



ACCEPTABLE USE POLICY (AUP)

We are pleased to announce that electronic information services are now available to students and teachers in our district. CVUSD strongly believes in the educational value of such electronic services and recognizes the potential of such to support our curriculum and student learning. Our goal in providing this service is to promote educational excellence by facilitating resource sharing, innovation, and communication. Students and staff will have access to electronic mail and college and university libraries, information and news from a variety of sources and research institutions, software of all types, and discussion groups on a wide variety of topics and much more throughout the entire world.

While electronic information resources offer tremendous opportunities of educational value, they also offer persons with illegal or unethical purposes avenues to students, teachers and others, including parents. CVUSD will make every effort to protect students and teachers from any misuses or abuses as a result of their experiences with an information service. All users must be continuously alert to avoid inappropriate and illegal interaction. This issue of unacceptable use is thoroughly covered in CVUSD Board Policy AR 6163.4 (a & b). All users should be aware that inappropriate use of electronic information resources could be a violation of local, state and federal laws. Violations can lead to prosecution or loss of use privileges.

Please read this document carefully. When signed by you and your parent or guardian, it becomes a legally binding contract. We must have your signature where indicated and that of your parent or guardian. Listed below are the provisions of this contract. If any user violates these provisions, access to the information service may be denied and you may be subject to disciplinary action.

Terms and Conditions of this Contract

1. **Privileges:** The use of electronic information resources is a privilege, not a right. Inappropriate use of these resources will result in the loss of computer services, disciplinary actions, and/or referral to legal authorities.
2. **Acceptable Use:** The use of an assigned account must be in support of education and/or research and within the educational goals and objectives of the Coachella Valley Unified School District. Each user is personally responsible for this provision at all times when using the electronic information service.
 - a. Transmission of any material in violation of any local, state or federal law is prohibited. This includes but is not limited to: copyrighted or threatening or obscene material.
 - b. Illegal activities of any kind or commercial, political and/or personal use of the district's electronic system is strictly prohibited.
 - c. Do not give out personal information or attempt to acquire the personal information of others and do not access another user's account.
 - d. Do not use the network in any way that would interfere with other's ability to use the network.
3. **Network Etiquette:** Each user is expected to abide by the generally accepted rules of user etiquette. These rules include, but are not limited to, the following:
 - a. Be polite. Never send, or encourage others to send, abusive messages.

- b. Use appropriate language. Remember that you are a representative of your school and district on a non-private system. You may be alone on the computer, but what you say and do can be viewed globally. Never use vulgar or any other inappropriate language.
- c. Use electronic mail appropriately. Electronic mail (e-mail) is not guaranteed to be private. Messages relating to or in support of illegal activities must be reported to the authorities. d.

Other considerations:

- Be brief. Few people will bother to read a long message.
 - Minimize spelling errors and make sure that your message is easy to understand and read.
 - Cite references for any facts you use.
 - Forgive the spelling and grammar errors of others.
 - Remember that all network users are human beings. Do not “attack” others; persuade them with facts.
- 4. Vandalism: Vandalism is defined as any malicious attempt to harm or destroy property of another user or of any other agencies or networks that are connected to the Internet. Vandalism includes, but is not limited to, the uploading, downloading or creation of computer viruses.
 - 5. Security: Security on any computer system is a high priority because there are so many users. Do not use another individual’s account. If you identify a security problem, notify your teacher or administrator at once. Do not demonstrate the problem to other users. Any user identified as a security risk will be denied access to the information system.
 - 6. Updating: The CVUSD information service may occasionally require new registration and account information from you to continue the service. You must notify the information system of any changes in your account information.
 - 7. Services: The Coachella Valley Unified School District makes no warranties of any kind, whether expressed or implied, for the service it is providing. CVUSD will not be responsible for any damages you suffer while on this system. These damages include the loss of data as a result of delays, non-deliveries, or service interruptions caused by the system or your errors or omissions. Use of any information obtained via the information system is at your own risk. CVUSD specifically denies any responsibility for the accuracy of information obtained through electronic information resources.

PLEASE SIGN AND RETURN THE ATTACHED, LAST PAGE OF THIS CONTRACT TO YOUR SCHOOL.

***THERE IS AN OPTION TO DECLINE ACCESS TO DISTRICT TECHNOLOGY – ASK SITE FOR THE FORM.**



COACHELLA VALLEY UNIFIED SCHOOL DISTRICT

87225 CHURCH STREET PO BOX 847 THERMAL CA 92274-0847

Acceptable Use Policy and Responsible Use Policy User Contract

This page must be signed and kept on file at the school site before user privilege can be allowed.

User Signature

I understand any violations of the above provisions will result in the loss of my user privilege and may result in further disciplinary and/or legal action. I agree to report any misuse of the electronic information resources to my teacher or administrator. Misuse comes in many forms, including any messages sent or received that include/suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, and other issues described above. All the rules of conduct are described in the district Board Policy and AR6163.4(a)(b). By signing below, I acknowledge my responsibility to follow all the rules of conduct when I am using the electronic information service.

User (Student) Name: _____ Grade: _____

Permanent Student ID Number: _____ Date of Birth: _____

School: _____ Teacher: _____

User (Student) Signature: _____ Date: _____

Parent or Guardian

Students under the age of 18 must also have the signature of a parent/guardian who has read this contract.

As the parent or guardian of this student, I have read this contract and understand that access to electronic information resources is designed for educational purposes. I understand that it is impossible for CVUSD to restrict access to all controversial materials and I will not hold the District responsible for controversial materials my child acquired through the service. I agree to report any misuse of the electronic information resources to my teacher or administrator. Misuse comes in many forms, including any messages sent or received that include/suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language, and other issues described above. All the rules of conduct are described in the district Board Policy and AR 6163.4(a)(b). If and when my child uses an electronic information resource apart from a school setting, I understand that I have full responsibility for supervision.

Parent or Guardian Name (please print): _____

Parent or Guardian Email: _____

Parent or Guardian Signature: _____ Date: _____