

***It is anticipated that the Board will entertain a motion to enter executive session at 5:45 p.m. and return to public session at 6:30 p.m.***

**Tenure**

**I. Meeting Called to Order**

**II. Pledge of Allegiance to the Flag**

**III. President's Comments**

- Remarks
- Correspondence

**IV. Superintendent's Report**

- Student Recognition
- Wayne Finger Lakes BOCES
- Remarks
- Correspondence
- Updates to Agenda - (e.g., supplemental agenda items, revisions, etc.)

**V. Public Comments**

***The Board of Education invites you, the members of our community, to feel comfortable in sharing matters of interest or concern that you might have. The Chair will be happy to recognize those of you who wish to speak. We would ask that you come forward to our podium/microphone please identify yourself by stating your name and address before presenting your thoughts. Any group or organization wishing to address the Board must identify a single spokesperson. Also, please make sure you have signed in at either the front door or at the podium.***

***Concerns raised during public comments will not be responded to or discussed during the meeting. Those items brought to the attention of the Board during this time may be taken under consideration for future response or action. (Individual comments will be limited to three minutes and a total time for this portion of the agenda will be limited to 15 minutes).***

*As a matter of courtesy, we ask that issues related to specific school District personnel or students be brought to the attention of the Superintendent of Schools privately. Thank you for your consideration.*

**VI. Student Representative ~ Lily Logan**

**VII. Minutes**

**(BOARD ACTION)**

- November 4, 2019- Regular Board Meeting
- November 18, 2019- Regular Board Meeting
- December 2, 2019- Special Board Meeting

**VIII. Warrant November Review (Mr. Johnson and Mrs. Personale)**

**(BOARD ACTION)**

- 0069 General 011254-011265 (In House)
- 0070 General 011266-011275 (In House)
- 0072 Cafeteria 002013-002025
- 0073 General ACH004854-ACH004910
- 0074 Federal ACH000144-ACH000147
- 0075 Capital ACH000043
- 0076 General 011276-011373 (Check Print)
- 0077 Federal 000529-000533 (Check Print)
- 0078 Capital 000352-000353 (Check Print)
- 0079 General 011374-011384 (In House)

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0080 Capital 000354 (In House)  
0081 Capital 000355 (In House)  
0082 Cafeteria 002026-002029  
0084 Federal 000534-000536 (Check Print)  
0086 General ACH004911-ACH004961  
0087 General 011385-011453 (Check Print)  
V067 General 011159(Check Print)

**IX. Educational Presentation**

New York Kitchen Collaboration

The Food Service Department has been making strides in meeting goals set as part of the District's Vision and Mission. The presentation will discuss a new partnership with New York Kitchen and other concepts being used to continually improve our food options and service.

**X. Consensus Agenda**

**(BOARD ACTION)**

The Superintendent recommends that the Board of Education approve/accept the following:

**Business and District Matters**

**1. Treasurer's Report**

The Treasurer's Report for the Period of October 1, 2019 - October 31, 2019. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

**2. Budget Status Report**

The Appropriation Status Report, which is a summary, for the period of July 1, 2019 - October 31, 2019. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

**3. Revenue Status Report**

The Revenue Status Report, which is a summary, for the period of July 1, 2019 - October 31, 2019. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

**4. Textbook Adoption- Initial Approval**

At the November CIE meeting, the Council reviewed the following textbook adoption. A thorough review occurred through the department, the building principal, and finally the CIE as directed in the district's Curriculum Procedures Manual.

Norton Field Guide to Writing with Readings and Handbook  
Required Textbook for English 101/103 in the Gemini Program

**5. Course Additions- Initial Approval**

At the November 13, 2019 CIE meeting, the Council reviewed the following Course additions. A thorough review occurred through the department, the building principal, and finally CIE as directed in the District's Curriculum Procedures Manual.

- Strength and Conditioning
- General Education Work Experience Program

## **6. Course Name Changes- Initial Approval**

At the November 13, 2019 CIE meeting, the Council approved the following course name changes.

- From IB Mathematics to IB Applications and Analysis
- From Geo Apps to Conceptual Geometry
- From Algebra 2 Apps to Conceptual Algebra 2
- From College Business Math to Gemini- Personal Money Management
- From College Accounting to Gemini- Principles of Financial Accounting
- From Intro to College Studies to Gemini- College Studies Strategies
- From Business Organization to Gemini- Introduction to Business
- Leadership/PIG to Gemini- Dynamics of Leadership/PIG
- Introduction to Web Page Design to Gemini- Introduction to Webpage Development
- Business Computer Apps to Gemini- Core Word, Core Excel, PowerPoint
- Digital Photography to Gemini- Digital Photography

## **7. Donations**

Mr. Vernon Tenney, Academy Principal, is requesting approval to accept a donation from John Groat of Holy Shirt in the amount of \$692. This donation will be used to offset costs for upcoming leadership conference opportunities for Academy Student Government.

Mr. Brian Amesbury, Elementary School Principal, is requesting approval to accept an anonymous donation in the amount of \$1,000 for the Elementary Mural Club.

## **8. Attend Canandaigua Schools**

Mrs. Angelica Clark, Middle School Teacher, is requesting approval for her son, Liam Clark, to attend Canandaigua Schools as a kindergarten student beginning September 2020.

## **9. Surplus Equipment**

Mr. John Arthur, Middle School Principal, is requesting approval to declare the below items as surplus items. They are no longer used as part of our sixth-grade curriculum.

- 250 Copies- Dragonwings, by Laurence Yep – ISBN: 978-0-06-440085-5
- 250 Copies- Frightful' s Mountain, by Jean Craighead George – ISBN 978-0-14-131235

## **10. Agreement**

An agreement with Arc of Yates for a transitional education program (DRIVE) per a student(s) IEP for the 2019-02020 school year at a rate of \$23,500 per student.

## **11. Award for Request for Proposal**

**WHEREAS**, the Canandaigua City School District (the “District”) has determined that it is in the best interest of the District to retain a construction manager to provide construction coordination, management, and related professional services in connection with its 2019 Capital Improvement Project (the “Project”); and

**WHEREAS**, the District previously issued a Request for Proposals (“RFP”) for construction coordination, management, and related professional services for the Project; and

**WHEREAS**, the District has received proposals in response to the RFP, diligently analyzed the proposals, and conducted interviews of selected candidates as part of the selection process; and

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**WHEREAS**, the District, as a result of the RFP Process has selected Turner Construction Company (“Turner”) as its Construction Manager for the Project, subject to the approval of one or more contracts with the District; and

**WHEREAS**, the Board of Education authorizes the President of the Board, the Superintendent of Schools, and the District’s legal counsel, Ferrara Fiorenza, PC, to negotiate the said contract(s) and related documents;

**NOW, THEREFORE**, be it resolved as follows:

1. The Board of Education approves the retention of Turner Construction Company to provide construction coordination, management, and related professional services and proceed with the Project in accordance with the terms and conditions of one or more contracts to be approved by the District’s legal counsel.
2. The Board hereby authorizes the President of the Board, the Superintendent of Schools, and the District’s legal counsel to negotiate the Construction Management contract(s) and related documents with Turner Construction Company on behalf of the Board and present same to the Board for review and approval.

## **12. Therapy Dogs**

Mr. Vernon Tenney is requesting approval for the following therapy dogs  
Canandaigua Academic and Career Center:

**Cletus**, Owner is Mike Brennan, Business Teacher

- Breed: Boxer

Canandaigua Academy

**Cashew**, Owner is Steve Schlegel, Technology Teacher (*Board approved November 5, 2015*)

- Breed: Goldendoodle

Two additional therapy dogs with only one of the two will be in the building at any given time.

**Maggie**, Attendance: Tuesday/Thursday; Owner is Mary Eckdahl, English Teacher

- Breed: Mini-Goldendoodle

**Chiyo**, Attendance: Monday/Wednesday/Friday; Owner is Joan Haefner, English Teacher

- Breed: Shih-Tzu

## **13. Field Trip- Initial Request**

Mr. Vernon Tenney is requesting initial approval of the below trip.

- Ripken Baseball Spring Training, Myrtle Beach, SC, April 5-9, 2020

## **14. Athletic Trip- Final Approval**

Mr. Jim Simmons, Athletic Director, is requesting final approval of the below trip.

- Varsity Wrestling, Windsor, NY, December 27-28, 2019 (*Initial approval 11/4/19*)

## **15. Acceptance of Audit**

Acceptance of the two below audits:

- Acceptance of the 2018-19 Extraclassroom Audit and Corrective Action Plan.
- Acceptance of the 2018-19 Single Audit.

**16. Student Teachers/Observations**

Mr. Brian Amesbury and Mrs. Emily Bonadonna, Primary-Elementary Principals recommend:

**Student Teachers**

- Paige Raulli, Keuka with Lisa Cooke, 1/27 - 3/12/2020
- Paige Raulli, Keuka with Katherine Adams, 3/16 - 5/8/2020
- Adrienne Reda, SUNY Geneseo with David Smith, 1/23 - 3/13/2020
- Laura Sprague, Keuka with MacKenzie Brown, January-March 2020

**40 Observation Hours**

- Carolyn Girard, Hobart with Oreshya Peterson, 1/20 - 5/4/2020

Mr. John Arthur, Middle School Principal recommends:

**40 Hours Observation**

- Andrew Kemler, SUNY Geneseo with Sabbour/Mahar, 1/6 - 1/17/2020

Mr. Vernon Tenney, Academy/CACC Principal recommends:

**120 Hours Observation**

- Justin Bateman, Keuka with Doug Pereira, Dec 2019/Jan 2020
- Matthew Pelton, Keuka with Lisa Ludwig-LaSota, Dec 2019/Jan 2020

**40 Hours Observation**

- Alexandra Low, Hobart with Wendy Mandarano, 1/20 - 5/4/2020
- Autumn Bierce, Hobart with TESOL/HS & MS, 1/20 - 5/4/2020

**17. Recommendations of the Committee on Preschool Special Education**

For review and consideration are the recommendations of the Committee on Preschool Education. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

**18. Recommendations of the Committee on Special Education**

For review and consideration are the recommendations of the Committee on Special Education. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

**Personnel**

1. Non-Instructional Personnel

A. Retirement

The Superintendent received a letter of resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Renee Oberdorf	Teacher Aide	12/31/2019	13

B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Dale Frasca	School Bus Driver	Resignation in order to accept another position	11/24/2019
Julie Elder	School Monitor	Resignation	11/23/2019
Jennifer Bergstresser	Custodial Worker	Resignation in order to accept another position	12/15/2019

C. Appointments

*Pending Civil Service approval and NYSED fingerprint clearance where applicable:*

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Megan Walters	Teacher Aide	11/22/2019	\$12.00/hr.
Christina Hartpence	Teacher Aide	11/22/2019	\$12.00/hr.
Christine Pickles	Substitute Teacher Aide	12/10/2019	\$11.10/hr.
Dale Frasca	Auto Mechanic-Bus Driver	11/25/2019	Per Contract
Kristie Money	Substitute Teacher Aide	12/10/2019	\$11.10/hr.
Ashley Fisher	Teacher Aide	12/2/2019	\$13.05/hr.
Felicia Rodas	School Monitor	12/12/2019	\$11.90/hr.
Mark Belles	Substitute Teacher Aide	12/11/2019	\$11.10/hr.
Jennifer Bergstresser	Custodian	12/16/2019	\$13.88/hr.

2. Instructional Personnel

A. Resignation for the Purpose of Retirement

The Superintendent received a letter of resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the youth of the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
John LaFave	Director of Student Support Services	6/30/2020	24

B. Resignation

- 1) Kerri Ellison, Contract Substitute Teacher at the Primary-Elementary School, has resigned from the District effective December 11, 2019.

C. Leave of Absence

- 1) Jennifer Colbert, Spanish Teacher at the Middle School, has requested a leave of absence beginning December 9, 2019 through June 25, 2020.

D. Appointments

1) Interim Substitute Teacher

The following individual has been recommended for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Carolyn Spitzer	Occupational Therapist	Special Programs	12/16/2019-6/25/2020

2) Contract Substitute Teachers

The following individuals have been recommended to Contract Substitute Teacher positions for the remainder of the 2019-2020 school year at the contractual rate:

Casey Gross- Middle School  
Lisa Campbell- Primary-Elementary School  
Amanda Gaiter- Primary-Elementary School

3) Non-Certified Substitute Teachers

The following individuals have been recommended to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 2 years of college where appropriate.

Kiley Harvey  
Kristie Money  
Olivia Cosquer

***End of Consensus Agenda***

**XI. Board Committee Reports**

- Audit Committee- Mrs. Michelle Pedzich
- Policy Committee- Mrs. Beth Thomas

**XII. District Committee Reports**

Although Board of Education members receive minutes from these District committees, highlights and special items for background information may need to be shared on an as needed basis.

- Council for Instructional Excellence (CIE)
- Character Education
- Safety / Health / Security Committee

**XIII. Closing Remarks**

*(President, Board of Education and/or Superintendent)*

**XIV. Upcoming Events**

- December 10- Elementary School Winter Concert
- December 11- Middle School Winter Concert
- December 12- K-5 Evening Parent-Teacher Conferences
- December 13- K-5 Early Dismissal Parent-Teacher Conferences
- December 13- RPO Holiday Pops Concert
- December 17- Middle School Winter Concert
- December 18- PRISM Concert
- December 21- First day of Winter
- December 23-January 3- Winter Break





- January 8- Policy Committee Meeting
- January 10- Audit Committee Meeting
- January 13- Board of Education Meeting
- January 15- Academy Band/Orchestra Combined Concert
- January 18-19- Madrigal Dinner