



LAGUNA BEACH  
UNIFIED SCHOOL DISTRICT

# AGENDA

## Regular Meeting of the Board of Education

# September 25, 2018

### **Vision:**

We take ownership of each child's learning in our schools, accepting no limits on potential.

### **Mission:**

Each student gains the knowledge, experience, world perspectives, and skills needed to become a lifelong learner and producer in a competitive and interconnected world.

#### **ADMINISTRATION**

Jason Vilorio, Ed.D., Superintendent of Schools  
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services  
Jeff Dixon, Assistant Superintendent, Business Services  
Leisa Winston, Assistant Superintendent, Human Resources and  
Public Communications

#### **BOARD OF EDUCATION**

Jan Vickers, President  
Dee Perry, Clerk  
Ketta Brown, Member  
Carol Normandin, Member  
Peggy Wolff, Member

For information regarding Laguna Beach Unified School District, please visit our website: [www.lbusd.org](http://www.lbusd.org)

**LAGUNA BEACH UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING**  
550 Blumont  
Laguna Beach, CA 92651

September 25, 2018

Open Session 6:00 P.M.

**AGENDA**

**RECORDING OF SCHOOL BOARD MEETINGS**

Open Session School Board Meetings will be video recorded.

- 1. CALL TO ORDER**
- 2. ROLL CALL TO ESTABLISH QUORUM**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ADOPTION OF AGENDA**

**5. PUBLIC COMMENT (Non- Agenda Items)**

*Opportunities for public input occur at each agenda item and at Public Comment. Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction, during Public Comment. The public may speak about items that are on the agenda during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic.*

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table. Matters not on the agenda cannot be acted upon or discussed by the Board. The Board may ask staff to research and respond accordingly.

**6. RECOGNITIONS**

- a. None**

**7. REPORTS**

- *Student Representative(s)*
- *LaBUFA Representative*
- *CSEA Representative*
- *Organizations – Boosters, PTA, SchoolPower*
- *Board Members*
- *Superintendent*
- *Cabinet Members*

## **8. CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion as listed below. The Superintendent and the Staff recommend approval and or ratification of all Consent Calendar items. Any item may be removed from the Consent Calendar at the request of a Board member and acted on separately.

- a. Approval of Minutes – September 11, 2018
- b. Approval of Revised Minutes – August 21, 2018
- c. Approval/Ratification of Personnel Report
- d. Approval/Ratification of Conference/Workshop Attendance
- e. Approval of Field Trip(s)
- f. Approval of Interdistrict Attendance Agreements – Resident Students to Other Districts
- g. Approval of Acceptance of Gifts – Checks Totaling \$200.00
- h. Approval of Agreements for Contracted Services – Special Education
- i. Approval of Agreements and Contracts – Technology Services
- j. Approval/Ratification of Warrants #395129 through #395295 in the amount of \$851,846.92 Dates: 8/31/2018 through 9/13/2018
- k. Approval of Community Facilities District 98-1 (Crystal Cove) Administrative Expense Fund Disbursements Totaling \$1,800.00
- l. Approval of a One-year Pilot of ExploreLearning Gizmos' Online Subscription in An Amount of \$5,000
- m. Approval of Illuminate Education Intelligence Platform – NGSS in An Amount of \$1,132.50

## **INFORMATION ITEMS**

### **9. OPENING OF THE 2018-2019 SCHOOL YEAR REPORT**

**– Jason Vilorio, Ed.D., Superintendent**

Dr. Vilorio and staff will present on the preparation and opening of the 2018-2019 school year.

### **10. MONTHLY FINANCIAL UPDATE – AUGUST 2018**

**– Jeff Dixon, Assistant Superintendent, Business Services**

Staff will present the Monthly Financial Update for August 2018 to the Board of Education.

## **ACTION ITEMS**

### **11. APPROVAL OF 2019-2020 AND 2020-2021 STUDENT INSTRUCTIONAL CALENDARS**

**–Leisa Winston, Assistant Superintendent, Human Resources/Public Communications**

Staff recommends the Board approve student instructional calendars for the 2019-2020 and 2020-2021 school years.

### **12. APPROVAL OF RESOLUTION #18-10: SUPPORT FOR NATIONAL BULLYING PREVENTION MONTH**

**– Jason Vilorio, Ed.D., Superintendent**

October is National Bullying Prevention Month. Staff proposes the Board of Education adopt Resolution 18-10: Support of National Bullying Prevention Month.

**13. APPROVAL OF RESOLUTION #18-11: OPPOSITION TO PROPOSITION 5 – PROPERTY TAX TRANSFER INITIATIVE**

**– Jeff Dixon, Assistant Superintendent, Business Services**

Staff proposes the Board of Education approve resolution #18-11, opposition to Proposition 5, the Property Tax Transfer Initiative.

**14. APPROVAL OF SOCIAL SKILLS FACILITATION PROJECT WITH THE BOYS AND GIRLS CLUB OF LAGUNA BEACH IN THE AMOUNT OF \$34,020.00**

**– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services**

Staff proposes the Board of Education approve the District's Social Skills Facilitation Project with the Boys and Girls Club of Laguna Beach in the amount of \$34,020.00 serving students at El Morro Elementary, Top of the World Elementary, and Thurston Middle School.

**15. APPROVAL OF THE PERSONNEL REIMBURSEMENT AGREEMENT BETWEEN THE CAPISTRANO UNIFIED SCHOOL DISTRICT AND THE LAGUNA BEACH UNIFIED SCHOOL DISTRICT**

**– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services**

Staff proposes the Board of Education approve the Personnel Reimbursement Agreement between the Capistrano Unified School District and the Laguna Beach Unified School District.

**16. APPROVAL OF INDEPENDENT CONTRACTOR AGREEMENT WITH SPORTS PERFORMANCE, EXERCISE, AND READINESS, LLC. (SPEAR), IN AN AMOUNT NOT-TO-EXCEED \$30,000**

**– Jeff Dixon, Assistant Superintendent, Business Services**

Staff proposes the Board of Education approve an independent contractor agreement with Sports Performance, Exercise, and Readiness, LLC. to perform sports performance training services in an amount not-to-exceed \$30,000.

**17. APPROVAL OF BOARD POLICIES – SECOND READ AND FINAL APPROVAL**

**– Jason Viloria, Ed.D., Superintendent**

On September 11, 2018, the Board of Education reviewed policies and bylaws as presented and approved moving them forward for a second and final reading for adoption. On August 15, 2018, the Board of Education held a special meeting to review and discuss the policies and bylaws.

**18. BOARD MEMBER REQUESTS FOR ITEMS FOR NEXT MEETING, REQUESTS FOR INFORMATION, OR GENERAL COMMENTS**

**– Jan Vickers, President, Board of Education**

**19. ADJOURNMENT**

**– Jan Vickers, President, Board of Education**

The next Regular Meeting of the Board of Education is **Tuesday, October 9, 2018, 6:00 PM**  
at the Laguna Beach Unified School District Office Board Room  
550 Blumont St., Laguna Beach, California

For information regarding Laguna Beach Unified School District, please visit our website:  
[www.lbusd.org](http://www.lbusd.org)

## INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you have joined us for this meeting. Community interest in our schools is welcome and valued.

The members of the LBSD Board of Education are locally elected officials, serve four-year terms of office, and are responsible for the schools' educational programs, grades kindergarten through twelve. The Board is a policy-making body whose actions are guided by the District's vision, mission, and goals. Administration of the District is delegated to a professional administrative staff led by the Superintendent. Board members are required to conduct the programs of the schools in accordance with the Constitution of the State of California, the California Education Code, and other laws relating to schools enacted by the Legislature, in addition to policies and procedures adopted by the Board of Education.

Materials that are public records related to open session agenda items are occasionally distributed to Board members after the agenda has been posted. These materials will be available for public inspection in the Office of the Superintendent between the hours of 7:30 a.m. and 4:30 p.m.

### WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

**ITEMS ON THE AGENDA:** Members of the public may address the Board of Education on agenda items during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit is waived by a majority of the Board.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table.

**PUBLIC COMMENT (Non-Agenda Items):** Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction during public comment. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit waived by a majority of the Board. Legally, the Board cannot take action on topics raised by speakers and discussion may not be held by the Board. The Board may ask staff to research and respond accordingly.

### REASONABLE ACCOMMODATION

*In accordance with the Americans with Disability Act, members of the public who require disability accommodation to participate in the meeting should contact the Office of the Superintendent in writing by noon on the Friday before the scheduled meeting.*

## **Laguna Beach Unified School District**

**8.a. CONSENT/ACTION**

**September 25, 2018**

**Approval: September 11, 2018 Board Meeting Minutes**

### **Board of Education Minutes of Regular Meeting September 11, 2018**

---

#### **Call to Order**

President Vickers called the Regular Meeting of the Board of Education to order at 5:30 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

#### **Roll Call to Establish Quorum**

Quorum was established.

Members Present: Jan Vickers  
Ketta Brown  
Carol Normandin  
Peggy Wolff

Member Absent: Dee Perry

#### **Public Comment on Closed Session Items**

There were no public comments.

#### **Adjourn to Closed Session**

Member Brown moved, Member Normandin seconded, to adjourn to Closed Session. Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes to adjourn to Closed Session. Member Brown was absent. The meeting adjourned to Closed Session at 4:30 p.m. to discuss the following:

#### **A. PUBLIC EMPLOYEE EVALUATION – GOAL SETTING**

Government Code §54957

Title: Superintendent of Schools

Member Brown moved, Member Normandin seconded, to adjourn from Closed Session. Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes. Member Perry was absent. The meeting adjourned from Closed Session at 5:57 p.m.

#### **Present at Board Meeting**

Members Present: Jan Vickers  
Ketta Brown  
Carol Normandin  
Peggy Wolff

Member Absent: Dee Perry

Employee Group  
Representatives: Margaret Warder, President, CSEA  
Sara Hopper, President, LaBUFA

Staff: Jason Vilorio, Ed.D., Superintendent  
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services  
Leisa Winston, Assistant Superintendent, Human Resources/Public  
Communications  
Jeff Dixon, Assistant Superintendent, Business Services  
Victoria Webber, Executive Assistant  
Irene White, Director, Special Education  
Michael Keller, Ed.D., Director, Social Emotional Support  
Ryan Zajda, Director, Facilities  
Chad Mabery, Director, Assessment and Accountability  
Mike Morrison, Chief Technology Officer  
Chris Duddy, Principal, El Morro Elementary  
Mike Conlon, Principal, Top of the World Elementary  
Jenny Salberg, Principal, Thurston Middle School  
Jason Allemann, Ed.D., Principal, Laguna Beach High School

### **Pledge of Allegiance**

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

### **Report on Closed Session Action**

President Vickers reported no action was taken in Closed Session.

### **Adoption of Agenda**

Staff made the following changes/corrections to the agenda:

Item 13.a.i. – add adjournment time of meeting – 11:30 a.m.

Item 13.c. travel for Jennifer Hill. Amount of \$260.00 should be for substitutes, not meals.

Item 13.h. staff pulled.

Member Brown moved, Member Normandin seconded, to adopt the agenda.

Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes to adopt the agenda. Member Perry was absent.



## **Recognition**

None

## **Public Comment (Non- Agenda Items)**

Sheri Morgan addressed the Board regarding the 2019-2020 proposed calendar change. She encouraged the Board to take a step back on the calendar. She believes the community has not been equally represented and students have not been heard enough. She suggested other solutions be looked into.

Wendy Offield addressed the Board regarding the 2019-2020 proposed calendar change. She asked that the Board be mindful in their decision as the current calendar format has stood for decades. Laguna Beach is different, and the Board needs to factor in the arts and the beaches.

Everett Blanton addressed the Board regarding the 2019-2020 proposed calendar change. He stated changing the calendar is not a good idea. He referenced summer employment for kids being affected.

Cassidy Morgan, student, addressed the Board. She asked the Board if students had been notified of the proposed revisions to the 2019-2020 proposed calendar change.

## **Reports**

### **Student Representative – Piper Warner**

Piper reported on the following:

- Introduced Kaitlin Gunsolley, Student Board Representative
- Homecoming theme to be revealed soon
- Auditions for Fall play, Romeo and Juliet held
- Thurston MS holding Club Rush on September 13
- Back to School nights at all sites
- Fall athletic update

### **LaBUFA Representative – Sara Hopper, President, LaBUFA**

Ms. Hopper reported on the following:

- Attended a four day conference for new president training offered through CTA
- Trained site representatives
- TMS teachers are holding monthly lunch meetings to get to know each other better
- LBHS is scheduling monthly meet-ups to get to know each other better
- Attended PLC conference and found the practical applications portion helpful

### **CSEA Representative – Margaret Warder, President, CSEA**

Ms. Warder reported on the following:

- School year is off to a great start



- CSEA Executive Board attending an all-day training and site representatives will participate in the afternoon

### **Organizations**

- N/A

### **Board Members**

Board members reported as follows:

#### **Member Wolff**

- Attended the Welcome Back Breakfast

#### **Member Normandin**

- Attended the Welcome Back Breakfast

#### **Member Brown**

- Attended the Welcome Back Breakfast

#### **Clerk Perry**

- Absent

#### **President Vickers**

- Attended the Welcome Back Breakfast
- Attended the PTA Council Meeting. All principals and leadership team members attended.

### **Superintendent Vioria**

- Thanked all staff for their work in preparing for the opening of school
- Welcomed Student Board Representative, Kaitlin Gunsolley

### **Cabinet**

#### **Leisa Winston, Assistant Superintendent, Human Resources and Public Communications**

- Thanked the Board for attending the Welcome Back Breakfast and staff for their work in pulling it together
- Commented on the Health Fair that was held after the breakfast and the great attendance.
- The Wellness Program Committee is being expanded

#### **Jeff Dixon, Assistant Superintendent, Business Services**

- Requested direction on Proposition 5
- Auditors conducting audit this week, all is going well

#### **Alysia Odipo, Assistant Superintendent, Instructional Services**

- Thanked the Instructional Services staff for their hard work in preparing for the opening of school

## **PUBLIC HEARING**

Ensure Availability of Textbooks and Instructional Materials for the 2018-2019 school year and Certification of Provision of Standards-Aligned Instructional Materials Per Education Code Sections 60119 and 60422(b). Notice of Public Hearing was posted on August 27, 2018. (Resolution #18-07 is brought for approval under Action Item 15)

President Vickers opened the Public Hearing at 6:23 p.m. There were not public speakers or requests for input. President Vickers closed the Public Hearing at 6:24 p.m.

## **CONSENT CALENDAR**

Member Brown pulled the August 21, 2018 Regular Meeting Minutes.

Member Brown moved approval of Consent Calendar items ai and aiii - p. Member Normandin seconded.

Public Comment: None

- a. Approval of Minutes
  - i. August 15, 2018 Special Meeting
  - ii. August 21, 2018 Regular Meeting
  - iii. August 30, 2018 Special Meeting
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Field Trip(s)
- e. Approval of Interdistrict Attendance Agreements – Resident Students From Other Districts
- f. Approval of Interdistrict Attendance Agreements – Resident Students to Other Districts
- g. Approval for Release of Resident Students to Orange County Department of Education Community Home Education Program
- ~~h. Denial of Interdistrict Attendance Agreements – Resident Students From Other Districts~~ – Pulled at the beginning of the meeting
- i. Approval of Agreements for Contracted Services – Special Education
- j. Approval of Agreements and Contracts – Technology Services
- k. Approval/Ratification of Warrants #394932 through #395128 in the amount of

\$2,309,061.70 Dates: 8/03/2018 through 8/30/2018

- l. Ratification of Certificated Payroll 2A in the Amount of \$488,239.80  
Ratification of Classified Payroll 2B in the Amount of \$455,309.50
- m. Approval of a Contract with the Anti-Defamation League for A World of Difference® Professional Development Institute for Laguna Beach Unified School District Staff at a Cost Not-to-Exceed \$1,500
- n. Approval of La Sierra University of Riverside Agreement for Educational Field Practice with Laguna Beach Unified from August 9, 2018 through August 9, 2023
- o. Approval of University of California, Irvine Amendment to Student Teaching Agreement with Laguna Beach Unified effective September 1, 2018
- p. Approval of Quarterly Report – Board Policy 3002 - Investments

Discussion: None

Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes. Member Perry was absent.

Member Normandin moved approval of Consent Calendar items a.ii. Member Wolff seconded.

Motion carried 3-1-1. Members Vickers, Normandin, and Wolff voted yes. Member Brown abstained and Member Perry was absent.

## **INFORMATION ITEMS**

### **Recognition of Laguna Beach Unified School District as a “No Place for Hate” District**

Dr. Odipo and Dawn Hunnicut presented information on this teacher led program. 2017 was the pilot year and in 2018 the District was named a No Place for Hate District. Students and staff have participated in programs and activities. In 2018-2019 students will participate in planning activities.

Dr. Odipo recognized Dawn Hunnicutt for her initiative and work on the program and introduced Kristin Cowles as the 2018-2019 teacher lead.

Mr. Peter Levi gave a brief history of the program.

Board members commented how appreciative they are of the program as it is vital and core to the social/emotional development and builds upon the programs we already offer.

## **ACTION ITEMS**

**Approval of Resolution #18-07: Per Education Code Sections 60119 and 60422 (B) Ensure Availability of Textbooks and Instructional Materials for 2018-2019 and Certification of Provisions of Standards-Aligned Instructional Materials**

Dr. Odipo introduced the item stating the district is sufficient in textbooks and instructional materials.

Public Comment: None

Member Brown moved approval, member Normandin seconded.

Student Board Representative Piper Warner cast a provisional vote in favor. Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes. Member Perry was absent.

**Approval of 2017-2018 Unaudited Actuals Report**

Mr. Dixon introduced the item for Board approval and stated the district remains strong financially.

Public Comment: None

Member Brown moved approval, member Normandin seconded.

Student Board Representative Piper Warner cast a provisional vote in favor. Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes. Member Perry was absent.

**Approval of Resolution #18-06: Establish Interfund Transfers of \$500,000 from the General Fund to the Special Reserve for Non-Capital Outlay Fund for 2018-19.**

Mr. Dixon introduced the item for Board approval.

Public Comment: None

Member Brown moved approval, member Normandin seconded.

President Vickers called for a roll call vote.

Student Board Representative Piper Warner cast a provisional vote in favor. Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes. Member Perry was absent.

**Approval of Resolution #18-08: Increase 2017-2018 Gann Limit by \$3,058,699.35 and Adoption of the 2017-2018 and 2018-2019 District Appropriations Subject to GANN Limits**

Mr. Dixon introduced the item for Board approval.

Public Comment: None

Member Brown moved approval, member Normandin seconded.

President Vickers called for a roll call vote.

Student Board Representative Piper Warner cast a provisional vote in favor. Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes. Member Perry was absent.

**Approval of Resolution #18-09: Temporary Interfund Transfer of \$6,000,000 from the Special Reserve for Non-Capital Outlay Fund (17) to the General Fund (01)**

Mr. Dixon introduced the item for Board approval.

Public Comment: None

Member Brown moved approval, member Normandin seconded.

President Vickers called for a roll call vote.

Student Board Representative Piper Warner cast a provisional vote in favor. Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes. Member Perry was absent.

**Approval of to Purchase Forecast5 Analytics in an Amount Not-to-Exceed \$17,500**

Mr. Dixon introduced the item for Board approval. Approval will provide the district access to more meaningful data.

Public Comment: None

Member Brown moved approval, member Normandin seconded.

Board members asked if other districts currently use Forecast 5 Analytics.

Student Board Representative Piper Warner each cast a provisional vote in favor. Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes. Member Perry was absent.

**Approval of Board Policies – First Read**

Dr. Vilorio introduced the item for Board approval stating as laws are changed or implemented, policies must be revised or adopted.

Board Bylaw 9150, Student Board Representatives, was reviewed by Dr. Vilorio for Board input.

Member Brown moved, Member Normandin seconded, to move the policies forward for a second reading.

Public Comment: None

Board members discussed adding additional student input to the selection process in the future.

Student Board Representative Piper Warner each cast a provisional vote in favor. Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes. Member Perry was absent.

### **Board Member Requests for Items for Next Meeting, Requests for Information, or General Comments**

Member Normandin asked what the most effective response would be on Proposition 5. She suggested a resolution opposing with a follow-up letter.

She also thanked Dr. Vilorio for the Strengths Finder professional development.

Member Brown thanked everyone for the Welcome Back Breakfast and for supporting No Place for Hate.

President Vickers asked for discussion regarding the request from Shadi Pourkashef at the August 21, 2018 Board meeting, for placement on a Board agenda for a presentation regarding kindness. The Board reached consensus and determined that a presentation is not necessary given the numerous student character initiatives currently in use district-wide.

President Vickers asked for discussion on 2018-2019 proposed calendar and the emails and comments they have received regarding starting the process over. The Board reached consensus that the process has been thorough and there is no need to start over.

### **Adjournment**

Member Brown moved to adjourn. Member Normandin seconded.

President Vickers announced the next regular meeting is September 25, 2018 at 6:00 p.m.

Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes. Member Perry was absent. The meeting adjourned at 7:08 p.m.

---

Dee Perry  
Clerk of the Board  
September 25, 2018

## **Laguna Beach Unified School District**

**8.b. CONSENT/ACTION**

**September 25, 2018**

**Approval: Revised August 21, 2018 Board Meeting Minutes**

### **Board of Education REVISED - Minutes of Regular Meeting August 21, 2018**

---

#### **Call to Order**

President Vickers called the Regular Meeting of the Board of Education to order at 4:30 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

#### **Roll Call to Establish Quorum**

Quorum was established.

Members Present: Jan Vickers  
Dee Perry  
Carol Normandin  
Peggy Wolff

Member Absent: Ketta Brown

#### **Public Comment on Closed Session Items**

There were no public comments.

#### **Adjourn to Closed Session**

Member Normandin moved, Member Wolff seconded, to adjourn to Closed Session. Motion carried 4-0-1. Members Vickers, Perry, Normandin, and Wolff voted yes to adjourn to Closed Session. Member Brown was absent. The meeting adjourned to Closed Session at 4:30 p.m. to discuss the following:

**A. STUDENT PROMOTION/ACCELERATION/RETENTION APPEAL**  
Education Code 60617

**B. CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION**  
(Paragraph (1) of Subdivision (d) of Government Code Section 54956.9)  
Name of case: OAH Case Number 2018050231

**C. CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION**  
(Paragraph (1) of subdivision (d) of Section 54956.9)  
OCSC Case No.: 30-2016-00839939-CU-PO-CJC



Member Normandin moved, Member Perry seconded, to adjourn from Closed Session. Motion carried 4-0-1. Members Vickers, Perry, Normandin, and Wolff voted yes. Member Brown was absent. The meeting adjourned from Closed Session at 5:28 p.m.

### **Present at Board Meeting**

Members Present: Jan Vickers  
Dee Perry  
Carol Normandin  
Peggy Wolff

Member Absent: Ketta Brown

Employee Group  
Representatives: Margaret Warder, President, CSEA  
Sara Hopper, President, LaBUFA

Staff: Jason Vilorio, Ed.D., Superintendent  
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services  
Leisa Winston, Assistant Superintendent, Human Resources/Public  
Communications  
Jeff Dixon, Assistant Superintendent, Business Services  
Victoria Webber, Executive Assistant  
Irene White, Director, Special Education  
Michael Keller, Ed.D., Director, Social Emotional Support  
Ryan Zajda, Director, Facilities  
Chad Mabery, Director, Assessment and Accountability  
Mike Morrison, Chief Technology Officer  
Chris Duddy, Principal, El Morro Elementary  
Mike Conlon, Principal, Top of the World Elementary  
Jenny Salberg, Principal, Thurston Middle School  
Jason Allemann, Ed.D., Principal, Laguna Beach High School

### **Pledge of Allegiance**

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

### **Report on Closed Session Action**

Closed Session Item A: On a motion by Member Wolff, seconded by Member Normandin the Board voted 4-0-1 in Closed session denying parent request for retention of student in kindergarten. Members Vickers, Perry, Normandin, and Wolff voted yes. Member Brown was absent

Closed Session Item: No report

Closed Session Item C: On a motion by Member Normandin, seconded by Member Wolff, the Board voted 4-0-1 in Closed session to approve the settlement agreement of OSCS Case No.: 30-2016-00839939-CU-PO-CJC.

### **Adoption of Agenda**

Member Normandin moved, Member Wolff seconded, to adopt the agenda.

Motion carried 4-0-1. Members Vickers, Perry, Normandin, and Wolff voted yes to adopt the agenda. Member Brown was absent.

### **Recognition**

None

### **Public Comment (Non- Agenda Items)**

LBHS student and ASB President, Cal Nielson, addressed the Board regarding the LBHS ASB Constitution, stating updates are in process, which include the election process for ASB officers. The goal of revising the constitution is to expand student decision making. The process for approval will include presenting to the current year's ASB board and student body for ratification.

LBHS student and ASB officer, Luke Goldsine stated the ASB officers would like a more inclusive voting process for the student body, which they hope to address through the revised constitution.

LBHS student and ASB officer, Sophia Ravenna, stated the current ASB Board has modeled the high school constitution after the federal government model, including the three branches: Executive, Legislative, and Judicial.

LBHS graduate and former ASB President, Joseph Ravenna passed out four copies of the draft constitution to the Board. He stated the current constitution was last updated in 2005. He has worked on the revisions with the current ASB Board. The intention is to provide more representation to the student body.

The following public comments were inadvertently left off of the original minutes presented to the Board for approval on September 11, 2018 and are submitted for re-approval of the minutes.

Jen Hoy addressed the Board stating she believes student voice is important and is proud of the student speakers.

Shadi Pourkashef addressed the Board regarding World Kindness USA and anti-bullying education. She stated the City of Laguna Beach is voting to adopt a resolution to be a World Kindness City. She requested to be placed on a LBUSD Board agenda for a 15-minute presentation on a global campaign for a united platform for kindness.

Michelle Monda addressed the Board regarding civic responsibility. She supports students who are working on the ASB Constitution.

Howard Hills addressed the Board regarding civic responsibility. He believes that civic education curriculum should be included in grades 5-12. He addressed the issue of the ASB Constitution and is proud of the student speakers and supports them. He commented on the process for the position of Student Board Representative who attends school board meetings.

### **Reports**

#### **LaBUFA Representative – Sara Hopper, President, LaBUFA**

Ms. Hopper reported on the following:

- No report

#### **CSEA Representative – Margaret Warder, President, CSEA**

Ms. Warder reported on the following:

- Thanked the Board and administration for the high quality professional development being offered in preparation for the start of the new school year

### **Organizations**

- N/A

### **Board Members**

Board members reported as follows:

#### **Member Wolff**

- No report

#### **Member Normandin**

- No report

#### **Member Brown**

- No report

#### **Clerk Perry**

- No report

#### **President Vickers**

- No report

### **Superintendent Vilorio**

- Thanked site staff and Ryan Zajda for all the work done at sites over the summer
- Acknowledged Peter Levi from the Anti-defamation League (ADL) for recognizing LBUSD with a No Place for Hate designation
- The leadership team had its professional growth workshop last week

### **Cabinet**

#### **Leisa Winston, Assistant Superintendent, Human Resources and Public Communications**

- Wrapping up hiring
- Presenting new and re-orientation meetings for all employees
- Preparing to welcome back all staff

#### **Jeff Dixon, Assistant Superintendent, Business Services**

- Provided brief information on Proposition 5 and the negative impacts it would have on property tax receipts

#### **Alysia Odipo, Assistant Superintendent, Instructional Services**

- Instructional services held the Path to Proficiency professional development last week and will hold Dyslexia training this week
- Data confirmation is in process

### **CONSENT CALENDAR**

Member Normandin moved approval of Consent Calendar items. Member Wolff seconded.

Public Comment: None

- a. Approval of Minutes
  - i. July 9, 2018 Special Meeting
  - ii. July 17, 2018 Regular Meeting
- b. Approval/Ratification of Personnel Report
- c. Approval of Conference/Workshop Attendance
- d. Approval of Student Field Trips
- e. Approval of Interdistrict Attendance Agreements – Resident Students To Other District
- f. Denial of Interdistrict Attendance Agreements – Resident Students From Other District
- g. Approval of Agreements for Contracted Services – Special Education
- h. Approval of Agreements for Contracted Services – Technology
- i. Approval/Ratification of Warrants #394622 through #394931 in the amount of \$2,416,986.69 Dates: 7/04/18 through 8/02/18

- j. Ratification of Certificated Payroll 1A in the Amount of \$383,269.97  
Ratification of Classified Payroll 1B in the Amount of \$465,688.79  
Ratification of Certificated Payroll 1C in the Amount of \$146,481.03
- k. Approval of Community Funded District 98-1 (Crystal Cove) Administrative Expense Fund Disbursements Totaling \$1,963.33
- l. Approval of Concordia University of Irvine Agreement for Student Teaching Services with Laguna Beach Unified from January 1, 2019 through December 31, 2022
- m. Approval for Assignment of Certificated Personnel to Coach a Competitive Sport or Activity and Provide Physical Education Credit by Governing Board Authorization Under Education Code Section 44258.7(b)
- n. Approval for Superintendent Jason Vilorio, Ed.D., to Participate in the 2018-2019 Superintendents' Executive Leadership Forum (SELF) in an Amount Not-to-Exceed \$1,800, which Includes an Annual Membership in the UC Davis California Institute for School Improvement (CISI)

Discussion: None

Student Board Representative Piper Warner, cast a provisional vote in favor. Motion carried 4-0-1. Members Vickers, Perry, Normandin, and Wolff voted yes. Member Brown was absent.

## **INFORMATION ITEMS**

### **2019-2020 Student Instructional Calendar**

Mrs. Winston presented a recap of the process, timeline, and priorities of the calendar committee as well as board meeting dates that have addressed the proposed 2019-2020 calendar. In addition, she presented an amended proposed calendar per Board direction and an outline of start dates, end of semester 1 dates, and end of school dates through the 2022-2023 school year.

The following people spoke in opposition of the proposed calendar change:

Lynn Rodriguez spoke as a LBUSD parent and an educator in another district. She believes that AP tests are not a reason to change. She stated the difference in the 80 day semester and the 100 day semester is a huge disparity. She also noted that homework and projects do not need to be assigned over the winter break, regardless of the calendar; real world lessons are just as effective.

Carol Reagan, parent, thanked the Board for having staff bring forward compromises in out year calendars. She reasoned that families cannot participate in the holiday season if students are preparing for finals before winter break. She said she's not sure that the students who support the change understand all the ramifications. Would consider option B as a fallback.

Tina Steinke, parent, stated 52% of parents oppose the proposed change and they are in charge of taking care of the kids. The Board should listen to the parents/taxpayers and not spend time focusing on children's opinions. She stated there are only 300 AP students and wanted to know what percentage of teachers have students in the district.

The following people spoke in support of the proposed calendar change:

Natalie Newburry supports the proposed calendar for 2019-2020. She stated she has seen and heard a lot of misinformation in the community. She stated colleges do look at AP scores and traffic is no worse at the end of August than the beginning of September. She stated the goal for the change is to lessen stress on students. Additional factors for support include community college sessions starting before LBUSD students have completed the school year and students support the change and they should be listened to.

Dawn Hunnicutt spoke as the department chair for the English department. She stated 92% of the staff support the proposed changes. She attended the Challenge Success conference at Stanford, where research presented showed students are overworked and underprepared. Factors include stress, drug addition, suicide rates at an all-time high. She recommended parents read the book *Overworked and Underprepared*.

Jan Schrieber, parent.

Addison Briggs, Senior Class President, LBHS. She believes the current calendar is putting students at a disadvantage related to summer programs and job opportunities. She stated most colleges start earlier and sports programs are impacted already. She stated the academic advantages of the proposed calendar outweigh the cons.

Chris Tebbut stated he is neutral on the change. He trusts the committee to do the right thing.

Kimberly O'Brien-Young, parent. Previously opposed the change, but now supports. She has found this issue to be very divisive in the community. She met with the principal and assistant principal at the high school to review test scores. She stated this is a great district and she supports the Board in its decision.

Member Normandin moved to continue discussion. Member Wolff seconded.

Student Board Representative Piper Warner, cast a provisional vote in favor. Motion carried 4-0-1. Members Vickers, Perry, Normandin, and Wolff voted yes. Member Brown was absent.

The following people spoke in opposition of the proposed calendar change:

Moya Mitchell took offense to statement that parents oppose change because they want to be at the beach; however, after second thought understands there is nothing wrong with wanting to preserve the culture. Asked what "list" Dr. Vilorio was referring to that "we are always on the cusp of getting on." She listed potential stress for students in having to navigate holiday



performances while preparing for finals. The holiday break can be used to redo work for increased credit and other options.

Susan Vaughn, parent. She appreciates the democratic process and others opinions. She believes teachers have the power and ability to hone in on stress and how students are reacting and can help evaluate and adjust. She is curious about how teachers will teach semester courses with the difference in 80 and 100 days.

Kevin Harrison stated there seems to be different definitions on what's good for kids. He noted the quality of life as being important. He questioned if change was being proposed for the sake of change.

Mark Kellum, parent. He is worried about what's going on. There is no agreement with the Board or what will be presented to parents and taxpayers of Laguna Beach. He commented on the petition on Change.org is being signed by residents of Laguna Beach. He commented on the district facing a loss of support by members of the community due to the calendar change. He suggested the district get rid of ski week. He doesn't understand why kids are worried about stress over the holidays, he does not know any that face stress. Can't imagine students attending school in August with the Festivals, beach and good weather.

Colleen Connelly does not see a clear path as to why this is being done. How does the district know it's going to work? If scores drop will the district change the calendar back? She stated the decision is based on opinions and not research or facts. She stated the survey that was done was not fair and the process has not been clear.

The following people spoke in support of the proposed calendar change:

Ann Bergen, LBHS Teacher, stated the change is not about AP classes or tests, it is about missed opportunities for students and sited College and Career Advantage program has after school classes that LBHS students cannot attend, community college schedules, and UC schedules.

Chad Carter sees many benefits to the change and believes it is for all students. He commended the Board for looking at what can be done to help students.

Leslie Briggs, parent. Her family was previously on an August – May calendar and she believes it is superior in many ways. One example is an extra 100 instructional hours, which does make a difference. She is sad to hear that people think student voices don't matter. The decision should be about the students and the teachers.

Beth Van Es spoke on behalf of her daughter who asked her to attend. When kids reach high school, you feel their needs more saliently. She believes that kids should be listened to as a part of their social emotional well-being. She noted traffic has eased up this week already. She realizes



the change won't eliminate stress and anxiety, but it will help. Many students are already at sports camp and preparing for schools and not at the beach.

Katherine Tran mentioned the petition on Change.org in opposition. She referenced the district survey as the method for gathering information. She stated she thought the proposed change was brought forward for the benefit of students and people should stick to the facts and research.

Cal Nielson, Senior at LBHS. He appreciates the passion brought by both sides. He supports version A of the calendar and believes it's a fair compromise and great for the students.

Luke Goldsine, student LBHS. Attended high school in Arizona previously, August-May calendar. He believes that is a better system. Students will persevere because they want to do well, but appreciate any help they can get.

Sofia Ravenna, student LBHS. Respects everyone for their opinions. Disheartened that student opinion is "less than" others.

#### Board Discussion

President Vickers reminded attendees this is an information item and no action would be taken. Member Wolff thanked everyone for sharing their perspectives. She shared she has received threatening emails and harassing texts. She stated she understands the Board is elected by taxpayers; however, the mission of the Board is to serve all students academically and their social emotional well-being with best practices. She stated she supports the amended version of the 2019-2020 calendar and version A for 2020-2021.

She listed many benefits that will be brought about by the change in calendar, which included:

- Reorganizing semesters so that the first semester ends at winter break (with 80 days backward from winter break) will positively affect 1800 students at Thurston Middle School and Laguna Beach High School. Students will finish the semester, they will have two weeks off, and the Board will make sure there is a policy that no homework is given during that time. Students will have a mental health break.
- The District operates within and functions with many other systems, including:
  - CIF
  - Community College
  - AP Testing College Board
  - Summer Program Offerings at Universities
  - College Orientations
  - Career Technical Education (CTE) Courses
  - Summer Camps
  - Summer Job Opportunities
- Students will end the school year earlier, which will allow them to access many opportunities in June, including college orientations, which tend to be the month of June
- Students will have more instructional days prior to high stakes testing and fewer classes after testing and less filler instruction

- Professional Development Days, which are important for all professionals, are built into the calendar; there will be fewer substitute teachers and students will have more consistent time with their teachers
- Research from Stanford University shows that adjusting the instructional year can distress students and is a worthwhile investment.

Member Normandin stated that all students should have the opportunity to take at least one AP class. She commented on the need to protect playtime, downtime, and family time. She asked for review and discussion of the amended 2019-2020 and version A of 2020-2021 for clarification. She stated the pageant will adjust as the school calendar adjusts. Summer does not go away, it shifts by one week. She trusts staff to do what's best for kids.

Member Perry prefers version B of the 2020-2021 calendar. She stated another possibility would be to keep the calendar as is and not allow homework over the winter break. Discussion was held on how having no homework would work for students when a course is in session. She stated she worries about stress on students before the holidays. She views the imbalance of the semesters as a detriment. She is in favor of ending school earlier in the year.

Student Member Piper Warner stated she has been in the District since kindergarten. She supports the change and believes student voice is important and should be listened to.

President Vickers stated there are currently four semester courses at the high school, all others are a year-long. Some of the semester classes are offered during the summer. She also stated there is a lot of information on the district website under FAQs. Questions may be directed to Mrs. Winston's office. The Board has allowed this process to be long and involved to allow more discussion and to gather more input from the community. Changes have been made to the proposed calendars based on parent and community input. The decision is not all about scores, and were not discussed in the committee meetings. Student voice is important to the Board. The overarching concern for Mrs. Vickers is the end of the year, and what students do that have value and meaning after the completion of testing.

Discussion on how the dates were selected for the calendar based on counting back 80 days from the start of winter break, with the least amount of days as possible before Labor Day.

Dr. Vilorio stated all AP teachers were surveyed regarding homework. All except for two would make adjustments. One of those two does not have summer assignments and therefore would not make any changes.

The Board reviewed version B of the calendar in depth for clarification. Two Board members prefer version A and two Board members prefer version B.

The Board will bring back the amended version of the 2019-2020 calendar and version A and B of 2020-2021 for further discussion and action in September.

Dr. Vilorio and Mrs. Winston verified with members of the festival and pageant, our students will not lose access to scholarships. They have asked for as much notice as possible if the calendar change is adopted.

The Board took a five-minute break.

### **Presentation on Social Emotional Support (SES) Services Overview and Update**

Dr. Keller's presentation included information on California's Social Emotional Learning (SEL) Guiding Principles, the SEL Framework, and the SEL Resource Model. He also presented information on the student risk screening scale K-3 and the co-vitality strength scores for all four sites.

Board Members stated they were impressed with the progress and appreciate the work on suicide prevention. Discussion was held on what other districts do. The Board believes staff is doing well in meeting the needs of students. The Challenge Success Program the district is participating in will be a great resource.

### **ACTION ITEMS**

#### **Approval of First Amended and Restated Master Joint-Use Agreement for the Use of Shared Sites Between the Laguna Beach Unified School District and the City of Laguna Beach**

Mr. Dixon introduced the item for Board approval. The \$25,000 fee that was in the previous agreement would be eliminated. In return the City will pay for a School Resource Officer for the district.

Public Comment: None

Member Normandin moved approval, member Wolff seconded.

Board questions regarding the use of the district parking lot. Mr. Dixon stated that is controlled by the district through the use of facilities process.

Student Board Representative Piper Warner, cast a provisional vote in favor. Motion carried 4-0-1. Members Vickers, Perry, Normandin, and Wolff voted yes. Member Brown was absent.

#### **Approval of Memorandum of Understanding (MOU) Between the Laguna Beach Police Department and the Laguna Beach Unified School District to Provide a School Resource Officer (SRO)**

Mr. Dixon introduced the item for Board approval.

Public Comment: Kathleen Kane lives on Manzanita. She is concerned with overflow parking and student speeding. She would like an adult to oversee some of the off-campus student activity. She praised Mr. Dixon for his follow-through.

Member Normandin moved approval, member Wolff seconded.

Student Board Representative Piper Warner, cast a provisional vote in favor. Motion carried 4-0-1. Members Vickers, Perry, Normandin, and Wolff voted yes. Member Brown was absent.

**Approval of Resolution #18-06: Establish Interfund Transfers of \$500,000 from the General Fund to the Special Reserve for Non-Capital Outlay Fund for 2018-19.**

Mr. Dixon introduced the item for Board approval. Mr. Dixon stated approval of this resolution will enhance fiscal strength and will be reflected in the first interim report.

Public Comment: None

Member Normandin moved approval, member Wolff seconded.

President Vickers called for a roll call vote.

Student Board Representative Piper Warner, cast a provisional vote in favor. Motion carried 4-0-1. Members Vickers, Perry, Normandin, and Wolff voted yes. Member Brown was absent.

**Approval of Independent Contract with Burnham Benefits Insurance Services to Provide Consulting and Brokerage Support for District Employees' Health Benefits for October 1, 2018 Through September 30, 2019 with a Not-to-Exceed Amount of \$60,000**

Mrs. Winston introduced the item for Board approval stating this is an annual renewal.

Public Comment: None

Member Normandin moved approval, member Wolff seconded.

Student Board Representative Piper Warner, cast a provisional vote in favor. Motion carried 4-0-1. Members Vickers, Perry, Normandin, and Wolff voted yes. Member Brown was absent.

**Approval for Purchase of TechSmart Coding and Computer Science Pilot for Elementary School Level in an Amount Not-to-Exceed \$17,000**

Dr. Odipo introduced the item for Board approval, stating approval of this pilot will allow for uniform computer science curriculum.

Public Comment: None

Member Normandin moved approval, member Wolff seconded.

Student Board Representative Piper Warner, cast a provisional vote in favor. Motion carried 4-0-1. Members Vickers, Perry, Normandin, and Wolff voted yes. Member Brown was absent.

### **Board Member Requests for Items for Next Meeting, Requests for Information, or General Comments**

Member Wolff attended the Challenge Success Leadership Forum.

Member Normandin attended the Challenge Success Leadership Forum and shared materials to be distributed to other Board members.

Member Normandin requested an updated be provided to the Board in the Weekly Update on the investment put into the performing/visual arts program.

Member Perry requested staff review the arts plan. She also requested the LBHS students working on the ASB Constitution come back and present to the Board again.

Mrs. Vickers stated the Board has no authority over the student constitution. The students should present their constitution to Dr. Allemann when they are ready.

President Vickers stated the Board will discuss Proposition 5 at the next meeting.

### **Adjournment**

Member Normandin moved to adjourn. Member Perry seconded.

President Vickers announced the next regular meeting is September 11, 2018 at 6:00 p.m. There is a Special Meeting to Board Goals and the Superintendent Evaluation on August 30 at 8:30 a.m.

Motion carried 4-0-1 to adjourn the meeting. Members Vickers, Perry, Normandin, and Wolff voted yes. Member Brown was absent. The meeting adjourned at 9:23 p.m.

---

Dee Perry,  
Clerk of the Board  
September 25, 2018

**Laguna Beach Unified School District**

**8.c. CONSENT/ACTION**

**September 25, 2018**

**Approval/Ratification: Personnel Report**

**Proposal**

Staff proposes the Board of Education approve the Personnel Report, including various actions that are required to meet the needs of the District

**Background**

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board of Education policy.

**Budget Impact**

Expenditures are within budgeted appropriations as indicated.

**Recommended Action**

Staff recommends the Board of Education approve/ratify the Personnel Report and direct the Superintendent to authorize the actions requested in the report.

**PERSONNEL REPORT****September 25, 2018****I. RESIGNATIONS**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Cyndi Kimball	Transition Services Coordinator	October 16, 2018
PC04SE0601	Laguna Beach High School	

**II. EMPLOYMENT:**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Victoria Brinkmeyer	High School Teacher	August 27, 2018
PC05HST147	Laguna Beach High School      General Fund	
	0105011012-1110      Probationary Employee	
	Teacher Salary Schedule Step 4: \$72,286.61 annually	
	7 hours per day/5 days per week/187 day contract	
	Increase from 80% to 100% contract	

**III. EMPLOYMENT: Extra Period Assignments 2018/19 School Year**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Stacy Quirarte	20% Extra Period Assignment - Math	August 27, 2018 to
	Thurston Middle School      General Fund	June 20, 2019
	0106011008-1180      Extra Duty Assignment	
	Step 20: \$26,486.00 annually	

**IV. EMPLOYMENT: Stipends**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Randi Beckley	Parent Update Writer	September 1, 2018 to
	Thurston Middle School      General Fund	June 20, 2019
	0106091008-1370      NTE: \$1079.24	
Mary Blanton	Department Chair - Kindergarten	September 1, 2018 to
	El Morro Elementary      General Fund	June 20, 2019
	0107091005-1370      NTE: \$2158.49	
Annie Bochenek	Department Chair - Fourth Grade	September 1, 2018 to
	El Morro Elementary      General Fund	June 20, 2019
	0107091005-1370      NTE: \$2158.49	
Debbie Finnerty	Department Chair - Second Grade	September 1, 2018 to
	El Morro Elementary      General Fund	June 20, 2019
	0107091005-1370      NTE: \$2158.49	
Rich Hartford	Elementary Band	September 1, 2018 to
	El Morro Elementary      General Fund	June 20, 2019
	0107315016-1170      NTE: \$539.62	
Cyrus Hwang	Elementary Strings	September 1, 2018 to
	El Morro Elementary      General Fund	June 20, 2019
	0107315016-1170      NTE: \$539.62	



**IV. EMPLOYMENT: Stipends (continued)**

<b><u>Name:</u></b>	<b><u>Position/Site:</u></b>	<b><u>Effective Date:</u></b>
Jamie Jameson	Department Chair - Third Grade El Morro Elementary 0107091005-1370 General Fund NTE: \$2158.49	September 1, 2018 to June 20, 2019
Marianne Lawson	SSC Chairperson El Morro Elementary 0107091005-1370 General Fund NTE: \$1541.78	September 1, 2018 to June 20, 2019
Ivy Leighton	Design and Install Art Decals Thurston Middle School 0106311008-1170 General Fund NTE: \$453.47	December 1, 2017 to April 30, 2018
Jennifer Lundblad	Co-Activities Director Laguna Beach High School 0105311012-1170 General Fund NTE: \$2929.37	August 28, 2018 to December 20, 2018
Jennifer Lundblad	Co-Activities Director Laguna Beach High School 0105311012-1170 General Fund NTE: \$3237.73	December 21, 2018 to June 20, 2019
Megan Matthias	Science Camp Coordinator Thurston Middle School 0106311008-1170 General Fund NTE: \$1850.00	September 10, 2018 to October 10, 2018
Allie Olvey	Instagram Coordinator/Publisher Thurston Middle School 0106091008-1370 General Fund NTE: \$925.00	September 1, 2018 to June 20, 2019
Triana Ramazan	Testing Coordinator El Morro Elementary 0107091005-1370 General Fund NTE: \$770.89	September 1, 2018 to June 20, 2019
Cama Stevens	Administrative Designee El Morro Elementary 0107011005-1170 General Fund NTE: \$2004.31	September 1, 2018 to June 20, 2019
Nicole Stewart	Department Chair - First Grade El Morro Elementary 0107091005-1370 General Fund NTE: \$2158.49	September 1, 2018 to June 20, 2019
Greg Togawa	Department Chair - Fifth Grade El Morro Elementary 0107091005-1370 General Fund NTE: \$2158.49	September 1, 2018 to June 20, 2019

**IV. EMPLOYMENT: Stipends (continued)**

<b><u>Name:</u></b>	<b><u>Position/Site:</u></b>	<b><u>Effective Date:</u></b>
Jay Williams	Student Council Advisor El Morro Elementary 0107011005-1170 General Fund NTE: \$1541.78	September 1, 2018 to June 20, 2019
Jay Williams	GATE Site Coordinator El Morro Elementary 0107014011-1170 General Fund NTE: \$2004.31	September 1, 2018 to June 20, 2019
Melinda Witt	Student Council Coordinator/Advisor Top of the World Elementary 0108091005-1370 General Fund NTE: \$1541.78	September 1, 2018 to June 20, 2019

**V. EMPLOYMENT: Short Term Assignments - Extra Duty**

<b><u>Name:</u></b>	<b><u>Effective Date:</u></b>
Mark Alvarez Co-Teaching Planning - Social Science Laguna Beach High School 0102015380-1130 General Fund \$40.97 per hour NTE: 10 hours	September 4, 2018 to October 19, 2018
Maureen Bornstein After School Class Aide Top of the World Elementary 0104612310-2150 Special Ed Fund \$28.11 per hour NTE: 24 hours	September 1, 2018 to June 20, 2019
Victoria Brinkmeyer Co-Teaching Planning - Social Science Laguna Beach High School 0102015380-1130 General Fund \$40.97 per hour NTE: 10 hours	September 4, 2018 to October 19, 2018
Jim Brusky Co-Teaching Planning - English Laguna Beach High School 0102015380-1130 General Fund \$40.97 per hour NTE: 10 hours	September 4, 2018 to October 19, 2018
Christina Carrillo Adult ESL Preparation Districtwide 1119014680-1130 General Fund \$40.97 per hour NTE: 30 hours	September 4, 2018 to June 30, 2019
Ian Corso Path to Proficiency Professional Development El Morro/Top of the World 0102013040-1130 General Fund \$40.97 per hour NTE: 25.5 hours	August 13, 2018 to August 15, 2018

V. **EMPLOYMENT: Short Term Assignments - Extra Duty (continued)**

**Name:**

**Effective Date:**

Jeff Dippel	Adult ESL Preparation Districtwide 1119014680-1130 NTE: 30 hours	General Fund \$40.97 per hour	September 4, 2018 to June 30, 2019
Dustin Gowan	System 44 Individual Training Thurston Middle School 0104602120-1130 NTE: 4 hours	Special Ed Fund \$40.97 per hour	August 27, 2018
Jennifer Hill	Co-Teaching Workshop Thurston Middle School 0102015380-1130 NTE: 6.5 hours	General Fund \$40.97 per hour	August 24, 2018
Jon Hendrickson	Co-Teaching Planning - English Laguna Beach High School 0102015380-1130 NTE: 10 hours	General Fund \$40.97 per hour	September 4, 2018 to October 19, 2018
Keeyan Kazemian	Campus Supervisor Thurston Middle School 0106011008-2955 NTE: 40 hours Reason: Campus Supervision for special events	General Fund \$21.23 per hour	September 1, 2018 to June 20, 2019
Nolan McConnell	Campus Supervisor Thurston Middle School 0106011008-2955 NTE: 40 hours Reason: Campus Supervision for special events	General Fund \$20.17 per hour	September 1, 2018 to June 20, 2019
Eric Moore	Campus Supervisor Thurston Middle School 0106011008-2955 NTE: 40 hours Reason: Campus Supervision for special events	General Fund \$26.04 per hour	September 1, 2018 to June 20, 2019
Sophia Papadatos	Campus Supervisor Thurston Middle School 0106011008-2955 NTE: 40 hours Reason: Campus Supervision for special events	General Fund \$26.04 per hour	September 1, 2018 to June 20, 2019

V. **EMPLOYMENT: Short Term Assignments - Extra Duty (continued)**

**Name:**

**Effective Date:**

Peggy Richardson	Campus Supervisor Thurston Middle School 0106011008-2955 NTE: 40 hours Reason: Campus Supervision for special events	General Fund \$26.04 per hour	September 1, 2018 to June 20, 2019
Lauren Rodriguez	Campus Supervision Laguna Beach High School 0105011012-2955 NTE: 40 hours Reason: Extra campus supervision after hour school events, as needed	General Fund \$20.17 per hour	August 31, 2018 to June 20, 2019
Nikki Romano	Elementary Media Specialist Top of the World Elementary 0108051180-2250 NTE: 10 hours Reason: Preparation of new materials	General Fund \$28.74 per hour	September 1, 2018 to December 31, 2018
Beth Sand	Elementary Music Program El Morro Elementary 0107315016-2970 NTE: 30 hours	General Fund \$28.11 per hour	September 1, 2018 to June 20, 2019
See Employee List	After School Green Team - Prep Top of the World Elementary 0108011005-1130 NTE: 4 hours each Employees: Cory Day, Carol Mignosa	General Fund \$40.97 per hour	September 1, 2018 to June 20, 2019
See Employee List	After School Green Team Top of the World Elementary 0108011005-1130 NTE: 8 hours each Employees: Cory Day, Carol Mignosa	General Fund \$46.83 per hour	September 1, 2018 to June 20, 2019
See Employee List	Co-Teaching Planning Thurston Middle School 0102015380-1130 NTE: 10 hours Employees: Tamara Bonneville, April Coffman, Dustin Gowan, Jennifer Hill, Leah Prettyman, Laura Silver	General Fund \$40.97 per hour	September 4, 2018 to October 19, 2018
See Employee List	History/SS Pilot Training El Morro/Top of the World 0102015380-1130 NTE: 2 hours each Employees: Marie Bammer, Marianne Bynum, Rosie Haynes, Jamie Jameson, Kim Krause, Melissa Martinez, Nicole Stewart, Sarah Wolsey	General Fund \$40.97 per hour	October 4, 2018

V. **EMPLOYMENT: Short Term Assignments - Extra Duty (continued)**

<b><u>Name:</u></b>		<b><u>Effective Date:</u></b>
See Employee List	Instructional Assistant, Special Education Districtwide Special Ed Fund 04602150/04613150/04602120 \$28.11 per hour NTE: 20 hours each Reason: Attend IEPs, meetings, training and supervision of students after work hours Employees: Lyndsey Hyde, Hayley Richardson, Christine Spellman	August 28, 2018 to June 30, 2019
See Employee List	NGSS Planning Meeting Laguna Beach High School General Fund 0105011012-1130 \$40.97 per hour NTE: 6 hours each Employees: Cassandra Brooker, Alonda Hartford, Alexandra Holtz, Jennifer Park, Parta Perkins, Steve Sogo	August 27, 2018
See Employee List	Science Camp Chaperones Thurston Middle School General Fund 0106311008-1170 NTE: \$925.00 each Employees: Bjorn Avila, Ashley Blum, Maria Hoffman, Ivy Leighton, Pam Majd, Jesse Rothman, Richard Selin	October 2, 2018 to October 5, 2018
See Employee List	Science Camp Chaperones Thurston Middle School General Fund 0106311008-2150 Short Term/Intermittent Work Hours NTE: 8 hours per day \$28.11 per hour Employees: Jayne Greenwalt, James Crawford Iglesias, Jennifer Lester	October 2, 2018 to October 5, 2018
See Employee List	Yoga Training Top of the World Elementary General Fund 0108011005-2150 \$28.11 per hour NTE: 53 hours total Employees: Joshua Johnson, Nathan McConnell, Andrew Romo	September 1, 2018 to October 31, 2018
Valerie Steinbergs	Co-Teaching Workshop Laguna Beach High School General Fund 0102015380-1130 \$40.97 per hour NTE: 6.5 hours	August 24, 2018
Tarquin Stephenson	Campus Supervision Laguna Beach High School General Fund 0105011012-2955 \$20.17 per hour NTE: 50 hours Reason: Extra campus supervision after hour school events, as needed	August 31, 2018 to June 20, 2019

V. **EMPLOYMENT: Short Term Assignments - Extra Duty (continued)**

<b><u>Name:</u></b>		<b><u>Effective Date:</u></b>
Rachel Sweet	Co-Teaching Planning - Special Education Laguna Beach High School      General Fund 0102015380-1130      \$40.97 per hour NTE: 10 hours	September 4, 2018 to October 19, 2018
Jonathan Todd	Co-Teaching Planning - Social Studies Laguna Beach High School      General Fund 0102015380-1130      \$40.97 per hour NTE: 10 hours	September 4, 2018 to October 19, 2018
Steven Wade	After School Jazz Band Instructor - Prep Thurston Middle School      General Fund 0106315016-1130      \$40.97 per hour NTE: 120 hours	September 1, 2018 to June 20, 2019
Steven Wade	After School Jazz Band Instructor Thurston Middle School      General Fund 0106315016-1130      \$46.83 per hour NTE: 120 hours	September 1, 2018 to June 20, 2019

VI. **EMPLOYMENT: Short Term Assignments - Performing Arts**

<b><u>Name:</u></b>	<b><u>Position/Site:</u></b>	<b><u>Effective Date:</u></b>
Celena DelPizzo-Howell	Professional Expert Laguna Beach High School      PA Fund 0105315015-2970      \$33.28 per hour NTE: 196.04 hours	September 13, 2018 to June 20, 2019
Angela Irish	Professional Expert Laguna Beach High School      PA Fund 0105315015-2970      \$34.09 per hour NTE: 176.01 hours	September 13, 2018 to June 20, 2019
Roxanna Ward	Professional Expert Thurston Middle School      PA Fund 0106315015-2970      \$34.09 per hour NTE: 71.64 hours	September 13, 2018 to June 20, 2019

VII. **EMPLOYMENT: Short Term Assignments - Performing Arts/Booster Funds**

<b><u>Name:</u></b>	<b><u>Position/Site:</u></b>	<b><u>Effective Date:</u></b>
None		

**VIII. EMPLOYMENT: Short Term Assignments - ASB Funds**

<b><u>Name:</u></b>	<b><u>Position/Site:</u></b>	<b><u>Effective Date:</u></b>
Lauren Rodriguez	Campus Supervisor Laguna Beach High School      General Fund 0105311155-2955      \$28.11 per hour NTE: 40 hours Reason: Football, Dance and Graduation Supervision	August 31, 2018 to June 20, 2019
Tarquin Stephenson	Campus Supervisor Laguna Beach High School      General Fund 0105311155-2955      \$28.11 per hour NTE: 40 hours Reason: Football, Dance and Graduation Supervision	August 31, 2018 to June 20, 2019

**IX. EMPLOYMENT: Short Term Assignments - PTA**

<b><u>Name:</u></b>	<b><u>Position/Site:</u></b>	<b><u>Effective Date:</u></b>
Allyce Archie	After School Coding Class Top of the World Elementary      PTA Fund 0108015600-2145      \$28.11 per hour NTE: 36 hours	September 1, 2018 to June 20, 2019
Mary Stinnett	After School Club Coordinator El Morro Elementary      PTA Fund 0107015600-2145      \$28.11 per hour NTE: 58 hours	September 1, 2018 to May 31, 2019

**X. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/General Fund**

Work Site: Laguna Beach High School  
General Fund Account: 0105311075-1185/2140

**Fall Sports Calendar 2018/19:**

In-Season:      August 6 - November 2, 2018  
CIF Playoff:      November 2 - December 8, 2018

**Winter Sports Calendar 2018/19:**

In-Season:      November 12 - February 1, 2019  
CIF Playoff:      February 5 to March 9, 2019

**Spring Sports Calendar 2018/19:**

In-Season:      February 9 - May 11, 2019  
CIF Playoff:      April 27 - May 29, 2019



**XI. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/Booster Funded**

Work Site: Laguna Beach High School

Booster Account: 0105315310-1185/2140

**Fall Sports Calendar 2018/19:**

In-Season: August 6 - November 2, 2018

CIF Playoff: November 2 - December 8, 2018

**Winter Sports Calendar 2018/19:**

In-Season: November 12 - February 1, 2019

CIF Playoff: February 5 to March 9, 2019

**Spring Sports Calendar 2018/19:**

In-Season: February 9 - May 11, 2019

CIF Playoff: April 27 - May 29, 2019

**XII, Employment and Resignation- Substitute Teachers & Classified Substitutes:**

**Employment:**

<b><u>Name:</u></b>	<b><u>Classification:</u></b>	<b><u>Effective Date:</u></b>
Elisabeth Caldwell	Substitute Teacher	September 4, 2018
Victor Dejong	Substitute Teacher	September 4, 2018
Anthony Diaz	Classified Substitute	September 4, 2018
Maggen Haverland	Substitute Teacher	September 4, 2018
Eduardo Leon Garcia	Classified Substitute	September 4, 2018
Jaskiran Singh	Classified Substitute	September 14, 2018
Caleb Smith	Substitute Teacher	September 4, 2018
Roderick Smoleniec	Substitute Teacher	September 4, 2018
Dakota Voas	Substitute Teacher	September 4, 2018

**Resignation:**

<b><u>Name:</u></b>	<b><u>Classification:</u></b>	<b><u>Effective Date:</u></b>
Mara Calabretta Dawson	Substitute Teacher	August 24, 2018
Amy Denes	Substitute Teacher	September 6, 2018
Megan Miller	Substitute Teacher	August 31, 2018
Brittany Page	Substitute Teacher	September 7, 2018
Tabitha Perkins	Substitute Teacher	September 4, 2018

## Laguna Beach Unified School District

### 8.d. CONSENT/ACTION

September 25, 2018

#### Approval/Ratification: Conference/Workshop Attendance

##### Proposal

Staff proposes the Board of Education approve the following requests for attendance at conferences/workshops.

##### Conferences

Jennifer Hill – “Read 180 U Getting Started Day 1 and Day 2 for Course A-Elem” – September 11-12, 2018 - Costa Mesa, CA. This conference was approved by the Board on September 11, 2018; however, the mileage was only approved for one day. This request is for an additional day of mileage.

Fiscal Impact:

\$ 17.88 Transportation/Mileage  
\$ 17.88 Total

Account #0104612310 – 5220 – Special Education - Travel/Conference

Tami Schonfeld and Melinda Witt – “Factswise” – September 18 and October 24, 2018 - Costa Mesa, CA. This conference was approved by the Board on September 11, 2018; however, the mileage was only approved for one person. This request is for additional mileage.

Fiscal Impact:

\$ 34.88 Transportation  
\$ 34.88 Total

Account #0108011005– 5220 – TOW - Travel/Conference

Melinda Vogel – “Factswise Addition/Subtraction Fall 2018” – September 17 and October 23, 2018 – Costa Mesa, CA. Participants will learn how to build students’ fact fluency and set the foundation for learning CCSS mathematics.

Fiscal Impact:

\$ 300.00 Registration  
\$ 24.42 Transportation  
\$ 30.00 Meals  
\$ 260.00 Substitutes  
\$ 614.42 Total

Account #0107011005 – 5220 – El Morro Professional Development - Travel/Conference

Account #0107011005 – 1190 – El Morro Professional Development - Substitutes

Chad Mabery – “New ELPAC Coordinator Training” – September 26, 2018 – Ontario, CA. New coordinators will be familiar with the initial and summative ELPAC processes as well as learn their responsibilities.

Fiscal Impact:

\$	75.00	Registration
\$	20.44	Transportation
\$	<u>25.00</u>	Parking
\$	120.44	Total

Account #0109397150 – 5220 – Instructional Services - Travel/Conference

Kimberly Mattson – “Illuminate Education: Elementary Report Card Workshop” – September 27-28, 2018 – Irvine, CA. Each day of the workshop will have guided, hands-on, and collaborative learning opportunities.

Fiscal Impact:

\$	600.00	Registration
\$	<u>23.32</u>	Transportation
\$	623.32	Total

Account #0109397150 – 5220 – Instructional Services - Travel/Conference

Ann Bergen and Lynn Gregory – “USC Counselors Conference” –October 5, 2018 - Los Angeles, CA. Attendees will receive updates and an overview of USC admissions and programs.

Fiscal Impact:

\$	<u>58.86</u>	Mileage
\$	58.86	Total

Account #0105014730– 5220 – College Readiness- Travel/Conference

Ian Corso – “OC PE Network Meeting and PE Workshop: Intro to Mindful Moving in PE” – October 16, 2018 – Costa Mesa, CA. Physical education leaders will share ideas and resources in the morning session. The afternoon session will focus on mindful moving.

Fiscal Impact:

\$	25.00	Registration
\$	17.44	Transportation
\$	<u>130.00</u>	Substitutes
\$	172.44	Total

Account #0108011005 – 5220 – TOW Professional Development - Travel/Conference

Account #0108011005 – 1190 – TOW Professional Development - Substitutes

Chad Mabery – “2018 California Science Test Academy” – October 30, 2018 – Downey, CA. The CAST Academy will support participants in developing a deeper understanding of the assessment design and expectations of the CAST and how the new science assessment items can inform teaching and learning.

Fiscal Impact:

\$	100.00	Registration
\$	<u>30.00</u>	Parking
\$	130.00	Total

Account #0109397150 – 5220 – Instructional Services - Travel/Conference

Mike Morrison, Mike Rush, and Ryan Hertzing – “2018 California Educational Technology Professionals Conference” – November 13-16, 2018 - Sacramento, CA. This conference is for IT professionals working in the education community. Participants will review changes in technology and share information with other K-12 technology professionals.

Fiscal Impact:

\$	1,140.00	Registration
\$	855.24	Transportation-Air/Mileage
\$	1,930.14	Lodging
\$	600.00	Meals
\$	<u>330.00</u>	Airport Parking/Shuttle
\$	4,855.38	Total

Account #0113457175– 5220 – Technology - Travel/Conference

Jason Vilorio “UC Davis Superintendent’s Executive Leadership Forum (SELF)” – November 26, 2018 - Davis, CA. On August 21, 2018 the Board approved Dr. Vilorio’s participation in the 2018-2019 SELF.

Fiscal Impact:

\$	<u>350.00</u>	Transportation/Air/Mileage/Parking
\$	350.00	Total

Account #0101377100– 5220 – Superintendent - Travel/Conference

Jason Vilorio, Jeff Dixon, Leisa Winston, Margaret Warder, and Elizabeth Phillips – “Governor’s Budget Workshop” – January 16, 2019 – Ontario, CA. This workshop is intended for educational leaders responsible for policy and budget decisions.

Fiscal Impact:

\$	1,125.00	Registration
\$	54.60	Transportation
\$	<u>40.00</u>	Parking
\$	1,219.60	Total

Account #0102397400 – 5220 – District Business - Travel/Conference

**Total Fiscal Impact:                   \$ 8,197.22**

## **Laguna Beach Unified School District**

### **8.e. CONSENT/ACTION**

**September 25, 2018**

**Approval: Student Field Trips**

#### **Proposal**

Staff proposes the Board of Education approve the following student field trips

#### **1. Laguna Beach High School**

Destination:	Roughrider Invitational, Clovis, CA
Date:	October 12-13, 2018
Chaperone(s):	Steve Lalim, Aliya Shah, Tommy Newton-Neal, and Scott Wittkop
Cost to Student:	\$40.00
Number of Students:	40
Transportation:	Bus
Accommodations:	Best Western, Fresno

On March 13, 2018, the Board approved participation in the Clovis Invitational - Girls Cross Country meet for October 5-7, 2018. October 6 is LBHS homecoming and the team has chosen to switch tournaments. Participation in the Roughrider Invitational will allow for greater participation as well, as the number of entries is not capped.

#### **Background**

The principal of Laguna Beach High School has approved the Applications for Field Trip requests and submitted the application for approval in accordance with Board Policy 6019. This policy provides forms for use by parents/guardians that give permission for their students to participate in field trips, along with authorization for medical care and a waiver in conformance with Education Code Section 35330.

The District's liability insurance through ASCIP provides field trip coverage in the following areas: (1) coverage against claims by a parent for negligence by the District if the student is injured, and (2) coverage for any damage caused by a student.

## Laguna Beach Unified School District

### 8.f. CONSENT/ACTION

September 25, 2018

**Approval:** Interdistrict Attendance Agreements – Resident Students to Other District(s)

#### Proposal

Staff proposes that the Board of Education approve the following Interdistrict Attendance Agreement(s) for resident student(s) to attend another school district.

#### Background

Board Policy 5035 and Education Code 48204 delineate the conditions for Interdistrict Attendance Agreements. These agreements are based upon factors intended to positively affect student achievement and welfare. The Agreement must also be approved by the Board of Education of the cooperating district.

#### Implications

The action will allow resident student(s) to attend another school district. It is the practice of staff to recommend approval as per Board policy; however, Board members have the option to consider each case separately and approve or deny requests. These requests are for the **2018/2019 school year**.

#### Budget Impact

The District will have reduced expenditures as a result of reduced student enrollment as follows:

##### Summary of Projected IDT's Out of District

Based on students who are enrolling in other CA Public Schools

Does not include Laguna Beach students enrolled in private schools

School	IDT's Out for 2017/18	2017/18 Est. Reduced Cost (\$8500 per student)	IDT's Out for 2018/19 (to date)	2018/19 Est. Reduced Cost (\$8500 per student)
LBHS	14	\$ 76,500.00	9	\$ 76,500.00
TMS	4	\$ 34,000.00	4	\$ 34,000.00
TOW/EMS	14	\$ 68,000.00	6	\$ 51,000.00
Total	32	\$ 178,500.00	19	\$ 161,500.00

#### Recommended Action

Staff recommends the Board of Education approve the attached list of students requesting Interdistrict Attendance Agreements as presented.

<u>Name</u>	<u>Grade</u>	<u>District</u>	<u>Reason</u>
Andrew C.	TK	Anaheim Elementary	3

- (1) Employee - Renewal
- (2) Employee - New
- (3) Special Need/Request

**Laguna Beach Unified School District**

**8.g. CONSENT/ACTION**

**September 25, 2018**

**Approval: Acceptance of Gifts – Checks Totaling \$200.00**

**Proposal**

Staff proposes the Board of Education accept the following gift(s) to the District – checks totaling \$200.00.

**Background**

After acceptance by the Board of Education, a letter of thanks and acknowledgement will be mailed to the donor(s).

**Recommended Action**

Staff recommended that the Board of Education accept the following gift(s), as presented:

<b>Type of Gift</b>	<b>Donor</b>	<b>Amount/Gift</b>	<b>Disposition</b>
Check	Wish Chirospport	\$200.00	TOW Stress Less Talk Donation
<b>Total</b>		<b>\$200.00</b>	



**Laguna Beach Unified School District**

**8.h. CONSENT/ACTION**

**September 25, 2018**

**Approval: Agreements for Contracted Services - Special Education**

**Proposal**

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary services for special education students.

**Background**

Approval by the Board of Education will provide needed services for eligible special education students that cannot presently be provided by District staff. Approval will maintain District compliance with Education Codes.

**Budget Impact**

The expenses associated with the attached contracts are included in the current Special Education budget.

**Recommended Action**

Staff recommends the Board of Education approve the contracts as listed.

**Laguna Beach Unified School District**

**Agreements for Contracted Services – September 25, 2018**

<b>Contractor</b>	<b>Description of Services</b>	<b>Term</b>	<b>Funding</b>	<b>Cost</b>
Independent Contract OC SLLC, Inc.	30 hours of intervention to assist with decoding weaknesses	08/13/18-11/30/18	Outside Agency 0104632900-5889	\$2,850
Independent Contract Coyne & Associates	ABA supervision for a special education student- 10 hours weekly	09/17/18-10/12/18	Outside Agency 0104602140-5894	\$3,200

**Laguna Beach Unified School District**

**8.i. CONSENT/ACTION**

**September 25, 2018**

**Approval: Agreements and Contracts - Technology Services**

**Proposal**

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary technology and services for Technology Services.

**Background**

Approval by the Board of Education will provide needed technology and services for the Students, Teachers and staff.

**Budget Impact**

The expenses associated with the attached contracts are included in current and proposed Technology Services budgets.

**Recommended Action**

Staff recommends the Board of Education approve the following contracts.

**Laguna Beach Unified School District**

**Technology Contracts/Licenses - September 25, 2018**

<b>Contractor</b>	<b>Description of Services</b>	<b>Term</b>	<b>Funding</b>	<b>Cost</b>
Learning A-Z	Subscription to Raz.Kids.com - Elementary science, reading, vocabulary	7/01/18 - 6/30/19 Renew	01130171755805	\$1,665.83
Zendesk	HelpDesk for Tech Services and Maintenance	9/15/18 - 9/14/19 Renew	01134571755805	\$10,407.60

**Laguna Beach Unified School District**

**8.j. CONSENT/ACTION**

**September 25, 2018**

**Approval: Warrants #395129 Through #395295 in the Amount of \$851,846.92  
Dates: 8/31/2018 through 9/13/2018**

**Proposal**

Staff proposes the Board of Education approve/ratify Warrants #395129 through #395295 in the amount of \$851,846.92.

**Background**

Warrants are issued for necessary equipment, supplies and services. The warrants processed include previously Board approved contracts and/or budgeted expenditures within the Board approved operating budget.

The warrant list is generated in our business office in accordance with supporting documentation and coded in compliance with the State Account Code Structure (SACS). The list is then transmitted to the Orange County Department of Education where requests are audited and warrants are ultimately issued.

**Budget Impact**

The warrants are in accordance with the approved 2018/2019 District Operating Budgets.

**Recommended Action**

Staff recommends the Board of Education approve/ratify the warrants in the amount of \$851,846.92.

SELECT Check ID's and Numbers: 76@ ; Check Dates: 083118

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00395129	08/31/18	ACSA Foundation Educa	DUES & MEMBERSHIPS	0107091005	5310	DUES & MEMBERSHIPS	1,525.00
						CHECK TOTAL:	1,525.00
00395130	08/31/18	ANCHOR ELECTRIC	ELECTRICAL REPAIRS	0108477408	5661	ELECTRICAL REPAIRS	4,315.00
			ELECTRICAL REPAIRS	0106477408	5661	ELECTRICAL REPAIRS	412.00
						CHECK TOTAL:	4,727.00
00395131	08/31/18	Calcoast Team Sports I	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	1,362.13
						CHECK TOTAL:	1,362.13
00395132	08/31/18	CDW GOVERNMENT LLC	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	162.21
						CHECK TOTAL:	162.21
00395133	08/31/18	Cintas Corporation Loc	GENERAL SUPPLIES-NON INSTRUCT	0102477408	4340	GENERAL SUPPLIES-NON INS	4,574.27
			GENERAL SUPPLIES-NON INSTRUCT	0102477408	4340	GENERAL SUPPLIES-NON INS	369.12
						CHECK TOTAL:	4,943.39
00395134	08/31/18	Cox Communications	AUGUST 2018	0106091008	5860	MISC OUTSIDE VENDOR	15.37
			JULY 2018	0106091008	5860	MISC OUTSIDE VENDOR	15.37
						CHECK TOTAL:	30.74
00395135	08/31/18	Federal Express Corp	POSTAGE/DELIVERY	0110397140	5910	POSTAGE/DELIVERY	68.69
						CHECK TOTAL:	68.69
00395136	08/31/18	Grainger	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	278.17
						CHECK TOTAL:	278.17
00395137	08/31/18	Granicus Inc.	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	6,300.00
						CHECK TOTAL:	6,300.00
00395138	08/31/18	Harbottle Law Group	JULY 2018	0104072000	5835	LEGAL EXPENSE	2,566.90
						CHECK TOTAL:	2,566.90
00395139	08/31/18	HD SUPPLY CONSTRUCTION	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	49.63
						CHECK TOTAL:	49.63
00395140	08/31/18	KRUGER TEAM SPORT	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	311.03
			MATERIALS & SUPPLIES-INSTRUCT	0106011075	4310	MATERIALS & SUPPLIES-INS	10,316.95
						CHECK TOTAL:	10,627.98
00395141	08/31/18	PAPER RECYCLING AND SH	OTHER MAINTENANCE SERVICES	0101377100	5692	OTHER MAINTENANCE SERVIC	50.00
						CHECK TOTAL:	50.00
00395142	08/31/18	Playscripts Inc.	MATERIALS & SUPPLIES-INSTRUCT	0106315015	4310	MATERIALS & SUPPLIES-INS	80.35

SELECT Check ID's and Numbers: 76@ ; Check Dates: 083118

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			MATERIALS & SUPPLIES-INSTRUCT	0106315015	4310	MATERIALS & SUPPLIES-INS	381.24
						CHECK TOTAL:	461.59
00395143	08/31/18	Pro Line Gymnasium Flo	FLOOR COVERING	0105477408	5604	FLOOR COVERING	4,600.00
			FLOOR COVERING	0106477408	5604	FLOOR COVERING	3,350.00
						CHECK TOTAL:	7,950.00
00395144	08/31/18	Raster Print	EQUIPMENT-NEW	0105011075	4410	EQUIPMENT-NEW	821.25
						CHECK TOTAL:	821.25
00395145	08/31/18	Scholastic Inc.	SUBSCRIPTIONS	0108011005	4368	SUBSCRIPTIONS	4,510.12
						CHECK TOTAL:	4,510.12
00395146	08/31/18	Smardan Supply Co	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	666.84
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	0.01
						CHECK TOTAL:	666.85
00395147	08/31/18	South Coast Fire Prote	RISK MANAGEMENT	0102477408	5670	RISK MANAGEMENT	1,185.43
						CHECK TOTAL:	1,185.43
00395148	08/31/18	State of CA/Department	JULY 2018	0110397140	5845	FINGER PRINTING	339.00
						CHECK TOTAL:	339.00
00395149	08/31/18	STRING TENNIS SHOP	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	610.30
						CHECK TOTAL:	610.30
00395150	08/31/18	VERTICAL TRANSPORT INC	JULY - SEPTEMBER 2018	0105477408	5692	OTHER MAINTENANCE SERVIC	490.00
			JULY - SEPTEMBER 2018	0107477408	5692	OTHER MAINTENANCE SERVIC	810.00
						CHECK TOTAL:	1,300.00
00395151	08/31/18	Voyager Sports Learnin	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	2,045.27
						CHECK TOTAL:	2,045.27
00395152	08/31/18	West Health Advocate S	JULY - SEPTEMBER 2018	0110397140	5831	CONSULTANTS-OTHER	1,638.75
						CHECK TOTAL:	1,638.75
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							54,220.40
GRAND TOTAL							54,220.40



SELECT Check ID's and Numbers: 76@ ; Check Dates: 090418

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00395153	09/04/18	AT&T	JUNE 2018	0100000000	9510	ACCOUNTS PAYABLE MANUAL	9.54
			JULY 2018	0107477409	5920	TELEPHONE SERVICE	11.02
						CHECK TOTAL:	20.56
00395154	09/04/18	Best Best & Krieger LL	JULY 2018	0104072000	5835	LEGAL EXPENSE	3,387.04
						CHECK TOTAL:	3,387.04
00395155	09/04/18	Cintas Corporation Loc	OTHER CUSTODIAL SUPPLIES	0106477409	4361	OTHER CUSTODIAL SUPPLIES	269.87
						CHECK TOTAL:	269.87
00395156	09/04/18	Crisp Imaging	CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	59.72
						CHECK TOTAL:	59.72
00395157	09/04/18	Culver Newlin Inc.	EQUIPMENT - NEW	0102397400	6410	EQUIPMENT - NEW	20,149.52
			EQUIPMENT - NEW	0102397400	6410	EQUIPMENT - NEW	12,919.23
						CHECK TOTAL:	33,068.75
00395158	09/04/18	DIAMOND GLASS	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	3,493.38
						CHECK TOTAL:	3,493.38
00395159	09/04/18	Frontier California In	AUGUST 2018	0102477409	5920	TELEPHONE SERVICE	180.74
						CHECK TOTAL:	180.74
00395160	09/04/18	Frontier California In	AUGUST 2018	0108477409	5920	TELEPHONE SERVICE	452.30
						CHECK TOTAL:	452.30
00395161	09/04/18	Frontier California In	AUGUST 2018	0105477409	5920	TELEPHONE SERVICE	56.26
						CHECK TOTAL:	56.26
00395162	09/04/18	Frontier California In	AUGUST 2018	0102477409	5920	TELEPHONE SERVICE	1,036.18
			AUGUST 2018	0106477409	5920	TELEPHONE SERVICE	662.78
			AUGUST 2018	0107477409	5920	TELEPHONE SERVICE	159.14
			AUGUST 2018	0108477409	5920	TELEPHONE SERVICE	292.88
			AUGUST 2018	0105477409	5920	TELEPHONE SERVICE	785.64
						CHECK TOTAL:	2,936.62
00395163	09/04/18	Ganahl Lumber	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	36.01
						CHECK TOTAL:	36.01
00395164	09/04/18		AUGUST 2018	0104632900	5878	PARENT REIMBURSEMENT (LE	2,025.00
						CHECK TOTAL:	2,025.00
00395165	09/04/18	KYA SERVICES LLC	FLOOR COVERING	0108477408	5604	FLOOR COVERING	7,985.88
			FLOOR COVERING	0113018640	5604	FLOOR COVERING	3,499.80

SELECT Check ID's and Numbers: 768 ; Check Dates: 090418

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			FLOOR COVERING	0113018640	5604	FLOOR COVERING	4,996.99
						CHECK TOTAL:	16,482.67
00395166	09/04/18	Maintex	MAINTENANCE SUPPLIES	0102477408	4362	MAINTENANCE SUPPLIES	225.37
			CUSTODIAL CONSUMABLES (PAPER)	0106477409	4360	CUSTODIAL CONSUMABLES (PA	4,195.17
						CHECK TOTAL:	4,420.54
00395167	09/04/18	Mountain & Sea Educati	MISC OUTSIDE VENDOR	0106015455	5860	MISC OUTSIDE VENDOR	53,596.25
						CHECK TOTAL:	53,596.25
00395168	09/04/18	MUSEUM OF TOLERANCE	2/5/18 - 150 PARTICIPANTS	0106015570	5860	MISC OUTSIDE VENDOR	1,575.00
			2/6/18 - 150 PARTICIPANTS	0106015570	5860	MISC OUTSIDE VENDOR	1,575.00
						CHECK TOTAL:	3,150.00
00395169	09/04/18	Platinum Visual System	EQUIPMENT - NEW	0113018640	6410	EQUIPMENT - NEW	838.29
						CHECK TOTAL:	838.29
00395170	09/04/18	Ureno, Anakaren	7/16-7/18 - NAT PR SEMINAR	0110377145	5220	TRAVEL & CONFERENCE	84.00
						CHECK TOTAL:	84.00
00395171	09/04/18	Montgomery Hardware Co	CONTRACT SERVICES	1119474680	5610	CONTRACT SERVICES	3,488.73
			CONTRACT SERVICES	1119474680	5610	CONTRACT SERVICES	7,696.40
						CHECK TOTAL:	11,185.13
00395172	09/04/18	PACIFIC PLUMBING COMPA	BUILDING IMPROVEMENTS	4205498650	6230	BUILDING IMPROVEMENTS	23,822.77
						CHECK TOTAL:	23,822.77
00395173	09/04/18	StorageContainer.com	BUILDING IMPROVEMENTS	4208498675	6230	BUILDING IMPROVEMENTS	71.50
						CHECK TOTAL:	71.50
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							159,637.40
GRAND TOTAL							159,637.40

SELECT Check ID's and Numbers: 76@ ; Check Dates: 090518

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00395174	09/05/18	LBUSD Revolving Cash F	BANK SRVC CHARGE - JULY 2018	0102397400	5820	BANKING SERVICES	20.05
						CHECK TOTAL:	20.05
00395175	09/05/18	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	319.78
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	-279.79
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	1,867.95
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	169.99
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	9.04
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	68.41
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	7.42
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	81.89
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	5.58
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	14.40
			PRINTERS <\$250 & INK/SUPPLIES	0108011005	4322	PRINTERS <\$250 & INK/SUP	2,570.92
			COPIER PAPER	0108011005	4312	COPIER PAPER	3,544.44
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	54.22
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	69.94
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	5.38
			GENERAL SUPPLIES-NON INSTRUCT	0104072000	4340	GENERAL SUPPLIES-NON INS	84.28
			MATERIALS & SUPPLIES-INSTRUCT	0102013045	4310	MATERIALS & SUPPLIES-INS	2.81
			MATERIALS & SUPPLIES-INSTRUCT	0102013045	4310	MATERIALS & SUPPLIES-INS	43.04
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	40.83
						CHECK TOTAL:	8,680.53
00395176	09/05/18	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	114.00
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	418.52
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	18.91
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	26.18
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	15.48
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	113.74
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	1,044.56
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	109.86
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	401.36
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	765.34
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	180.52
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	-18.91
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	16.99
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	10.32
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	12.45
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	27.70
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	91.21
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	86.66
			GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	-74.27
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	259.69

SELECT Check ID's and Numbers: 760 ; Check Dates: 090518

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
CHECK TOTAL:							3,620.31
00395177	09/05/18	Gold Star Foods	FOOD	1302277426	4700	FOOD	1,377.82
			FOOD	1302277426	4700	FOOD	424.31
			FOOD	1302277426	4700	FOOD	636.87
			FOOD	1302277426	4700	FOOD	36.29
			FOOD	1302277426	4700	FOOD	34.01
			FOOD	1302277426	4700	FOOD	36.29
			FOOD	1302277426	4700	FOOD	1,026.83
CHECK TOTAL:							3,572.42
00395178	09/05/18	LBUSD Revolving Cash F	ACCOUNTS PAYABLE MANUAL	1300007426	9510	ACCOUNTS PAYABLE MANUAL	2,905.00
CHECK TOTAL:							2,905.00
00395179	09/05/18	Sysco Food Service of	FOOD	1302277426	4700	FOOD	1,042.24
			FOOD	1302277426	4700	FOOD	713.25
			FOOD	1302277426	4700	FOOD	237.98
			FOOD	1302277426	4700	FOOD	149.41
			FOOD	1302277426	4700	FOOD	69.56
			FOOD	1302277426	4700	FOOD	190.83
CHECK TOTAL:							2,403.27
00395180	09/05/18	US Foodservice Inc.	FOOD	1302277426	4700	FOOD	182.77
			FOOD	1302277426	4700	FOOD	199.03
			FOOD	1302277426	4700	FOOD	795.34
			FOOD	1302277426	4700	FOOD	785.12
			FOOD	1302277426	4700	FOOD	92.40
CHECK TOTAL:							2,054.66
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							23,256.24
GRAND TOTAL							23,256.24

SELECT Check ID's and Numbers: 760 ; Check Dates: 090618

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00395181	09/06/18	Advanced Alarm Inc.	ALARM MONITORING	0105477409	5560	ALARM MONITORING	345.00
						CHECK TOTAL:	345.00
00395182	09/06/18	B & H Photo Video Inc.	EQUIPMENT-NEW	0105015040	4410	EQUIPMENT-NEW	4,999.90
						CHECK TOTAL:	4,999.90
00395183	09/06/18	BrightView Landscape S	LANDSCAPE/IRRIGATION	0107477409	5680	LANDSCAPE/IRRIGATION	479.54
			LANDSCAPE/IRRIGATION	0102477409	5680	LANDSCAPE/IRRIGATION	529.00
			LANDSCAPE/IRRIGATION	0105477409	5680	LANDSCAPE/IRRIGATION	3,692.50
			LANDSCAPE/IRRIGATION	0105477409	5680	LANDSCAPE/IRRIGATION	886.00
						CHECK TOTAL:	5,587.04
00395184	09/06/18	City of Laguna Beach	ACCOUNTS PAYABLE MANUAL	0100007408	9510	ACCOUNTS PAYABLE MANUAL	12,473.53
						CHECK TOTAL:	12,473.53
00395185	09/06/18	CLASSLINK INC.	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	8,840.40
						CHECK TOTAL:	8,840.40
00395186	09/06/18	Dunn Edwards Paint	MAINTENANCE SUPPLIES	0107477408	4362	MAINTENANCE SUPPLIES	188.56
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	559.47
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	369.39
			MAINTENANCE SUPPLIES	0107477408	4362	MAINTENANCE SUPPLIES	43.28
						CHECK TOTAL:	1,160.70
00395187	09/06/18	Express Pipe & Supply	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	164.98
						CHECK TOTAL:	164.98
00395188	09/06/18	Ganahl Lumber	MAINTENANCE SUPPLIES	0106477408	4362	MAINTENANCE SUPPLIES	111.83
			MAINTENANCE SUPPLIES	0106477408	4362	MAINTENANCE SUPPLIES	143.88
						CHECK TOTAL:	255.71
00395189	09/06/18	Grainger	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	202.33
						CHECK TOTAL:	202.33
00395190	09/06/18	hand2mind Inc.	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	180.80
						CHECK TOTAL:	180.80
00395191	09/06/18	Harcourt School Publis	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	685.94
						CHECK TOTAL:	685.94
00395192	09/06/18	HI-TECH Cabling Inc.	CONSULTANTS-COMPUTER SERVICES	0113457175	5832	CONSULTANTS-COMPUTER SER	873.00
						CHECK TOTAL:	873.00
00395193	09/06/18	KYA SERVICES LLC	FLOOR COVERING	0108477408	5604	FLOOR COVERING	9,511.78

SELECT Check ID's and Numbers: 768 ; Check Dates: 090618

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			FLOOR COVERING	0108477408	5604	FLOOR COVERING	20,691.32
			FLOOR COVERING	0108477408	5604	FLOOR COVERING	19,035.88
						CHECK TOTAL:	49,238.98
00395194	09/06/18	Resilient Communicatio	EQUIPMENT-NEW	0113457175	4410	EQUIPMENT-NEW	1,088.37
						CHECK TOTAL:	1,088.37
00395195	09/06/18	Southern California Ed	AUGUST 2018	0105477409	5520	LIGHT & POWER	11,952.69
			AUGUST 2018	0102477409	5520	LIGHT & POWER	3,390.74
			AUGUST 2018	0106477409	5520	LIGHT & POWER	10,902.94
			AUGUST 2018	0107477409	5520	LIGHT & POWER	23.37
						CHECK TOTAL:	26,269.74
00395196	09/06/18	Waste Management of OC	SEPTEMBER 2018	0108477409	5540	TRASH - UTILITIES	375.10
			SEPTEMBER 2018	0105477409	5540	TRASH - UTILITIES	1,370.50
			SEPTEMBER 2018	0102477409	5540	TRASH - UTILITIES	233.42
			SEPTEMBER 2018	0106477409	5540	TRASH - UTILITIES	476.41
			SEPTEMBER 2018	0107477409	5540	TRASH - UTILITIES	447.11
						CHECK TOTAL:	2,902.54
00395197	09/06/18	WEST COAST LANYARDS IN	GENERAL SUPPLIES-NON INSTRUCT	0106091008	4340	GENERAL SUPPLIES-NON INS	221.97
						CHECK TOTAL:	221.97
00395198	09/06/18	Western OC Self Funded	2018-2019 - 1ST PERMIUM	0102017400	3601	WORKERS'COMP,CERTIFICATE	64,446.90
			2018-2019 - 1ST PREMIUM	0102397400	3602	WORKERS'COMP,CLASSIFIED	27,620.10
						CHECK TOTAL:	92,067.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							207,557.93
GRAND TOTAL							207,557.93



SELECT Check ID's and Numbers: 760 ; Check Dates: 090718

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00395199	09/07/18	Apple Computer Inc.	EQUIPMENT-COMPUTER	0106015040	4320	COMPUTER SUPPLIES	355.45
			EQUIPMENT-COMPUTER	0113457175	4320	COMPUTER SUPPLIES	483.12
						CHECK TOTAL:	838.57
00395200	09/07/18	Bennett, Kriste H.	ACCOUNTS PAYABLE MANUAL	0100000000	9510	ACCOUNTS PAYABLE MANUAL	538.75
						CHECK TOTAL:	538.75
00395201	09/07/18	CAPISTRANO CRANE SERVI	CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	1,200.00
						CHECK TOTAL:	1,200.00
00395202	09/07/18	CDW GOVERNMENT LLC	EQUIPMENT-COMPUTER	0113457175	4460	EQUIPMENT-COMPUTER	1,830.41
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	33.96
						CHECK TOTAL:	1,864.37
00395203	09/07/18	Costco	DUES & MEMBERSHIPS	0101377100	5310	DUES & MEMBERSHIPS	60.00
						CHECK TOTAL:	60.00
00395204	09/07/18	Cox Communications	SEPTEMBER 2018	0113457175	5940	INTERNET CONNECTIVITY	161.37
						CHECK TOTAL:	161.37
00395205	09/07/18	Family Tree Optometric	JULY 2018	0104632900	5888	VISION THERAPY	360.00
						CHECK TOTAL:	360.00
00395206	09/07/18	Finished Results	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	750.00
						CHECK TOTAL:	750.00
00395207	09/07/18		SEPTEMBER 2018	0104632900	5878	PARENT REIMBURSEMENT (LE	3,950.00
						CHECK TOTAL:	3,950.00
00395208	09/07/18	Image IV	RENTAL EXPENSE	0107011005	5620	RENTAL EXPENSE	169.74
			RENTAL EXPENSE	0107011005	5620	RENTAL EXPENSE	387.99
						CHECK TOTAL:	557.73
00395209	09/07/18	JW Pepper	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	264.68
						CHECK TOTAL:	264.68
00395210	09/07/18	Laguna Beach Water Dis	6/27/18 - 8/27/18	0107477409	5530	WATER - UTILITIES	375.77
			6/27/18 - 8/27/18	0107477409	5530	WATER - UTILITIES	349.02
			6/27/18 - 8/27/18	0107477409	5530	WATER - UTILITIES	5,224.17
			6/27/18 - 8/27/18	0107477409	5530	WATER - UTILITIES	4,568.55
						CHECK TOTAL:	10,517.51
00395211	09/07/18	Laguna Graphic Arts In	OUTSIDE PRINTING	0106091008	5870	OUTSIDE PRINTING	1,820.98
						CHECK TOTAL:	1,820.98



SELECT Check ID's and Numbers: 76@ ; Check Dates: 090718

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00395212	09/07/18	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	153.86
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	2.78
			MATERIALS & SUPPLIES-INSTRUCT	0102013045	4310	MATERIALS & SUPPLIES-INS	33.84
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	142.35
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	36.16
						CHECK TOTAL:	368.99
00395213	09/07/18	Orange County Therapy	AUGUST 2018	0104632900	5886	PHYSICAL THERAPY	180.00
						CHECK TOTAL:	180.00
00395214	09/07/18	School Services of CA	GENERAL SUPPLIES-NON INSTRUCT	0102397406	4340	GENERAL SUPPLIES-NON INS	160.74
						CHECK TOTAL:	160.74
00395215	09/07/18	TechSmart Inc	ANNUAL SOFTWARE LICENSE FEE	0113015040	5805	ANNUAL SOFTWARE LICENSE	11,000.00
			SUBSCRIPTIONS - ONLINE	0113015040	5813	SUBSCRIPTIONS - ONLINE	1,000.00
			CONSULTANTS-INSTRUCTIONAL	0113015040	5830	CONSULTANTS-INSTRUCTIONA	5,000.00
						CHECK TOTAL:	17,000.00
00395216	09/07/18	THINKING MAPS INC.	CONSULTANTS-INSTRUCTIONAL	0102013040	5830	CONSULTANTS-INSTRUCTIONA	5,691.60
						CHECK TOTAL:	5,691.60
00395217	09/07/18	Touch Math/Innovative	MATERIALS & SUPPLIES-INSTRUCT	0104613150	4310	MATERIALS & SUPPLIES-INS	343.29
						CHECK TOTAL:	343.29
00395218	09/07/18	UNIVERSAL ASPHALT CO I	PAVING	0108477408	5607	PAVING	1,800.00
			PAVING	0102477408	5607	PAVING	18,460.00
			PAVING	0105477408	5607	PAVING	14,200.00
						CHECK TOTAL:	34,460.00
00395219	09/07/18	XVR Software LLC	CONSULTANTS-COMPUTER SERVICES	0113457175	5832	CONSULTANTS-COMPUTER SER	1,184.00
						CHECK TOTAL:	1,184.00
00395220	09/07/18	PACIFIC PLUMBING COMPA	BUILDING IMPROVEMENTS	4205498650	6230	BUILDING IMPROVEMENTS	39,177.05
						CHECK TOTAL:	39,177.05
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							121,449.63
GRAND TOTAL							121,449.63

SELECT Check ID's and Numbers: 760 ; Check Dates: 091018

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00395221	09/10/18	ACSA Region 17	DUES & MEMBERSHIPS	0101377100	5310	DUES & MEMBERSHIPS	300.00
						CHECK TOTAL:	300.00
00395222	09/10/18	ANCHOR ELECTRIC	ELECTRICAL REPAIRS	0107477408	5661	ELECTRICAL REPAIRS	2,225.00
						CHECK TOTAL:	2,225.00
00395223	09/10/18	Bearcom	GENERAL SUPPLIES-NON INSTRUCT	0106091008	4340	GENERAL SUPPLIES-NON INS	1,255.24
						CHECK TOTAL:	1,255.24
00395224	09/10/18	BrightView Landscape S	LANDSCAPE/IRRIGATION	0107477409	5680	LANDSCAPE/IRRIGATION	566.73
			LANDSCAPE/IRRIGATION	0105477409	5680	LANDSCAPE/IRRIGATION	579.78
			LANDSCAPE/IRRIGATION	0108477409	5680	LANDSCAPE/IRRIGATION	252.93
						CHECK TOTAL:	1,399.44
00395225	09/10/18	Cintas Corporation Loc	OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	102.94
						CHECK TOTAL:	102.94
00395226	09/10/18	First Student Inc.	CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	170.62
						CHECK TOTAL:	170.62
00395227	09/10/18	Flinn Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	113.70
						CHECK TOTAL:	113.70
00395228	09/10/18	Ganahl Lumber	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	14.52
						CHECK TOTAL:	14.52
00395229	09/10/18	Johnson Controls Fire	9/1/18 - 11/30/18	0102477409	5560	ALARM MONITORING	335.94
			9/1/18 - 11/30/18	0102477409	5560	ALARM MONITORING	268.75
						CHECK TOTAL:	604.69
00395230	09/10/18	Konica Minolta	CONTRACT SERVICES	0108477408	5610	CONTRACT SERVICES	600.00
						CHECK TOTAL:	600.00
00395231	09/10/18	MPS	MATERIALS & SUPPLIES-INSTRUCT	0102014100	4310	MATERIALS & SUPPLIES-INS	1,293.00
			TEXTBOOKS	0102016300	4100	TEXTBOOKS	12,931.01
						CHECK TOTAL:	14,224.01
00395232	09/10/18	OC SLLC INC.	AUGUST 2018	0104632900	5889	OTHER THERAPY	3,783.00
						CHECK TOTAL:	3,783.00
00395233	09/10/18	Palos Sports	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	327.89
						CHECK TOTAL:	327.89
00395234	09/10/18	Printingforless.com In	OUTSIDE PRINTING	0104072000	5870	OUTSIDE PRINTING	314.47

SELECT Check ID's and Numbers: 760 ; Check Dates: 091018

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			OUTSIDE PRINTING	0104072000	5870	OUTSIDE PRINTING	386.16
						CHECK TOTAL:	700.63
00395235	09/10/18	SOUTHWEST STRINGS	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	1,856.11
						CHECK TOTAL:	1,856.11
00395236	09/10/18	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	210.95
						CHECK TOTAL:	210.95
00395237	09/10/18	Stephen R Davy Violins	MISC REPAIR	0102011190	5690	MISC REPAIR	780.83
			MISC REPAIR	0102011190	5690	MISC REPAIR	895.40
			MISC REPAIR	0102011190	5690	MISC REPAIR	678.36
						CHECK TOTAL:	2,354.59
00395238	09/10/18	The Learning Company	CONSULTANTS-OTHER	0101377100	5831	CONSULTANTS-OTHER	15,995.00
						CHECK TOTAL:	15,995.00
00395239	09/10/18	The LifeTrends Group T	GENERAL SUPPLIES-NON INSTRUCT	0102477408	4340	GENERAL SUPPLIES-NON INS	1,382.65
						CHECK TOTAL:	1,382.65
00395240	09/10/18	U.S. Bank National Ass	TRAVEL & CONFERENCE	0106011008	5220	TRAVEL & CONFERENCE	2,156.64
			REFRESHMENTS - NOT FOOD SERV	0101377100	4325	REFRESHMENTS - NOT FOOD	241.66
			REFRESHMENTS - NOT FOOD SERV	0109037150	4325	REFRESHMENTS - NOT FOOD	226.43
			REFRESHMENTS - NOT FOOD SERV	0110397140	4325	REFRESHMENTS - NOT FOOD	179.97
			TRAVEL & CONFERENCE	0108091005	5220	TRAVEL & CONFERENCE	3,030.91
			GENERAL SUPPLIES-NON INSTRUCT	0108171005	4340	GENERAL SUPPLIES-NON INS	107.74
			REFRESHMENTS - NOT FOOD SERV	0106091008	4340	GENERAL SUPPLIES-NON INS	19.40
						CHECK TOTAL:	5,962.75
00395241	09/10/18	VORTEX INDUSTRIES INC.	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	1,250.36
						CHECK TOTAL:	1,250.36
00395242	09/10/18	Culver Newlin Inc.	EQUIPMENT-NEW	1119014680	4410	EQUIPMENT-NEW	10,107.04
						CHECK TOTAL:	10,107.04
00395243	09/10/18	Diamond Environmental	BUILDING IMPROVEMENTS	4205498008	6230	BUILDING IMPROVEMENTS	222.94
			SOFT COSTS - OTHER (SPECIFY)	4205498650	6282	SOFT COSTS - OTHER (SPEC	452.62
						CHECK TOTAL:	675.56
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							65,616.69
GRAND TOTAL							65,616.69

SELECT Check ID's and Numbers: 760 ; Check Dates: 091118

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00395244	09/11/18	Accelerate Learning In	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	7,467.25
						CHECK TOTAL:	7,467.25
00395245	09/11/18	Beacon Day School	TUITION	0104632210	5875	TUITION	11,089.62
						CHECK TOTAL:	11,089.62
00395246	09/11/18	BSN Sport	EQUIPMENT-NEW	0105311075	4410	EQUIPMENT-NEW	1,795.00
			EQUIPMENT-NEW	0105311075	4410	EQUIPMENT-NEW	10,421.57
						CHECK TOTAL:	12,216.57
00395247	09/11/18	CARE Youth Corporation	AUGUST 2018	0104632210	5898	AB3632 ROOM & BOARD	6,820.00
			AUGUST 2018	0104632210	5875	TUITION	3,450.00
			AUGUST 2018	0104632210	5889	OTHER THERAPY	2,294.00
						CHECK TOTAL:	12,564.00
00395248	09/11/18	CDW GOVERNMENT LLC	EQUIPMENT-COMPUTER	0113457175	4460	EQUIPMENT-COMPUTER	2,006.70
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	210.95
						CHECK TOTAL:	2,217.65
00395249	09/11/18	Curriculum Associates	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	482.13
						CHECK TOTAL:	482.13
00395250	09/11/18	DIAMOND GLASS	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	3,518.78
			CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	4,457.74
						CHECK TOTAL:	7,976.52
00395251	09/11/18	Dunn Edwards Paint	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	531.97
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	30.39
			MAINTENANCE SUPPLIES	0106477408	4362	MAINTENANCE SUPPLIES	329.31
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	207.10
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	321.63
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	369.39
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	35.27
						CHECK TOTAL:	1,825.06
00395252	09/11/18		AUGUST 2018	0104256700	5880	TRANSPORTATION-IN LIEU	250.40
						CHECK TOTAL:	250.40
00395253	09/11/18	GST	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	436.00
						CHECK TOTAL:	436.00
00395254	09/11/18	Home Depot	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	35.07
			MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	387.48
			MAINTENANCE SUPPLIES	0106477408	4362	MAINTENANCE SUPPLIES	343.86

SELECT Check ID's and Numbers: 76@ ; Check Dates: 091118

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	24.49
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	730.22
			MAINTENANCE SUPPLIES	0107477408	4362	MAINTENANCE SUPPLIES	471.05
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	315.69
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	497.20
						CHECK TOTAL:	2,805.06
00395255	09/11/18	Southern Calif Gas Co.	AUGUST 2018	0108477409	5510	UTILITIES - HEAT	50.07
			AUGUST 2018	0106477409	5510	UTILITIES - HEAT	59.49
			AUGUST 2018	0105477409	5510	UTILITIES - HEAT	66.55
			AUGUST 2018	0105477409	5510	UTILITIES - HEAT	37.15
			AUGUST 2018	0105477409	5510	UTILITIES - HEAT	15.96
			AUGUST 2018	0102477409	5510	UTILITIES - HEAT	24.20
			AUGUST 2018	0102477409	5510	UTILITIES - HEAT	14.79
						CHECK TOTAL:	268.21
00395256	09/11/18	Southern California Ed	AUGUST 2018	0107477409	5520	LIGHT & POWER	5,611.60
						CHECK TOTAL:	5,611.60
00395257	09/11/18	Tangram Interiors	EQUIPMENT - NEW	0113018640	6410	EQUIPMENT - NEW	43,055.85
						CHECK TOTAL:	43,055.85
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							108,265.92
GRAND TOTAL							108,265.92

SELECT Check ID's and Numbers: 760 ; Check Dates: 091218

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00395258	09/12/18	Atkinson Andelson Loya	SEPTEMBER 2018 JULY 2018	0110397140	5835	LEGAL EXPENSE	984.38
				0102397400	5835	LEGAL EXPENSE	565.31
						CHECK TOTAL:	1,549.69
00395259	09/12/18	Burnham Benefits Insur	SEPTEMBER 2018	0102397400	5831	CONSULTANTS-OTHER	5,000.00
						CHECK TOTAL:	5,000.00
00395260	09/12/18	CDW GOVERNMENT LLC	COMPUTER SUPPLIES EQUIPMENT-COMPUTER	0113457175	4320	COMPUTER SUPPLIES	224.92
				0113017175	4320	COMPUTER SUPPLIES	924.51
						CHECK TOTAL:	1,149.43
00395261	09/12/18	Cosco Fire Protection	ELECTRICAL REPAIRS	0102477408	5661	ELECTRICAL REPAIRS	2,665.00
						CHECK TOTAL:	2,665.00
00395262	09/12/18	Crisp Imaging	CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	68.55
						CHECK TOTAL:	68.55
00395263	09/12/18	Dunn Edwards Paint	MAINTENANCE SUPPLIES MAINTENANCE SUPPLIES MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	22.86
				0105477408	4362	MAINTENANCE SUPPLIES	65.67
				0105477408	4362	MAINTENANCE SUPPLIES	126.18
						CHECK TOTAL:	214.71
00395264	09/12/18	Federal Express Corp	POSTAGE/DELIVERY POSTAGE/DELIVERY	0104072000	5910	POSTAGE/DELIVERY	54.48
				0110397140	5910	POSTAGE/DELIVERY	10.24
						CHECK TOTAL:	64.72
00395265	09/12/18	FIVE STAR TROPHIES	GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	53.37
						CHECK TOTAL:	53.37
00395266	09/12/18	Flinn Scientific	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	360.37
				0105011012	4310	MATERIALS & SUPPLIES-INS	108.83
						CHECK TOTAL:	469.20
00395267	09/12/18	Ganahl Lumber	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	29.37
						CHECK TOTAL:	29.37
00395268	09/12/18	Gander Publishing	TESTS/SCORING	0104613150	4330	TESTS/SCORING	586.20
						CHECK TOTAL:	586.20
00395269	09/12/18	KYA SERVICES LLC	FLOOR COVERING	0105477408	5604	FLOOR COVERING	3,034.13
						CHECK TOTAL:	3,034.13
00395270	09/12/18	Lakeshore Learning Mat	MATERIALS & SUPPLIES-INSTRUCT MATERIALS & SUPPLIES-INSTRUCT	0104292600	4310	MATERIALS & SUPPLIES-INS	204.27
				0104613150	4310	MATERIALS & SUPPLIES-INS	1,467.36



SELECT Check ID's and Numbers: 768 ; Check Dates: 091218

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
CHECK TOTAL:							1,671.63
00395271	09/12/18	LBUSD Revolving Cash F	ALL OTHER LOCAL REVENUE	0100000000	8699	ALL OTHER LOCAL REVENUE	471.27
			RENTAL EXPENSE	0101377350	5620	RENTAL EXPENSE	2,828.44
			REFRESHMENTS - NOT FOOD SERV	0101377350	4325	REFRESHMENTS - NOT FOOD	5,111.39
			BANK SRVC CHRG - AUG 2018	0102397400	5820	BANKING SERVICES	14.08
CHECK TOTAL:							8,425.18
00395272	09/12/18	Maintex	OTHER CUSTODIAL SUPPLIES	0108477409	4361	OTHER CUSTODIAL SUPPLIES	107.75
CHECK TOTAL:							107.75
00395273	09/12/18	MPS	TEXTBOOKS	0102016300	4100	TEXTBOOKS	1,939.50
CHECK TOTAL:							1,939.50
00395274	09/12/18	Natus Medical Incorpor	ACCOUNTS PAYABLE MANUAL	0100000000	9510	ACCOUNTS PAYABLE MANUAL	463.00
CHECK TOTAL:							463.00
00395275	09/12/18	OCDE	SCHOOL HEALTH SVCS 101	0105091012	5220	TRAVEL & CONFERENCE	125.00
CHECK TOTAL:							125.00
00395276	09/12/18	PEAR DECK	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	8,580.00
CHECK TOTAL:							8,580.00
00395277	09/12/18	PITNEY BOWES GLOBAL FI	6/30/18 - 9/29/18	0105091012	5620	RENTAL EXPENSE	382.50
CHECK TOTAL:							382.50
00395278	09/12/18	Resilient Communicatio	REPLACE NON-INSTRUCT EQUIPMENT	0113457175	6520	REPLACE NON-INSTRUCT EQU	14,448.58
			ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	5,430.00
CHECK TOTAL:							19,878.58
00395279	09/12/18	Richard Selin	TRAVEL & CONFERENCE	0100000000	8699	ALL OTHER LOCAL REVENUE	90.97
CHECK TOTAL:							90.97
00395280	09/12/18	Santomieri Systems	CONSULTANTS-COMPUTER SERVICES	0113457175	5832	CONSULTANTS-COMPUTER SER	256.67
CHECK TOTAL:							256.67
00395281	09/12/18	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	166.99
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	191.88
CHECK TOTAL:							358.87
00395282	09/12/18	EDUCATION MANAGEMENT S	ANNUAL SOFTWARE LICENSE FEE	1302277426	5805	ANNUAL SOFTWARE LICENSE	995.00
CHECK TOTAL:							995.00
00395283	09/12/18	Diamond Environmental	SOFT COSTS - OTHER (SPECIFY)	4205498650	6282	SOFT COSTS - OTHER (SPEC	301.06

LAGUNA BEACH USD                      09/12/18                      Commercial Check Register                      Page 3  
WED, SEP 12, 2018, 8:13 AM --req: ADMIN-----leg: 76 ----loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

SELECT Check ID's and Numbers: 76@ ; Check Dates: 091218

<u>Check #</u>	<u>Register</u>	<u>Payee Name</u>	<u>Description</u>	<u>Key</u>	<u>Object</u>	<u>Object Description</u>	<u>Check Amount</u>
						CHECK TOTAL:	301.06
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	58,460.08
			GRAND TOTAL				58,460.08



SELECT Check ID's and Numbers: 760 ; Check Dates: 091318

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00395284	09/13/18	AMERICAN LOGISTICS COM	AUGUST 2018	0104256700	5855	CHARTER BUS-HOME TO SCHO	972.50
			AUGUST 2018	0104256700	5100	SUBAGREEMENTS FOR SERVIC	16,582.50
						CHECK TOTAL:	17,555.00
00395285	09/13/18	Apple Computer Inc.	EQUIPMENT-COMPUTER	0113457175	4320	COMPUTER SUPPLIES	52.80
			EQUIPMENT-COMPUTER	0106015040	4320	COMPUTER SUPPLIES	182.10
			EQUIPMENT-COMPUTER	0113457175	4320	COMPUTER SUPPLIES	52.80
			EQUIPMENT-COMPUTER	0113017175	4320	COMPUTER SUPPLIES	52.80
			EQUIPMENT-COMPUTER	0113457175	4460	EQUIPMENT-COMPUTER	2,623.25
						CHECK TOTAL:	2,963.75
00395286	09/13/18	Cox Communications	SEPTEMBER 2018	0113457175	5940	INTERNET CONNECTIVITY	10,105.00
			SEPTEMBER 2018	0100005090	8699	ALL OTHER LOCAL REVENUE	-2,088.00
			AUGUST 2018	0113457175	5940	INTERNET CONNECTIVITY	1,685.03
			SEPTEMBER 2018	0113457175	5940	INTERNET CONNECTIVITY	268.19
			SEPTEMBER 2018	0100005090	8699	ALL OTHER LOCAL REVENUE	-72.00
						CHECK TOTAL:	9,898.22
00395287	09/13/18	Express Pipe & Supply	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	32.77
						CHECK TOTAL:	32.77
00395288	09/13/18	GoEngineer Inc.	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	1,920.00
						CHECK TOTAL:	1,920.00
00395289	09/13/18	HANSON, HEATHER	8/6 - 8/9 - AP SUMMER INST	0105014730	5220	TRAVEL & CONFERENCE	674.92
						CHECK TOTAL:	674.92
00395290	09/13/18	Boughton Mifflin Harco	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	11,820.00
						CHECK TOTAL:	11,820.00
00395291	09/13/18		SEPTEMBER 2018	0104632900	5878	PARENT REIMBURSEMENT (LE	2,260.00
						CHECK TOTAL:	2,260.00
00395292	09/13/18	MAXCases	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	863.53
						CHECK TOTAL:	863.53
00395293	09/13/18	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	50.74
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	-16.42
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	16.42
			GENERAL SUPPLIES-NON INSTRUCT	0113457175	4340	GENERAL SUPPLIES-NON INS	51.71
			GENERAL SUPPLIES-NON INSTRUCT	0113457175	4340	GENERAL SUPPLIES-NON INS	10.80
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	22.56
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	32.75
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	17.80

SELECT Check ID's and Numbers: 760 ; Check Dates: 091318

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	45.61
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	222.05
			GENERAL SUPPLIES-NON INSTRUCT	0108091005	4340	GENERAL SUPPLIES-NON INS	118.38
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	77.07
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	25.73
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	92.67
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	71.09
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	127.07
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	14.00
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	3.85
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	194.65
						CHECK TOTAL:	1,178.53
00395294	09/13/18	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	94.29
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	26.33
			PRINTERS <\$250 & INK/SUPPLIES	0102397406	4340	GENERAL SUPPLIES-NON INS	10.71
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	106.00
			COPIER PAPER	0102397400	4312	COPIER PAPER	333.59
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	51.08
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	335.27
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	12.92
						CHECK TOTAL:	970.19
00395295	09/13/18	Verizon Wireless LA	AUGUST 2018	0113457175	5930	MOBILE COMMUNICATIONS	3,245.72
						CHECK TOTAL:	3,245.72
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							53,382.63
GRAND TOTAL							53,382.63

**Laguna Beach Unified School District**

**8.k. CONSENT/ACTION**

**September 25, 2018**

**Approval: Community Facilities District 98-1 (Crystal Cove) Administrative Expense Fund Disbursements Totaling \$1,800.00**

**Proposal**

Staff proposes the Board of Education approve/ratify the attached disbursement from the Administrative Fund of the Community Facilities District 98-1 "CFD 98-1."

**Background**

A separate Administrative Fund was established pursuant to the Indenture by and between Laguna Beach Unified School District and Community Facilities District No.98-1 (Crystal Cove) 2012 Special Tax Refunding Bonds. Administrative expenses are for the actual or reasonably estimated costs directly related to the administration of CFD No. 98-1. The estimated amount for the current outstanding principal is equal to \$8,040,000 which is based on principal paid through September 2018. Staff requests approval of the payment detailed on the Administrative Funds Disbursement list.

**Budget Impact**

The \$1,800.00 payment will be made from the CFD 98-1 Administrative Expense Fund located at U.S. Bank. After the disbursement, the remaining fund balance will be \$46,380.40.

	Payee Name & Address	Purpose	Revenue	Expense	Balance
1	Beginning Balance				\$48,146.90
2	Interest Earned	June-Aug 2018	\$33.50		
3	U.S. Bank	Inv. 5097038			\$1,800.00
4	Ending Fund Balance				\$46,380.40

**Recommended Action**

Staff recommends the Board of Education approve the disbursement as presented.

**Laguna Beach Unified School District**

**8.1. CONSENT/ACTION**

**September 25, 2018**

**Approval: One-Year Pilot of ExploreLearning Gizmos' Online Subscription Program in an Amount of \$5,000**

**Proposal**

Staff proposes the Board of Education approve the one-year pilot for ExploreLearning Gizmos' online subscription program for our elementary schools. This one-year pilot includes professional development for our teachers.

**Background**

This program will be used to support fourth and fifth grade teachers with the development of science assessments to better align to the Next Generation Science Standards (NGSS) and California Science Test (CAST). Fifth grade students are administered the CAST. El Morro Elementary School piloted this program with SchoolPower funding last year, and both sites would like to pilot this resource.

**Budget Impact**

The budget impact from this purchase is \$5,000.00.

**Recommended Action**

Staff recommends the Board of Education approve the one-year pilot of ExploreLearning Gizmos' online subscription program and professional development for our elementary schools.



ExploreLearning Gizmos  
For: Laguna Beach Unified School District

Presented to: Dr. Alysia Odipo  
By: Alice Kelly  
Presented on: September 14, 2018  
Proposal Expires on: October 14, 2018

Quantity	Product	Months	Total
2 Sites	Gizmos Site Licenses for Elementary School. Priced per site.	12	\$5500.00
1 Package	Gizmos Professional Development - One (1) onsite training day (up to 6 hours) for up to 25 participants.		included

Subtotal: \$5,500.00

Discounts: \$500.00

**Total: \$5,000.00**

Multi-year discounts are available upon request.

This proposal is made on behalf of ExploreLearning, LLC (FEIN 38-3942548). Resulting orders are subject to ExploreLearning's standard terms and conditions, which can be found at: [explorelearning.com](http://explorelearning.com). This proposal represents the entire agreement of the parties. There are no other promises in any other agreement, whether oral or written. Prices contained herein do not include any applicable state sales taxes. If applicable, sales tax will be added at the time of invoicing. Pricing information made herein is strictly confidential and is supplied on the understanding that it will be held confidential and not disclosed to third parties without the prior written consent of ExploreLearning.

#### Next Steps

Please contact Alice Kelly at 866-882-4141, ext. 320 or [alice.kelly@explorelearning.com](mailto:alice.kelly@explorelearning.com) for more information on any aspect of this proposal (#Q-88497).

**Please include your certificate of tax-exempt status with your purchase order.** Purchase Orders may be sent to ExploreLearning Orders via one of the following methods:

**Email to:** [sales@explorelearning.com](mailto:sales@explorelearning.com)

**Fax to:** 434-220-1484

**Mail to:** 110 Avon Street, Suite 300, Charlottesville, VA 22902

**Laguna Beach Unified School District**

**8.m. CONSENT/ACTION**

**September 25, 2018**

**Approval: Illuminate Education Intelligence Platform - NGSS Interim Assessments for Thurston Middle School in An Amount of \$1,132.50**

**Proposal**

Staff proposes the Board of Education approve the purchase of Illuminate Education NGSS Interim Assessments for Thurston Middle School.

**Background**

This program will be used to support middle school teachers with the development of science assessments to better align to the Next Generation Science Standards (NGSS) and California Science Test (CAST). Eighth grade students are administered the CAST.

**Budget Impact**

The budget impact from this purchase is \$1,132.50.

**Recommended Action**

Staff recommends the Board of Education approve the purchase of Illuminate Education NGSS Interim Assessments for Thurston Middle School.



---

# Proposal

Laguna Beach Unified School District

Q-14095

---

**Prepared For:**

Laguna Beach Unified School District  
Laguna Beach, California

**Prepared On:**

9/11/2018

**Prepared By:**

Craig Tuschhoff  
ctuschhoff@illuminateed.net  
+1 7148628648

## OVERVIEW

---

Illuminate Education exists to create tools, services and training to promote educator and student success. By building a vibrant team, making technology useful in districts and classrooms, and investing in local communities, we look to empower people from all backgrounds to reach their full potential in school and career achievement.

---

## COMPANY VISION

At the heart of Illuminate are educators just like you: we are a team of former school administrators, teachers, district technologists, instructional coaches, special education instructors and curriculum directors. We are also seasoned designers and engineers who are passionate about building products to make your lives easier.

We have reached over 5 million users across 45 states including students, parents, teachers and administrators. We are proud to have partnered up with over 14,000 schools and 1,600 districts including Boston Public Schools, San Diego Unified, Denver Public Schools, Fulton County Schools, and Salt Lake City School District.

Illuminate Education is committed to equipping our communities to flourish in the school and workplaces. Together, we believe we can change the world of education.

## PROPOSAL

Illuminate Education proposes a contract with Laguna Beach Unified School District. Although a contract may span multiple years, Laguna Beach Unified School District retains the right to opt out each year at no financial penalty. The proposal includes data import support, system maintenance, system support, and user support for the length of the contract. It also includes ongoing system upgrades at no additional cost to Laguna Beach Unified School District.

## PRODUCT OVERVIEW

Our Education Intelligence Platform (EIP) helps educators quickly make data-informed decisions to improve student achievement. The powerful set of modules in our EIP enables functionality such as assessment building and administration, data visualization, MTSS support, reporting and analysis.

Using our platform, educators can bring together academic, behavioral, attendance, intervention and social-emotional data into one place. This data can be viewed, analyzed, and summarized at a student, classroom, site or district level, thus allowing you to make the best instructional and intervention decisions throughout your organization.

## PRICING

The student count numbers provided in this quote are estimated. The contract will use the prior fiscal year's Fall student count from the appropriate California state website. This proposal was created using the dates of 7/1/2019 through 6/30/2020. Illuminate recommends the following model for Laguna Beach Unified School District:



# PRODUCTS & PRICING

Year 1

Dates: 7/1/2019 - 6/30/2020

QTY	PRODUCT	DESCRIPTION	LIST	UNIT	TOTAL
755	KDS NGSS Bundle	Access to KDS NGSS Interim Assessments.	\$1.50	\$1.50	\$1,132.50
				Total	\$1,132.50

\* Proposal valid for 30 days.

**Laguna Beach Unified School District**

**9. INFORMATION**

**September 25, 2018**

**Preparation and Opening of the 2018-2019 School Year**

**Proposal**

Dr. Vilorio and staff will present on the preparation and opening of the 2018-2019 school year.

**Recommended Action**

Staff recommends the Board of Education receive the report on the preparation and opening of the 2018-2019 school year.

## **Laguna Beach Unified School District**

### **10. INFORMATION**

**September 25, 2018**

#### **Monthly Financial Update - August 2018**

##### **Proposal**

Staff will present the Monthly Financial Update for August 2018 to the Board of Education.

##### **Background**

The Monthly Financial Update is a financial report provided to ensure the Board is familiar with the year to date financial activity of the District. The General Fund is presented as it pertains to the current budget. The District budget is adopted by July 1 of each year, revised as of October 31 and January 31, with report dates no later than December 15 and March 15, respectively.

The Monthly Financial Update consists of all the District's funds and special reports for services.

##### **Budget Impact**

There is no budget impact for this report.

##### **Recommended Action**

No action is required. The Monthly Financial Update report is prepared for information purposes only.

LAGUNA BEACH UNIFIED SCHOOL DISTRICT  
MONTHLY FINANCIAL STATEMENT  
AS OF AUGUST 31, 2018

	Adopted Budget @ 07/01/2018	Receipts/ Expenditures YTD	Percent YTD
<b>REVENUES</b>			
Property Taxes/LCFF Hold Harmless/Prop. 30	54,802,500	725,451	1%
Federal Revenues	912,640	103	0%
Other State Revenues	3,675,081	0	0%
Other Local Revenues	2,629,692	149,003	6%
Interfund Transfers In	-	-	
<b>TOTAL REVENUE</b>	<b>62,019,913</b>	<b>874,558</b>	<b>1%</b>
<b>EXPENDITURES</b>			
Certificated Salaries	23,727,881	890,257	4%
Classified Salaries	8,777,322	493,316	6%
Employee Benefits	14,013,691	1,476,404	11%
Books & Supplies	2,536,376	339,044	13%
Services and Operating Services	9,510,938	1,459,687	15%
Capital Outlay	1,478,000	375,426	25%
Other Outgo	335,800	39,761	12%
Transfers Out	2,265,000	165,000	7%
<b>TOTAL EXPENDITURES</b>	<b>62,645,008</b>	<b>5,238,895</b>	<b>8%</b>
ADJUSTED BEGINNING BALANCE AS OF 7/1/2018	<u>\$ 9,213,101</u>		
SURPLUS / DEFICIT SPENDING	<u>(625,095)</u>		
ENDING FUND BALANCE PROJECTED FOR 6/30/2019	<u>\$ 8,588,006</u>		

**SPECIAL PROGRAM EXPENDITURES REPORTING**

Special Education	9,256,291	472,828	5%
Technology	2,960,609	535,944	18%
4CLE	761,490	43,061	6%
Ongoing & Major Maintenance Account	2,628,906	610,760	23%
Facilities Repair & Replacement Program	755,320	206,268	27%
Capital Improvement Plan	2,150,000	284,795	13%

LAGUNA BEACH UNIFIED SCHOOL DISTRICT  
COMPONENTS OF ENDING FUND BALANCE  
FISCAL YEAR 2018-2019  
ADOPTED BUDGET WITH UNAUDITED ACTUAL ADJUSTED BEGINNING BALANCE

<b>General Fund</b>	
ADOPTED BEGINNING FUND BALANCE	\$ 6,603,843
2017-18 YEAR-END ADJUSTMENT	2,609,258
ADJUSTED BEGINNING BALANCE AS OF 7/1/2018	\$ 9,213,101
SURPLUS / DEFICIT SPENDING	(625,095)
ENDING FUND BALANCE PROJECTED FOR 6/30/2019	\$ 8,588,006
 <u>Nonspendable - (Revolving Cash)</u>	
Revolving Cash	\$ 50,000
 <u>Restricted - (Categorical Programs)</u>	
Medi-Cal Billing Option	1,685
Lottery: Instructional Materials	160,471
College Readiness Block Grant	39,663
Routine Restricted Maintenance (4%)	2,483,676
 <u>Committed</u>	
Special Reserve for Basic Aid Differential	500,000
 <u>Assigned</u>	
Carryover for Unrestricted Programs	857,979
Potential One-Time Expenditures Including:	1,344,531
District Goals, Textbooks, Special Education	
Facilities, Common Core, and Litigation	
 <u>Unassigned / Unappropriated</u>	
Reserve for Economic Uncertainties = 5%	3,150,000
State required reserve for economic uncertainty 3%	
Local requirement under Policy 3101: Financial Reserves 2%	
 Fund Balance	 <u><u>\$ 8,588,006</u></u>

LAGUNA BEACH UNIFIED SCHOOL DISTRICT  
MONTH ENDING CASH BALANCE  
AS OF AUGUST 31, 2018

	Revenue	Expenditures	Assets/Liability Changes	Monthly Cash Flow Change	Month Ending Cash Balance
7/1/2018					10,437,940.66
JULY	706,622.01	(1,952,529.13)	(1,314,751.86)	(2,560,658.98)	7,877,281.68
AUGUST	167,935.64	(3,286,365.52)	(509,742.70)	(3,628,172.58)	4,249,109.10
SEPTEMBER *					
OCTOBER					
NOVEMBER					
DECEMBER *					
JANUARY					
FEBRUARY					
MARCH					
APRIL					
MAY					
JUNE					
YTD	874,557.65	(5,238,894.65)	(1,824,494.56)	(6,188,831.56)	

\* SEPTEMBER and DECEMBER expected \$6 million cash flow transfer in from Fund 17 and transfer out to Fund 17.

	2018-19	
	Month Ending Cash Balance	Projected Ending Fund Balance
FUND 01	\$ 4,249,109.10	\$ 8,588,006.00
FUND 11	77,014.76	92,075.00
FUND 13	153,913.08	9,438.00
FUND 17	16,590,339.23	17,015,565.00
FUND 25	85,074.47	212,668.00
FUND 4040	1,213,158.13	1,421,719.00
FUND 4041	5,171,820.28	4,975,566.00
FUND 4042	2,733,288.60	2,064,848.00
	<u>\$ 30,273,717.65</u>	<u>\$ 34,379,885.00</u>

INTERFUND TRANSFERS

Transfer To	Transfer From
	General Fund
	(Fund 01)
Cafeteria Fund (Fund 13)	\$ 165,000.00
Special Reserve for Capital Outlay - Facilities Repair & Replacement Program (Fund 4040)	
Special Reserve for Capital Outlay - Aliso Property (Fund 4041)	
Special Reserve for Capital Outlay - Capital Improvement Plan (Fund 4042)	

LAGUNA BEACH UNIFIED SCHOOL DISTRICT  
 CERBT Strategy 3  
 Entity # SKBS-1700217302-001  
 QUARTER ENDED JUNE 30, 2018



Market Value Summary:

	QTD Current Period	Fiscal Year to Date
Beginning Balance	\$ 2,804,023.31	\$ 2,704,831.27
Contribution	275,712.00	275,712.00
Disbursement	0.00	0.00
Transfer In	0.00	0.00
Transfer Out	0.00	0.00
Investment Earnings	27,685.25	128,641.09
Administrative Expenses	(368.80)	(1,387.63)
Investment Expenses	(269.66)	(1,014.63)
Other	0.00	0.00
Ending Balance	\$ 3,106,782.10	\$ 3,106,782.10
FY End Contrib per GASB 74 Para 22	0.00	0.00
FY End Disbursement Accrual	0.00	0.00
Grand Total	\$ 3,106,782.10	\$ 3,106,782.10

Transaction Details:	Contributions	Quarter Ending Balance
December 8, 2015	2,000,000.00	
December 31, 2015		1,992,366.86
January 13, 2016	193,539.00	
March 31, 2016		2,269,242.75
June 30, 2016		2,336,219.11
September 30, 2016		2,385,154.37
December 31, 2016		2,325,276.97
January 31, 2017	264,284.00	
March 31, 2017		2,654,488.79
June 30, 2017		2,704,831.27
September 30, 2017		2,767,482.39
December 31, 2017		2,846,884.46
March 31, 2018		2,804,023.31
May 7, 2018	275,712.00	2,846,884.46
June 30, 2018		3,106,782.10
	2,733,535.00	

---

## FUND DESCRIPTIONS

---

- FUND 01** **The General Fund** is the chief operating fund for Laguna Beach USD. It is used to account for the ordinary operations of the district. All transactions except those required or permitted by law to be in another fund are accounted for in this fund. Restricted projects or activities within the general fund must be identified and reported separately from unrestricted projects or activities.
- FUND 11** **The Adult Education Fund** is a separate fund used to account for state appropriations and to finance specific programs for the education of adults. Funds can be expended on salaries, benefits, supplies, books, services, and equipment related to adult education programs (Education Code Section 52616.4).
- FUND 13** **The Cafeteria Fund (Food Service)** is used to account separately for federal, state, and local resources to operate the food service program (Education Code sections 38090-38093). The purpose of the food service program is to provide nutritious meals to the students. The District participates in the National School Lunch Program and the School Breakfast Program. The District serves approximately 500-550 lunches and 200-230 breakfasts to the students from kindergarten through twelfth grade on a daily basis.
- FUND 17** **The Special Reserve Fund for Other Than Capital Outlay Projects** is used primarily to provide for the accumulation of moneys for general operating purposes other than for capital outlay (Education Code Section 42840). On May 11, 2004 the Board of Education approved the target of reserving two-thirds of the basic aid differential (the difference between Revenue Limit funding and Basic Aid funding) to be achieved by June 30, 2009. Funds reserved for the Basic Aid differential are deposited into this fund.
- FUND 25** **The Capital Facilities Fund (Developer Fees)** exists to account for monies received as mitigation fees levied on developers, property owners or other agencies as a condition of approving new development or additions to existing real property. The authority for these levies may be local government ordinances (GC 65970-65981) or private agreements between a school district and the developer. Expenditures from this fund are to be used for the purpose of funding the construction or reconstruction of school facilities (Education Code sections 17620-17625).
- FUND 40** **The Special Reserve Fund for Capital Outlay Projects** exists to account for the accumulation of moneys for capital outlay purposes (Education Code Section 42840). This fund is separated into three sub-funds in accordance to with resolutions #01-02, #14-02 and #14-03.

**Sub-fund 4040** exists to account for the **Facility Repair and Replacement Program (FRRP)**.

**Sub-fund 4041** exists to account for the **Vista Aliso property reserve**. The District holds a re-purchase agreement on the property.

**Sub-fund 4042** exists to account for the **Capital Improvement Plan (CIP)** that goes above and beyond prior commitments for repair and replacement needs, but extends to improvements of facilities for program and enrollment growth. A ten-year plan will be developed and revised, at least annually, to prioritize major projects.



**LAGUNA BEACH USD**  
**GL 220 Balance Sheet**  
Subfund: 0101 GENERAL FUND

YTD For Month Ending: 08/31/2018

	Object	Amount	Totals
<b>ASSETS</b>			
CASH IN COUNTY TREASURY (AUTO)	9110	4,249,109.10	
REVOLVING CASH ACCOUNT	9130	50,000.00	
ACCOUNTS RECEIVABLE MANUAL	9205	36,193.44	
DUE FROM GRANTOR GOVERNMENTS	9290	1,308,299.04	
MID MONTH PAYROLL	9360	90,057.41	
<b>Total Assets:</b>			<b>5,733,658.99</b>
<b>LIABILITIES</b>			
ACCOUNTS PAYABLE MANUAL	9510	171,273.44	
ACCTS PAY AUTOMATIC	9519	302,287.21	
CA USE TAX LIABILITY	9552	353.44	
UNEARNED REVENUE	9650	410,980.98	
<b>Total Liabilities:</b>		<b>884,895.07</b>	
<b>FUND BALANCE</b>			
BEGINNING FUND BALANCE	9791	9,213,100.92	
Total Beginning Fund Balance:		9,213,100.92	
Excess Revenue Over Expenditures:		-4,364,337.00	
<b>Total Fund Balance:</b>		<b>4,848,763.92</b>	
<b>Total Liabilities &amp; Fund Balance:</b>			<b>5,733,658.99</b>
<b>Difference (Error):</b>			<b>0.00</b>

**LAGUNA BEACH USD**  
**GL275 Income Statement**  
Subfund: 0101 GENERAL FUND  
YTD For Month Ending: 08/31/2018

	Object Codes	Amount	Totals
<b>REVENUE</b>			
Revenue Limit			
State Aid	(8000-8019)	164,461.20	
Property Tax	(8020-8079)	560,989.92	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	103.18	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	149,003.35	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
<b>Total Revenue</b>			<b>874,557.65</b>
<b>EXPENDITURES</b>			
Certificated Salaries	(1000-1999)	890,256.88	
Classified Salaries	(2000-2999)	493,315.67	
Employee Benefits	(3000-3999)	1,476,403.62	
Supplies and Services	(4000-5999)	1,798,731.46	
Capital Outlays	(6000-6999)	375,426.30	
Other Outgo	(7000-7399)	39,760.72	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	165,000.00	
All Other Financing Uses	(7630-7999)	0.00	
<b>Total Expenditures</b>			<b>5,238,894.65</b>
<b>Total Non-Operating Accounts</b>	(9900-9999)		<b>0.00</b>
<b>EXCESS REVENUE OVER EXPENDITURES</b>			<b>-4,364,337.00</b>
<b>BEGINNING FUND BALANCE (9791)</b>		<b>9,213,100.92</b>	
<b>BEGINNING ADJUSTED BALANCE (9793)</b>		<b>0.00</b>	
<b>BEGINNING RESTATED BALANCE (9795)</b>		<b>0.00</b>	
<b>TOTAL BEGINNING FUND BALANCE</b>			<b>9,213,100.92</b>
<b>ENDING FUND BALANCE</b>			<b>4,848,763.92</b>

**LAGUNA BEACH USD**  
**GL 220 Balance Sheet**  
**Subfund: 1111 ADULT EDUCATION**  
YTD For Month Ending: 08/31/2018

	Object	Amount	Totals
<b>ASSETS</b>			
CASH IN COUNTY TREASURY (AUTO)	9110	77,014.76	
DUE FROM GRANTOR GOVERNMENTS	9290	7,644.62	
<b>Total Assets:</b>			<b>84,659.38</b>
<b>LIABILITIES</b>			
ACCTS PAY AUTOMATIC	9519	11,185.13	
<b>Total Liabilities:</b>			<b>11,185.13</b>
<b>FUND BALANCE</b>			
BEGINNING FUND BALANCE	9791	92,075.24	
Total Beginning Fund Balance:		92,075.24	
Excess Revenue Over Expenditures:		-18,600.99	
<b>Total Fund Balance:</b>			<b>73,474.25</b>
<b>Total Liabilities &amp; Fund Balance:</b>			<b>84,659.38</b>
<b>Difference (Error):</b>			<b>0.00</b>

**LAGUNA BEACH USD**  
**GL275 Income Statement**  
Subfund: 1111 ADULT EDUCATION  
YTD For Month Ending: 08/31/2018

	Object Codes	Amount	Totals
<b>REVENUE</b>			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	130.68	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
<b>Total Revenue</b>			<b>130.68</b>
<b>EXPENDITURES</b>			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	18,731.67	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
<b>Total Expenditures</b>			<b>18,731.67</b>
<b>Total Non-Operating Accounts</b>	(9900-9999)		<b>0.00</b>
<b>EXCESS REVENUE OVER EXPENDITURES</b>			<b>-18,600.99</b>
<b>BEGINNING FUND BALANCE (9791)</b>		<b>92,075.24</b>	
<b>BEGINNING ADJUSTED BALANCE (9793)</b>		<b>0.00</b>	
<b>BEGINNING RESTATED BALANCE (9795)</b>		<b>0.00</b>	
<b>TOTAL BEGINNING FUND BALANCE</b>			<b>92,075.24</b>
<b>ENDING FUND BALANCE</b>			<b>73,474.25</b>

**LAGUNA BEACH USD**  
**GL 220 Balance Sheet**  
Subfund: 1313 CAFETERIA  
YTD For Month Ending: 08/31/2018

	Object	Amount	Totals
<b>ASSETS</b>			
CASH IN COUNTY TREASURY (AUTO)	9110	153,913.08	
REVOLVING CASH ACCOUNT	9130	1,295.00	
STORES-CAFETERIA FUND ONLY	9321	12,232.00	
<b>Total Assets:</b>			<b>167,440.08</b>
<b>LIABILITIES</b>			
ACCOUNTS PAYABLE MANUAL	9510	2,905.00	
<b>Total Liabilities:</b>			<b>2,905.00</b>
<b>FUND BALANCE</b>			
BEGINNING FUND BALANCE	9791	18,212.00	
Total Beginning Fund Balance:		18,212.00	
Excess Revenue Over Expenditures:		146,323.08	
<b>Total Fund Balance:</b>			<b>164,535.08</b>
<b>Total Liabilities &amp; Fund Balance:</b>			<b>167,440.08</b>
<b>Difference (Error):</b>			<b>0.00</b>

**LAGUNA BEACH USD**  
**GL275 Income Statement**  
Subfund: 1313 CAFETERIA  
YTD For Month Ending: 08/31/2018

	Object Codes	Amount	Totals
<b>REVENUE</b>			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	2,259.36	
Interfund Transfers In	(8910-8929)	165,000.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
<b>Total Revenue</b>			<b>167,259.36</b>
<b>EXPENDITURES</b>			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	13,098.09	
Employee Benefits	(3000-3999)	3,026.59	
Supplies and Services	(4000-5999)	4,811.60	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
<b>Total Expenditures</b>			<b>20,936.28</b>
<b>Total Non-Operating Accounts</b>	(9900-9999)		<b>0.00</b>
<b>EXCESS REVENUE OVER EXPENDITURES</b>			<b>146,323.08</b>
<b>BEGINNING FUND BALANCE (9791)</b>		<b>18,212.00</b>	
<b>BEGINNING ADJUSTED BALANCE (9793)</b>		<b>0.00</b>	
<b>BEGINNING RESTATED BALANCE (9795)</b>		<b>0.00</b>	
<b>TOTAL BEGINNING FUND BALANCE</b>			<b>18,212.00</b>
<b>ENDING FUND BALANCE</b>			<b>164,535.08</b>

# LAGUNA BEACH USD

## GL 220 Balance Sheet

Subfund: 1717 Special Reserve Other Than C/O

YTD For Month Ending: 08/31/2018

	Object	Amount	Totals
<b>ASSETS</b>			
CASH IN COUNTY TREASURY (AUTO)	9110	16,590,339.23	
<b>Total Assets:</b>			<b>16,590,339.23</b>
<b>FUND BALANCE</b>			
BEGINNING FUND BALANCE	9791	16,567,614.68	
Total Beginning Fund Balance:		16,567,614.68	
Excess Revenue Over Expenditures:		22,724.55	
<b>Total Fund Balance:</b>		<b>16,590,339.23</b>	
<b>Total Liabilities &amp; Fund Balance:</b>			<b>16,590,339.23</b>
<b>Difference (Error):</b>			<b>0.00</b>

# LAGUNA BEACH USD

## GL275 Income Statement

Subfund: 1717 Special Reserve Other Than C/O

YTD For Month Ending: 08/31/2018

	Object Codes	Amount	Totals
<b>REVENUE</b>			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	22,724.55	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
<b>Total Revenue</b>			<b>22,724.55</b>
<b>EXPENDITURES</b>			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	0.00	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
<b>Total Expenditures</b>			<b>0.00</b>
<b>Total Non-Operating Accounts</b>	(9900-9999)		<b>0.00</b>
<b>EXCESS REVENUE OVER EXPENDITURES</b>			<b>22,724.55</b>
<b>BEGINNING FUND BALANCE (9791)</b>		<b>16,567,614.68</b>	
<b>BEGINNING ADJUSTED BALANCE (9793)</b>		<b>0.00</b>	
<b>BEGINNING RESTATED BALANCE (9795)</b>		<b>0.00</b>	
<b>TOTAL BEGINNING FUND BALANCE</b>			<b>16,567,614.68</b>
<b>ENDING FUND BALANCE</b>			<b>16,590,339.23</b>



**LAGUNA BEACH USD**  
**GL 220 Balance Sheet**  
Subfund: 2525 CAPITAL FACILITIES  
YTD For Month Ending: 08/31/2018

	Object	Amount	Totals
<b>ASSETS</b>			
CASH IN COUNTY TREASURY (AUTO)	9110	85,074.47	
<b>Total Assets:</b>			<b>85,074.47</b>
<b>FUND BALANCE</b>			
BEGINNING FUND BALANCE	9791	51,668.25	
Total Beginning Fund Balance:		51,668.25	
Excess Revenue Over Expenditures:		33,406.22	
<b>Total Fund Balance:</b>		<b>85,074.47</b>	
<b>Total Liabilities &amp; Fund Balance:</b>			<b>85,074.47</b>
<b>Difference (Error):</b>			<b>0.00</b>

**LAGUNA BEACH USD**  
**GL275 Income Statement**  
Subfund: 2525 CAPITAL FACILITIES  
YTD For Month Ending: 08/31/2018

	Object Codes	Amount	Totals
<b>REVENUE</b>			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	38,458.22	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
<b>Total Revenue</b>			<b>38,458.22</b>
<b>EXPENDITURES</b>			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	1,292.00	
Capital Outlays	(6000-6999)	3,760.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
<b>Total Expenditures</b>			<b>5,052.00</b>
<b>Total Non-Operating Accounts</b>	(9900-9999)		<b>0.00</b>
<b>EXCESS REVENUE OVER EXPENDITURES</b>			<b>33,406.22</b>
<b>BEGINNING FUND BALANCE (9791)</b>		<b>51,668.25</b>	
<b>BEGINNING ADJUSTED BALANCE (9793)</b>		<b>0.00</b>	
<b>BEGINNING RESTATED BALANCE (9795)</b>		<b>0.00</b>	
<b>TOTAL BEGINNING FUND BALANCE</b>			<b>51,668.25</b>
<b>ENDING FUND BALANCE</b>			<b>85,074.47</b>

# LAGUNA BEACH USD

## GL 220 Balance Sheet

Subfund: 4040 SPECIAL RESERVE FAC REPAIR/RPL

YTD For Month Ending: 08/31/2018

	Object	Amount	Totals
<b>ASSETS</b>			
CASH IN COUNTY TREASURY (AUTO)	9110	1,213,158.13	
<b>Total Assets:</b>			<b>1,213,158.13</b>
<b>LIABILITIES</b>			
ACCOUNTS PAYABLE MANUAL	9510	157,132.57	
<b>Total Liabilities:</b>			<b>157,132.57</b>
<b>FUND BALANCE</b>			
BEGINNING FUND BALANCE	9791	1,261,039.10	
Total Beginning Fund Balance:		1,261,039.10	
Excess Revenue Over Expenditures:		-205,013.54	
<b>Total Fund Balance:</b>			<b>1,056,025.56</b>
<b>Total Liabilities &amp; Fund Balance:</b>			<b>1,213,158.13</b>
<b>Difference (Error):</b>			<b>0.00</b>

# LAGUNA BEACH USD

## GL275 Income Statement

Subfund: 4040 SPECIAL RESERVE FAC REPAIR/RPL

YTD For Month Ending: 08/31/2018

	Object Codes	Amount	Totals
<b>REVENUE</b>			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	1,254.21	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
<b>Total Revenue</b>			<b>1,254.21</b>
<b>EXPENDITURES</b>			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	0.00	
Capital Outlays	(6000-6999)	206,267.75	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
<b>Total Expenditures</b>			<b>206,267.75</b>
<b>Total Non-Operating Accounts</b>	(9900-9999)		<b>0.00</b>
<b>EXCESS REVENUE OVER EXPENDITURES</b>			<b>-205,013.54</b>
<b>BEGINNING FUND BALANCE (9791)</b>		<b>1,261,039.10</b>	
<b>BEGINNING ADJUSTED BALANCE (9793)</b>		<b>0.00</b>	
<b>BEGINNING RESTATED BALANCE (9795)</b>		<b>0.00</b>	
<b>TOTAL BEGINNING FUND BALANCE</b>			<b>1,261,039.10</b>
<b>ENDING FUND BALANCE</b>			<b>1,056,025.56</b>

# LAGUNA BEACH USD

## GL 220 Balance Sheet

Subfund: 4041 SPECIAL RESERVE ALISO PROPERTY

YTD For Month Ending: 08/31/2018

	Object	Amount	Totals
<b>ASSETS</b>			
CASH IN COUNTY TREASURY (AUTO)	9110	5,171,820.28	
<b>Total Assets:</b>			<b>5,171,820.28</b>
<b>FUND BALANCE</b>			
BEGINNING FUND BALANCE	9791	5,164,736.19	
Total Beginning Fund Balance:		5,164,736.19	
Excess Revenue Over Expenditures:		7,084.09	
<b>Total Fund Balance:</b>		<b>5,171,820.28</b>	
<b>Total Liabilities &amp; Fund Balance:</b>			<b>5,171,820.28</b>
<b>Difference (Error):</b>			<b>0.00</b>

# LAGUNA BEACH USD

## GL275 Income Statement

Subfund: 4041 SPECIAL RESERVE ALISO PROPERTY

YTD For Month Ending: 08/31/2018

	Object Codes	Amount	Totals
<b>REVENUE</b>			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	7,084.09	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
<b>Total Revenue</b>			<b>7,084.09</b>
<b>EXPENDITURES</b>			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	0.00	
Capital Outlays	(6000-6999)	0.00	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
<b>Total Expenditures</b>			<b>0.00</b>
<b>Total Non-Operating Accounts</b>	(9900-9999)		<b>0.00</b>
<b>EXCESS REVENUE OVER EXPENDITURES</b>			<b>7,084.09</b>
<b>BEGINNING FUND BALANCE (9791)</b>		<b>5,164,736.19</b>	
<b>BEGINNING ADJUSTED BALANCE (9793)</b>		<b>0.00</b>	
<b>BEGINNING RESTATED BALANCE (9795)</b>		<b>0.00</b>	
<b>TOTAL BEGINNING FUND BALANCE</b>			<b>5,164,736.19</b>
<b>ENDING FUND BALANCE</b>			<b>5,171,820.28</b>

# LAGUNA BEACH USD

## GL 220 Balance Sheet

Subfund: 4042 SPECIAL RESERVE CAP IMP PLAN

YTD For Month Ending: 08/31/2018

	Object	Amount	Totals
<b>ASSETS</b>			
CASH IN COUNTY TREASURY (AUTO)	9110	2,733,288.60	
<b>Total Assets:</b>			<b>2,733,288.60</b>
<b>LIABILITIES</b>			
ACCOUNTS PAYABLE MANUAL	9510	75.15	
ACCTS PAY AUTOMATIC	9519	23,894.27	
<b>Total Liabilities:</b>			<b>23,969.42</b>
<b>FUND BALANCE</b>			
BEGINNING FUND BALANCE	9791	2,989,847.83	
Total Beginning Fund Balance:		2,989,847.83	
Excess Revenue Over Expenditures:		-280,528.65	
<b>Total Fund Balance:</b>			<b>2,709,319.18</b>
<b>Total Liabilities &amp; Fund Balance:</b>			<b>2,733,288.60</b>
<b>Difference (Error):</b>			<b>0.00</b>

# LAGUNA BEACH USD

## GL275 Income Statement

Subfund: 4042 SPECIAL RESERVE CAP IMP PLAN

YTD For Month Ending: 08/31/2018

	Object Codes	Amount	Totals
<b>REVENUE</b>			
Revenue Limit			
State Aid	(8000-8019)	0.00	
Property Tax	(8020-8079)	0.00	
Other	(8080-8099)	0.00	
Federal Revenue	(8100-8299)	0.00	
Other State Revenue	(8300-8599)	0.00	
Other Local Revenue	(8600-8799)	4,266.65	
Interfund Transfers In	(8910-8929)	0.00	
All Other Financing Sources	(8931-8979)	0.00	
Contributions	(8980-8999)	0.00	
<b>Total Revenue</b>			<b>4,266.65</b>
<b>EXPENDITURES</b>			
Certificated Salaries	(1000-1999)	0.00	
Classified Salaries	(2000-2999)	0.00	
Employee Benefits	(3000-3999)	0.00	
Supplies and Services	(4000-5999)	0.00	
Capital Outlays	(6000-6999)	284,795.30	
Other Outgo	(7000-7399)	0.00	
Other Debt Service	(7400-7599)	0.00	
Interfund Transfers Out	(7600-7629)	0.00	
All Other Financing Uses	(7630-7999)	0.00	
<b>Total Expenditures</b>			<b>284,795.30</b>
<b>Total Non-Operating Accounts</b>	(9900-9999)		<b>0.00</b>
<b>EXCESS REVENUE OVER EXPENDITURES</b>			<b>-280,528.65</b>
<b>BEGINNING FUND BALANCE (9791)</b>		<b>2,989,847.83</b>	
<b>BEGINNING ADJUSTED BALANCE (9793)</b>		<b>0.00</b>	
<b>BEGINNING RESTATED BALANCE (9795)</b>		<b>0.00</b>	
<b>TOTAL BEGINNING FUND BALANCE</b>			<b>2,989,847.83</b>
<b>ENDING FUND BALANCE</b>			<b>2,709,319.18</b>



## **Laguna Beach Unified School District**

### **11. ACTION**

**September 25, 2018**

#### **Approval: 2019-2020 and 2020-2021 Student Instructional Calendars**

##### **Proposal**

Staff recommends that the Board approve student instructional calendars for the 2019-2020 and 2020-2021 school years.

##### **Background**

At the direction of the Board staff established a stakeholder committee that convened beginning in October 2017 to explore the current practices related to the student instructional year, identify needs, and recommend potential solutions beginning with the 2019-20 school year for Board consideration. The committee consisted of teachers, staff, parents, administrators, and city officials; many of whom hold multiple stakeholder roles.

Over the course of six months, the stakeholder committee convened to surface questions and assumptions about the student instructional year and study data, which included data related to student attendance, athletics, Advanced Placement and statewide testing, city transportation patterns, city summer employment, student employment survey, traffic patterns, and past instructional year configurations.

After identifying priorities based on student needs, the committee reviewed and evaluated various sample student instructional year configurations and developed a recommendation that best addresses the needs of the current student population, which was presented to the Board at the April 12, 2018 Special Study Session. The Board provided direction to staff to conduct a survey of stakeholders to include students in grades eight through 12, all parents, and staff. The survey was conducted by Hanover Research in May and received 2,105 responses. The survey results were reviewed at a special Board meeting on June 19, 2018. The Board provided direction to staff to present a calendar that incorporated school starting on August 26 and the first semester concluding at winter break.

At the July 17, 2018 meeting, the Board provided direction to staff to present revised calendars in the years subsequent to 2019-2020. Staff presented the Board-directed revisions at the August 21, 2018 Board meeting. At that meeting, the Board directed staff to bring back the 2019-2020 calendar with no further revisions and two versions of the 2020-2021 calendar for consideration of action by the Board.

**Budget Impact**

There is no budget impact for this item.

**Recommended Action**

Staff recommend that the Board approve student instructional calendars for the 2019-2020 and 2020-2021 school years.

# 2019-2020 Committee Recommendation Amended Per Board Direction

August 26 start

Thanksgiving week same as current calendar

First semester ends at winter break

Two non-student days

2019-2020 Student Calendar - Committee Recommendation Amended Per Board Direction

July 2019	January 2020
1	1
2	2
3	3
4	4
5	5
6	6
7	7
8	8
9	9
10	10
11	11
12	12
13	13
14	14
15	15
16	16
17	17
18	18
19	19
20	20
21	21
22	22
23	23
24	24
25	25
26	26
27	27
28	28
29	29
30	30
31	31

  

August 2019	February 2020
1	1
2	2
3	3
4	4
5	5
6	6
7	7
8	8
9	9
10	10
11	11
12	12
13	13
14	14
15	15
16	16
17	17
18	18
19	19
20	20
21	21
22	22
23	23
24	24
25	25
26	26
27	27
28	28
29	29
30	30
31	31

  

September 2019	March 2020
1	1
2	2
3	3
4	4
5	5
6	6
7	7
8	8
9	9
10	10
11	11
12	12
13	13
14	14
15	15
16	16
17	17
18	18
19	19
20	20
21	21
22	22
23	23
24	24
25	25
26	26
27	27
28	28
29	29
30	30
31	31

  

October 2019	April 2020
1	1
2	2
3	3
4	4
5	5
6	6
7	7
8	8
9	9
10	10
11	11
12	12
13	13
14	14
15	15
16	16
17	17
18	18
19	19
20	20
21	21
22	22
23	23
24	24
25	25
26	26
27	27
28	28
29	29
30	30
31	31

  

November 2019	May 2020
1	1
2	2
3	3
4	4
5	5
6	6
7	7
8	8
9	9
10	10
11	11
12	12
13	13
14	14
15	15
16	16
17	17
18	18
19	19
20	20
21	21
22	22
23	23
24	24
25	25
26	26
27	27
28	28
29	29
30	30
31	31

  

December 2019	June 2020
1	1
2	2
3	3
4	4
5	5
6	6
7	7
8	8
9	9
10	10
11	11
12	12
13	13
14	14
15	15
16	16
17	17
18	18
19	19
20	20
21	21
22	22
23	23
24	24
25	25
26	26
27	27
28	28
29	29
30	30
31	31

# 2020-2021 Version A

2020-2021 Student Calendar - Committee Recommendation Amended Per Board Direction

**July 2021**

		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

**August 2020**

24	25	26	27	28	
31					

**September 2020**

	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

**October 2020**

			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

**November 2020**

2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

**December 2020**

	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

**January 2021**

					1
NS	4	5	6	7	8
11	12	13	14	15	16
18	19	20	21	22	23
25	26	27	28	29	30

**February 2021**

1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

**March 2021**

1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

**April 2021**

			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

**May 2021**

3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

**June 2021**

	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

August 24 start

Two non-student days

Thanksgiving week same as current calendar

First semester ends at winter break



# 2020-2021 Version B

August 26 start

Thanksgiving week same as  
current calendar

First semester  
ends at winter  
break

Two  
non-student  
days



## **Laguna Beach Unified School District**

12. **ACTION**

**September 25, 2018**

**Approval: Resolution 18-10: Support for National Bullying Prevention Month**

### **Proposal**

October is National Bullying Prevention Month. Staff proposes the Board of Education review and adopt Resolution 18-10: Support of National Bullying Prevention Month.

### **Background**

A safe school environment ensures the physical and emotional safety of students and staff and also creates the conditions necessary to foster academic achievement. A safe school is one where teaching and learning are foremost; disruptions are minimized; problems with drugs, violence, bullying, and fear are addressed by adults; students are not discriminated against; expectations for behavior are clearly communicated; and consequences for infractions are consistently and fairly applied.

Laguna Beach Unified School District is committed to preventing bullying, raising awareness, and addressing the issue through education and support. Each school has implemented a Positive Behavior Interventions and Support (PBIS) program to prevent and reduce bullying on school campuses. In addition, each school involves students in a variety of activities to increase respect for oneself and one another thereby becoming an upstanding student. School counselors are available to help students stand up to bullying, as well as resolve interpersonal conflicts in a constructive manner.

### **Budget Impact**

There is no fiscal impact.

### **Recommended Action**

Staff recommends the Board of Education adopt Resolution 18-10: Support of National Bullying Prevention Month.

## **Laguna Beach Unified School District**

### **Resolution 18-10: Support of National Bullying Prevention Month**

**WHEREAS**, Laguna Beach Unified School District supports the right of students and staff to attend schools that are safe and free from violence, bullying, cyberbullying, harassment, and discrimination; and

**WHEREAS**, providing a safe school environment that ensures both the physical and emotional safety of students and staff creates the conditions necessary to foster academic achievement; and

**WHEREAS**, bullying, cyberbullying, harassment, discrimination, and violence, and even the fear of harm can create barriers to learning and contribute to low self-esteem, depression, anger and, in extreme cases, school violence or suicide; and

**WHEREAS**, a safe school is one where teaching and learning are not distracted; disruptions are minimized; drugs, violence, bullying and fear are not present; students are not discriminated against; expectations for behavior are clearly communicated; and consequences for infractions are consistently and fairly applied; and

**WHEREAS**, school districts and county offices of education have a responsibility to ensure a safe school environment that is free of intimidation and harassment; and

**WHEREAS**, the most effective approach to creating safe school environments requires a comprehensive, coordinated effort including school-wide, district-wide and community-wide strategies where all institutions, organizations and individuals must accept responsibility for their critical roles and collaborate to establish a positive environment for teaching and learning; and

**WHEREAS**, the California School Boards Association supports local schools, districts and communities in developing, implementing and monitoring policies and programs to address the prevention, intervention and elimination of bullying, harassment and discrimination; and

**WHEREAS**, the month of October is National Bullying Prevention Month, a campaign in response to the need to raise awareness of bullying that provides schools and communities with an opportunity to educate students, parents and others about their role in bullying prevention;

**NOW, THEREFORE, BE IT RESOLVED** that Laguna Beach Unified School District supports the goals of National Bullying Prevention Month and will work with a broad spectrum of local community stakeholders, parents, students, teachers and staff to develop, implement and monitor policies and programs that foster and support a positive school climate free from harassment, bullying, discrimination and violence; and

**BE IT FURTHER RESOLVED** that Laguna Beach Unified School District urges the state of California to continue to invest in, promote and support comprehensive, coordinated and collaborative strategies to prevent bullying, cyberbullying, harassment, discrimination, and violence in our schools so that all students have the opportunity to attend school, engage in the classroom and achieve academic success.

---

Jan Vickers, President  
Board of Education

---

Jason Vilorio, Ed.D.  
Superintendent of Schools

September 25, 2018

## **Laguna Beach Unified School District**

### **13. ACTION**

**September 25, 2018**

**Approval: Resolution #18-11: Opposition to Proposition 5 - Property Tax Transfer Initiative**

#### **Proposal**

Staff proposes the Board of Education approve resolution #18-11, opposition to Proposition 5, the Property Tax Transfer Initiative.

#### **Background**

As a community-funded school district, Laguna Beach Unified School District receives the vast majority of our revenues from local property taxes. As noted by the Legislative Analysts Office, Proposition 5 would likely lead to lower property taxes, which harms school districts like ours who rely on those taxes as our primary revenue source.

Due to the strong likelihood that the passage of Proposition 5 would decrease the total amount of revenue our district receives from local property taxes, staff is recommending the Board adopt the attached resolution in opposition to Prop 5.

#### **Recommended Action**

Staff recommends the Board of Education approve resolution #18-11, opposition to Proposition 5, the Property Tax Transfer Initiative.



## **RESOLUTION NO. 18-11**

### **A RESOLUTION OF THE BOARD OF EDUCATION OF THE LAGUNA BEACH UNIFIED SCHOOL DISTRICT IN OPPOSITION TO PROPOSITION 5 - PROPERTY TAX TRANSFER INITIATIVE**

WHEREAS, California has the fifth largest economy in the world, and the largest Gross Domestic Product (GDP) of any state in the nation; and

WHEREAS, despite California's leadership in the global economy, the state falls in the nation's bottom quintile on nearly every measure of public K-12 school funding and school staffing; and

WHEREAS, K-12 school funding has not substantially increased, on an inflation-adjusted basis, for more than a decade; and

WHEREAS, local governments and community-funded school districts rely upon property tax revenues to support critical community services and students' education; and

WHEREAS, the housing-led Great Recession took a substantial toll on local property tax revenues that support local governmental services and community-funded school districts; and

WHEREAS, the modest education and local government funding increases since the Great Recession have been eroded by rapidly increasing costs for health care, pensions, transportation, and utilities; and

WHEREAS, Proposition 5—the Property Tax Transfer Initiative (2018)—would allow homeowners aged 55 and older (or severely disabled or disaster victims) to transfer their existing property tax base to any new home of any value, anywhere in the state, and any number of times; and

WHEREAS, the Legislative Analyst's Office, the Legislature's nonpartisan policy and fiscal advisor, estimates Proposition 5 would lead to annual property tax losses for local governmental services of more than \$100 million for the first few years to about \$1 billion per year; and

WHEREAS, the Legislative Analyst's Office estimates Proposition 5 would lead to annual property tax losses for school and community college districts of more than \$100 million for the first few years to about \$1 billion per year; and

WHEREAS, community-funded school districts rely nearly exclusively on local property taxes to fund their schools and would experience a real loss of property tax revenues should Proposition 5 be approved; and

WHEREAS, State General Fund revenues would be required to backfill the lost property tax revenues for state-funded school districts should Proposition 5 be approved, thereby reducing revenues for other critical health and safety net programs;

NOW, THEREFORE BE IT RESOLVED, that the governing board of the Laguna Beach Unified School District opposes Proposition 5—the Property Tax Transfer Initiative (2018).

PASSED AND ADOPTED by the Governing Board on September 25, 2018, by the following vote:

AYES:	Members:
NOES:	Members:
ABSENT:	Members:

STATE OF CALIFORNIA     )  
  ) ss  
COUNTY OF ORANGE

I, Jan Vickers, President of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

WITNESSED my hand this 25<sup>th</sup> day of September 2018.

---

Jan Vickers, President

Date: September 26, 2018

Re: Laguna Beach Unified School District Opposition to Proposition 5 - Property Tax Transfer Initiative (2018)

To Whom It May Concern:

Please accept this letter and attached resolution from the Laguna Beach Unified School District opposing Proposition 5, the Property Tax Transfer Initiative. As a community-funded school district, Laguna Beach Unified School District receives the vast majority of our revenues from local property taxes. As noted by the Legislative Analysts Office, Proposition 5 would likely lead to lower property taxes, which harms school districts like ours who rely on those taxes as our primary revenue source.

As a community-funded district, we already experience volatility in our revenue collections due to the fluctuations associated with property tax collections and the many economic factors that affect them. The passage of Proposition 5 would add an additional factor in our already difficult revenue projection calculations that could be very harmful to our district. While we can anticipate that Proposition 5 would most certainly result in lower revenues for our district, the unpredictability of home sales and demographics by which they are produced from will create greater variances between our budget forecasts and actual revenues. In turn, it is likely that there may be large variances, which diminishes our efforts to maximize all available resources for our students and reduces our efforts to accurately forecast future budgets.

Respectfully Submitted,

---

Jan Vickers  
School Board President

---

Jason Vilorio, Ed.D.  
Superintendent

## **Laguna Beach Unified School District**

### **14. ACTION**

**September 25, 2018**

**Approval: Social Skills Facilitation Project with the Boys and Girls Club of Laguna Beach in the amount of \$34,020.00**

#### **Proposal**

Staff proposes the Board of Education approve the District's Social Skills Facilitation Project with the Boys and Girls Club of Laguna Beach in the amount of \$34,020.00 serving students at El Morro Elementary, Top of the World Elementary, and Thurston Middle School.

#### **Background**

The District has been able to provide additional social skills opportunities for LBUSD elementary and middle school students during lunchtime for the past six years. The program provides students with opportunities to develop stronger connections with peers and adults on campus. Boys and Girls Club staff come to the sites daily to create various opportunities for students to stay engaged in positive play with peers, and to reduce behavioral infractions. This project started as a pilot during the 2012-13 school year and funding was provided through Medi-Cal dollars. For the 2013-14 school year, the program was funded through the generosity of SchoolPower. Since that time, the program has been funded by the District. In the current 2018-2019 school year, the program cost has increased by \$1,620 from 2017-2018 due to an hourly rate increase for the seven (7) staff members providing direct services to students throughout the year. The program continues to meet a need to support semi-structured socialization opportunities for students K-8, and meetings are held with sites and Boys & Girls club annually to discuss program design and improvements.

#### **Budget Impact**

Funding in the amount of \$34,020.00 will be paid from the General Fund.

#### **Recommended Action**

Staff recommends the Board of Education approve the funding of the Social Skills Facilitation Project with the Boys and Girls Club of Laguna Beach in the amount of \$34,020.00.

## INDEPENDENT CONTRACTOR AGREEMENT

This Agreement is hereby entered into between the Laguna Beach Unified School District, hereinafter referred to as “District,” and Boys & Girls Club of Laguna Beach, 1085 Laguna Canyon Road, Laguna Beach, CA 92651, hereinafter referred to as “Contractor.”

WHEREAS, District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice; and

WHEREAS, Contractor is specially trained and experienced and competent to perform the special services required by the District, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by Contractor. Contractor shall provide to District the following services hereinafter referred to as “Services”

Social Skills Facilitation Project cost breakdown:

- Seven (7) providers at a rate of \$21.00 per hour
- Three (3) providers @ 1 hour x 180 days = \$11,340
- Four (4) providers @ 1.5 hours x 180 days = \$22,680
- Total Cost: \$34,020.00

2. Term. Contractor shall commence providing Services under this Agreement upon Board Approval September 25, 2018, and will diligently perform as required and complete performance by June 30, 2019.

3. Compensation. District agrees to pay the Contractor for Services satisfactorily rendered pursuant to this Agreement a total fee not to exceed \$34,020.00. District shall pay Contractor according to the following terms and conditions: Upon receipt of invoice at end of each semester.

4. Expenses. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing Services for District, except as follows: N/A

5. Independent Contractor. Contractor, in the performance of the Services pursuant to this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees or agents of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District’s employees are normally entitled, including, but not limited

to, State Unemployment Compensation or Workers' Compensation. Contractor assumes the full responsibility for the acts and/or omissions of its employees or agents as they relate to the Services to be provided under this Agreement. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees.

6. Materials. Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services to be provided pursuant to this Agreement, except as follows: N/A

Contractor's Services will be performed in accordance with generally and currently accepted principles and practices of its profession.

7. Originality of Services/Intellectual Property. Contractor agrees that all ideas, technologies, formulae, procedures, processes and methods prepared for and submitted by Contractor to the District in connection with the Services set forth in this Agreement, shall be wholly original to Contractor and shall not be copied in whole or in part from any other source, except that submitted to Contractor by District as a basis for such Services. Contractor further agrees that all writings, materials, compositions, recordings, teleplays, and/or video productions prepared for, written for, or otherwise (hereinafter referred to as "Content") submitted by Contractor to the District and/or used in connection with the Services set forth in this Agreement, reflect the intellectual property of, and copyright interests held by District and shall not be copied or used in whole or in part by Contractor without District's express written permission. Contractor understands and agrees that all Content produced under this Agreement is the property of District and cannot be used without District's express written permission. Contractor acknowledges and agrees that District shall have all right, title and interest in said Content, including the right to secure and maintain the copyright, trademark and/or patent of said Content in the name of the District.

8. Termination. District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for Services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of Services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three (3) days after the day of mailing, whichever is sooner.

District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this Agreement by the Contractor; or (b) any act by Contractor exposing the District to liability to others for personal injury or property damage; or (c) Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency. Written notice by District shall contain the reasons for such intention to terminate and unless within five (5) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the five (5) days cease and terminate. In the event of such termination, the District may secure the required Services from another contractor. If the cost to the District to secure the

required Services from another contractor exceeds the cost of providing the Services pursuant to this Agreement, the excess cost shall be charged to and collected from the Contractor. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District. Written notice by District shall be deemed given when received by the Contractor, or no later than three (3) days after the day of mailing, whichever is sooner.

9. Hold Harmless. Contractor agrees to and does hereby indemnify, hold harmless and defend the District and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the Contractor or any person, firm or corporation employed by the Contractor, either directly or by independent contract, upon or in connection with the Services called for in this Agreement, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

(b) Any injury to or death of any person(s), including the District's officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the Contractor, or any person, firm or corporation employed by the Contractor, either directly or by independent contract, arising out of, or in any way connected with, the Services covered by this Agreement, whether said injury or damage occurs either on or off District's property, except for liability for damages which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this Agreement.

10. Insurance. Contractor shall insure Contractor's activities in connection with the Services under this Agreement and agrees to carry insurance to ensure Contractor's ability to adhere to the indemnification requirements under this Agreement.

10.1 Contractor shall, at Contractor's sole cost and expense, maintain in full force and effect the following insurance coverages from a California licensed insurer with an A, VIII, or better rating from A.M. Best or an approved self insurance program, sufficient to cover any claims, damages, liabilities, costs and expenses (including attorney fees) arising out of or in connection with Contractor's fulfillment of the obligations under this Agreement:

a. Comprehensive or Commercial Form General Liability Insurance, including bodily injury, property damage and contractual liability with minimum limits as follows:

(1)	Each Occurrence	<u>\$1,000,000</u>
(2)	Products/Completed Operations	<u>N/A</u>
(3)	Personal and Advertising Injury	<u>\$1,000,000</u>
(4)	General Aggregate	<u>\$2,000,000</u>

The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. This policy shall include or be endorsed to include abuse and molestation coverage of at least \$1,000,000 for each occurrence.

b. Business Automobile Liability Insurance for owned, scheduled, non-owned, or hired automobiles with a combined single limit not less than \$1,000,000 per occurrence. (Required only if the Contractor drives on behalf of the District in the course of performing Services.)

c. Professional Liability Insurance with a limit of \$1,000,000 per occurrence, if applicable; \$2,000,000 aggregate.

d. Workers' Compensation and Employers Liability Insurance in a form and amount covering Contractor's full liability under the California Workers' Compensation Insurance and Safety Act and in accordance with applicable state and federal laws. The policy shall be endorsed with the insurer's waiver of rights of subrogation against the District.

Part A - Statutory Limits for Contractor

Part B - \$1,000,000/\$1,000,000/\$1,000,000 Employers' Liability

e. Employment Practices Liability (EPL) and Directors and Officers (D&O) coverage with the following limits: \$1,000,000 per occurrence

It should be expressly understood, however, that the coverage and limits referred to under a., b. and c. above shall not in any way limit the liability of the Contractor. If Contractor maintains broader coverage and/or higher limits than the minimums required herein, the District shall be entitled to the broader coverage and/or higher limits maintained by the Contractor.

10.2 Upon execution of this Agreement by the District and Contractor, and prior to commencing the Services under this Agreement, Contractor shall provide District with certificates of insurance evidencing all coverages and endorsements required hereunder.



Contractor shall provide prior written notice to the District thirty (30) days in advance of any non-renewal, cancellation, or modification of the required insurance. The certificates of insurance providing the coverages referred to in clauses a and b above shall:

- name District, its Governing Board, officers, and employees, as additional insureds with appropriate endorsements.
- be endorsed with the insurer's waiver of rights of subrogation against the District.

In addition, the certificates of insurance shall include a provision stating "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." Failure to maintain the above-mentioned insurance coverages shall be cause for termination of this Agreement.

11. Assignment. The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

12. Compliance with Applicable Laws. The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Contractor agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Contractor, Contractor's business, the Services, equipment and personnel engaged in Services covered by this Agreement or accruing out of the performance of such Services.

12.1. Fingerprinting. Education Code section 45125.1 requires that employees of a Contractor providing certain services to school districts must be fingerprinted by the California Department of Justice for a criminal records check, unless the District determines that the Contractor and/or Contractor's employees will have limited or no contact with District's students. In making this determination, the District will consider the totality of the circumstances. If the District has determined that fingerprinting is required, whether or not the Services are one of those listed in Section 45125.1, the Contractor expressly agrees that Contractor and all of Contractor's current and subsequent employees will submit or have submitted fingerprints in a manner required by the California Department of Justice, as set forth in Education Code section 45125.1. Contractor and/or Contractor's current and subsequent employees shall not come in contact with students until the Department of Justice has ascertained that the Contractor and/or Contractor's employees have not been convicted of a serious or violent felony. Contractor shall certify in writing to the Governing Board of the District that none of its employees who may come in contact with students have been convicted of a serious or violent felony; and shall provide to the Governing Board of the District a list of names of its employees who may come in contact with students. Contractor shall fulfill these requirements at its own expense. The District may require the Contractor and its current and subsequent employees to submit to additional criminal records checks at the District's sole and absolute discretion.

If the District has determined that fingerprinting is not required, the Contractor and/or Contractor's current and subsequent employees shall check in with the District or school site office each day immediately upon arriving at the District or school site; employees shall inform District or school site office staff of their proposed activities and location at the District or school site; once at the District or school site, Contractor and/or Contractor's employees shall not change locations without contacting the District or school site office; Contractor and/or Contractor's employees shall not use student restroom facilities; and, if Contractor and/or Contractor's employees encounter any students, Contractor and/or Contractor's employees shall immediately leave the area and contact the District or school site office and receive further direction from District or school site office staff.

12.2. Tuberculosis Testing. Contractor and/or Contractor's current and subsequent employees providing Services to the District agree to undergo tuberculosis screening and to submit written verification of negative results for tuberculosis, if required by the District, prior to commencing Services pursuant to this Agreement.

13. Permits/Licenses. Contractor and all Contractor's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

14. Employment with Public Agency. Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which Services are actually being performed pursuant to this Agreement.

15. Entire Agreement/Amendment. This Agreement and any exhibits attached hereto constitute the entire Agreement among the parties to it and supersedes any prior or contemporaneous understanding or Agreement with respect to the Services contemplated, and may be amended only by a written amendment executed by both parties to the Agreement. This Agreement incorporates by this reference, any exhibits, which are attached hereto and incorporated herein.

16. Nondiscrimination. Contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, sex, marital status, age, or other characteristics protected by federal or state laws of such persons.

17. Non Waiver. The failure of District or Contractor to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

18. Notice. All notices or demands to be given under this Agreement by either party to the other shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid.

Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this Agreement, the addresses of the parties are as follows:

District:

Laguna Beach Unified School District  
Attn: Instructional Services Office  
550 Blumont Street  
Laguna Beach, CA 92651

Contractor:

Boys & Girls Club of Laguna Beach  
1085 Laguna Canyon Road  
Laguna Beach, 92651

19. Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

20. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

21. Headings. The headings contained in this Agreement are provided exclusively for reference and the convenience of the Parties. No legal significance of any type shall be attached to the headings.

22. Counterparts. This Agreement may be signed and delivered in two counterparts, each of which, when so signed and delivered, shall be an original, but such counterparts together shall constitute the one instrument that is the Agreement, and the Agreement shall not be binding on any party until all Parties have signed it.

23. Authorized Signatures. The individual signing this Agreement warrants that he/she is authorized to do so. The Parties understand and agree that a breach of this warranty shall constitute a breach of the Agreement and shall entitle the non-breaching party to all appropriate legal and equitable remedies against the breaching party.

24. Governing Law. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California. This Agreement is made in and shall be performed in Orange County, California.

This Agreement is entered into this \_\_\_\_ day of \_\_\_\_\_, 2018.

Laguna Beach Unified School District  
Name of District

Boys & Girls Club of Laguna Beach  
Contractor Name

By: \_\_\_\_\_

By: \_\_\_\_\_

Jason Vilorio, Ed.D.

Pamela Estes

Superintendent

Title: \_\_\_\_\_

**Laguna Beach Unified School District**

**15. ACTION**

**September 25, 2018**

**Approval: Personnel Reimbursement Agreement Between the Capistrano Unified School District and the Laguna Beach Unified School District**

**Proposal**

Staff proposes the Board of Education approve the Personnel Reimbursement Agreement between the Capistrano Unified School District and the Laguna Beach Unified School District.

**Background**

For several years, the District has utilized the services of the CUSD Orientation and Mobility Specialist to provide services to visually impaired students residing in LBUSD through an annual Bill Back MOU. During the 2018-2019 school year, the services recommended per the students IEP's will total 5 days.

**Budget Impact**

Estimated excess cost for the 2018-2019 school year is \$3,978.

**Recommended Action**

Staff recommends the Board of Education approve the Memorandum of Understanding agreeing to the terms detailed in the Memorandum for the provision of Orientation and Mobility services to students in the Laguna Beach Unified School District.

CAPISTRANO UNIFIED SCHOOL DISTRICT  
PERSONNEL REIMBURSEMENT AGREEMENT

This AGREEMENT is entered into on this 23rd day of August 2018, by and between the Capistrano Unified School District, 33122 Valle Rd, San Juan Capistrano, California 92675, hereinafter referred to as CUSD and the Laguna Beach Unified School District hereinafter referred to as LBUSD. CUSD and LBUSD shall be collectively referred to as the Parties.

WITNESSETH:

*WHEREAS*, LBUSD is in need of the professional services of an employee of CUSD to provide Orientation and Mobility services; and

*WHEREAS*, CUSD is agreeable to assigning Joseph Brookman, hereinafter referred to as EMPLOYEE, to provide his professional services to LBUSD in the above assignment.

*NOW, THEREFORE, BE IT RESOLVED* the Parties to this AGREEMENT do mutually agree as follows:

1. CUSD agrees during the term of this AGREEMENT to assign EMPLOYEE to serve as an Orientation and Mobility Specialist for the LBUSD visually impaired students. EMPLOYEE will provide services under this AGREEMENT for a total of 5 days.
2. The term of this AGREEMENT shall commence September 4, 2018, and end on June 30, 2019, subject to termination as set forth in this AGREEMENT.
3. LBUSD agrees to pay CUSD in consideration of services performed by CUSD's EMPLOYEE as specified in Section 1 of this AGREEMENT at the total actual employee costs at the total per diem amount of \$762.76, plus indirect costs at 4.63 percent.
  - A. LBUSD agrees to reimburse CUSD for all actual mileage driven on behalf of LBUSD students on a monthly basis
  - B. LBUSD agrees to pay CUSD within 30 days after the last day upon which services are rendered by each EMPLOYEE upon submission of an itemized invoice. Payment shall be mail to: CUSD, Attn: Accounting Manager, 33122 Valle Rd, San Juan Capistrano, California 92675, or at such other place as CUSD may designate in writing. This AGREEMENT shall be amended to provide complete reimbursement to CUSD for any increases in salary or benefits provided to each EMPLOYEE for fiscal year 2018-2019.
4. CUSD shall require EMPLOYEE to report to both CUSD and LBUSD when the EMPLOYEE will not be able to provide services to LBUSD as scheduled. LBUSD will pay for EMPLOYEE absences for services on LBUSD scheduled days.
5. LBUSD will notify CUSD Assistant Superintendent of SELPA/Special Education Services with the number of hours needed by LBUSD for Extended School Year 2019, no later than May 15, 2019. These hours will be billed to LBUSD at EMPLOYEE's hourly rate, with mileage reimbursement.

6. LBUSD will order and pay for any specialized equipment or materials related to orientation and mobility as required in an Individualized Education Program for LBUSD students.
7. CUSD hereby agrees to hold harmless, indemnify, and defend LBUSD, its Board of Trustees, officers, agents, and employees for liability and claims of liability for bodily injury, personal injury, sickness, disease, or death of any person or persons, or damage to property, real, personal, tangible or intangible, arising out of the negligent acts or omissions of employees, agents or officers of CUSD during the period of this Agreement. LBUSD agrees to hold harmless, indemnify, and defend CUSD, the CUSD Board of Trustees, and its officers, agents, and employees from liability and claims of liability for bodily injury, personal injury, sickness, disease, or death of any person or persons, or damage to property, real, personal, tangible or intangible, arising out of the negligent acts or omissions of employees, agents or officers of LBUSD during the period of this Agreement.
8. CUSD and LBUSD agrees that they will not engage in unlawful discrimination of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
9. This AGREEMENT may be terminated by either party with the giving of 30 days prior written notice to the other party.
10. All notices or demands to be given under this AGREEMENT by either party to the other shall be in writing and given either by: i) Personal service, or ii) U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or, if mailed, on the third day after deposit in the U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this AGREEMENT the addresses of the parties are as follows:  
  
LBUSD: Laguna Beach Unified School District  
550 Blumont Street  
Laguna Beach CA 92651  
Attn: Irene White  
  
CUSD: Capistrano Unified School District  
33122 Valle Rd  
San Juan Capistrano CA 92675  
Attn: Donald Mahoney
11. CUSD and LBUSD agree that this AGREEMENT shall be construed and enforced in accordance with the laws of the State of California, with venue in Orange County, California.

12. If any term, covenant, condition or provision of this AGREEMENT is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated in any way.
13. This AGREEMENT and any exhibits attached hereto constitute the entire agreement between CUSD and LBUSD regarding the personnel services and any agreement made shall be ineffective to modify this AGREEMENT in whole or in part unless such agreement is embodied in an amendment to this AGREEMENT which has been signed by both Parties. This AGREEMENT supersedes all prior negotiations, understandings, representations and agreements.

*IN WITNESS WHEREOF*, the Parties hereto have caused this AGREEMENT to be executed.

CAPISTRANO UNIFIED SCHOOL  
DISTRICT

BY: \_\_\_\_\_

Authorized Signature

PRINT NAME: Gregory Merwin

TITLE: Associate Superintendent

DATE: August 23, 2018

LAGUNA BEACH UNIFIED SCHOOL  
DISTRICT

BY: \_\_\_\_\_

Authorized Signature

PRINT NAME: Jason Vilorio

TITLE: Superintendent

DATE: \_\_\_\_\_



## **Laguna Beach Unified School District**

### **16. ACTION**

**September 25, 2018**

**Approval: Independent Contractor Agreement With Sports Performance, Exercise, and Readiness, LLC. (SPEAR), in an Amount Not-To-Exceed \$30,000**

#### **Proposal**

Staff proposes the Board of Education approve an independent contractor agreement with Sports Performance, Exercise, and Readiness, LLC. to perform sports performance training services in an amount not-to-exceed \$30,000.

#### **Background**

Using grant funds from the SchoolPower annual Hexberg Foundation donation, staff is proposing to contract with SPEAR, LLC., to provide sports performance training for our student-athletes. The contract contractor would work with our students to cover the following areas:

- Injury prevention
- Strength training
- Improving flexibility
- Improving quickness and explosiveness

The contract would be for this school year and services would end by June 30, 2019. The services provided are an enhancement to the existing training our students already receive and will not replace current training, they will just be in addition to.

#### **Budget Impact**

Funding for the sports performance training services will come from the SchoolPower Hexberg foundation annual donation. There is no fiscal impact on the General Fund.

#### **Recommended Action**

Staff recommends the Board of Education approve an independent contractor agreement with Sports Performance, Exercise, and Readiness, LLC. to perform sports performance training services in an amount not-to-exceed \$30,000.

## INDEPENDENT CONTRACTOR AGREEMENT

This Agreement is hereby entered into between the Laguna Beach Unified School District, hereinafter referred to as “District,” and “SPEAR Sports Performance, Exercise, and Readiness LLC,” hereinafter referred to as “Contractor.”

WHEREAS, District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice; and

WHEREAS, Contractor is specially trained and experienced and competent to perform the special services required by the District, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by Contractor. Contractor shall provide to District the following services hereinafter referred to as “Services”

Sports performance training – injury prevention, strength, flexibility, and explosion development.

2. Term. Contractor shall commence providing Services under this Agreement upon Board Approval on September 25, 2018, and will diligently perform as required and complete performance by June 30, 2019.

3. Compensation. District agrees to pay the Contractor for Services satisfactorily rendered pursuant to this Agreement a total fee not to exceed \$30,000.00. District shall pay Contractor according to the following terms and conditions: Net 30 upon receipt of invoice.

4. Expenses. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing Services for District, except as follows: N/A

5. Independent Contractor. Contractor, in the performance of the Services pursuant to this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees or agents of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District’s employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers’ Compensation. Contractor assumes the full responsibility for the acts and/or omissions of its employees or agents as they relate to the Services to be provided under this Agreement. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor’s employees.

6. Materials. Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services to be provided pursuant to

this Agreement, except as follows: *N/A*

Contractor's Services will be performed in accordance with generally and currently accepted principles and practices of its profession.

7. Originality of Services/Intellectual Property. Contractor agrees that all ideas, technologies, formulae, procedures, processes and methods prepared for and submitted by Contractor to the District in connection with the Services set forth in this Agreement, shall be wholly original to Contractor and shall not be copied in whole or in part from any other source, except that submitted to Contractor by District as a basis for such Services. Contractor further agrees that all writings, materials, compositions, recordings, teleplays, and/or video productions prepared for, written for, or otherwise (hereinafter referred to as "Content") submitted by Contractor to the District and/or used in connection with the Services set forth in this Agreement, reflect the intellectual property of, and copyright interests held by District and shall not be copied or used in whole or in part by Contractor without District's express written permission. Contractor understands and agrees that all Content produced under this Agreement is the property of District and cannot be used without District's express written permission. Contractor acknowledges and agrees that District shall have all right, title and interest in said Content, including the right to secure and maintain the copyright, trademark and/or patent of said Content in the name of the District.

8. Termination. District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for Services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of Services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three (3) days after the day of mailing, whichever is sooner.

District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this Agreement by the Contractor; or (b) any act by Contractor exposing the District to liability to others for personal injury or property damage; or (c) Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency. Written notice by District shall contain the reasons for such intention to terminate and unless within five (5) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the five (5) days cease and terminate. In the event of such termination, the District may secure the required Services from another contractor. If the cost to the District to secure the required Services from another contractor exceeds the cost of providing the Services pursuant to this Agreement, the excess cost shall be charged to and collected from the Contractor. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District. Written notice by District shall be deemed given when received by the Contractor, or no later than three (3) days after the day of mailing, whichever is sooner.

9. Hold Harmless. Contractor agrees to and does hereby indemnify, hold harmless and defend the District and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which

may be incurred by reason of:

(a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the Contractor or any person, firm or corporation employed by the Contractor, either directly or by independent contract, upon or in connection with the Services called for in this Agreement, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

(b) Any injury to or death of any person(s), including the District's officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the Contractor, or any person, firm or corporation employed by the Contractor, either directly or by independent contract, arising out of, or in any way connected with, the Services covered by this Agreement, whether said injury or damage occurs either on or off District's property, except for liability for damages which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this Agreement.

10. Insurance. Contractor shall insure Contractor's activities in connection with the Services under this Agreement and agrees to carry insurance to ensure Contractor's ability to adhere to the indemnification requirements under this Agreement.

10.1 Contractor shall, at Contractor's sole cost and expense, maintain in full force and effect the following insurance coverages from a California licensed insurer with an A, VIII, or better rating from A.M. Best or an approved self-insurance program, sufficient to cover any claims, damages, liabilities, costs and expenses (including attorney fees) arising out of or in connection with Contractor's fulfillment of the obligations under this Agreement:

a. Comprehensive or Commercial Form General Liability Insurance, including bodily injury, property damage and contractual liability with minimum limits as follows:

(1)	Each Occurrence	<u>\$1,000,000</u>
(2)	Products/Completed Operations	<u>\$1,000,000</u>
(3)	Personal and Advertising Injury	<u>\$1,000,000</u>
(4)	General Aggregate	<u>\$5,000,000</u>

The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. This policy shall

include or be endorsed to include abuse and molestation coverage of at least \$1,000,000 for each occurrence.

b. Business Automobile Liability Insurance for owned, scheduled, non-owned, or hired automobiles with a combined single limit not less than \$1,000,000 per occurrence. (Required only if the Contractor drives on behalf of the District in the course of performing Services.)

c. Professional Liability Insurance with a limit of \$1,000,000 per occurrence, if applicable; \$2,000,000 aggregate.

d. Workers' Compensation and Employers Liability Insurance in a form and amount covering Contractor's full liability under the California Workers' Compensation Insurance and Safety Act and in accordance with applicable state and federal laws. The policy shall be endorsed with the insurer's waiver of rights of subrogation against the District.

Part A - Statutory Limits for Contractor

Part B - \$1,000,000/\$1,000,000/\$1,000,000 Employers' Liability

e. Employment Practices Liability (EPL) and Directors and Officers (D&O) coverage with the following limits: \$1,000,000 per occurrence

It should be expressly understood, however, that the coverage and limits referred to under a., b. and c. above shall not in any way limit the liability of the Contractor. If Contractor maintains broader coverage and/or higher limits than the minimums required herein, the District shall be entitled to the broader coverage and/or higher limits maintained by the Contractor.

10.2 Upon execution of this Agreement by the District and Contractor, and prior to commencing the Services under this Agreement, Contractor shall provide District with certificates of insurance evidencing all coverages and endorsements required hereunder.

Contractor shall provide prior written notice to the District thirty (30) days in advance of any non-renewal, cancellation, or modification of the required insurance. The certificates of insurance providing the coverages referred to in clauses a and b above shall:

- name District, its Governing Board, officers, and employees, as additional insureds with appropriate endorsements.
- be endorsed with the insurer's waiver of rights of subrogation against the District.

In addition, the certificates of insurance shall include a provision stating



“Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory.” Failure to maintain the above-mentioned insurance coverages shall be cause for termination of this Agreement.

11. Assignment. The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

12. Compliance with Applicable Laws. The Services completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection to secure the satisfactory completion thereof. Contractor agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Contractor, Contractor’s business, the Services, equipment and personnel engaged in Services covered by this Agreement or accruing out of the performance of such Services.

12.1. Fingerprinting. Education Code section 45125.1 requires that employees of a Contractor providing certain services to school districts must be fingerprinted by the California Department of Justice for a criminal records check, unless the District determines that the Contractor and/or Contractor’s employees will have limited or no contact with District’s students. In making this determination, the District will consider the totality of the circumstances. If the District has determined that fingerprinting is required, whether or not the Services are one of those listed in Section 45125.1, the Contractor expressly agrees that Contractor and all of Contractor’s current and subsequent employees will submit or have submitted fingerprints in a manner required by the California Department of Justice, as set forth in Education Code section 45125.1. Contractor and/or Contractor’s current and subsequent employees shall not come in contact with students until the Department of Justice has ascertained that the Contractor and/or Contractor’s employees have not been convicted of a serious or violent felony. Contractor shall certify in writing to the Governing Board of the District that none of its employees who may come in contact with students have been convicted of a serious or violent felony; and shall provide to the Governing Board of the District a list of names of its employees who may come in contact with students. Contractor shall fulfill these requirements at its own expense. The District may require the Contractor and its current and subsequent employees to submit to additional criminal records checks at the District’s sole and absolute discretion.

If the District has determined that fingerprinting is not required, the Contractor and/or Contractor’s current and subsequent employees shall check in with the District or school site office each day immediately upon arriving at the District or school site; employees shall inform District or school site office staff of their proposed activities and location at the District or school site; once at the District or school site, Contractor and/or Contractor’s employees shall not change locations without contacting the District or school site office; Contractor and/or Contractor’s employees shall not use student restroom facilities; and, if Contractor and/or Contractor’s employees encounter any students, Contractor and/or Contractor’s employees shall immediately leave the area and contact the District or school site office and receive further direction from District or school site office staff.

12.2. Tuberculosis Testing. Contractor and/or Contractor’s current and

subsequent employees providing Services to the District agree to undergo tuberculosis screening and to submit written verification of negative results for tuberculosis, if required by the District, prior to commencing Services pursuant to this Agreement.

13. Permits/Licenses. Contractor and all Contractor's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

14. Employment with Public Agency. Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which Services are actually being performed pursuant to this Agreement.

15. Entire Agreement/Amendment. This Agreement and any exhibits attached hereto constitute the entire Agreement among the parties to it and supersedes any prior or contemporaneous understanding or Agreement with respect to the Services contemplated, and may be amended only by a written amendment executed by both parties to the Agreement. This Agreement incorporates by this reference, any exhibits, which are attached hereto and incorporated herein.

16. Nondiscrimination. Contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality, disability, gender, sex, marital status, age, or other characteristics protected by federal or state laws of such persons.

17. Non Waiver. The failure of District or Contractor to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

18. Notice. All notices or demands to be given under this Agreement by either party to the other shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this Agreement, the addresses of the parties are as follows:

District:

Contractor:

Laguna Beach Unified School District  
Attn: Instructional Services Office  
550 Blumont Street  
Laguna Beach, CA 92651

19. Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

20. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

21. Headings. The headings contained in this Agreement are provided exclusively for reference and the convenience of the Parties. No legal significance of any type shall be attached to the headings.

22. Counterparts. This Agreement may be signed and delivered in two counterparts, each of which, when so signed and delivered, shall be an original, but such counterparts together shall constitute the one instrument that is the Agreement, and the Agreement shall not be binding on any party until all Parties have signed it.

23. Authorized Signatures. The individual signing this Agreement warrants that he/she is authorized to do so. The Parties understand and agree that a breach of this warranty shall constitute a breach of the Agreement and shall entitle the non-breaching party to all appropriate legal and equitable remedies against the breaching party.

24. Governing Law. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California. This Agreement is made in and shall be performed in Orange County, California.

This Agreement is entered into this 26th day of September, 2018.

Laguna Beach Unified School District  
Name of District

SPEAR  
Contractor Name

By: \_\_\_\_\_

By: \_\_\_\_\_

Jeff Dixon  
Typed Name

Sean Sinsi  
Typed Name

Title: Assistant Superintendent, Business

Title: Owner



## Laguna Beach Unified School District

### 17. ACTION

September 25, 2018

#### Approval: Board Policies - Second and Final Reading for Adoption, Revision, or Deletion

##### Proposal

On September 11, 2018, the Board of Education reviewed the policies and bylaws listed below and approved moving them forward for a second and final reading for adoption. On August 15, 2018, the Board of Education held a special meeting to review and discuss the policies and bylaws listed below.

Policy Number	Description	Notes
0410	Nondiscrimination in District Programs and Activities	Policy reflects NEW LAW (AB 699)
0460	Local Control Accountability Plan	Revised to delete CCR 15497.5 (repealed)
0500	Accountability	Updated to reflect the new state accountability system
1312.3	Uniform Complaint Procedures	Policy reflects NEW LAW (AB 699)
3513.4	Drug and Alcohol Free Schools	New policy prohibits the possession, use, sale....NEW LAW (Prop. 64)
3514	Environmental Safety	Reflects NEW LAW (AB 746)
3514.1	Hazardous Substances	Policy includes legal requirements regarding toxic art and craft supplies.
3516	Emergency and Disaster Preparedness Plan	Expands on staff and community training and involvement.
4033	Lactation Accommodation	New Policy
4111/4211/4311	Recruitment and Selection	Updated to expand discussion on recruitment incentives and NEW LAWS (AB 99 and AB 168)
4112.9/4212.9/4312.9	Employee Notifications	New for LBUSD
4119.11/4219.11/4319.11	Sexual Harassment	Updated
4158	Employee Security	Updated
5111	Admission	Reflects NEW LAW (AB 699)
5111.1	District Residency	Reflects NEW LAW (AB 699)

Policy Number	Description	Notes
5113.1	Chronic Absence and Truancy	Updated to include chronic absence indicator
5113.12	District School Attendance Review Board	New Policy
5117	Interdistrict Attendance	Reflects NEW LAW (AB 99)
5125	Student Records	Policy reflects NEW LAW (AB 699)
5131.2	Bullying	Policy reflects NEW LAW (AB 699)
5131.6	Alcohol and Other Drugs	Policy updated to reflect the goals and purposes of the federal Student Support and Academic Enrichment Grants program
5141	Health Care and Emergencies	New for LBUSD
5144.1	Suspension and Expulsion/Due Process	Policy reflects NEW LAW (AB 667)
5145.13	Response to Immigration Enforcement	New policy reflects NEW LAW (AB 699)
5145.3	Non-Discrimination	Policy reflects NEW LAW (AB 699)
6142.1	Comprehensive Health Instruction	New Mandated Policy
6153	School Sponsored Trips	New Policy reflects NEW LAW AB 341). Replaces 6019 Field Trips and Excursions.
6162.5	Student Assessment	New policy reflects NEW LAW (AB 1035)
6170.1	Transitional Kindergarten	New Policy reflects NEW LAW (AB 99)
6171	Title 1 Programs	Revised
6173	Education for Homeless Children	Updated to reflect the federal McKinney-Vento Homeless Assistance Act
6173.1	Education for Foster Youth	New Policy
6178	Career Technical Education	New Policy
Bylaws on next page		

Bylaw Number	Description	Notes
BB 9005	Governance Standards	Delete LBUSD 9005 - Public Statements
BB 9010	Public Statements	Delete Current LBUSD 9005 and Replace with New 9010
BB 9011	Disclosure of Confidential Information	Updated and Replaced old 9010
BB 9012	Board Member Electronic Communications	New for LBUSD
BB 9150	Student Board Members	Revise in accordance to reflect NEW LAWS (AB 261 and SB 468)

**Recommended Action**

Staff recommends the Board of Education approve and adopt or delete the policies as noted.

## LAGUNA BEACH UNIFIED SCHOOL DISTRICT

### **SUSPENSION AND EXPULSION/DUE PROCESS**

#### **BP 5144.1**

##### **Students**

The Governing Board desires to provide district students access to educational opportunities in an orderly school environment that protects their safety and security, ensures their welfare and well-being, and promotes their learning and development. The Superintendent or designee shall develop rules and regulations setting the standards of behavior expected of district students and the disciplinary processes and procedures for addressing violations of those standards, including suspension and/or expulsion.

The grounds for suspension and expulsion and the procedures for considering, recommending, and/or implementing suspension and expulsion shall be only those specified in law, in this policy, and in the accompanying administrative regulation.

Except when otherwise permitted by law, a student may be suspended or expelled only when their behavior is related to a school activity or school attendance occurring within any district school or another school district, regardless of when it occurs, including, but not limited to, the following:

1. While on school grounds
2. While going to or coming from school
3. During the lunch period, whether on or off the school campus
4. During, going to, or coming from a school-sponsored activity

District staff shall enforce the rules concerning suspension and expulsion of students fairly, consistently, equally, and in accordance with the district's nondiscrimination policies.

#### **Appropriate Use of Suspension Authority**

Except when a student's act violates Education Code 48900(a)-(e), as listed in items #1-5 under "Grounds for Suspension and Expulsion: Grades K-12" of the accompanying administrative regulation, or when their presence causes a danger to others, suspension shall be used only when other means of correction have failed to bring about proper conduct.

A student's parents/guardians shall be notified as soon as possible when there is an escalating pattern of misbehavior that could lead to on-campus or off-campus suspension.

**Unless in accordance with AR 5144.1**, no student may be suspended for disruption or willful defiance, except by a teacher pursuant to Education Code 48910.

## On-Campus Suspension

To ensure the proper supervision and ongoing learning of students who are suspended for any of the reasons enumerated in Education Code 48900 and 48900.2, but who pose no imminent danger or threat to anyone at school and for whom expulsion proceedings have not been initiated, the Superintendent or designee may establish a supervised suspension classroom program which meets the requirements of law.

Except where a supervised suspension is permitted by law for a student's first offense, supervised suspension shall be imposed only when other means of correction have failed to bring about proper conduct.

## Authority to Expel

A student may be expelled only by the Board.

As required by law, the Superintendent or principal shall recommend expulsion and the Board shall expel any student found to have committed any of the following "mandatory recommendation and mandatory expulsion" acts at school or at a school activity off school grounds:

1. Possessing a firearm which is not an imitation firearm, as verified by a certificated employee, unless the student had obtained prior written permission to possess the item from a certificated school employee, with the principal or designee's concurrence
2. Selling or otherwise furnishing a firearm
3. Brandishing a knife at another person
4. Unlawfully selling a controlled substance listed in Health and Safety Code 11053-11058
5. Committing or attempting to commit a sexual assault as defined in Penal Code 261, 266c, 286, 288, 288a, or 289, or committing a sexual battery as defined in Penal Code 243.4
6. Possessing an explosive as defined in 18 USC 921

For all other violations listed in the accompanying administrative regulation under "Grounds for Suspension and Expulsion: Grades K-12" and "Additional Grounds for Suspension and Expulsion: Grades 4-12," the Superintendent or principal shall have the discretion to recommend expulsion of a student. If expulsion is recommended, the Board shall order the student expelled only if it makes a finding of either or both of the following:

1. That other means of correction are not feasible or have repeatedly failed to bring about proper conduct
2. That due to the nature of the violation, the presence of the student causes a continuing danger to the physical safety of the student or others

A vote to expel a student shall be taken in an open session of a Board meeting.

The Board may vote to suspend the enforcement of the expulsion order pursuant to the requirements of law and the accompanying administrative regulation.

No student shall be expelled for disruption or willful defiance.

#### Due Process

The Board shall provide for the fair and equitable treatment of students facing suspension and/or expulsion by affording them their due process rights under the law. The Superintendent or designee shall comply with procedures for notices, hearings, and appeals as specified in law and administrative regulation.

#### Maintenance and Monitoring of Outcome Data

The Superintendent or designee shall annually present to the Board a report of the outcome data which the district is required to collect pursuant to Education Code 48900.8 and 48916.1, including the number of students recommended for expulsion, the grounds for each recommended expulsion, the actions taken by the Board, the types of referral made after each expulsion, and the disposition of the students after the expulsion period.

In presenting the report to the Board, the Superintendent or designee shall disaggregate data on suspensions and expulsions by school and by numerically significant student subgroups, including, but not limited to, ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students. Based on the data, the Board shall address any identified disparities in the imposition of student discipline and shall determine whether and how the district is meeting its goals for improving school climate as specified in its local control and accountability plan.

Legal Reference:

EDUCATION CODE

212.5 Sexual harassment

233 Hate violence

1981-1981.5 Enrollment of students in community school

17292.5 Program for expelled students

32261 Interagency School Safety Demonstration Act of 1985

35145 Open board meetings

35146 Closed sessions (regarding suspensions)

35291 Rules (for government and discipline of schools)

35291.5 Rules and procedures on school discipline

48645.5 Readmission; contact with juvenile justice system

48660-48666 Community day schools

48853.5 Foster youth

48900-48927 Suspension and expulsion

48950 Speech and other communication

48980 Parental notifications

49073-49079 Privacy of student records

52052 Numerically significant student subgroups

52060-52077 Local control and accountability plan

CIVIL CODE

47 Privileged communication

48.8 Defamation liability

CODE OF CIVIL PROCEDURE

1985-1997 Subpoenas; means of production

GOVERNMENT CODE

11455.20 Contempt

54950-54963 Ralph M. Brown Act

HEALTH AND SAFETY CODE

11014.5 Drug paraphernalia

11053-11058 Standards and schedules

LABOR CODE

230.7 Discharge or discrimination against employee for taking time off to appear in school on behalf of a child

PENAL CODE

31 Principal of a crime, defined

240 Assault defined

241.2 Assault fines

242 Battery defined

243.2 Battery on school property

243.4 Sexual battery

245 Assault with deadly weapon

245.6 Hazing

261 Rape defined

266c Unlawful sexual intercourse

286 Sodomy defined  
288 Lewd or lascivious acts with child under age 14  
288a Oral copulation  
289 Penetration of genital or anal openings  
417.27 Laser pointers  
422.55 Hate crime defined  
422.6 Interference with exercise of civil rights  
422.7 Aggravating factors for punishment  
422.75 Enhanced penalties for hate crimes  
626.2 Entry upon campus after written notice of suspension or dismissal without permission  
626.9 Gun-Free School Zone Act of 1995  
626.10 Dirks, daggers, knives, razors, or stun guns  
868.5 Supporting person; attendance during testimony of witness

#### WELFARE AND INSTITUTIONS CODE

729.6 Counseling

#### UNITED STATES CODE, TITLE 18

921 Definitions, firearm

#### UNITED STATES CODE, TITLE 20

1415(K) Placement in alternative educational setting

7961 Gun-free schools

#### UNITED STATES CODE, TITLE 42

11432-11435 Education of homeless children and youths

#### COURT DECISIONS

T.H. v. San Diego Unified School District (2004) 122 Cal. App. 4th 1267

Woodbury v. Dempsey (2003) 108 Cal. App. 4th 421

Board of Education of Sacramento City Unified School District v. Sacramento County Board of Education and Kenneth H. (2001) 85 Cal.App.4th 1321

Fremont Union High School District v. Santa Clara County Board (1991) 235 Cal. App. 3d 118

Garcia v. Los Angeles Board of Education (1991) 123 Cal. App. 3d 807

John A. v. San Bernardino School District (1982) 33 Cal. 3d 301

#### ATTORNEY GENERAL OPINIONS

84 Ops.Cal.Atty.Gen. 146 (2001)

80 Ops.Cal.Atty.Gen. 348 (1997)

80 Ops.Cal.Atty.Gen. 91 (1997)

80 Ops.Cal.Atty.Gen. 85 (1997)

Date Policy Adopted by the Board: October 27, 2015

(Replaced BP 5014)

Revised: