

# CHARTIERS VALLEY SCHOOL DISTRICT

## Educational Tour/Trip Request Form

This request form must be completed and submitted in compliance with Charters Valley School District Attendance Policy 204

Please check the appropriate school:

Primary School     Intermediate School     Middle School     High School

Student's complete name \_\_\_\_\_ Date of application \_\_\_\_\_

Student's grade \_\_\_\_\_ Room \_\_\_\_\_ Date(s) of educational trip: Begin \_\_\_\_\_ End \_\_\_\_\_

Destination of trip \_\_\_\_\_

List itinerary and educational experiences: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Were there prior requests this school year? Yes  No  If so, date(s): \_\_\_\_\_

I understand that my student is required to complete all school assignments upon return to school, the work not completed will be graded as zero (0), and that this request form, if approved, will be used in place of the standard written excuse. I certify that all of the above information is true and accurate.

\_\_\_\_\_  
Signature of parent/guardian

\_\_\_\_\_  
Date

(For school use only)

Request approved \_\_\_\_\_ Request denied \_\_\_\_\_

Reason(s) \_\_\_\_\_

\_\_\_\_\_  
Principal's signature

\_\_\_\_\_  
Date

Teacher Signatures

Subject

Comments

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Period 1

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Period 2

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Period 3

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Period 4

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Period 5

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Period 6

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Period 7

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Period 8

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Period 9

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Period 10

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