

**KITTITAS SCHOOL DISTRICT NO. 403
BOARD OF DIRECTORS
KITTITAS, WA 98934**

Regular Board Meeting Minutes
September 18, 2019
7:00 p.m.
Kittitas School District Board Room

Mike Lowe, Chair
Brian Stickney, Vice Chair
Sharon Damm, Member
Chad Johnson, Member
Jerry Lael, Member
Jane Kratz, Student Rep
Emily McNealy, Student Rep

Mike Nollan, Superintendent
Michelle Helgeson, Recording Secretary

The regular board meeting was called to order at 7:00p.m., by Chairman Mike Lowe. All board members were present with the exception of Brian Stickney.

Call to Order

The following guests introduced themselves: Cheryl Uceny, Austyn Johnson, Grace Allphin, Kirstin Johnson, Stefanie Parker, Sammie Jo McGriffin, Sarah Taylor, Karen Mus, Rebecca Posz-Tamez, Erica White, Casey White, Haley Kulm, Cheney Pemberton, McKenna Ivarson, Alicia Mus, LeeAnn Sutherland, Andelica Ramirez, Megan Munguia, McKayla Magruder, Hannah White, Delaney Guddat, Yaritza Solorzano, Sydney Bare, Austin Brothers, Mark Crowley, Heather Burfeind.

Guests

Mike Nollan recommended moving New Business Items 2 and 3 after Public Questions and Comments. Jerry Lael moved to approve the adjustment as requested. Sharon Damm seconded. The motion carried.

Regular Agenda

There were no public comments.

Public Comments

Rebecca Posz-Tamez informed the board of the National Cheer competition held in Dallas, Texas on February 1 and 2. Mrs. Posz-Tamez stated fifteen Kittitas cheerleaders have been invited to participate. Mrs. Posz-Tamez requested approval to attend the competition as well as financial support from the District to assist in their travel expenses. Sharon Damm moved to approve the out-of-state travel to Texas as presented. Jerry Lael seconded. The motion carried. Sharon Damm moved to provide District transportation to and from the airport as the District's financial support. Jerry Lael seconded the transportation funding. The motion carried.

**National Cheer
Competition Request**

Grace Allphin, National Vice-President of Programs for FCCLA; Kirstin Johnson, WA State Vice-President of Region 7; and Austyn Johnson, National Competitive Event Advisory Team member, provided an update on the 2019 FCCLA National Conference. Kittitas had seventeen students attend the conference with fifteen students competing, making up eight teams. Out of the eight teams competing,

**FCCLA Nationals
Update**

seven earned gold status and one earned silver. Grace Allphin was elected as the National Vice-President of Programs during the conference and the Kittitas chapter received the National Financial Fitness Program Award.

The following new hires were presented for approval:

- Kramer Champlin – Secondary Resource Room Paraprofessional
- Tessa Fitterer – Elementary One-on-One SPED Paraprofessional
- Ryan Hastings – MS Football Assistant Coach

Sharon Damm moved to approve the changes as presented. Jerry Lael seconded. The motion carried.

Personnel

Jerry Lael moved to approve consent agenda (minutes from August 21, 2019 regular meeting; General Fund A/P warrants #73376-73476 in the amount of \$306,357.11; ASB warrants #6695-6709 in the amount of \$11,082.48; and Payroll warrants #73349-73375, along with direct deposits, in the amount of \$613,699.21). Sharon Damm seconded the motion. The motion carried.

Consent Agenda

Mike Nollan informed the board of a phone call from Rich Parker at McPherson and Jacobson in regards to scheduling the follow-up meeting per the superintendent search contract.

Correspondence

Heather Burfeind informed the board of Homecoming week, September 23-27 with the dance being semi-formal. Mrs. Burfeind shared that a 19/20 ASB events calendar has been developed and ASB officers have been placed in the same advisory to allow for meeting and planning time.

ASB Report

Stefanie Parker introduced Sammie Jo McGuffin as the new Vice-President for the Elementary Parent Group. Stefanie shared the following updates with the board:

Elementary Parent Group Report

- Elementary spirit week will take place September 23-27 along with the Secondary.
- Back to School BBQ was a success.
- Little Caesar's Pizza Fundraiser is currently taking place.
- A "Lego" club is being organized to be held on a monthly basis by two parent group moms.
- Based on teacher surveys, the parent group will be working on updating the intermediate breakroom and purchasing a new laminator.
- Current five dads have signed up for the WatchDog program.
- Annual business donations are being sought.

Austin Brothers gave an update to the board on the fall athletic season, MS football coach hires, and congratulated the cheer program on their Nationals qualification. Mr. Brothers stated the gold card fundraiser would be taking place during the fall and preparations are already starting for the winter season.

Athletic Director Report

Heather Burfeind provided the board with a brief review of her first year as Secondary Principal. Mrs. Burfeind shared some changes for the 2019/20 school year, including; lunch time extension, advisory after first period to help with attendance, Star360, camera installation, off campus-privileges for failing grades, and CWU tutors. Mrs. Burfeind also shared the new OSPI Report Card with the board. Discussion followed.

Secondary Principal Report

Michelle Helgeson gave the budget status report for August 2019, reporting that we are 100% into our fiscal year, have collected 98.04% of anticipated revenues, and have spent 99.8% of budgeted expenditures. The cash ending balance for August was \$770,324.86.

Budget Status Report

Michelle Helgeson presented the enrollment report stating the enrollment for September was 625.20 fte, which is down from budgeted enrollment of 638.0 fte.

Enrollment Report

Mike Nollan shared his entry plan with the board.

Superintendent Report

Mr. Nollan provided the board with a preliminary rendering of the bond proposal and discussed future communication options.

Mike Nollan shared ideas on communicating the District's strategic plan with both staff and community.

Mike Nollan presented a sample 2019/20 board meeting calendar of events and meeting dates for review. After discussion, the board agreed to table the item until the October regular board meeting, for further information.

**Board Meeting
Calendar**

The meeting was adjourned at 9:10pm.

Adjournment

The board

Mike Lowe, Chairperson

Mike Nollan, Superintendent/Board Secretary

Michelle Helgeson, Recording Secretary