items that are on the agenda during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table. Matters not on the agenda cannot be acted upon or discussed by the Board. The Board may ask staff to research and respond accordingly.

11. REPORTS

- *Student Representative(s)*
 - *LaBUFA Representative*
 - *CSEA Representative*
 - *Organizations – Boosters, PTA, SchoolPower*
 - *Board Members*
 - *Superintendent*
 - *Cabinet Members*
 - *Principal Report – Jason Allemann, Ed.D., Laguna Beach High School*
-

12. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion as listed below. The Superintendent and the Staff recommend approval and or ratification of all Consent Calendar items. Any item may be removed from the Consent Calendar at the request of a Board member and acted on separately.

- a. Approval of Minutes – October 9, 2018 Regular Meeting
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Acceptance of Gifts-In Kind Donation
- e. Approval of Agreements for Contracted Services – Special Education
- f. Approval of Agreements and Contracts – Technology Services
- g. Approval/Ratification of Warrants #395482 through #395585 in the amount of \$783,731.21 Dates: 10/1/18 through 10/9/18
- h. Approval/Ratification of Certificated Payroll 3A in the Amount of \$2,476,250.26
Approval/Ratification of Classified Payroll 3B in the Amount of \$744,601.20
Approval/Ratification of Classified Payroll 3C in the Amount of \$701.72
- i. Approval of Independent Contractor Agreement with Chris McNeany in an Amount Not-to-Exceed \$4,000.00

INFORMATION ITEMS

13. FIRST QUARTER REPORT OF UNIFORM COMPLAINTS FOR THE WILLIAMS CASE SETTLEMENT

– Leisa Winston, Assistant Superintendent, Human Resources/ Public Communications

Mrs. Winston will present the first quarter summary report on the nature and resolution of all uniform complaints, as required by the Williams Litigation Settlement. The report will also be submitted to the Orange County Superintendent of Schools.

14. INSTRUCTIONAL PRESENTATION ON CALIFORNIA SCHOOL DASHBOARD AND LOCAL INDICATORS

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

– Chad Mabery, Director, Assessment and Accountability

Staff proposes the Board of Education receive information regarding the local indicators for the California School Dashboard.

15. MONTHLY FINANCIAL UPDATE – SEPTEMBER 2018

– Jeff Dixon, Assistant Superintendent, Business Services

Mr. Dixon will present the Monthly Financial Update to the Board of Education.

ACTION ITEMS

16. APPROVAL OF IMPLEMENTATION SERVICE PLAN WITH HOUGHTON MIFFLIN HARCOURT FOR READ 180 AND SYSTEM 44 SUPPORT AT LAGUNA BEACH UNIFIED SCHOOL DISTRICT

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

Staff proposes the Board of Education approve the Implementation Service Plan for Read 180 and System 44 programs as follows:

1. Four in-classroom instructional coaching days at our middle and elementary schools.
2. One on-site technical management service day to support our technical services team in the end-of-year wrap up and new academic year rollover of the programs.

17. APPROVAL OF CONTRACT SERVICES AGREEMENT FOR STRENGTHENING OF SOCIAL AND FAMILY VALUES WITHIN COMMUNITY AND SCHOOL – EDUCATIONAL PARENT WORKSHOPS

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

Staff proposes the Board of Education approve the Independent Contractor Agreement with Learning On Visions and Education (L.O.V.E.) to provide parent workshops at our District English Learner Advisory Committee (DELAC) meetings.

18. APPROVAL OF CHANGE ORDER REQUESTS FOR THE LBHS STADIUM RESTROOM-STORAGE BUILDING AND THEATER UPGRADES PROJECT

– Jeff Dixon, Assistant Superintendent, Business Services

– Ryan Zajda, Director, Facilities

Staff proposes the Board of Education approve the list of change orders in the amount of \$50,900.00 for the LBHS Stadium Restroom-Storage Building and Theater Upgrades project. The original contract amount awarded for the project was for \$1,869,320.00. The total of all change orders is \$50,900.00 or 2.7% of the project. The new total contract amount shall be \$1,920,220.00.

19. BOARD MEMBER REQUESTS FOR ITEMS FOR NEXT MEETING, REQUESTS FOR INFORMATION, OR GENERAL COMMENTS

– Jan Vickers, President, Board of Education

20. ADJOURNMENT

– Jan Vickers, President, Board of Education

The next Regular Meeting of the Board of Education is **Tuesday, November 13, 2018, 6:00 PM**
Laguna Beach Unified School District Office Board Room
550 Blumont St., Laguna Beach, California
For information regarding Laguna Beach Unified School District, please visit our website: www.lbusd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you have joined us for this meeting. Community interest in our schools is welcome and valued.

The members of the LBUSD Board of Education are locally elected officials, serve four-year terms of office, and are responsible for the schools' educational programs, grades kindergarten through twelve. The Board is a policy-making body whose actions are guided by the District's vision, mission, and goals. Administration of the District is delegated to a professional administrative staff led by the Superintendent. Board members are required to conduct the programs of the schools in accordance with the Constitution of the State of California, the California Education Code, and other laws relating to schools enacted by the Legislature, in addition to policies and procedures adopted by the Board of Education.

Materials that are public records related to open session agenda items are occasionally distributed to Board members after the agenda has been posted. These materials will be available for public inspection in the Office of the Superintendent between the hours of 7:30 a.m. and 4:30 p.m.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA: Members of the public may address the Board of Education on agenda items during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the Board votes to extend the time and the vote is approved by a majority of the Board.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table.

PUBLIC COMMENT (Non-Agenda Items): Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction during public comment. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit waived by a majority of the Board. Legally, the Board cannot take action on topics raised by speakers and discussion may not be held by the Board. The Board may ask staff to research and respond accordingly.

REASONABLE ACCOMMODATION

In accordance with the Americans with Disability Act, members of the public who require disability accommodation to participate in the meeting should contact the office of the Superintendent in writing at 550 Blumont Street, Laguna Beach, 92651 by noon on the Friday before the scheduled meeting.

Laguna Beach Unified School District

12.a. CONSENT/ACTION

October 23, 2018

Approval: Minutes – October 9, 2018 Regular Meeting

Board of Education Minutes of Regular Meeting October 9, 2018

Call to Order

President Vickers called the Regular Meeting of the Board of Education to order at 4:30 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Jan Vickers
 Dee Perry
 Ketta Brown
 Carol Normandin
 Peggy Wolff

Public Comment on Closed Session Items

No public comment.

Adjourn to Closed Session

Member Brown moved, Member Normandin seconded, to adjourn to Closed Session. Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes to adjourn to Closed Session. The meeting adjourned to Closed Session at 4:30 p.m. to discuss the following:

A. NEGOTIATIONS

Government Code §54957.6

- | | | |
|------|------------------------|-------------------------|
| i. | Employee Organization: | LaBUFA |
| | District Negotiator: | Leisa Winston |
| ii. | Employee Organization: | CSEA |
| | District Negotiator: | Leisa Winston |
| iii. | Employee Organization: | Unrepresented Employees |
| | District Negotiator: | Leisa Winston |

Member Brown moved, Member Normandin seconded, to adjourn from Closed Session. Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes. The meeting adjourned from Closed Session at 4:55 p.m.

Present at Board Meeting

Members Present: Jan Vickers
Dee Perry
Ketta Brown
Carol Normandin
Peggy Wolff

Employee Group
Representatives: Margaret Warder, President, CSEA
Sara Hopper, President, LaBUFA

Staff: Jason Vilorio, Ed.D., Superintendent
Leisa Winston, Assistant Superintendent, Human Resources/Public
Communications
Jeff Dixon, Assistant Superintendent, Business Services
Victoria Webber, Executive Assistant
Irene White, Director, Special Education
Michael Keller, Ed.D., Director, Social Emotional Support
Ryan Zajda, Director, Facilities
Chad Mabery, Director, Assessment and Accountability
Mike Morrison, Chief Technology Officer
Chris Duddy, Principal, El Morro Elementary
Mike Conlon, Principal, Top of the World Elementary
Jenny Salberg, Principal, Thurston Middle School
Jason Allemann, Ed.D., Principal, Laguna Beach High School

Student Board
Representatives: Piper Warner
Kaitlin Gunsolley

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Report on Closed Session Action

President Vickers stated there was no report from Closed Session.

Adoption of Agenda

Member Brown moved, Member Wolff seconded adoption of the agenda. Staff noted a correction to conference item 15.c. Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Study Session 1: Dyslexia

On August 14, 2017, the California State Superintendent of Public Instruction released the “California Dyslexia Guidelines,” as required by Assembly Bill 1369 and California Education Code. The Dyslexia Guidelines is a long-awaited document meant to define dyslexia and identify responsive, research-based interventions. Assistant Superintendent of Instructional Services Dr. Alysia Odipo, Director of Special Education Irene White, and staff, led a Board Study Session on the LBUSD's journey to provide guidelines, raise awareness, and increase understanding of the characteristics of dyslexia.

Study Session 2: Computer Science/Literacy

Chief Technology Officer, Michael Morrison, and Computer Science Teacher on Special Assignment (TOSA), Brian Kull, presented an interactive session to the Board regarding the development and implementation of the recently adopted California Computer Science Standards. The session included a demonstration of classroom instruction, sharing with the Board how students in the LBUSD are developing digital literacy skills, analytical thinking, and critical thinking.

Recognition

Director of Special Education, Irene White, recognized members of the Early Learning Taskforce.

Public Comment (Non- Agenda Items)

Mrs. Sheri Morgan addressed the Board regarding the 2019-2020 calendar process.

Miss Cassidy Morgan addressed the Board regarding the 2019-2020 calendar process.

Reports

Student Board Representatives – Piper Warner and Kaitlin Gunsolley

Piper and Kaitlin reported on the following:

- Homecoming
- PSAT and PreACT testing
- College Roundup
- Awareness of digital citizenship and anti-bullying
- El Morro Boo Blast
- El Morro Character Counts
- Top of the World Back to School Bonanza
- Top of the World

LaBUFA Representative – Sara Hopper, President, LaBUFA

Ms. Hopper reported on the following:

- Working on teacher work days for 2019-2020

CSEA Representative – Margaret Warder, President, CSEA

Ms. Warder reported on the following:

- Orton-Gillingham training was phenomenal
- Attending International School Safety Conference
- Attended Golden Psi awards at Anneliese School
- CSEA survey to all classified staff in process

Organizations

- N/A

Board Members

Board members reported as follows:

Member Wolff

- No report

Member Normandin

- No report

Member Brown

- Attended Community Coalition meeting

Clerk Perry

- No report

President Vickers

- Attended PTA Council meeting

Superintendent Vloria

- No report

Cabinet

Leisa Winston, Assistant Superintendent, Human Resources and Public Communications

- No report

Jeff Dixon, Assistant Superintendent, Business Services

- No report

Alysia Odipo, Assistant Superintendent, Instructional Services

- No report

Principal Report – Jenny Salberg, Thurston Middle School

- Continuous Improvement
 - CAASPP Spring 2018
 - PLC Norms
 - Essential Learning Outcomes
 - Next Generation Science Standards
 - Math Practices
 - ELA Horizontal Articulation
 - Social Studies Vertical Skills Alignment
- Building Relationships
 - WEB – Where Everyone Belongs
 - Building Student-to-Student Relationships
 - Kindness Starts Here
 - No Place for Hate
- Every Student, Every Day
 - Spring 2018 Co-Vitality Climate

CONSENT CALENDAR

Member Brown moved approval of Consent Calendar items. Member Normandin seconded.

Public Comment: None.

- a. Approval of Minutes – September 25, 2018 Regular Meeting
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Interdistrict Attendance Agreements – Resident Students to Other Districts
- e. Approval of Agreements and Contracts – Technology Services
- f. Approval/Ratification of Warrants #395296 through #395481 in the amount of \$2,091,222.84 Dates: 9/14/18 through 9/28/18
- g. Approval of Community Facilities District 98-1 (Crystal Cove) Administrative Expense Fund Disbursements Totaling \$582.04
- h. Memorandum of Understanding between College and Career Advantage Career Technical Education and Laguna Beach Unified School District to Employ District and CCA Teachers to Offer Elective Courses at Laguna Beach High School During the 2018-2019 School Year

Discussion: None

Student Board Representative Piper Warner cast a provisional vote in favor. Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

INFORMATION ITEMS

Laguna Beach Unified School District Student Achievement and Assessment Results for the 2017-2018 School Year Presented by Staff in Alignment with District LCAP Goals

Dr. Mabery presented 2018 English Language Arts and Math proficiency data as aligned to the district LCAP goals 1 and 2. Students showed an overall growth of 7% over the last three years.

Technology Update

Chief Technology Officer Michael Morrison, Computer Science Teacher on Special Assignment (TOSA) Brian Kull, and Digital Media & Library Specialist Stephanie Gamache presented a technology update to the board that reviewed the current status and progress of the technology department. The update also included a look at completed 4CLE classrooms and an update on Rocket Ready, one of the LBUSD's approaches to professional development.

Ms. Sheri Morgan commented.

Discussion was held by the Board.

Facilities Projects Update

Director of Facilities Ryan Zajda presented to the Board a review of facilities projects completed during the 2018 summer period and projects in progress. The presentation included a look at the El Morro Elementary STEAM classroom remodel, the Top of the World administrative offices remodel, the upgrades to the quad and roofing at Thurston Middle School, the stadium handrail installation at Laguna Beach High School, and more.

Board members commented and asked questions.

ACTION ITEMS

Approval of Resolution #18-12: One Billion Acts of Kindness

The Board reviewed and adopted *Resolution #18-12: One Billion Acts of Kindness*. Launched in 2016 by the Orange County Department of Education, the initiative seeks to improve school climate, promote character and rally communities for greater civility through one billion acts of kindness. The initiative also supports improved student behavior by reducing bullying, reducing suspension rates, and increasing attendance. The LBUSD is committed to creating a positive learning environment for all students and staff. Annual climate survey data indicates that students feel safe on campus, welcomed by other students, and are respected by both students and staff.

Public Comment: None

Member Brown moved approval, Member Normandin seconded.

President Vickers called for a roll call vote.

Student Board Representative Piper Warner cast a provisional vote in favor. Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Resolution #18-13 to Observe Lincoln Day on February 18, 2020.

The Board reviewed and adopted Resolution #18-13 to observe Lincoln Day on February 18, 2020.

Public Comment: None

Member Brown moved approval, Member Normandin seconded.

President Vickers called for a roll call vote.

Student Board Representative Piper Warner cast a provisional vote in favor. Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Resolution #18-14 to Observe Lincoln Day on February 16, 2021.

The Board reviewed and adopted Resolution #18-14 to observe Lincoln Day on February 16, 2021.

Public Comment: None

Member Brown moved approval, Member Normandin seconded.

President Vickers called for a roll call vote.

Student Board Representative Piper Warner cast a provisional vote in favor. Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval to Purchase Overdrive Digital Library for Implementation at Laguna Beach Unified School District in an Amount Not-to-Exceed \$20,000.00

Dr. Vioria presented the contract for approval, which the Orange County Public Libraries is using as well as districts and libraries throughout the US.

Public Comment: None

Member Brown moved approval, Member Normandin seconded.

Student Board Representative Piper Warner cast a provisional vote in favor. Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval to Delete Board Policies 5034, Students with Alcohol or Drug Related Disabilities and 5037, Substance Abuse Policy.

Dr. Vioria presented the request to delete Board Policies 5034 and 5037 stating these policies were replaced by recently adopted BP 5131.6.

Public Comment: None

Member Brown moved approval, Member Normandin seconded.

Student Board Representative Piper Warner cast a provisional vote in favor. Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Board Member Requests for Items for Next Meeting, Requests for Information, or General Comments

Member Wolff stated the high school chemistry QR codes are amazing.

Member Brown attended and appreciated Dr. Weichman's presentation. She asked that staff review class rank at the high school and determine if it is still valuable.

Member Perry would also like to see class rank reviewed. She enjoyed seeing Plein Air painters throughout the community, attending the Welcome Tea, and attended a bullying awareness event in Newport Beach. Member Perry would like staff to look at hosting an evening program or event regarding bullying awareness.

President Vickers received many positive comments regarding Dr. Weichman's presentation. She attended the El Morro Back-to-School night, TMS and LBHS PTA meetings and a kindness event on Saturday evening.

Adjournment

Member Brown moved to adjourn. Member Normandin seconded.

President Vickers announced the next regular meeting is October 23, 2018 at 6:00 p.m.

Student Board Representative Piper Warner cast a provisional vote in favor. Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes
The meeting adjourned at 8:08 p.m.

Dee Perry
Clerk of the Board
October 23, 2018

Laguna Beach Unified School District

12.b. CONSENT/ACTION

October 23, 2018

Approval/Ratification: Personnel Report

Proposal

Staff proposes the Board of Education approve the Personnel Report, including various actions that are required to meet the needs of the District

Background

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board of Education policy.

Budget Impact

Expenditures are within budgeted appropriations as indicated.

Recommended Action

Staff recommends the Board of Education approve/ratify the Personnel Report and direct the Superintendent to authorize the actions requested in the report.

PERSONNEL REPORT**October 23, 2018****I. RESIGNATIONS**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Lynn Gregory PC05SC0901	Scholarship and Financial Aid Specialist Laguna Beach High School	October 19, 2018

II. EMPLOYMENT:

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

III. EMPLOYMENT: Stipends

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Maureen Bornstein	Instructional Assistant, Special Ed Top of the World Elementary Special Ed Fund 0104612310-2150 \$48.11 per month Reason: Specialized health care support for students	September 4, 2018 to June 20, 2019
Kasey Childs Konkel	Instructional Assistant, Special Ed Top of the World Elementary Special Ed Fund 0104612120-2150 \$54.72 per month Reason: Specialized health care support for students	September 4, 2018 to June 20, 2019
Jolene Hamilton	MTSS Coordinator Top of the World Elementary General Fund 0108091005-1370 NTE: \$308.35	September 1, 2018 to June 20, 2019
Pam Howland	Department Chair - Special Ed/Intervention Top of the World General Fund 0108091005-1370 NTE: \$1079.24 Shared with Liv Marshall	September 1, 2018 to June 20, 2019
Marlo Jensma	Instructional Assistant, Special Ed Top of the World Elementary Special Ed Fund 0104602150-2150 \$50.20 per month Reason: Specialized health care support for students	September 4, 2018 to June 20, 2019
Liv Marshall	Department Chair - Special Ed/Intervention Top of the World General Fund 0108091005-1370 NTE: \$1079.24 Shared with Pam Howland	September 1, 2018 to June 20, 2019
Agnes McManus	Instructional Assistant, Special Ed El Morro Elementary Special Ed Fund 0104602120-2150 \$52.21 per month Reason: Specialized health care support for students	September 4, 2018 to June 20, 2019

IV. EMPLOYMENT: Short Term Assignments - Extra Duty

<u>Name:</u>			<u>Effective Date:</u>
Allyce Archie	Technology Support Assistant Top of the World Elementary 0113457175-2290 NTE: 25 hours	General Fund \$28.11 per hour	September 18, 2018 to June 30, 2019
Mary Blanton	Attend ELD Planning Meetings El Morro Elementary 0102013040-1130 NTE: 30 hours	General Fund \$40.97 per hour	September 25, 2018 to June 30, 2019
Chris Costley	Workability/TPP Employment Technician Laguna Beach High School 0104032200-2955 NTE: 2.25 hours per day	Special Ed Fund \$27.31 per hour	September 24, 2018 to October 18, 2018
Claudia Cuevas	Attend ELD Planning Meetings El Morro Elementary 0107013040-2150 NTE: 10 hours	General Fund \$28.11 per hour	September 25, 2018 to June 30, 2019
Patricia Fiorenza	Attend ELD Planning Meetings El Morro Elementary 0107013040-2150 NTE: 10 hours	General Fund \$28.11 per hour	September 25, 2018 to June 30, 2019
Barbara Garcia	Attend ELD Planning Meetings Laguna Beach High School 0105011500-2150 NTE: 10 hours	General Fund \$28.11 per hour	September 25, 2018 to June 30, 2019
Raquel Gutierrez	Attend ELD Planning Meetings Top of the World Elementary 0107013040-2150 NTE: 10 hours	General Fund \$28.11 per hour	September 25, 2018 to June 30, 2019
Rosie Haynes	Attend ELD Planning Meetings Top of the World Elementary 0102013040-1130 NTE: 30 hours	General Fund \$40.97 per hour	September 25, 2018 to June 30, 2019
Kristen Kaa	Attend ELD Planning Meetings Laguna Beach High School 0102013040-1130 NTE: 30 hours	General Fund \$40.97 per hour	September 25, 2018 to June 30, 2019

IV. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

Name:

Effective Date:

Van Le	Video support for events El Morro Elementary 0113457175-2290 NTE: 25 hours	General Fund \$28.11 per hour	September 18, 2018 to June 30, 2019
Megan Matthias	Attend ELD Planning Meetings Thurston Middle School 0102013040-1130 NTE: 30 hours	General Fund \$40.97 per hour	September 25, 2018 to June 30, 2019
Sandra Murphy	Attend ELD Planning Meetings Thurston Middle School 0106013040-2150 NTE: 10 hours	General Fund \$28.11 per hour	September 25, 2018 to June 30, 2019
Christina Price	Elementary Media Specialist El Morro Elementary 0113457175-2250 NTE: 5 hours Reason: Check-in new Chromebooks and enter students into Destiny	General Fund \$30.32 per hour	September 16, 2018
Nikki Romano	Elementary Media Specialist Top of the World Elementary 0113457175-2250 NTE: 3 hours Reason: Check-in new Chromebooks	General Fund \$28.74 per hour	September 18, 2018
See Employee List	Childcare at Parent Events Districtwide 0102296100-2955 NTE: 10 hours each Employees: Luis Antonio, Marta Cid, Barbara Garcia, Marlo Jensma, Hayley Richardson, Peggy Richardson	General Fund \$28.11 per hour	September 26, 2018 to June 30, 2019
See Employee List	Visually Impaired Training Thurston Middle School 0104642430-1130 NTE: 1 hour each Employees: April Coffman, Rachel Domiano, Dustin Gowan, Jennifer Hill, Ina Inouye, Laura Silver	Special Ed Fund \$40.97 per hour	September 27, 2018

IV. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

Name:

Effective Date:

See Employee List	Translator for Back to School & Open House El Morro Elementary General Fund 0107013040-2150 \$28.11 per hour NTE: 5 hours each Employees: Luis Antonio, Patricia Fiorenza	September 27, 2018 and May 30, 2019
See Employee List	Safety Committee Attendee Top of the World Elementary General Fund 0108477408-2280/0108011005-2150 \$28.11 per hour NTE: 4 hours each Employees: William Guido, Margaret Warder	September 1, 2018 to June 30, 2019
See Employee List	NGSS Planning Thurston Middle School General Fund 0106011008-1130 \$40.97 per hour NTE: 12 hours each Employees: Bjorn Avila, Ina Inouye, Allie Olvey, Jesse Rothman, Richard Selin	October 1, 2018 to June 20, 2019
See Employee List	Sonday System Professional Development Districtwide General Fund 0102015380-1130 \$40.97 per hour NTE: 1 hour each Employees: Pam Howland, Tami Mays, Melinda Rusinkovich, Nicole Stewart, Lorraine Winokur	July 19, 2018
See Employee List	Sonday System Professional Development Districtwide General Fund 0102015380-2150 \$28.11 per hour NTE: 1 hour each Employees: Margaret Warder, Elizabeth Yoder-Hale	July 19, 2018

V. EMPLOYMENT: Short Term Assignments - Performing Arts

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Hanna Abi Samra	Guest Instructor - Dance Laguna Beach High School 0105315017-2970 NTE: 17.79 hours	October 1, 2018 to June 30, 2019 PA Funds \$28.11 per hour
Pauline Kyne	Guest Instructor - Dance Laguna Beach High School 0105315017-2970 NTE: 14.23 hours	October 1, 2018 to June 30, 2019 PA Funds \$28.11 per hour
Josephine Nunnally	Dance Production Assistant Laguna Beach High School 0105315017-2970 NTE: 35.58 hours	October 1, 2018 to June 30, 2019 PA Funds \$28.11 per hour

VI. EMPLOYMENT: Short Term Assignments - Performing Arts/Booster Funds

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

VII. EMPLOYMENT: Short Term Assignments - ASB Funds

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Sophia Papadatos	Campus Supervision - Football Games Laguna Beach High School NTE: 8 hours	October 5, 2018 to October 19, 2018 ASB Funds \$28.11 per hour
Hayley Richardson	Campus Supervision - Football Games Laguna Beach High School NTE: 4 hours	October 5, 2018 to October 19, 2018 ASB Funds \$28.11 per hour
Peggy Richardson	Campus Supervision - Football Games Laguna Beach High School NTE: 8 hours	October 5, 2018 to October 19, 2018 ASB Funds \$28.11 per hour

VIII. EMPLOYMENT: Short Term Assignments - PTA

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

IX. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/General Fund

Work Site: Laguna Beach High School

General Fund Account: 0105311075-1185/2140

Fall Sports Calendar 2018/19:

In-Season: August 6 - November 2, 2018

CIF Playoff: November 2 - December 8, 2018

Winter Sports Calendar 2018/19:

In-Season: November 12 - February 1, 2019

CIF Playoff: February 5 to March 9, 2019

Spring Sports Calendar 2018/19:

In-Season: February 9 - May 11, 2019

CIF Playoff: April 27 - May 29, 2019

Beach Volleyball - Boys

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Doug Mauro	Head Coach, In Season	\$3,330.23
Paul Cuevas	Assistant Coach, In Season	\$2,343.50

Cheer - Coed

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Mike Burns	Head Coach, In Season	\$4,933.68
Stacey Johnson	Assistant Coach, In Season	\$2,275.66
Devan Mayfield	Assistant Coach, In Season	\$1,054.57

Cross Country - Boys

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Scott Wittkop	Head Coach, In Season	\$6,661.07
Tommy Newton-Neal	Assistant Coach, In Season	\$3,330.23
Fred Pichay	Assistant Coach, In Season	\$3,330.23

Cross Country - Girls

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Steve Lalim	Head Coach, In Season	\$6,661.07
Ethan Damato	Assistant Coach, In Season	\$750.00
Aliya Shah	Assistant Coach, In Season	\$3,330.23

IX. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/General Fund (continued)

Work Site: Laguna Beach High School

General Fund Account: 0105311075-1185/2140

Football

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
John Shanahan	Head Coach, In Season	\$4,933.68
Hunter Braun	Assistant Coach, In Season	\$3,330.23
James Crawford	Assistant Coach, In Season	\$3,330.23
Taro Doone	Assistant Coach, In Season	\$3,330.23
Alex Hutchinson	Assistant Coach, In Season	\$3,330.23
Ryan Koh	Assistant Coach, In Season	\$3,330.23
Joey Luna	Assistant Coach, In Season	\$3,330.23
Tarquin Stephenson	Assistant Coach, In Season	\$3,330.23

Golf- Girls

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Jon Hendrickson	Head Coach, In Season	\$6,288.15
Lori Hathaway	Assistant Coach, In Season	\$3,265.00
Sean Quigley	Assistant Coach, In Season	\$3,265.00

Surf - Coed

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Scott Finn	Head Coach, In Season	\$6,530.01
Alisa Cairns	Assistant Coach, In Season	\$3,330.23

Summer Camp

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Jennifer Bullington	Data Tech	\$1,000.00

Tennis- Girls

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Rick Conkey	Head Coach, In Season	\$4,933.68
Tim Kpulun	Assistant Coach, In Season	\$3,330.23
Nick Radisay	Assistant Coach, In Season	\$3,330.23

Volleyball - Girls

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Shawn Patchell	Head Coach, In Season	\$4,933.68
Chase Kimball	Assistant Coach, In Season	\$3,330.23
Mitzi Kincaid	Assistant Coach, In Season	\$3,330.23
Jordan Robbins	Assistant Coach, In Season	\$3,330.23

IX. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/General Fund (continued)

Work Site: Laguna Beach High School

General Fund Account: 0105311075-1185/2140

Waterpolo - Boys

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Robert Grayeli	Head Coach, In Season	\$4,933.68
Mackenzie Beck	Assistant Coach, In Season	\$3,330.23
Ethan Damato	Assistant Coach, In Season	\$3,330.23
Nathan McConnell	Assistant Coach, In Season	\$3,330.23

Resignations:

<u>Name:</u>	<u>Classification:</u>	<u>Effective Date:</u>
Stacy Johnson	Assistant Coach, Cheer	October 1, 2018

X. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/Booster Funded

Work Site: Laguna Beach High School

Booster Account: 0105315310-1185/2140

Fall Sports Calendar 2018/19:

In-Season:	August 6 - November 2, 2018
CIF Playoff:	November 2 - December 8, 2018

Winter Sports Calendar 2018/19:

In-Season:	November 12 - February 1, 2019
CIF Playoff:	February 5 to March 9, 2019

Spring Sports Calendar 2018/19:

In-Season:	February 9 - May 11, 2019
CIF Playoff:	April 27 - May 29, 2019

Baseball

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Jeff Sears	Head Coach, Preseason	\$4,933.68
Jairo Ochoa	Assistant Coach, Preseason	\$1,500.00
Austin Paxson	Assistant Coach, Preseason	\$500.00

Golf - Girls

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Austin Paxson	Assistant Coach, In Season	\$2,500.00

Soccer - Boys

<u>Name:</u>	<u>Position:</u>	<u>Stipend:</u>
Dan Richards	Head Coach, Preseason	\$2,500.00

XI. Employment and Resignation- Substitute Teachers & Classified Substitutes:

Resignation:

<u>Name:</u>	<u>Classification:</u>	<u>Effective Date:</u>
Lura Hills	Substitute Teacher	October 3, 2018
Leah Hovenier	Substitute Teacher	October 8, 2018
Kim Lebs	Classified Substitute	October 8, 2018
Crystal Sager	Classified Substitute	September 29, 2018

Laguna Beach Unified School District

12.c. CONSENT/ACTION

October 23, 2018

Approval/Ratification: Conference/Workshop Attendance

Proposal

Staff proposes the Board of Education approve the following requests for attendance at conferences/workshops.

Conferences

Alexis Karol – “Arts Schools Network Conference 2018” – October 23-26, 2018 - Costa Mesa, CA. The conference will focus on connecting arts education leaders with professional master artists, industry leaders and active change-makers in the arts and education fields.

Fiscal Impact:

\$	50.00	Meals
\$	<u>260.00</u>	Substitutes
\$	350.00	Total

Account #0106091008 – 5220 – TMS - Travel/Conference

Account #0106091008 – 2190 – TMS - Substitutes

Richard Selin and Alexandra Holtz – “California Environmental Phenomena Summit” – October 25-26, 2018 - San Diego, CA. Attendees will spend two days collaborating with local science experts and other educators from the region. They will learn about local, environmentally-focused phenomena and deepen their understanding of phenomena and California’s environmental principles and concepts. Mr. Selin and Ms. Holtz are representing the science department at TMS and LBHS and will report back to their fellow teachers.

Fiscal Impact:

\$	300.00	Registration
\$	162.37	Transportation
\$	200.00	Lodging
\$	100.00	Meals
\$	80.00	Parking
\$	<u>520.00</u>	Substitutes
\$	1,362.37	Total

Account #0106091008 – 5220 – TMS - Travel/Conference

Account #0106091008 – 2190 – TMS - Substitutes

Account #0105011012 – 5220 – LBHS - Travel/Conference

Account #0105011012 – 1190 – LBHS - Substitutes

Yadi Rojas – “B.E.L.I.E.F. Specialized Populations:Newcomers” – November 1, 2018 – Costa Mesa, CA. Attendees will learn to understand different typologies of English learners and apply understanding of Newcomers and their needs to help design programs.

Fiscal Impact:

\$	50.00	Registration
\$	<u>15.58</u>	Transportation
\$	65.58	Total

Account #0102013045 – 5220 – Title III - Travel/Conference

Yadi Rojas and Chad Mabery, Ed.D. – “State and Federal Program Directors & Bilngual/EL Leaders Network” – November 27, 2018 February 28 and May 30, 2019 – Costa Mesa, CA. Leader network meetings provide timely information, resources, discussion, problem solving, and network opportunities with fellow leaders who oversee federal and state education projects, including services for English learners or emerging bilingual.

Fiscal Impact:

\$	<u>31.17</u>	Transportation
\$	31.17	Total

Account #0109397150 – 5200 – Instructional - Travel/Conference/Mileage

Jenny Salberg, Brad Rush, and Jesse Rothman – “Cognitive Coaching Foundation Training” – January 11, February 15, March 1, and March 29, 2019 – Costa Mesa, CA. Attendees will receive a toolbox to effectively interact with and guide teachers in becoming self-directed educators who create learning environments that focus on quality first instruction.

Fiscal Impact:

\$	1,647.00	Registration
\$	130.80	Transportation
\$	300.00	Meals
\$	<u>520.00</u>	Substitutes
\$	2,597.80	Total

Account #0106011008 – 5220 – TMS - Travel/Conference

Account #0106091008 – 1190 – TMS - Substitutes

Total Fiscal Impact: \$ 4,656.92

Laguna Beach Unified School District

12.d. CONSENT/ACTION

October 23, 2018

Approval: Acceptance of Gifts – In Kind Donation

Proposal

Staff proposed that the Board of Education accept the following gift to the District.

Background

After acceptance by the Board of Education, a letter of thanks and acknowledgement will be mailed to the donor.

Recommended Action

Staff recommended that the Board of Education accept the following gift(s), as presented:

Type of Gift	Donor	Amount/Gift	Disposition
In Kind Donation	Nest Environments	Oculus Rift & HTC Vive Virtual Reality Systems	LBHS Computer Science Program

Laguna Beach Unified School District

12.e. CONSENT/ACTION

October 23, 2018

Approval: Agreements for Contracted Services - Special Education

Proposal

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary services for special education students.

Background

Approval by the Board of Education will provide necessary services for eligible special education students that cannot presently be provided by District staff. Approval will maintain District compliance with Education Codes.

Budget Impact

The expenses associated with the attached contracts are included in the current Special Education budget.

Recommended Action

Staff recommends the Board of Education approve the contracts as listed.

Laguna Beach Unified School District

Agreements for Contracted Services – October 23, 2018

Contractor	Description of Services	Term	Funding	Cost
Parent Reimbursement	Reimbursement to parents for preschool tuition for a special education student	09/10/18-06/30/19	Parent Reimbursement 0104256700-5881	\$3,000
Parent Reimbursement	Reimbursement to parents for preschool tuition for a special education student	09/10/18-06/30/19	Parent Reimbursement 0104256700-5881	\$3,000
Independent Contract Maxim Healthcare Services, Inc.	LVN services for a special education student	10/04/18-12/21/18	Outside Agency 0104172860-5831	\$15,503
Independent Contract Richard A. Shillabeer, Psy.D.	Neuropsychological Evaluation for a special education student	10/10/18-12/10/18	Outside Assessment 0104132430-5895	\$5,000

Laguna Beach Unified School District

12.f. CONSENT/ACTION

October 23, 2018

Approval: Agreements and Contracts - Technology Services

Proposal

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary technology and services for Technology Services.

Background

Approval by the Board of Education will provide needed technology and services for the Students, Teachers and staff.

Budget Impact

The expenses associated with the attached contracts are included in current and proposed Technology Services budgets.

Recommended Action

Staff recommends the Board of Education approve the following contracts.

Laguna Beach Unified School District

Technology Contracts/Licenses - October 23, 2018

Contractor	Description of Services	Term	Funding	Cost
Capstone	Search Engine for Elementary Students	11/01/18 - 10/30/19 New	SchoolPower 01130150405805	\$4,237.00
Grammarly, Inc.	Grammarly Writing Support Suite For District	7/31/18 - 10/30/19 Renew	01134571754805	\$1,400.00
Grammarly, Inc.	Grammarly Writing Support Suite for LBHS	7/31/18 - 7/30/19 Renew	01130171755805	\$2,730.00

Laguna Beach Unified School District

12.g. CONSENT/ACTION

October 23, 2018

**Approval: Warrants #395482 Through #395585 in the Amount of \$783,731.21
Dates: 10/1/2018 through 10/09/2018**

Proposal

Staff proposes the Board of Education approve/ratify Warrants #395482 through #395585 in the amount of \$783,731.21.

Background

Warrants are issued for necessary equipment, supplies and services. The warrants processed include previously Board approved contracts and/or budgeted expenditures within the Board approved operating budget.

The warrant list is generated in our business office in accordance with supporting documentation and coded in compliance with the State Account Code Structure (SACS). The list is then transmitted to the Orange County Department of Education where requests are audited and warrants are ultimately issued.

Budget Impact

The warrants are in accordance with the approved 2018/2019 District Operating Budgets.

Recommended Action

Staff recommends the Board of Education approve/ratify the warrants in the amount of \$783,731.21.

SELECT Check ID's and Numbers: 768 ; Check Dates: 100118

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00395482	10/01/18	ACSA	DUES & MEMBERSHIPS	0113457175	5310	DUES & MEMBERSHIPS	1,525.00
						CHECK TOTAL:	1,525.00
00395483	10/01/18	COAST TO COAST COMPUTE	PRINTERS <\$250 & INK/SUPPLIES	0105011012	4322	PRINTERS <\$250 & INK/SUP	497.99
						CHECK TOTAL:	497.99
00395484	10/01/18	Eastbay Inc.	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	83.70
						CHECK TOTAL:	83.70
00395485	10/01/18	Flinn Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	78.51
						CHECK TOTAL:	78.51
00395486	10/01/18	Grainger	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	118.80
						CHECK TOTAL:	118.80
00395487	10/01/18	KAP 7 INTERNATIONAL IN	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	477.33
			MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	1,176.18
						CHECK TOTAL:	1,653.51
00395488	10/01/18	NICK RAIL MUSIC	EQUIPMENT-NEW \$500-\$5000	0102011190	4410	EQUIPMENT-NEW \$500-\$5000	4,102.31
						CHECK TOTAL:	4,102.31
00395489	10/01/18	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	-2.78
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	2.78
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	75.22
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	77.56
			GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	378.97
			GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	16.63
			PRINTERS <\$250 & INK/SUPPLIES	0108011005	4322	PRINTERS <\$250 & INK/SUP	1,171.46
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	36.10
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	6.37
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	34.98
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	240.83
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	10.12
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	25.74
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	110.77
						CHECK TOTAL:	2,184.75
00395490	10/01/18	School Specialty Inc.	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	461.36
						CHECK TOTAL:	461.36
00395491	10/01/18	Sparkletts	MISC OUTSIDE VENDOR	0102397400	5860	MISC OUTSIDE VENDOR	243.60
						CHECK TOTAL:	243.60

SELECT Check ID's and Numbers: 76@ ; Check Dates: 100118

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00395492	10/01/18	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	38.76
						CHECK TOTAL:	38.76
00395493	10/01/18	Stoelting Company	TESTS/SCORING	0104613150	4330	TESTS/SCORING	167.70
						CHECK TOTAL:	167.70
00395494	10/01/18	W.L. Collins Corporati	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	70.00
						CHECK TOTAL:	70.00
00395495	10/01/18	WEST COAST LANYARDS IN	MISC OUTSIDE VENDOR	0106015455	5860	MISC OUTSIDE VENDOR	140.88
						CHECK TOTAL:	140.88
00395496	10/01/18	Western Psychological	TESTS/SCORING	0104613150	4330	TESTS/SCORING	132.75
						CHECK TOTAL:	132.75
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							11,499.62
GRAND TOTAL							11,499.62

SELECT Check ID's and Numbers: 760 ; Check Dates: 100218

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00395497	10/02/18	5M Contracting Inc.	CONTRACT SERVICES	0108477408	5610	CONTRACT SERVICES	2,863.00
						CHECK TOTAL:	2,863.00
00395498	10/02/18	Air-Ex Air Conditionin	HVAC	0107477408	5660	HVAC	210.00
			HVAC	0107477408	5660	HVAC	262.50
						CHECK TOTAL:	472.50
00395499	10/02/18	ANCHOR ELECTRIC	ELECTRICAL REPAIRS	0108477408	5661	ELECTRICAL REPAIRS	364.00
						CHECK TOTAL:	364.00
00395500	10/02/18	Anypromo.com	OUTSIDE PRINTING	0110397140	5870	OUTSIDE PRINTING	452.55
			OUTSIDE PRINTING	0110397140	5870	OUTSIDE PRINTING	452.55
			OUTSIDE PRINTING	0110397140	5870	OUTSIDE PRINTING	-105.00
			OUTSIDE PRINTING	0110397140	5870	OUTSIDE PRINTING	452.55
			OUTSIDE PRINTING	0110397140	5870	OUTSIDE PRINTING	-105.00
						CHECK TOTAL:	1,147.65
00395501	10/02/18	Atkinson Andalscn Loya	AUGUST 2018	0110397140	5835	LEGAL EXPENSE	70.88
			AUGUST 2018	0102397400	5835	LEGAL EXPENSE	4,398.20
						CHECK TOTAL:	4,469.08
00395502	10/02/18	Chief Sign Company Inc	EQUIPMENT-NEW >\$5000	0113498640	6410	EQUIPMENT-NEW >\$5000	21,320.36
						CHECK TOTAL:	21,320.36
00395503	10/02/18	Cintas Corporation Loc	OTHER CUSTODIAL SUPPLIES	0106477409	4361	OTHER CUSTODIAL SUPPLIES	231.72
			OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	130.45
						CHECK TOTAL:	362.17
00395504	10/02/18	Dow Diversified Inc.	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	14,860.00
			CONTRACT SERVICES	0108477408	5610	CONTRACT SERVICES	4,628.00
						CHECK TOTAL:	19,488.00
00395505	10/02/18	Greek, Douglas B.	OTHER MAINTENANCE SERVICES	0106477408	5610	CONTRACT SERVICES	3,850.00
			OTHER MAINTENANCE SERVICES	0106477408	5610	CONTRACT SERVICES	5,800.00
			OTHER MAINTENANCE SERVICES	0106477408	5610	CONTRACT SERVICES	1,875.00
			OTHER MAINTENANCE SERVICES	0106477408	5610	CONTRACT SERVICES	6,561.00
						CHECK TOTAL:	18,086.00
00395506	10/02/18	GST	EQUIPMENT-NEW \$500-\$5000	0113457175	4410	EQUIPMENT-NEW \$500-\$5000	2,107.41
			EQUIPMENT-NEW \$500-\$5000	0113018640	4410	EQUIPMENT-NEW \$500-\$5000	1,451.58
			EQUIPMENT-NEW \$500-\$5000	0109156100	4410	EQUIPMENT-NEW \$500-\$5000	1,334.96
			EQUIPMENT-NEW >\$5000	0113018640	6410	EQUIPMENT-NEW >\$5000	14,540.96
						CHECK TOTAL:	19,434.91

SELECT Check ID's and Numbers: 760 ; Check Dates: 100218

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00395507	10/02/18	LIGHTSPEED TECHNOLOGIE	EQUIPMENT-NEW \$500-\$5000	0113457175	4410	EQUIPMENT-NEW \$500-\$5000	1,291.94
						CHECK TOTAL:	1,291.94
00395508	10/02/18	Maintex	OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	293.53
			OTHER CUSTODIAL SUPPLIES	0108477409	4361	OTHER CUSTODIAL SUPPLIES	620.96
						CHECK TOTAL:	914.49
00395509	10/02/18	OCDE	TRAVEL & CONFERENCE	0108011005	5220	TRAVEL & CONFERENCE	600.00
						CHECK TOTAL:	600.00
00395510	10/02/18	OCDE	TRAVEL & CONFERENCE	0102015380	5220	TRAVEL & CONFERENCE	225.00
						CHECK TOTAL:	225.00
00395511	10/02/18	Samuel French Inc	MATERIALS & SUPPLIES-INSTRUCT	0105315015	4310	MATERIALS & SUPPLIES-INS	150.00
			MATERIALS & SUPPLIES-INSTRUCT	0105315015	4310	MATERIALS & SUPPLIES-INS	294.44
						CHECK TOTAL:	444.44
00395512	10/02/18	Southern California Se	OTHER MAINTENANCE SERVICES	0102477408	5692	OTHER MAINTENANCE SERVIC	224.50
						CHECK TOTAL:	224.50
00395513	10/02/18		PARENT REIMBURSEMENT (LEGAL)	0104632900	5878	PARENT REIMBURSEMENT (LE	25,335.64
						CHECK TOTAL:	25,335.64
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							117,043.68
GRAND TOTAL							117,043.68

SELECT Check ID's and Numbers: 768 ; Check Dates: 100318

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00395514	10/03/18	BEN'S MUSIC WORKSHOP I	MISC REPAIR	0102011190	5690	MISC REPAIR	2,391.36
						CHECK TOTAL:	2,391.36
00395515	10/03/18	CDW GOVERNMENT LLC	COMPUTER SUPPLIES	0104613150	4320	COMPUTER SUPPLIES	175.31
						CHECK TOTAL:	175.31
00395516	10/03/18	Certified Transportati	CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	840.58
						CHECK TOTAL:	840.58
00395517	10/03/18	CM School Supply	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	1,233.20
						CHECK TOTAL:	1,233.20
00395518	10/03/18	Ganahl Lumber	MAINTENANCE SUPPLIES	0107477408	4362	MAINTENANCE SUPPLIES	119.06
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	16.14
			MATERIALS & SUPPLIES-INSTRUCT	0105114695	4310	MATERIALS & SUPPLIES-INS	112.58
						CHECK TOTAL:	247.78
00395519	10/03/18	Grainger	MAINTENANCE SUPPLIES	0107477408	4362	MAINTENANCE SUPPLIES	491.32
						CHECK TOTAL:	491.32
00395520	10/03/18	Intermountain	AUGUST 2018	0104632210	5889	OTHER THERAPY	339.00
			AUGUST 2018	0104632210	5889	OTHER THERAPY	8,060.00
			AUGUST 2018	0104632210	5875	TUITION	2,007.50
			AUGUST 2018	0104632210	5898	AB3632 ROOM & BOARD	1,550.00
						CHECK TOTAL:	11,956.50
00395521	10/03/18	JENNIFER TONEY SPEECH	SEPTEMBER 2018	0104632900	5887	SPEECH THERAPY	4,335.00
						CHECK TOTAL:	4,335.00
00395522	10/03/18	JW Pepper	MATERIALS & SUPPLIES-INSTRUCT	0102011190	4310	MATERIALS & SUPPLIES-INS	211.19
						CHECK TOTAL:	211.19
00395523	10/03/18	Maintex	OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	1,699.64
			OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	58.45
			OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	25.06
						CHECK TOTAL:	1,783.15
00395524	10/03/18	NICOLE MILLER & ASSOCI	CONSULTANTS-OTHER	0110397140	5831	CONSULTANTS-OTHER	1,567.50
						CHECK TOTAL:	1,567.50
00395525	10/03/18	OCDE	TRAVEL & CONFERENCE	0107011005	5220	TRAVEL & CONFERENCE	300.00
						CHECK TOTAL:	300.00
00395526	10/03/18	OCEAN Institute	3/28 - BEFORE THE MAST	0108015575	5860	MISC OUTSIDE VENDOR	2,990.00

SELECT Check ID's and Numbers: 760 ; Check Dates: 100318

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			3/27 - BEFORE THE MAST	0108015575	5860	MISC OUTSIDE VENDOR	2,990.00
			3/29 - BEFORE THE MAST	0108015575	5860	MISC OUTSIDE VENDOR	2,990.00
			3/26 - BEFORE THE MAST	0108015575	5860	MISC OUTSIDE VENDOR	2,990.00
						CHECK TOTAL:	11,960.00
00395527	10/03/18	Premier Agendas Inc.	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	543.20
						CHECK TOTAL:	543.20
00395528	10/03/18	Smardan Supply Co	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	303.98
			EQUIPMENT-NEW \$500-\$5000	0102477408	4410	EQUIPMENT-NEW \$500-\$5000	361.56
						CHECK TOTAL:	665.54
00395529	10/03/18	SOUTHWEST STRINGS	MATERIALS & SUPPLIES-INSTRUCT	0102011190	4310	MATERIALS & SUPPLIES-INS	875.65
			MATERIALS & SUPPLIES-INSTRUCT	0102011190	4310	MATERIALS & SUPPLIES-INS	627.04
						CHECK TOTAL:	1,502.69
00395530	10/03/18	The LaunchPad Therapy	SEPTEMBER 2018	0104632900	5885	OCCUPATIONAL THERAPY	2,720.00
			SEPTEMBER 2018	0104632900	5885	OCCUPATIONAL THERAPY	1,092.50
						CHECK TOTAL:	3,812.50
00395531	10/03/18	ULINE INC.	OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	154.62
						CHECK TOTAL:	154.62
00395532	10/03/18	Voyager Sports Learnin	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	1,087.41
						CHECK TOTAL:	1,087.41
00395533	10/03/18	Ward's Natural Science	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	22.60
						CHECK TOTAL:	22.60
00395534	10/03/18	Woodwind & Brasswind	MATERIALS & SUPPLIES-INSTRUCT	0102011190	4310	MATERIALS & SUPPLIES-INS	1,456.03
						CHECK TOTAL:	1,456.03
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							46,737.48
GRAND TOTAL							46,737.48

SELECT Check ID's and Numbers: 760 ; Check Dates: 100418

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00395535	10/04/18	Apple Computer Inc.	COMPUTER SUPPLIES	0113017175	4320	COMPUTER SUPPLIES	158.39
						CHECK TOTAL:	158.39
00395536	10/04/18		NPS TRANSPORTATION-IN LIEU	0104256700	5881	NPS TRANSPORTATION-IN LI	650.70
						CHECK TOTAL:	650.70
00395537	10/04/18	CDW GOVERNMENT LLC	EQUIPMENT-COMPUTER \$500-\$5000	0113017175	4460	EQUIPMENT-COMPUTER \$500-	7,152.88
			EQUIPMENT-COMPUTER \$500-\$5000	0113017175	4460	EQUIPMENT-COMPUTER \$500-	126,801.09
			EQUIPMENT-COMPUTER \$500-\$5000	0113017175	4460	EQUIPMENT-COMPUTER \$500-	96,889.04
						CHECK TOTAL:	230,843.01
00395538	10/04/18	Culver Newlin Inc.	EQUIPMENT-NEW >\$5000	0102397400	6410	EQUIPMENT-NEW >\$5000	26,194.03
						CHECK TOTAL:	26,194.03
00395539	10/04/18	Ganahl Lumber	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	19.44
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	113.39
						CHECK TOTAL:	132.83
00395540	10/04/18	Hamilton, Jolene	REFRESHMENTS - NOT FOOD SERV	0108091005	4325	REFRESHMENTS - NOT FOOD	27.13
						CHECK TOTAL:	27.13
00395541	10/04/18	Hartley, Leanne	9/14-9/21 - MILEAGE	0113457175	5210	MILEAGE REIMBURSEMENT	31.50
						CHECK TOTAL:	31.50
00395542	10/04/18	Hill, Jennifer	9/11-9/12 - READ 180	0104612310	5220	TRAVEL & CONFERENCE	35.53
						CHECK TOTAL:	35.53
00395543	10/04/18		OCTOBER 2018	0104632900	5878	PARENT REIMBURSEMENT (LE	3,950.00
						CHECK TOTAL:	3,950.00
00395544	10/04/18	Mardan Center of Educa	SEPTEMBER 2018	0104632210	5875	TUITION	3,476.43
			SEPTEMBER 2018 - SPEECH	0104632210	5875	TUITION	180.00
						CHECK TOTAL:	3,656.43
00395545	10/04/18	OCDE	OUTSIDE PRINTING	0110397140	5870	OUTSIDE PRINTING	70.04
						CHECK TOTAL:	70.04
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							265,749.59
GRAND TOTAL							265,749.59

SELECT Check ID's and Numbers: 760 ; Check Dates: 100518

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00395546	10/05/18	Dunn Edwards Paint	MAINTENANCE SUPPLIES	0106477408	4362	MAINTENANCE SUPPLIES	70.96
						CHECK TOTAL:	70.96
00395547	10/05/18		OCTOBER 2018	0104632900	5878	PARENT REIMBURSEMENT (LE	3,950.00
			MILEAGE - SEPTEMBER 2018	0104256700	5880	TRANSPORTATION-IN LIEU	400.64
						CHECK TOTAL:	4,350.64
00395548	10/05/18	Grainger	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	366.57
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	19.43
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	360.57
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	4.79
						CHECK TOTAL:	751.36
00395549	10/05/18	GST	EQUIPMENT-NEW >\$5000	0113018640	6410	EQUIPMENT-NEW >\$5000	58,303.49
			CONTRACT SERVICES	0113478640	5610	CONTRACT SERVICES	10,367.78
			EQUIPMENT-NEW >\$5000	0113018640	6410	EQUIPMENT-NEW >\$5000	20,867.57
			EQUIPMENT-NEW >\$5000	0113018640	6410	EQUIPMENT-NEW >\$5000	67,761.25
						CHECK TOTAL:	157,300.09
00395550	10/05/18	HI-TECH Cabling Inc.	CONSULTANTS-COMPUTER SERVICES	0113457175	5832	CONSULTANTS-COMPUTER SER	220.00
			CONSULTANTS-COMPUTER SERVICES	0113457175	5832	CONSULTANTS-COMPUTER SER	1,092.00
			CONSULTANTS-COMPUTER SERVICES	0113457175	5832	CONSULTANTS-COMPUTER SER	2,171.21
						CHECK TOTAL:	3,483.21
00395551	10/05/18	Maintex	MISC REPAIR	0105477408	5690	MISC REPAIR	702.11
			OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	127.04
						CHECK TOTAL:	829.15
00395552	10/05/18	McGill, Loryn Rachel	SEPTEMBER 2018	0104632900	5887	SPEECH THERAPY	875.00
						CHECK TOTAL:	875.00
00395553	10/05/18	NICK RAIL MUSIC	MATERIALS & SUPPLIES-INSTRUCT	0102011190	4310	MATERIALS & SUPPLIES-INS	2,016.30
						CHECK TOTAL:	2,016.30
00395554	10/05/18	Orange County Therapy	SEPTEMBER 2018	0104632900	5885	OCCUPATIONAL THERAPY	2,450.00
			SEPTEMBER 2018	0104632900	5886	PHYSICAL THERAPY	700.00
			SEPTEMBER 2018	0104632900	5885	OCCUPATIONAL THERAPY	17,150.00
			SEPTEMBER 2018	0104632900	5100	SUBAGREEMENTS FOR SERVIC	130.00
			SEPTEMBER 2018	0104632900	5886	PHYSICAL THERAPY	3,060.00
						CHECK TOTAL:	23,490.00
00395555	10/05/18	Raster Print	MISC OUTSIDE VENDOR	0105311075	5860	MISC OUTSIDE VENDOR	2,190.00
						CHECK TOTAL:	2,190.00

SELECT Check ID's and Numbers: 760 ; Check Dates: 100518

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00395556	10/05/18	Southwest School and O	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	85.34
						CHECK TOTAL:	85.34
00395557	10/05/18	Staples Advantage	PRINTERS <\$250 & INK/SUPPLIES	0102397406	4322	PRINTERS <\$250 & INK/SUP	692.00
			COPIER PAPER	0102397400	4312	COPIER PAPER	333.59
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	87.19
			PRINTERS <\$250 & INK/SUPPLIES	0102397406	4322	PRINTERS <\$250 & INK/SUP	-155.54
						CHECK TOTAL:	957.24
00395558	10/05/18	Tangram Interiors	EQUIPMENT-NEW \$500-\$5000	0113018640	6410	EQUIPMENT-NEW >\$5000	2,050.27
						CHECK TOTAL:	2,050.27
00395559	10/05/18	The Weichman Clinic	CONSULTANTS-INSTRUCTIONAL	0102015380	5830	CONSULTANTS-INSTRUCTIONA	1,000.00
						CHECK TOTAL:	1,000.00
00395560	10/05/18	ZENDESK	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	10,407.60
						CHECK TOTAL:	10,407.60
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							209,857.16
GRAND TOTAL							209,857.16

SELECT Check ID's and Numbers: 768 ; Check Dates: 100818

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00395561	10/08/18	Burnham Benefits Insur	OCTOBER 2018	0102397400	5831	CONSULTANTS-OTHER	5,000.00
						CHECK TOTAL:	5,000.00
00395562	10/08/18	CALIFORNIA SCHOOLS EMP	OCTOBER 2018	0102017400	3401	HEALTH & WELFARE, CERTIF	2,549.06
			OCTOBER 2018	0102397400	3402	HEALTH & WELFARE, CLASSIF	1,255.51
			OCTOBER 2018	0102397400	5831	CONSULTANTS-OTHER	543.00
			OCTOBER 2018	0102017400	3401	HEALTH & WELFARE, CERTIF	18,696.77
			OCTOBER 2018	0102397400	3402	HEALTH & WELFARE, CLASSIF	9,208.85
						CHECK TOTAL:	32,253.19
00395563	10/08/18	County of Orange Treas	SEWER FEES	0102477409	5555	SEWER FEES	25,810.20
						CHECK TOTAL:	25,810.20
00395564	10/08/18	County of Orange Treas	SEWER FEES	0102477409	5555	SEWER FEES	922.34
						CHECK TOTAL:	922.34
00395565	10/08/18	County of Orange Treas	SEWER FEES	0102477409	5555	SEWER FEES	14,804.40
						CHECK TOTAL:	14,804.40
00395566	10/08/18	County of Orange Treas	SEWER FEES	0102477409	5555	SEWER FEES	15,900.30
						CHECK TOTAL:	15,900.30
00395567	10/08/18	County of Orange Treas	SEWER FEES	0102477409	5555	SEWER FEES	688.00
						CHECK TOTAL:	688.00
00395568	10/08/18	Learning Ally Inc.	SUBSCRIPTIONS	0104613150	4368	SUBSCRIPTIONS	990.00
						CHECK TOTAL:	990.00
00395569	10/08/18	Margaretich, Kathleen	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	36.96
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	107.14
						CHECK TOTAL:	144.10
00395570	10/08/18	Ocean View School	AUGUST 2018	0104632210	5875	TUITION	4,092.69
			SEPTEMBER 2018	0104632210	5875	TUITION	10,520.42
						CHECK TOTAL:	14,613.11
00395571	10/08/18	Sarah Benson	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	786.93
						CHECK TOTAL:	786.93
00395572	10/08/18	William V MacGill & Co	GENERAL SUPPLIES-NON INSTRUCT	0108171005	4340	GENERAL SUPPLIES-NON INS	794.76
						CHECK TOTAL:	794.76
00395573	10/08/18		SEPTEMBER 2018 - EXTENDED DAY	0104602150	5877	PRESCHCOL TUITION	155.00
						CHECK TOTAL:	155.00

LAGUNA BEACH USD 10/08/18 Commercial Check Register Page 2
MON, OCT 08, 2018, 7:58 AM --req: ADMIN-----leg: 76 -----loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

SELECT Check ID's and Numbers: 76@ ; Check Dates: 100818

<u>Check #</u>	<u>Register</u>	<u>Payee Name</u>	<u>Description</u>	<u>Key</u>	<u>Object</u>	<u>Object Description</u>	<u>Check Amount</u>
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							112,862.33
GRAND TOTAL							112,862.33

SELECT Check ID's and Numbers: 768 ; Check Dates: 100918

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00395574	10/09/18	Acorn Media	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	77.58
						CHECK TOTAL:	77.58
00395575	10/09/18	Apple Computer Inc.	MATERIALS & SUPPLIES-INSTRUCT	0104613150	4310	MATERIALS & SUPPLIES-INS	500.00
						CHECK TOTAL:	500.00
00395576	10/09/18	Beacon Day School	SEPTEMBER 2018	0104632210	5875	TUITION	9,314.04
						CHECK TOTAL:	9,314.04
00395577	10/09/18	CETPA	TRAVEL & CONFERENCE	0113457175	5220	TRAVEL & CONFERENCE	1,140.00
						CHECK TOTAL:	1,140.00
00395578	10/09/18	FIVE STAR TROPHIES	GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	47.41
						CHECK TOTAL:	47.41
00395579	10/09/18	Ganahl Lumber	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	81.23
						CHECK TOTAL:	81.23
00395580	10/09/18	Kajeet Inc.	MATERIALS & SUPPLIES-INSTRUCT	0113017175	4310	MATERIALS & SUPPLIES-INS	145.50
			ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	199.70
			ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	212.48
			MATERIALS & SUPPLIES-INSTRUCT	0113017175	4310	MATERIALS & SUPPLIES-INS	107.72
						CHECK TOTAL:	665.40
00395581	10/09/18		9/17/18 - 9/21/18	0104632900	5878	PARENT REIMBURSEMENT (LE	1,625.00
			9/24/18 - 9/28/18	0104632900	5878	PARENT REIMBURSEMENT (LE	1,527.50
			10/1/18 - 10/5/18	0104632900	5878	PARENT REIMBURSEMENT (LE	1,625.00
						CHECK TOTAL:	4,777.50
00395582	10/09/18	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	28.48
			GENERAL SUPPLIES-NON INSTRUCT	0102172850	4340	GENERAL SUPPLIES-NON INS	91.24
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	59.68
			GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	112.75
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	146.45
			GENERAL SUPPLIES-NON INSTRUCT	0113457175	4340	GENERAL SUPPLIES-NON INS	24.90
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	146.45
						CHECK TOTAL:	609.95
00395583	10/09/18	Smardan Supply Co	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	228.17
						CHECK TOTAL:	228.17
00395584	10/09/18	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	249.60
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	146.09
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	373.88

SELECT Check ID's and Numbers: 768 ; Check Dates: 100918

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	177.23
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	145.35
			COPIER PAPER	0105011012	4312	COPIER PAPER	667.19
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	67.42
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	145.35
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	135.75
						CHECK TOTAL:	2,107.86
00395585	10/09/18	Totally Promotional	GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	432.21
						CHECK TOTAL:	432.21
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	19,981.35
			GRAND TOTAL				19,981.35

Laguna Beach Unified School District

12.h CONSENT/ACTION

October 23, 2018

**Approval: Ratification of Certificated Payroll 3A in the Amount of \$2,476,250.26
Ratification of Classified Payroll 3B in the Amount of \$744,601.20
Ratification of Classified Payroll 3C in the Amount of \$701.72**

Proposal

Staff proposes the Board of Education ratify the expenditure of funds from the General Fund to cover:

1. Certificated Payroll 3A in the amount of \$2,476,250.26; and,
2. Classified Payroll 3B in the amount of \$744,601.20; and,
3. Certificated Payroll 3C in the amount of \$701.72 for the month of September 2018 totaling \$3,221,553.18.

Background

Payroll is in conformity with the annual All Funds Budget adopted by the Board of Education.

Recommended Action

Staff recommends the Board of Education approve:

1. Certificated Payroll 3A in the amount of \$2,476,250.26; and,
2. Classified Payroll 3B in the amount of \$744,601.20; and,
3. Certificated Payroll 3C in the amount of \$701.72 for the month of September 2018 totaling \$3,221,553.18.

Laguna Beach Unified School District

12.i. CONSENT/ACTION

October 23, 2018

Approval: Independent Contractor Agreement with Chris McNeany in an Amount Not-to-Exceed \$4,000.00

Proposal

Staff proposes that the Board of Education approve an independent contractor agreement with Chris McNeany for services associated with the continued training and support of WEB Leaders at Thurston Middle School, which include ASB, PALs and Leadership.

Background

As part of the continuous effort to provide actionable opportunities to the Leadership students at Thurston Middle School, this workshop will provide a chance for students to work collaboratively, share and discuss their strengths, renew and continue to build relationships with each other. Students will work through a facilitated leadership building process with Mr. McNeany. This leadership activity will culminate in the building of several bicycles that will then be donated to the Orange County Rescue Mission.

Budget Impact

The budget impact for this activity is not-to-exceed \$4,000.00 to be paid from TMS funds.

Recommended Action

Staff recommends the Board of Education approve the independent contractor agreement with Chris McNeany for services associated with the leadership activity.

CONSULTING AGREEMENT

**THIS CONSULTING AGREEMENT (this "Agreement") dated 6/1/18,
BETWEEN**

Thurston Middle School (the "Customer")

OF THE FIRST PART

- AND -

Chris McNeany, licensee of The Leader's Institute

P.O. Box 69159 West Hollywood, CA 90069
(the "Consultant")

OF THE SECOND PART

BACKGROUND:

- The Consultant has the necessary qualifications, experience and abilities to provide services described in this Agreement.
- The Consultant is agreeable to providing such services to the Customer on the terms and conditions set out in this Agreement.

IN CONSIDERATION OF the matters described above and of the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the parties to this Agreement agree as follows:

Services Provided

1. The Customer hereby agrees to engage the Consultant to provide the Customer with a *Build-A-Bike* program on *11/30/18* to be held in Laguna Beach, CA, time TBD. The program will be for up to (50) people. These services include in class facilitation of the curriculum, and all materials/supplies.

Term of Agreement

2. The term of this Agreement will begin on the date of this Agreement and will remain in full force and effect until the completion of the Services, subject to earlier termination as provided in this Agreement, with the said term being capable of extension by mutual written Agreement of the parties.

Performance

3. The parties agree to do everything commercially reasonable to ensure that the terms of this Agreement take effect.

Compensation

4. For the Services rendered by the Consultant as required by this Agreement, the Customer will pay to the Consultant compensation of ***\$4,000*** plus normal, reasonable, and customary instructor travel fees if necessary. Consultant will assign local instructor(s) to deliver the Services whenever possible. Travel fees include any normal, reasonable, and customary coach airfare, overnight stay, ground transportation, and a \$50 per day fee for miscellaneous travel fees which caps the miscellaneous travel fees such as airline baggage fees, airport parking, per diem, hotel internet connections, and the like at \$50 per day including all travel days. Since travel fees can change dramatically, Consultant can not guarantee the actual travel until this Agreement is executed, but as of the creation of this Agreement, instructor travel fee is an estimated total of \$0. ***As any and all travel expenses are included in the above noted compensation of \$4,000.***

5. This compensation will be payable upon receipt of invoice while this Agreement is in force.

Travel and Expenses

6. The estimated travel fee/deposit quoted above is subject to change based on market prices. Actual travel over and above this estimate will be separately invoiced at the conclusion of Services. Any estimated travel and expense fees in excess of actual travel and expense costs will be returned to Customer within 14 days of completion of Services.

Weekend and Evening Differential

7. The compensation for services rendered above does not include a weekend or evening differential of \$200 per instructor/facilitator per day for events conducted on Saturday or Sunday or events that take place after 5:00 PM and require the instructor(s)/facilitator(s) to remain at the location for an additional nights stay (the "Differential"). If the Differential is not included in the compensation above, then the necessity for the Differential does not exist at the time of this agreement, however, if the timing or date of the Services is altered, then the Differential will be assessed in the final invoice if necessary.

"Rush" Job

8. Signed agreements received later than 15 days prior to the Event Date will be assessed a "Rush Fee" of up to \$2500 to cover last minute shipping expenses, additional instructor travel fees, and instructor overtime, and additional expenses incurred because of last minute arrangements.

Cancellation of Agreement

9. This Agreement can be cancelled by Customer by providing written notice to Consultant at least 14 days before Services are scheduled to be completed with no penalty except for normal fees incurred by Consultant including, but not limited to, non-refundable deposits and travel expenses. This Agreement cannot be cancelled within 14 days before Services are scheduled to be completed, however, the Services can be rescheduled for a future date for a rescheduling fee of \$500 plus any non-refundable deposits, shipping, and travel fees.

Return of Property

10. Upon the expiry or termination of this Agreement, the Consultant will return to the Customer any property, documentation, records, or confidential information which is the property of the Customer.

Assignment

11. The Consultant will not voluntarily or by operation of law assign or otherwise transfer its obligations under this Agreement without the prior written consent of the Customer.

Capacity/Independent Contractor

12. It is expressly agreed that the Consultant is acting as an independent contractor and not as an employee in providing the Services under this Agreement. The Consultant and the Customer acknowledge that this Agreement does not create a partnership or joint venture between them, and is exclusively a contract for service.

Modification of Agreement

13. Any amendment or modification of this Agreement or additional obligation assumed by either party in connection with this Agreement will only be binding if evidenced in writing signed by each party or an authorized representative of each party.

Notice

14. All notices, requests, demands or other communications required or permitted by the terms of this Agreement will be given in writing and delivered to the parties of this Agreement as follows:

*Thurston Middle School
Jenny Salberg
2100 Park Ave.
Laguna Beach, CA 92651*

Email: jsalberg@lbusd.org

Phone: 949-497-7785

and

Chris McNeany, licensee of The Leader's Institute
P.O. Box 69159 West Hollywood, CA 90069

Email: cmcneany@gmail.com Cell: (323) 540-0735

or to such other address as to which any Party may from time to time notify the other.

Costs and Legal Expenses

15. In the event that legal action is brought to enforce or interpret any term of this Agreement, the prevailing party will be entitled to recover, in addition to any other damages or award, all reasonable legal costs and fees associated with the action.

Time of the Essence

16. Time is of the essence in this Agreement. No extension or variation of this Agreement will operate as a waiver of this provision.

Entire Agreement

17. It is agreed that there is no representation, warranty, collateral Agreement or condition affecting this Agreement except as expressly provided in this Agreement.

Limitation of Liability

18. It is understood and agreed that the Consultant will have no liability to the Customer or any other party for any loss or damage (whether direct, indirect, or consequential) which may arise from the provision of the Services.

Indemnification

19. The Consultant will indemnify and hold the Customer harmless from any claims against the Customer by any other party, arising directly or indirectly out of the provision of the Services by the Consultant.

Enurement

20. This Agreement will enure to the benefit of and be binding on the parties and their respective heirs, executors, administrators, successors and permitted assigns.

Currency

21. Except as otherwise provided in this Agreement, all monetary amounts referred to in this Agreement are in United States dollars.

Titles/Headings

22. Headings are inserted for the convenience of the parties only and are not to be considered when interpreting this Agreement.

Gender

23. Words in the singular mean and include the plural and vice versa. Words in the masculine mean and include the feminine and vice versa.

Dispute Resolution

24. In the event a dispute arises out of or in connection with this Agreement the parties will attempt to resolve the dispute through friendly consultation.

25. If the dispute is not resolved within a reasonable period then any or all outstanding issues may be submitted to mediation in accordance with any statutory rules of mediation. If mediation is not successful in resolving the entire dispute or is unavailable, any outstanding issues will be submitted to final and binding arbitration in accordance with state laws.

Severability

26. In the event that any of the provisions of this Agreement are held to be invalid or unenforceable in whole or in part, all other provisions will nevertheless continue to be valid and enforceable with the invalid or unenforceable parts severed from the remainder of this Agreement.

Waiver

27. The waiver by either party of a breach, default, delay or omission of any of the provisions of this Agreement by the other party will not be construed as a waiver of any subsequent breach of the same or other provisions.

WITNESS WHEREOF the parties have duly executed this Service Agreement on,
6/1/18.

SIGNED, SEALED AND DELIVERED

Per:



6/1/18

Chris McNeany, licensee of The Leader's Institute

Per: _____

SIGNEEE, COMPANY NAME

Laguna Beach Unified School District

13. INFORMATION

October 23, 2018

First Quarter Report of Uniform Complaints for the Williams Case Settlement

Proposal

Staff will present the First Quarter summary report on the nature and resolution of all complaints, as required by the Williams Litigation Settlement. The report will also be submitted to the County Superintendent of Schools.

Background

As a result of the State of California's settlement of the Williams class action lawsuit, Education Code Section 35186 requires school districts to: 1) provide an opportunity to file formal complaints under the district's Uniform Complaint Procedures; and, 2) report the number of complaints filed and the area to the Board of Education and the public four times per year.

The First Quarter Report recaps the number of Uniform Complaints received by the District in the three areas governed by the Williams Case Settlement for the period of July – September 2018. The three targeted areas are:

1. According to Education Code Section 60119, "Sufficient textbooks or instructional materials" means that each pupil, including English learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home in each of the core subject areas: Mathematics, Science, History Social-Science and English/language arts, including the English language development component of an adopted program. This paragraph does not require two sets of textbooks or instructional materials for each pupil.

The materials may be in a digital format as long as each pupil, at a minimum, has and can access the same materials in the class and to take home, as all other pupils in the same class or course in the district and has the ability to use and access them at home.

2. There should be no teacher vacancies or misassignments.
3. School facilities must be clean, safe, and maintained in good repair.

The District's report is as follows:

Report Period:	<u>Quarter #1 - July 1 to September 30, 2018</u>
Number of Complaints Received:	None
Nature of Complaints:	N/A
Resolution of Complaints:	N/A
Report to Board of Education:	October 23, 2018

Budget Impact

There is no budget impact to this item.

Recommended Action

Staff recommends the Board of Education receive the First Quarter Report of Uniform Complaints as mandated by the Williams Case Settlements.

Laguna Beach Unified School District

14. INFORMATION

October 23, 2018

California School Dashboard and Local Indicators

Proposal

Staff proposes the Board of Education receive information regarding the local indicators for the California School Dashboard.

Background

The California School Dashboard is a data system that shows how local educational agencies and schools are performing on the indicators included in California's new school accountability system. The Dashboard is the next step in a series of major shifts in California K-12 schools, changes that have raised the bar for student learning, transformed testing and placed the focus on equity for all students. The Dashboard provides a quick overview, with additional detail available, about overall performance and student group performance on multiple measures of student success. This will assist in identifying strengths, weaknesses, and areas in need of improvement for local educational agencies and schools.

The Dashboard includes state indicators and local indicators. The state indicators are based on data that is collected consistently across the state from Local Education Agencies (LEAs) through the California Longitudinal Pupil Achievement Data System (CALPADS). The state indicators are:

- Academic Indicator (reported separately for English language arts and mathematics assessments)
- English Learner Progress
- Chronic Absenteeism
- Graduation Rate
- Suspension Rate
- College/Career Readiness (includes Grade 11 assessment results)

State data is not available for some priority areas identified in the Local Control Funding Formula law. For these priority areas, the State Board of Education approved the local indicators, which are based on information that LEAs collect locally. The local indicators are:

- Basic Services
- Implementation of State Academic Standards
- Parent Engagement
- School Climate

School districts receive one of three ratings based on whether they have measured and reported their progress through the Dashboard using locally collected data. The ratings are: Met, Not Met, or Not Met for Two or More Years.

For each local indicator, the approved standard includes:

- Measuring district progress on the local indicator based on locally available information.
- Reporting the results to the local governing board at a regularly scheduled meeting of the governing board and to stakeholders and the public through the Dashboard.

It is an expectation that school districts make the determination for each applicable local indicator by using self-reflection tools to measure and report progress through the CA Dashboard. Laguna Beach Unified School District uses a series of local data, including CDE Self-Reflection Tool, LCAP Parent Survey, CA Healthy Kids Survey, School Climate Survey, staff and facilities data, and instructional materials accessibility.

Budget Impact

There is no budget impact.

Recommended Action

No action is required. This item is for information only.

Laguna Beach Unified School District

15. INFORMATION

October 23, 2018

Monthly Financial Update - September 2018

Proposal

Staff will present the Monthly Financial Update to the Board of Education.

Background

The Monthly Financial Update is a financial report provided to ensure the Board is familiar with the year to date financial activity of the District. The General Fund is presented as it pertains to the current budget. The District budget is adopted by July 1 of each year, revised as of October 31 and January 31, with report dates no later than December 15 and March 15, respectively.

The Monthly Financial Update consists of all the District's funds and special reports for services

Budget Impact

There is no budget impact for this report.

Recommended Action

No action is required. The Monthly Financial Update report is prepared for information purposes only.

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
MONTHLY FINANCIAL STATEMENT
AS OF SEPTEMBER 30, 2018

	Adopted Budget @ 07/01/2018	Receipts/ Expenditures YTD	Percent YTD
REVENUES			
Property Taxes/LCFF Hold Harmless/Prop. 30	54,802,500	1,913,489	3%
Federal Revenues	912,640	1,533	0%
Other State Revenues	3,675,081	133,575	4%
Other Local Revenues	2,629,692	460,820	18%
Interfund Transfers In	-	-	
TOTAL REVENUE	62,019,913	2,509,418	4%
EXPENDITURES			
Certificated Salaries	23,727,881	3,289,185	14%
Classified Salaries	8,777,322	1,038,309	12%
Employee Benefits	14,013,691	2,189,517	16%
Books & Supplies	2,536,376	549,440	22%
Services and Operating Services	9,510,938	1,995,294	21%
Capital Outlay	1,478,000	926,270	63%
Other Outgo	335,800	82,267	24%
Transfers Out	2,265,000	665,000	29%
TOTAL EXPENDITURES	62,645,008	10,735,283	17%
ADJUSTED BEGINNING BALANCE AS OF 7/1/2018	\$ 9,213,101		
SURPLUS / DEFICIT SPENDING	(625,095)		
ENDING FUND BALANCE PROJECTED FOR 6/30/2019	\$ 8,588,006		

SPECIAL PROGRAM EXPENDITURES REPORTING

Special Education	9,256,291	1,167,111	13%
Technology	2,960,609	879,984	30%
4CLE	761,490	492,845	65%
Ongoing & Major Maintenance Account	2,628,906	887,872	34%
Facilities Repair & Replacement Program (Fund 4040)	755,320	206,543	27%
Capital Improvement Plan (Fund 4042)	2,150,000	984,180	46%

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
COMPONENTS OF ENDING FUND BALANCE
FISCAL YEAR 2018-2019
ADOPTED BUDGET WITH UNAUDITED ACTUAL ADJUSTED BEGINNING BALANCE

General Fund	
ADOPTED BEGINNING FUND BALANCE	\$ 6,603,843
2017-18 YEAR-END ADJUSTMENT	2,609,258
ADJUSTED BEGINNING BALANCE AS OF 7/1/2018	<u>\$ 9,213,101</u>
SURPLUS / DEFICIT SPENDING	<u>(625,095)</u>
ENDING FUND BALANCE PROJECTED FOR 6/30/2019	<u>\$ 8,588,006</u>
 <u>Nonspendable - (Revolving Cash)</u>	
Revolving Cash	\$ 50,000
 <u>Restricted - (Categorical Programs)</u>	
Medi-Cal Billing Option	1,685
Lottery: Instructional Materials	160,471
College Readiness Block Grant	39,663
Routine Restricted Maintenance (4%)	2,483,676
 <u>Committed</u>	
Special Reserve for Basic Aid Differential	500,000
 <u>Assigned</u>	
Carryover for Unrestricted Programs	857,979
Potential One-Time Expenditures Including:	1,344,531
District Goals, Textbooks, Special Education	
Facilities, Common Core, and Litigation	
 <u>Unassigned / Unappropriated</u>	
Reserve for Economic Uncertainties = 5%	3,150,000
State required reserve for economic uncertainty 3%	
Local requirement under Policy 3101: Financial Reserves 2%	
 Fund Balance	 <u><u>\$ 8,588,006</u></u>

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
MONTH ENDING CASH BALANCE
AS OF SEPTEMBER 30, 2018

	Revenue	Expenditures	Assets/Liability Changes	Monthly Cash Flow Change	Month Ending Cash Balance
7/1/2018					10,437,940.66
JULY	1,117,602.99	(1,952,529.13)	(1,725,732.84)	(2,560,658.98)	7,877,281.68
AUGUST	167,935.64	(3,286,365.52)	(509,742.70)	(3,628,172.58)	4,249,109.10
SEPTEMBER *	1,223,879.05	(5,496,388.09)	5,765,991.14	1,493,482.10	5,742,591.20
OCTOBER					
NOVEMBER					
DECEMBER *					
JANUARY					
FEBRUARY					
MARCH					
APRIL					
MAY					
JUNE					
YTD	2,509,417.68	(10,735,282.74)	3,530,515.60	(4,695,349.46)	

* SEPTEMBER and DECEMBER expected \$6 million cash flow transfer in from Fund 17 and transfer out to Fund 17.

	Month Ending Cash Balance	2018-19 Projected Ending Fund Balance
FUND 01	\$ 5,742,591.20	\$ 8,588,006.00
FUND 11	53,895.20	92,075.00
FUND 13	110,495.75	9,438.00
FUND 17	11,113,975.65	17,015,565.00
FUND 25	80,531.99	212,668.00
FUND 4040	1,214,630.44	1,421,719.00
FUND 4041	5,179,188.62	4,975,566.00
FUND 4042	2,014,229.41	2,064,848.00
	<u>\$ 25,509,538.26</u>	<u>\$ 34,379,885.00</u>

INTERFUND TRANSFERS

Transfer To	Transfer From General Fund (Fund 01)
Cafeteria Fund (Fund 13)	\$ 165,000.00
Special Reserve Other Than Capital Outlay (Fund 17)	500,000.00
Special Reserve for Capital Outlay - Facilities Repair & Replacement Program (Fund 4040)	
Special Reserve for Capital Outlay - Aliso Property (Fund 4041)	
Special Reserve for Capital Outlay - Capital Improvement Plan (Fund 4042)	

FUND DESCRIPTIONS

- FUND 01** **The General Fund** is the chief operating fund for Laguna Beach USD. It is used to account for the ordinary operations of the district. All transactions except those required or permitted by law to be in another fund are accounted for in this fund. Restricted projects or activities within the general fund must be identified and reported separately from unrestricted projects or activities.
- FUND 11** **The Adult Education Fund** is a separate fund used to account for state appropriations and to finance specific programs for the education of adults. Funds can be expended on salaries, benefits, supplies, books, services, and equipment related to adult education programs (Education Code Section 52616.4).
- FUND 13** **The Cafeteria Fund (Food Service)** is used to account separately for federal, state, and local resources to operate the food service program (Education Code sections 38090-38093). The purpose of the food service program is to provide nutritious meals to the students. The District participates in the National School Lunch Program and the School Breakfast Program. The District serves approximately 500-550 lunches and 200-230 breakfasts to the students from kindergarten through twelfth grade on a daily basis.
- FUND 17** **The Special Reserve Fund for Other Than Capital Outlay Projects** is used primarily to provide for the accumulation of moneys for general operating purposes other than for capital outlay (Education Code Section 42840). On May 11, 2004 the Board of Education approved the target of reserving two-thirds of the basic aid differential (the difference between Revenue Limit funding and Basic Aid funding) to be achieved by June 30, 2009. Funds reserved for the Basic Aid differential are deposited into this fund.
- FUND 25** **The Capital Facilities Fund (Developer Fees)** exists to account for monies received as mitigation fees levied on developers, property owners or other agencies as a condition of approving new development or additions to existing real property. The authority for these levies may be local government ordinances (GC 65970-65981) or private agreements between a school district and the developer. Expenditures from this fund are to be used for the purpose of funding the construction or reconstruction of school facilities (Education Code sections 17620-17622).
- FUND 40** **The Special Reserve Fund for Capital Outlay Projects** exists to account for the accumulation of moneys for capital outlay purposes (Education Code Section 42840). This fund is separated into three sub-funds in accordance to with resolutions #01-02, #14-02 and #14-03.

Sub-fund 4040 exists to account for the **Facility Repair and Replacement Program (FRRP)**.

Sub-fund 4041 exists to account for the **Vista Aliso property reserve**. The District holds a re-purchase agreement on the property.

Sub-fund 4042 exists to account for the **Capital Improvement Plan (CIP)** that goes above and beyond prior commitments for repair and replacement needs, but extends to improvements of facilities for program and enrollment growth. A ten-year plan will be developed and revised, at least annually, to prioritize major projects.

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 0101 GENERAL FUND
YTD For Month Ending: 09/30/2018

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	5,742,591.20	
REVOLVING CASH ACCOUNT	9130	50,000.00	
ACCOUNTS RECEIVABLE MANUAL	9205	36,193.44	
DUE FROM GRANTOR GOVERNMENTS	9290	1,182,054.30	
MID MONTH PAYROLL	9360	147,031.79	
Total Assets:			7,157,870.73
LIABILITIES			
ACCOUNTS PAYABLE MANUAL	9510	157,798.16	
ACCTS PAY AUTOMATIC	9519	11,499.62	
CA USE TAX LIABILITY	9552	1,337.09	
DUE TO OTHER FUNDS	9610	6,000,000.00	
Total Liabilities:		6,170,634.87	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	9,213,100.92	
Total Beginning Fund Balance:		9,213,100.92	
Excess Revenue Over Expenditures:		-8,225,865.06	
Total Fund Balance:		987,235.86	
Total Liabilities & Fund Balance:			7,157,870.73
Difference (Error):			0.00

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 0101 GENERAL FUND
YTD For Month Ending: 09/30/2018

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	391,373.80	
Property Tax	(8020-8079)	1,522,114.93	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	1,533.18	
Other State Revenue	(8300-8599)	133,575.41	
Other Local Revenue	(8600-8799)	460,820.36	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			2,509,417.68
EXPENDITURES			
Certificated Salaries	(1000-1999)	3,289,185.31	
Classified Salaries	(2000-2999)	1,038,308.71	
Employee Benefits	(3000-3999)	2,189,517.01	
Supplies and Services	(4000-5999)	2,544,734.29	
Capital Outlays	(6000-6999)	926,270.44	
Other Outgo	(7000-7399)	82,266.98	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	665,000.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			10,735,282.74
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			-8,225,865.06
BEGINNING FUND BALANCE (9791)		9,213,100.92	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			9,213,100.92
ENDING FUND BALANCE			987,235.86

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 1111 ADULT EDUCATION
YTD For Month Ending: 09/30/2018

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	53,895.20	
DUE FROM GRANTOR GOVERNMENTS	9290	7,644.62	
Total Assets:			61,539.82
LIABILITIES			
Total Liabilities:		0.00	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	92,075.24	
Total Beginning Fund Balance:		92,075.24	
Excess Revenue Over Expenditures:		-30,535.42	
Total Fund Balance:		61,539.82	
Total Liabilities & Fund Balance:			61,539.82
Difference (Error):			0.00

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 1111 ADULT EDUCATION
YTD For Month Ending: 09/30/2018

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	248.22	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			248.22
EXPENDITURES			
Certificated Salaries	(1000-1999)	1,636.40	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	308.53	
Supplies and Services	(4000-5999)	28,838.71	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			30,783.64
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			-30,535.42
BEGINNING FUND BALANCE (9791)		92,075.24	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			92,075.24
ENDING FUND BALANCE			61,539.82

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 1313 CAFETERIA
YTD For Month Ending: 09/30/2018

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	110,495.75	
REVOLVING CASH ACCOUNT	9130	1,295.00	
STORES-CAFETERIA FUND ONLY	9321	12,232.00	
Total Assets:			124,022.75
LIABILITIES			
Total Liabilities:		0.00	
FUND BALANCE			
BEGINNING FUND BALANCE	9791	18,212.00	
Total Beginning Fund Balance:		18,212.00	
Excess Revenue Over Expenditures:		105,810.75	
Total Fund Balance:		124,022.75	
Total Liabilities & Fund Balance:			124,022.75
Difference (Error):			0.00

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 1313 CAFETERIA
YTD For Month Ending: 09/30/2018

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	2,466.82	
Interfund Transfers In	(8910-8929)	165,000.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			167,466.82
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	27,504.68	
Employee Benefits	(3000-3999)	6,727.98	
Supplies and Services	(4000-5999)	27,423.41	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			61,656.07
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			105,810.75
BEGINNING FUND BALANCE (9791)		18,212.00	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			18,212.00
ENDING FUND BALANCE			124,022.75

LAGUNA BEACH USD

GL 220 Balance Sheet

Subfund: 1717 Special Reserve Other Than C/O

YTD For Month Ending: 09/30/2018

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	11,113,975.65	
DUE FROM OTHER FUNDS	9310	6,000,000.00	
Total Assets:			17,113,975.65
FUND BALANCE			
BEGINNING FUND BALANCE	9791	16,567,614.68	
Total Beginning Fund Balance:		16,567,614.68	
Excess Revenue Over Expenditures:		546,360.97	
Total Fund Balance:		17,113,975.65	
Total Liabilities & Fund Balance:			17,113,975.65
Difference (Error):			0.00

LAGUNA BEACH USD

GL275 Income Statement

Subfund: 1717 Special Reserve Other Than C/O

YTD For Month Ending: 09/30/2018

Object Codes		Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	46,360.97	
Interfund Transfers In	(8910-8929)	500,000.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			546,360.97
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	0.00	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			0.00
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			546,360.97
BEGINNING FUND BALANCE (9791)		16,567,614.68	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			16,567,614.68
ENDING FUND BALANCE			17,113,975.65

LAGUNA BEACH USD
GL 220 Balance Sheet
Subfund: 2525 CAPITAL FACILITIES
YTD For Month Ending: 09/30/2018

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	80,531.99	
Total Assets:			80,531.99
FUND BALANCE			
BEGINNING FUND BALANCE	9791	51,668.25	
Total Beginning Fund Balance:		51,668.25	
Excess Revenue Over Expenditures:		28,863.74	
Total Fund Balance:		80,531.99	
Total Liabilities & Fund Balance:			80,531.99
Difference (Error):			0.00

LAGUNA BEACH USD
GL275 Income Statement
Subfund: 2525 CAPITAL FACILITIES
YTD For Month Ending: 09/30/2018

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	38,556.74	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			38,556.74
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	1,938.00	
Capital Outlays	(6000-6999)	7,755.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			9,693.00
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			28,863.74
BEGINNING FUND BALANCE (9791)		51,668.25	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			51,668.25
ENDING FUND BALANCE			80,531.99

LAGUNA BEACH USD

GL 220 Balance Sheet

Subfund: 4040 SPECIAL RESERVE FAC REPAIR/RPL

YTD For Month Ending: 09/30/2018

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	1,214,630.44	
Total Assets:			1,214,630.44
LIABILITIES			
ACCOUNTS PAYABLE MANUAL	9510	157,132.57	
Total Liabilities:			157,132.57
FUND BALANCE			
BEGINNING FUND BALANCE	9791	1,261,039.10	
Total Beginning Fund Balance:		1,261,039.10	
Excess Revenue Over Expenditures:		-203,541.23	
Total Fund Balance:			1,057,497.87
Total Liabilities & Fund Balance:			1,214,630.44
Difference (Error):			0.00

LAGUNA BEACH USD

GL275 Income Statement

Subfund: 4040 SPECIAL RESERVE FAC REPAIR/RPL

YTD For Month Ending: 09/30/2018

Object Codes		Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	3,001.52	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			3,001.52
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	0.00	
Capital Outlays	(6000-6999)	206,542.75	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			206,542.75
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			-203,541.23
BEGINNING FUND BALANCE (9791)		1,261,039.10	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			1,261,039.10
ENDING FUND BALANCE			1,057,497.87

LAGUNA BEACH USD

GL 220 Balance Sheet

Subfund: 4041 SPECIAL RESERVE ALISO PROPERTY

YTD For Month Ending: 09/30/2018

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	5,179,188.62	
Total Assets:			5,179,188.62
FUND BALANCE			
BEGINNING FUND BALANCE	9791	5,164,736.19	
Total Beginning Fund Balance:		5,164,736.19	
Excess Revenue Over Expenditures:		14,452.43	
Total Fund Balance:		5,179,188.62	
Total Liabilities & Fund Balance:			5,179,188.62
Difference (Error):			0.00

LAGUNA BEACH USD

GL275 Income Statement

Subfund: 4041 SPECIAL RESERVE ALISO PROPERTY

YTD For Month Ending: 09/30/2018

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	14,452.43	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			14,452.43
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	0.00	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			0.00
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			14,452.43
BEGINNING FUND BALANCE (9791)		5,164,736.19	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			5,164,736.19
ENDING FUND BALANCE			5,179,188.62

LAGUNA BEACH USD

GL 220 Balance Sheet

Subfund: 4042 SPECIAL RESERVE CAP IMP PLAN

YTD For Month Ending: 09/30/2018

	Object	Amount	Totals
ASSETS			
CASH IN COUNTY TREASURY (AUTO)	9110	2,014,229.41	
Total Assets:			2,014,229.41
LIABILITIES			
ACCOUNTS PAYABLE MANUAL	9510	75.15	
Total Liabilities:			75.15
FUND BALANCE			
BEGINNING FUND BALANCE	9791	2,989,847.83	
Total Beginning Fund Balance:		2,989,847.83	
Excess Revenue Over Expenditures:		-975,693.57	
Total Fund Balance:			2,014,154.26
Total Liabilities & Fund Balance:			2,014,229.41
Difference (Error):			0.00

LAGUNA BEACH USD

GL275 Income Statement

Subfund: 4042 SPECIAL RESERVE CAP IMP PLAN

YTD For Month Ending: 09/30/2018

	Object Codes	Amount	Totals
REVENUE			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	8,486.61	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
Total Revenue			8,486.61
EXPENDITURES			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	0.00	
Capital Outlays	(6000-6999)	984,180.18	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
Total Expenditures			984,180.18
Total Non-Operating Accounts	(9900-9999)		0.00
EXCESS REVENUE OVER EXPENDITURES			-975,693.57
BEGINNING FUND BALANCE (9791)		2,989,847.83	
BEGINNING ADJUSTED BALANCE (9793)		0.00	
BEGINNING RESTATED BALANCE (9795)		0.00	
TOTAL BEGINNING FUND BALANCE			2,989,847.83
ENDING FUND BALANCE			2,014,154.26

Laguna Beach Unified School District

16. ACTION

Approval: Implementation Service Plan with Houghton Mifflin Harcourt for Read 180 and System 44 Support at Laguna Beach Unified School District

Proposal

Staff proposes the Board of Education approve the Implementation Service Plan for Read 180 and System 44 programs as follows:

1. Four in-classroom instructional coaching days at our middle and elementary schools.
2. One on-site technical management service day to support our technical services team in the end-of-year wrap up and new academic year rollover of the programs.

Background

Laguna Beach Unified School District has been successfully implementing Read 180 and System 44 intervention for over a decade. We initially implemented at both the middle school and high school levels. As part of our English Language Arts adoption process two years ago, we transitioned our elementary sites to the programs while maintaining our implementation at Thurston Middle School. Both Read 180 and System 44 programs at TMS are used as a Tier 3 intervention. Read 180 is for both general education and special education students, and System 44 is exclusively for students eligible for special education services. At the elementary level, we are only using the programs for special education students at this time. The district continues to remain invested in implementing the programs with fidelity and, therefore, ongoing coaching sessions have been beneficial. During the 2018-19 school year, we have reduced the number of sessions providing each implementing teacher to meet with our coach during the school year to navigate difficult cases as well as troubleshoot program concerns.

Budget Impact

The budget impact for this service plan is not-to-exceed \$11,495.00.

Recommended Action

Staff recommends the Board of Education approve the Implementation Service Plan from Houghton Mifflin Harcourt for Read 180 and System 44 program supports.



Houghton Mifflin Harcourt

Proposed Scope of Work for Laguna Beach Unified School District

READ 180 & System 44 Implementation

2018-2019 School Year

The Professional Development outlined below is designed to increase program fidelity and capacity building at the district and school level through the use of best practices.

Component 1: Instructional Coaching

Instructional Coaching

Side-by-side sessions with HMH consultants in the classroom help returning teachers build confidence and experience success early in the year. HMH recommends in-classroom support visits per teacher each year to target a plan over the instructional year that incorporates goal setting and skill development to support student achievement in literacy. Sessions focus on implementation fidelity, instructional support, and data interpretation.

Component 2: Technical Services

On-site Technical Management Services

On-site Technical Management Services are based on district needs. Laguna Beach Unified USD has requested the assistance of end of year wrap up and new academic year rollover support to include student rostering and auto import utility.

Overview of READ 180 & System 44 Professional Service Plan

This READ 180 & System 44 Professional Service Plan developed for Laguna Beach USD includes the following services to promote ongoing success within your implementation:

- 4 In-Classroom Follow-up Coaching Days
- 1 On-site Technical Management Service Day

Investment Summary	
Subtotal Purchase Amount:	\$11,495.00
Total Shipping & Handling Amount:	\$0.00
Total Tax Amount:	\$0.00
Total Cost of Proposal (PO Amount):	\$11,495.00
Total Savings:	\$1,404.00



Houghton Mifflin Harcourt

Attention:
Irene White
iwhite@lbusd.org

Intervention Solutions Group
255 38th Street, Suite L
St. Charles, IL 60174
FAX: 800-724-4716

InterventionSolutionsOrders@hnhco.com

HMH Confidential and Proprietary

Date of Proposal:
9/10/2018

Investment Summary for
Laguna Beach Unified Sch Dist
READ 180 – System 44

Proposal Expiration Date:
10/15/2018

Please send Purchase Order to:

**Intervention Solutions Group
255 38th Street, Suite L
St. Charles, IL 60174
FAX: 800-724-4716
InterventionSolutionsOrders@hnhco.com**



Houghton Mifflin Harcourt

Attention:
Irene White
iwhite@lbusd.org

HMH Confidential and Proprietary

Intervention Solutions Group
255 38th Street, Suite L
St. Charles, IL 60174
FAX: 800-724-4716
InterventionSolutionsOrders@hnhco.com

Thank you for considering HMM as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to our customers. To meet these goals, we want to ensure you are aware of the below Terms of Purchase. These terms help us process your order quickly, efficiently, and accurately, ensuring successful delivery and implementation of our solutions.

- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
 - o Point of Contact for Print materials
 - o Point of Contact for Digital materials
 - o Point of Contact for Scheduling Professional Development
- Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.

Ship to:	Sold to:
Laguna Beach USD	Laguna Beach USD
550 Blumont St	550 Blumont St
Laguna Beach, CA 92651-2356	Laguna Beach, CA 92651-2356
- Please provide funding start and end dates.
- Please note that all products and services will be billed upon the processing of your purchase order.
- Our payment terms are 30 days from the invoice date.
- Our standard shipping terms are FOB shipping point. The shipping term for your proposal is Destination.
- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the HMM terms of service shall apply.

Thank you in advance for supplying us with the necessary information at time of purchase.

Our goal is to ensure your success throughout the duration of this agreement, which starts with a highly successful delivery of our solution.

For greater detail, the complete Terms of Purchase may be reviewed here: <http://www.hmhco.com/common/terms-conditions>



Houghton Mifflin Harcourt

Attention:
Irene White
iwhite@lbusd.org

Intervention Solutions Group
255 38th Street, Suite L
St. Charles, IL 60174
FAX: 800-724-4716

InterventionSolutionsOrders@hnhco.com

HMM Confidential and Proprietary

Laguna Beach Unified School District

17. ACTION

October 23, 2018

Approval: Contract Services Agreement for Strengthening of Social and Family Values within Community and School - Educational Parent Workshops

Proposal

Staff proposes the Board of Education approve the Independent Contractor Agreement with Leaning On Visions and Education (L.O.V.E.) to provide parent workshops at our District English Learner Advisory Committee (DELAC) meetings.

Background

Laguna Beach Unified School District continues to lead the way in creating new and exciting opportunities for parents to engage in the success of their children. As part of this ongoing effort, and as a result of feedback from families at our DELAC meetings, speaker Hector Meza has a portfolio enriched by topics that are relevant, engaging and can be tailored to the families we serve. Families thirst for workshops that offer tools to develop stronger relationships with their children, and pairing this with effective strategies that can be implemented at home is one of the many reasons we chose this presenter. In addition, Mr. Meza has the ability to present these workshops in Spanish, a predominant language spoken in our DELAC meetings, and an element that we felt could help build stronger partnerships between parents in these workshops.

A family is the foundation of emotional support, love, security, protection for healthy child development. Family support systems and healthy “self-esteem” provides children with internal resources to cope with life’s stressors. Deprived of coping mechanisms, underachievement, achievement gaps, and feelings of inadequacy will be prevalent in a child’s life. Healthy families and healthy relationships are composed of effective communication and nurture within family and children. The outcome of family involvement, motivation becomes an integral part of a children’s life for academic and personal life independence.

Learning Objectives: Parents will acquire content knowledge in the following areas:

1. The importance of childhood development within family systems. Education as a pedagogy of culture and healthy family relationships. Foster parents the need and importance to be involved and part of their children’s educational development and path.
2. Strengthening of social, student, and family values/communication, children basic needs, child-rearing practices, adverse childhood experiences (ACE’s) and its impact on learning.

Odipo/Viloria

3. Raise awareness on the importance of family engagement in children's lives through healthy social-emotional development and integration of parent-child relationship, and comprehensive response to children behaviors.
4. Learn how to build your child's autonomy by teaching the importance in nurturing through affection.
5. Learn how your child contributes to a family, society, personal growth and the world in a unique way.
6. Identify family's roles and responsibilities for balanced outcomes
7. Implementation of parent strategies for responsive interventions to create a healthy family environment

Budget Impact

The budget impact for this program is not-to-exceed \$2,500.00. The parent education presentations cost \$700.00 per event. There will be three events for the school year totalling \$2,100.00. The additional \$400.00 will be for materials and supplies needed for the events.

Recommended Action

Staff recommends the Board of Education approve the Independent Contractor Agreement with Leaning On Visions and Education (L.O.V.E.) to provide parent workshops at our District English Learner Advisory Committee (DELAC) meetings.

L.O.V.E. (Leaning On Visions and Education)

Laguna Beach Unified School District Educational Parent Workshops Proposal Outline

Strengthening of Social and Family Values within Community and School

Parent Educational Workshops:

Mission: Parent Community Development through education and awareness workshops to motivate parent engagement for children's emotional and psychological well-being, comprehend importance of family dynamics, and strengthen parent-child relationships.

Description

Educate parents on physical, emotional, social and basic needs assets children require for an integrated and healthy family environment with an end result to provide an enriched quality of life for effective development. Use of attachment theory, childhood development, cognitive development pedagogy as educational tools to help families develop consciousness of life, recognize children's basic psychological needs, and connect cultural knowledge to family with the ability to take productive action.

A family is the foundation of emotional support, love, security, protection for healthy child development. Family support systems and healthy "self-esteem" provides children with internal resources to cope with life's stressors. Deprived of coping mechanisms, underachievement, achievement gaps, and feelings of inadequacy will be prevalent in a child's life. Healthy family and healthy relationships are composed of effective communication and nurture within family and children. The outcome for family involvement, motivation becomes an integral part of a children's life for academic and personal life independence.

Learning Objectives: Parents will acquire content knowledge in the following areas:

1. Educate parents on the importance of childhood development within family systems. Education as a pedagogy of culture and healthy family relationships. Foster parents the need and importance to be involved and part of their children's educational development and path.
2. Strengthening of social, student, and family values/communication, children basic needs, child rearing-practices, adverse childhood experiences (ACE's) and its impact on learning.

3. Raise awareness on the importance of family engagement in children's life through healthy social emotional development and integration of parent-child relationship, and comprehensive response to children behaviors.
4. Learn how to build your child's autonomy by teaching the importance in nurturing through affection.
5. Learn how your child contributes to a family, society, personal growth and the world in a unique way.
6. Identify family's roles and responsibilities for balanced outcomes
7. Implementation of parent strategies for responsive interventions to create a healthy family environment

Parent Model Implementation:

SEGMENT I

The educational workshops provide an array of presentations and conscious methods to bridge parent-child relationships along with bridging disintegration of family values. The educational parent workshops will be delivered in the following structure:

1. January 24th, 2019/ 5:30 p.m. – 7:00 p.m. / Laguna Beach Unified School District Community Parents

- **Educational Workshop Presentation #1 (5:30 pm – 7:00 pm)**

Presentation I: Strengthening of Social and Family Values

2. February 28th, 2019/5:30 p.m. – 7:00 p.m. / TBD

- **Educational Workshop Presentation #2 (5:30 pm – 7:00 pm)**

Presentation I: PRESENTATION TOPIC TBD

Presentation II:

3. April 25th, 2019 /5:30 p.m. – 7:00 p.m. /TBD

- **Educational Workshop Presentation #3 (5:30 pm – 7:00 pm)**

Presentation I: PRESENTATION TOPIC TBD

SEGMENT II

WORKSHOP ASSESSMENT PROPOSAL:

Utilization of basic workshop evaluation format, pre and post-evaluations are administered.

Basic Evaluation:

- Pre-evaluations are administered to parents before the workshop
- Post-evaluations are administered to parents after successfully completing the workshop
- Opinion surveys will be distributed to parents requesting response to the effectiveness of the development of the workshop and/or other services parents are in need of.

WORKSHOP COMPENSATION:

- Compensation per workshops: \$700/workshop at 3 workshops. Total of \$2,100 for provided service(s) to elementary/community school parents.
- Travel, materials, parent supplies for activities and presentations, equipment, copies, evaluations (pre/post), and speaker/Guest speaker fees.

SCOPE OF SERVICES:

The contractor agrees to provide series of workshops for a cadre of school/community parents for identified school(s):

- Workshop evaluation – Spanish
- Basic post-evaluations

PERIOD OF AGREEMENT – INCEPTION AND TERMINATION DATES:

- January 24th, 2019 – April 25th 2019.

Laguna Beach Unified School District

18. ACTION

October 23, 2018

Approval of Change Order Requests for the LBHS Stadium Restroom-Storage Building and Theater Upgrades Project

Proposal

Staff proposes the Board of Education approve the list of change orders in the amount of \$50,900.00 for the LBHS Stadium Restroom-Storage Building and Theater Upgrades project. The original contract amount awarded for the project was for \$1,869,320.00. The total of all change orders is \$50,900.00 or 2.7% of the project. The new total contract amount shall be \$1,920,220.00.

The following list contains the bid category, contractor, change order amount, and brief description. The cumulative total of the change orders to the contractors listed below is within the 10% allowance allowed by the Public Contract Code.

<u>Change Orders</u>
Description: Change Order No. 1 Bid Package: No. 1 General Construction Contractor: Sanders Construction Services, Inc. Requested by: District Reason: Modifications to Structural Steel, Revision to Stage Wheelchair Lift Type Amount: \$43,043.00
Description: Change Order No. 1 Bid Package: No. 3 Electrical & Low Voltage Contractor: RDM Electric Co., Inc. Requested by: District Reason: Electrical and Low Voltage Modifications to the Seating and Stage Wheelchair Lift Systems Amount: \$7,857.00

Background

Certain modifications were required during the construction phase of the LBHS Stadium Restroom-Storage Building and Theater Upgrades Project, which require a change order. Significant changes to the contract scope included the modification to the design of the structural steel connections at the Restroom-Storage Building and the change in the Artists Theater stage wheelchair lift type and location. The stage wheelchair lift was

changed from a vertical lift type located on the left side of the stage at the location of the existing stairs to an incline lift type located on the right side of the stage, similar to the lift installed at the seating area. The change in lift type at the stage is required to avoid the obstruction of views from the audience of the stage. In addition, the change in lift type allows for both stairs located on the left and right side of the stage to remain operational.

Budget Impact

The change order in the amount of \$50,900.00 will be paid from the Capital Improvement Fund (Fund 4042), the same funding source as the original contract.

Recommended Action

Staff recommends the Board of Education approve the listed change orders in the amount of \$50,900.00 for the LBHS Stadium Restroom-Storage Building and Theater Upgrades project as listed in the Board report. No change to the completion date. The original contract amount awarded for the project was for \$1,869,320.00. The total of all change orders is \$50,900.00 or 2.7% of the project. The new total contract amount shall be \$1,920,220.00.

Date: October 23, 2018
Project No. 2017_02

**LBHS Stadium Restroom-Storage Building and Theater Upgrades Project
Laguna Beach Unified School District**

**BID PACKAGE NO. 01
CHANGE ORDER NO. 01**

TO: Sanders Construction Services, Inc.
20331 Lake Forest Drive, Suite C2
Lake Forest, CA 92630

You are hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Restroom-Storage Bldg. Structural Steel Modifications
	Reason:	Modification of Steel Beam Connections
	Document Ref:	Request for Information No. 3.1
	Requested by:	Structural Engineer of Record
	Change in Contract Sum:	\$13,084.00 / ADD
	Time Extension:	0 Calendar days
ITEM NO. 2:	Description:	Theater Stage Lift Type and Location Change
	Reason:	Revised Scope
	Document Ref:	Construction Change Directive No. 1
	Requested by:	District
	Change in Contract Sum:	\$29,959.00 / ADD
	Time Extension:	0 Calendar days

END OF CHANGE ORDER ITEMS

SUMMARY

Original Contract Sum	\$1,429,000.00
Net Change by Previous Change Orders	\$0.00
This Change Order	\$43,043.00
Change to Contract Time	0 Days

Revised Contract Amount	\$1,472,043.00
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The cumulative adjustment of the Contract Price and the Contract Time for each Change included in this Change Order represents and reflects the entire adjustment of the Contract Price and the Contract Time due Contractor for such items of Changes. The Contract Price adjustment herein for the items included in this Change Order includes without limitation, all costs for labor, materials, services and/or equipment as well as any and all costs arising out of or associated in any manner with impacts, disruptions, interference, delays or hindrances in performing or providing the Changes included in this Change Order. By executing this Change Order, Contractor acknowledges the foregoing and agrees that any rights or claims of Contractor, whether known or unknown, for costs or times associated with providing or performing the Changes included in this Change Order and not specifically reflected and included in this Change Order are waived, relinquished and released by Contractor; in connection with the foregoing, Contractor waives and releases any rights under Civil Code Section 1542 with regard to any unknown costs or additional time associated with the changes included in this Change Order.

APPROVALS

Jeff Dixon Date

Authorized Agent Date 10.16.18

Board Approved Date: _____

Asst. Superintendent of Business Services
Laguna Beach Unified School District

PATRICK B. SANDERS, PRESIDENT.
Name, Title
Sanders Construction Services, Inc.



Potential Change Order

SCS Project #	1812	PCO No.	7
Job Name:	Laguna Beach HS Restroom - Storage & Theater Upgrades	Date:	7/18/2018
Architect:	Ruhnau Ruhnau Clarke		
Owner:	Laguna Beach Unified School District	Reference (Attached)	RFI 3.1
Contractor:	Sanders Construction Services		

Subcontractor Costs (use when work is subcontracted)

Subcontractors: Steel Tech Fabrications

Description:

Per response from SEOR on RFI 3.1, the direction is to add coping to the interior ledger angle and exterior channel at the 10 cantilevered W beam locations. Requires re-detailing, additional fabrication, additional labor in erecting and additional welding for interior ledger angle to wide flange beam.

Material	\$	11,545
Labor	Included	
Sub total	\$	11,545
Subcontractor Overhead (15%)	Included	
GC Contractor Profit (5%)	\$	577
GC Contractor Bond (1.9%)	\$	230
Subcontractor Total + Contractor Mark-up	\$	12,353

Contractor Costs (use when work is self-performed)

Additional labor to set ledgers with min. tolerance now that all interior and exterior ledgers at cantilevered beams are coped tight to wide flange for welding's

Material	\$	627
Labor	Included	
Sub total	\$	627
Contractor Overhead (10%)	\$	63
Contractor Profit (5%)	\$	35
Contractor Bond (1.9%)	\$	7
Contractor Total + Contractor Mark-up	\$	732

TOTAL COSTS FOR PCO #	7	\$	13,084
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TOTAL TIME FOR PCO #	work days	\$	-
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CONTRACTOR: Sanders Construction Services

Submitted by:

Pat Sanders - President

Date:

7.24.18

Laguna Beach HS Restroom & Theater Continuation sheet

PCO# 7

Subcontractor						
DESCRIPTION	LABOR	QNTY	RATE	ADD	CREDIT	COST
Added labor for coping ledgers and welding per RFI 3.1 response				\$11,545		\$11,545
DESCRIPTION	MATERIAL	EA	TYPE	ADD	CREDIT	COST
SUBTOTAL						\$11,545

General Contractor						
DESCRIPTION	MEN	HOURS	RATE	ADD	CREDIT	COST
Additional labor for tight tolerance	1	8	78.42	627.36		627.36
DESCRIPTION	MATERIAL	QNTY	RATE	ADD	CREDIT	COST
SUBTOTAL						627.36

STEEL TECH FABRICATION, INC.

14665 Hawthorne Avenue

Fontana, CA 92335

PHONE # (909) 428-8630 FAX # (909) 428-8636

CA State License 500630

July 20, 2018

STF Job #2018-11

Sanders Job #1812

Sanders Construction Services
20331 Lake Forest Drive, Suite C2
Lake Forest, CA 92630

Attn: Pat Sanders

Reff: Laguna Beach HS Concession Bldg. & Theater - RFI 3.1

Dear Pat,

Please add to our contract the sum of \$11,545.00 tax included for added material, shop labor and field labor needed to make changes to our scope of work according to the above referenced RFI. The breakdown is as follows:

Material -

Bar Stock

"Lump Sum"

\$ 40.00

Subtotal

\$ 40.00

Tax @ 7.75%

\$ 3.10

Subtotal

\$ 43.10

Detailing -

"Lump Sum"

\$ 500.00

Subtotal

\$ 543.10

Overhead & Profit @ 15%

\$ 81.47

Shop Labor -

38 man hours @ \$60.00 per hour

\$ 2,280.00

Field Labor -

64 man hours @ \$135.00 per hour

\$ 8,640.00

Rounded Total

\$ 11,545.00

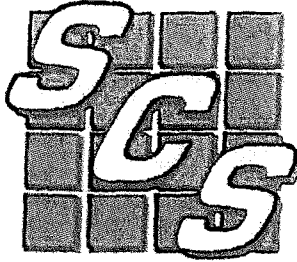
Once reviewed and approved, please be sure to send me an approved contract adjustment as soon as possible. Do not hesitate to contact our office if you have any further questions or concerns.

Respectfully Submitted,

Anthony S. Nauffio
Sales Department

ASN/alg

\$96.68 / Per Hour PREVIOUSLY WASH
\$ 17.07 / Per Hour FULL BURDEN w/INS.
\$ 21.25 / Per Hour TRUCK & WELDING EQUIP
\$ 135.00 Per Hour.



Sanders Construction Services

20031 Lake Forest Drive, #C2

Lake Forest, CA 92630

Phone: (949) 951- 6944 Fax: (949) 951- 6936

Request for Information

Date: 6/29/18

RFI Number: 3.1

To: Ruhnau Ruhnau Clarke

3775 Tenth Street

Riverside, CA 92501

ATTN: Loic Thirant

CC:

From: SCS

Job Name:

LBHS Concession Bldg & Theater

Job Number.

1812

File Number.

Date Required:

ASAP

Urgent

SUB RFI

CATEGORY:

INFORMATION NOT PROVIDED ON DOCUMENTS:

REFERENCE DRAWING SHEET # :

INTERPRETATION OF REQUIREMENTS:

REFERENCE SPECIFICATION SECTION #:

POSSIBLE COST/SCHEDULE IMPACT

OTHER:

SUBJECT: Channel ledger to wide flange beam connection

Can you please send this to the SE and confirm if this is what he is looking for per the RFI #4 response.? This could be an issue with erecting the steel as the ledgers will be set in the masonry with the anchor bolts as the wall is grouted.....all the ledgers would then have to come off so the beams could be put it and then put the ledgers back on the wall again and weld. Please confirm

REPLY:

Structural Engineer Response: Only the interior ledger angles shall be welded to the cantilever beam. Exterior channels shall be coped, but not welded to the cantilever beam in any way.

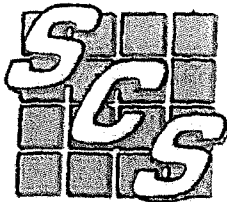
Two options are available for welding the ledger angles to the cantilever beam, up to the discretion of GC (see SK-001 and SK-002):

Option 1: Use a template to set anchor bolts, then weld angles as shown in SK-001

Option 2: Do not weld ledger angle directly to cantilever beam. Instead, weld 1/4"x2-1/2"x0'-8" plate to top flange of ledger angle and to top flange of cantilever beam, as shown in SK-002

BY: Emily Jahansouz

DATE: 6/29/18



Sanders
Construction
Services

MEMO

Ph : 949/951-6944

Fax: 949/951-6936

20331 Lake Forest Drive, Suite C2, Lake Forest, CA 92630

Date : 10.28.18

CC: _____

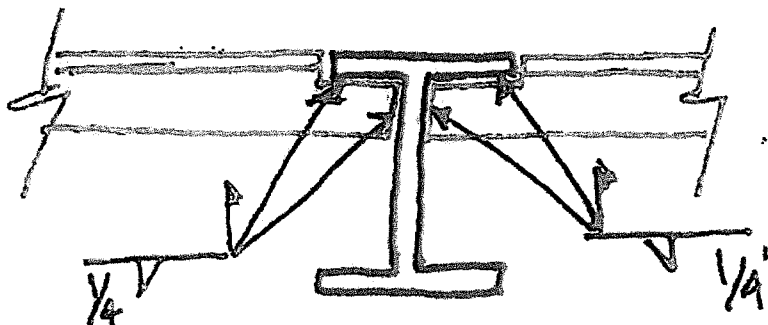
Company : ROHMAN ROHMAN

Project: LAGUNA H.S.

Attention : _____

RE: PFI #3.1

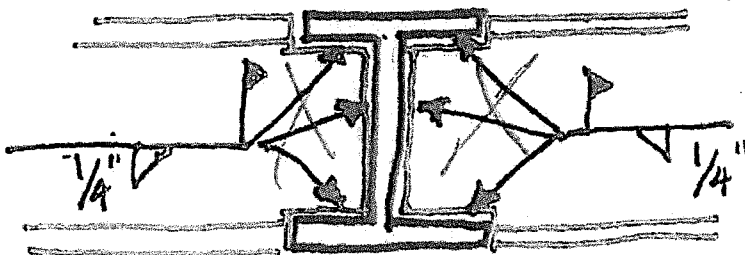
INTERIOR LEDGER ANGLE



OK
OPTION #1

R 10 LOCATIONS

EXTERNAL CHANNEL @



← 10 LOCATIONS

NO WELDING
PER S.E.O.F.

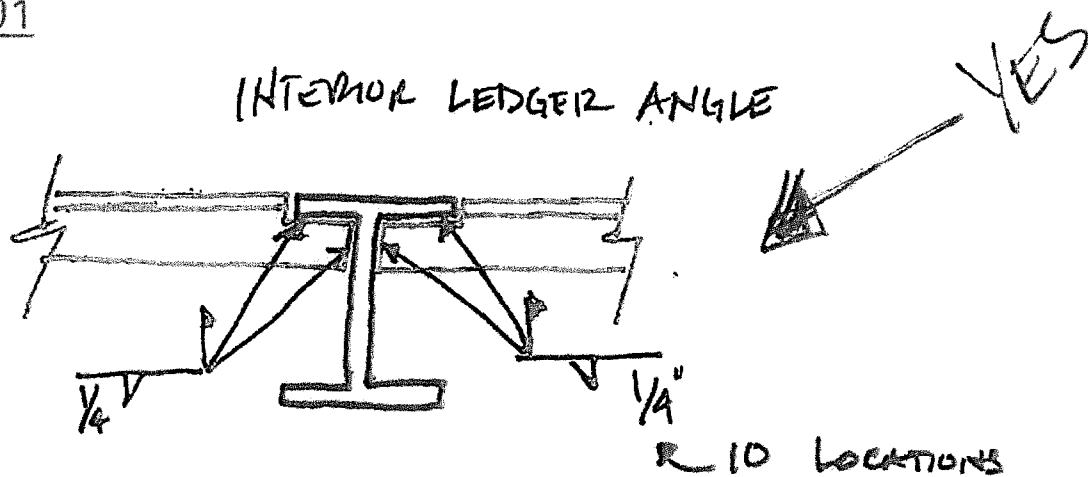
IS THIS WHAT YOU WANT BASED ON
PFI #4 RESPONSE? PLEASE CONFIRM

Structural Engineer Response: Only the interior ledger angles shall be welded to the cantilever beam. Exterior channels shall be coped, but not welded to the cantilever beam in any way.

Two options are available for welding the ledger angles to the cantilever beam, up to the discretion of GC:

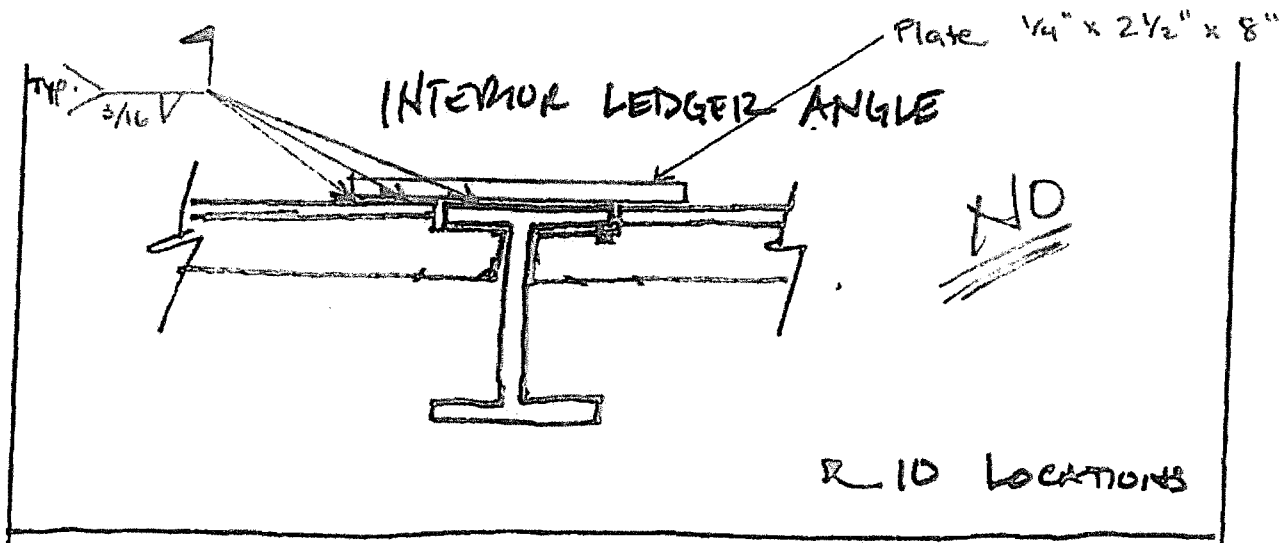
Option 1: Use a template to set anchor bolts, then weld angles as shown in SK-001

SK-001



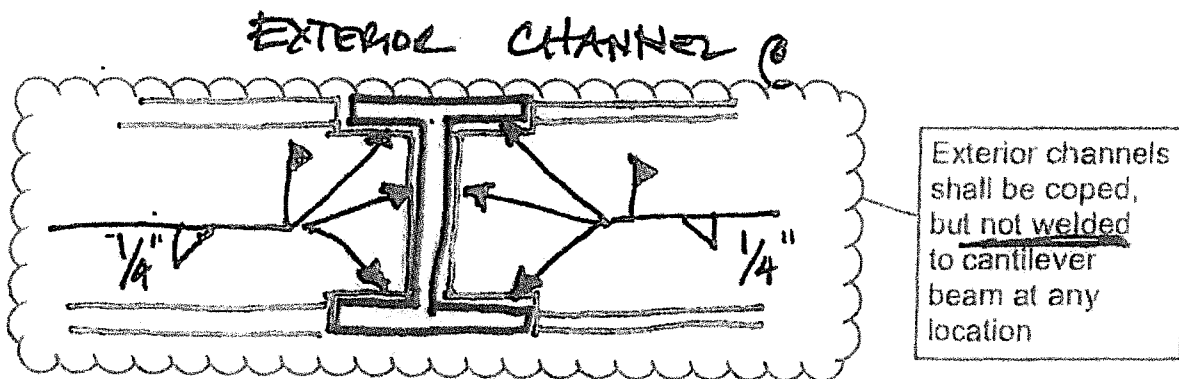
Option 2: Do not weld ledger angle directly to cantilever beam. Instead, weld $\frac{1}{4}$ "x2'-8" plate to top flange of ledger angle and to top flange of cantilever beam, as shown in SK-002

SK-002



SK-003

10 LOCATIONS



COPING - BUT NO WELDING.



**Sanders
Construction
Services**

Potential Change Order

SCS Project #	1812	PCO No.	1
Job Name:	Laguna Beach HS Restroom - Storage & Theater Upgrades	Date:	6/19/2018
Architect:	Ruhnau Ruhnau Clarke		
Owner:	Laguna Beach Unified School District	Reference (Attached)	Owner Request
Contractor:	Sanders Construction Services		

Subcontractor Costs (use when work is subcontracted)

Subcontractors: McKinley Elevator

Description:

LBUSD has requested pricing to delete the vertical lift and add an incline lift at the opposite side of the stage. The attaching pricing is for the elevator cost only. The other revisions regarding changes in scope to the demo, masonry, concrete, framing etc. will be submitted once revised details are provided by the architect.

Material	\$	28,000
Labor	Included	
Sub total	\$	28,000
Subcontractor Overhead (15%)	Included	
GC Contractor Profit (5%)	\$	1,400
GC Contractor Bond (1.9%)	\$	559
Subcontractor Total + Contractor Mark-up	\$	29,959

Contractor Costs (use when work is self-performed)

Material	\$	-
Labor	Included	
Sub total	\$	-
Contractor Overhead (10%)	\$	-
Contractor Profit (5%)	\$	-
Contractor Bond (1.9%)	\$	-
Contractor Total + Contractor Mark-up	\$	-

TOTAL COSTS FOR PCO #	1	\$	29,959
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TOTAL TIME FOR PCO #	TBD?	work days	\$	-
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CONTRACTOR: Sanders Construction Services

Submitted by:


Pat Sanders - President

Date:

6/19/18

Pat Sanders

From: Randy Weiler <Randy.Weiler@McKinleyElevator.com>
Sent: Monday, June 18, 2018 3:44 PM
To: Pat Sanders; Megan Lyon
Subject: RE: Laguna Beach HS Stage Wheelchair Lift

Please use this bid with a $\$25,000$ credit for the vertical...Megan or Pat please call me

LBUSD Note: Credit reviewed and determined to be fair per Architect.



Randy Weiler

Product Manager

Residential Elevators + Wheelchair Lifts + Accessibility Equipment | Sales, Parts & Service

P 949-293-5121 | F 949-270-7702 | www.McKinleyElevator.com



From: Leslie Johnson [leslie.johnson2962@gmail.com]
Sent: Monday, June 18, 2018 3:26 PM
To: pats@sandersconstruction.com; MeganL@sandersconstruction.com; Randy Weiler
Subject: Laguna Beach HS Stage Wheelchair Lift

Good Afternoon,

On behalf of Randy Weiler, attached is bid # 32375R1 for your review and approval.

Respectfully,

Leslie Johnson

NEW INCURR LIFT \$ 53,000 -
OLD VERT. LIFT $\left(\$ 25,000 \right)$
NET ADD \$ 28,000



COMPANY: Sanders Construction Services
 ATTN: Pat Sanders
 JOB BIDDING: Laguna Beach High School
 Stage Lift
 BID NUMBER: 00032375R1
 BID DATE: June 18, 2018
 BID ON: Wheelchair Lift

<u>SECTION</u>	<u>QTY</u>	<u>EQUIPMENT AND MANUFACTURER</u>
	1	Garaventa Artira Incline Wheelchair Lift

BID PRICE

TOTAL PRICE INSTALLED, SALES TAX INCLUDED

\$53,000.00

ADD

OPTIONS:

1. Battery Back Up

INCLUDED

CONTRACTORS LICENSE #

861406

CALIFORNIA (DIR)SB 854 #

1000005272

ADDENDUMS NOTED:

NONE

EQUAL TO PLANS AND SPECS:

Specified Brand

EXCLUSIONS:

1. All local permits, seismic calculations and bonds.
2. Liquidated damages, if applicable.
3. All conduit runs, control wires, "J" boxes and remote fusible, lockable disconnect for electrical controls and power.
4. Railings/Filler panels next to gate posts, fascia between upper landing gate and floor.
5. Signage, site preparation, concrete work and striping around lift.
6. Remote alarm, and/or telephone, if required.
7. Overhead lighting.
8. Structural back support for mast by General Contractor.

NOTES:

1. Terms of payment: 90% upon delivery of material to site, 10% 30 days after furnishing elevator permit; no retention. Contract subject to credit approval. Bid price includes THREE site visits (pre-install, install, inspection). Additional site mobilizations will be at extra cost.
2. State certification required of subcontractor and technician.
3. Costs included are only for Initial Elevator Division Permit Fee and Inspection. Any additional charges or fees that may be required will be added at owner's expense.
4. A certificate of insurance with a limit of \$2 million comprehensive will be furnished.

5. Factory standard finish. Baked polyester urethane and color (Satin Grey) will be furnished. Custom and special colors are available at extra cost.
6. Electrical work – Electrician brings power to runway disconnect on our lift. Electrician provides fusible, lockable remote disconnect. Electrician runs low voltage wires in conduit with pull cords installed by electrician. McKinley will twist wires at the request of the electrician, but electrician must approve hook-up and low voltage wiring as being in accordance with local codes, accept wiring as his own work, and have it on his permit. McKinley furnishes wiring and conduit diagrams. Remote alarm, if required, by others.
7. Mast (drive tower) requires back support at upper level. We anchor to supports. Gateposts require side support-all by others.
8. All door width and height openings in path to install site must be large enough to accept the platform and shroud, plus one foot. Forklift accessible to installation site. If Disassembly and Reassembly is required by site conditions, an additional charge will apply.
9. Labor to be non-union during normal business hours. Prevailing wage and certified payroll, if required.
10. Installation must be scheduled after conduit is in place, when we will have clear access to work area and power is available for equipment operation, adjustment and testing. Also, hoistway must be completely finished and painted before installation can be scheduled.
11. Factory shipment is 4 – 6 weeks after receipt of approved shop drawings, approved by architect, and jobwalk.
12. Price quote valid for 30 days, based on material delivery within 180 days.
13. 35% charged for orders cancelled prior to manufacture. 100% of contract due for cancellation after start of manufacture.
14. Pricing subject to change from factory material increases, labor cost increases, or lengthened installation times beyond 180 days.
15. Contract subject to credit approval and terms in Attachment "A", which follows.
16. The notes and exclusions stated in our bid must be made part of the contract or the above price is not valid
17. McKinley reserves the right to photograph/brochure/advertise the completed product after jobsite installation.

McKINLEY ELEVATOR CORPORATION

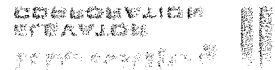
Randy Weiler

CELL: (949) 293-5121

EMAIL: randy.weiler@mckinleyelevator.com



Name: Pat Sanders
 Phone: 949.683.9773
 Email: pats@sandersconstruction.com



Accepted By (Signature)

(Print Name)

Title

Date

Company and/or Owner

Contractor License #

**McKINLEY ELEVATOR CORPORATION
ATTACHMENT "A"
ADDITIONAL TERMS AND CONDITIONS**

1. This proposal is valid for 30 days from the date of issue. If not accepted by buyer within 30 days, this proposal is void.
2. Orders will be filled in accordance with local building requirements. Buyer shall be solely responsible to determine and communicate to seller all applicable building requirements, codes and ordinances. All sales and excise taxes in respect to manufacture, sale, transportation, or delivery are for the account of the buyer and shall be paid by the buyer. All bonds or permits shall be buyer's responsibility.
3. Seller shall not be liable for any loss or damages to buyer resulting from delays in production or delivery attributable to equipment manufacturer(s), transportation or other causes beyond the reasonable control of seller.
4. Seller reserves the right at seller's option to repair or replace or credit the price of defective or nonconforming goods which have been duly rejected and returned, transportation charges prepaid, and which have not been altered or defaced or further processed in any way after delivery, but under no circumstances will seller be responsible or liable for loss, damage or expense growing out of defective or nonconforming goods or the use thereof or other consequential damages. No goods will be accepted for return, replacement or credit without the written consent of seller.
5. Once an order has been placed hereunder, buyer may not cancel, alter, change or delay the order or the time of delivery therefore, except with seller's written consent. Buyer shall be responsible for all of seller's additional costs including, but not limited to, increased material costs, storage charges, delay damages or any job related costs which may be imposed against buyer or seller as a result of the change in the order. Minimum cancellation charge is 25% of contract amount.
6. Production, shipment and delivery shall at all times be subject to the approval of seller's credit department. In case of doubt as to buyer's responsibility, seller may defer production and may decline to make shipment except under conditions satisfactory to seller.
7. The determination as to whether an architect, engineer or manufacturer's design and/or specifications will be suitable for use in a specific job is the sole responsibility of buyer.
8. Limitation of Liability: Neither seller, any manufacturer whose products are the subject of this transaction, nor any representative of seller shall in any event be liable for any loss of the use of any equipment or incidental or consequential damages of any kind whether for breach of warranty, negligence or strict liability. In the event buyer believes seller is in default or has failed to perform any of seller's obligations hereunder, buyer shall provide seller with not less than seven (7) days written notice prior to making any repairs, altering the equipment or its installation, completing any remaining work or terminating this agreement.
9. Seller disclaims any express or implied warranties hereunder including, but not limited to, any implied warranty of merchantability or fitness for a particular use or purpose. The only warranty hereunder in favor of buyer shall be any warranty by any manufacturer of equipment being purchased hereunder.
10. In the event buyer fails to make payment, seller may enter into any premises where the equipment purchased hereunder may be located and without liability therefore and disable and/or repossess the equipment. Seller shall not be responsible for any loss or damages to buyer or any third parties, which results from seller's disabling or repossessing the equipment. Seller may retain or dispose the repossessed property as its own. Seller may hold said property for the account of buyer and dispose thereof without notice at public or private sale at which seller may bid and become buyer of the property. In the event of such sale for the account of buyer all payments previously made and any proceeds of such sale after deducting the reasonable expenses of such repossession and sale including reasonable attorney's fees, shall be applied in reduction of the total indebtedness hereunder and the buyer shall be liable for any deficiency for breach of this contract.
11. In the event either party is required to enforce its rights under this agreement, whether by suit or arbitration, the prevailing party shall be entitled to its reasonable, but not less than its actual, attorneys' fees, costs and related expenses. In the event of buyer's default hereunder, in addition to any other relief to which seller may be entitled, buyer agrees to pay seller interest, in the form of a late service charge, at the rate of 2% per month.
12. This agreement constitutes the entire understanding and agreement between the parties hereto with respect to the matters referred to herein. No other representations, or other prior or contemporaneous agreements, oral or written, respecting such matters, which are not specifically included herein, shall be deemed in any way to exist or bind the parties hereto. In the event of any conflict or inconsistency between the terms and conditions of buyer's purchase order and the terms and conditions of this agreement, the terms and conditions of this agreement shall govern. This agreement shall be construed as if both parties jointly prepared it and any uncertainty or ambiguity will not be interpreted against any one party. In the event any provision of this agreement shall be void or unenforceable, the same shall in no way affect any other provision hereto, the application of such provision in or to any other circumstance(s) or the validity or enforceability of this agreement as a whole.

00032375

4 | Page

13. In the event there is a balance owed hereunder that falls within the jurisdiction of the small claims Court, then, in that event only, and at the sole option of seller, any action commenced hereunder shall be commenced in the County of Orange, State of California. Seller shall not be bound by any provision requiring arbitration in any agreement between the buyer and any third party.
14. Seller reserves the right to remove and retain all material and apparatus that has been replaced or new materials not used in construction.

Acknowledged by X _____

Date X _____



Transmittal

Date: 8/23/18

To: Ryan Zajda
Director of Facilities

Company: Laguna Beach Unified School District

CC:

Contact: Lily Bechtel

Project Name: Laguna Beach HS Performing Arts // Laguna Beach Unified School District

Project Number: 1-43-08

Description: Architect's Field Order No. 001 - Price/Credit.

Remarks:

- ☐ Sent per your request
- ☒ For your use / Reference / Records
- ☐ For review and comment
- ☐ For approval
- ☒ For distribution

Sent Via: Email

Comments:



ARCHITECT'S FIELD ORDER

PRICE / CREDIT

001

PROJECT:

PROJECT NAME:

LBHS PERFORMING ARTS - SEE 14312 FOR RFI'S

PROJECT NO.:

14308

DSA A NO.:

04-115447

DSA F NO.:

TO:

NAME:

SANDERS CONSTRUCTION SERVICES

ADDRESS:

20331 LAKE FOREST DR. STE C2
LAKE FOREST, CA 92630

OWNER:

COMPANY NAME:

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

FULL ADDRESS:

550 BLUMONT STREET
LAGUNA BEACH, CA 92651

DESCRIPTION:

Provide the following:

1. Credit to omit vertical lift at Stage.
2. Price to provide and install incline lift at Stage per DSA Approved CCD 001.

REASON:

District Request

ACTION:

Please submit an itemized price/ credit proposal for changes in the Contract Sum and/or Time incidental to proposed modifications to the Contract Documents described herein.

THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.

ATTACHMENTS:

04-115447_140_001_DSA_Approved.pdf

REQUESTED BY:

DISTRICT

ISSUED BY:

08/23/2018

LOIC THIRANT

8/23/2018

DISTRIBUTION:

✓OWNER ✓ARCHITECT
✓CONTRACTOR ✓INSPECTOR
✓CONSULTANTS ✓OTHER / FILE



140

APPLICATION FOR APPROVAL OF CONSTRUCTION CHANGE DOCUMENT - CCD CATEGORY A/B

This application is for construction changes, as defined in IR A-6, to approved contract documents. This form shall be completed by the Design Professional in General Responsible Charge of the project, in accordance with California Code of Regulations, Title 24, Part 1, Section 4-338 (c) and in compliance with DSA IR A-6.

School District/Owner: Laguna Beach Unified School District	DSA File #: 30 - H15
Project Name/School: Laguna Beach High School Theater Barrier Removal	DSA App. #: 04 - 115447

APPLICANT

CCD Cat. <input checked="" type="checkbox"/> A / <input type="checkbox"/> B, #001	Date Submitted: 07/16/18	Attached Pages?: <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (3 pages)
For CCD Cat. B, this is a <input type="checkbox"/> voluntary submittal, <input type="checkbox"/> DSA required submittal (attach DSA notification requiring submission).		
Firm Name: Ruhnau Clarke Architects	Contact Name: Jamie Lungren	
Email: jlungren@ruhnaucclarke.com	Phone Number: (951) 684-4664	
Address: 3775 Tenth Street		
City: Riverside	State: CA	Zip: 92501
<input type="checkbox"/> A DSA 301-N, DSA 301-P, or 90-Day Letter has been issued for this project.		
<input checked="" type="checkbox"/> For project currently under construction.		
<input type="checkbox"/> To obtain DSA approval of existing uncertified building(s).		

DESIGN PROFESSIONAL IN GENERAL RESPONSIBLE CHARGE

Name of Design Professional in General Responsible Charge: Roger Clarke

Professional License #: C-21340

Discipline: Architect

Design Professional in General Responsible Charge Statement: The attached Construction Change Documents have been examined by me for design intent and appear to meet the appropriate requirements of Title 24, California Code of Regulations, and the project specifications. They are acceptable for incorporation into the construction of the project.

Signature: *Roger Clarke*

5EC66A25290C4D2...

DESIGN PROFESSIONAL IN GENERAL RESPONSIBLE CHARGE

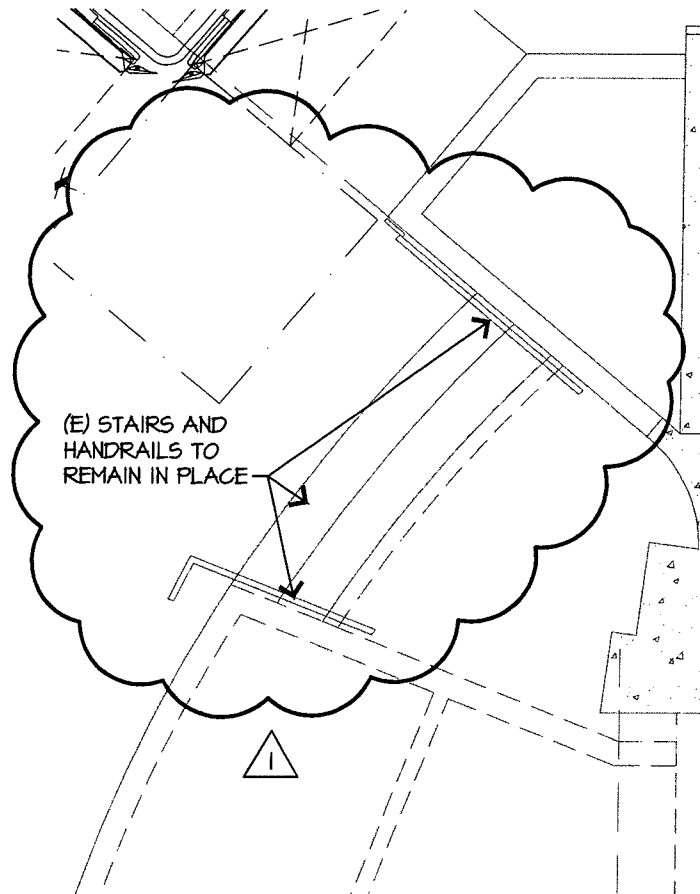
CHECK THIS BOX: ☒ To confirm that all CCD drawings and, when applicable, first sheet or index of calculations and specifications have been stamped and signed by the Responsible Design Professional listed on DSA 1 for this project.

Brief description of construction change (attach additional sheets if needed):

Revise lift at stage to be incline in lieu of vertical per attached Sketches ASK-1.1, ASK-1.2, ASK-1.3 and Sheets ES-1.1 E-2.0 and E-2.1.

List of DSA approved drawings affected by this CCD: A-1.1, A-7.0, ES-1.1, E-2.0, E-2.1

DSA USE ONLY		For business office use only	DSA Stamp
SSS <u>CNg</u> Date <u>08.16.18</u> <input checked="" type="radio"/> Approved / <input type="radio"/> Disapproved / <input type="radio"/> Not Req'd		Date Sent <u>08.22.18</u>	APPROVED DIVISION OF THE STATE ARCHITECT ACS <u>RM</u> FLS <u>EA</u> SSR <u>CNg</u> A# 04- <u>115447</u> DATE: <u>08.16.18</u>
FLS <u>EA</u> Date <u>07.26.18</u> <input checked="" type="radio"/> Approved / <input type="radio"/> Disapproved / <input type="radio"/> Not Req'd		Return By <u>MMC</u>	
ACS <u>RM</u> Date <u>08.16.18</u> <input checked="" type="radio"/> Approved / <input type="radio"/> Disapproved / <input type="radio"/> Not Req'd		Delivery Method <u>BOX</u>	
Remarks _____			



APPROVED
DIVISION OF THE STATE ARCHITECT

ACS RM FLS EA SSR CNg

A# 04- 115447 DATE: 08.16.18

VERTICAL PLATFORM LIFT (10/A-1.1)

1/4" = 1'-0"

LAGUNA BEACH HIGH SCHOOL

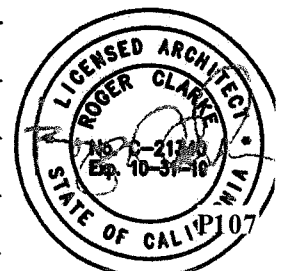
**PERFORMING ART BUILDING BARRIER REMOVAL
LAGUNA BEACH UNIFIED SCHOOL DISTRICT**

7/9/2018 9:51 AM

RUHNAUCLARKE.COM
3775 TENTH STREET, RIVERSIDE CALIFORNIA 92501 (951) 684 4664
5751 PALMER WAY, SUITE C, CARLSBAD CALIFORNIA 92010 (760) 438 5899



DSA # 04-115447
DSA # 30-H6
Date 07-09-2018
Project 1-43-08
Sheet ASK-1.1





A# 04- **115447** DATE: **08.16.18**

$1/4'' = 1'-0''$

DSA AFN #1
04-115447

30-H6

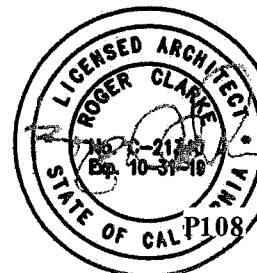
8/3/2018 12:03 PM

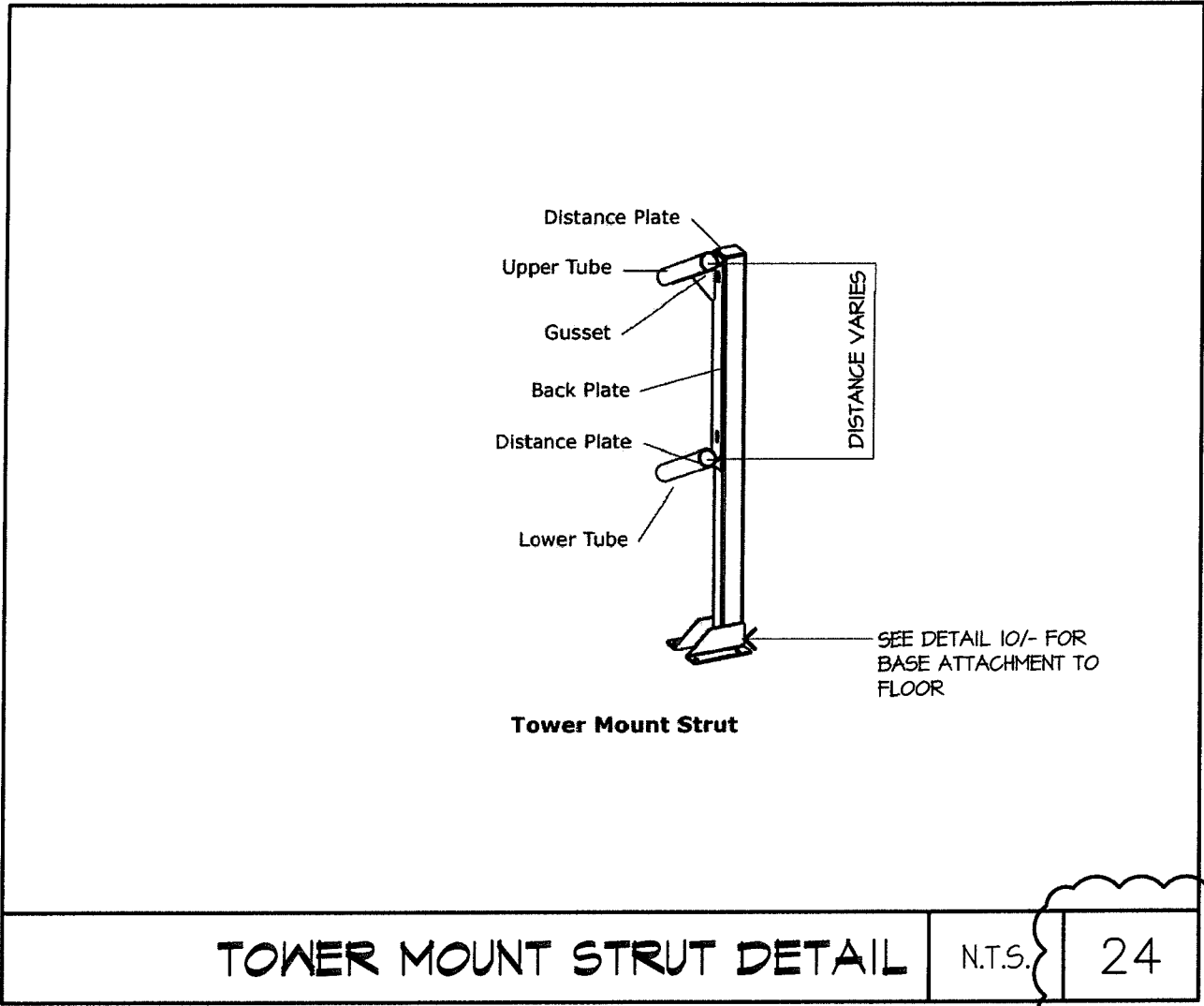
08-03-2018

1-43-08

Sheet #1

ASK-1.2





APPROVED
DIVISION OF THE STATE ARCHITECT

ACS RM FLS EA SSR CNg

A# 04- 115447 DATE: 08.16.18

TOWER MOUNT STRUT DETAIL (24/A-7.0)

N.T.S.

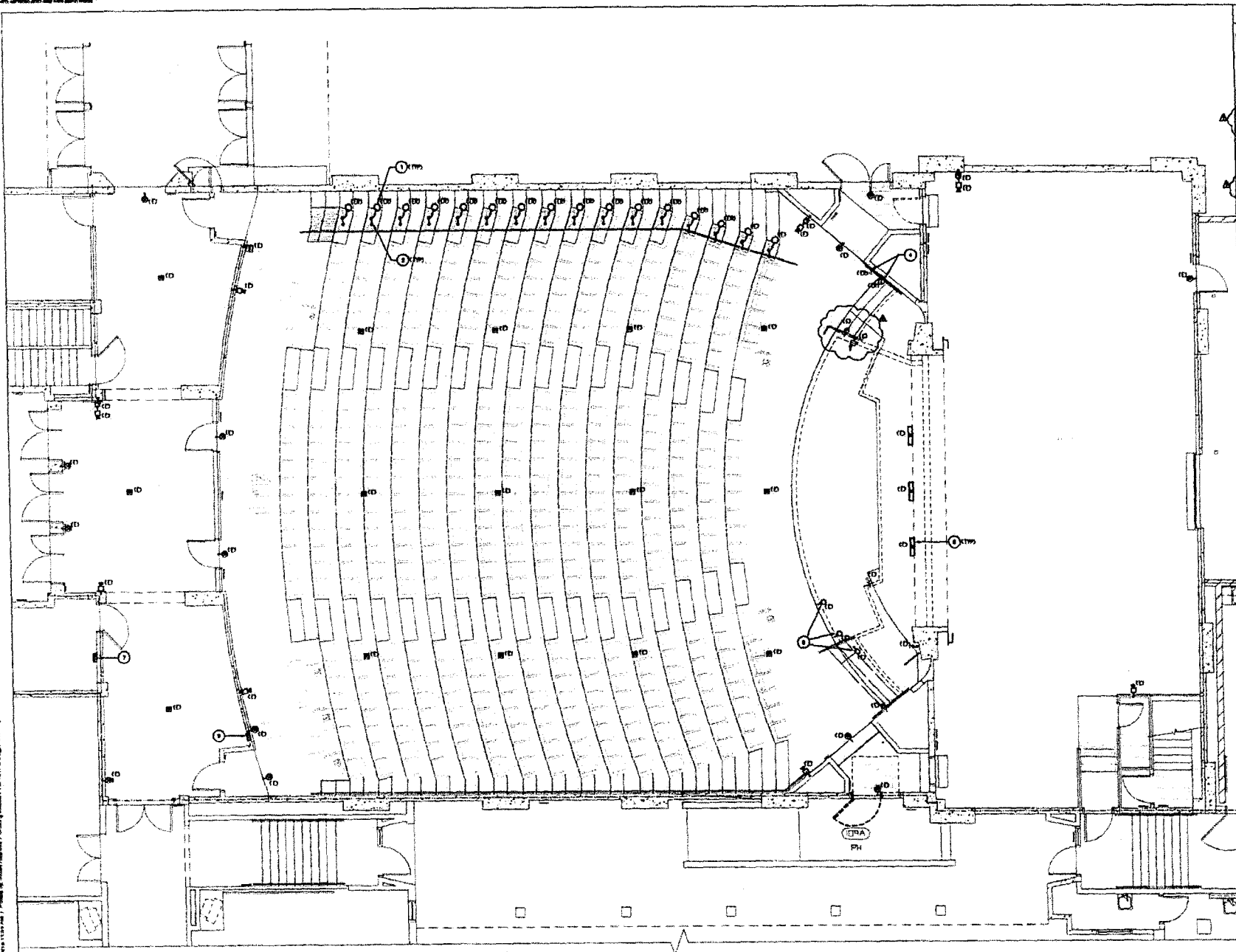
LAGUNA BEACH HIGH SCHOOL

PERFORMING ART BUILDING BARRIER REMOVAL
LAGUNA BEACH UNIFIED SCHOOL DISTRICT

RUHNAUCLARKE.COM
3775 TENTH STREET, RIVERSIDE CALIFORNIA 92501 (951) 684 4664
5751 PALMER WAY, SUITE C, CARLSBAD CALIFORNIA 92010 (760) 438 5899

DSA AFR #1	04-115447
DATE # 1:	30-H6
Date:	08-03-2018
Project #:	1-43-08
Sheet #:	ASK-1.3





PLAN NOTES

- ① EXISTING NEAR BY LIGHT SHALL BE DISCONNECTED AND RELOCATED TO NEW AREA LOCATION. REFER TO SHEET C-6.1 FOR ADDITIONAL INFORMATION.
- ② EXISTING TEST LIGHTING TO BE REMOVED TO COMPLY WITH CONDUIT AND WIRING EXTENDING TO NEW REMOVED TEST LIGHT SHALL BE REMOVED. SEE THE REPLACEMENT OF THE EXISTING CONDUIT BUNDLE. THE CONTRACTOR SHALL DISCONNECT AND REMOVE ALL EXISTING CONDUIT AND CONDUCTORS DUE TO THE REMOVED EXISTING CONDUIT LOCATION NOT AFFECTED BY THE NEW CONDUIT. THE CONTRACTOR SHALL MINIMIZE THE EXISTING NEAR BY LIGHTING POINTS. CONDUIT WITH WIRING AND AFFECTED BY NEW CONDUIT AND WIRING TO BE RE-CONNECT TEST LIGHTING. REFER TO SHEET C-6.1 FOR ADDITIONAL INFORMATION.
- ③
- ④ EXISTING WIRING MATCHED SHALL BE DISCONNECTED, REMOVED AND RELOCATED TO AVOID CONFLICT WITH THE NEW SMALL CONDUIT LIFT. REFER TO SHEET C-5.1 FOR ADDITIONAL INFORMATION.
- ⑤
- ⑥ EXISTING ELECTRICAL PANELWORK TO REMAIN.
- ⑦ EXISTING FIRE ALARM CONTROL PANEL TO REMAIN.
- ⑧ EXISTING OVERHEAD PAIR LIGHT FIXTURES TO REMAIN.

FBA Engineering
 1000 S. 10th St., Suite 100
 Minneapolis, MN 55404
 (612) 338-1111 • Fax (612) 338-1112
 Email: fba@fbaeng.com



GENERAL

04-11543

APPROVED
DIVISION OF THE STATE ARCHITECT

ACS_RM_FLS EA SSR CNg

APR 04 115447 DATE 08.16.18

APPROVALS

ELECTRICAL DEMOLITION FLOOR PLAN 44-100

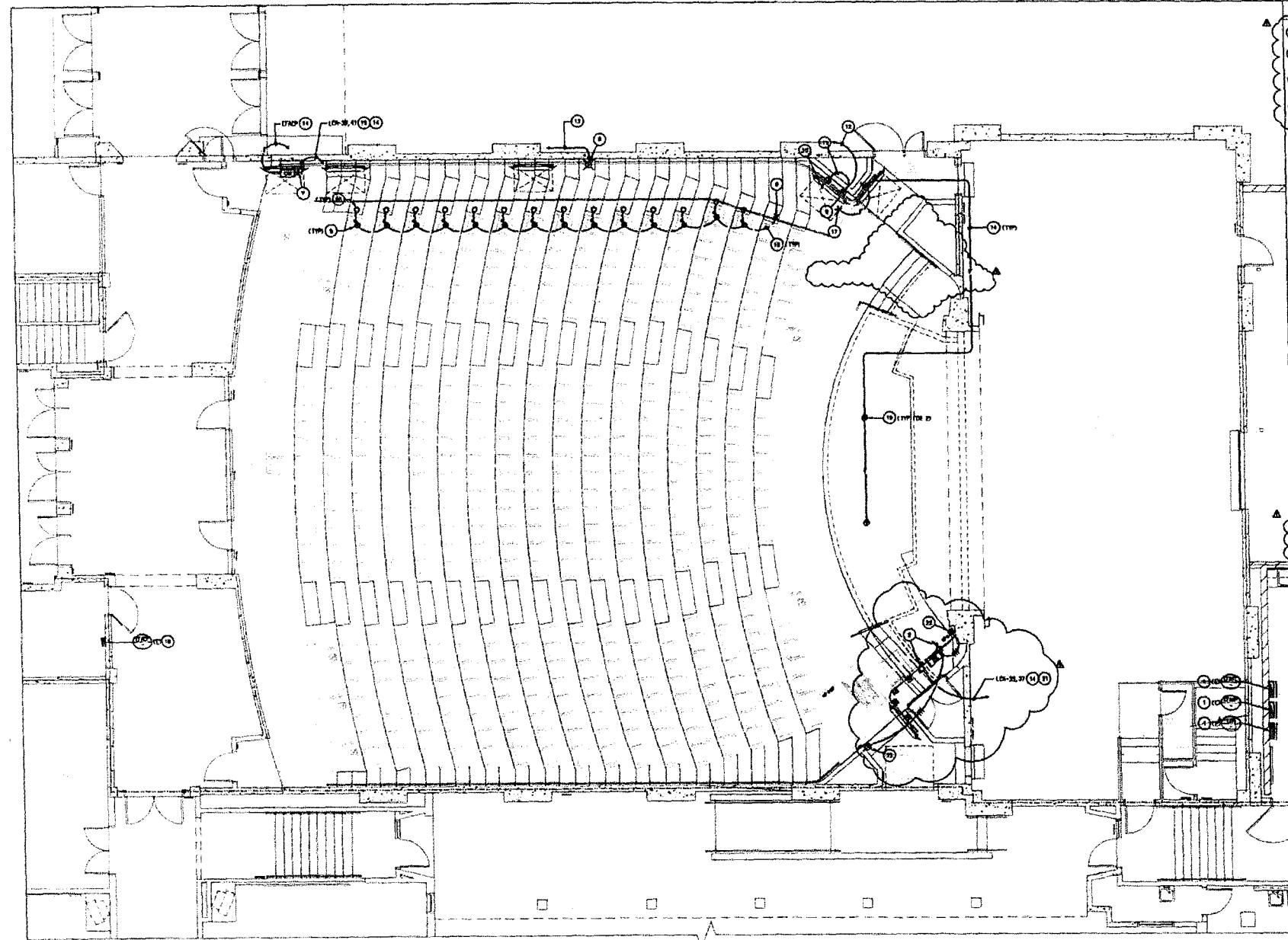
RUHNAURUHNAUCLARKE

PERFORMING ARTS BUILDING BARRIER REMOVAL
LAGUNA BEACH HIGH SCHOOL
LAGUNA BEACH UNIFIED SCHOOL DISTRICT

**ELECTRICAL DEMOLITION
FLOOR PLAN**

Block Number
E-2.0

NO	DATE	BY	REMARKS
1	10/10/2010	SC	CCB PH
2			
3			



- PLAN NOTES**
1. PROVIDE CONNECTION TO NEW INCLINE LIFT RATED 2000 LBS. 2000 VOLT, SINGLE PHASE, 480V AS PER LIFT MANUFACTURER'S REQUIREMENTS. VERIFY EXACT LOCATION OF EXISTING POWER OF CONNECTION PRIOR TO INSTALLATION.
 2. PROVIDE NEW 2-WIRE, UNGROUNDED FLOOR IN NEW CONCRETE FLOOR WITH FUSIBLE STEEL CONDUIT WITH 1/2\"
 3. INTERCEPT EXISTING 120V WALL POWER EXISTING CONDUIT AND CONNECTIONS THAT SERVE EXISTING NEW LIGHTING STEP LIGHTS. INTERCEPT AND CONDUIT WITH 1/2\"
 4. CONNECT TO NEW INCLINE PLATFORM LIFT DRIVE NEW WATER PUMP, 2000 VOLT, SINGLE PHASE, 480V AS PER LIFT MANUFACTURER'S REQUIREMENTS.
 5. INSTALL AND CONNECT LIFT DRIVE VERTICAL ALARM AS PER LIFT MANUFACTURER'S REQUIREMENTS.
 6. INSTALL AND CONNECT LIFT DRIVE CALL STATION AS PER LIFT MANUFACTURER'S REQUIREMENTS. VERIFY EXACT LOCATION PRIOR TO CONDUIT INSTALLATION.
 7. CONNECT TO OVERSIZED SAFETY REDUNDANT PANEL AND ELECTRONIC, ON-OFF SWITCH AS PER LIFT MANUFACTURER'S REQUIREMENTS.
 8. PROVIDE 1/2\"
 9. PROVIDE 1/2\"
 10. PROVIDE 1/2\"
 11. PROVIDE 1/2\"
 12. PROVIDE 1/2\"
 13. PROVIDE 1/2\"
 14. PROVIDE 2\"
 15. PROVIDE 2\"
 16. INTERCEPT EXISTING FIRE ALARM SYSTEM CONDUIT AND WIRING SERVING MANUAL PULL STATION AND EXISTING WITH NEW CONDUIT AND WIRE TO RELOCATED MANUAL STATION AND CONNECT AS REQUIRED. CUT AND PATCH EXISTING WALL SURFACES TO RESTORE EXISTING CONDUIT.
 17. EXISTING FIRE ALARM CONTROL PANEL SHALL BE REWIRING AND UPGRADES AS REQUIRED TO SERVE THE NEW CONSTRUCTION.
 18. NEW FIRE ALARM SYSTEM SHALL BE SERVICED ADAPTED ON WIRELESS CENTER INCLINE INDOOR UNIT.
 19. EXISTING STEP LIGHT FIXTURE SHALL BE REPLACED WITH NEW LIGHT BULBS TO MATCH EXISTING.
 20. PROVIDE 2\"
 21. PROVIDE UPPER AND LOWER CALL STATIONS WITH CONDUIT, WIRING, AND CONNECTIONS PER MANUFACTURER'S REQUIREMENTS. VERIFY THE EXACT LOCATION PRIOR TO INSTALLATION.

FIRE ALARM CONDUIT SCHEDULE

ITEM	DESCRIPTION	QTY
1	CONDUIT 1/2\"	100'
2	CONDUIT 1/2\"	100'
3	CONDUIT 1/2\"	100'
4	CONDUIT 1/2\"	100'
5	CONDUIT 1/2\"	100'
6	CONDUIT 1/2\"	100'
7	CONDUIT 1/2\"	100'
8	CONDUIT 1/2\"	100'
9	CONDUIT 1/2\"	100'
10	CONDUIT 1/2\"	100'

FBA Engineering
Professional Engineer
No. 10000
State of California
FBA Engineering, Inc.
10000
Laguna Beach, CA 92653
(949) 491-1111
www.fba-engineering.com

CONSULTANT

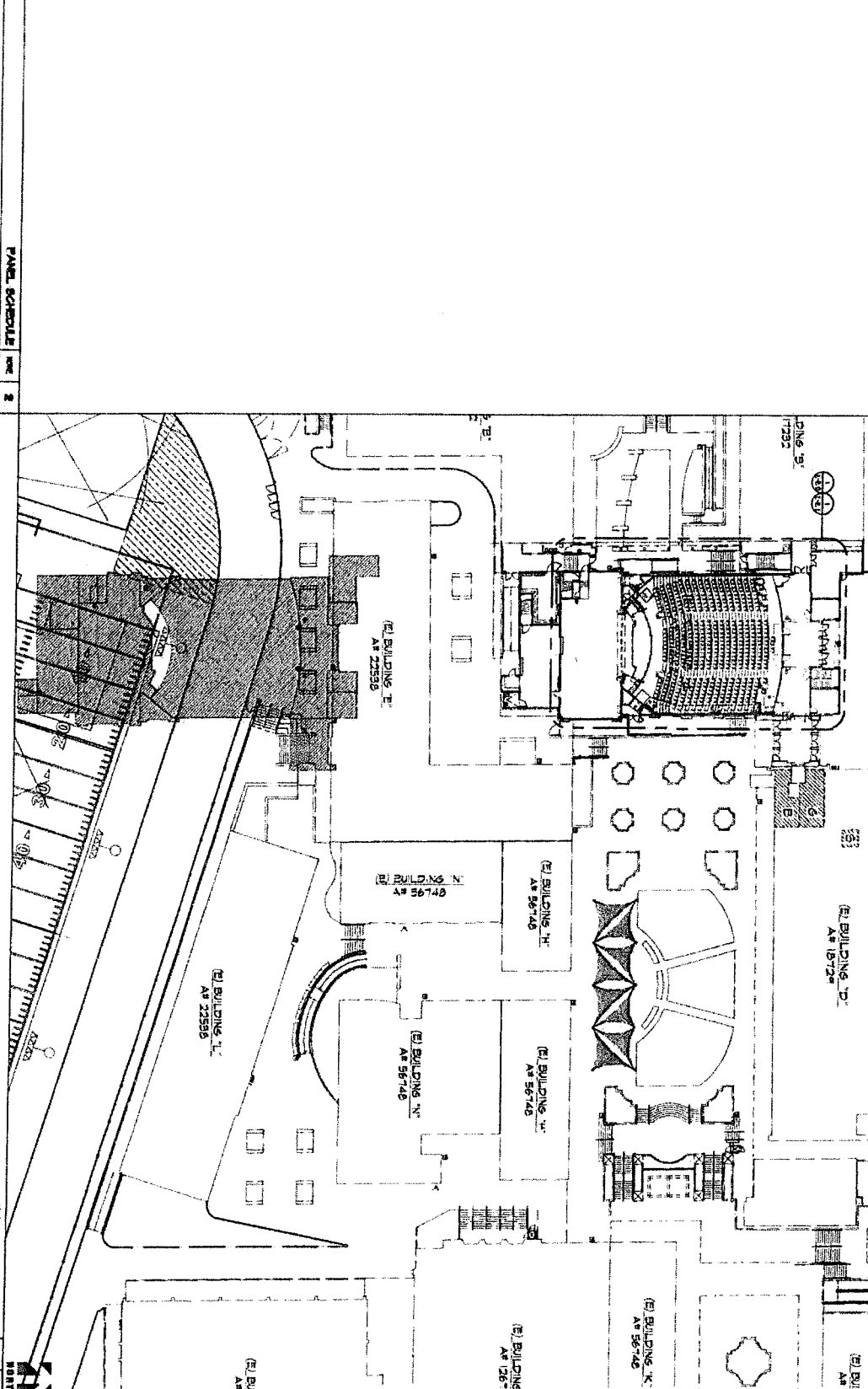
APPROVED
DIVISION OF THE STATE ARCHITECT

ACS RM ELS EA SSP CNG

AR 04- 115447 DATE 08.16.18

CONTRACTOR

GENERAL NOTES		REVISIONS	
1. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE FOLLOWING CODES AND STANDARDS:		DATE	DESCRIPTION
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.			
3. THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL ADJACENT PROPERTIES AT ALL TIMES.			
4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ALL EXISTING UTILITIES AND STRUCTURES.			
5. THE CONTRACTOR SHALL MAINTAIN ADEQUATE SAFETY MEASURES THROUGHOUT THE PROJECT.			
6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR REMEDIATION OF ANY DAMAGE TO ADJACENT PROPERTIES.			
7. THE CONTRACTOR SHALL MAINTAIN ADEQUATE RECORDS OF ALL WORK DONE.			
8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY INSURANCE COVERAGE.			
9. THE CONTRACTOR SHALL MAINTAIN ADEQUATE COMMUNICATION WITH THE PROJECT MANAGER.			
10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING TREES AND LANDSCAPE.			



PLAN NOTES

1. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE FOLLOWING CODES AND STANDARDS:

2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.

3. THE CONTRACTOR SHALL MAINTAIN ACCESS TO ALL ADJACENT PROPERTIES AT ALL TIMES.

4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTING ALL EXISTING UTILITIES AND STRUCTURES.

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6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR REMEDIATION OF ANY DAMAGE TO ADJACENT PROPERTIES.

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8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY INSURANCE COVERAGE.

9. THE CONTRACTOR SHALL MAINTAIN ADEQUATE COMMUNICATION WITH THE PROJECT MANAGER.

10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION OF ALL EXISTING TREES AND LANDSCAPE.

APPROVED

DATE: 08-16-18

PROJECT: PERFORMING ARTS BUILDING BARRIER REMOVAL

LOCATION: LAGUNA BEACH HIGH SCHOOL, LAGUNA BEACH UNIFIED SCHOOL DISTRICT

DATE: 08-16-18

DATE: 08-16-18

PRIMA Engineering

115447

DATE: 08-16-18

PROJECT: PERFORMING ARTS BUILDING BARRIER REMOVAL

LOCATION: LAGUNA BEACH HIGH SCHOOL, LAGUNA BEACH UNIFIED SCHOOL DISTRICT

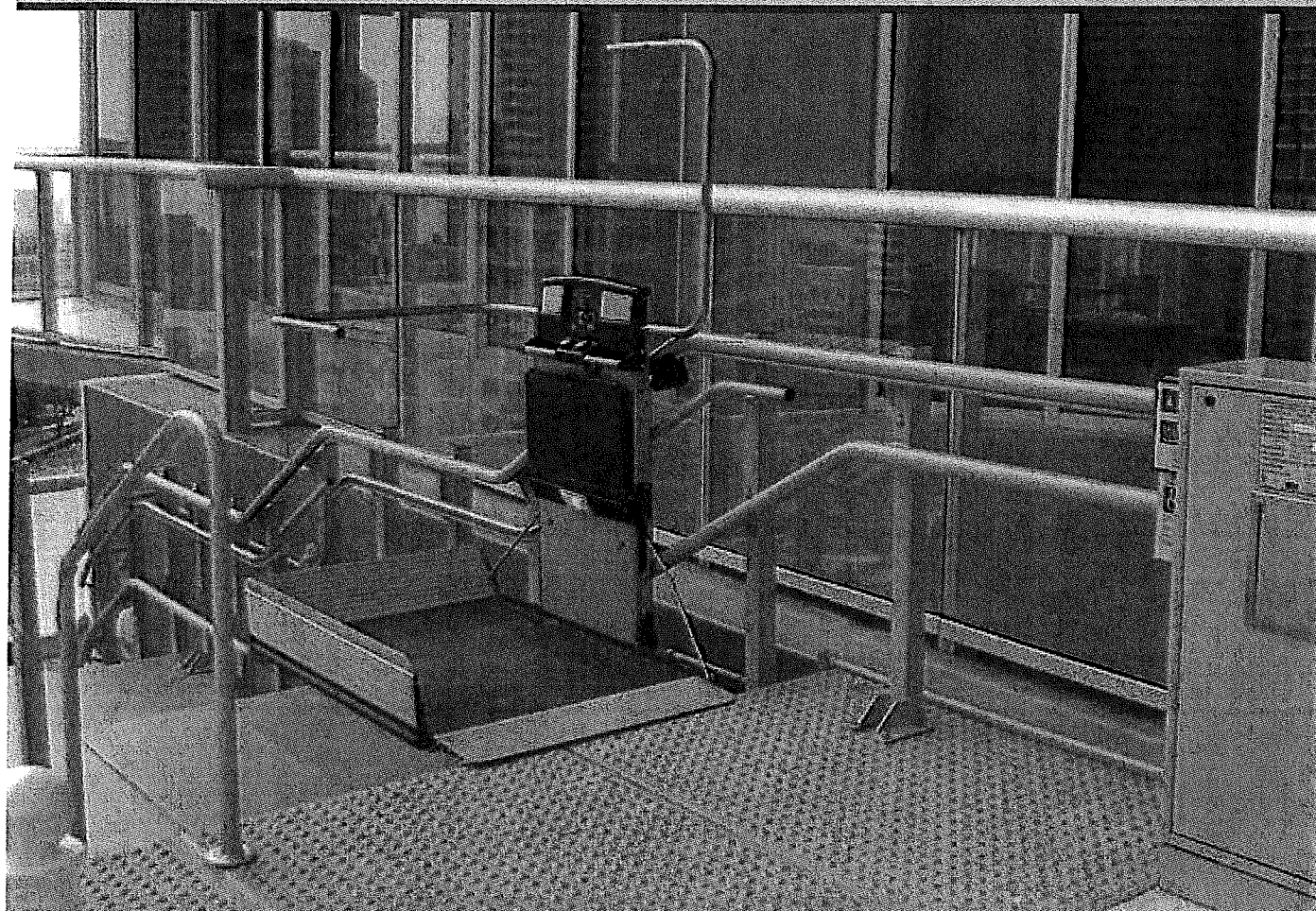
DATE: 08-16-18

DATE: 08-16-18



GSL ARTIRA

PLANNING GUIDE



Inclined Platform Lift For Straight And Turning Stairways

Date: October 23, 2018
Project No. 2017_02

**LBHS Stadium Restroom-Storage Building and Theater Upgrades Project
Laguna Beach Unified School District**

**BID PACKAGE NO. 03
CHANGE ORDER NO. 01**

TO: RDM Electric Co., Inc.
13867 Redwood Avenue
Chino, CA 91710

You are hereby authorized to make the following changes to your construction contract when this change order has been approved by the undersigned parties:

ITEM NO. 1:	Description:	Theater Seating Incline Lift Electrical Modifications
	Reason:	Electrical and Low Voltage Required for Lift Operation
	Document Ref:	McKinley Elevator Coordination Meeting Sketch No. 1
	Requested by:	Contractor
	Change in Contract Sum:	\$4,677.00 / ADD
	Time Extension:	0 Calendar days
ITEM NO. 2:	Description:	Theater Stage Lift Type and Location Change
	Reason:	Revised Scope
	Document Ref:	Construction Change Directive No. 1
	Requested by:	District
	Change in Contract Sum:	\$3,180.00 / ADD
	Time Extension:	0 Calendar days

END OF CHANGE ORDER ITEMS

SUMMARY

Original Contract Sum	\$296,000.00
Net Change by Previous Change Orders	\$0.00
This Change Order	\$7,857.00
Change to Contract Time	0 Days

Revised Contract Amount	\$303,857.00
-------------------------	--------------

The cumulative adjustment of the Contract Price and the Contract Time for each Change included in this Change Order represents and reflects the entire adjustment of the Contract Price and the Contract Time due Contractor for such items of Changes. The Contract Price adjustment herein for the items included in this Change Order includes without limitation, all costs for labor, materials, services and/or equipment as well as any and all costs arising out of or associated in any manner with impacts, disruptions, interference, delays or hindrances in performing or providing the Changes included in this Change Order. By executing this Change Order, Contractor acknowledges the foregoing and agrees that any rights or claims of Contractor, whether known or unknown, for costs or times associated with providing or performing the Changes included in this Change Order and not specifically reflected and included in this Change Order are waived, relinquished and released by Contractor; in connection with the foregoing, Contractor waives and releases any rights under Civil Code Section 1542 with regard to any unknown costs or additional time associated with the changes included in this Change Order.

APPROVALS

Jeff Dixon Date

Robert D. McDonald Jr. 10-16-18
Authorized Agent Date

Board Approved Date: _____

Asst. Superintendent of Business Services
Laguna Beach Unified School District

ROBERT D. McDONNELL, JR. / VICE
Name, Title PRESIDENT
RDM Electric Co., Inc.



Change Request Form

Page 1

13867 Redwood Ave.

Chino, CA 91710

Phone: (909) 591-0990, Fax: (909) 591-1599

Change #: 4

Project No.: 18-64

Project Name: Laguna Beach USD Stadium Restroom & Storage Building

Date Requested:

Date Submitted: 9/4/18

Description of Change:

Provide and install all conduit, fitting, wire and connections to the chair lift. This info was not shown on the electrical drawings.

1	Material		1,031.46
2	Sales Tax on Material	7.75%	79.94
3	Labor Costs		2,915.21
4	Freight		
5	Equipment:		
6	Other Direct Costs		
7	Other Direct Costs		
8	Insurance		
9	Other:		
10	Truck @ \$85.00 /Day	Days	
11	Permit Fee		
12	Other:		
13	Sub-Total:		4,026.61
14	General and Administrative	15.0%	603.99
15	Sub-Total:		4,630.60
16	Sub-Contract:		
17	General and Administrative	5.0%	
18	Other		
19	Other		
20	Sub-Total:		4,630.60
21	Bond Premium	1.0%	46.31
22	Total Price of This Change Proposal		\$4,677
23	Extension of time due to this Change is:	Unknown	Days or Deferred **
24	This Proposal is based on:	St. Time	O. Time Shift
25	This proposal is subject to upward escalation unless notice to proceed is received by	{ 20 C. Days if no date shown }	
26	Extended Overhead Cost	Included	Deferred **

** If Deferred, cover letter will describe

Submitted by: Joey Sargent Project Manager Date 9/4/2018
Signature Title

Approved by: _____ Date _____
Signature Title

☐ This proposal is based solely on the direct cost elements such as labor, material, and normal mark-ups and does not include any amount for changes in the sequence of work delays, disruptions, rescheduling, extended overhead, acceleration, and/or impact costs not specifically noted and mutually agreed upon on the enclosed "labor factors and corrections" and inclusive of an equitable and compensable contract extension requested herein. Notwithstanding, the right is hereby clearly and expressly reserved to make claim for any and all impacts, restraints and related items of cost prior to any final settlement of this contract.

Change Request Form

Labor Summary

Job Description	Base Rate	Burden	Health Pension Training	Other	Total Hourly Rate
Journeyman	\$48.00	\$19.27	\$18.77		86.04
Foreman	\$50.00	\$19.27	\$18.77		88.04
General Foreman					
Superintendent	\$55.91	\$19.84	\$19.25		95.00
Foreman S. T.					
Other:					

{1}	Journeyman	29.26	Hrs. @	\$86.04	2,517.15
{2}	Foreman 10%	2.93	Hrs. @	\$88.04	257.57
{3}	Superintendent 2%	0.59	Hrs. @	\$95.00	55.59
{4}	Foreman O T		Hrs. @		
{5}	Other:		Hrs. @		
{6}	Total Direct Labor (Lines 1 - 5)		Hrs.		2,830.30
{7}	Small Tools @ 3%				84.91
{8}	Total Labor (Lines 6 + 7)				\$2,915

1.	Journeyman Hours	26.84	Hrs.
2.	Nonproductive Travel		Hrs.
3.	Remobilization Hours		Hrs.
4.	Material Handling 2%	0.54	Hrs.
5.	Punch and Demo		Hrs.
6.	Safety 2%	0.54	Hrs.
7.	Clean Up 3%	0.81	Hrs.
8.	Warranty 2%	0.54	Hrs.
9.	Permit Acquisition		Hrs.
10.	Logistical Inefficiency		Hrs.
11.	Labor Difficulty		Hrs.
12.	Base J.W. Hours 1 thru 11	29.26	

List of Exclusions That May Pertain:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

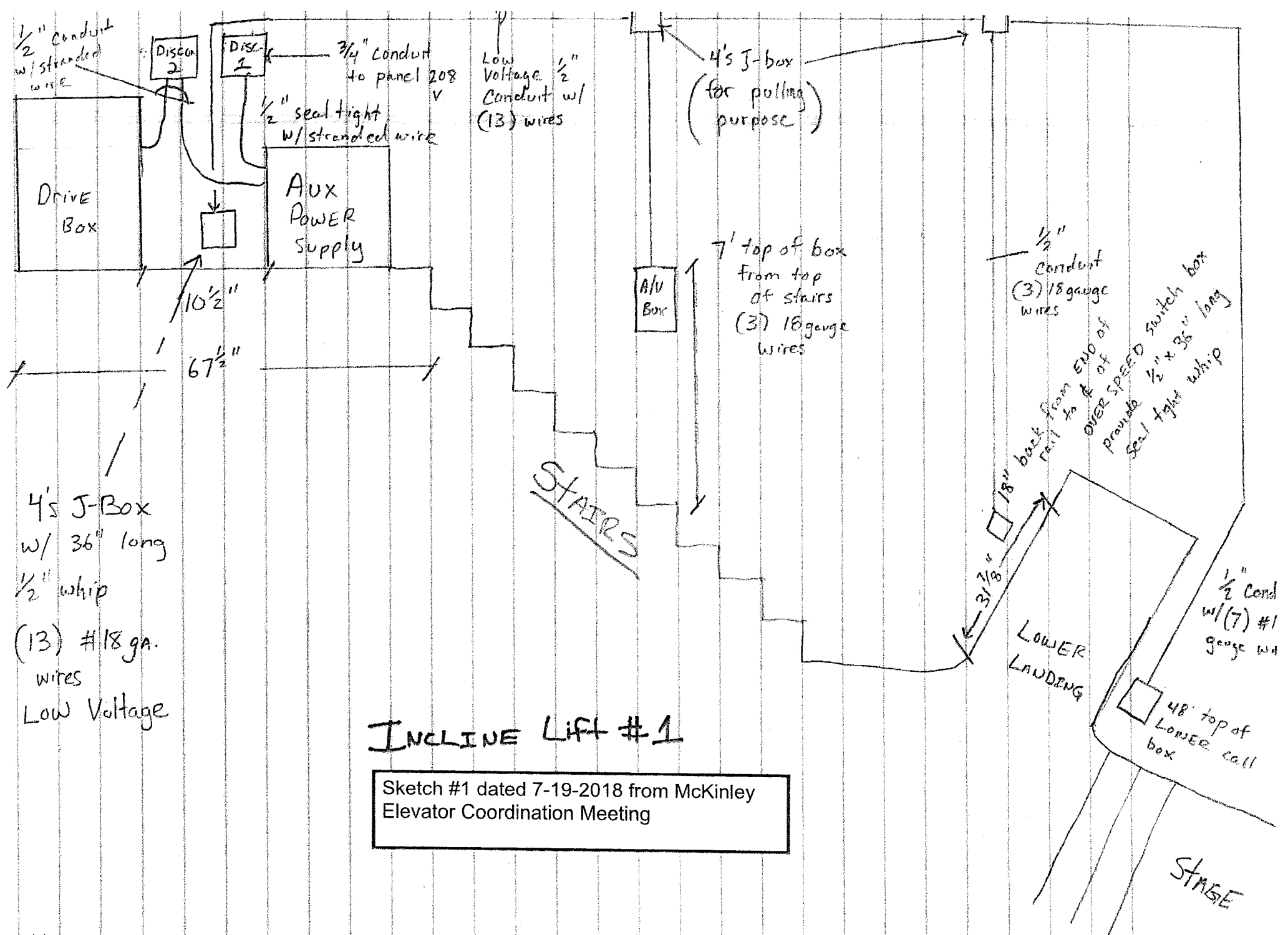
Laguna Beach USD Stadium RR & Storage Bldg : COR #004 Chair Lift #1

Job Number: CO18-64-4

Bid Summary: Default

Extension By Phase

Item #	Description	Quantity	Price	U	Ext Price
--- 01 Raceway, Fittings & Boxes ---					
1000	1/2" EMT	180	89.97	C	161.95
1001	3/4" EMT	60	139.54	C	83.72
1143	1/2" Liquidtight (metallic)	20	234.14	C	46.83
1484	1/2" Compression Steel Connector	30	251.39	C	75.42
1485	3/4" Compression Steel Connector	10	350.20	C	35.02
1564	1/2" Compression Steel Coupling	20	296.35	C	59.27
1565	3/4" Compression Steel Coupling	10	404.10	C	40.41
1584	1/2" EMT LB Condulet w/Cover & Gasket	6	1,525.38	C	91.52
1893	1/2" Seal-tite Conn (Str)	6	418.28	C	25.10
2472	4" Square x 2-1/8" Deep Box w/brkt (1/2&3/4 KO's)	6	2,262.44	C	135.75
--- 01 Raceway, Fittings & Boxes Total ---					754.99
--- 02 Wire & Cable ---					
2661	#10 THHN CU Stranded Wire	200	323.42	M	64.68
2920	#18 3C Thermostat Wire	100	80.85	M	8.09
--- 02 Wire & Cable Total ---					72.77
--- 07 Misc ---					
7113	3/16X1 Nylon Anchor	40	16.86	C	6.74
T0001	Manual Motor Switch 30a Toggle	2	98.48	E	196.96
--- 07 Misc Total ---					203.70
Job Total					1,031.46



INCLINE Lift #1

Sketch #1 dated 7-19-2018 from McKinley Elevator Coordination Meeting



Change Request Form

Page 1

13867 Redwood Ave.

Chino, CA 91710

Phone: (909) 591-0990, Fax: (909) 591-1599

Change #: 5

Project No.: 18-64

Project Name: Laguna Beach USD Stadium Restroom & Storage Building

Date Requested:

Date Submitted: 9/4/18

Description of Change:

As per AFO #001, provide and install conduit, wire and connections to chair lift #2 (CCD #01)

1	Material		760.14
2	Sales Tax on Material	7.75%	58.91
3	Labor Costs		1,919.22
4	Freight		
5	Equipment:		
6	Other Direct Costs		
7	Other Direct Costs		
8	Insurance		
9	Other:		
10	Truck @ \$85.00 /Day	Days	
11	Permit Fee		
12	Other:		
13	Sub-Total:		2,738.27
14	General and Administrative	15.0%	410.74
15	Sub-Total:		3,149.01
16	Sub-Contract:		
17	General and Administrative	5.0%	
18	Other		
19	Other		
20	Sub-Total:		3,149.01
21	Bond Premium	1.0%	31.49
22	Total Price of This Change Proposal		\$3,180
23	Extension of time due to this Change is:	Unknown	Days or Deferred **
24	This Proposal is based on:	St. Time	O. Time Shift
25	This proposal is subject to upward escalation unless notice to proceed is received by	{ 20 C. Days if no date shown }	
26	Extended Overhead Cost	Included	Deferred **

** If Deferred, cover letter will describe

Submitted by: Joey Sargent

Project Manager

Date

9/4/2018

Signature

Title

Approved by:

Date

Signature

Title

☐ This proposal is based solely on the direct cost elements such as labor, material, and normal mark-ups and does not include any amount for changes in the sequence of work delays, disruptions, rescheduling, extended overhead, acceleration, and/or impact costs not specifically noted and mutually agreed upon on the enclosed "labor factors and corrections" and inclusive of an equitable and compensable contract extension requested herein. Notwithstanding, the right is hereby clearly and expressly reserved to make claim for any and all impacts, restraints and related items of cost prior to any final settlement of this contract.

Change Request Form

Labor Summary

Job Description	Base Rate	Burden	Health Pension Training	Other	Total Hourly Rate
Journeyman	\$48.00	\$19.27	\$18.77		86.04
Foreman	\$50.00	\$19.27	\$18.77		88.04
General Foreman					
Superintendent	\$55.91	\$19.84	\$19.25		95.00
Foreman S. T.					
Other:					

{1}	Journeyman	19.26	Hrs. @	\$86.04	1,657.16
{2}	Foreman 10%	1.93	Hrs. @	\$88.04	169.57
{3}	Superintendent 2%	0.39	Hrs. @	\$95.00	36.59
{4}	Foreman O T		Hrs. @		
{5}	Other:		Hrs. @		
{6}	Total Direct Labor (Lines 1 - 5)		Hrs.		1,863.32
{7}	Small Tools @ 3%				55.90
{8}	Total Labor (Lines 6 + 7)				\$1,919

1.	Journeyman Hours	17.67	Hrs.
2.	Nonproductive Travel		Hrs.
3.	Remobilization Hours		Hrs.
4.	Material Handling 2%	0.35	Hrs.
5.	Punch and Demo		Hrs.
6.	Safety 2%	0.35	Hrs.
7.	Clean Up 3%	0.53	Hrs.
8.	Warranty 2%	0.35	Hrs.
9.	Permit Acquisition		Hrs.
10.	Logistical Inefficiency		Hrs.
11.	Labor Difficulty		Hrs.
12.	Base J.W. Hours 1 thru 11	19.26	

List of Exclusions That May Pertain:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

Laguna Beach USD Stadium RR & Storage Bldg : COR #005 Chair Lift #2

Job Number: CO18-64-5

Bid Summary: Default

Extension By Phase

Item #	Description	Quantity	Price	U	Ext Price
--- 01 Raceway, Fittings & Boxes ---					
1000	1/2" EMT	80	89.97	C	71.98
1001	3/4" EMT	50	139.54	C	69.77
1143	1/2" Liquidtight (metallic)	20	234.14	C	46.83
1484	1/2" Compression Steel Connector	12	251.39	C	30.17
1485	3/4" Compression Steel Connector	2	350.20	C	7.00
1564	1/2" Compression Steel Coupling	10	296.35	C	29.64
1565	3/4" Compression Steel Coupling	3	404.10	C	12.12
1584	1/2" EMT LB Condulet w/Cover & Gasket	6	1,525.38	C	91.52
1893	1/2" Seal-tite Conn (Str)	6	418.28	C	25.10
2470	4" Square x 1-1/2" Deep Box w/bkt (1/2&3/4 KO's)	6	1,445.43	C	86.73
--- 01 Raceway, Fittings & Boxes Total ---					470.86
--- 02 Wire & Cable ---					
2661	#10 THHN CU Stranded Wire	250	323.42	M	80.86
2920	#18 3C Thermostat Wire	100	80.85	M	8.09
--- 02 Wire & Cable Total ---					88.95
--- 07 Misc ---					
7113	3/16X1 Nylon Anchor	20	16.86	C	3.37
T0001	Manual Motor Switch 30a Toggle	2	98.48	E	196.96
--- 07 Misc Total ---					200.33
Job Total					760.14



Transmittal

Date: 8/23/18

To: Ryan Zajda
Director of Facilities

Company: Laguna Beach Unified School District

CC:

Contact: Lily Bechtel

Project Name: Laguna Beach HS Performing Arts // Laguna Beach Unified School District

Project Number: 1-43-08

Description: Architect's Field Order No. 001 - Price/Credit.

Remarks:

- ☐ Sent per your request
- ☒ For your use / Reference / Records
- ☐ For review and comment
- ☐ For approval
- ☒ For distribution

Sent Via: Email

Comments:



ARCHITECT'S FIELD ORDER

PRICE / CREDIT

001

PROJECT:

PROJECT NAME:

LBHS PERFORMING ARTS - SEE 14312 FOR RFI'S

PROJECT NO.:

14308

DSA A NO.:

04-115447

DSA F NO.:

TO:

NAME:

SANDERS CONSTRUCTION SERVICES

ADDRESS:

20331 LAKE FOREST DR. STE C2
LAKE FOREST, CA 92630

OWNER:

COMPANY NAME:

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

FULL ADDRESS:

550 BLUMONT STREET
LAGUNA BEACH, CA 92651

DESCRIPTION:

Provide the following:

1. Credit to omit vertical lift at Stage.
2. Price to provide and install incline lift at Stage per DSA Approved CCD 001.

REASON:

District Request

ACTION:

Please submit an itemized price/ credit proposal for changes in the Contract Sum and/or Time incidental to proposed modifications to the Contract Documents described herein.

THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.

ATTACHMENTS:

04-115447_140_001_DSA_Approved.pdf

REQUESTED BY:

DISTRICT

ISSUED BY:

08/23/2018

LOIC THIRANT

8/23/2018

DISTRIBUTION:

✓OWNER ✓ARCHITECT
✓CONTRACTOR ✓INSPECTOR
✓CONSULTANTS ✓OTHER / FILE



140

APPLICATION FOR APPROVAL OF CONSTRUCTION CHANGE DOCUMENT - CCD CATEGORY A/B

This application is for construction changes, as defined in IR A-6, to approved contract documents. This form shall be completed by the Design Professional in General Responsible Charge of the project, in accordance with California Code of Regulations, Title 24, Part 1, Section 4-338 (c) and in compliance with DSA IR A-6.

School District/Owner: Laguna Beach Unified School District	DSA File #: 30 - H15
Project Name/School: Laguna Beach High School Theater Barrier Removal	DSA App. #: 04 - 115447

APPLICANT

CCD Cat. <input checked="" type="checkbox"/> A / <input type="checkbox"/> B, #001	Date Submitted: 07/16/18	Attached Pages?: <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (3 pages)
For CCD Cat. B, this is a <input type="checkbox"/> voluntary submittal, <input type="checkbox"/> DSA required submittal (attach DSA notification requiring submission).		
Firm Name: Ruhnau Clarke Architects	Contact Name: Jamie Lungren	
Email: jlungren@ruhnauclarke.com	Phone Number: (951) 684-4664	
Address: 3775 Tenth Street		
City: Riverside	State: CA	Zip: 92501
<input type="checkbox"/> A DSA 301-N, DSA 301-P, or 90-Day Letter has been issued for this project.		
<input checked="" type="checkbox"/> For project currently under construction.		
<input type="checkbox"/> To obtain DSA approval of existing uncertified building(s).		

DESIGN PROFESSIONAL IN GENERAL RESPONSIBLE CHARGE

Name of Design Professional in General Responsible Charge: Roger Clarke	
Professional License #: C-21340	Discipline: Architect

Design Professional in General Responsible Charge Statement: The attached Construction Change Documents have been examined by me for design intent and appear to meet the appropriate requirements of Title 24, California Code of Regulations, and the project specifications. They are acceptable for incorporation into the construction of the project.

Signature: Roger Clarke
5EC66A25290C4D2... DESIGN PROFESSIONAL IN GENERAL RESPONSIBLE CHARGE

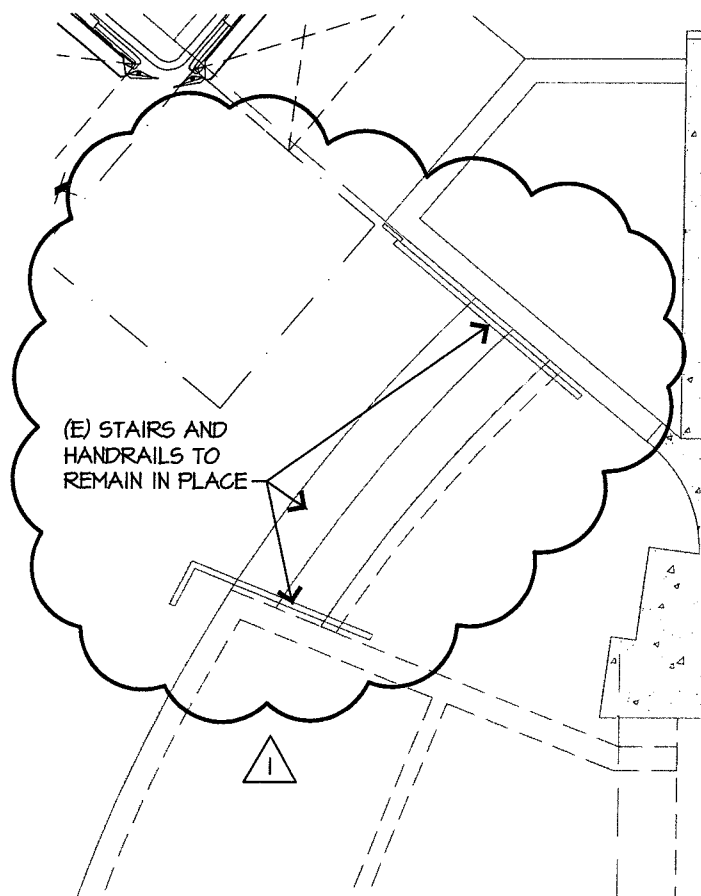
CHECK THIS BOX: ☒ To confirm that all CCD drawings and, when applicable, first sheet or index of calculations and specifications have been stamped and signed by the Responsible Design Professional listed on DSA 1 for this this project.

Brief description of construction change (attach additional sheets if needed):

Revise lift at stage to be incline in lieu of vertical per attached Sketches ASK-1.1, ASK-1.2, ASK-1.3 and Sheets ES-1.1 E-2.0 and E-2.1.

List of DSA approved drawings affected by this CCD: A-1.1, A-7.0, ES-1.1, E-2.0, E-2.1

DSA USE ONLY		For business office use only	DSA Stamp
SSS <u>CNg</u> Date <u>08.16.18</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved / Not Req'd		Date Sent <u>08.22.18</u>	APPROVED DIVISION OF THE STATE ARCHITECT ACS <u>RM</u> FLS <u>EA</u> SSR <u>CNg</u> A# 04- <u>115447</u> DATE: <u>08.16.18</u>
FLS <u>EA</u> Date <u>07.26.18</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved / Not Req'd		Return By <u>MMC</u>	
ACS <u>RM</u> Date <u>08.16.18</u> <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved / Not Req'd		Delivery Method <u>BOX</u>	
Remarks _____			



APPROVED
DIVISION OF THE STATE ARCHITECT

ACS RM FLS EA SSR CNg

A# 04- 115447 DATE: 08.16.18

VERTICAL PLATFORM LIFT (10/A-1.1)

1/4" = 1'-0"

LAGUNA BEACH HIGH SCHOOL

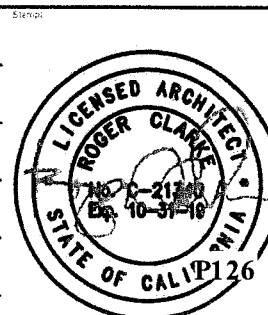
**PERFORMING ART BUILDING BARRIER REMOVAL
LAGUNA BEACH UNIFIED SCHOOL DISTRICT**

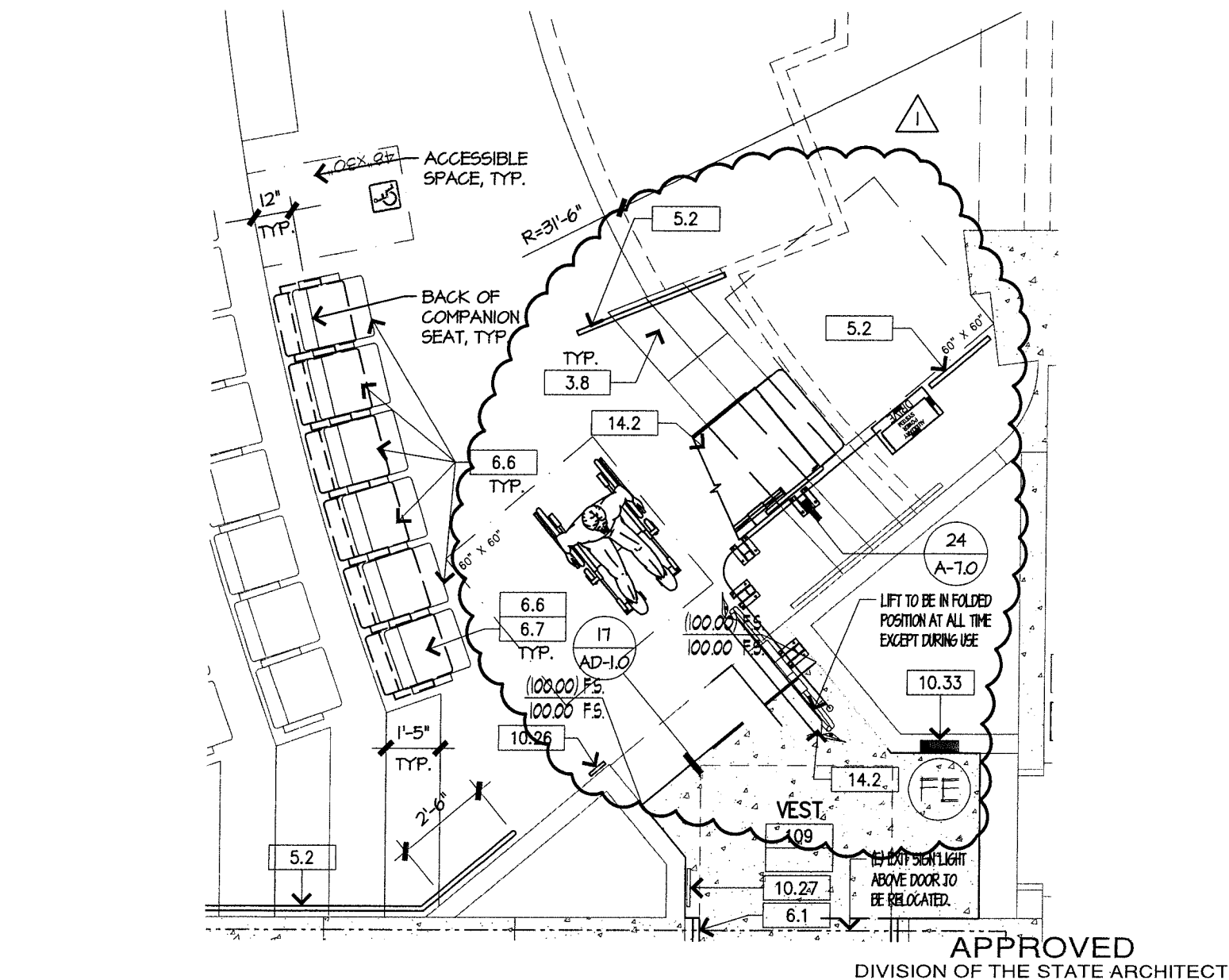
7/9/2018 9:51 AM

RUHNAUCLARKE.COM
3775 TENTH STREET, RIVERSIDE CALIFORNIA 92501 (951) 684 4664
5751 PALMER WAY, SUITE C, CARLSBAD CALIFORNIA 92010 (760) 438 5899



DSA APN #1	04-115447
DSA File #1	30-H6
Date:	07-09-2018
Project #1	1-43-08
Sheet #1	ASK-1.1





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DIVISION OF THE STATE ARCHITECT

ACS **RM** FLS **EA** SSR **CNg**

A# 04- **115447** DATE: **08.16.18**

INCLINE RAIL LIFT (10/A-1.1)

1/4" = 1'-0"

LAGUNA BEACH HIGH SCHOOL

PERFORMING ART BUILDING BARRIER REMOVAL LAGUNA BEACH UNIFIED SCHOOL DISTRICT

8/3/2018 12:03 PM

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DSA APN #:

04-115447

DSA File #:

30-H6

Date: _____

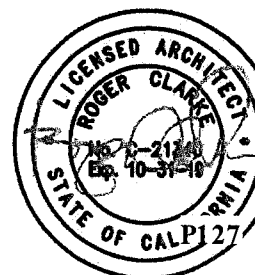
08-03-2018

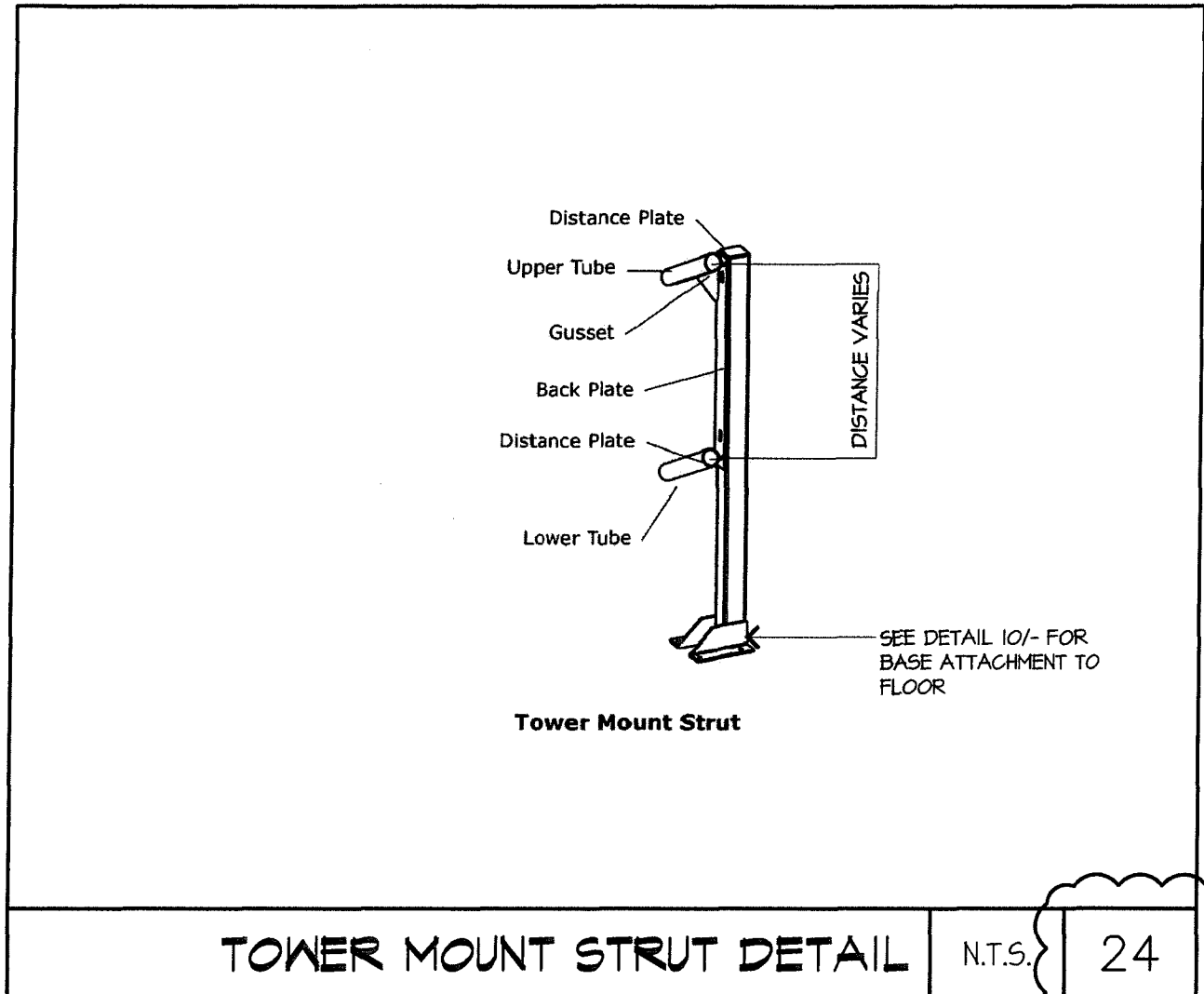
$$\frac{d}{dt} \left(\frac{1}{2} m v^2 \right) = \frac{1}{2} m \frac{d}{dt} (v^2)$$

1-43-08

Summary

ASK-1.2





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ACS RM FLS EA SSR CNgA# 04- 115447 DATE: 08.16.18

TOWER MOUNT STRUT DETAIL (24/A-7.0)

N.T.S.

LAGUNA BEACH HIGH SCHOOL

PERFORMING ART BUILDING BARRIER REMOVAL
LAGUNA BEACH UNIFIED SCHOOL DISTRICT

6/3/2018 11:13 AM

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5751 PALMER WAY, SUITE C, CARLSBAD CALIFORNIA 92010 (760) 438 5899

DSA APN #1

04-115447

DIAI # P1

30-H6

Date:

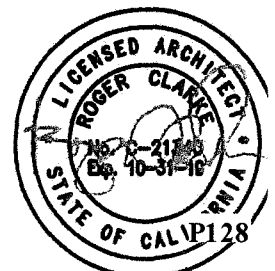
08-03-2018

Project #1

1-43-08

Sheet A1

ASK-1.3





- [illegible]

FBA Engineering
 10000 10th Ave. N. #100
 Minneapolis, MN 55412
 (612) 835-1111 • (612) 835-1112
 Telex: 251111
 Fax: (612) 835-1113



CONCLUSIONS

04-115447

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ACS_EML_FLS EA SGR CNG

AF No. **115447** DATE: **08.16.18**

DATA ACQUISITION

APPROVALS

ELECTRICAL DEMOLITION FLOOR PLAN 10000

RUHNAURUHNAUCLARKE

PERFORMING ARTS BUILDING BARRIER REMOVAL
LAGUNA BEACH HIGH SCHOOL
LAGUNA BEACH UNIFIED SCHOOL DISTRICT

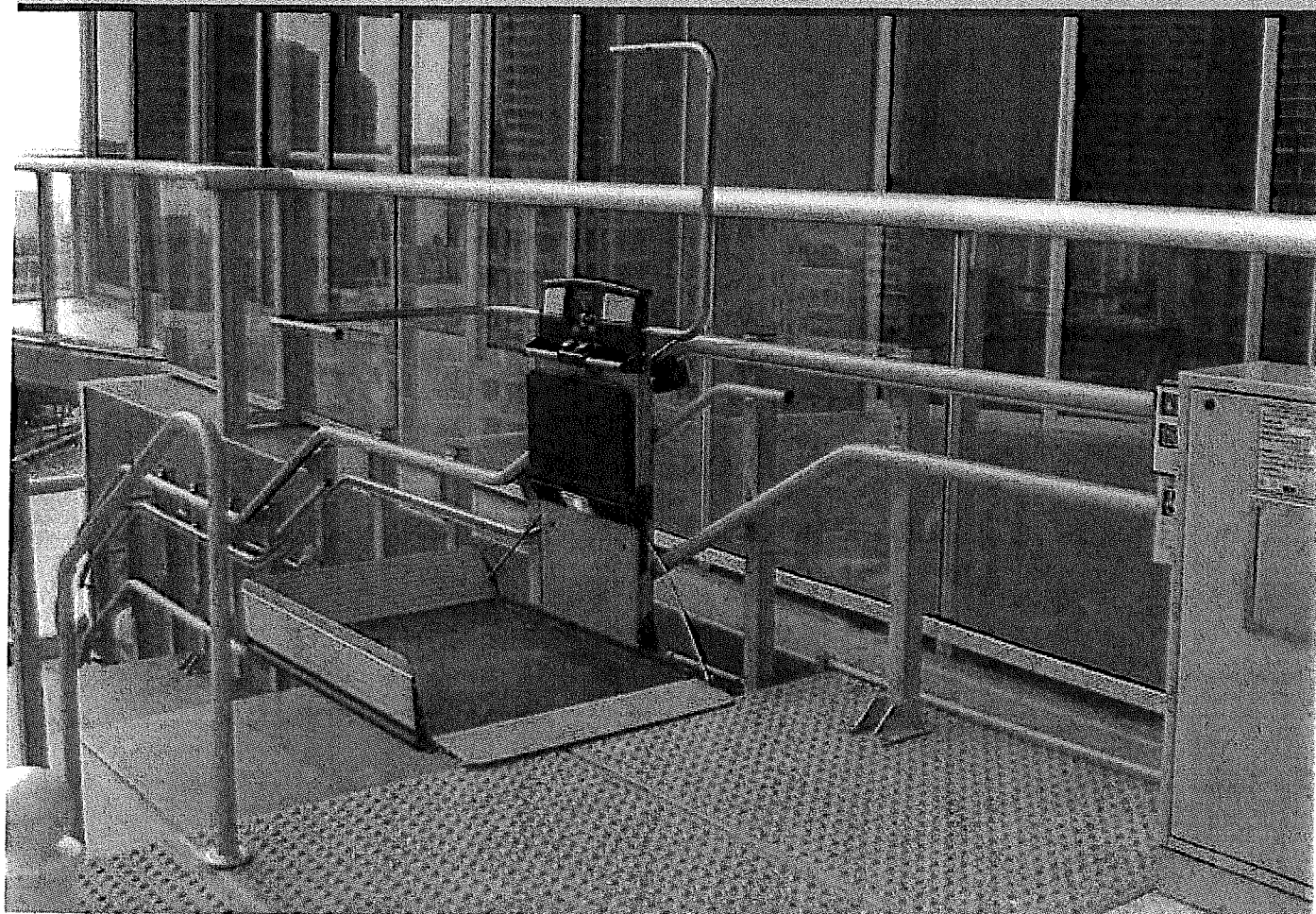
**ELECTRICAL DEMOLITION
FLOOR PLAN**

Draw Number
E-2.0



GSL ARTIRA

PLANNING GUIDE



Inclined Platform Lift For Straight And Turning Stairways