



STUDENTS

Student Fees, Fines, Charges

The district shall provide an educational program for the students as free of costs as possible.

The superintendent may approve the use of certain supplementary curricular supplies or materials for which a charge is made to the student so long as the charge does not exceed the cost of the supplies or materials, students are free to purchase them elsewhere and a proper accounting is made of all moneys received by staff for supplies and materials.

The board delegates authority to the superintendent to establish appropriate fees and procedures governing the collection of such fees and to make annual reports to the board regarding fee schedules. Arrangements shall be made for the waiver or reduction of fees for students whose families, by reason of their low income, would have difficulty paying the full fee. For programs governed by the National School Lunch Act, the USDA Child Nutrition Program guidelines shall be used to determine qualification for waiver. The superintendent shall establish a procedure for annually notifying parents of the availability of fee waivers and reductions, including eligibility information for free or reduce-price meals.

A student shall be responsible for the cost of replacing materials or property which are lost or damaged due to negligence. A student's grades, transcripts, or diploma may be withheld until restitution is made by payment or the equivalency through voluntary work. The student or his/her parents may appeal the imposition of a charge for damages to the superintendent and board of directors.

The student and his/her parents shall be notified regarding the nature of the violation or damage, how restitution may be made, and how an appeal may be instituted. When the damages or fines do not exceed \$100, the student or his/her parents shall have the right to an informal conference with the principal. As is the case for appealing a short-term suspension (3241), the principal's decision may be appealed to the superintendent and to the board of directors. When damages are in excess of \$100, the appeal process for long-term suspension (3241) shall apply.

If a student has transferred to another school district that has requested the student's records, but that student has an outstanding fee or fine, only records pertaining to the student's academic performance, special placement, immunization history, attendance, history of violent behavior, violent offenses, sex offenses, inhaling toxic fumes, drug offenses, liquor violations, assault, kidnapping, harassment, stalking or arson and discipline actions shall be sent to the enrolling school. The content of those records shall be communicated to the enrolling district within two school days and copies of the records shall be sent as soon as possible. The official transcript will not be sent until the outstanding fee or fine is discharged. The enrolling school shall be notified that the official transcript is being withheld due to an unpaid fee or fine. However, for

students who meet the definition of homeless, the district will make all the student's records readily available to the enrolling school regardless of outstanding fees or fines.

Cross References:	Policy 3115 Policy 3231 Policy 3241 Policy 2020	Students Experiencing Homelessness – Enrollment Rights and Services Student Records Student Discipline Course Design, Selection and Adoption of Instructional Materials
Legal References:	42 U.S.C. 11431 et seq. AGO 1965-66, #113 AGO 1973, No. 11 RCW 28A.225.330 28A.320.230(f) 28A.330.100 28A.635.060 28A.220.040 WAC 246-100-166	McKinney-Vento Homeless Assistance Act Fees--Tuition--Supplies--Authority of school districts to charge tuition fees or textbook fees Tuition & Fees--Authority of school districts to charge various fees Enrolling students from other Districts Instructional materials—Instructional materials committee Additional powers of board Defacing or injuring school property—Liability of parent or guardian Fiscal support--Reimbursement to school districts-- Enrollment fees--Deposit Immunization of day care and school children against certain vaccine-preventable diseases

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