

# Red Pine PTO

## Meeting Minutes

November 14, 2019 6:30-8:00 pm

Present: Kerry Lehr, Amy Bailey, Jami Willander, Allie Helgren, Drew Goeldner, Mark Moret, Dee Goers, Chris Bates, Peg Gust, Ashley Brown, Mary Arneson, Amy Kishel

Next meeting: December 12, 2019 at 6:30 pm Red Pine Media Center

### 1. Welcome,

#### a) Introductions

- PTO Members: Kerry Lehr, Amy Bailey, Allie Helgren and Jami Willander

### 2. School Reports

#### a) Principal/Site Council Reports (Drew Goeldner)

- Levy passed, will know more of what this means for Red Pine in January. January planning starts for 2020-2021 school year, #1 is restoring the cuts for that were made for this year.
- Boosterthon – more planning on the front end and during to help things run smoothly. 2020-2021 will be year #3, maybe a longer time period for donations? Glow run inside/different date? The committee is already generating ideas for next year.
- Harvest Party – no feedback, seemed to run smoothly. Over 600 guests for the parade/parties.
- Sarah Brass – District Curriculum Committee representative. District is looking at new science standards, new curriculum.
- Friday emails from Mr. Goeldner – seem to be a good addition to the newsletter.
- Class Directory – 2020-2021 continue to use google docs. Ideas to improve process: include a half sheet with the information and link in assessment day folders, communicate better to Kindergarten and new families, send reminder after school has started, add “auto-confirmation email to form’s respondent” using Google Docs Google Forms add-in – this sends a confirmation email to the respondent with the information they provided.

#### b) Teacher Reports

- Peg Gust thanked everyone that contributed, on behalf of the teachers, for the meals provided over conferences.

### 3. Committee Updates

- a) Kerry gave update on various committees and information being included in the weekly newsletter. Box Tops, Amazon, Company matching, Coke Rewards. **KERRY** will reach out to Box Tops committee for information to include in newsletter for app.
- b) Red Pine Spirit Wear – discussed offering more items, use Red Pine Logo instead of the proposed R design. **KERRY** to discuss with committee chair.

### 4. Secretary's Report (Allie Helgren)

- a) October 2019 meeting minutes approved and submitted October 10th.
- b) September and October minutes are posted on the Red Pine website. The PTO site is listed under the community tab.

### 5. Treasurer's Report (Jami Willander)

- a) Current Balance of \$29,090 as of 10/1/2019.
- b) \$10,000 towards operating budget needs to be transferred from PTO to Red Pine from Boosterthon earnings. **DREW** to have Janie send Jami a reimbursement request for this transfer.
- c) ADD: Boosterthon, Class party money, The Write Stuff (School Supply Packs), Monthly Corporate Donations.
- d) LESS: Dreambox Subscription, Artist in Residence, Bingo Prizes for Turkey Bingo, Harvest Parties, Classroom Supplies, Snare Drum Stands, Families in Need scholarships, CPA fee for taxes, NSF checks.
- e) Pending Expenses: Boosterthon Vendor, Boosterthon t-shirts.
- f) FY 18-19 Federal/State taxes were completed.
- g) Projected Ending Cash Balance \$35,957 including special designations.  
Projected Available Balance after pending expenses is \$26,257  
(Special Designations: account has a minimum balance requirement of \$5000. \$4700 for Gary Anger Scholarship).

### 6. Open Forum/New Business

- a) None

### 7. Old Business/Follow-ups

- a) Continued discussion on what to do with Boosterthon funds. **DREW** to ask teachers for suggestions at leadership meeting. Discussed adding a "makers space" adjacent to Technology, this could grow each year.
  - **DECEMBER MEETING** - finalize what to use remaining balance of Boosterthon money on.
  - **PTO BOARD/BOOSTERTHON COMMITTEE** to look at Boosterthon tiers.
- b) **DREW** to include info on Corporate matches etc. in an upcoming weekly Principal email.

- c) 25-year Celebration for students and staff - @ Bowlero (Lakeville) Est cost \$7600, \$2000 Busses, \$9600 Total. Discussed costs, PTO covering a portion (OPTION: \$10 student/\$3.50 PTO) and scholarships from Student Activities. This is still in planning stages.
- d) School lunch debts came up – for 2018-2019 a parent donated \$300 to pay off the lunch debt, \$182.20 remained. The PTO paid this from the Families in Need/School Arts Night funds.