



LAGUNA BEACH UNIFIED SCHOOL DISTRICT

Regular Meeting of the Board of Education

AGENDA

July 17, 2018

ADMINISTRATION

Jason Vilorio, Ed.D., Superintendent of Schools
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Jeff Dixon, Assistant Superintendent, Business Services
Leisa Winston, Assistant Superintendent, Human Resources and
Public Communications

BOARD OF EDUCATION

Jan Vickers, President
Dee Perry, Clerk
Ketta Brown, Member
Carol Normandin, Member
Peggy Wolff, Member

For information regarding Laguna Beach Unified School District, please visit our website: www.lbusd.org.

**LAGUNA BEACH UNIFIED SCHOOL DISTRICT
REGULAR MEETING**

550 Blumont
Laguna Beach, CA 92651

July 17, 2018

**4:30 p.m. Closed Session
5:00 p.m. Open Session**

AGENDA

RECORDING OF SCHOOL BOARD MEETINGS

Open Session School Board Meetings will be video recorded.

- 1. CALL TO ORDER**
- 2. ROLL CALL TO ESTABLISH QUORUM**
- 3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS**
- 4. ADJOURN TO CLOSED SESSION**
 - A. CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION**
(Paragraph (1) of subdivision (d) of Section 54956.9)
OCSC Case No.: 30-2016-00839939-CU-PO-CJC
- 5. CALL TO ORDER - OPEN SESSION**
- 6. PLEDGE OF ALLEGIANCE**
- 7. REPORT ON CLOSED SESSION ACTION**
- 8. ADOPTION OF AGENDA**
- 9. RECOGNITIONS**
 - a. None**

10. PUBLIC COMMENT (Non- Agenda Items)

Opportunities for public input occur at each agenda item and at Public Comment.

Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction, during Public Comment. The public may speak about items that are on the agenda during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table. Matters not on the agenda cannot be acted upon or discussed by the Board. The Board may ask staff to research and respond accordingly.

11. REPORTS

- *LaBUFA Representative*
 - *CSEA Representative*
 - *Organizations – Boosters, PTA, SchoolPower*
 - *Board Members*
 - *Superintendent*
 - *Cabinet Members*
-

12. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion as listed below. The Superintendent and the Staff recommend approval and or ratification of all Consent Calendar items. Any item may be removed from the Consent Calendar at the request of a Board member and acted on separately.

- a. Approval of Minutes
 - i. June 19, 2018 Special Meeting
 - ii. June 26, 2018 Regular Meeting
 - iii. June 28, 2018 Special Meeting
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Interdistrict Attendance Agreements – Resident Students To Other District
- e. Approval of Acceptance of Gifts – Checks Totaling \$217,370.00
- f. Approval of Agreements for Contracted Services – Special Education
- g. Approval of Agreements for Contracted Services – Technology
- h. Approval/Ratification of Warrants #294422 through #394621 in the amount of \$830,420.47 Dates: 6/13/18 through 7/03/18
- i. Ratification of Certificated Payroll 12A in the Amount of \$2,330,121.80
Ratification of Classified Payroll 12B in the Amount of \$763,450.32
Ratification of Certificated Payroll 12C in the Amount of \$32,514.03
- j. Approval to Renew Site License and Service Agreement with SchoolsFirst Federal Credit Union for the Automated Teller Machine Located at the Front of the District Office Through July 31, 2021
- k. Approval of Independent Contractor Agreement with Dr. Jerry Weichman for Parent Education in the Laguna Beach Unified School District for the 2018-2019 School Year in an Amount Not-to-Exceed \$3,000.00

INFORMATION ITEMS

13. PRESENTATION BY THE LAGUNA BEACH CHIEF OF POLICE REGARDING MEMORANDUM OF UNDERSTANDING BETWEEN THE LAGUNA BEACH POLICE DEPARTMENT AND THE LAGUNA BEACH UNIFIED SCHOOL DISTRICT TO PROVIDE A SCHOOL RESOURCE OFFICER

– Jeff Dixon, Assistant Superintendent, Business Services

Staff proposes the Board of Education review the Memorandum of Understanding between the Laguna Beach Police Department and the Laguna Beach Unified School District to provide a School Resource Officer (SRO).

14. 2019-2020 STUDENT INSTRUCTIONAL CALENDAR

– Leisa Winston, Assistant Superintendent, Human Resources/ Public Communications

Staff will present revisions to the proposed 2019-2020 student instructional calendar per Board direction from the June 19, 2018 Special Board meeting.

15. FOURTH QUARTER REPORT OF UNIFORM COMPLAINTS FOR THE WILLIAMS CASE SETTLEMENT

– Leisa Winston, Assistant Superintendent, Human Resources/ Public Communications

Staff will present the fourth quarter summary report on the nature and resolution of all uniform complaints, as required by the Williams Litigation Settlement. The report will also be submitted to the Orange County Superintendent of Schools.

ACTION ITEMS

16. APPROVAL OF RESOLUTION #18-05: RESOLUTION OF THE BOARD OF EDUCATION ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 98-1 OF THE LAGUNA BEACH UNIFIED SCHOOL DISTRICT AUTHORIZING THE LEVY OF SPECIAL TAXES WITHIN COMMUNITY FACILITIES DISTRICT NO. 98-1 FOR FISCAL YEAR 2018/19

– Jeff Dixon, Assistant Superintendent, Business Services

Staff proposes the Board of Education approve Resolution #18-05: Resolution of the Board of Education Acting as the Legislative Body of Community Facilities District No. 98-1 of the Laguna Beach Unified School District Authorizing the Levy of Special Taxes Within Community Facilities District No. 98-1 for Fiscal Year 2018/19.

17. APPROVAL OF CONTRACT AGREEMENT FOR CHALLENGE SUCCESS SCHOOL PROGRAM FOR THE 2018-2019 SCHOOL YEAR IN AN AMOUNT NOT-TO-EXCEED \$17,000

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

– Michael Keller, Ed.D., Director, Social Emotional Supports

Staff proposes the Board of Education approve the Contract for the Challenge Success School Program for Laguna Beach High School for the 2018-2019 school year.

18. APPROVAL OF INDEPENDENT CONTRACTOR AGREEMENT WITH THE INSTITUTE FOR MULTI-SENSORY EDUCATION FOR A COMPREHENSIVE ORTON-GILLINHAM ON-SITE TRAINING FOR UP TO 29 STAFF MEMBERS TO BE HELD SEPTEMBER 17-21, 2018 IN AN AMOUNT NOT-TO-EXCEED \$30,000

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

– Michael Keller, Ed.D., Director, Social Emotional Supports

– Irene White, Director, Special Education

Staff proposes the Board of Education approve funding to provide a five-day intensive Orton-Gillingham training for up to 29 staff, including all K/1 teachers and selected special education and classified staff.

19. APPROVAL TO PURCHASE CODEHS ONLINE CURRICULUM PILOT FOR ADVANCED PLACEMENT COMPUTER SCIENCE A COURSE IN AN AMOUNT NOT-TO-EXCEED \$4,000.00

– Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services

– Michael Keller, Ed.D., Director, Social Emotional Supports

Staff proposes the Board of Education approve the purchase of CodeHS online curriculum for piloting in the new Advanced Placement (AP) Computer Science A course at Laguna Beach High School.

20. APPROVAL TO CONTRACT WITH TIMOTHY SMITH TO PAINT A MURAL AT LAGUNA BEACH HIGH SCHOOL IN AN AMOUNT NOT-TO-EXCEED \$8,000.00

– Jeff Dixon, Assistant Superintendent, Business Services

Staff proposes the Board of Education approve contracting with Timothy Smith, a local artist, to paint a mural at Laguna Beach High School in an amount not-to-exceed \$8,000.00.

21. APPROVAL OF ONE-YEAR EXTENSION OF CONTRACT WITH GOLDEN STAR TECHNOLOGY, INC., (GST) FOR THE PROCUREMENT AND INSTALLATION OF CLASSROOM TV MONITORS AND EQUIPMENT

– Jeff Dixon, Assistant Superintendent, Business Services

Staff proposes that the Board of Education approve a one-year extension to the contract with Golden Star Technology (GST) for the procurement and installation of classroom TV monitors and equipment.

22. APPROVAL OF CONTRACT WITH FILE KEEPERS, LLC, TO PERFORM DOCUMENT SCANNING, CONVERSION, AND SHREDDING SERVICES PER THE UNIT COST FEE SCHEDULE FOR AN AMOUNT NOT-TO-EXCEED \$50,000 FOR FISCAL YEAR 2018-19

– Jeff Dixon, Assistant Superintendent, Business Services

Staff proposes the Board of Education approve a contract with File Keepers, LLC to provide document scanning, conversion, and shredding services per the unit cost fee schedule for an amount not-to-exceed \$50,000 for fiscal year 2018-19.

23. BOARD MEMBER REQUESTS: ITEMS FOR FUTURE MEETINGS, REQUESTS FOR INFORMATION, OR GENERAL COMMENTS

– Jan Vickers, President, Board of Education

24. ADJOURNMENT

– Jan Vickers, President, Board of Education

The next Regular Meeting of the Board of Education is **Tuesday, August 21, 2018, 6:00 PM**
at the Laguna Beach Unified School District Office Board Room
550 Blumont St., Laguna Beach, California

For information regarding Laguna Beach Unified School District, please visit our website:

www.lbusd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you have joined us for this meeting. Community interest in our schools is welcome and valued.

The members of the LBUSD Board of Education are locally elected officials, serve four-year terms of office, and are responsible for the schools' educational programs, grades kindergarten through twelve. The Board is a policy-making body whose actions are guided by the District's vision, mission, and goals. Administration of the District is delegated to a professional administrative staff led by the Superintendent. Board members are required to conduct the programs of the schools in accordance with the Constitution of the State of California, the California Education Code, and other laws relating to schools enacted by the Legislature, in addition to policies and procedures adopted by the Board of Education.

Materials that are public records related to open session agenda items are occasionally distributed to Board members after the agenda has been posted. These materials will be available for public inspection in the Office of the Superintendent between the hours of 7:30 a.m. and 4:30 p.m.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA: Members of the public may address the Board of Education on agenda items during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit is waived by a majority of the Board.

Persons wishing to address the Board are asked to complete and submit a public comment card, available on the information table.

PUBLIC COMMENT (Non-Agenda Items): Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction during public comment. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit waived by a majority of the Board. Legally, the Board cannot take action on topics raised by speakers and discussion may not be held by the Board. The Board may ask staff to research and respond accordingly.

REASONABLE ACCOMMODATION

In accordance with the Americans with Disability Act, members of the public who require disability accommodation to participate in the meeting should contact the Office of the Superintendent in writing by noon on the Friday before the scheduled meeting.

Laguna Beach Unified School District

12.a.i. CONSENT/ACTION

July 17, 2018

Approval: Minutes - June 19, 2018 Special Meeting

Board of Education Minutes of Special Meeting June 19, 2018

Call to Order

The meeting was called to order at 6:00 p.m. in the Laguna Beach High School Library.

Roll Call to Establish Quorum

Roll call to establish Quorum:

Members Present: Jan Vickers
Dee Perry
Ketta Brown
Carol Normandin
Peggy Wolff

Staff Present: Jason Vilorio, Ed.D., Superintendent
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Leisa Winston, Assistant Superintendent, Human Resources/Public
Communications
Jeff Dixon, Assistant Superintendent, Business Services
Victoria Webber, Executive Assistant
Irene White, Director, Special Education
Michael Keller, Ed.D., Director, Social Emotional Support
Mike Morrison, Chief Technology Officer
Ryan Zajda, Director, Facilities
Chris Duddy, Principal, El Morro Elementary
Mike Conlon, Principal, Top of the World Elementary
Jenny Salberg, Principal, Thurston Middle School
Jason Allemann, Ed.D., Principal, Laguna Beach High School

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting the Pledge of Allegiance.

Adoption of Agenda

Member Brown moved adoption of the agenda. Member Normandin seconded.

Discussion: None

Motion 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes to adopt the agenda.

Public Comment (Items Not on the Agenda)

None.

Information Item

Review of Survey Results from Students, Staff, and Parents Regarding the 2019-2020 Student Instructional Calendar

Dr. Vilorio and Mrs. Winston provided an overview of the April 12, 2018 Study Session, the frequently asked questions, and presented the survey results for the 2019-2020 student instructional year.

The following people spoke in opposition of the proposed calendar change:

- Mr. John Morreale was disappointed in the survey and believed the questions were limited. Wanted more parent involvement in writing the survey and the ability for more than one person to take the survey from the same email address. Commented on the lack of qualitative questions on the survey.
- Ms. Danielle Roedersheimer was disappointed in the survey. Understands the pressure students are under but believes parents and staff should not feed into the pressures. Suggested changing the semester without changing the calendar and/or phasing the change in over time.
- Ms. Susan Bond did not believe there was enough data. If student pass rates on AP exams are 95-97%, why move the calendar. She felt the presentation was one sided.
- Ms. Lisa Williams did not believe a majority supported the proposed change. She supports her children having fun in the summer and believes children would not be able to work at the Pageant or Festival if the calendar were changed. Believes the request is a special interest for high school students only.
- Mr. Kevin Harrison stated people feel threatened and the proposed change is being pushed on people. Fall sports is not a good reason to change. Thanksgiving break does not need to be a full week. The semester does not need to end before winter break. Additional preparation time for AP exams is not a good reason. A calendar change is being presented to meet the needs of 10% of the students.
- Ms. Wendy Offield stated the town and mindset of Laguna Beach are different than others. Students are trending toward taking too many AP classes.

Member Brown moved to extend time on the discussion. Member Normandin seconded. Motion carried 5-0, all members voted yes.

The following people spoke in opposition of the proposed calendar change:

- Mr. Mike Sweeney stated AP courses did not help his daughter and less pressure on her would have been more helpful. He also commented on participation in the Festival and Pageant as important aspects of the summer.
- Ms. Anita Mangels spoke on behalf of the Festival of Arts/Pageant of the Masters stating the Festival and Pageant would lose volunteers and students volunteer hours may not count if they cannot work the entire time. She also stated scholarships for LBHS students would be at risk if they could not complete volunteer hours at the Festival or Pageant.
- Mr. Mark Kellam stated he does not want his students in school during the Festivals. Concerned about students riding busses longer and increased traffic due to busses on the roads.
- Mr. Clay Leeds believed survey questions were tilted and voiced traffic concerns.
- Mrs. Mary Blanton, elementary teacher, stated the unique needs of elementary students were not considered. Kinder students need several months of school without a holiday to get into a routine. A full week is not needed at Thanksgiving and ending semester at winter break is not needed.
- Ms. Jamie Jameson, elementary teacher, commented the proposed change really equates to only three additional days for students. She asked if there would be more homework assigned during the Thanksgiving break and believed the survey was presented with the biased perspective of the calendar committee.
- Ms. Ann Morreale commented on fall sports not being a good reason for the proposed change. She believes there is a lot of wasted time in classrooms and that the semester could end prior to winter break without a calendar change and there is no need for a longer break at Thanksgiving.
- Dr. Nora Evans believes there is more negative impact on families with the proposed calendar change then benefit to students.
- Ms. Kathleen Fay asked for information on the outreach to other organizations.
- Ms. Kris Hansen suggested time be taken from Thanksgiving week and mid-winter break to adjust the calendar.

The following people spoke in support of the proposed calendar change:

- Ms. Dawn Hunnicutt spoke on behalf of 40 LBHS teachers who support for the following reasons:
 - College and Career Advantage classes would align with other districts (affects 131 students)
 - Athletic leagues start earlier (affects 375 students)
 - Community college summer classes start earlier and dual enrollment may increase
 - Senior transcripts would be ready on time. Currently, LBHS cannot meet the July 1 deadline for colleges and submits late
 - AP students would receive more instructional time with teacher prior to tests
 - First semester coursework would be complete prior to winter break
 - Senior students would be able to attend college orientations and experience internships that are starting prior to LBHS end date
 - These teachers believe this option best serves

- Ms. Amy Hundhausen believes finishing the semester before winter break is important. 54% of students who took the survey support and she believes student voice is important and should be listened to. Has heard support voiced from other parents.
- Ms. Kristen Cowles, LBHS Teacher, believes the proposed calendar change is best for students.
- Ms. Kirsten Warner, believes the semester finishing before winter break is very important to give students a true break. Believes the change should be made to do what's best for students, not family vacations.

At the conclusion of public comment, Dr. Vioria commented on the following statements:

In response to other community groups, staff reached out to the Sawdust/Festival of Arts and the Boys and Girls Club and requested information on student attendance data. No response was received from the Festivals regarding the number of student workers. Staff was able to confirm that volunteer hours do not need to be completed at the Festival to receive scholarships. We have not received any data regarding attendance rates at the Festival during the last three weeks over the last three years.

Information from the Pam Estes, Director of the Boys and Girls Club confirmed that they are open during Thanksgiving week and last year, 47 students from Capistrano Unified attended during Thanksgiving. It was also reiterated that the club would adjust to any changes to the academic calendar and only asked that they be given ample time to prepare.

Board Member Comments/Discussion:

Member Wolff stated she served as a member of the calendar committee. She believes it is good practice to reflect on what we do and how we do it. She read the District mission statement. She stated the calendar committee addressed the instructional year and that there 17 weeks are the minimum to qualify as a semester. The calendar committee based their recommendation on a child's educational experience.

Member Normandin had questions regarding what is meant by a qualifying semester. Dr. Vioria explained that there are very few semester only classes offered and that there is not education code requirement for a minimum number of days for a semester.

She also asked if more students would participate in AP classes if there were less summer homework. Dr. Vioria stated that teachers have been asked if adjustments would be made to summer assignments if the proposed calendar were to be adopted, and the majority of them responded yes.

Member Normandin commented on the Stanford program, "Challenge of Successful Schools," and one step in the process in adjusting the school calendar to better meet the needs of students.

Member Brown reiterated no decision had been made on the proposed change. She stated that the survey was produced and based on the frequently asked questions from the April 12 Study Session. Member Brown stated students are the end users, and decisions made affect them the most. The Board is not pushing an agenda, but was asked by the certificated bargaining unit to review the calendar. LBUSD has the largest number of students attending College and Career Advantage courses, and those courses start August 21. Member Brown requested Superintendent reach out to the Festivals again to obtain more data and asked if there was a way to get eight full days for students.

Clerk Perry stated there are compelling reasons to end by the second week of June, including internships, college orientations, summer jobs, and transcripts. She asked if the winter break could ensure no homework. She noted summer is important to families and suggested a compromise of starting the last full week of August and taking days from elsewhere on the calendar to keep a dismissal of the second week of June.

President Vickers was a member of the Calendar Committee. She shared the committee spend a lot of time and work in considering many recommendations. She noted that the number one priority from respondents of the survey was ending the trimester before winter break. In response to why this meeting was held on June 19, President Vickers stated it was decided to be held before school ended to ensure people were still in town. In response to comments regarding the beaches and the weather, history has shown that the prime time for Laguna Beach residents is September and October, when the weather is great and fewer visitors are in town. She responded to the concerns regarding students on busses by stating all busses are new, air conditioned, have seat belts, and are powered by natural gas. She stated lifeguards are starting employment earlier to accommodate the new summer schedule by other school districts.

She asked if the calendar could be worked out to provide eight solid instructional days.

Dr. Viloria clarified the Board requests to include the preparation of an additional proposed calendar for review that would include a start date of August 26, maintain a three-day Thanksgiving break, focus on the first semester ending at winter break and ending by the second week of June. One of the goals is to provide AP students with more instructional days and fewer days after AP testing is completed.

Dr. Viloria responded to comments from speakers noting the following:

- AP pass rate for LBUUSD students is 85-95%
- 15-20% of student drop AP courses every year
- AP teachers were surveyed and 7 of 10 would reduce or eliminate summer assignments, of the 3 who did not, 1 does not have an assignment and the average assignment for the remaining 2 was 6 hours or less.
- City representation was included on the Calendar Committee and information regarding city changes to trolleys and lifeguards are included on the FAQ website
- Student work permits are required of students under the age of 18 so those students over the age of 18 are not required to obtain one.

This topic will be brought back as an information item on the July 17, 2018 Board agenda.

Member Brown moved to adjourn the meeting. Member Normandin seconded.

Discussion: None

Motion carried 5-0. Members Vickers, Perry, Brown, and Wolff, voted yes to adjourn at 8:04 p.m.

Dee Perry
Clerk of the Board
July 17, 2018

Laguna Beach Unified School District

12.a.i.i CONSENT/ACTION

July 17, 2018

Approval: Minutes - June 26, 2018 Regular Meeting

Board of Education Minutes of Regular Meeting June 26, 2018

Call to Order

President Vickers called the Regular Meeting of the Board of Education to order at 5:00 p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Jan Vickers
Dee Perry
Ketta Brown
Carol Normandin
Peggy Wolff

Public Comment on Closed Session Items

There were no public comments.

Adjourn to Closed Session

Member Brown moved to adjourn to Closed Session. Member Normandin seconded. Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes to adjourn to Closed Session. The meeting adjourned to Closed Session at 5:00 p.m. to discuss the following:

A. PUBLIC EMPLOYEE APPOINTMENT

Government Code §54957

Title: Director, Assessment and Accountability

B. NEGOTIATIONS

Government Code §54957

Contracts

- Superintendent
- Assistant Superintendent, Business Services
- Assistant Superintendent, Human Resources/Public Communications
- Assistant Superintendent, Instructional Services

Member Brown moved to adjourn from Closed Session. Member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes The Board adjourned from Closed Session at 5:35p.m.

Present at Board Meeting

Members Present: Jan Vickers
Dee Perry
Ketta Brown
Carol Normandin
Peggy Wolff

Employee Group
Representatives: Sara Hopper, President, LaBUFA
Margaret Warder, President, CSEA

Staff: Leisa Winston, Assistant Superintendent, Human Resources/Public
Communications
Alysia Odipo, Ed.D., Assistant Superintendent, Instructional Services
Jeff Dixon, Assistant Superintendent, Business Services
Victoria Webber, Executive Assistant
Ryan Zajda, Director, Facilities

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting The Pledge of Allegiance to the Flag of the United States of America.

Report of Closed Session Action

President Vickers reported in closed session, by a vote of 5-0, with all members voting yes, the Board took action to appoint Chad Mabery as the Director of Assessment and Accountability effective July 1, 2018.

Adoption of Agenda

Member Brown moved to adopt the agenda. Member Normandin seconded.

Staff reported a correction to item 12.m., the amount listed in the summary did not align with the contract. The contract is correct. Additionally, staff reported a correction to item 17, Instructional Minutes. The minutes listed on the TOW were not correct and are revised to reflect the correct number of instructional minutes.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes to adopt the agenda as revised.

Public Comment (Non- Agenda Items)

Ms. Natalie Newburry addressed the Board in support of the proposed calendar change for 2019-2020. She commented that she supported the committee members, all of whom support the change, which included the three principals that served on the committee. She stated the proposed calendar better supports the mental health of students and would help to reduce stress. She commented she understands the views and opinions of those who do not have high school students as she felt the same, but now understands the needs of the students.

Ms. Kirsten Warner addressed the Board in support of the proposed calendar change. She spoke on behalf of eleven families representing 27 children. She cited facts reported from the survey results; 1) 966 students participated in the survey, with 54% of those responding in favor of the change; and, 2) 60% of those who responded cited ending the semester break before the winter holiday was the most important in their decision making. She commented student voice is important.

Recognitions

The LBUSD Board of Education recognized the outstanding community and business partners whose dedication and support allow the LBUSD to expand and enhance educational opportunities for students.

- a. Outstanding Business Partner – *Cary Redfearn, Owner/Chef, Lumberyard Restaurant*
- b. Festival of the Arts Foundation – *Scott Moore, President*
- c. PTA Council President – *Sheila Parker, President*
- d. SchoolPower Endowment – *Chris Clark, President*
- e. SchoolPower – *Kristin Winter, President*
- f. SchoolPower - *Robin Rounaghi, Executive Director*

Reports

LaBUFA Representative – Sara Hopper, President, LaBUFA

- Honored to serve as the new LaBUFA President and looking forward to collaboration with district administration

CSEA Representative – Margaret Warder, President, CSEA

- Fortunate for another successful close to the school year
- Commented on the generosity of Mr. Redfearn and the Lumberyard
- Very appreciative of safety training opportunities
- Summer school in full swing

Organizations

- N/A

Board Members

Board members reported as follows:

Member Wolff

- Thanked Member Brown for attending the SchoolPower meeting as the alternate

Member Normandin

- No report

Member Brown

- Attended SchoolPower meeting
- Attended College and Career Advantage (CCA) meeting
 - New fall catalog of classes is released
 - Two new classes will be held on the LBHS campus after the last class of the day

Clerk Perry

- No report

President Vickers

- Attended College and Career Advantage (CCA) meeting

Superintendent Vioria

- Attended SELPA Council meeting
- Attended FCMAT Board meeting as alternate representative
 - Discussed budget updates, no specific details on CTE/CCA yet
 - State ESSA plan not approved by the US Department of Education

Cabinet

Leisa Winston, Assistant Superintendent, Human Resources and Public Communications

- Thanked the Board for their support of the employee appreciation BBQ
- Welcomed Sara Hopper to her new role as LaBUFA President

Jeff Dixon, Assistant Superintendent, Business Services

- No report

Alysia Odipo, Assistant Superintendent, Instructional Services

- Welcomed Sara Hopper
- Commented on summer school in process
- Staff attended NGSS training

CONSENT CALENDAR

Member Brown moved approval of Consent Calendar items Member Normandin seconded.

Public Comment: None

Discussion:

- a. Approval of Minutes – June 12, 2018
- b. Approval/Ratification of Personnel Report
- c. Approval/Ratification of Conference/Workshop Attendance
- d. Approval of Interdistrict Attendance Agreement Student(s) From Other Districts
- e. Approval of Gifts – Checks Totaling \$450.00
- f. Approval of Agreements for Contracted Services – Special Education
- g. Approval of Agreements for Contracted Services – Technology
- h. Approval/Ratification of Warrants #394300 through #394299 in the amount of \$415,896.01 Dates: 6/04/2018 through 6/12/2018
- i. Ratification of Certificated Payroll 11A in the Amount of \$2,233,490.91
Ratification of Classified Payroll 11B in the Amount of \$832,870.45
Ratification of Classified Payroll 11C in the Amount of \$44,901.90
- j. Approval of Mandated Block Grant Funding for 2018-2019
- k. Approval for Continuance of Current Meal Prices for the Nutrition Services Program for 2018-2019
- l. Approval of the Memorandum of Understanding (MOU) Between the Orange County Superintendent of Schools and the Laguna Beach Unified School District for the Provision of Special Education Students
- m. Approval of Amendment #1 to the Agreement with Orange County Department of Education for the Provision of Tobacco Prevention Services, Tobacco-Use Prevention Education (TUPE)
- n. Approval of Agreement for Consultant Services with Pacific Audiologics for Student Hearing and Vision Screening at Laguna Beach Schools

Discussion: Member Perry asked if lunch prices remain consistent with other districts. Staff responded LBUSD prices are lower. She requested a report out from the attendees of the safety conference in October and an update on viewership for online streaming of Board meetings.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

INFORMATION ITEMS

None.

ACTION ITEMS

Approval of the Local Control and Accountability Plan (LCAP) and Annual Update

A public hearing was held June 12, 2018 and no questions or comments have been received from the public after that meeting.

Public Comment: None

Member Brown moved approval, member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of the Federal Addendum to the Local Control and Accountability Plan (LCAP)

Dr. Odipo stated the Federal Addendum replaces the Local Education Agency (LEA) Plan.

Public Comment: None

Member Brown moved approval, member Normandin seconded.

Discussion: Board members asked if the delay in approval of the ESSA relate to this. The District cannot expend federal funds until the ESSA is approved. LBUSD receives \$270,000 in federal funding, which is not significant and can be absorbed through general funds until received.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of 2018-2019 All Funds Budget

Mr. Dixon stated a public hearing was held on June 12, 2018 and there are no changes in the budget since being presented. He acknowledged Raymond Lee and Thuy Bui for their work in preparing the budget documents.

Public Comment: None

Member Brown moved approval, member Normandin seconded.

Board members were appreciative and reassured in the information provided.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Instructional Minutes for Laguna Beach Unified School District

Dr. Odipo stated all sites meet the minimum requirements for instructional minutes.

Public Comment: None

Member Brown moved approval, member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of 2018-2019 Proposal for Non-Represented Classified and Certificated Employees in Accordance with AB 1200 (Chapter 1213/1991) and CCR, Title V, Section 15449

Mrs. Winston stated agreements with both employee bargaining units were approved on June 12, 2018 and this proposal includes the same salary increase.

Public Comment: None

Member Brown moved approval, member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval to Create Position of Attendance Specialist at Laguna Beach High School for 5.75 Hours Per Day, 10.5 Months Per Year

Mrs. Winston stated this position supports addressing attendance and chronic absenteeism issues. The request to add a position was initiated by high school administration to improve systems and identify issues early. A substitute was placed in the position and the position was evaluated for six months prior to final determination being made to add a permanent position.

Public Comment: None

Member Brown moved approval, member Normandin seconded.

Discussion: Board Member Perry questioned the need for the position. Discussion was held regarding the differences in high school attendance and elementary attendance, specifically identifying the need to count period absences and changes in requirements and coding.

Motion carried 4-0-1. Members Vickers, Brown, Normandin, and Wolff voted yes. Member Perry voted no.

Approval to Revise Job Description for Communications Specialist and Increase Work Day from Seven (7) Hours per Day to Eight (8) Hours per Day

Mrs. Winston stated since creating the position, a review has been done. The position will now include the responsibility of updating and maintaining the website.

Public Comment: None

Member Brown moved approval, member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval to Revise Job Description: Data Support Specialist

Mrs. Winston stated with the retirement of the current employee, the position was reviewed and staff recommends update to the title and position duties to focus on data.

Public Comment: None

Member Brown moved approval, member Normandin seconded.

Discussion: Member Perry asked for clarification on the responsibilities. Mrs. Winston clarified and stated there would be no change to the salary, hours, or benefits.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Agreement for Contracted Services with West Health Advocate Solutions, Inc., to Provide Employee Online Wellness Services with a Not-to-Exceed Amount of \$23,000

Mrs. Winston stated the employee wellness subcommittee recommended the Blue Shield rebate be used to benefit all employees. Implementation of the services will begin in August immediately following the welcome back breakfast. The three year agreement is for employees only, but covers all employees.

Public Comment: None

Member Brown moved approval, member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Agreement for Contracted Services with Nicole Miller & Associates, Inc., to Conduct Investigations into the Legal Residency of Enrolled Students Within the Jurisdiction of Laguna Beach Unified School District as well as Risk Management Investigations for 2018-2019 with a Not-to-Exceed Amount of \$85,000

Mrs. Winston stated services are utilized as needed.

Public Comment: None

Member Brown moved approval, member Normandin seconded.

Discussion: Board members asked how much money was spent on services last year and if the district had worked with support staff previously.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of an Annual Contract with Atkinson, Andelson, Loya, Ruud & Romo for Legal Services in an amount Not-to-Exceed \$170,000.00

Mr. Dixon stated the annual contract is for services as needed.

Public Comment: None

Member Brown moved approval, member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Agreement with Best Best & Krieger for Legal Counsel Related to Special Education Issues with a Not-to-Exceed Amount of \$30,000 for the 2018-2019 School Year

Dr. Odipo stated the annual contract is for services and support as needed.

Public Comment: None

Member Brown moved approval, member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Agreement with Harbottle Law Group for General and Special Education Legal Counsel with a Not-to-Exceed Amount of \$50,000.00

Dr. Odipo presented the request for approval.

Public Comment: None

Member Brown moved approval, member Normandin seconded.

The Board appreciates having a variety of attorneys to choose from to allow the best firm for each situation.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Use of Facilities Fee Schedule for 2018-2019 Fiscal Year

Mr. Dixon stated the fee schedule is reviewed every year. The schedule has been reformatted and fees have been reduced slightly. Mr. Dixon stated capital costs of updates to facilities are included in the fee calculations.

Public Comment: None

Member Brown moved approval, member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval for Disposal of District Surplus Property

Mr. Dixon stated the request is to use the same company the District has used for several years.

Public Comment: None

Member Brown moved approval, member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Contract with Chris McNeany for Leadership Workshop and Training August 16-17, 2018 in an Amount Not-to-Exceed \$5,790.00

Dr. Vilorio presented the request to contract with Mr. McNeany for services for the August workshop and throughout the year to provide support with a leadership strand.

Public Comment: None

Member Brown moved approval, member Normandin seconded.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Agreement with Learning Together Strengths Academy for a One-Day Gallup Strengths Workshop on August 23, 2018 in an Amount Not-to-Exceed \$15,995.00

Dr. Viloría stated Gallup will provide a trainer. The opportunity will allow teachers to become strengths coaches for students.

Public Comment: None

Member Brown moved approval, member Normandin seconded.

Discussion: The Board asked if this training was teacher focused. Dr. Viloría responded yes.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Amended Employment Contracts for Assistant Superintendent, Business Services; Assistant Superintendent, Human Resources and Public Communications; and, Assistant Superintendent, Instructional Services

Dr. Viloría presented the request for approval of the three contracts. The revised contracts include a one-year extension and salary schedule that reflects the same increase as the bargaining units.

Public Comment: None

Member Brown moved approval, member Normandin seconded.

President Vickers summarized the recommendation as follows:

Government Code section 54953, subdivision (c)(3), states that prior to taking final action on executive compensation, the Board must orally summarize the recommendation for final action on the salary, compensation, and/or fringe benefits that will be considered for certain executive officers of the District.

The proposed contract for the renewed employment of Assistant Superintendent of Human Resources and Public Communications Leisa Winston, Assistant Superintendent of Business Services Jeff Dixon and Assistant Superintendent of Instructional Services Alysia Odipo were posted with the Board agenda for this meeting, along with the recommended motion that the Board approve the amendments to the employment agreements and renewed appointment of these individuals for a term through June 30, 2021.

On behalf of this Board, I will provide a summary of the compensation and fringe benefit provisions in the proposed contract. After public comment, this Board will consider and take action on the item.

The proposed contract amendment provides the following provisions which may qualify as compensation, salary, or fringe benefits:

The proposed contract is subject to the same annual increases as approved by the Board for the district's other employee groups. This includes a 2% on schedule salary increase and a 1.5% off schedule one-time payment.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Approval of Amended Employment Contract for Superintendent

President Vickers presented the amended contract for approval stating the contract extends through June 30, 2021.

Public Comment: None

Member Brown moved approval, member Normandin seconded.

President Vickers summarized the recommendation as follows:

Government Code section 54953, subdivision (c)(3), states that prior to taking final action on executive compensation, the Board must orally summarize the recommendation for final action on the salary, compensation, and/or fringe benefits that will be considered for certain executive officers of the District.

The proposed contract for the renewed employment of Superintendent Jason Vilorio was posted with the Board agenda for this meeting, along with the recommended motion that the Board approve the amendment to the employment agreement and renewed appointment of the Superintendent for a term through June 30, 2021.

On behalf of this Board, I will provide a summary of the compensation and fringe benefit provisions in the proposed contract. After public comment, this Board will consider and take action on the item.

The proposed contract amendment provides the following provisions which may qualify as compensation, salary, or fringe benefits:

The proposed contract is subject to the same annual increases as approved by the Board for the district's other employee groups. This includes a 2% on schedule salary increase and a 1.5% off schedule one-time payment.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes.

Board Member Requests for Items for Next Meeting, Requests for Information, or General Comments

Member Wolff enjoyed the 5th and 8th grade promotions and the high school graduation. She attended and enjoyed the staff appreciation BBQ and thanked staff for their continued work on the instructional calendar.

Member Normandin also enjoyed the promotions and graduation, as well as the BBQ. Thanked Mrs. Winston for always looking at standards and systems and encouraging others to do the same.

Member Brown echoed the sentiments regarding promotions, graduation and the BBQ. She attended the CSEA end of the year employee recognition as well. She thanked the calendar committee for their work and stated due diligence is required for moving forward. She appreciates staff for all of their hard work and thanked Anakaren Ureno for the great community report.

Member Perry welcomed Sara Hopper as LaBUFA President and Margaret as continuing CSEA President. She echoed sentiments shared on promotions and graduation. She thanked Dr. Vitoria for providing the Board with information on student interests in community colleges. She attended the high school plays on mental health.

President Vickers commented on the incredible amount of end of the year work and the summer facilities projects. She attended the staff appreciation BBQ and is pleased that the tradition has continued. She was impressed with high school graduates at graduation ceremony.

Adjournment

Member Normandin moved to adjourn. Member Brown seconded.

President Vickers announced the next regular meeting is July 17, 2018 at 5:00 p.m.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff voted yes to adjourn the meeting. The meeting adjourned at 7:58 p.m.

Dee Perry
Clerk of the Board
July 17, 2018

Laguna Beach Unified School District

12.a.iii. CONSENT/ACTION

July 17, 2018

Approval: Special Meeting Minutes – June 28, 2018

**Board of Education
Minutes of Special Meeting
June 28, 2018**

Call to Order

The meeting was called to order at 8:30 a.m.

Roll Call to Establish Quorum

Roll call to establish Quorum:

Members Present: Jan Vickers
Dee Perry
Ketta Brown
Carol Normandin – arrived at 8:34 a.m.
Peggy Wolff

Staff Present: Jason Vilorio, Ed.D., Superintendent
Victoria Webber, Executive Assistant

Pledge of Allegiance

President Vickers led the Board, staff, and members of the audience in reciting the Pledge of Allegiance.

Adoption of Agenda

Member Brown moved adoption of the agenda. Member Wolff seconded.

Discussion: None

President Vickers called for the vote.

Motion carried 4-0-1. Members Vickers, Perry, Brown, and Wolff voted yes to adopt the agenda. Member Normandin had not yet arrived.

Public Comment (Items Not on the Agenda)

None.

Public Comment on Closed Session Agenda Item

None.

Adjourn to Closed Session

Member Brown moved to adjourn to Closed Session. Member Wolff seconded.

Discussion: None.

President Vickers called for the vote.

Motion carried 4-0-1. Members Vickers, Perry, Brown, and Wolff voted yes to adjourn to Closed Session. Member Normandin had not yet arrived.

The meeting adjourned to Closed Session at 8:32 a.m. for the discussion of the Superintendent evaluation.

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – GOAL SETTING

Government code 54957

Title: Superintendent of Schools

Victoria Webber was not in attendance for closed session.

Adjournment of Closed Session

Member Normandin moved adjournment of Closed Session. Member Brown seconded.

No discussion occurred. President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin, and Wolff, voted yes to adjourn. Closed Session was adjourned at 11:42 a.m.

Report Out of Closed Session

President Vickers stated there was nothing to report out of Closed Session.

Member Brown moved to adjourn the meeting. Member Normandin seconded.

Discussion: None

President Vickers called for the vote.

Motion carried 5-0. Members Vickers, Perry, Brown, Normandin and Wolff, voted yes to adjourn. The meeting adjourned at 11:45 a.m.

Dee Perry
Clerk of the Board
July 17, 2018

Laguna Beach Unified School District

12.b. CONSENT/ACTION

July 17, 2018

Approval/Ratification: Personnel Report

Proposal

Staff proposes the Board of Education approve the Personnel Report, including various actions that are required to meet the needs of the District

Background

It is necessary to process various personnel actions to meet staffing and operational needs. Compensation to personnel is within budgeted amounts in accordance with Board of Education policy.

Budget Impact

Expenditures are within budgeted appropriations as indicated.

Recommended Action

Staff recommends the Board of Education approve/ratify the Personnel Report and direct the Superintendent to authorize the actions requested in the report.

PERSONNEL REPORT**July 17, 2018****I. RESIGNATIONS**

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Kasie Barker PC07SA0805	Instructional Assistant, Classroom El Morro Elementary	June 21, 2018

II. EMPLOYMENT:

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Allyce Archie PC08IT0501	Technology Paraeducator Top of the World Elementary 0108011005-2105 6 hours per day/5 days per week/10 month Paraeducator calendar Replaces: Allison Hubert	Probationary Employee \$3039 per month

Nedah Emami PC04SDC103	Elementary School Teacher - SDC El Morro Elementary 0104602110/0104602120-1110 Teacher Salary Schedule 7 hours per day/5 days per week/187 day contract Replaces: Kim Adams	Special Ed Fund Temporary Contract \$66,523 Annual Salary
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III. LEAVES

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Jennifer Lundblad	High School Teacher Laguna Beach High School 0105011012-1110 20% Leave of Absence 80% Employment Contract	August 28, 2018 to June 20, 2019

Jennifer Merritt	High School Teacher Laguna Beach High School 0105011012-1110 40% Leave of Absence 60% Employment Contract	August 28, 2018 to June 20, 2019
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IV. EMPLOYMENT: Student Worker/Workability Program/TPP

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Lucas Escobar	Student Worker - Work Experience/TPP Laguna Beach High School 0104644571-2960 NTE: 100 hours	July 1, 2018 to June 30, 2019

Daisy Jeffers	Student Worker - Workability Laguna Beach High School 0104644575-2960 NTE: 50 hours	June 25, 2018 to June 30, 2018
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IV. EMPLOYMENT: Student Worker/Workability Program/TPP (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Savannah Johnson	Student Worker - Work Experience/TPP	June 25, 2018 to
	Laguna Beach High School Special Ed Funds	July 31, 2018
	0104644571-2960 \$11.00 per hour	
	NTE: 200 hours	

V. EMPLOYMENT: Summer School 2018

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Maureen Bornstein	Instructional Assistant, Special Education	June 25, 2018 to
	Top of the World Elementary Summer School Fund	July 20, 2018
	0104602650-2115 \$26.17 per hour	
	Additional .45 hours per day/NTE: 19 days/Summer School Calendar	
Souhad El Haj Ibrahim	Nutrition Services Assistant	June 25, 2018 to
	Top of the World Elementary Summer School Fund	July 20, 2018
	1308271050-2290 \$16.23 per hour	
	NTE: 3 hours per day/NTE: 19 days/Summer School Calendar	
Jessica Kaweck	Nutrition Services Assistant	June 25, 2018 to
	Top of the World Elementary Summer School Fund	July 20, 2018
	1308271050-2290 \$20.96 per hour	
	NTE: 3 hours per day/NTE: 5 days/Summer School Calendar	
Nikol King	Summer School Principal	July 2, 2018 to
	Districtwide Summer School Fund	July 27, 2018
	0112091055-1330 \$86.54 per hour	
	NTE: 5 hours	
	Reason: Additional hours for Geometry Bridge class supervision	

VI. EMPLOYMENT: Short Term Assignments - Extra Duty

<u>Name:</u>	<u>Effective Date:</u>
Ivonne Cortez Redard	Translations for Residency and Data Confirmation
	Districtwide General Fund
	0102013040-2150 \$28.11 per hour
	NTE: 24 hours
Andy Crisp	Summer P.D. Video - Planning and Prep
	Thurston Middle School General Fund
	0106031008-1170 \$40.97 per hour
	NTE: 15 hours

VI. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

<u>Name:</u>			<u>Effective Date:</u>
Michelle Foster	Developing Curriculum Laguna Beach High School 0104602650-1130 NTE: 20 hours	Special Ed Fund \$40.17 per hour	June 25, 2018 to July 27, 2018
Dustin Gowan	Seeing Stars Training Thurston Middle School 0104602120-1130 NTE: 4 hours	Special Ed Fund \$40.17 per hour	June 22, 2018
Mindy Hawkins	TUPE Site Lead Laguna Beach High School 0102014342-1130 NTE: 65 hours	General Fund \$40.97 per hour	July 1, 2018 to June 30, 2019
Louise Hendrickson	Instructional Assistant, Special Ed Laguna Beach High School 0104602120-2150 NTE: 4 hours Reason: Additional student support outside of work day	Special Ed Fund \$22.45 per hour	June 11, 2018 to June 18, 2018
Penny Herrick-Dressler	TUPE Site Lead Thurston Middle School 0102014342-1130 NTE: 65 hours	General Fund \$40.97 per hour	July 1, 2018 to June 30, 2019
Steve Lalim	Coordinate Track and Field Day Thurston Middle School 0106031008-1170 NTE: 10 hours	General Fund \$40.17 per hour	May 15, 2018 to June 15, 2018
Nikki Romano	Year End Closing of Library Top of the World Elementary 0108091005-1280 NTE: 18 hours	General Fund \$28.17 per hour	July 2, 2018 to July 5, 2018
See Employee List	Writing the Wave Handbook Thurston Middle School 0106011008-1130 NTE: 8 hours each Employees: Sarah Schaeffer, Laura Silver	General Fund \$40.17 per hour	June 1, 2018 to August 31, 2018

VI. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
See Employee List	Create Language Arts Benchmarks Thurston Middle School General Fund 0106011008-1130 \$40.17 per hour NTE: 5 hours each Employees: Tammy Bonneville, Amy Cochren, Laura Silver	June 1, 2018 to August 31, 2018
See Employee List	Create Social Studies Benchmarks Thurston Middle School General Fund 0106311008-1170 \$40.17 per hour NTE: 6 hours each Employees: Darci Anderson, Michelle Martinez, Megan Matthias	June 1, 2018 to August 31, 2018
See Employee List	Create 8th Grade Science Benchmarks Thurston Middle School General Fund 0106011008-1130 \$40.17 per hour NTE: 4 hours each Employees: Bjorn Avila, Ina Inuoye	June 1, 2018 to August 31, 2018
See Employee List	Create 7th Grade Science Benchmarks Thurston Middle School General Fund 0106011008-1130 \$40.17 per hour NTE: 6 hours each Employees: Allie Olvey, Jesse Rothmann	June 1, 2018 to August 31, 2018
See Employee List	Student Caseload Planning and Scheduling Changes Laguna Beach High School Special Ed Fund 0104602110-1130 \$40.97 per hour NTE: 24 hours each Employees: Mindy Hawkins, Rachel Sweet, Kristina Smith, Julie Yaccino	August 21, 2018 to August 24, 2018

VII. EMPLOYMENT: Short Term Assignments - Performing Arts

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None.		

VIII. EMPLOYMENT: Short Term Assignments - Performing Arts/Booster Funds

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

IX. EMPLOYMENT: Short Term Assignments - ASB Funds

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
Brian Bishop	Scoreboard Operator - Lacrosse	March 15, 2018 to
	Laguna Beach High School	May 9, 2018
	0105311155-2990	
	ASB Funds	
	\$27.56 per hour	
	NTE: 32 hours	

X. EMPLOYMENT: Short Term Assignments - PTA

<u>Name:</u>	<u>Position/Site:</u>	<u>Effective Date:</u>
None		

XI. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/General Fund

Work Site: Laguna Beach High School
General Fund Account: 0105311075-1185/2140

Fall Sports Calendar 2017/18:

In-Season: August 7 - November 3, 2017
CIF Playoff: November 6 - December 4, 2017

Winter Sports Calendar 2017/18:

In-Season: November 6 - February 9, 2018
CIF Playoff: February 12 to March 2, 2018

Spring Sports Calendar 2017/18:

In-Season: February 12 - May 11, 2018
CIF Playoff: May 14 to June 4, 2018

None

XII. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/Booster Funded

Work Site: Laguna Beach High School
Booster Account: 0105315310-1185/2140

Fall Sports Calendar 2017/18:

In-Season: August 7 - November 3, 2017
CIF Playoff: November 6 - December 4, 2017

Winter Sports Calendar 2017/18:

In-Season: November 6 - February 9, 2018
CIF Playoff: February 12 to March 2, 2018

Spring Sports Calendar 2017/18:

In-Season: February 12 - May 11, 2018
CIF Playoff: May 14 to June 4, 2018

None

XIII. Employment and Resignation- Substitute Teachers & Classified Substitutes:

Employment:

<u>Name:</u>	<u>Classification:</u>	<u>Effective Date:</u>
Alejandro Galarza	Substitute Custodian	June 11, 2018
Gail Knezevic	Substitute Teacher	June 15, 2018
Kandis Lightner	Substitute Teacher	June 20, 2018

Resignations:

<u>Name:</u>	<u>Classification:</u>	<u>Effective Date:</u>
Sean McCoy	Substitute Teacher	July 3, 2018

Laguna Beach Unified School District

12.c. CONSENT/ACTION

July 17, 2018

Approval: Conference/Workshop Attendance

Proposal

Staff proposes the Board of Education approve the following requests for attendance at conferences/workshops.

Background

Alysia Odipo, Jenny Salberg, and Jason Allemann – “CA Dyslexia Guidelines Event” – August 14, 2018 – Costa Mesa, CA. Attendees will hear Dr. Richard Wagner provide an overview of the new guidelines for Dyslexia. Participants will review phonological processing and Dyslexia Research.

Fiscal Impact:

\$ 225.00 Registration

\$ 225.00 Total

Account #0102015380 – 5220 – Staff Development - Travel/Conference

Alysia Odipo, Chad Mabery, Kimberly Mattson, Katie Dwight, Teryl Campbell, Jesse Rothman, Richard Selin, Steve Sogo, Alonda Hartford, Melissa Martinez, Christine Wagner, and Cory Day – “2018 California STEAM Symposium” – October 28-29, 2018 - Long Beach, CA. The 6th annual STEAM Symposium offers on-going, rigorous collaborative and inspiring professional learning to support high quality STEAM education.

\$ 4,080.00 Registration

\$ 1,400.00 Transportation/Mileage/Parking

\$ 1,165.00 Substitutes

\$ 6,645.00 Total

Account #0102015380 – 5220 – Staff Development - Travel/Conference

Account #0102015380 – 1190 – Staff Development - Substitutes

Account #0108091005 – 5220 – TOW Admin - Travel/Conference

Total Fiscal Impact: \$ 6,870.00

Laguna Beach Unified School District

12.d. CONSENT/ACTION

July 17, 2018

Approval: Interdistrict Attendance Agreements – Resident Students to Other District

Proposal

Staff proposes that the Board of Education approve the following Interdistrict Attendance Agreement(s) for resident student(s) to attend another school district.

Background

Board Policy 5035 and Education Code 48204 delineate the conditions for Interdistrict Attendance Agreements. These agreements are based upon factors intended to positively affect student achievement and welfare. The Agreement must also be approved by the Board of Education of the cooperating district.

The action will allow resident student(s) to attend another school district. It is the practice of staff to recommend approval as per Board policy; however, Board members have the option to consider each case separately and approve or deny requests. These requests are for the **2018/2019 school year**.

Budget Impact

The District will have reduced expenditures as a result of reduced student enrollment as follows:

Summary of Projected IDT's Out of District

Based on students who are enrolling in other CA Public Schools

Does not include Laguna Beach students enrolled in private schools

School	IDT's Out for 2017/18	2017/18 Est. Reduced Cost (\$8500 per student)	IDT's Out for 2018/19 (to date)	2018/19 Est. Reduced Cost (\$8500 per student)
LBHS	14	\$ 76,500.00	4	\$ 34,000.00
TMS	4	\$ 34,000.00	1	\$ 8,500.00
TOW/EMS	14	\$ 68,000.00	5	\$ 42,500.00
Total	32	\$ 178,500.00	10	\$ 85,000.00

Recommended Action

Staff recommends the Board of Education approve the attached list of students requesting Interdistrict Attendance Agreements as presented.

<u>Name</u>	<u>Grade</u>	<u>District</u>	<u>Reason</u>
Pilar S.	K	CUSD	3

- (1) Employee - Renewal
- (2) Employee - New
- (3) Special Need/Request

Laguna Beach Unified School District

12.e. CONSENT/ACTION

July 17, 2018

Approval: Acceptance of Gifts – Checks Totaling \$217,370.00

Proposal

Staff proposes the Board of Education accept the following gift(s) to the District – checks totaling \$217,370.00.

Background

After acceptance by the Board of Education, a letter of thanks and acknowledgement will be mailed to the donor(s).

Recommended Action

Staff recommends that the Board of Education accept the following gift(s), as presented:

Type of Gift	Donor	Amount/Gift	Disposition
Check	SchoolPower	\$100,000.00	Annual Donation (Final Installment)
Check	SchoolPower	\$ 24,000.00	Martini Fund Navigating the Information Age
Check	SchoolPower Endowment	\$ 25,000.00	Navigating the Information Age
Check	SchoolPower Endowment	\$ 12,000.00	Fund Four Living Classrooms
Check	SchoolPower	\$ 50,000.00	Hexberg Family Foundation LBHS Weight Training/Conditioning Expansion
Check	SchoolPower	\$ 3,500.00	LBHS Principal Allemann
Check	SchoolPower	\$ 120.00	LBHS MUN
Check	SchoolPower	\$ 500.00	TMS Principal Salberg
Check	SchoolPower	\$ 500.00	TOW Principal Conlon
Check	SchoolPower	\$ 250.00	TOW 1 st Grade Teacher Team
Check	SchoolPower	\$ 250.00	TOW 4 th Grade Teacher Team
Check	Laguna College of Art-Design	\$ 1,000.00	LBHS Art Wall (Mural)
Check	Mr. & Mrs. Pfanner	\$ 250.00	LBHS Art Wall (Mural)
Total		\$217,370.00	

Laguna Beach Unified School District

12.f. CONSENT/ACTION

July 17, 2018

Approval: Agreements for Contracted Services - Special Education

Proposal

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary services for special education students.

Background

Approval by the Board of Education will provide needed services for eligible special education students that cannot presently be provided by District staff. Approval will maintain District compliance with Education Codes.

Budget Impact

The expenses associated with the attached contracts are included in the current Special Education budget.

Recommended Action

Staff recommends the Board of Education approve the contracts as listed.

Laguna Beach Unified School District

Agreements for Contracted Services – July 17, 2018

Contractor	Description of Services	Term	Funding	Cost
Independent Contract Hiddleson Listening & Speech Center	10 sessions of consultation related to Auditory Verbal therapy for a special education student	07/01/18-06/30/19	Outside Agency 0104632900-5889	\$ 1,500
Parent Reimbursement/ Legal	Reimbursement per settlement agreement for educational placement for a special education student	07/01/18-06/30/19	Parent Reimbursement/Legal 0104632900-5878	\$ 67,300
Parent Reimbursement/ Legal	Reimbursement per settlement agreement for educational placement for a special education student	07/01/18-06/30/19	Parent Reimbursement/Legal 0104632900-5878	\$ 43,925
Parent Reimbursement/ Legal	Reimbursement per settlement agreement for educational placement for a special education student	07/01/18-06/30/19	Parent Reimbursement/Legal 0104632900-5878	\$ 34,480
Independent Contract PT for Kids	Physical Therapy for a special education student	07/01/18-07/20/18	Outside Agency 0104632900-5886	\$ 360
Independent Contract Coyne & Associates Education Corporation	ABA supervision for a special education student-up to 8 hours	07/01/18-10/04/18	Outside Agency 0104602140-5894	\$ 640

Individual Contract Ocean View School	Day School Tuition for a special education student	07/01/18-06/30/19	Non-Public Agency 0104632210-5875	\$ 77,157
Individual Contract Ocean View School	Day School Tuition for a special education student	07/01/18-06/30/19	Non-Public Agency 0104632210-5875	\$ 50,831
OCDE	County Placement for three special education students	07/01/18-06/30/19	County Program 0104542110-7142	\$201,207
Parent Reimbursement	Speech Services for a special education student	07/01/18-06/30/19	Parent Reimbursement 0104072000-5878	\$ 8,000
Parent Reimbursement	Reimbursement to transport student to outside speech therapy	07/01/18-06/30/19	Parent Reimbursement 0104256700-5880	\$ 2,000
Independent Contract Integrity Therapy for Kids DBA The LaunchPad Therapy for Kids	Occupational Therapy for a special education student	07/01/18-06/30/19	Outside Agency 0104632900-5855	\$ 8,740
Parent Reimbursement/ Legal	Reimbursement per settlement agreement for educational placement for a special education student	07/01/18-06/30/19	Parent Reimbursement/Legal 0104632900-5878	\$27,550

Laguna Beach Unified School District

12.g. CONSENT/ACTION

July 17, 2018

Approval: Agreements and Contracts - Technology Services

Proposal

Staff proposes the Board of Education approve the attached list of contracts required to secure necessary technology and services for Technology Services.

Background

Approval by the Board of Education will provide needed technology and services for the Students, Teachers and staff.

Budget Impact

The expenses associated with the attached contracts are included in current and proposed Technology Services budgets.

Recommended Action

Staff recommends the Board of Education approve the following contracts.

Laguna Beach Unified School District

Technology Contracts/Licenses - July 17, 2018

Contractor	Description of Services	Term	Funding	Cost
ClassLink	Beachport Access - Districtwide	09/01/18 - 08/31/19 Renew	01130171755805	\$ 8,840.40
Finalsite	LBUSD Web Hosting Services	07/01/18 - 06/30/19 Renew	01134571755805	\$19,500.00
CDW	Nimble storage (backup for servers)	07/01/18 - 06/30/19 Renew	01134571755805	\$ 3,939.00

Laguna Beach Unified School District

12.h. CONSENT/ACTION

July 27, 2018

Approval: Warrants #394422 Through #394621 in the Amount of \$830,420.47
Dates: 6/13/2018 through 7/03/2018

Proposal

Staff proposes the Board of Education approve/ratify Warrants #394422 through #394621 in the amount of \$830,420.47.

Background

Warrants are issued for necessary equipment, supplies and services. The warrants processed include previously Board approved contracts and/or budgeted expenditures within the Board approved operating budget.

The warrant list is generated in our business office in accordance with supporting documentation and coded in compliance with the State Account Code Structure (SACS). The list is then transmitted to the Orange County Department of Education where requests are audited and warrants are ultimately issued.

Budget Impact

The warrants are in accordance with the approved 2017/2018 and 2018/2019 District Operating Budgets.

Recommended Action

Staff recommends the Board of Education approve/ratify the warrants in the amount of \$830,420.47.

SELECT Check ID's and Numbers: 768 ; Check Dates: 061318

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394422	06/13/18	CDW GOVERNMENT LLC	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	74.76
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	74.76
						CHECK TOTAL:	149.52
00394423	06/13/18	Cintas Corporation Loc	GENERAL SUPPLIES-NON INSTRUCT	0107477408	4340	GENERAL SUPPLIES-NON INS	133.80
			GENERAL SUPPLIES-NON INSTRUCT	0105477408	4340	GENERAL SUPPLIES-NON INS	102.94
						CHECK TOTAL:	236.74
00394424	06/13/18	Maintex	OTHER CUSTODIAL SUPPLIES	0108477409	4361	OTHER CUSTODIAL SUPPLIES	134.78
			OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	145.47
						CHECK TOTAL:	280.25
00394425	06/13/18	MuniServices LLC	CONSULTANTS-OTHER	0102397406	5831	CONSULTANTS-OTHER	4,000.00
						CHECK TOTAL:	4,000.00
00394426	06/13/18	Pacific Sign Center	GENERAL SUPPLIES-NON INSTRUCT	0102477408	4340	GENERAL SUPPLIES-NON INS	1,009.62
						CHECK TOTAL:	1,009.62
00394427	06/13/18	Performance Mechanical	HVAC	0106477408	5660	HVAC	3,441.00
						CHECK TOTAL:	3,441.00
00394428	06/13/18	Southern Calif Gas Co.	MAY 2018	0105477409	5510	UTILITIES - HEAT	13.81
			MAY 2018	0102477409	5510	UTILITIES - HEAT	21.69
						CHECK TOTAL:	35.50
00394429	06/13/18	Ward's Natural Science	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	130.56
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	100.38
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	59.17
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	55.93
						CHECK TOTAL:	346.04
00394430	06/13/18	WEBBER, VICTORIA	5/24 - NOTARY RENEWAL	0101377100	5220	TRAVEL & CONFERENCE	14.01
						CHECK TOTAL:	14.01
00394431	06/13/18	YRC Freight	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	287.00
						CHECK TOTAL:	287.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							9,799.68
GRAND TOTAL							9,799.68

SELECT Check ID's and Numbers: 768 ; Check Dates: 062018

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394432	06/20/18	ALL CITY MANAGEMENT SE	5/20/18 - 6/2/18	0106098040	5860	MISC OUTSIDE VENDOR	617.04
						CHECK TOTAL:	617.04
00394433	06/20/18	Ann MoneyMaker	MILEAGE - MAY 2018	0102477408	5220	TRAVEL & CONFERENCE	24.96
						CHECK TOTAL:	24.96
00394434	06/20/18	AT&T	MAY 2018	0105477409	5920	TELEPHONE SERVICE	6.48
			MAY 2018	0106477409	5920	TELEPHONE SERVICE	45.23
			MAY 2018	0102477409	5920	TELEPHONE SERVICE	30.00
						CHECK TOTAL:	81.71
00394435	06/20/18	BrightView Landscape S	LANDSCAPE/IRRIGATION	0106477408	5680	LANDSCAPE/IRRIGATION	818.56
						CHECK TOTAL:	818.56
00394436	06/20/18		PARENT REIMBURSEMENT (LEGAL)	0104072000	5878	PARENT REIMBURSEMENT (LE	1,675.00
						CHECK TOTAL:	1,675.00
00394437	06/20/18	Caputo, Christopher J.	MISC OUTSIDE VENDOR	0105315015	5860	MISC OUTSIDE VENDOR	4,950.00
			MISC OUTSIDE VENDOR	0105315015	5860	MISC OUTSIDE VENDOR	6,450.00
						CHECK TOTAL:	11,400.00
00394438	06/20/18	Cox Communications	MAY 2018	0113457175	5940	INTERNET CONNECTIVITY	2,069.51
						CHECK TOTAL:	2,069.51
00394439	06/20/18	Durham School Services	2/16 - OCEAN INSTITUTE	0109017150	5865	CHARTER BUS-ATHLETIC/FIE	187.93
			3/6 - OCEAN INSTITUTE	0109017150	5865	CHARTER BUS-ATHLETIC/FIE	178.12
			3/16 - LAGUNA ART MUSEUM	0109017150	5865	CHARTER BUS-ATHLETIC/FIE	226.13
			5/10 - LAGUNA ART MUSEUM	0109017150	5865	CHARTER BUS-ATHLETIC/FIE	105.28
			5/8 - LAGUNA ART MUSEUM	0109017150	5865	CHARTER BUS-ATHLETIC/FIE	103.91
			5/24 - SHUTTLE	0106015570	5865	CHARTER BUS-ATHLETIC/FIE	164.41
			MAY 2018	0108011005	5855	CHARTER BUS-HOME TO SCHO	518.81
			MAY 2018	0108015600	5855	CHARTER BUS-HOME TO SCHO	518.81
			MAY 2018	0106011008	5855	CHARTER BUS-HOME TO SCHO	850.14
			MAY 2018	0102256700	5100	SUBAGREEMENTS FOR SERVIC	118,760.39
			MAY 2018	0104256700	5100	SUBAGREEMENTS FOR SERVIC	29,682.51
			MAY 2018	0106015600	5855	CHARTER BUS-HOME TO SCHO	850.14
						CHECK TOTAL:	152,146.58
00394440	06/20/18	Frontier California In	JUNE 2018	0105477409	5920	TELEPHONE SERVICE	53.11
						CHECK TOTAL:	53.11
00394441	06/20/18	Frontier California In	JUNE 2018	0108477409	5920	TELEPHONE SERVICE	49.08
						CHECK TOTAL:	49.08

SELECT Check ID's and Numbers: 768 ; Check Dates: 062018

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394442	06/20/18	Frontier California In	JUNE 2018	0107477409	5920	TELEPHONE SERVICE	53.11
						CHECK TOTAL:	53.11
00394443	06/20/18	Frontier California In	JUNE 2018	0106477409	5920	TELEPHONE SERVICE	53.11
						CHECK TOTAL:	53.11
00394444	06/20/18	Frontier California In	JUNE 2018	0102477409	5920	TELEPHONE SERVICE	53.11
						CHECK TOTAL:	53.11
00394445	06/20/18	Ganahl Lumber	MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	13.54
			MATERIALS & SUPPLIES-INSTRUCT	0105114695	4310	MATERIALS & SUPPLIES-INS	788.46
						CHECK TOTAL:	802.00
00394446	06/20/18	Konica Minolta	MAY 2018	0105091012	5650	SOFTWARE/COPIER MAINTENA	1,192.62
			MAY 2018	0102397400	5650	SOFTWARE/COPIER MAINTENA	50.84
			MAY 2018	0106091008	5650	SOFTWARE/COPIER MAINTENA	9.37
			MAY 2018	0106091008	5650	SOFTWARE/COPIER MAINTENA	209.64
			MAY 2018	0107091005	5650	SOFTWARE/COPIER MAINTENA	84.44
			MAY 2018	0102397400	5650	SOFTWARE/COPIER MAINTENA	73.56
			MAY 2018	0108091005	5650	SOFTWARE/COPIER MAINTENA	179.91
			MAY 2018	0107091005	5650	SOFTWARE/COPIER MAINTENA	201.34
			MAY 2018	0102397400	5650	SOFTWARE/COPIER MAINTENA	93.89
			MAY 2018	0105091012	5650	SOFTWARE/COPIER MAINTENA	112.90
			MAY 2018	0108091005	5650	SOFTWARE/COPIER MAINTENA	170.59
			MAY 2018	0102397400	5650	SOFTWARE/COPIER MAINTENA	42.90
			MAY 2018	0102397400	5650	SOFTWARE/COPIER MAINTENA	48.77
			MAY 2018	0105091012	5650	SOFTWARE/COPIER MAINTENA	48.81
						CHECK TOTAL:	2,519.58
00394447	06/20/18	Medco Supply Co.	EQUIPMENT-NEW	0105011075	4410	EQUIPMENT-NEW	4,810.39
			EQUIPMENT-NEW	0105011075	4410	EQUIPMENT-NEW	376.05
						CHECK TOTAL:	5,186.44
00394448	06/20/18	OCDE	MARCH 2018	0104542110	7142	IAA-PAYMENTS TO COUNTY O	4,288.67
			APRIL 2018	0104542110	7142	IAA-PAYMENTS TO COUNTY O	4,288.67
			MAY 2018	0104542110	7142	IAA-PAYMENTS TO COUNTY O	8,577.34
						CHECK TOTAL:	17,154.68
00394449	06/20/18	PAPER RECYCLING AND SH	OTHER MAINTENANCE SERVICES	0101377100	5692	OTHER MAINTENANCE SERVIC	50.00
						CHECK TOTAL:	50.00
00394450	06/20/18	SC Fuels	MAY 2018	0102477408	4375	FUEL FOR VEHICLES	407.42
			MAY 2018	0105477408	4375	FUEL FOR VEHICLES	79.84
						CHECK TOTAL:	487.26

SELECT Check ID's and Numbers: 768 ; Check Dates: 062018

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394451	06/20/18	SOS SURVIVAL PRODUCTS	GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	1,229.86
						CHECK TOTAL:	1,229.86
00394452	06/20/18	Southern California Ed	JUNE 2018	0107477409	5520	LIGHT & POWER	3,503.97
						CHECK TOTAL:	3,503.97
00394453	06/20/18	Thompson Engineering	ELECTRICAL REPAIRS	0108477408	5661	ELECTRICAL REPAIRS	370.00
			ELECTRICAL REPAIRS	0108477408	5661	ELECTRICAL REPAIRS	190.00
						CHECK TOTAL:	560.00
00394454	06/20/18	Amor Organics	FOOD	1302277426	4700	FOOD	759.25
						CHECK TOTAL:	759.25
00394455	06/20/18	Bread Artisan Bakery L	FOOD	1302277426	4700	FOOD	115.84
						CHECK TOTAL:	115.84
00394456	06/20/18	Gold Star Foods	FOOD	1302277426	4700	FOOD	491.88
			FOOD	1302277426	4700	FOOD	182.90
			FOOD	1302277426	4700	FOOD	226.41
			FOOD	1302277426	4700	FOOD	347.28
			FOOD	1302277426	4700	FOOD	248.07
			FOOD	1302277426	4700	FOOD	207.57
			FOOD	1302277426	4700	FOOD	179.34
			FOOD	1302277426	4700	FOOD	238.46
			FOOD	1302277426	4700	FOOD	141.44
			FOOD	1302277426	4700	FOOD	482.99
			FOOD	1302277426	4700	FOOD	282.94
			FOOD	1302277426	4700	FOOD	291.50
			FOOD	1302277426	4700	FOOD	191.49
			FOOD	1302277426	4700	FOOD	154.08
			FOOD	1302277426	4700	FOOD	302.03
			FOOD	1302277426	4700	FOOD	256.33
			FOOD	1302277426	4700	FOOD	25.42
			FOOD	1302277426	4700	FOOD	25.42
			FOOD	1302277426	4700	FOOD	-20.31
			FOOD	1302277426	4700	FOOD	-20.31
			FOOD	1302277426	4700	FOOD	104.82
			FOOD	1302277426	4700	FOOD	109.98
			FOOD	1302277426	4700	FOOD	227.88
			FOOD	1302277426	4700	FOOD	238.46
			FOOD	1302277426	4700	FOOD	286.82
			FOOD	1302277426	4700	FOOD	95.19
			FOOD	1302277426	4700	FOOD	304.52

SELECT Check ID's and Numbers: 760 ; Check Dates: 062018

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			FOOD	1302277426	4700	FOOD	28.04
			FOOD	1302277426	4700	FOOD	28.04
			FOOD	1302277426	4700	FOOD	238.46
			FOOD	1302277426	4700	FOOD	280.69
			FOOD	1302277426	4700	FOOD	191.49
						CHECK TOTAL:	6,369.32
00394457	06/20/18	Hollandia Dairy Inc	FOOD	1302277426	4700	FOOD	95.96
			FOOD	1302277426	4700	FOOD	153.12
			FOOD	1302277426	4700	FOOD	41.96
			FOOD	1302277426	4700	FOOD	90.67
			FOOD	1302277426	4700	FOOD	155.55
			FOOD	1302277426	4700	FOOD	181.13
			FOOD	1302277426	4700	FOOD	117.21
			FOOD	1302277426	4700	FOOD	129.91
			FOOD	1302277426	4700	FOOD	61.96
			FOOD	1302277426	4700	FOOD	128.45
			FOOD	1302277426	4700	FOOD	129.76
			FOOD	1302277426	4700	FOOD	95.96
			FOOD	1302277426	4700	FOOD	145.93
			FOOD	1302277426	4700	FOOD	189.64
			FOOD	1302277426	4700	FOOD	99.56
			FOOD	1302277426	4700	FOOD	119.64
			FOOD	1302277426	4700	FOOD	101.07
			FOOD	1302277426	4700	FOOD	114.56
			FOOD	1302277426	4700	FOOD	143.01
			FOOD	1302277426	4700	FOOD	155.14
						CHECK TOTAL:	2,450.19
00394458	06/20/18	Mandarin King	FOOD	1302277426	4700	FOOD	240.00
			FOOD	1302277426	4700	FOOD	200.00
						CHECK TOTAL:	440.00
00394459	06/20/18	Quick Dispense Inc.	FOOD	1302277426	4700	FOOD	271.60
						CHECK TOTAL:	271.60
00394460	06/20/18	STIX HOLDINGS LLC	FOOD	1302277426	4700	FOOD	165.00
			FOOD	1302277426	4700	FOOD	110.40
			FOOD	1302277426	4700	FOOD	115.00
			FOOD	1302277426	4700	FOOD	165.00
			FOOD	1302277426	4700	FOOD	103.50
			FOOD	1302277426	4700	FOOD	165.00
						CHECK TOTAL:	823.90

LAGUNA BEACH USD
WED, JUN 20, 2018, 9:25 AM

06/20/18

Commercial Check Register

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--req: ADMIN-----leg: 76 -----loc: ISSTAFF---job: 10660941 #J302--prog: CK514 <1.02>--report id: CKOCLIST

SELECT Check ID's and Numbers: 76@ ; Check Dates: 062018

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00394461	06/20/18	SUNRISE PRODUCE	FOOD	1302277426	4700	FOOD	-21.20
			FOOD	1302277426	4700	FOOD	99.66
			FOOD	1302277426	4700	FOOD	24.53
			FOOD	1302277426	4700	FOOD	10.04
			FOOD	1302277426	4700	FOOD	20.23
			FOOD	1302277426	4700	FOOD	48.94
			FOOD	1302277426	4700	FOOD	54.43
			FOOD	1302277426	4700	FOOD	47.90
			FOOD	1302277426	4700	FOOD	98.38
			FOOD	1302277426	4700	FOOD	83.79
			FOOD	1302277426	4700	FOOD	87.90
			FOOD	1302277426	4700	FOOD	26.20
			FOOD	1302277426	4700	FOOD	6.64
			FOOD	1302277426	4700	FOOD	45.25
			FOOD	1302277426	4700	FOOD	55.24
			FOOD	1302277426	4700	FOOD	78.77
			FOOD	1302277426	4700	FOOD	113.61
			FOOD	1302277426	4700	FOOD	22.26
			FOOD	1302277426	4700	FOOD	56.34
			FOOD	1302277426	4700	FOOD	58.49
			FOOD	1302277426	4700	FOOD	8.36
			FOOD	1302277426	4700	FOOD	154.65
			FOOD	1302277426	4700	FOOD	52.95
			FOOD	1302277426	4700	FOOD	70.41
			FOOD	1302277426	4700	FOOD	89.55
			FOOD	1302277426	4700	FOOD	61.58
			FOOD	1302277426	4700	FOOD	55.27
			FOOD	1302277426	4700	FOOD	120.80
						CHECK TOTAL:	1,630.97
00394462	06/20/18	Sysco Food Service of	FOOD	1302277426	4700	FOOD	-15.21
			FOOD	1302277426	4700	FOOD	-26.72
			FOOD	1302277426	4700	FOOD	-37.20
			FOOD	1302277426	4700	FOOD	-37.20
			FOOD	1302277426	4700	FOOD	-111.60
			FOOD	1302277426	4700	FOOD	193.26
			FOOD	1302277426	4700	FOOD	696.90
			FOOD	1302277426	4700	FOOD	146.82
			FOOD	1302277426	4700	FOOD	94.52
			FOOD	1302277426	4700	FOOD	21.75
			FOOD	1302277426	4700	FOOD	102.42
			FOOD	1302277426	4700	FOOD	73.92
			FOOD	1302277426	4700	FOOD	211.40
			FOOD	1302277426	4700	FOOD	11.38

LAGUNA BEACH USD
WED, JUN 20, 2018, 8:25 AM --req: ADMIN----

06/20/18

Commercial Check Register

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----leg: 76 ----loc: ISSTAFF---job: 10660941 #J302---prog: CK514 <1.02>---report id: CKOCLIST

SELECT Check ID's and Numbers: 760 ; Check Dates: 062018

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			FOOD	1302277426	4700	FOOD	811.00
			FOOD	1302277426	4700	FOOD	334.46
			FOOD	1302277426	4700	FOOD	201.18
			FOOD	1302277426	4700	FOOD	732.52
			FOOD	1302277426	4700	FOOD	346.78
			FOOD	1302277426	4700	FOOD	88.10
						CHECK TOTAL:	3,838.48
00394463	06/20/18	US Foodservice Inc.	FOOD	1302277426	4700	FOOD	540.93
			FOOD	1302277426	4700	FOOD	66.74
			FOOD	1302277426	4700	FOOD	-92.40
			FOOD	1302277426	4700	FOOD	92.40
			FOOD	1302277426	4700	FOOD	51.89
			FOOD	1302277426	4700	FOOD	287.01
			FOOD	1302277426	4700	FOOD	67.19
			FOOD	1302277426	4700	FOOD	778.55
			FOOD	1302277426	4700	FOOD	121.10
			FOOD	1302277426	4700	FOOD	443.64
			FOOD	1302277426	4700	FOOD	26.71
			FOOD	1302277426	4700	FOOD	276.09
			FOOD	1302277426	4700	FOOD	136.17
			FOOD	1302277426	4700	FOOD	234.97
			FOOD	1302277426	4700	FOOD	385.95
			FOOD	1302277426	4700	FOOD	58.37
						CHECK TOTAL:	3,475.31
00394464	06/20/18	Z PIZZA INC	FOOD	1302277426	4700	FOOD	90.00
			FOOD	1302277426	4700	FOOD	267.00
			FOOD	1302277426	4700	FOOD	120.00
			FOOD	1302277426	4700	FOOD	172.00
			FOOD	1302277426	4700	FOOD	162.00
			FOOD	1302277426	4700	FOOD	108.00
			FOOD	1302277426	4700	FOOD	252.00
			FOOD	1302277426	4700	FOOD	90.00
			FOOD	1302277426	4700	FOOD	162.00
			FOOD	1302277426	4700	FOOD	120.00
			FOOD	1302277426	4700	FOOD	201.00
			FOOD	1302277426	4700	FOOD	90.00
						CHECK TOTAL:	1,834.00
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	222,597.53
			GRAND TOTAL				222,597.53

SELECT Check ID's and Numbers: 76@ ; Check Dates: 062118

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394465	06/21/18	Acorn Media	COMPUTER SUPPLIES	0113017175	4320	COMPUTER SUPPLIES	239.21
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	96.49
						CHECK TOTAL:	335.70
00394466	06/21/18	AMERICAN LOGISTICS COM	MAY 2018	0104256700	5100	SUBAGREEMENTS FOR SERVIC	40,255.00
						CHECK TOTAL:	40,255.00
00394467	06/21/18		JUNE 2018	0104602150	5877	PRESCHOOL TUITION	1,095.00
						CHECK TOTAL:	1,095.00
00394468	06/21/18	Coyne & Associates Inc	MAY 2018	0104602140	5894	IBI SUPERVISION	860.00
						CHECK TOTAL:	860.00
00394469	06/21/18	Educational Testing an	OUTSIDE ASSESSMENT FEES	0104132430	5895	OUTSIDE ASSESSMENT FEES	6,500.00
						CHECK TOTAL:	6,500.00
00394470	06/21/18	File Keepers LLC	MISC OUTSIDE VENDOR	0101377100	5860	MISC OUTSIDE VENDOR	3,559.86
						CHECK TOTAL:	3,559.86
00394471	06/21/18	HIDDLESON LISTENING LA	MAY 2018	0104632900	5889	OTHER THERAPY	1,125.00
			MAY 2018	0104632900	5889	OTHER THERAPY	1,425.00
						CHECK TOTAL:	2,550.00
00394472	06/21/18	Holtz, Alexandra	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	5.57
						CHECK TOTAL:	5.57
00394473	06/21/18	Houghton Mifflin Harco	CONSULTANTS-INSTRUCTIONAL	0102013080	5830	CONSULTANTS-INSTRUCTIONA	2,299.00
			CONSULTANTS-INSTRUCTIONAL	0102015380	5830	CONSULTANTS-INSTRUCTIONA	3,850.00
						CHECK TOTAL:	6,149.00
00394474	06/21/18	JW Pepper	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	72.42
						CHECK TOTAL:	72.42
00394475	06/21/18	LEUSD Revolving Cash F	BANK SRVC CHRG - MAY 2018	0102397400	5820	BANKING SERVICES	14.89
						CHECK TOTAL:	14.89
00394476	06/21/18	Maintex	OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	74.62
						CHECK TOTAL:	74.62
00394477	06/21/18	Mardan Center of Educa	JUNE 2018	0104632210	5100	SUBAGREEMENTS FOR SERVIC	3,740.94
						CHECK TOTAL:	3,740.94
00394478	06/21/18	MAXIM HEALTHCARE SERVI	MAY 2018	0104172860	5831	CONSULTANTS-OTHER	10,808.10
						CHECK TOTAL:	10,808.10

SELECT Check ID's and Numbers: 760 ; Check Dates: 062118

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394479	06/21/18	New Haven Youth & Fami	MAY 2018	0104132750	5889	OTHER THERAPY	6,174.19
						CHECK TOTAL:	6,174.19
00394480	06/21/18	Office Depot	GENERAL SUPPLIES-NON INSTRUCT	0113457175	4340	GENERAL SUPPLIES-NON INS	94.97
						CHECK TOTAL:	94.97
00394481	06/21/18	Painting & Decor Inc.	PAINTING	0102477408	5675	PAINTING	1,241.00
			PAINTING	0102477408	5675	PAINTING	570.84
			PAINTING	0102477408	5675	PAINTING	664.00
			PAINTING	0102477408	5675	PAINTING	2,699.04
			PAINTING	0102477408	5675	PAINTING	4,537.12
			PAINTING	0102477408	5675	PAINTING	99.11
						CHECK TOTAL:	9,811.11
00394482	06/21/18	PORTER, BRIDGET	MATERIALS & SUPPLIES-INSTRUCT	0109017150	4310	MATERIALS & SUPPLIES-INS	165.45
			MATERIALS & SUPPLIES-INSTRUCT	0109017150	4310	MATERIALS & SUPPLIES-INS	31.82
						CHECK TOTAL:	197.27
00394483	06/21/18	Printingforless.com In	OUTSIDE PRINTING	0110397140	5870	OUTSIDE PRINTING	5,239.19
						CHECK TOTAL:	5,239.19
00394484	06/21/18		JUNE 2018	0104602150	5877	PRESCHOOL TUITION	965.00
						CHECK TOTAL:	965.00
00394485	06/21/18	Seneca Family of Agenc	OTHER THERAPY	0104132750	5889	OTHER THERAPY	1,200.00
						CHECK TOTAL:	1,200.00
00394486	06/21/18	Shillabeer, Richard A.	OUTSIDE ASSESSMENT FEES	0104132430	5895	OUTSIDE ASSESSMENT FEES	5,000.00
						CHECK TOTAL:	5,000.00
00394487	06/21/18	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	24.46
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	107.64
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	224.12
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	24.23
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	175.42
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	108.32
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	110.11
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	124.68
						CHECK TOTAL:	898.98
00394488	06/21/18	State of CA/Department	MAY 2018	0110397140	5845	FINGER PRINTING	384.00
						CHECK TOTAL:	384.00

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394489	06/21/18	STONEMAN, DAVID	MISC OUTSIDE VENDOR	0105091012	5860	MISC OUTSIDE VENDOR	125.00
						CHECK TOTAL:	125.00
00394490	06/21/18	WESTERN YOUTH SERVICES	MAY 2018	0104132980	5889	OTHER THERAPY	660.00
						CHECK TOTAL:	660.00
00394491	06/21/18	CAPISTRANO CRANE SERVI	CONTRACT SERVICES	4205498650	6110	SITE IMPROVEMENT	1,901.25
			CONTRACT SERVICES	4205498650	6110	SITE IMPROVEMENT	1,365.00
						CHECK TOTAL:	3,266.25
00394492	06/21/18	Diamond Environmental	SOFT COSTS - OTHER (SPECIFY)	4205498650	6282	SOFT COSTS - OTHER (SPEC	117.77
						CHECK TOTAL:	117.77
00394493	06/21/18	Southwest Inspection &	SOFT COSTS - OTHER (SPECIFY)	4205498650	6282	SOFT COSTS - OTHER (SPEC	11,480.00
						CHECK TOTAL:	11,480.00
00394494	06/21/18	Total Fence Solutions	CONTRACT SERVICES	4205498650	6110	SITE IMPROVEMENT	6,300.00
						CHECK TOTAL:	6,300.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							127,934.83
GRAND TOTAL							127,934.83

SELECT Check ID's and Numbers: 768 ; Check Dates: 062218

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394495	06/22/18	All American Trophy &	MATERIALS & SUPPLIES-INSTRUCT	0105015590	4310	MATERIALS & SUPPLIES-INS	460.09
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	302.78
						CHECK TOTAL:	762.87
00394496	06/22/18	Apple Computer Inc.	EQUIPMENT-COMPUTER	0113457175	4460	EQUIPMENT-COMPUTER	259.00
			EQUIPMENT-COMPUTER	0113457175	4460	EQUIPMENT-COMPUTER	2,429.30
						CHECK TOTAL:	2,688.30
00394497	06/22/18		NPS TRANSPORTATION-IN LIEU	0104256700	5881	NPS TRANSPORTATION-IN LI	860.57
						CHECK TOTAL:	860.57
00394498	06/22/18	BSN Sport	EQUIPMENT-NEW	0105011075	4410	EQUIPMENT-NEW	7,076.43
						CHECK TOTAL:	7,076.43
00394499	06/22/18	CDW GOVERNMENT LLC	COMPUTER PRINTERS \$250-\$5,000	0113015040	4462	COMPUTER PRINTERS \$250-\$	309.29
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	168.18
						CHECK TOTAL:	477.47
00394500	06/22/18	Cintas Corporation Loc	GENERAL SUPPLIES-NON INSTRUCT	0106477408	4340	GENERAL SUPPLIES-NON INS	156.18
			GENERAL SUPPLIES-NON INSTRUCT	0105477408	4340	GENERAL SUPPLIES-NON INS	343.07
						CHECK TOTAL:	499.25
00394501	06/22/18	COAST TO COAST COMPUTE	PRINTERS <\$250 & INK/SUPPLIES	0105015040	4322	PRINTERS <\$250 & INK/SUP	599.39
						CHECK TOTAL:	599.39
00394502	06/22/18	Dan's Thermal Services	CONTRACT SERVICES	0108477408	5610	CONTRACT SERVICES	466.23
						CHECK TOTAL:	466.23
00394503	06/22/18	Diamond Fitness System	EQUIPMENT-NEW	0105311075	4410	EQUIPMENT-NEW	7,798.01
						CHECK TOTAL:	7,798.01
00394504	06/22/18	Family Tree Optometric	MAY 2018	0104632900	5888	VISION THERAPY	600.00
						CHECK TOTAL:	600.00
00394505	06/22/18	Federal Express Corp	POSTAGE/DELIVERY	0110397140	5910	POSTAGE/DELIVERY	28.61
						CHECK TOTAL:	28.61
00394506	06/22/18	Follett School Solutio	MISC OUTSIDE VENDOR	0102015380	5860	MISC OUTSIDE VENDOR	599.00
						CHECK TOTAL:	599.00
00394507	06/22/18	Ganahl Lumber	MISC OUTSIDE VENDOR	0105315015	5860	MISC OUTSIDE VENDOR	62.73
			MAINTENANCE SUPPLIES	0108477408	4362	MAINTENANCE SUPPLIES	49.07
						CHECK TOTAL:	111.80

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394508	06/22/18	Harbottle Law Group	MAY 2018	0109156100	5835	LEGAL EXPENSE	3,562.50
						CHECK TOTAL:	3,562.50
00394509	06/22/18	JW Pepper	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	400.45
						CHECK TOTAL:	400.45
00394510	06/22/18	OCDE	IAA-PAYMENTS TO COUNTY OFFICES	0104542110	7142	IAA-PAYMENTS TO COUNTY O	14,711.13
			IAA-PAYMENTS TO COUNTY OFFICES	0104542110	7142	IAA-PAYMENTS TO COUNTY O	4,982.58
						CHECK TOTAL:	19,693.71
00394511	06/22/18	PAPER RECYCLING AND SH	OTHER MAINTENANCE SERVICES	0101377100	5692	OTHER MAINTENANCE SERVIC	146.00
						CHECK TOTAL:	146.00
00394512	06/22/18	Sign A Rama	CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	397.60
						CHECK TOTAL:	397.60
00394513	06/22/18	WATERFORD INSTITUTE IN	ANNUAL SOFTWARE LICENSE FEE	0113017175	5805	ANNUAL SOFTWARE LICENSE	59.11
						CHECK TOTAL:	59.11
00394514	06/22/18	WINSOR LEARNING INC.	CONSULTANTS-INSTRUCTIONAL	0102015380	5830	CONSULTANTS-INSTRUCTIONA	2,750.00
						CHECK TOTAL:	2,750.00
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							49,577.30
GRAND TOTAL							49,577.30

SELECT Check ID's and Numbers: 768 ; Check Dates: 062518

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394515	06/25/18	American Red Cross - H	MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	100.80
						CHECK TOTAL:	100.80
00394516	06/25/18	ANCHOR ELECTRIC	ELECTRICAL REPAIRS	0102477408	5661	ELECTRICAL REPAIRS	270.00
						CHECK TOTAL:	270.00
00394517	06/25/18	B & H Photo Video Inc.	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	62.40
						CHECK TOTAL:	62.40
00394518	06/25/18	Best Best & Krieger LL	MAY 2018	0104072000	5835	LEGAL EXPENSE	12,844.91
						CHECK TOTAL:	12,844.91
00394519	06/25/18	BrightView Landscape S	JUNE 2018	0106477409	5680	LANDSCAPE/IRRIGATION	3,081.00
			JUNE 2018	0105477408	5680	LANDSCAPE/IRRIGATION	5,591.60
			JUNE 2018	0102477409	5680	LANDSCAPE/IRRIGATION	616.20
			JUNE 2018	0107477409	5680	LANDSCAPE/IRRIGATION	4,210.70
			JUNE 2018	0108477409	5680	LANDSCAPE/IRRIGATION	3,594.50
						CHECK TOTAL:	17,094.00
00394520	06/25/18	CDW GOVERNMENT LLC	COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	225.95
						CHECK TOTAL:	225.95
00394521	06/25/18	Cintas Corporation Loc	GENERAL SUPPLIES-NON INSTRUCT	0108477408	4340	GENERAL SUPPLIES-NON INS	362.59
			GENERAL SUPPLIES-NON INSTRUCT	0108477408	4340	GENERAL SUPPLIES-NON INS	362.59
						CHECK TOTAL:	725.18
00394522	06/25/18	Conlay, James	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	200.00
						CHECK TOTAL:	200.00
00394523	06/25/18	Durham School Services	4/27 - KNOTT'S BERRY FARM	0107015600	5865	CHARTER BUS-ATHLETIC/FIE	629.77
			5/2 - OCEAN INSTITUTE	0107015600	5865	CHARTER BUS-ATHLETIC/FIE	174.89
			5/16 - BOYS & GIRLS CLUB	0107011005	5865	CHARTER BUS-ATHLETIC/FIE	86.43
			5/29 - TMS	0107011005	5865	CHARTER BUS-ATHLETIC/FIE	248.99
			MAY 2018	0107011005	5855	CHARTER BUS-HOME TO SCHO	1,664.78
						CHECK TOTAL:	2,804.86
00394524	06/25/18	FCMAT	CONSULTANTS-OTHER	0101377105	5831	CONSULTANTS-OTHER	36,632.76
						CHECK TOTAL:	36,632.76
00394525	06/25/18		NPS TRANSPORTATION-IN LIEU	0104256700	5881	NPS TRANSPORTATION-IN LI	537.19
						CHECK TOTAL:	537.19
00394526	06/25/18	Flinn Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	66.75
						CHECK TOTAL:	66.75

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394527	06/25/18	Frontier California In	JUNE 2018	0105477409	5920	TELEPHONE SERVICE	699.10
			JUNE 2018	0106477409	5920	TELEPHONE SERVICE	660.31
			JUNE 2018	0107477409	5920	TELEPHONE SERVICE	158.08
			JUNE 2018	0108477409	5920	TELEPHONE SERVICE	292.53
			JUNE 2018	0102477409	5920	TELEPHONE SERVICE	1,113.88
						CHECK TOTAL:	2,923.90
00394528	06/25/18	Frontier California In	JUNE 2018	0108477409	5920	TELEPHONE SERVICE	449.48
						CHECK TOTAL:	449.48
00394529	06/25/18	Frontier California In	JUNE 2018	0102477409	5920	TELEPHONE SERVICE	179.74
						CHECK TOTAL:	179.74
00394530	06/25/18	Frontier California In	JUNE 2018	0102477409	5920	TELEPHONE SERVICE	282.16
						CHECK TOTAL:	282.16
00394531	06/25/18	Frontier California In	JUNE 2018	0106477409	5920	TELEPHONE SERVICE	55.90
						CHECK TOTAL:	55.90
00394532	06/25/18	Futterman, Kathy Ed.D.	MISC OUTSIDE VENDOR	0104613150	5860	MISC OUTSIDE VENDOR	2,600.00
						CHECK TOTAL:	2,600.00
00394533	06/25/18	JENNIFER TONEY SPEECH	SPEECH THERAPY	0104632900	5887	SPEECH THERAPY	4,165.00
						CHECK TOTAL:	4,165.00
00394534	06/25/18	Maintex	OTHER CUSTODIAL SUPPLIES	0105477409	4361	OTHER CUSTODIAL SUPPLIES	1,490.49
						CHECK TOTAL:	1,490.49
00394535	06/25/18	Madco Supply Co.	EQUIPMENT-NEW	0105011075	4410	EQUIPMENT-NEW	583.96
						CHECK TOTAL:	583.96
00394536	06/25/18	Midas of Laguna Beach	VEHICLE REPAIR	0102477408	5640	VEHICLE REPAIR	74.52
			VEHICLE REPAIR	0102477408	5640	VEHICLE REPAIR	74.78
						CHECK TOTAL:	149.30
00394537	06/25/18	NICOLE MILLER & ASSOCI	CONSULTANTS-OTHER	0109156100	5831	CONSULTANTS-OTHER	900.00
						CHECK TOTAL:	900.00
00394538	06/25/18	OCDE	MISC OUTSIDE VENDOR	0108015570	5860	MISC OUTSIDE VENDOR	756.50
						CHECK TOTAL:	756.50
00394539	06/25/18	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	1,132.43
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	156.64

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	-156.64
						CHECK TOTAL:	1,132.43
00394540	06/25/18	PT FOR KIDS	MAY 2018	0104632900	5886	PHYSICAL THERAPY	2,407.50
						CHECK TOTAL:	2,407.50
00394541	06/25/18	Safety 1st Pest Contro	JUNE 2018	0102477409	5550	PEST CONTROL	50.00
			JUNE 2018	0108477409	5550	PEST CONTROL	125.00
			JUNE 2018	0107477409	5550	PEST CONTROL	125.00
			JUNE 2018	0106477409	5550	PEST CONTROL	125.00
			JUNE 2018	0105477409	5550	PEST CONTROL	175.00
						CHECK TOTAL:	600.00
00394542	06/25/18	Signature Party Rental	RENTAL EXPENSE	0110397140	5620	RENTAL EXPENSE	1,856.44
						CHECK TOTAL:	1,856.44
00394543	06/25/18	Smardan Supply Co	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	554.63
						CHECK TOTAL:	554.63
00394544	06/25/18	Southern Calif Gas Co.	JUNE 2018	0107477409	5510	UTILITIES - HEAT	89.94
						CHECK TOTAL:	89.94
00394545	06/25/18	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	43.30
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	245.42
						CHECK TOTAL:	288.72
00394546	06/25/18	U.S. Bank National Ass	MISC OUTSIDE VENDOR	0102397406	4325	REFRESHMENTS - NOT FOOD	32.31
			TRAVEL & CONFERENCE	0106011008	5220	TRAVEL & CONFERENCE	367.94
			TRAVEL & CONFERENCE	0101377100	5220	TRAVEL & CONFERENCE	474.52
			OTHER BOOKS	0101377100	5220	TRAVEL & CONFERENCE	170.83
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	38.04
			GENERAL SUPPLIES-NON INSTRUCT	0101377100	4340	GENERAL SUPPLIES-NON INS	14.95
			PUBLICATIONS & JOURNALS	0101377100	4365	PUBLICATIONS & JOURNALS	7.96
			TRAVEL & CONFERENCE	0109156100	5220	TRAVEL & CONFERENCE	615.35
			TRAVEL & CONFERENCE	0113457175	5220	TRAVEL & CONFERENCE	450.00
			REFRESHMENTS - NOT FOOD SERV	0107091005	4325	REFRESHMENTS - NOT FOOD	33.90
			TRAVEL & CONFERENCE	0107091005	5220	TRAVEL & CONFERENCE	281.96
			TRAVEL & CONFERENCE	0105311075	5220	TRAVEL & CONFERENCE	30.00
			RISK MANAGEMENT	0102395980	5670	RISK MANAGEMENT	875.00
			GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	8.60
			MATERIALS & SUPPLIES-INSTRUCT	0104613150	4310	MATERIALS & SUPPLIES-INS	22.95
			OTHER MAINTENANCE SERVICES	0102175425	5692	OTHER MAINTENANCE SERVIC	295.00
			TRAVEL & CONFERENCE	0108091005	5220	TRAVEL & CONFERENCE	677.92
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	45.32

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	64.63
			REFRESHMENTS - NOT FOOD SERV	0110397140	4325	REFRESHMENTS - NOT FOOD	289.34
			REFRESHMENTS - NOT FOOD SERV	0101377100	4325	REFRESHMENTS - NOT FOOD	941.72
			REFRESHMENTS - NOT FOOD SERV	0101377350	4325	REFRESHMENTS - NOT FOOD	128.59
			REFRESHMENTS - NOT FOOD SERV	0102015380	4325	REFRESHMENTS - NOT FOOD	253.59
			REFRESHMENTS - NOT FOOD SERV	0106091008	4325	REFRESHMENTS - NOT FOOD	201.89
			REFRESHMENTS - NOT FOOD SERV	0102013045	4325	REFRESHMENTS - NOT FOOD	4,347.01
			REFRESHMENTS - NOT FOOD SERV	0110397140	4325	REFRESHMENTS - NOT FOOD	1,234.30
			REFRESHMENTS - NOT FOOD SERV	0106095825	4325	REFRESHMENTS - NOT FOOD	177.69
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	81.37
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	8.18
			REFRESHMENTS - NOT FOOD SERV	0102013045	4325	REFRESHMENTS - NOT FOOD	10.09
			TRAVEL & CONFERENCE	0109397150	5220	TRAVEL & CONFERENCE	512.36
			REFRESHMENTS - NOT FOOD SERV	0109397150	4325	REFRESHMENTS - NOT FOOD	358.85
			OTHER BOOKS	0109397150	4220	OTHER BOOKS	21.09
			OTHER BOOKS	0109397150	4220	OTHER BOOKS	371.19
			DUES & MEMBERSHIPS	0109397150	5310	DUES & MEMBERSHIPS	-13.24
			TRAVEL & CONFERENCE	0109156100	5220	TRAVEL & CONFERENCE	151.96
			TRAVEL & CONFERENCE	0109037150	5220	TRAVEL & CONFERENCE	1,988.00
			REFRESHMENTS - NOT FOOD SERV	0109156100	4325	REFRESHMENTS - NOT FOOD	129.64
			MISC OUTSIDE VENDOR	0102014342	5860	MISC OUTSIDE VENDOR	3,945.00
			MISC OUTSIDE VENDOR	0110377145	5860	MISC OUTSIDE VENDOR	1,100.00
			MISC OUTSIDE VENDOR	0105091012	5220	TRAVEL & CONFERENCE	291.96
			TRAVEL & CONFERENCE	0101377100	4220	OTHER BOOKS	170.83
						CHECK TOTAL:	21,208.59
00394547	06/25/18	Utility Systems, Scien	CONTRACT SERVICES	0107477408	5610	CONTRACT SERVICES	2,225.00
						CHECK TOTAL:	2,225.00
00394548	06/25/18	VERTICAL TRANSPORT INC	CONTRACT SERVICES	0107477408	5610	CONTRACT SERVICES	190.00
			CONTRACT SERVICES	0107477408	5610	CONTRACT SERVICES	348.75
						CHECK TOTAL:	538.75
00394549	06/25/18	VORTEX INDUSTRIES INC.	CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	570.00
						CHECK TOTAL:	570.00
00394550	06/25/18	Western Psychological	TESTS/SCORING	0104605040	4330	TESTS/SCORING	1,037.69
			TESTS/SCORING	0104613150	4330	TESTS/SCORING	1,337.31
			TESTS/SCORING	0104613150	4330	TESTS/SCORING	-1,121.41
			TESTS/SCORING	0104605040	4330	TESTS/SCORING	-1,037.69
						CHECK TOTAL:	215.90
00394551	06/25/18	William V MacGill & Co	GENERAL SUPPLIES-NON INSTRUCT	0106172850	4340	GENERAL SUPPLIES-NON INS	422.03
						CHECK TOTAL:	422.03

SELECT Check ID's and Numbers: 768 ; Check Dates: 062518

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394552	06/25/18	MOBILE MODULAR MANAGEM	RENTAL EXPENSE	2506498410	5620	RENTAL EXPENSE	646.00
						CHECK TOTAL:	646.00
00394553	06/25/18	ModSpace	SITE IMPROVEMENT	4205498650	6110	SITE IMPROVEMENT	1,401.15
						CHECK TOTAL:	1,401.15
00394554	06/25/18	Sanders Construction S	BUILDING IMPROVEMENTS	4205498650	6230	BUILDING IMPROVEMENTS	21,533.65
			BUILDING IMPROVEMENTS	4205498008	6230	BUILDING IMPROVEMENTS	7,445.15
						CHECK TOTAL:	28,978.80
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							149,237.11
GRAND TOTAL							149,237.11

SELECT Check ID's and Numbers: 760 ; Check Dates: 070318

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394555	07/03/18	A-Z Office Resource In	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	48.06
						CHECK TOTAL:	48.06
00394556	07/03/18	Ahern, Claudette	MILEAGE - 4/16/18 - 6/13/18	0102175425	5210	MILEAGE REIMBURSEMENT	135.05
						CHECK TOTAL:	135.05
00394557	07/03/18	Air-Ex Air Conditionin	HVAC	0108477408	5660	HVAC	1,199.88
			HVAC	0105477408	5660	HVAC	105.00
						CHECK TOTAL:	1,304.88
00394558	07/03/18	ALL CITY MANAGEMENT SE	6/03/18 - 6/16/18	0106098040	5860	MISC OUTSIDE VENDOR	582.76
			6/17/18 - 6/30/18	0106098040	5860	MISC OUTSIDE VENDOR	274.24
						CHECK TOTAL:	857.00
00394559	07/03/18	American Red Cross - H	MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	226.80
						CHECK TOTAL:	226.80
00394560	07/03/18	Atkinson Andelson Loya	APRIL 2018	0102397400	5835	LEGAL EXPENSE	8,281.88
			MAY 2018	0102397400	5835	LEGAL EXPENSE	7,910.19
						CHECK TOTAL:	16,192.07
00394561	07/03/18		JUNE 2018 - EXTENDED DAY	0104602150	5877	PRESCHOOL TUITION	220.00
						CHECK TOTAL:	220.00
00394562	07/03/18	Barber & Gonzales Cons	CONSULTANTS-OTHER	0101377130	5831	CONSULTANTS-OTHER	2,877.29
						CHECK TOTAL:	2,877.29
00394563	07/03/18	BLICK ART MATERIALS	MATERIALS & SUPPLIES-INSTRUCT	0105015060	4310	MATERIALS & SUPPLIES-INS	16.10
						CHECK TOTAL:	16.10
00394564	07/03/18	Bonnie's Embroidery	MISC OUTSIDE VENDOR	0110397140	5860	MISC OUTSIDE VENDOR	118.80
						CHECK TOTAL:	118.80
00394565	07/03/18	BrightView Landscape S	HVAC	0106477408	5680	LANDSCAPE/IRRIGATION	230.83
			LANDSCAPE/IRRIGATION	0108477408	5680	LANDSCAPE/IRRIGATION	1,207.88
			LANDSCAPE/IRRIGATION	0107477408	5680	LANDSCAPE/IRRIGATION	674.86
						CHECK TOTAL:	2,113.57
00394566	07/03/18		MAY 2018 - SOCIAL	0104072000	5878	PARENT REIMBURSEMENT (LE	280.00
						CHECK TOTAL:	280.00
00394567	07/03/18		MARCH 2018	0104632900	5878	PARENT REIMBURSEMENT (LE	750.00
			APRIL 2018	0104632900	5878	PARENT REIMBURSEMENT (LE	2,175.00
			JUNE 2018	0104632900	5878	PARENT REIMBURSEMENT (LE	270.00

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			APRIL 2018	0104632900	5878	PARENT REIMBURSEMENT (LE	480.00
			MAY 2018	0104632900	5878	PARENT REIMBURSEMENT (LE	2,175.00
			MAY 2018	0104632900	5878	PARENT REIMBURSEMENT (LE	630.00
						CHECK TOTAL:	6,480.00
00394568	07/03/18	Carriosa, Estee	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	387.94
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	9.98
						CHECK TOTAL:	397.92
00394569	07/03/18	CDW GOVERNMENT LLC	EQUIPMENT-NEW	0113017175	4320	COMPUTER SUPPLIES	315.86
						CHECK TOTAL:	315.86
00394570	07/03/18	College and Career Adv	ALL OTHER TRANSFERS TO JPA	0100546206	7283	ALL OTHER TRANSFERS TO J	148,908.00
						CHECK TOTAL:	148,908.00
00394571	07/03/18	Cox Communications	JUNE 2018	0106091008	5860	MISC OUTSIDE VENDOR	15.37
						CHECK TOTAL:	15.37
00394572	07/03/18	Express Pipe & Supply	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	26.27
						CHECK TOTAL:	26.27
00394573	07/03/18	File Keepers LLC	MISC OUTSIDE VENDOR	0101377100	5860	MISC OUTSIDE VENDOR	743.73
						CHECK TOTAL:	743.73
00394574	07/03/18	Fisher Science Educati	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	242.11
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	139.64
						CHECK TOTAL:	381.75
00394575	07/03/18	Frontier California In	JUNE 2019	0105477409	5920	TELEPHONE SERVICE	55.90
						CHECK TOTAL:	55.90
00394576	07/03/18	Ganahl Lumber	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	30.33
						CHECK TOTAL:	30.33
00394577	07/03/18		MILEAGE - JUNE 2018	0104256700	5880	TRANSPORTATION-IN LIEU	375.60
						CHECK TOTAL:	375.60
00394578	07/03/18	HAWKINS, MELINDA	REFRESHMENTS - NOT FOOD SERV	0105015040	4325	REFRESHMENTS - NOT FOOD	214.16
						CHECK TOTAL:	214.16
00394579	07/03/18	Hunnicuttt, Dawn	2/18 - MUN CONF	0105015590	5220	TRAVEL & CONFERENCE	120.29
						CHECK TOTAL:	120.29
00394580	07/03/18	Intermountain	MAY 2018	0104632210	5889	OTHER THERAPY	8,060.00

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			MAY 2018	0104632210	5898	AB3632 ROOM & BOARD	1,550.00
			MAY 2018	0104632210	5875	TUITION	3,832.50
			5/16 - 6/20 - OT	0104632210	5889	OTHER THERAPY	791.00
						CHECK TOTAL:	14,233.50
00394581	07/03/18	Irena White	REFRESHMENTS - NOT FOOD SERV	0104072000	4325	REFRESHMENTS - NOT FOOD	36.29
						CHECK TOTAL:	36.29
00394582	07/03/18		JUNE 2018	0104632900	5878	PARENT REIMBURSEMENT (LR	3,020.00
						CHECK TOTAL:	3,020.00
00394583	07/03/18	JW Pepper	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	38.80
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	83.15
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	49.52
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	596.11
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	464.13
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	-464.13
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	-596.11
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	-49.52
						CHECK TOTAL:	121.95
00394584	07/03/18	LYNN GREGORY	GENERAL SUPPLIES-NON INSTRUCT	0105095040	4340	GENERAL SUPPLIES-NON INS	589.80
			REFRESHMENTS - NOT FOOD SERV	0105095040	4325	REFRESHMENTS - NOT FOOD	503.70
						CHECK TOTAL:	1,093.50
00394585	07/03/18	Maintex	OTHER CUSTODIAL SUPPLIES	0108477409	4361	OTHER CUSTODIAL SUPPLIES	438.07
			OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	97.92
			OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	204.73
			OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	480.03
						CHECK TOTAL:	1,220.75
00394586	07/03/18	McCluan, Jennifer Hale	CONSULTANTS-INSTRUCTIONAL	0102015380	5830	CONSULTANTS-INSTRUCTIONA	5,550.00
						CHECK TOTAL:	5,550.00
00394587	07/03/18	Melissa Martinez	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	647.86
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	7.36
						CHECK TOTAL:	655.22
00394588	07/03/18	MERZ, ELAINE	MILEAGE - 5/14/18 - 6/19/18	0102011200	5210	MILEAGE REIMBURSEMENT	180.94
						CHECK TOTAL:	180.94
00394589	07/03/18	NICOLE MILLER & ASSOCI	CONSULTANTS-OTHER	0109156100	5831	CONSULTANTS-OTHER	1,800.00
						CHECK TOTAL:	1,800.00

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394590	07/03/18	OCDE	MISC OUTSIDE VENDOR	0101377100	5860	MISC OUTSIDE VENDOR	5,114.20
						CHECK TOTAL:	5,114.20
00394591	07/03/18	OCDE	OUTSIDE PRINTING	0102397406	5870	OUTSIDE PRINTING	323.25
			OUTSIDE PRINTING	0110397140	5870	OUTSIDE PRINTING	129.30
			JUNE 2018	0104542110	7142	IAA-PAYMENTS TO COUNTY O	8,577.34
			TRAVEL & CONFERENCE	0102013040	5220	TRAVEL & CONFERENCE	150.00
						CHECK TOTAL:	9,179.89
00394592	07/03/18	Ocean View School	JUNE 2018	0104632210	5875	TUITION	18,577.90
						CHECK TOTAL:	18,577.90
00394593	07/03/18	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	9.69
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	21.96
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	1,027.89
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	13.03
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	195.02
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	27.58
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	38.38
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	112.78
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	174.49
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	2.68
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	15.83
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	3.12
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	644.32
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	45.04
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	26.70
			GENERAL SUPPLIES-NON INSTRUCT	0109397150	4340	GENERAL SUPPLIES-NON INS	17.69
						CHECK TOTAL:	2,376.20
00394594	07/03/18	Parta Perkins	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	53.85
						CHECK TOTAL:	53.85
00394595	07/03/18	PORTER, BRIDGET	GENERAL SUPPLIES-NON INSTRUCT	0105091012	4340	GENERAL SUPPLIES-NON INS	309.64
						CHECK TOTAL:	309.64
00394596	07/03/18	Premier Agendas Inc.	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	715.82
						CHECK TOTAL:	715.82
00394597	07/03/18	Riddell All American	MATERIALS & SUPPLIES-INSTRUCT	0105011075	4310	MATERIALS & SUPPLIES-INS	-463.99
			MATERIALS & SUPPLIES-INSTRUCT	0105011075	4310	MATERIALS & SUPPLIES-INS	833.13
						CHECK TOTAL:	369.14
00394598	07/03/18		MILEAGE - JUNE 2018	0104256700	5880	TRANSPORTATION-IN LIEU	297.57

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
						CHECK TOTAL:	297.57
00394599	07/03/18		JUNE 2018 -EXTENDED DAY	0104602150	5877	PRESCHOOL TUITION	220.00
						CHECK TOTAL:	220.00
00394600	07/03/18	SADLER, ANNE	REFRESHMENTS - NOT FOOD SERV	0106091008	4325	REFRESHMENTS - NOT FOOD	32.73
						CHECK TOTAL:	32.73
00394601	07/03/18	Scantron Corp	TESTS/SCORING	0106011008	4330	TESTS/SCORING	1,571.78
						CHECK TOTAL:	1,571.78
00394602	07/03/18	Sean Mahagan	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	8.99
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	147.91
						CHECK TOTAL:	156.90
00394603	07/03/18		MAY 2018	0104602150	5877	PRESCHOOL TUITION	300.00
						CHECK TOTAL:	300.00
00394604	07/03/18	Smardan Supply Co	PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	40.19
			EQUIPMENT-NEW	0102477408	5662	PLUMBING REPAIRS	291.03
			PLUMBING REPAIRS	0102477408	5662	PLUMBING REPAIRS	264.73
						CHECK TOTAL:	595.95
00394605	07/03/18	South Coast Fire Prote	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	1,920.60
						CHECK TOTAL:	1,920.60
00394606	07/03/18	Southpaw Enterprises	MATERIALS & SUPPLIES-INSTRUCT	0104292600	4310	MATERIALS & SUPPLIES-INS	2,122.68
						CHECK TOTAL:	2,122.68
00394607	07/03/18	Staples Advantage	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	278.66
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	6.83
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	5.44
						CHECK TOTAL:	290.93
00394608	07/03/18	TOTAL RECALL CAPTIONIN	JUNE 2018	0104622510	5860	MISC OUTSIDE VENDOR	1,162.50
						CHECK TOTAL:	1,162.50
00394609	07/03/18	Vogel, Melinda	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	8.99
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	502.86
						CHECK TOTAL:	511.85
00394610	07/03/18	William V MacGill & Co	GENERAL SUPPLIES-NON INSTRUCT	0108172850	4340	GENERAL SUPPLIES-NON INS	26.39
						CHECK TOTAL:	26.39

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394611	07/03/18		JUNE 2018	0104602150	5877	PRESCHOOL TUITION	150.00
						CHECK TOTAL:	150.00
00394612	07/03/18	Woodwind & Brasswind	MATERIALS & SUPPLIES-INSTRUCT	0102011190	4310	MATERIALS & SUPPLIES-INS	106.09
						CHECK TOTAL:	106.09
00394613	07/03/18	Gold Star Foods	FOOD	1302277426	4700	FOOD	44.48
			FOOD	1302277426	4700	FOOD	114.36
			FOOD	1302277426	4700	FOOD	238.46
			FOOD	1302277426	4700	FOOD	472.48
			FOOD	1302277426	4700	FOOD	191.49
			FOOD	1302277426	4700	FOOD	12.71
			FOOD	1302277426	4700	FOOD	170.56
			FOOD	1302277426	4700	FOOD	59.70
			FOOD	1302277426	4700	FOOD	72.42
			FOOD	1302277426	4700	FOOD	34.94
			FOOD	1302277426	4700	FOOD	130.13
			FOOD	1302277426	4700	FOOD	153.99
			FOOD	1302277426	4700	FOOD	191.49
			FOOD	1302277426	4700	FOOD	53.42
			FOOD	1302277426	4700	FOOD	117.43
			FOOD	1302277426	4700	FOOD	47.56
			FOOD	1302277426	4700	FOOD	53.42
			FOOD	1302277426	4700	FOOD	458.57
			FOOD	1302277426	4700	FOOD	238.46
			FOOD	1302277426	4700	FOOD	92.12
			FOOD	1302277426	4700	FOOD	238.46
			FOOD	1302277426	4700	FOOD	819.19
						CHECK TOTAL:	4,005.84
00394614	07/03/18	Hollandia Dairy Inc	FOOD	1302277426	4700	FOOD	77.57
			FOOD	1302277426	4700	FOOD	65.22
			FOOD	1302277426	4700	FOOD	87.75
			FOOD	1302277426	4700	FOOD	58.19
			FOOD	1302277426	4700	FOOD	114.98
			FOOD	1302277426	4700	FOOD	148.02
			FOOD	1302277426	4700	FOOD	185.15
			FOOD	1302277426	4700	FOOD	36.19
			FOOD	1302277426	4700	FOOD	65.56
			FOOD	1302277426	4700	FOOD	124.24
			FOOD	1302277426	4700	FOOD	108.07
			FOOD	1302277426	4700	FOOD	138.31
			FOOD	1302277426	4700	FOOD	131.61
			FOOD	1302277426	4700	FOOD	124.24

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			FOOD	1302277426	4700	FOOD	127.17
			FOOD	1302277426	4700	FOOD	79.16
			FOOD	1302277426	4700	FOOD	92.03
			FOOD	1302277426	4700	FOOD	132.11
			FOOD	1302277426	4700	FOOD	71.04
			FOOD	1302277426	4700	FOOD	121.56
			FOOD	1302277426	4700	FOOD	118.25
			FOOD	1302277426	4700	FOOD	137.35
			FOOD	1302277426	4700	FOOD	99.99
						CHECK TOTAL:	2,443.76
00394615	07/03/18	Mandarin King	FOOD	1302277426	4700	FOOD	240.00
			FOOD	1302277426	4700	FOOD	200.00
						CHECK TOTAL:	440.00
00394616	07/03/18	SUNRISE PRODUCE	FOOD	1302277426	4700	FOOD	46.94
			FOOD	1302277426	4700	FOOD	52.75
			FOOD	1302277426	4700	FOOD	58.22
			FOOD	1302277426	4700	FOOD	52.95
			FOOD	1302277426	4700	FOOD	54.46
			FOOD	1302277426	4700	FOOD	11.48
			FOOD	1302277426	4700	FOOD	87.16
			FOOD	1302277426	4700	FOOD	7.35
			FOOD	1302277426	4700	FOOD	100.60
			FOOD	1302277426	4700	FOOD	66.75
			FOOD	1302277426	4700	FOOD	46.59
			FOOD	1302277426	4700	FOOD	4.31
			FOOD	1302277426	4700	FOOD	59.46
			FOOD	1302277426	4700	FOOD	185.86
			FOOD	1302277426	4700	FOOD	85.01
			FOOD	1302277426	4700	FOOD	221.95
						CHECK TOTAL:	1,141.84
00394617	07/03/18	Sysco Food Service of	FOOD	1302277426	4700	FOOD	19.88
			FOOD	1302277426	4700	FOOD	157.02
			FOOD	1302277426	4700	FOOD	90.35
			FOOD	1302277426	4700	FOOD	563.51
			FOOD	1302277426	4700	FOOD	61.68
			FOOD	1302277426	4700	FOOD	22.88
			FOOD	1302277426	4700	FOOD	89.52
			FOOD	1302277426	4700	FOOD	284.96
			FOOD	1302277426	4700	FOOD	30.51
			FOOD	1302277426	4700	FOOD	518.55
						CHECK TOTAL:	1,838.86

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Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00394618	07/03/18	US Foodservice Inc.	FOOD	1302277426	4700	FOOD	-44.94
			FOOD	1302277426	4700	FOOD	-92.40
			FOOD	1302277426	4700	FOOD	355.73
			FOOD	1302277426	4700	FOOD	83.41
			FOOD	1302277426	4700	FOOD	95.33
			FOOD	1302277426	4700	FOOD	92.40
			FOOD	1302277426	4700	FOOD	75.16
			FOOD	1302277426	4700	FOOD	585.85
			FOOD	1302277426	4700	FOOD	46.54
			FOOD	1302277426	4700	FOOD	154.73
			FOOD	1302277426	4700	FOOD	143.55
			FOOD	1302277426	4700	FOOD	237.95
						CHECK TOTAL:	1,733.31
00394619	07/03/18	Arthur J Gallagher & C	SOFT COSTS - OTHER (SPECIFY)	4205498650	6282	SOFT COSTS - OTHER (SPEC	1,783.00
						CHECK TOTAL:	1,783.00
00394620	07/03/18	Diamond Environmental	SOFT COSTS - OTHER (SPECIFY)	4205498650	6282	SOFT COSTS - OTHER (SPEC	258.68
						CHECK TOTAL:	258.68
00394621	07/03/18	Ruhnau Clarke Architec	SOFT COSTS - OTHER (SPECIFY)	4205498650	6282	SOFT COSTS - OTHER (SPEC	289.17
			SOFT COSTS - OTHER (SPECIFY)	4205498650	6282	SOFT COSTS - OTHER (SPEC	810.00
						CHECK TOTAL:	1,099.17
TOTAL FOR STOCK 76 Laguna Beach's check stock ID							271,274.02
GRAND TOTAL							271,274.02

Laguna Beach Unified School District

12.i. CONSENT/ACTION

July 17, 2018

**Approval: Ratification of Certificated Payroll 12A in the Amount of \$2,330,121.80
Ratification of Classified Payroll 12B in the Amount of \$763,450.32
Ratification of Classified Payroll 12C in the Amount of \$32,514.03**

Proposal

Staff proposes the Board of Education ratify the expenditure of funds from the General Fund to cover:

1. Certificated Payroll 12A in the amount of \$2,330,121.80; and,
2. Classified Payroll 12B in the amount of \$763,450.03; and,
3. Certificated Payroll 12C in the amount of \$32,514.03 for the month of June 2018 totaling \$3,123,086.15.

Background

Payroll is in conformity with the annual All Funds Budget adopted by the Board of Education.

Recommended Action

Staff recommends the Board of Education approve:

1. Certificated Payroll 12A in the amount of \$2,330,121.80; and,
2. Classified Payroll 12B in the amount of \$763,450.32; and,
3. Certificated Payroll 12C in the amount of \$32,514.03 for the month of June 2018 totaling \$3,126,086.15.

Laguna Beach Unified School District

12.j. CONSENT/ACTION

July 17, 2018

Approval: Renew Site License and Service Agreement with SchoolsFirst Federal Credit Union for the Automated Teller Machine Located at the Front of the District Office Through July 31, 2021

Proposal

Staff proposes the Board of Education approve a renewal Site License and Service Agreement with SchoolsFirst Federal Credit Union for the automated teller machine (ATM) located at the front of the District office.

Background

The initial Site License and Services Agreement was dated August 1, 2004. The license was renewed with Addendum No. 1 in 2010, Addendum No. 2 in 2012, and Addendum No. 3 which will expire on July 31, 2018. This renewal is Addendum No. 4 and shall expire on July 31, 2021.

Budget Impact

The maintenance and repairs will be at the sole expense of SchoolsFirst Federal Credit Union.

Recommended Action

Staff recommends the Board of Education approve a renewal Site License and Service Agreement with SchoolsFirst Federal Credit Union for the automated teller machine (ATM) located at the front of the District office.

**Addendum No. 4 to
Automated Teller Machine Service Agreement
Between
Laguna Beach Unified School District and
SchoolsFirst Federal Credit Union (formerly, Orange County Teachers Federal Credit Union)**

This Fourth Addendum to the ATM Site License and Service Agreement ("Addendum No. 4") is effective June 20, 2018 ("Addendum Effective Date") and is entered into by and between SchoolsFirst Federal Credit Union, formerly Orange County Teachers Federal Credit Union ("SchoolsFirst FCU"), and Laguna Beach Unified School District ("Customer"). SchoolsFirst FCU and Customer are also sometimes referred to individually as a "party" and together as "parties." Capitalized terms not otherwise defined herein shall have their respective meaning as set forth in the Agreement, as defined below.

RECITALS

WHEREAS, SchoolsFirst FCU and Customer are parties to the Automated Teller Machine Site License and Service Agreement, dated August 1, 2004, including Addendum No.1 dated January 6, 2010, Addendum No. 2 dated November 19, 2018, and Addendum No. 3 dated April 28, 2015 ("Agreement"); and

WHEREAS, SchoolsFirst FCU and Customer desire to amend the Agreement to extend the Term.

NOW, THEREFORE, in consideration of the promises, covenants, and representations set forth herein, the receipt and adequacy of which are acknowledged, and other good and valuable consideration, the parties hereto acknowledge and agree as follows:

1. Section 2.0 (Term) of the Agreement is hereby amended as follows:

Subject to the termination set forth in the Agreement, the parties hereby renew the Agreement for a period of three (3) years (herein called a "Renewal Term"). The effective date of this renewal shall be August 1, 2018, and this renewal term shall expire July 31, 2021. Subsequent renewals of this Agreement shall be upon mutual written consent of the parties hereto.

This Addendum No. 4 together with the Agreement and any applicable amendments shall be the complete and exclusive statement of the arrangement between the parties as to the subject matter of the Agreement, and shall be binding upon each of the parties hereto, their respective successors and to the extent permitted their assigns. Neither this Addendum No. 4, nor the Agreement can be amended or otherwise modified, except as agreed to in writing by each of the parties hereto.

The parties signing below agree to the above and intend to be legally bound. Notwithstanding any statute, regulation, or other rule of law, a signature provided by facsimile or other electronic copy will be deemed to be an original signature, and this Agreement may be executed in counter-parts, and all counterparts taken together will be regarded as one and the same instrument.

IN WITNESS THEREOF, the parties hereto have caused this Addendum No. 4 to be executed.

Laguna Beach Unified School District

SchoolsFirst Federal Credit Union

Signature

Jeff Dixon

Print Name

Asst. Superintendent Business Services

Title

Date

Signature

Nubia Valenzuela

Print Name

VP Payment Services

Title

Date

Laguna Beach Unified School District

12.k. CONSENT/ACTION

July 17, 2018

Approval: Independent Contractor Agreement with Dr. Jerry Weichman for Parent Education at Laguna Beach Unified School District for the 2018-19 School Year in An Amount Not-to-Exceed \$3,000.00

Proposal

Staff proposes the Board of Education approve the Independent Contractor Agreement with Dr. Jerry Weichman, of the Weichman Clinic, for parent education at Laguna Beach Unified School District for the 2018-19 school year.

Background

The Laguna Beach Unified School District is committed to the positive development of the whole child. We continue to work to integrate best practice instruction with effective prevention and intervention social-emotional systems. An important aspect of our comprehensive work is to partner with parents through various types of engagement including parent education activities. Through multiple climate surveys, universal social emotional health surveys, and the California Healthy Kids Survey (CHKS) our students continue to identify needs in the area of anxiety and emotion management, persistence, and optimism, as well as relatively higher rates in upper grades of alcohol, tobacco, and other drug perceived access and use when compared to Orange County averages.

Our goal for all students is that they will thrive now and in life and this includes learning essential skills to be resilient, make healthy choices, and adopt a mastery goal-orientation mindset. Dr. Weichman has particular expertise on trending topics on youth and adolescent social-emotional health needs and is skilled in providing audiences with applicable tools and strategies to address those needs. Dr. Weichman's presentations are targeted to parents, teachers, and staff with the goal that attendees will learn about navigating youth/adolescent depression, anxiety, stress-related disorders, substance abuse, academic difficulty, behavioral challenges, low self-esteem, devices and device addiction, general warning signs, increasing lines of communication and fostering resiliency.

Budget Impact

The budget impact of this Agreement is \$1,000.00 per parent education presentation for up to three presentations for a total cost of not-to-exceed \$3,000.00.

Recommended Action

Staff recommends the Board of Education approve the Independent Contractor Agreement with Dr. Jerry Weichman for parent education at Laguna Beach Unified School District for the 2018-19 school year for a total cost of not-to-exceed \$3,000.00.

INDEPENDENT CONTRACTOR AGREEMENT

THIS INDEPENDENT CONTRACTOR AGREEMENT (the "Agreement") dated this _____ day of _____, _____

BETWEEN:

Laguna Beach Unified School District of 550 Blumont Street, Laguna Beach, CA 92651
(the "Client")

- AND -

Dr. Jerry Weichman of 3900 West Coast Highway, Suite 380, Newport Beach, CA 92663
(the "Contractor").

BACKGROUND:

- A. The Client is of the opinion that the Contractor has the necessary qualifications, experience and abilities to provide services to the Client.
- B. The Contractor is agreeable to providing such services to the Client on the terms and conditions set out in this Agreement.

IN CONSIDERATION OF the matters described above and of the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the Client and the Contractor (individually the "Party" and collectively the "Parties" to this Agreement) agree as follows:

Services Provided

1. The Client hereby agrees to engage the Contractor to provide the Client with services (the "Services") consisting of:
 - Dr. Jerry Weichman will speak to the teachers, coaches and administrative staff of the LBUSD about how to connect and build positive relationships with students. He will provide advice and applicable tools which can be used in the classroom or on the field to reduce stress and discord and increase productivity and well-being. Dr. Jerry will speak to

the staff for 50-60 minutes and allow for up to 30 minutes of audience Q&A to follow.

2. The Services will also include any other tasks which the Parties may agree on. The Contractor hereby agrees to provide such Services to the Client.

Term of Agreement

3. The term of this Agreement (the "Term") will begin on the date of this Agreement and will remain in full force and effect until the completion of the Services, subject to earlier termination as provided in this Agreement. The Term of this Agreement may be extended by mutual written agreement of the Parties.
4. In the event that either Party wishes to terminate this Agreement prior to completion of the Services, that Party will be required to provide at least 10 days' notice to the other Party.

Performance

5. The Parties agree to do everything necessary to ensure that the terms of this Agreement take effect.

Currency

6. Except as otherwise provided in this Agreement, all monetary amounts referred to in this Agreement are in US Dollars.

Compensation

7. For the services rendered by the Contractor as required by this Agreement, the Client will provide compensation (the "Compensation") to the Contractor for the flat fee of \$1,000.00.
8. The Compensation will be payable upon completion of the Services.
9. The Compensation as stated in this Agreement does not include sales tax, or other applicable duties as may be required by law. Any sales tax and duties required by law will be charged to the Client in addition to the Compensation.

Ownership of Materials and Intellectual Property

10. All intellectual property and related materials (the "Intellectual Property") including any related work in progress that is developed or produced under this Agreement, will be the property of the Contractor. The Client is granted a non-exclusive limited-use license of this Intellectual Property.

11. Title, copyright, intellectual property rights and distribution rights of the Intellectual Property remain exclusively with the Contractor.

Return of Property

12. Upon the expiry or termination of this Agreement, the Contractor will return to the Client any property, documentation, records, or Confidential Information which is the property of the Client.

Capacity/Independent Contractor

13. In providing the Services under this Agreement it is expressly agreed that the Contractor is acting as an independent contractor and not as an employee. The Contractor and the Client acknowledge that this Agreement does not create a partnership or joint venture between them, and is exclusively a contract for service.

Notice

14. All notices, requests, demands or other communications required or permitted by the terms of this Agreement will be given in writing and delivered to the Parties of this Agreement as follows:
 - a. Laguna Beach Unified School District
550 Blumont Street, Laguna Beach, CA 92651
 - b. Dr. Jerry Weichman
3900 West Coast Highway, Suite 380, Newport Beach, CA 92663

or to such other address as any Party may from time to time notify the other.

Indemnification

15. Except to the extent paid in settlement from any applicable insurance policies, and to the extent permitted by applicable law, each Party agrees to indemnify and hold harmless the other Party, and its respective affiliates, officers, agents, employees, and permitted successors and assigns against any and all claims, losses, damages, liabilities, penalties, punitive damages, expenses, reasonable legal fees and costs of any kind or amount whatsoever, which result from or arise out of any act or omission of the indemnifying party, its respective affiliates, officers, agents, employees, and permitted successors and assigns that occurs in connection with this Agreement. This indemnification will survive the termination of this Agreement.

Legal Expenses

16. In the event that legal action is brought to enforce or interpret any term of this Agreement, the prevailing Party will be entitled to recover, in addition to any other damages or award, all reasonable legal costs and fees associated with the action.

Modification of Agreement

17. Any amendment or modification of this Agreement or additional obligation assumed by either Party in connection with this Agreement will only be binding if evidenced in writing signed by each Party or an authorized representative of each Party.

Time of the Essence

18. Time is of the essence in this Agreement. No extension or variation of this Agreement will operate as a waiver of this provision.

Assignment

19. The Contractor will not voluntarily, or by operation of law, assign or otherwise transfer its obligations under this Agreement without the prior written consent of the Client.

Entire Agreement

20. It is agreed that there is no representation, warranty, collateral agreement or condition affecting this Agreement except as expressly provided in this Agreement.

Enurement

21. This Agreement will enure to the benefit of and be binding on the Parties and their respective heirs, executors, administrators, successors and permitted assigns.

Titles/Headings

22. Headings are inserted for the convenience of the Parties only and are not to be considered when interpreting this Agreement.

Gender

23. Words in the singular mean and include the plural and vice versa. Words in the masculine mean and include the feminine and vice versa.

Governing Law

24. It is the intention of the Parties to this Agreement that this Agreement and the performance under this Agreement, and all suits and special proceedings under this Agreement, be construed in accordance with and governed, to the exclusion of the law of any other forum, by the laws of California, without regard to the jurisdiction in which any action or special proceeding may be instituted.

Severability

25. In the event that any of the provisions of this Agreement are held to be invalid or unenforceable in whole or in part, all other provisions will nevertheless continue to be valid and enforceable with the invalid or unenforceable parts severed from the remainder of this Agreement.

Waiver

26. The waiver by either Party of a breach, default, delay or omission of any of the provisions of this Agreement by the other Party will not be construed as a waiver of any subsequent breach of the same or other provisions.

IN WITNESS WHEREOF the Parties have duly affixed their signatures under hand and seal on this _____ day of _____, _____.

Laguna Beach Unified School District

Per: _____ (Seal)

Dr. Jerry Weichman

Laguna Beach Unified School District

13. INFORMATION

July 17, 2018

Memorandum of Understanding Between The Laguna Beach Police Department and The Laguna Beach Unified School District to Provide a School Resource Officer

Proposal

Staff proposes the Board of Education review the Memorandum of Understanding between the Laguna Beach Police Department and the Laguna Beach Unified School District to provide a School Resource Officer (SRO).

Background

In an effort to further promote safety for our schools, the Laguna Beach Police Department is developing a school resource officer program. The mission of the program is to reduce and prevent school-related violence and crime committed by juveniles and young adults. The program will seek to develop and enhance rapport between youth, police officers, school administrators, and parents. It will be designed to meet the following goals:

- Reduce incidents of school violence.
- Maintaining a safe and secure environment on school grounds.
- Reduction of criminal offenses committed by juveniles and young adults.
- Establish a rapport between the SRO and the student population.
- Establish rapport between the SRO and parents, faculty, staff, and administrators.

The Laguna Beach Police Department would assign one (1) full-time law enforcement officer to serve as the SRO during the regular school year. The SRO will be employed and retained by the Laguna Beach Police Department and will run through August 31, 2021. School site Principals will confer with the SRO to develop plans and strategies for improving safety on each campus and adjustments to the program can be made throughout the school year.

Budget Impact

There is no fiscal impact.

Recommended Action

Staff recommends the Board of Education review the Memorandum of Understanding between the Laguna Beach Police Department and the Laguna Beach Unified School District to provide a School Resource Officer (SRO).

SCHOOL RESOURCE OFFICER
MEMORANDUM OF UNDERSTANDING
BETWEEN
THE LAGUNA BEACH POLICE DEPARTMENT
AND
THE LAGUNA BEACH UNIFIED SCHOOL DISTRICT

This Memorandum of Understanding (hereinafter "MOU") is made and entered into by and between the Laguna Beach Police Department and the Laguna Beach Unified School District effective September 1, 2018

SECTION 1. PURPOSE OF MOU

The MOU formalizes the relationship between the participating entities to foster an efficient and cohesive program that will build a positive relationship between law enforcement and the youth of our community, with the goal of reducing crime committed by juveniles and young adults. This MOU delineates the mission, organizational structure, and procedures of the School Resource Officer Program (hereinafter the "SRO Program") as a joint cooperative effort between the Laguna Beach Police Department and the Laguna Beach Unified School District. The success of this program relies upon the effective communication between all involved employees, the principal of each school, and other key staff members of each organization.

SECTION 2. TERM

The term of this MOU shall begin on September 1, 2018, and end on August 31, 2021, unless terminated earlier as provided herein. The parties may renew this MOU only by separate written agreement or addendum hereto, which must be executed by both parties.

SECTION 3. MISSION, GOALS, AND OBJECTIVES

The mission of the SRO Program is the reduction and prevention of school-related violence and crime committed by juveniles and young adults. The SRO Program aims to create and maintain safe, secure, and orderly learning environments for students, teachers, and staff. This is accomplished by assigning a law enforcement officer employed by the Laguna Beach Police Department to the Laguna Beach Unified School District facilities during the school year.

Goals and objectives are designed to develop and enhance rapport between youth, police officers, school administrators, and parents. Goals of the SRO Program include:

1. Reduce incidents of school violence.
2. Maintaining a safe and secure environment on school grounds.
3. Reduction of criminal offenses committed by juveniles and young adults.
4. Establish a rapport between the SRO and the student population.
5. Establish rapport between the SRO and parents, faculty, staff, and administrators.

Moreover, the SRO will establish a trusting channel of communication with students, parents, and teachers. The SRO will serve as a positive role model for students and will promote respect for other students and a sincere concern for the school community. The SRO will promote citizen awareness of the law to enable students to become better-informed and productive citizens while empowering students with the knowledge of law enforcement efforts and obligations regarding enforcement as well as consequences for violations of the law. The SRO can serve as a confidential source of counseling for students and parents concerning problems they face as well as providing information on community resources available to them.

SECTION 4. ORGANIZATIONAL STRUCTURE

A. Composition. The Laguna Beach Police Department shall assign one (1) full-time law enforcement officer to serve as SRO during the regular school year.

B. Supervision. The day-to-day operation and administrative control of the SRO Program will be the responsibility of the Police Department. Responsibility for the conduct of the SRO, both personally and professionally, shall remain solely with the Laguna Beach Police Department. The SRO is employed and retained by the Laguna Beach Police Department, and in no event will be considered an employee of the Laguna Beach School District.

The Police Department and the School District shall each name a contact person who will monitor the program. Each principal will designate a contact person for the school to facilitate communication.

SECTION 5. PROCEDURES

A. Selection. The SRO position will be filled per Police Department directives and selection process. The Laguna Beach Police Department will make the final selection of any SRO vacancy, with input from the Laguna Beach Unified School District.

Under this framework, the SRO is first and foremost a law enforcement officer for the providing law enforcement agency. The SRO shall be responsible for carrying out all duties and responsibilities of a law enforcement officer and shall remain at all times under the control, through the chain of command, of the law enforcement agency. School officials should ensure that non-criminal student disciplinary matters remain the responsibility of school staff and not the SRO. Enforcement of the code of student conduct is the responsibility of teachers and administrators. The SRO shall refrain from being involved in the enforcement of disciplinary rules that do not constitute violations of law, except to support staff in maintaining a safe school environment.

The SRO is not a formal counselor or educator and will not act as such. However, the SRO may be used as a resource to assist students, faculty, staff, and all persons involved with the school. The SRO can be utilized to help instruct students and staff on a variety of subjects, ranging from alcohol and drug education, bullying prevention, and school safety. The SRO may use these opportunities to build rapport between the students and the staff.

The Laguna Beach Police Department recognizes, however, that the Laguna Beach School District shall maintain full and final authority over curriculum and instruction in the School District, including the instruction of individual students. The parties recognize and agree that classroom instruction is the responsibility of the classroom teacher, not the agency or its employees, and the agency and its employees shall not attempt to control, influence, or interfere with any aspect of the school curriculum or classroom instruction except in emergency situations.

SECTION 6. DUTIES AND RESPONSIBILITIES

A. SRO. The responsibilities of the SRO will include but are not be limited to:

1. Enforce criminal law and protect the students, staff, and public at large against criminal activity. The SRO shall follow the chain of command as set forth in the policies and procedures manual of the Laguna Beach Police Department. School authorities and the parents of any child involved shall be notified as quickly as possible when the SRO takes any direct law enforcement action involving a student, on-campus or off-campus, during school hours.
2. Complete reports and investigate crimes committed on campus.
3. Coordinate, whenever practical, investigative procedures between law enforcement and school administrators. The SRO shall abide by all applicable legal requirements concerning interviews or searches should it become necessary to conduct formal law enforcement interviews or searches with students or staff on the property or at school functions under the jurisdiction of the Laguna Beach School District. The SRO will not be involved in searches conducted by school personnel unless a criminal act is committed or unless school personnel requires the assistance of the SRO because of exigent circumstances, such as the need for safety or to prevent flight. Formal investigations and arrests by law enforcement officials will be conducted in accordance with applicable legal requirements.
4. Take appropriate enforcement action on criminal matters as necessary. The SRO shall whenever practicable, advise the principal before requesting additional enforcement assistance on campus and inform the principal of any additional law enforcement responsibilities that may need to be undertaken.
5. The SRO will wear the Laguna Beach Police Department issued uniform with all standard accessories and equipment, including a Taser, OC spray, and firearm. The Laguna Beach Police Department Support Services Division Commander may allow an exception to this rule at his/her discretion based on investigatory or policing needs.
6. The SRO shall be highly visible throughout the campus yet be unpredictable in their movements. For officer safety reasons, the SRO shall not establish any set routine, which allows predictability in their movements and their locations.
7. Confer with the principals to develop plans and strategies to prevent and/or minimize dangerous situations on or near the campus or involving students at school-related activities.

8. Comply with all laws, regulations, and school board policies applicable to employees of the Laguna Beach School District, including but not limited to laws, regulations and policies regarding access to confidential student records and/or the detention, investigation, and searching of students on school premises, provided the SRO shall under no circumstances be required or expected to act or in a manner inconsistent with their duties as law enforcement officers. The use of confidential school records by the SRO shall be done only with the principals approval and as allowed under the Family Educational Rights and Privacy Act. Any existing rights or benefits of personnel assigned under this agreement shall not be abridged and remain in full effect.

9. Provide information concerning questions about law enforcement topics to students and staff.

10. Develop expertise in presenting various subjects, particularly in meeting federal and state mandates in drug/alcohol abuse prevention education and provide these presentations at the request of the school personnel in accordance with the established curriculum.

11. Prepare lesson plans necessary for approved classroom instruction.

12. Provide supervised classroom instruction on a variety of law-related education, and other topics deemed appropriate and approved by the SRO's agency supervisor and a school administrator

13. The SRO shall attend school special events as needed.

14. Attend law enforcement agency in-service training as required. Reasonable attempts will be made to schedule such training to minimize his/her absence from school on an instructional day.

15. Attend meetings of parent and faculty groups to solicit their support and understanding of the School Resource Program and to promote awareness of law enforcement functions.

16. The SRO will be familiar with all community agencies offering assistance to youths and their families such as mental health clinics, drug treatment centers, etc., and may make referrals when appropriate.

17. It is the responsibility of the SRO to report schedule conflicts to the School District.

B. SRO SUPERVISOR. The responsibilities of the SRO supervisor will include but are not limited to:

1. Coordinate work assignments of the SRO.

2. Ensure SRO compliance with police department directives.

3. Coordinate scheduling and work hours of the SRO's (vacation requests, sick leave, etc.).

4. Work with the schools to make any needed adjustments to the SRO program throughout the school year.

5. Complete the SRO's annual performance evaluation. The SRO supervisor will request feedback from the school's designated contact person during the evaluation process.

C. SCHOOLS. The responsibilities of the Schools will include but are not limited to:

1. Reasonable opportunity to address students, teachers, school administrators, and parents about the SRO Program, goals and objectives. Administrators shall seek input from the SRO regarding criminal justice problems relating to students and site security issues.

2. When school personnel discover weapons, drugs, alcohol, or other illegal contraband on school property, the SRO shall be notified as soon as reasonably possible. If no juvenile or criminal charges are to be filed and no administrative action is to be taken by the schools, the contraband shall be confiscated by the SRO according to police department policy and properly disposed of at the police department.

3. School personnel shall timely notify the SRO with the names of specific individuals who are not allowed on school property and shall notify the SRO of any anticipated parental problems resulting from disciplinary action taken against a student.

4. Work cooperatively with the police department to make any needed adjustments to the SRO program throughout the year.

5. Provide the police department with updated copies of all laws, rules, regulations, and school board policies applicable to employees of the school, including but not limited to laws, rules, regulations, and policies regarding access to confidential student records and/or the detention, investigation, and searching of students on school premises.

SECTION 6. ENFORCEMENT

Although the SRO has been placed in a formal educational environment, he/she are not relieved of the official duties as an enforcement officer. The SRO shall intervene when it is necessary to prevent any criminal act or maintain a safe school environment. Citations shall be issued and arrests made when appropriate and in accordance with California state law and department policy. The SRO and the Laguna Beach Police Department will have the final decision on whether criminal charges shall be filed.

The Laguna Beach Police Department will reserve the right to temporarily remove the SRO if additional officers are needed during a critical incident or natural disaster.

SECTION 7. TERMINATION

This Agreement may be terminated by either party, with or without cause, upon thirty (30) day's written notice to the other party.

SECTION 8. HOLD HARMLESS

1. Each party agrees to hold harmless, defend, and indemnify each other including its officers, agents, and employees against all claims, demands, actions and suits (including all attorney fees and cost) arising from the indemnitors performance of this MOU where the loss or claim is attributable to the negligent acts or omissions of that party.

2. The Laguna Beach School District and the Laguna Beach Police Department mutually covenant and agree that neither party will insure the actions of the other, and each party will assume its own responsibility in connection with any claims made by a third party against the Laguna Beach Police Department and/or the Laguna Beach School District.

SECTION 9. NOTICE

Any notice, consent or other communication in connection with this Agreement shall be in writing and may be delivered in person, by mail or by email. If hand-delivered, the notice shall be effective upon delivery. If by email, the notice shall be effective when sent. If served by mail, the notice shall be effective three (3) business days after being deposited in the United States Postal Service by certified mail, return receipt requested, addressed appropriately to the Laguna Beach Police Department Chief of Police or the Laguna Beach Unified School District Superintendent.

The SRO's effectiveness in the program will be evaluated at the end of each school term. The principals will provide input into the evaluation. This may include a recommendation to the Chief of Police that the officer not be assigned to that school the following year. The Chief of Police will consider the assessment and the input of the Superintendent when assigning an officer to a school and will make a good faith effort to address any concerns raised. Ultimately, however, the final decision on which the officer will be assigned as a School Resource Officer is within the sole discretion of the Chief of Police.

SECTION 10. MODIFICATION; ENTIRE AGREEMENT OF PARTIES EXPRESSED

No modification of this Agreement shall be valid or binding unless the modification is in writing, duly dated and signed by both parties.

Executed this ____ day of _____, 2018.

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

By: _____

Jason Vilorio

SUPERINTENDENT

LAGUNA BEACH POLICE DEPARTMENT

By: _____

Laura Farinella

CHIEF OF POLICE

Laguna Beach Unified School District

14. INFORMATION

July 17, 2018

2019-2020 Student Instructional Calendar

Proposal

Staff will present revisions to the proposed 2019-2020 student instructional calendar per Board direction from the June 19, 2018 Special Board meeting.

Background

At the direction of the Board staff established a stakeholder committee that convened beginning in October 2017 to explore the current practices related to the student instructional year, identify needs, and recommend potential solutions beginning with the 2019-20 school year for Board consideration. The committee consisted of teachers, staff, parents, administrators, and city officials; many of whom hold multiple stakeholder roles.

Over the course of six months, the stakeholder committee convened to surface questions and assumptions about the student instructional year and study data, which included data related to student attendance, athletics, Advanced Placement and statewide testing, city transportation patterns, city summer employment, student employment survey, traffic patterns, and past instructional year configurations.

After identifying priorities based on student needs, the committee reviewed and evaluated various sample student instructional year configurations and developed a recommendation that best addresses the needs of the current student population, which was presented to the Board at the April 12, 2018 Special Study Session. The Board provided direction to staff to conduct a survey of stakeholders to include students in grades eight through 12, all parents, and staff. The survey was conducted by Hanover Research in May and received 2,105 responses. The survey results were reviewed at a special Board meeting on June 19, 2018. The Board provided direction to staff to present a calendar that incorporated school starting on August 26 and the first semester concluding at winter break.

Budget Impact

There is no budget impact for this item.

Recommended Action

Staff recommends the Board of Education receive the revised calendars and provide staff with direction on next steps, which could include further changes and bringing the topic back at a future meeting.

2019-2020 Committee Recommendation

August 21 start

Three non-student days

Thanksgiving week off

First semester ends at winter break



2019-2020 Committee Recommendation Amended Per Board Direction

August 26 start

Two non-student days

Thanksgiving week same as current calendar

First semester ends at winter break



Laguna Beach Unified School District

15. INFORMATION

July 17, 2018

Fourth Quarter Report of Uniform Complaints for the Williams Case Settlement

Proposal

Staff will present the fourth quarter summary report on the nature and resolution of all complaints, as required by the Williams Litigation Settlement. The report will also be submitted to the County Superintendent of Schools.

Background

As a result of the State of California's settlement of the Williams class action lawsuit, Education Code Section 35186 requires school districts to: 1) provide an opportunity to file formal complaints under the district's Uniform Complaint Procedures; and, 2) report the number of complaints filed and the area to the Board of Education and the public four times per year.

The second quarter report recaps the number of Uniform Complaints received by the District in the three areas governed by the Williams Case Settlement for the period of April 1 – June 30, 2018. The three targeted areas are:

1. According to Education Code Section 60119, "Sufficient textbooks or instructional materials" means that each pupil, including English learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home in each of the core subject areas: Mathematics, Science, History Social-Science and English/language arts, including the English language development component of an adopted program. This paragraph does not require two sets of textbooks or instructional materials for each pupil.

The materials may be in a digital format as long as each pupil, at a minimum, has and can access the same materials in the class and to take home, as all other pupils in the same class or course in the district and has the ability to use and access them at home.

2. There should be no teacher vacancies or misassignments.
3. School facilities must be clean, safe, and maintained in good repair.

The District's report is as follows:

Report Period:	<u>Quarter #4 - April 1 – June 30, 2018</u>
Number of Complaints Received:	<u>None</u>
Nature of Complaints:	<u>None</u>
Resolution of Complaints:	<u>None</u>
Report to Board of Education:	<u>July 17, 2018</u>

Webber/Winston/Vloria

Budget Impact

There is no budget impact to this item.

Recommended Action

Staff recommends the Board of Education receive the fourth quarter report of Uniform Complaints as mandated by the Williams Case Settlements.

Laguna Beach Unified School District

16. ACTION

July 17, 2018

Approval: Resolution #18-05: Resolution of the Board of Education Acting as the Legislative Body of Community Facilities District No. 98-1 of the Laguna Beach Unified School District Authorizing the Levy of Special Taxes Within Community Facilities District No. 98-1 for Fiscal Year 2018/19

Proposal

Staff proposes the Board of Education approve Resolution #18-05: Resolution of the Board of Education Acting as the Legislative Body of Community Facilities District No. 98-1 of the Laguna Beach Unified School District Authorizing the Levy of Special Taxes Within Community Facilities District No. 98-1 for Fiscal Year 2018/19.

Background

The adoption of the authority to levy special taxes is an annual requirement.

Budget Impact

Any cost associated with the Community Facilities District is funded through the tax levy.

Recommended Action

Staff recommends the Board of Education approve Resolution #18-05: Resolution of the Board of Education Acting as the Legislative Body of Community Facilities District No. 98-1 of the Laguna Beach Unified School District Authorizing the Levy of Special Taxes Within Community Facilities District No. 98-1 for Fiscal Year 2018/19.

**RESOLUTION OF THE BOARD OF EDUCATION ACTING AS THE LEGISLATIVE
BODY OF COMMUNITY FACILITIES DISTRICT NO. 98-1 OF THE LAGUNA BEACH
UNIFIED SCHOOL DISTRICT AUTHORIZING THE LEVY OF SPECIAL TAXES
WITHIN COMMUNITY FACILITIES DISTRICT NO. 98-1 FOR FISCAL YEAR
2018/19.**

**Resolution #18-05
July 17, 2018**

WHEREAS, the Laguna Beach Unified School District (the "District") previously established Community Facilities District No. 98-1 of the Laguna Beach Unified School District ("CFD No. 98-1") pursuant to the terms and provisions of the Mello-Roos Community Facilities Act of 1982, as amended (the "Act"); and,

WHEREAS, the Board of Education of the District acting as the legislative body of CFD No. 98-1 (the "Board of Education") is authorized pursuant to Resolution No. 99-43 (the "Resolution of Formation") to levy a special tax sufficient to pay principal, interest, other periodic costs and administrative expenses with respect to bonds of CFD No. 98-1 issued to finance certain public improvements and to pay all expenses incidental thereto; and,

WHEREAS, in accordance with the Act, adopted Ordinance No. 01-1 on April 24, 2001 (the "Ordinance"), levying the special tax within CFD No. 98-1; and,

WHEREAS, CFD No. 98-1 issued its special tax notes, Series 1999, Series A and Series B in the amounts of \$3,828,000 and \$3,830,626.93 respectively pursuant to Resolution No. 99-43, adopted by the Board of Education; and,

WHEREAS, CFD No. 98-1 issued its special tax bonds, Series 2004 in the amount of \$9,970,000 pursuant to Resolution No. 04-10, adopted by the Board of Education; and,

WHEREAS, CFD No. 98-1 issued 2012 special tax refunding bonds in the amount of \$9,330,000 pursuant to Resolution No. 12-18, adopted by the Board of Education; and,

WHEREAS, it is now necessary and appropriate that this Board of Education levy and collect the special taxes for Fiscal Year 2018/19 for the purpose specified in the Ordinance, by the adoption of a resolution as specified by the Act and that Ordinance; and,

WHEREAS, the special taxes being levied hereunder are at the same rate or at a lower rate than provided by the Ordinance;

NOW, THEREFORE, THE BOARD OF EDUCATION OF THE LAGUNA BEACH UNIFIED SCHOOL DISTRICT, ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 98-1, DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The above recitals are true and correct.

Section 2. The special tax ("Special Tax") is imposed without regard to property valuation and is levied in compliance with the Act and the Ordinance.

Section 3. In accordance with the Act and the Ordinance, there is hereby levied upon the parcels within the District which are not otherwise exempt from taxation under the Act or the Ordinance the special taxes for Fiscal Year 2018/19 at the tax rates set forth in the report prepared by David Taussig and Associates for CFD No. 98-1 entitled "Annual Levy of Special Tax For Fiscal Year 2018/19" (the "Report") submitted herewith, which rates do not exceed the maximum rates set forth in the Ordinance. After adoption of this Resolution, the Assistant Superintendent of Business Services of the District, or his designee, may make any necessary modifications to these special taxes to correct any errors, omissions or inconsistencies in the listing of categorization of parcels to be taxed or in the amount to be charged to any category of parcels; provided, however, that any such modifications shall not result in an increase in the tax applicable to any category of parcels and can only be made prior to the submission of the tax rolls to the Orange County Auditor.

Section 4. All of the collections of the special tax shall be used only as provided for in the Act and the Resolution of Formation. The special tax shall be levied only so long as needed to accomplish the purposes described in the Resolution of Formation.

Section 5. The special tax shall be collected in the same manner as ordinary ad valorem taxes are collected and shall be subject to the same penalties and the same procedure and sale in cases of delinquency as provided for ad valorem taxes as such procedure may be modified by law or this Board from time to time.

ADOPTED, SIGNED AND APPROVED this 17th day of July, 2018.

BOARD OF EDUCATION OF THE LAGUNA BEACH
UNIFIED SCHOOL DISTRICT ACTING AS THE
LEGISLATIVE BODY OF COMMUNITY FACILITIES
DISTRICT NO. 98-1 OF THE LAGUNA BEACH UNIFIED
SCHOOL DISTRICT

By: _____

Jan Vickers
President of the Board of Education
LagunaBeach Unified School District

STATE OF CALIFORNIA

COUNTY OF ORANGE

Holloway/Dixon/Viloria

I, Dee Perry, Clerk of the Board of Education of the Laguna Beach Unified School District, do hereby certify that the foregoing Resolution was duly passed, approved and adopted by the Board of Education of the Laguna Beach Unified School District at a regular meeting of said Board held on the 17th day of July, 2018.

Dee Perry
Clerk of the Board of Education

Laguna Beach Unified School District

17. ACTION

July 17, 2018

Approval: Challenge Success School Program Contract

Proposal

Staff proposes the Board of Education approve the Contract for the Challenge Success School Program for Laguna Beach High School for the 2018-2019 school year.

Background

The Laguna Beach Unified School District is committed to supporting positive academic, personal and social development of all students. At Laguna Beach High School, multiple local data sources, including informal surveys, and formal school climate surveys, universal social emotional health survey, and the California Healthy Kids Survey (CHKS), indicate that students continue to identify significant needs in the area of stress related to school and post-secondary transition, and low rates of optimism, zest, and persistence. Our recent successful parent education event with Julie Lythcott-Haims helped the District to connect with the Challenge Success program, led by a team of Stanford University professors and staff. The mission of Challenge Success is to partner with schools, families, and communities to promote a broad definition of success and to implement research-based strategies so that all students are healthy and engaged with learning.

The Challenge Success program is a consortium of 30 school districts who participate in an integrated training model that includes:

- Fall and spring conference with eight (8) attendees, including the site principal, a student, parent, and school/district staff members
- Coaching: Seven (7) sessions facilitated by a Challenge Success coach
- Presentations: Two (2) Parent Education and/or Professional Development
- Survey: Implementation and feedback from the *Stanford Survey of Adolescent School Experiences*
- Consultation: 1-hour consultation call with School Program Director
- Book: Copy of Challenge Success book, *Overloaded and Underprepared: Strategies for Stronger Schools and Healthy, Successful Kids*

We believe that the value of the Challenge Success program will provide LBHS and the District an excellent opportunity to truly embrace and integrate research-based school system supports to benefit the education of the whole child. The education landscape nationally and locally has evolved to overemphasize the importance of grades and test scores at the expense of leaving students feeling stressed and having a sense of disconnection from the relevance of what they are learning. We strive for our students to

perform academically in school and to master key concepts, however, our tendency to overemphasize academic achievement as opposed to other areas of growth and development has resulted in a lack of attention to other components of a successful life. The Challenge Success program supports schools to design and integrate evidence-based practices in five areas: 1) Timing and Scheduling; 2) Project and Problem-Based Learning; 3) Alternative and Authentic Assessments; 4) Climate of Care; and 5) Education for Parents, Students, and Staff. The program goals are to support students to be independent, adaptable, ethical, and engaged critical thinkers and to foster learners who are healthy, motivated, and prepared for the wide variety of tasks they will face as adults.

Budget Impact

The cost of the this program is \$17,000.00 and will be paid for from general funds.

Recommended Action

Staff recommends the Board of Education approve the Contract for the Challenge Success School Program.

INDEPENDENT CONTRACTOR AGREEMENT

This Agreement is hereby entered into between the Laguna Beach Unified School District, hereinafter referred to as "District," and Challenge Success, P.O. Box 20053, Stanford, CA 94309, hereinafter referred to as "Contractor."

WHEREAS, District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal or administrative matters, if such persons are specially trained and experienced and competent to perform the special services required;

WHEREAS, District is in need of such special services and advice; and

WHEREAS, Contractor is specially trained and experienced and competent to perform the special services required by the District, and such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. Services to be provided by Contractor. Contractor shall provide to District the following services:

Challenge Success School Program - Comprehensive Package:

- *Fall Conference: Admission for up to 8 team members to the Fall Conference*
- *Spring Conference: Admission for up to 8 team members to the Spring Conference*
- *Coaching: 7 sessions facilitated by a Challenge Success coach to take place at the conference and throughout school year*
- *Presentations: 2 Parent Education and/or Professional Development presentations via video format (live can be arranged at an additional cost)*
- *Survey: Implementation and feedback from the Stanford Survey of Adolescent School Experiences (Premium Package)*
- *Consultation: 1-hour consultation call with School Program Director*
- *Book: Copy of Challenge Success book, Overloaded and Underprepared: Strategies for Stronger Schools and Healthy, Successful Kids*

2. Term. Contractor shall commence providing Services under this Agreement upon Board Approval on July 17, 2018, and will diligently perform as required and complete performance by June 30, 2019.

3. Compensation. District agrees to pay the Contractor for Services satisfactorily rendered pursuant to this Agreement a total fee not to exceed \$17,000.00. District shall pay Contractor according to the following terms and conditions: Deposit of \$8,500.00 due July 20, 2018; Balance of \$8,500.00 due August 15, 2018.

4. Expenses. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing Services for District.

5. Independent Contractor. Contractor, in the performance of the Services pursuant to this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that it and all of its employees shall not be considered officers, employees or agents of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Workers' Compensation. Contractor assumes the full responsibility for the acts and/or omissions of its employees or agents as they relate to the Services to be provided under this Agreement. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor's employees.

6. Materials. Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies and other items necessary to complete the Services to be provided pursuant to this Agreement, except as follows: N/A

Contractor's Services will be performed in accordance with generally and currently accepted principles and practices of its profession.

7. Originality of Services/Intellectual Property. Contractor agrees that all ideas, technologies, formulae, procedures, processes and methods prepared for and submitted by Contractor to the District in connection with the Services set forth in this Agreement, shall be wholly original to Contractor and shall not be copied in whole or in part from any other source, except that submitted to Contractor by District as a basis for such Services. Contractor further agrees that all writings, materials, compositions, recordings, teleplays, and/or video productions prepared for, written for, or otherwise (hereinafter referred to as "Content") submitted by Contractor to the District and/or used in connection with the Services set forth in this Agreement, reflect the intellectual property of, and copyright interests held by District and shall not be copied or used in whole or in part by Contractor without District's express written permission. Contractor understands and agrees that all Content produced under this Agreement is the property of District and cannot be used without District's express written permission. Contractor acknowledges and agrees that District shall have all right, title and interest in said Content, including the right to secure and maintain the copyright, trademark and/or patent of said Content in the name of the District.

8. Termination. District may, at any time, with or without reason, terminate this Agreement and compensate Contractor only for Services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of Services by Contractor. Notice shall be deemed given when received by the Contractor or no later than three (3) days after the day of mailing, whichever is sooner.

District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include: (a) material violation of this Agreement by the

Contractor; or (b) any act by Contractor exposing the District to liability to others for personal injury or property damage; or (c) Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors or a receiver is appointed on account of Contractor's insolvency. Written notice by District shall contain the reasons for such intention to terminate and unless within five (5) days after service of such notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the five (5) days cease and terminate. In the event of such termination, the District may secure the required Services from another contractor. If the cost to the District to secure the required Services from another contractor exceeds the cost of providing the Services pursuant to this Agreement, the excess cost shall be charged to and collected from the Contractor. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District. Written notice by District shall be deemed given when received by the Contractor, or no later than three (3) days after the day of mailing, whichever is sooner.

9. Hold Harmless. Contractor agrees to and does hereby indemnify, hold harmless and defend the District and its governing board, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense, of any nature whatsoever, which may be incurred by reason of:

(a) Liability for damages for: (1) death or bodily injury to person; (2) injury to, loss or theft of property; or (3) any other loss, damage or expense arising out of (1) or (2) above, sustained by the Contractor or any person, firm or corporation employed by the Contractor, either directly or by independent contract, upon or in connection with the Services called for in this Agreement, however caused, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

(b) Any injury to or death of any person(s), including the District's officers, employees and agents, or damage to or loss of any property caused by any act, neglect, default, or omission of the Contractor, or any person, firm or corporation employed by the Contractor, either directly or by independent contract, arising out of, or in any way connected with, the Services covered by this Agreement, whether said injury or damage occurs either on or off District's property, except for liability for damages which result from the sole negligence or willful misconduct of the District or its officers, employees or agents.

(c) Any liability for damages which may arise from the furnishing or use of any copyrighted or uncopyrighted matter or patented or unpatented invention under this Agreement.

10. Insurance. Contractor shall insure Contractor's activities in connection with the Services under this Agreement and agrees to carry insurance to ensure Contractor's ability to adhere to the indemnification requirements under this Agreement.

10.1 Contractor shall, at Contractor's sole cost and expense, maintain in full force and effect the following insurance coverages from a California licensed insurer with an A, VIII, or better rating from A.M. Best or an approved self insurance program, sufficient to cover any claims, damages, liabilities, costs and expenses (including attorney fees) arising out of or in connection with Contractor's fulfillment of the obligations under this Agreement:

a. Comprehensive or Commercial Form General Liability Insurance, including bodily injury, property damage and contractual liability with minimum limits as follows:

(1)	Each Occurrence	<u>\$1,000,000</u>
(2)	Products/Completed Operations	<u>N/A</u>
(3)	Personal and Advertising Injury	<u>\$1,000,000</u>
(4)	General Aggregate	<u>\$2,000,000</u>

The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. This policy shall include or be endorsed to include abuse and molestation coverage of at least \$1,000,000 for each occurrence.

b. Business Automobile Liability Insurance for owned, scheduled, non-owned, or hired automobiles with a combined single limit not less than \$1,000,000 per occurrence. (Required only if the Contractor drives on behalf of the District in the course of performing Services.)

c. Professional Liability Insurance with a limit of \$1,000,000 per occurrence, if applicable; \$2,000,000 aggregate.

d. Workers' Compensation and Employers Liability Insurance in a form and amount covering Contractor's full liability under the California Workers' Compensation Insurance and Safety Act and in accordance with applicable state and federal laws. The policy shall be endorsed with the insurer's waiver of rights of subrogation against the District.

Part A - Statutory Limits for Contractor

Part B - \$1,000,000/\$1,000,000/\$1,000,000 Employers' Liability

e. Employment Practices Liability (EPL) and Directors and Officers (D&O) coverage with the following limits: \$1,000,000 per occurrence

It should be expressly understood, however, that the coverage and limits referred to under a., b. and c. above shall not in any way limit the liability of the Contractor. If Contractor maintains broader coverage and/or higher

limits than the minimums required herein, the District shall be entitled to the broader coverage and/or higher limits maintained by the Contractor.

10.2 Upon execution of this Agreement by the District and Contractor, and prior to commencing the Services under this Agreement, Contractor shall provide District with certificates of insurance evidencing all coverages and endorsements required hereunder.

Contractor shall provide prior written notice to the District thirty (30) days in advance of any non-renewal, cancellation, or modification of the required insurance. The certificates of insurance providing the coverages referred to in clauses a and b above shall:

- name District, its Governing Board, officers, and employees, as additional insureds with appropriate endorsements.
- be endorsed with the insurer's waiver of rights of subrogation against the District.

In addition, the certificates of insurance shall include a provision stating "Such insurance as is afforded by this policy shall be primary, and any insurance carried by District shall be excess and noncontributory." Failure to maintain the above-mentioned insurance coverages shall be cause for termination of this Agreement.

11. Assignment. The obligations of the Contractor pursuant to this Agreement shall not be assigned by the Contractor.

12. Compliance with Applicable Laws. The Services completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Contractor agrees to comply with all federal, state and local laws, rules, regulations and ordinances that are now or may in the future become applicable to Contractor, Contractor's business, the Services, equipment and personnel engaged in Services covered by this Agreement or accruing out of the performance of such Services.

12.1. Fingerprinting. Education Code section 45125.1 requires that employees of a Contractor providing certain services to school districts must be fingerprinted by the California Department of Justice for a criminal records check, unless the District determines that the Contractor and/or Contractor's employees will have limited or no contact with District's students. In making this determination, the District will consider the totality of the circumstances. If the District has determined that fingerprinting is required, whether or not the Services are one of those listed in Section 45125.1, the Contractor expressly agrees that Contractor and all of Contractor's current and subsequent employees will submit or have

submitted fingerprints in a manner required by the California Department of Justice, as set forth in Education Code section 45125.1. Contractor and/or Contractor's current and subsequent employees shall not come in contact with students until the Department of Justice has ascertained that the Contractor and/or Contractor's employees have not been convicted of a serious or violent felony. Contractor shall certify in writing to the Governing Board of the District that none of its employees who may come in contact with students have been convicted of a serious or violent felony; and shall provide to the Governing Board of the District a list of names of its employees who may come in contact with students. Contractor shall fulfill these requirements at its own expense. The District may require the Contractor and its current and subsequent employees to submit to additional criminal records checks at the District's sole and absolute discretion.

If the District has determined that fingerprinting is not required, the Contractor and/or Contractor's current and subsequent employees shall check in with the District or school site office each day immediately upon arriving at the District or school site; employees shall inform District or school site office staff of their proposed activities and location at the District or school site; once at the District or school site, Contractor and/or Contractor's employees shall not change locations without contacting the District or school site office; Contractor and/or Contractor's employees shall not use student restroom facilities; and, if Contractor and/or Contractor's employees encounter any students, Contractor and/or Contractor's employees shall immediately leave the area and contact the District or school site office and receive further direction from District or school site office staff.

12.2. Tuberculosis Testing. Contractor and/or Contractor's current and subsequent employees providing Services to the District agree to undergo tuberculosis screening and to submit written verification of negative results for tuberculosis, if required by the District, prior to commencing Services pursuant to this Agreement.

13. Permits/Licenses. Contractor and all Contractor's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of Services pursuant to this Agreement.

14. Employment with Public Agency. Contractor, if an employee of another public agency, agrees that Contractor will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which Services are actually being performed pursuant to this Agreement.

15. Entire Agreement/Amendment. This Agreement and any exhibits attached hereto constitute the entire Agreement among the parties to it and supersedes any prior or contemporaneous understanding or Agreement with respect to the Services contemplated, and may be amended only by a written amendment executed by both parties to the Agreement. This Agreement incorporates by this reference, any exhibits, which are attached hereto and incorporated herein.

16. Nondiscrimination. Contractor agrees that it will not engage in unlawful discrimination in employment of persons because of race, ethnicity, religion, nationality,

disability, gender, sex, marital status, age, or other characteristics protected by federal or state laws of such persons.

17. Non Waiver. The failure of District or Contractor to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement, shall not be deemed a waiver by that party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

18. Notice. All notices or demands to be given under this Agreement by either party to the other shall be in writing and given either by: (a) personal service or (b) by U.S. Mail, mailed either by registered or certified mail, return receipt requested, with postage prepaid. Service shall be considered given when received if personally served or if mailed on the third day after deposit in any U.S. Post Office. The address to which notices or demands may be given by either party may be changed by written notice given in accordance with the notice provisions of this section. At the date of this Agreement, the addresses of the parties are as follows:

District:

Laguna Beach Unified School District
Attn: Instructional Services Office
550 Blumont Street
Laguna Beach, CA 92651

Contractor:

Challenge Success
% Eileen Landay
P.O. Box 20053
Stanford, CA 94309

19. Severability. If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

20. Attorney Fees/Costs. Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs, and attorneys' fees.

21. Headings. The headings contained in this Agreement are provided exclusively for reference and the convenience of the Parties. No legal significance of any type shall be attached to the headings.

22. Counterparts. This Agreement may be signed and delivered in two counterparts, each of which, when so signed and delivered, shall be an original, but such counterparts together shall constitute the one instrument that is the Agreement, and the Agreement shall not be binding on any party until all Parties have signed it.

23. Authorized Signatures. The individual signing this Agreement warrants that

he/she is authorized to do so. The Parties understand and agree that a breach of this warranty shall constitute a breach of the Agreement and shall entitle the non-breaching party to all appropriate legal and equitable remedies against the breaching party.

24. Governing Law. The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in Orange County, California. This Agreement is made in and shall be performed in Orange County, California.

This Agreement is entered into this ____ day of _____, 2018.

Laguna Beach Unified School District
District Name

Challenge Success
Contractor Name

By: _____

By: _____

Jason Vilorio, Ed.D.
Typed Name

Typed Name

Title: Superintendent of Schools

Title: _____

Laguna Beach Unified School District

18. ACTION

July 17, 2018

Approval: Orton-Gillingham On-Site District Training in An Amount Not-to-Exceed \$27,040

Proposal

Staff proposes the Board of Education approve funding to provide a five-day intensive Orton-Gillingham training for up to 29 staff, including all K/1 teachers and selected special education and classified staff.

Background

On October 8, 2015, Governor Brown signed Assembly Bill 1369, requiring Dyslexia program guidelines to be developed based on current research. AB 1369 resulted in the addition of Education Code sections 56334 and 56335 becoming effective January 1, 2016.

As part of the District's implementation of the new requirements, a work group was established to review State Guidelines and craft an action plan to address the required needs. Our action plan addresses four key areas: Screening and Assessment, Intervention, Training and Parent Education. As part of our training needs, the District committee determined that one of our next priorities is to train all K-1 and special education teachers in the Orton-Gillingham (OG) method. Orton-Gillingham is one of the most recognized practices and has been validated over the past 70 years. Their approach has been based on how individuals learn to read and write; why a significant number have difficulty in doing so; how having dyslexia makes achieving literacy skills more difficult; and which instructional practices are best suited for teaching such individuals to read and write.

The OG method is most properly understood and practiced as an approach, not a scripted program, system or technique. In the hands of a well-trained and experienced instructor, it is a powerful tool of exceptional breadth, depth, and flexibility. The theory combines multi-sensory techniques along with the structure of the English language. Multisensory education incorporates the three learning pathways, which are auditory, kinesthetic and visual. The uniqueness of this type of instruction allows educators to capitalize on an individual student's dominant learning modality while delivering instruction that will strengthen the remaining learning pathways.

Budget Impact

The cost for the five-day intensive training is \$27,040 to be paid from Title II funds.

Recommended Action

Staff recommends the Board of Education approve the on-site Orton-Gillingham training.



IMSE Contract Agreement

This contract agreed to on June 25, 2018 is between the Institute for Multi-Sensory Education ("IMSE"), whose address is 19720 Gerald Street, Northville, Michigan 48167, and the Laguna Beach Unified School District, whose address is 550 Blumont St., Laguna Beach, CA 92651.

IMSE Comprehensive Orton-Gillingham Training (30-hour):

A hands-on, personalized session that provides an understanding of IMSE's enhanced Orton-Gillingham method and the tools necessary to apply it in the classroom. After participating in this training, teachers will be better able to assess, evaluate and teach children how to read, write, and spell proficiently.

Teachers will receive training with respect to:

- Phonemic awareness
- Multi-sensory strategies for reading, writing and spelling
- Syllabication patterns for encoding / decoding
- Reciprocal Teaching for reading comprehension
- Multi-sensory techniques for sight words
- Student assessment techniques
- Guidelines for weekly lesson plans

Materials Provided by IMSE:

- *IMSE Comprehensive Training Manual*
- *IMSE Assessment Manual*
- *Recipe for Reading*
- *IMSE Comprehensive Syllable Division Word Book*
- *Interventions for All: Phonological Awareness*
- *IMSE Phoneme/Grapheme Card Pack*
- *Access to IMSE's Interactive OG for 1 year*

Participants will need to bring the following supplies to the first day of training:

- Red crayon
- Green crayon
- Two Highlighters of varying colors
- Sticky notes
- Notebook
- Scissors
- Glue

Dates of the training are:

September 17-21, 2018
30 contact hours



Training Fees

Participants	Training Price
10-14	\$13,540.00
15-19	\$18,040.00
20-24	\$22,540.00
1-29	\$27,040.00
30-34	\$31,540.00
35-39	\$35,115.00
40-44	\$39,490.00
45-54	\$45,240.00
55-64	\$52,240.00

*Highlighted prices are available only for trainings being held between October-May

This is a flat fee which includes tuition, materials, shipping, and instructor travel. Materials are provided only for participants attending the training dates listed above. Any extra training materials must be returned to IMSE.

IMSE will prepare and ship training materials based on the agreed number of participants provided at least 30 days prior the training start date. Additional participants are welcome, however IMSE must be notified no less than 7 days prior the training start date and express processing /shipping fees shall apply. If the attendance is less than the number of participants provided to IMSE by the School/School District, then all extra materials must be returned to IMSE, shipping and handling fees shall apply. The IMSE Instructor will prepare boxes for FedEx to return ship; however, it is the School/School District's sole responsibility to make sure that all of the IMSE Instructor boxes are sent back to IMSE via FedEx. Unless expressly authorized by IMSE in writing, in no event shall all or any part of the training be videotaped or recorded.

Cancellation Policy

IMSE requires a \$1000 cancellation fee, in the event that the School/School District cancels or reschedules the training within 30 days of the training start date.

IMSE shall have the right to cancel and/or reschedule the training in its sole discretion. If the School/School District cancels and/or reschedules the training within 30 days of the training start date, then the School/School district shall pay IMSE the \$1000.00 fee.

Intellectual Property

IMSE provides various training and related materials, supplements, information, quizzes, tests, questions, articles, and other information including, but not limited to, *IMSE Comprehensive Training Manual*, *IMSE Assessment Manual*, *Recipe for Reading*, *IMSE Comprehensive Syllable Division Word Book*, *How to Teach Spelling*, and *IMSE Phoneme/Grapheme Card Pack* (the "Materials"). IMSE authorizes the School/School District to utilize the Materials in connection with the training and for use in the classroom only.



Unless expressly authorized by IMSE, the Materials shall not be copied or reproduced in any fashion. Further, the School/School District shall not modify the Materials in any way or reproduce, share, distribute or utilize them to perform unauthorized trainings.

The School/School District acknowledges that IMSE owns certain trademarks and copyrights hereinafter referred to as the "Intellectual Property."

The Intellectual Property includes all trademark registrations and unregistered trademark usages of IMSE, Reading Venture One LLC, INSTITUTE FOR MULTI-SENSORY EDUCATION, SENSATIONAL SAND, SEE HEAR FEEL THE DIFFERENCE including both word mark and design applications and other certain brands, trademarks and services marks owned and used by IMSE.

The Intellectual Property further includes all copyrights, both registered and unregistered, owned and used by IMSE, any non-registered copyrights in the Materials, any and all authorized or unauthorized video and audio recording created by the School/School District discussing the Materials and any and all authorized or unauthorized modified Materials produced by the School/School District.

IMSE shall have and shall retain ownership of all right, title and interest in and to Materials and Intellectual Property enumerated herein.

Unless expressly indicated otherwise herein by IMSE, even if the School/School District has previously obtained IMSE's written permission to use any Materials, the School/School District agrees to obtain written consent each time before using the Materials enumerated above.

Except as expressly stated herein, the School/School District acknowledges that it has no right, title, or interest of any kind on any legal basis in or to the Materials or the Intellectual Property enumerated above.

Upon termination of this agreement, the School/School District agrees to immediately return to IMSE any printed and/or recorded Materials and/or Intellectual Property that the School/School District may have in its possession or control.

Indemnification of IMSE

The School/School District, and its successors and assigns shall indemnify and hold harmless IMSE and its members, managers, managing directors, directors, officers, agents, representatives, employees, affiliates, subsidiaries, successors, heirs and assigns from and against any and all claims, liabilities, losses, costs or expenses, including but not limited to actual attorney fees and related costs and expenses, and damages, whether known or unknown, joint or several, incurred by such parties and related to or arising in any manner whatsoever from the performance of this engagement.

IMSE may, but is not required, to engage at the expense of the School/School District separate counsel of our choice in connection with any legal matter to which this indemnification may relate.



Limitation of Liability

IMSE and any of its members, managers, managing directors, directors, officers, agents, representatives, employees, affiliates, subsidiaries, successors, heirs and assigns shall not be liable for any loss or damage except as is a direct result of IMSE's intentional breach of any material provision of this engagement or willful misconduct. In no case shall IMSE be liable for special, incidental, consequential, punitive or exemplary damages, including lost profits or lost savings, whether or not such are foreseeable or IMSE has been advised of the possibility of such damage. IMSE's liability, if any, under or in relation to this engagement and the services hereunder will be limited to the amount of payment actually received by IMSE in relation to this engagement.

It is understood and agreed that each of the parties hereto is an independent contractor and that neither party is, nor will be considered to be an agent, distributor, partner, fiduciary, or representative of the other. Except as authorized herein, neither party will act or represent itself, directly or by implication, in any such capacity in respect of the other or in any manner assume or create any obligation on behalf of, or in the name of, the other.

Confidentiality

The School/School District shall keep all Materials confidential, and shall not sell, publicize, upload, video record, audio record, loan, rent, giveaway, describe, summarize, or otherwise reveal the Materials or their contents, to any other person or entity. Any breach of these terms automatically terminates your authorized use of the Materials and may be subject to further action.

Severability

If any portion of this agreement is determined to be invalid or unenforceable, the parties agree that the remainder of this agreement will be valid and enforceable.

Entire Agreement

This agreement represents the entire understanding of the parties relating to the engagement and may not be amended or modified in any respect except in writing signed by the parties.

Governing Law

This agreement will be interpreted and construed under the laws of the State of Michigan. The parties further agree that in the event of a dispute regarding this engagement or under this agreement, jurisdiction will be in the United States District Court for the Eastern District of Michigan or the Circuit Court for the County of Oakland. IN ADDITION, THE PARTIES HERETO IRREVOCABLY WAIVE THE RIGHT TO TRIAL BY JURY IN ANY ACTION, PROCEEDING OR CLAIM ARISING OUT OF OR RELATING TO THIS AGREEMENT.

Attorney Fees

If any action or proceeding is instituted to enforce or interpret this agreement, the party prevailing in such proceeding will recover its actual attorneys' fees and related costs and expenses from the other party.



institute for
multi-sensory
education

Notices

All notices required or permitted to be delivered under this agreement will be sent, if to IMSE or the School/School District, at the addresses set forth in this agreement or to such other name or address as may be given in writing to the other party. All notices under this agreement will be sufficient if delivered by electronic mail or overnight mail.



**institute for
multi-sensory
education**

Please sign, return the contract and the school purchase order as soon as possible to:

Fax: 248-735-2927

Email: allison@orton-gillingham.com

Signatures below indicate acceptance of the terms outlined in this contract agreement.

Date: _____

Signed: _____

Name: _____

Date: _____

Signed: _____

Name: Allison Pajor, IMSE Director of Communications

Laguna Beach Unified School District

19. ACTION

July 17, 2018

Approval: Purchase of *CodeHS* Online Curriculum Pilot for Advanced Placement Computer Science A Course in an Amount Not-to-Exceed \$4,000.00

Proposal

Staff proposes the Board of Education approve the purchase of *CodeHS* online curriculum for piloting in the new Advanced Placement (AP) Computer Science A course at Laguna Beach High School.

Background

The AP Computer Science A course was presented and approved at the Curriculum Council meeting on February 14, 2018, for inclusion in the 2018-19 high school course offerings. The teacher for this course reviewed two sets of online curriculum, *CodeHS* and *Edhesive*, to determine which one is most suitable to pilot during the first year of the course.

The *CodeHS* program has many strengths such as: A pre-approved AP syllabus; fully web-based curriculum; engaging interface; relevant and challenging problems; taught in small manageable topics through short videos that provide content vocabulary and application problems; meets many sets of educational standards; and large range of teacher support materials. The *Edhesive* program has more gaps than strengths, such as: unable to access curriculum on chromebooks; students must download a Java IDE (a program that allows students to write Java, compile the program and run the program); interface and problems are not engaging; no teacher lesson plans; and no teacher/student objectives provided.

Budget Impact

The budget impact of the *CodeHS* pilot curriculum is not-to-exceed \$4,000.00. This amount includes a license for one class section of up to 30 students (\$2,500.00) and the cost of teacher professional development (\$1,500.00.)

Recommended Action

Staff recommends the Board of Education approve the purchase of *CodeHS* online curriculum for piloting in the newly approved Advanced Placement (AP) Computer Science A course at Laguna Beach High School.

CodeHS, Inc.
Master Service Agreement

This Master Service Agreement (the "MSA") outlines the standard contractual terms and conditions ("Terms") that apply to the provision of any products or services by CodeHS, Inc. ("CodeHS") to the entity (the "Customer") identified in the signature block of this MSA and on the Order Form.

Definitions.

"Agreement" means, collectively, these Terms in the MSA, the Order Form, and the applicable CodeHS terms of service and privacy policy in effect (such applicable terms of service and privacy policy, collectively, the "Additional Terms"). CodeHS' terms of service can be found at <http://codehs.com/terms> and the privacy policy can be found at <https://codehs.com/privacy>. Customer acknowledges that CodeHS may update and amend the terms of service and the privacy policy from time to time. CodeHS will comply with applicable law, rule and regulation in providing notice of any such amendments to Customer.

"CodeHS Intellectual Property" means the Service, and all improvements, changes, enhancements and components thereof, and all other proprietary materials of CodeHS and/or its licensors that are delivered, provided or used by CodeHS in the course of performing the Services, as well as all other intellectual property owned by CodeHS and all copyrights, patents, trademarks and trade names, trade secrets, specifications, methodologies, documentation, algorithms, criteria, designs, report formats and know-how, as well as and any underlying source code and object code related thereto.

"Confidential Information" means information in the possession or under the control of a party of a proprietary nature relating to the technical, marketing, product and/or business affairs or proprietary and trade secret information of that party in oral, graphic, written, electronic or machine readable form. Confidential Information shall not include information that: (a) the receiving party possesses prior to acquiring it from the other, (b) becomes available to the public or trade through no violation by the receiving party of this paragraph, (c) is given to the receiving party by a third party not under a confidentiality obligation to the disclosing party, (d) is developed by the receiving party independently of and without reliance on confidential or proprietary information provided by the disclosing party, or (e) the receiving party is advised by counsel is required to be disclosed by law.

"Pricing Summary" refers to the table listed in the Order Form that specifically identifies every item, and the quantity of such item, that Customer is agreeing to and is obligated to purchase.

"Service" means the proprietary software as a service provided by CodeHS and made available through the CodeHS website and other related services provided by CodeHS as further described in the Order Form.

"Term" means the time period between the date identified as the Effective Date on the Order Form until the final "End Date" set forth in the Order Form, unless terminated by the parties in accordance with Section 13 ("Termination").

"User" means an individual who is authorized by the Customer to use the Service and for whom Customer has paid for such use.

Order Form.

CodeHS may issue to Customer, and Customer may execute, an Order Form for Services at any time. The provision of Services by CodeHS to the Customer shall be governed by the Agreement, including the Order Form.

License.

License. CodeHS hereby grants to the Customer a non-exclusive, district-wide and non-transferable license to access and use the Services on a subscription basis during the Term, in accordance with any limitations herein and as set forth in an Order Form and the Agreement.

License Restrictions. Customer shall not (and shall not permit Users to): (a) sell, rent, lease, lend, sublicense, distribute, or otherwise transfer or provide access to the Service to any person, firm, or entity except as expressly authorized herein, or access the Service to build a competitive service or product, or copy any feature, function or graphic for competitive purposes; (b) modify, adapt, alter or create derivative works from the Service or to merge the Service or any subpart thereof (including proprietary markings) with other services or software, or remove or modify any proprietary markings or restrictive legends in the Service, except as provided in this Agreement; (c) use the Service to: (i) store, transmit or create libelous, obscene, deceptive, defamatory, racist, sexual, hateful, unlawful, tortious materials or otherwise objectionable (except as necessary for Customer's instructional purposes, but in all cases in compliance with applicable law and regulation), or (ii) harm or impersonate any person or violate the rights

spyware, or other such malicious code into the Service.

Customer Responsibilities Regarding the License. Customer: (a) is solely responsible for and all activities arising from its Users, and (b) must keep its passwords secure and confidential, and notify CodeHS promptly of any known or suspected unauthorized access to the Service. Customer will comply with this Agreement (including the applicable CodeHS terms of service and privacy policy then in effect) and any other instructions given by CodeHS with respect to the Service.

CodeHS Responsibilities. CodeHS shall provide access to the Services as specified in the Order Form.

Fees. As consideration for the subscription to the Service, Customer shall pay the total fee ("Fees") set forth in the Order Form, by the date or dates specified in the Order Form (to the extent the Fees are split into separate payments). All Fees owed by Customer are exclusive of, and Customer shall pay, all sales, use, VAT, excise, withholding, and other taxes that may be levied in connection with this Agreement. All Fees are non-refundable. Customer acknowledges that it is responsible for the Fees for the entire Term and for all years listed in the Order Form. Upon expiration or termination of this Agreement, Customer shall immediately cease using the Services, and Customer shall pay any owed but unpaid Fees.

Suspension of Service. CodeHS may immediately suspend the Service if Customer and/or its Users have violated a law or this Agreement (including the Additional Terms then in effect). CodeHS may try to contact Customer in advance, but it is not required to do so. CodeHS may also temporarily or permanently suspend or terminate the Services if payment is ten (10) days past due, without prior notice or liability to the Customer, but such suspension or termination will not serve as a termination of this Agreement nor shall it relieve Customer of any existing obligations for payment of any outstanding Fees. While the Services are suspended, payment must continue according to the Agreement.

Additional Order Forms. Customer and CodeHS may execute additional Order Forms at any time. Any and all Order Forms are subject to the terms of this MSA.

Representations and Warranties. CodeHS represents and warrants that the functionality or features of the Services may change but will not materially degrade during the Term. As Customer's exclusive remedy and CodeHS's sole liability for breach of the warranty set forth in this Section, CodeHS shall correct the non-conforming Service at no additional charge to Customer.

Compliance. Each party will comply with all applicable laws and regulations (including all applicable export control laws and restrictions) with respect to its activities under this Agreement. CodeHS will implement reasonable, administrative, technical, and physical safeguards in an effort to secure its facilities and systems from unauthorized access and to secure the Customer Content.

Limitation of Liability. EXCEPT AS EXPRESSLY PROVIDED IN SECTIONS 8, "REPRESENTATIONS AND WARRANTIES," CODEHS DISCLAIMS ALL WARRANTIES, WHETHER WRITTEN, ORAL, EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY, TITLE, NON-INFRINGEMENT, AND FITNESS FOR A PARTICULAR PURPOSE. CODEHS DOES NOT WARRANT THAT THE SERVICE WILL BE UNINTERRUPTED OR BE ERROR-FREE. EACH PARTY AND ITS SUPPLIERS SHALL NOT BE LIABLE TO THE OTHER PARTY FOR ANY INDIRECT, SPECIAL, EXEMPLARY, PUNITIVE, INCIDENTAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR RELATED TO THIS AGREEMENT OR THE USE OR INABILITY TO USE THE SERVICES (INCLUDING, WITHOUT LIMITATION, COSTS OF DELAY, LOSS OF DATA, RECORDS OR INFORMATION, AND ANY FAILURE OF DELIVERY OF THE SERVICE), EVEN IF THE OTHER PARTY HAS BEEN NOTIFIED OF THE LIKELIHOOD OF SUCH DAMAGES. EACH PARTY'S CUMULATIVE MAXIMUM LIABILITY FOR DAMAGES ARISING OUT OF OR RELATED TO THIS AGREEMENT (WHETHER IN CONTRACT, TORT OR OTHERWISE) SHALL NOT EXCEED THE AMOUNT PAID BY CUSTOMER WITHIN THE PRECEDING 12 MONTHS UNDER THIS AGREEMENT. CUSTOMER ACKNOWLEDGES THAT CODEHS IS NOT RESPONSIBLE FOR THIRD-PARTY SERVICES MADE AVAILABLE THROUGH THE SERVICE.

Confidentiality. Each party acknowledges that the other party may disclose its Confidential Information to the other in the performance of this Agreement. Accordingly, each party shall: (a) keep the Confidential Information disclosed by the other party confidential, (b) use Confidential Information only for purposes of fulfilling its obligations hereunder, and (c) disclose such Confidential Information only to the receiving party's employees who have a need to know and only for the purposes of fulfilling this Agreement.

Proprietary Rights. As between Customer and CodeHS, the CodeHS Intellectual Property is, and shall at all times remain, the sole and exclusive property of CodeHS. Customer shall have no right to use, copy, distribute or create derivative works of the CodeHS Intellectual Property except as expressly provided herein. CodeHS shall have the right, in its sole discretion, to modify the CodeHS Intellectual Property. Customer expressly acknowledges that

Termination. Either party may terminate this Agreement for the material breach of any provision by the other party if such material breach remains uncured for thirty (30) days after receipt of written notice of such breach from the non-breaching party (an "Uncured Breach"). Such termination right shall be in addition to any other rights and remedies that may be available to the non-breaching party.

Non-Cancellation. Notwithstanding terms provided in this Agreement, Customer may not terminate or cancel the Agreement, forego the payment of any Fees, or any other obligation under the Payment Terms, unless agreed to in writing by CodeHS or due to an Uncured Breach.

Notice. Any notice by a party under this Agreement shall be in writing and either (i) personally delivered, (ii) delivered by facsimile (iii) delivered by email or (iv) sent via reputable overnight courier (such as Federal Express) or certified mail, postage prepaid and return receipt requested, addressed to the other party at the address and/or contact information specified in the Order Form or such other address of which either party may from time to time notify the other in accordance with this Section. A copy of all notices to CodeHS shall be sent to: CodeHS, Inc., 1328 Mission St., Suite 8, San Francisco, CA 94103, email: hello@codehs.com. For purposes of service messages and notices about the Service to Users, CodeHS may also place a banner notice or send an email to an email address associated with an account. It is the User's responsibility to ensure that a current email address is associated with their account. All notices shall be in English and shall be deemed effective upon receipt.

General Provisions.

Force Majeure. If CodeHS is unable to perform its obligations under this Agreement due to circumstances beyond its reasonable control, including, but not limited to, earthquakes, hacker attacks, actions or decrees of governmental bodies, changes in applicable laws, or communication or power failures, such obligations will be suspended so long as those circumstances persist.

Choice of Law; Export Control. This Agreement shall be interpreted, governed and construed by the laws of the State of Delaware without regard to the actual state or country of incorporation or residence of Customer. Each party shall comply with all United States and foreign export control laws or regulations applicable to its performance under these Terms

Independent Contractor. CodeHS is acting in performance of this Agreement as an independent contractor to Customer. These Terms do not create a partnership, franchise, joint venture, agency, fiduciary, or employment relationship between the parties.

Fully Integrated Agreement. The Agreement constitute the entire agreement between the parties with respect to the subject matter of this Agreement, and any prior representations, statements, and agreements, whether oral or written, relating thereto are superseded by the terms of this Agreement. CodeHS rejects additional or conflicting terms of any Customer form-purchasing document.

Assignment. Customer shall not assign this Agreement, in whole or in part, to any entity without CodeHS's prior written consent. Any attempt to assign this Agreement, in whole or part, in contravention of this Section, shall be void. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their successors and permitted assigns.

Waiver. Any failure by either party to enforce the other party's strict performance of any provision of this Agreement will not constitute a waiver of its right to subsequently enforce such provision or any other provision of this Agreement. In the event of any conflict between the provisions in these Terms, the Order Form, or Additional Terms, the terms of the Order Form will take first precedence, then the Terms will take second precedence, then the Additional Terms will take third precedence.

Marketing. CodeHS shall be permitted to use Customer's name and logo on the CodeHS website, in testimonial content, in press releases, and within marketing materials. With Customer's prior consent, CodeHS may issue press releases discussing these Terms as they relate to Customer.

Survival. Any terms that by their nature survive termination or expiration of this agreement, will survive.

Reformation. Nothing in this Agreement is intended to violate any law, rule or regulation. In the event that any terms or provisions of this Agreement are declared invalid or unenforceable by any Court of competent jurisdiction or any federal, state or local government agency having jurisdiction over the subject matter of this Agreement, then (i) the remaining terms and provisions that are not affected thereby shall remain in full force and effect and (ii) the parties will promptly meet to negotiate substitute terms and provisions for those declared invalid.

(any "Claim"), shall first be subject to mandatory, confidential mediation. The mediation process shall be initiated and conducted through the rules of the American Arbitration Association or through JAMS, and shall take place in San Francisco, California. In the event the mediation is not successful, the Claim shall be settled by arbitration in accordance with the rules of the American Arbitration Association, and judgment on the award rendered by the arbitrator may be entered in any court having jurisdiction thereof, provided however, that each party will have a right to seek injunctive or other equitable relief in a court of law. The prevailing party will be entitled to receive from the nonprevailing party all costs, damages and expenses, including reasonable attorneys' fees, incurred by the prevailing party in connection with that action or proceeding, whether or not the controversy is reduced to judgment or award. The parties hereby consent to the arbitration in the State of California in the city and county of San Francisco, California. The arbitration, and any results of the arbitration, shall be strictly confidential. Judgment may be entered in any court with competent jurisdiction. In proceeding in this manner, the parties acknowledge that they are waiving their right to have a jury or court decide the Claim, and that they are waiving their right to appeal any judgment made by the arbitrator.

Waiver of Jury Trial. EACH PARTY HEREBY WAIVES ITS RIGHTS TO A JURY TRIAL OF ANY CLAIM OR CAUSE OF ACTION BASED UPON OR ARISING OUT OF THIS AGREEMENT. THE SCOPE OF THIS WAIVER IS INTENDED TO BE ALL-ENCOMPASSING OF ANY AND ALL DISPUTES THAT MAY BE FILED IN ANY COURT AND THAT RELATE TO THE SUBJECT MATTER OF THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, CONTRACT CLAIMS, TORT CLAIMS (INCLUDING NEGLIGENCE), BREACH OF DUTY CLAIMS, AND ALL OTHER COMMON LAW AND STATUTORY CLAIMS. THIS SECTION HAS BEEN FULLY DISCUSSED BY EACH OF THE PARTIES HERETO AND THESE PROVISIONS WILL NOT BE SUBJECT TO ANY EXCEPTIONS. EACH PARTY HERETO HEREBY FURTHER WARRANTS AND REPRESENTS THAT SUCH PARTY HAS REVIEWED THIS WAIVER WITH ITS LEGAL COUNSEL, AND THAT SUCH PARTY KNOWINGLY AND VOLUNTARILY WAIVES ITS JURY TRIAL RIGHTS FOLLOWING CONSULTATION WITH LEGAL COUNSEL.

Permission to Contact College Board. In executing this MSA, the Customer gives express written permission to CodeHS to obtain from The College Board any scores related to AP Computer Science courses involving the Customer.

Suggestions, Ideas and Feedback. CodeHS shall have the unrestricted right to use or act upon any suggestions, ideas, enhancement requests, feedback, recommendations, or other information provided by Customer or any other party relating to the Services to the extent it does not constitute Confidential Information of the Customer.

Legally Binding Agreement. By executing this order form below, each party indicates that it agrees to be legally bound by this order form, including the attached terms and conditions or terms and conditions of the Customer's initial order form which govern this order form. This MSA and any Order Form may be executed in counterparts (including through an electronic signature) which taken together shall form one legal instrument.

Laguna Beach Unified School District

Signature

Name Jason Vilorio, Ed.D.

Title Superintendent

Date 07/18/2018

CodeHS, Inc.

Signature



Name Jeremy Keeshin

Title CEO

Date 07/02/2018

Laguna Beach Unified School District

20. ACTION

July 17, 2018

Approval: Contract With Timothy Smith To Paint a Mural at Laguna Beach High School in an Amount Not-to-Exceed \$8,000.00

Proposal

Staff proposes the Board of Education approve contracting with Timothy Smith, a local artist, to paint a mural at Laguna Beach High School in an amount not-to-exceed \$8,000.00.

Background

The mural will be located on the side of the Art building, directly adjacent to Short Street. It is intended that the mural will depict students in a variety of educational programs and sports. The artist has worked with Dr. Allemann, LBHS Principal, to develop and coordinate the painting of the mural. Laguna College of Art and Design (LCAD) is supporting the painting by providing student helpers and a \$1,000 donation in support of the project.

Budget Impact

The cost of the mural will not exceed \$8,000 and will be paid from the General Fund.

Recommended Action

Staff recommends the Board of Education approve contracting with Timothy Smith, a local artist, to paint a mural at Laguna Beach High School in an amount not-to-exceed \$8,000.

Laguna Beach High School Mural

INVOICE

Pay To:Name: Timothy SmithAddress: 1013 Mission St Apt#16City, State, Zip: South Pasadena CA 91030Phone #: 626-419-0672Date: May 16, 2018

DESCRIPTION	AMOUNT
Supplies:	
Paint	\$750
Brushes, Rollers	\$100
Stencils	\$100
Exterior Varnish	\$50
LCAD Student Helper Fees	\$1000
Artist Fees:	
Photo Session	\$6000
Sketches/ Photoshop Mockup	
Stencils	
Painting	
Finishing surface (varnishing)	
TOTAL DUE:	\$ 8000

Laguna Beach Unified School District

21. ACTION

July 17, 2018

Approval: One Year Extension of Contract with Golden Star Technology, Inc., (GST) For the Procurement and Installation of Classroom TV Monitors and Equipment

Proposal

Staff proposes that the Board of Education approve a one-year extension to the contract with Golden Star Technology (GST) for the procurement and installation of classroom TV monitors and equipment.

Background

Golden Star Technology (GST) has provided audio visual equipment and installation to the District for 4CLE classrooms since October 2014. The contract includes television monitors, switching equipment, and installation. The original contract with GST was approved by the Board on November 18, 2014. We are able to renew the bid annually a total of four times with agreement from both parties, maintaining the terms and conditions per the original bid.

Budget Impact

Purchases will be made on audio visual equipment and installations within given budgets.

Recommended Action

Staff recommends the Board of Education approve a one-year extension to the audio visual contract with GST. The contract would extend through July 17, 2019.

Laguna Beach Unified School District

22. ACTION

July 17, 2018

Approval: Contract With File Keepers, LLC, to Perform Document Scanning, Conversion, and Shredding Services Per The Unit Cost Fee Schedule for an Amount Not-to-Exceed \$50,000 for Fiscal Year 2018-19

Proposal

Staff proposes the Board of Education approve a contract with File Keepers, LLC to provide document scanning, conversion, and shredding services per the unit cost fee schedule for an amount not-to-exceed \$50,000 for fiscal year 2018-19.

Background

The Board awarded a contract with American Microimaging, Inc. (AMI), at the June 28, 2016 regular meeting. The award was based on a Request for Proposals issued by staff for scanning and conversion services where AMI was ranked first out of ten total respondents. Recently, File Keepers, LLC, acquired AMI and has agreed to maintain the same terms, pricing and conditions that were in AMI's contract with our district. In order to continue the effort to convert all appropriate documentation to a digital format, staff is recommending that the Board approve the contract with File Keepers, LLC, for the 2018-19 fiscal year.

Budget Impact

The fiscal impact will be based on the unit cost pricing within the contract, not-to-exceed \$50,000 paid from the General Fund.

Recommended Action

Staff recommends the Board of Education approve a contract with File Keepers, LLC to provide document scanning, conversion, and shredding services per the unit cost fee schedule for an amount not-to-exceed \$50,000 for fiscal year 2018-19.



Document Scanning / Imaging Services Agreement

For



LAGUNA BEACH
UNIFIED SCHOOL DISTRICT



06-14-2018

Victoria Webber
Executive Assistant to the Board/Superintendent
Laguna Beach Unified School District
550 Blumont Street
Laguna Beach, CA 92651
vwebber@lbusd.org

Dear Ms. Webber,

FILE KEEPERS is the largest privately held company of its kind in Southern California. Founded in 1974, we remain a private, locally owned company on the forefront of Southern California's dynamic business environment. We manage more than 50 million individually identified items for more than 1,200 organizations, 24 hours a day, and 365 days a year. Law firms, medical facilities, advertising agencies, accounting practices, start-up companies and government agencies throughout Southern California faithfully use our services each and every day. We are large enough to handle the biggest accounts and personalized enough to service the smallest.

We have a long tenured, creative staff who, through a company profit sharing plan, shares in the success of the company. We have made significant investments in the infrastructure of our business to ensure we employ the physical safeguards that are important to your business. Seismic engineering, fire suppression systems, state of the art record centers and a leading edge IT team are a few of the commitments we have made to this industry.

Earlier this year, **American Microimaging, Inc.** was acquired and the whole AMI staff has been retained and added to the **FILE KEEPERS** family. With this addition, File Keepers now has AMI's 50 years of experience in providing Document Scanning/Imaging solutions ranging from microfiche/microfilm, large format and digital formatting. We look forward to providing the same high quality imaging services you have received and continuing a strong business relationship with the Laguna Beach Unified School District. As requested, this agreement details the current scope of work and pricing of the contract along with a link to File Keeper's Imaging Policy (Terms and Conditions).

Best,

Bee Dishman
Account Manager



Project Assumptions

- Work will be done at FILE KEEPERS.
- Volume
 - 300 – 400 boxes
 - Each box typically contains 1 document type
- Document Census
 - Size – Primarily letter size documents 8.5 x 11, 8.5 x 14 & 11 x 17 are uncommon
 - Vast majority is B&W scanning. Color or grey scale options if necessary for legibility.
 - DPI – 200-300 dpi – optimal per image and size.
- Timeline
 - 3 year contract with 2 additional 1 year extensions.
- Project Management
 - FILE KEEPERS/Client Kickoff Meeting per requesting department
 - Review and confirmation of specifications of project inclusive of proper identification of type by source, index fields/values, setting of pickup dates. Establishment of update meetings per client's schedule.
 - FILE KEEPERS Begins working per requesting department
 - Pickups Scheduled
 - Transport documents to FILE KEEPERS
 - Documents received and confirmed vs. listing provided
 - Pilot Benchmark Sample provided and approved
 - Regular production begins
- Production Days
 - Estimated 2 to 3 weeks from each pickup based on inventory
 - Production start date is the date each LBUSD Department/Project Manager approves Pilot Sample

Client Responsibilities

- *Client to prepare boxes for transport with manifest of contents and box numbers.*
- *Client will provide access to current files*
- *Client will provide input and direction on indexing methodology per document type*
- *Client will provide listing of document types*
- *Client will provide an electronic file consisting of data required for indexing*
- *Client to QC images and provide any error or rework requests within 30 days of delivery.*

Methodology

Initial Transfer of Customer Information Inventory / Pick-Up

- Company shall provide labor and vehicles needed to pick up and transport Customer's designated inventory of Customer Information from Customer's place of business referenced in the opening paragraph of this Agreement (or any other location mutually agreed to between the parties) and shall deliver the Customer Information to Company's Imaging Center.
 - Boxes will be picked up by FILE KEEPERS
 - Manifest will be provided and signed listing boxes and contents
 - Electronic detail will be sent to FILE KEEPERS of contents
 - Receipt & Inventory
 - Delivery arrives at FILE KEEPERS
 - Boxes and folders are confirmed and logged into FILE KEEPERS Database



Document Preparation and File Disassembly

- Document sized items (Letter, Legal, Tabloid or similar)
 - Remove all staples, clips, or other fasteners.
 - Small documents properly positioned
 - Corners and edges will be straightened
 - Creases and folds will be cleared to make image readable
- All items outside the norm or requiring special handling will be addressed with client

Precision Document Scanning

- Scan at 200-300 DPI
- Standard size documents will be done on InoTec or Kodak Scanners
 - Double sided imaging
 - Auto delete blank pages
 - Auto Image Rotate
 - Auto Deskew, despeckle and fill holes
 - Image enhancement enabled

Document Indexing

- Indexing scheme to be determined by document type
 - Board agendas, minutes by date
 - Student/staff records by name
- Index file provided by Client electronically when available
- Index fields may vary as project is discovered

Document QC

- FILE KEEPERS will use standard quality control measures to ensure documents in each file are scanned and at least as readable as the original paper document.

Client Approval

- FILE KEEPERS will provide initial sample delivery to Client to serve as Benchmark samples for approval of quality.
 - Approval of this Pilot Benchmark sample will serve as authorization to continued work.

De-Prep

- Documents to be returned to original folders and boxes (Optional)



- Documents do not require reassembly
- Document disposal after approved QC by District is available

Export

- PDF compatible and comparable with Kofax 10.2.

Deliverables

- Physical – Taxable - DVD/Flash Drive/External Hard Drive PDF format.
- Electronic – Non Taxable – Secure FTP for authorized download

Hardcopy Disposition

- Return to LBUUSD
- Document disposition approved by District
 - Document shredding option is available in this agreement

Image Disposition

- After 30 days of delivery to Client, FILE KEEPERS will delete local copy of images.

Out of Scope Items

- No additional time will be spent reading pages for any reason, including to separate files or discard duplicates.
- All items outside the norm will be addressed with client



Fee Schedule:

For all Services performed under this Agreement, Customer shall pay the Fees and Company shall be compensated pursuant to the Fee rates set forth in the following Fee Schedule:

DESCRIPTION OF SERVICES	QUANTITY	UNIT PRICE	UNITS	TOTAL PRICE
Document Preparation – assumes light prep, low staples	500	\$30.00	Per Hour	\$15,000.00
Document Scanning – 200 or 300 dpi	1,000,000	\$0.010	Per Image	\$10,000.00
Document Indexing – includes Barcode/Zone OCR of key field plus unlimited additional indexes	20,000	\$0.020	Per Documents	\$400.00
Manual Document Indexing (if necessary)	-	\$35.00	Per Hour	-
Image & Index Standard QC	1,000,000	\$0.009	Per Image	\$9,000
OCR, Convert to PDF and Export to OCDE Kofax Format	1,000,000	\$0.0025	Per Image	\$2,500.00
Pickup / Delivery	400	\$3.00	Per Box	\$1,200.00
Special Handling – for any manual processing, data entry, and any other special handling as required	-	\$35.00	Per Hour	-
Document Destruction – Shredding per box on LBUSD authorization	400	\$3.50	Per Box	\$1,400.00

Notes:

1. The page volume is an estimate only. The invoice will be based on the actual number of images scanned at the quoted rate per image.
2. The price per image includes scanning and quality control outlined in this proposal.
3. File requests billed at \$10 per file per request. Files will be scanned and delivered electronically via the hosting site.
4. New boxes can be purchased at a rate of \$2.25 per box.

The File Keepers' Document Imaging Services Agreement ("Services Agreement") is provided at <https://filekeepers.com/imaging-policy>. File Keepers' document imaging services ("Services") are provided pursuant to the Services Agreement and its schedules.

By signing below, you hereby accept the terms and conditions of the Services Agreement and its schedules, including this price schedule. The Services Agreement is effective as of the date you sign below ("Effective Date"). In the event of any conflict between the Services Agreement at <https://filekeepers.com/imaging-policy> and this price schedule, the terms of the Services Agreement shall govern.



FOR FILE KEEPERS LLC

_____ Signature	Tom McGovern Printed Name	_____ President Title	_____ Date
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FOR LAGUNA BEACH UNIFIED SCHOOL DISTRICT

_____ Signature	_____ Printed Name	_____ Title	_____ Date
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