

**KITTITAS SCHOOL DISTRICT NO. 403  
BOARD OF DIRECTORS  
KITTITAS, WA 98934**

Regular Board Meeting Minutes  
October 16, 2019  
7:00 p.m.  
Kittitas School District Board Room

Mike Lowe, Chair  
Brian Stickney, Vice Chair  
Sharon Damm, Member  
Chad Johnson, Member  
Jerry Lael, Member  
Jane Kratz, Student Rep  
Emily McNealy, Student Rep

Mike Nollan, Superintendent  
Michelle Helgeson, Recording Secretary

The regular board meeting was called to order at 7:00p.m., by Chairman Mike Lowe. All board members were present with the exception of student representative, Emily McNealy.

**Call to Order**

The following guests introduced themselves: Kathy Jensen, Jerry Hunt, Wyatt Stickney, Del Enders and Mark Crowley.

**Guests**

Mike Nollan informed the board of agenda changes to add a resignation and new hire to Personnel Changes; as well as adding a General Fund Voucher in the amount of \$1106.16, increasing the total to \$298,806.12. Jerry Lael moved to approve the revised agenda as presented. Brian Stickney seconded. The motion carried.

**Regular Agenda**

There were no public comments.

**Public Comments**

The following personnel changes were presented for board approval:

**Personnel Changes**

Resignations

- Scott Hastings – MS Boys Basketball Asst Coach
- Jeremy Bergevin – MS Boys Basketball Head Coach
- Cheryl Uceny – Winter Cheer Advisor

New Hires

- Jerome Bryant – HS Boys Basketball Asst Coach
- Eric Diehl – Knowledge Bowl Advisor
- Wendy Hudson – Class of 2023 (Freshmen) Advisor

Brian Stickney moved to approve the personnel changes as presented. Jerry Lael seconded. The motion carried.

Sharon Damm moved to approve consent agenda (minutes from September 18, 2019 regular meeting; General Fund A/P warrants #73609-73714 in the amount of

\$298,806.12; ASB warrants #6710-6733 in the amount of \$5,400.19; Capital Projects vouchers #12-14 in the amount of \$17,173.51; and Payroll warrants #73476-73608, along with direct deposits, in the amount of \$656,122.19). Brian Stickney seconded the motion. The motion carried.

## **Consent Agenda**

There was no correspondence.

## **Correspondence**

Wyatt Stickney gave a brief update on ASB events for the start of the year, which included the welcome back assembly and Homecoming week events. Mr. Stickney informed the board that the Homecoming dance was changed to semi-formal. Mr. Stickney stated the ASB classes and clubs are preparing for Haunted Halls and mini-sports clinics are being planned for elementary students to participate in.

## **ASB Report**

There was no KES Parent Group Report.

## **Parent Group Report**

Jerry Hunt, Transportation Director, gave an update on the department, stating the new cameras have been installed in each bus, a new radio system has been installed with antennas on the Secondary school and at the Vantage fire station. The walkie-talkie system radios offer easier communication and better coverage versus cell phones. Mr. Hunt stated he is approximately 90% through the fall ridership, which is currently increased from the 2018/19 school year. Mr. Hunt explained the new transit van is being utilized over a bus when student numbers are low. Jerry Hunt stated the mini bus is being used 8 hours a day for preschool and special education routes. Mr. Hunt explained the OSPI depreciation schedule with the board and stated additional sub drivers have been trained.

## **Transportation Report**

Del Enders provided the board with an update on the elementary school for the beginning of the year. Mr. Enders shared the building goals and beginning of the year test results. Mr. Enders stated an after-school program will begin on October 21 and will be run by 4 CWU students; in addition to 36 other CWU students assisting during the school day. Mr. Enders informed the board that Nicole Slyfield, Kindergarten teacher, will be going on maternity leave beginning in November and her students will be divided between Katy Bremner and Brittni Kelleher since kinder classes are low. Mr. Enders shared that elementary staff is assisting with the weekend meal program run by the local church. Mr. Enders thanked the following donors; Rich Stewart, Courtney and John Jensen, Tyrul McGuffin and KValley Concrete Pumping, for the recently installed buddy bench. The buddy bench is available for students to sit on to inform others they need a friend.

## **Elementary Principal Report**

Michelle Helgeson gave the budget status report for September 2019, reporting that we are 8.3% into our fiscal year, have collected 8.3% of anticipated revenues, and have spent 8.54% of budgeted expenditures. The cash ending balance for September was \$634,162.26.

## **Budget Status Report**

Michelle Helgeson presented the enrollment report stating the enrollment for October was 617.96 fte, which is down September's enrollment of 625.20 fte.

## **Enrollment Report**

Mike Nollan provided the board with a General Apportionment Summary handout presented by WSSDA. The handout explains the basic education funding provided to districts for staffing and materials, supplies and operating costs, based on the prototypical school model. The handout also shares information on transportation funding and categorical program funding.

## **Superintendent Report**

Mr. Nollan provided an update on KEA negotiations.

Mr. Nollan presented a calendar of regular and special board meeting dates for board approval. In addition, Mr. Nollan presented a calendar of events, which outlines reports and/or other topics to be shared with the board by month. Brian Stickney moved to approve the calendar as presented. Sharon Damm seconded the motion. The motion carried.

**Board Meeting  
Calendar**

Mike Nollan shared a copy of the annual OSPI Minimum Basic Education Compliance report. The report certifies that the district is in compliance with basic education requirements and minimum high school graduation requirements, as well as shares information regarding local graduation requirements. Sharon Damm moved to approve the report as presented. Jerry Lael seconded. The motion carried.

**OSPI Minimum Basic  
Ed Compliance Rpt**

Mr. Nollan shared that Rich Stewart will be assisting the board with performance goals for the superintendent and district, during the October 30 board retreat to be held at Brian Stickney's residence starting at 5:00pm.

**Board Retreat**

The meeting was adjourned at 9:02pm.

**Adjournment**

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Mike Lowe, Chairperson

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Mike Nollan, Superintendent/Board Secretary

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Michelle Helgeson, Recording Secretary